



POLICY

POLICY No.: 2018-055

TITLE: Snow Removal

DEPARTMENT: Public Works

APPROVAL DATE: November 19, 2018

REVISION DATE: MARCH 17, 2025

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Ref **MAYOR:**

CAO:

Purpose:

The purpose of this policy is to clearly identify the priority schedule for the removal of snow within the corporate limits of the Town of Calmar.

Reason for policy:

To set out the standards for winter snow removal and maintenance of municipal roads. It is the responsibility of the Town Manager, through the Director of Infrastructure and Growth, to ensure the provisions of this policy are administered.

To balance the need of snow removal with safety, access to businesses, and the sustainability of the budget.

Definitions:

Crown – The highest point on a roadway, generally the road centerline.

Snowfall – The amount of snow that falls and accumulates on the ground in one snow event.

Snowpack – Thickness of accumulated snow on the roadway that has been packed by vehicular traffic over one or more snowfall events.

Policy

A priority system has been established, the purpose of which is to provide for vehicular travel on the main arterial (Priority #1) as soon as possible after a significant snowfall of 10 cm +. All other residential streets will be plowed, and snow removed based on the priority system.

Priority #1 (see map)

These are arterials in the Town of Calmar and are of the highest priority. Snow will be cleared from arterials first to allow vehicular traffic flow in and out of Town and to access businesses safely. Highway #39 (50th Avenue) and Highway #795 (50th Street) will be cleared first in accordance with the following procedures. These areas will be plowed and removed with no notification to parked vehicles

Procedures:

a) Highway #39 (50th Avenue)

- Snow will be pushed to sides and left for a minimum of 24 hours following a major snow fall to allow for property owners to clear sidewalks, following which the snow will be windrowed and removed with trucks.
- It is the responsibility of each landowner to remove snow from the adjacent sidewalk.

b) Highway #795 (50th Street)

- Snow will be windrowed and removed by trucks within 72 hours following any major snow fall.

c) All other priority #1 areas (see map) will be windrowed and removed by truck within 72 hours following a major snow fall. These include areas around the downtown core and the elementary school drop off zone.

d) Other areas that may be plowed off to the sides with minimal parked vehicle interference will be plowed at this time. Roads include 44 Ave, 51 St south, 52 St south, 49 St south, 48 Ave to the legion, 49 Ave west, 47 Ave west, 42 Ave industrial, 43 Ave industrial, Hwy 39 Industrial.(see map blade off areas)

Priority #2 (see map)

These are main roadways which lead to the schools, seniors housing, and arena/curling rink facilities and surrounding downtown core. These areas will be removed once a 7-10 cm snowpack has accumulated, snowpack will be measured on the crown of the road. A 48-hour parking ban notice must be given to the public via the placement of signage and social media notification. In extreme situation, the Town reserve the rights to remove snow without providing the notification. In these rare situations, the Town will proceed with snow removal around the vehicles that cannot be moved.

Actions:

a) Signage will be placed on either end of each street/avenue giving a minimum 48 hours' notice as well as notification on the Towns social media platforms. Snow will be windrowed and removed by truck, the order in which work will be done will be based on circumstances (worst drifting, etc.)

Priority #3 (see map)

These are all other remaining residential roadways. These areas will be removed once a 7-10cm snowpack has accumulated, snowpack will be measured on the crown of the road. A 48-hour parking ban notice must be given to the public via the placement of signage and social media notification.

Actions:

- a) Signage will be placed on either end of each street/avenue giving a minimum 48 hours' notice as well as notification on the Town's social media platforms. Snow will be windrowed and removed by truck. In order to be fair to residents, the Town will attempt to initiate snow removal will start in rotating areas of the Town.

Priority #4 (on request)

