

**TOWN OF CALMAR COMMITTEE OF THE WHOLE MEETING
TO BE HELD IN PERSON ON AUGUST 28, 2024
COMMENCING AT 1:30 PM**

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Delegations <ul style="list-style-type: none">a) YRL 2023 Return on Investment Statement – Calmar Public Libraryb) Kevin Bernhardt, MCSnet – GigAir High-Speed Internet Servicec) Benjamin Proulx – Catalyst Communications – Resident Satisfaction Survey |
| 4. | Unfinished Business – None |
| 5. | Bylaws or Policies <ul style="list-style-type: none">a) Policy #2024-027 – Council Remunerationb) Draft Ice Allocation Policyc) Policy #2022-097 – Adult Friendly Parks Policy |
| 6. | New Business <ul style="list-style-type: none">a) RCMP Satisfaction Survey |
| 7. | Financial <ul style="list-style-type: none">a) Weed Enforcement Costs |
| 8. | Department Reports <ul style="list-style-type: none">a) CAOb) Planning & Developmentc) Corporate Servicesd) Enforcement Servicese) Emergency Managementf) Public Worksg) Economic Developmenth) Parks & Recreationi) Family & Community Support Servicesj) Growth Report |
| 9. | Council and Committee Reports – None |
| 10. | Correspondence - None |
| 11. | Clarification of Agenda Business – (Open mic) |
| 12. | Closed Session <ul style="list-style-type: none">a) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act) |
| 13. | Adjournment |



Town of Calmar Council

August 2024



Yellowhead
Regional
Library







2023-2025 Strategic Plan

FOUR GOALS OF THE STRATEGIC PLAN

Broad Goals

- Hub for learning and connection.
- Quality information and resources.
- Share knowledge and skills.
- Excellent place to work.





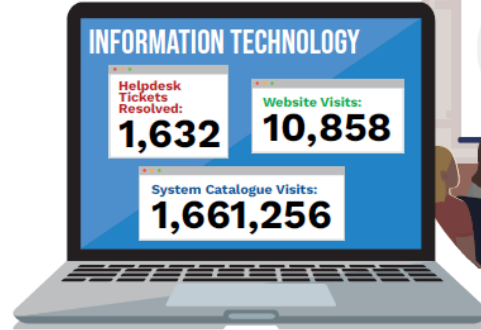
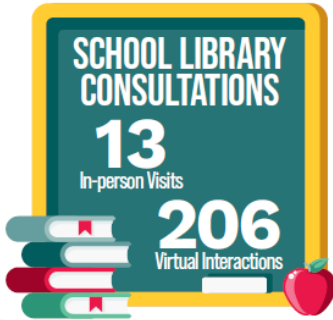
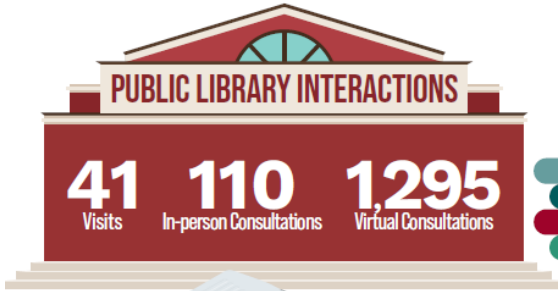
2023 Results

HIGHLIGHTS

Highlights for 2023

- Advocacy: provincial operating grant fund increase.
- New library websites: enhanced features, better security.
- Three-day conference: one online day and two in-person.
- Workshops: advocacy, budget preparation, disaster planning.
- Worked with municipal library boards: recruitment, performance management, policy development, space planning, collection management, strategic planning.
- Formal communications plan launched in the fall.
- Increased network security.

2023 Overview



2024 Goals

- Address remaining areas of potential cybersecurity threats including public access computers.



Return on Investment

DEMONSTRATING VALUE

Levies

- 2008-2019 \$4.30 per capita
- 2020 \$4.39 per capita
- 2021-2022 \$4.46 per capita
- 2023 \$4.54 per capita
- 2024 \$4.65 per capita
- YRL returns \$0.75 per capita to your library for purchasing library materials



Calmar Public Library

- Membership levy for 2023 \$11,191
- Financial return for materials \$3,423
- Cost avoidance \$240,691
 - Technology, resource sharing and funded training
- **2023 Return on Investment \$1.00 = \$21.81**

Your citizens have access to:

- More than 3 million items via TRAC.
- Digital materials, such as 600,000+ eBooks, 111,000+ eAudiobooks, 300,000+ music albums, and much more.
- Free broadband internet through SuperNet and WiFi.



**We bring the
world to your
residents.**

Thank you!

We Deliver!

2023 Annual Report



Message from the Board Chair

We deliver! That's the theme of this year's annual report and it fits. The past year was incredibly accomplished, and I am grateful to my fellow board members for their contributions in guiding Yellowhead Regional Library staff. Thank you for your service.

We deliver on our Plan of Service. The ambitious plan outlines four pillar goals, and progress was made through 2023 on each.

We deliver advocacy. YRL demonstrated significant leadership last year as a key participant in the library systems advocacy committee. Efforts to demonstrate the value of libraries to elected officials resulted in a five per cent increase in Provincial funding and adoption of more current population data. Plus, we gave 11 presentations to municipal councils and 22 presentations to municipal library boards to further enhance their understanding of YRL's return on investment to them.

We deliver websites. All member library websites were upgraded to a new platform, providing better cybersecurity and functionality. To help those for whom English is a second language, each website has the ability to be translated into any language.

We deliver professional development. The Stronger Together Conference was presented in a unique format, virtual and in-person, with great results. We partnered with Northern Lights, Parkland Regional and Peace Library Systems to present two days of terrific content. A third day, presented by the Alberta Library Trustees' Association, helped library board members make connections and discuss important issues.

We deliver materials. With the last of the new library vehicles purchased, the YRL fleet is up-to-date and on the road. More than 2,400 van runs were made, delivering nearly two million resources to member libraries and beyond.


We deliver value. Together the collective buying power and resource sharing of the regional library system gives every library in our area access to the world of information, entertainment and knowledge.

We deliver for good. Libraries are the heart of our communities. They offer an open, free, welcoming space for everyone.

I'm very proud of the efforts of the entire board and staff of YRL, and look forward to great things in 2024.

Hendrik (Hank) Smit

Chair, Yellowhead Regional Library Board of Trustees



“Overall, the staff and board of YRL focused on the deliverables in the first year of this plan of service, with the goal of ensuring supportive services from YRL so that the libraries can support their communities. Priorities shifted as the environment changed, partnerships were grown, and pilot programs developed.”

*Karla Palichuk
Director*



PUBLIC LIBRARY INTERACTIONS

41
Visits

110
In-person Consultations

1,295
Virtual Consultations

SCHOOL LIBRARY CONSULTATIONS

13

In-person Visits

206

Virtual Interactions



DELIVERIES
204 Per Month
2,448 Per Year
1,948,100 Items Moved

COLLECTIONS



2,309

Total Print
Materials



32

eResources



424

Total Non-print
Materials

“The Library Development Services team provided enhanced training and resources, outreach and services to our school libraries, and supported our public libraries, through their celebrations and challenges, as a hub for connection and learning. We are dedicated to the promotion and use of YRL services — from eResources to high-quality training — to be a foundation for the excellent library services offered to patrons within the YRL region.”

Jessica Knoch
Manager, Library Development Services

“With a focus on increased efficiency and community impact, Technology Services spearheaded projects, like new websites that can be translated into the language of your choice, and implemented solutions to position YRL and its libraries for sustained success in an ever-evolving landscape of information access and technology.”