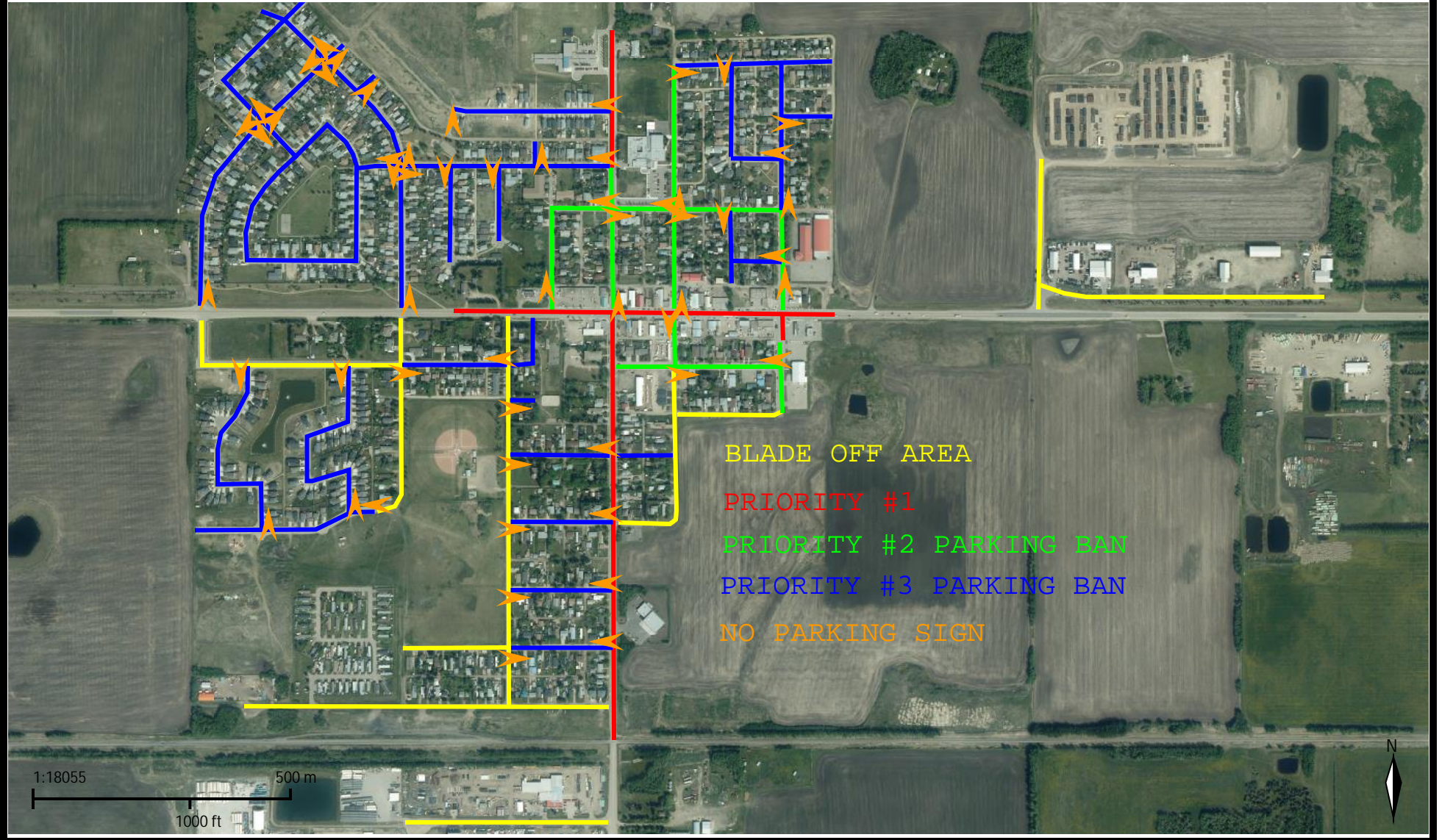
These are areas within the Town of Calmar which are not the property of the Town. (ex: Calmar Mobile Park, Legion, churches, businesses, etc.)

- a) Snow will be dealt with at property owner's discretion (property owners will be billed for services as per the Fee Schedule)

General

- a) Resident Responsibilities are as follows: Residents are to remove rubber curb pads prior to snow removal events. These pads can cause major operational issues, and the Town will not be liable for damage to these pads. Keep sidewalks clear and shovel snow onto property, not roadways. Ensure vehicles are removed from the street during Parking Bans in your area. Ensure garbage collection bins are removed from the street during non-collection days.
- b) Special requests from businesses or residents will be considered throughout the operations of the snow removal process (eg: Churches – funerals; Legions – weddings, functions)
- c) Back Alleys: Back alleys will be removed once per year nearing the spring months to assist with runoff issues. Exceptions will be made if laneways become inaccessible due to drifting or an extreme snowfall event. Mainstreet (50th Avenue) back alleys may be removed more than once if they are affecting business access.
- d) Collection Days: To keep the snow removal operations moving in a timely manner, work will continue on collection days. Bins can be placed out as normal and Public Works staff will move them to the sidewalk edge. Residents may place their bins on the edge of their driveway or sidewalk to assist this process.

TOWN OF CALMAR - SNOW REMOVAL POLICY



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