Stephanie Thero
Manager, Technology Services



INDIGENOUS SERVICES



Program
and
Initiative
Hours

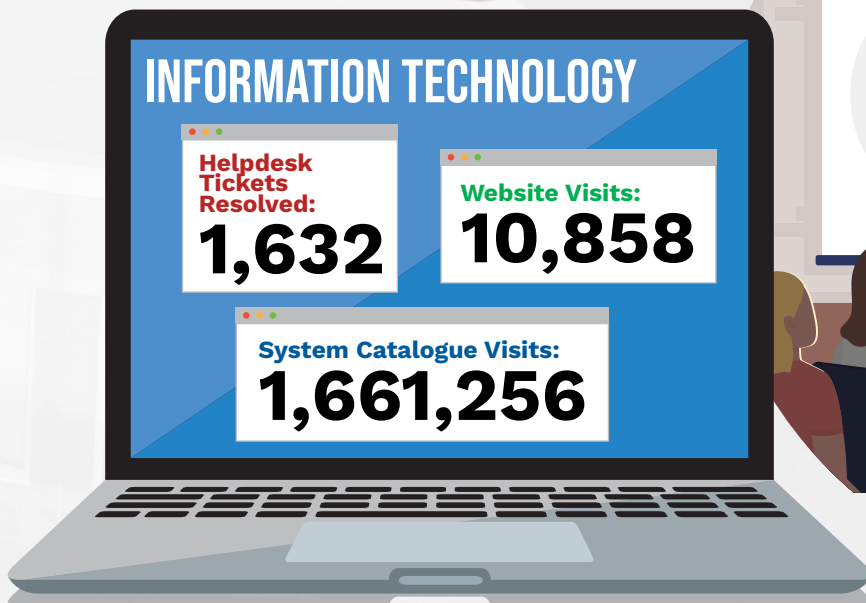


In-library or
Community
Programs

TRAINING

18
EVENTS
HELD

1,242
PARTICIPANTS
TRAINED



“In order to connect library collections to patrons, Collections and Resource Sharing staff facilitated the movement of more than 1.9 million items through YRL in 2023. To strengthen the Coordinated Collection Development tool, we invited two other library systems to share in the tool to generate sustainable funding for future innovations.”

Jocie Wilson
Manager, Collections and Resource Sharing



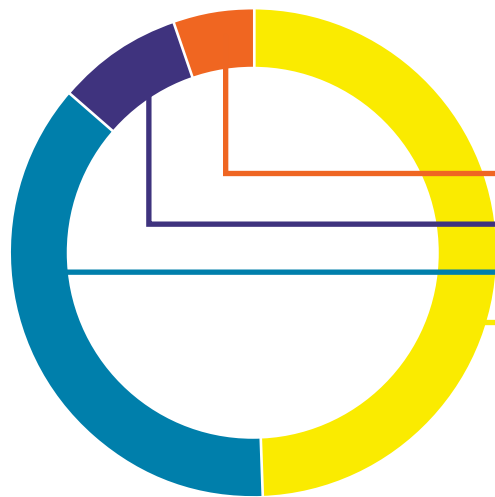
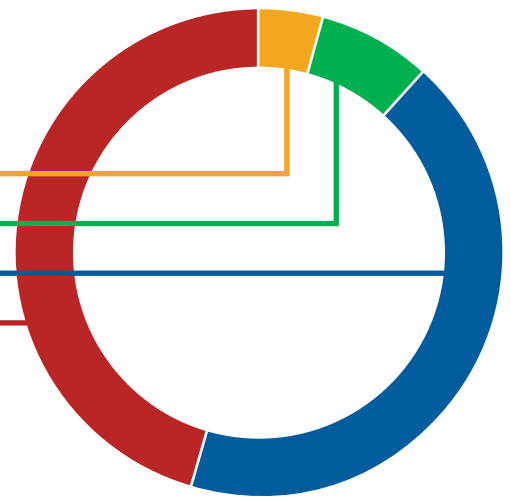
“In Administrative Services, we focused on getting a new vehicle for our fleet and maintaining our building premises to keep our core operations safe and secure.”

Wendy Sears Ilnicki
Deputy Director and
Manager, Administrative Services



Revenue

School Levies	\$147,278 (4.2%)
Contract Services	\$261,989 (7.5%)
Provincial Government	\$1,493,214 (43.0%)
Municipal Levies	\$1,574,103 (45.3%)
Total	\$3,476,584



Expenses

Administration	\$197,944 (5.4%)
Building and Capital	\$308,160 (8.4%)
Direct Services	\$1,354,594 (36.8%)
Staffing	\$1,816,505 (49.4%)
Total	\$3,677,203

Yellowhead Regional Library

Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

Building Location

433 King Street, Spruce Grove, AB T7X 2C6

Phone

780-962-2003

Toll-free

1-877-962-2003

yrl.ab.ca

Calmar Public Library 2023 Return on Investment

Your Membership

Total Financial Benefits

\$244,113.90

Return on Investment

\$1.00 = \$21.81

Municipality Membership Levy

On behalf of Calmar Public Library in 2023

\$11,191.10

Direct Financial Return

2023 Materials allotment from YRL

\$1,848.75

Allotment from other municipalities (if applicable)

\$1,574.04

Total Funds

\$3,422.79

Benefits of YRL Services

Technology

Website

\$848.15

Software and licensing

\$1,938.79

SuperNet and hardware

\$11,416.49

Cost avoidance

\$14,203.43

Resource Sharing

Items borrowed from other libraries: **2,905**

\$42,122.50

Digital items borrowed through YRL: **3,472**

\$173,600.00

Cost avoidance

\$215,722.50

Training

Free YRL training/workshop participation hours

59.5

Note: May not reflect all training provided, such as informal sessions.

Crucial Conversations for Mastering Dialogue

\$305.00

Environics

\$4,417.69

Homelessness Academy for Librarians

\$881.89

LibraryAware

\$2,901.18

Staff Training Academy

\$1,964.22

Understanding Financial Statements

\$295.20

Cost avoidance

\$10,765.18

Total Financial Savings

\$240,691.11

With YRL membership, residents gain:

- Access to more than three million items in the TRAC¹ collection.
- Free Canada-wide resource sharing of physical material collections including interlibrary lending and onsite borrowing.
- Free digital content access (eAudiobooks, eBooks, eComics and eManga, eMagazines, movies, music, and television shows) through 32 online resources, including:
 - [Accessible Alberta](#), [Centre for Equitable Library Access](#) and [National Network for Equitable Library Service](#): provincial and national collections for those with print disabilities.
 - [Beanstack](#): creation support for a community of readers in the YRL region.
 - [CISCO Networking Academy](#) and [LinkedIn Learning](#): business and computer technology video tutorials to help develop the skills to participate in the modern workforce.
 - [Cypress Resume](#): professional-looking cover letters and resumes.
 - [Solaro](#): Alberta curriculum support for students in grades K-12.
- Supplementary shared eBooks with Parkland Regional Library System in Lacombe.

And, Calmar Public Library has access to:

- Free broadband Internet connection via SuperNet (paid for by the Government of Alberta) and WiFi.
- Newly redesigned public library websites that went live in the spring are managed and supported by YRL and can be translated into 130+ languages.
- IT support and services including password managers for library leadership teams, cybersecurity awareness training, and wireless printing options.
- The library software that manages borrowers, circulation, and materials.
- An online catalogue and mobile app for the public to access library resources, manage their personal account and self-checkout items on the app.
- A bulk discount of 37% on library books purchased through YRL.
- Cataloguing and shelf-ready processing of purchased and donated materials.
- 125 shared specialty kit collections including Deakin, Indigenous, makerspace, storytime, storywalk, Xbox, world languages, and the UK's Happiness Programme.
- Free delivery and pick up of materials at least once every week.
- Physical library cards at no cost.
- Professional library expertise and access to regional knowledge sharing.
- Training and materials for onboarding, skill building and professional development of library staff and board members.
- An onsite Learning Lab including space and tools for group and individual facilitation and meetings – free for all YRL member libraries to reserve.
- Tools and resources that support library operations and governance, including subscriptions to Environics, LibraryAware and community profiles with data to support budget, plan of service, programming, collection development, and more.
- A comprehensive YRL Professional Development collection, available through TRACpac, with current resources on leadership, management, library operations and governance.

¹ Originally formed in 2001, The Regional Libraries Computer Automation Systems Consortium (TRAC) Society is comprised of Marigold Library System in Strathmore, Northern Lights Library System in Elk Point, Peace Library System in Grande Prairie, and YRL in Spruce Grove.




POLICY

POLICY No. 2024-027
TITLE: Council Remuneration

APPROVAL DATE: JANUARY 15, 2024

DEPARTMENT: COUNCIL

REVISION DATE:

MAYOR: 

C. A. O.: 

Purpose:

To clearly define the compensation package that will be available for the elected officials of the Town of Calmar.

Reason for policy:

Section 243 (1) of the Municipal Government Act, R.S.A., M26-1 and amendments thereto which states:

- (1) An operating budget must include the estimated amount of each of the following expenditures and transfers:
 - (a) the amount needed to provide for Council's policies and programs

Policy

Members of Council shall receive remuneration, benefits and reimbursement of business expenses while undertaking their official role as an elected official for the Town of Calmar.

Guidelines

Members of Council shall receive compensation for their role as elected officials as follows:

- Honorarium
- Benefits
- Per Diem
- Expenses

Honorarium & Benefits – for Regular Meeting of Council as defined at the annual organizational meeting. This includes all preparation for the Council Meetings as well as the attendance. In addition to the meetings Calmar event attendance, volunteer hours and general communications are included.



Per Diem - For attendance at professional development, Regional Meetings, Committee Meetings, Committee Council Meetings, Special Meetings, Workshops and Town related activities not covered by the Honorarium. The amount spent will be limited by the amount budgeted each year. Within the overall budget set for each Councillor for per diems, and expenses which are based upon appointment to boards at the annual organizational meeting prior to formal annual budget approval, funds can be utilized between accounts to offset a short fall. However, the total budget for both accounts shall not be exceeded. If the Mayor or a Councillor is to be traveling out of Province or Country on Council business, they will advise their fellow Councillors and Administration of the purpose and time frame they will be away prior to leaving.

Expenses

Actual costs associated with any regular or approved Town business.

It is therefore established that compensation for the elected officials of the Town of Calmar be as follows:

1. In the discharge of the recognized “regular scheduled Council meetings”, and other regular duties associated with the position of an elected official. Remuneration commencing January 01, 2024 shall be as follows:

MAYOR	\$1,500.00 monthly allowance and maintain current meeting structure.
COUNCILLOR	\$ 750.19 monthly allowance and maintain current meeting structure.
DEPUTY MAYOR	\$100.00 per month.

DEFINITION “Called Meetings” are defined as duly constituted meetings of any Committee, Board, etc. to which members are appointed as Representatives by Council resolution and to which the members are asked to be in attendance.

COLA Effective January 1st, 2023 and every January 1st in subsequent years, the Mayor’s and Councillor’s monthly allowance as well as the attendance per diem shall be increased by the Consumer Price Index, for Alberta, as calculated at October 31st of the previous year.

2. For actual attendance at all other recognized responsibilities associated with the position of an elected officials – Remuneration shall be as follows:

A) Meetings 3 hrs. or less	\$ 85.00
B) Meetings more than 3 hrs. up to 5 hrs.	\$ 135.00
C) Meetings more than 5 hrs.	\$ 185.00
3. Mileage, travel expenses shall be paid at a reasonable allowance rate of \$0.67 per kilometer excepting travel within the corporate boundaries of the Town of Calmar.
4. Meals: actual receipted costs for meals, excluding alcoholic beverages, to a maximum of \$120.00 per day.
5. Lodging: actual costs of Lodging.
6. Communications (cell & internet): Council shall be paid a \$100.00 monthly allowance for cell phone and internet use.

7. **Benefits:** Life Insurance and Accidental Death & Dismemberment benefits as provided through the Town's benefit package at the Town's cost and in addition to that the extended health care benefits for elected officials can be purchased through the Town plan at 100% cost to the Council member.
8. **General:**
 - i. Compensation to be completed and submitted to the Mayor or Designate for approval prior to the last day of each month.
 - ii. Expenses are to be completed and submitted to the Mayor or Designate for approval prior to the last day of each month.
 - iii. Prepayment of registration fees will be initiated by the Town Manager upon request and/or receipt of a completed registration form.
 - iv. A member of Council has the right to waive any of the remuneration at their discretion, however, should still record attendance for tracking purposes.
9. **Review:** This policy will be reviewed annually at the Organizational Meeting of Council and during budget deliberations.
10. **Repeal:** Previous Policy 2022-027, is hereby repealed.



Town of Calmar

Request for Discussion (RFD)

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	Rec Coordinator Miller/ CAO Losier
Title:	Draft Ice Allotment Policy
Approved By:	CAO Losier
Agenda Item Number:	5 B

BACKGROUND/PROPOSAL:

Each year ice allotment is challenging. Users have different needs and while some can manage their logistics very quickly, others are experiencing challenges and/or are bound by constraints out of their control. Furthermore, Calmar is experiencing significantly increasing demand for ice time, and to ensure maximum usage, we need to be able to make decision very quickly and early in the pre-season.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Having a policy will facilitate the process of ice allotment by identifying priorities and defining timeline. Because there is more demand than what can be accommodated, it will not be possible to please all potential users.

Having a policy will enable those who have an interest in ice time to plan and request ice allotment to best meet their needs, while providing a structure for Administration to allocate the ice ahead of the hockey season.

COSTS/SOURCE OF FUNDING (if applicable)

There is no cost directly associated with adopting a policy, but not adopting a policy could eventually cost the Town significant lost of revenues as users will go to other facilities where ice is available. With the new arenas that have been built/in construction and some arenas in the region still having significant amount of ice, certain users may be tempted to leave Calmar.

RECOMMENDED ACTIONS:

That Council provide directions in order for Administration to come to Council for adoption of a revised policy in September.



POLICY

POLICY NO. 2024-xxx
TITLE: Ice Allocation Policy

APPROVAL DATE: TBD

DEPARTMENT: Council

REVISION DATE:

MAYOR: _____

CAO: _____

Purpose:

To define the ice allocation and booking process for the Town of Calmar and the Mike Karbonik Arena.

Policy Statement:

Definitions:

- Arena: means the Mike Karbonik Arena.
- Regular User: means a user that uses the arena 4 times or more within a month.
- Casual User: means a user that looks to book the arena 3 or less times a month.
- Minor Local User: means Calmar Figure Skating, Calmar Pond Hockey and West 39 hockey.
- Largest User: means the user who consumes the largest amount of ice slots.
- Minor Non-Local User: any user group that does not fall into the Minor Local User group.
- Adult User: Any user group with participants that are 18 years of age or older.
- Council: means the individuals elected to sit as Town Council under the Local Authorities Election Act and the Municipal Government Act of Alberta.

- Town: means the Town of Calmar.
- Town Manager: means the Chief Administrative Officer (CAO) as appointed by Council, or the Chief Administrative Officer's designated individual.

Policy:

Responsibilities:

- Council will:
 - Approve by resolution this policy and its amendment from time to time.
- CAO will:
 - Resolve any disputes
 - Ensure that the policy is implemented and brought to Council for review as required.
- Recreation Coordinator will:
 - Be the main point of contact for user groups looking to book ice.
 - Intake ice requests and allocate based off of policy for appropriate usage.

1. Rental Priorities

Calmar has established the following rental priorities to guide in the annual seasonal allocation of arena ice time.

1. *Priority 1:* Municipal activities that include but are not limited to public skating, and other Town operated or managed events or activities.
2. *Priority 2:* Minor Local Regular User, Largest User
3. *Priority 3:* Minor Non-Local Regular User
4. *Priority 4:* Adult Regular User
5. *Priority 5:* Minor Local Casual User
6. *Priority 6:* Minor Non-Local Casual User
7. *Priority 7:* Adult Casual

Weekly between 8:30 AM and 3:30 PM, School Groups will be scheduled as a Priority 2 booking. Regular Minor Users will have priority on weekdays from 5:00pm – 9:30pm and on weekends from 8:00am – 9:00pm to provide and enhance youth sports and opportunity.

2. Historical Precedent

In establishing annual ice allocations, regular users with historical precedent may be given priority in booking their ice time. The Town of Calmar reserves the right to schedule ice time to best meet the needs of the community.

2. Ice Allocation and Timelines

Regular users will, based on priorities and availability be given their ice needs. All users shall submit the following no later than June 30th . Any late submission are subject to having their ice given to other user groups.

- Two contact names and relevant information for individuals appointed by the user group to manage their ice allocation ie. ice coordinator/scheduler;
- A schedule of requested ice time for the entire season, from September 1 to end of March;
- A schedule of all requested tournament or special events time for the entire season, from September to end of March;
- Any other information that may be required by the Town to determine an appropriate ice allocation.

Subject to timely user group submissions, the Town of Calmar will provide all user groups with an ice allocation schedule and draft contract no later than the 2nd week of August.

3. Cancellation and Booking Procedures

1. Regular Users are entitled up to one cancellation per month consisting of one ice slot. If additional ice cancellations are required, the user can sublet the ice. It is the responsibility of the user to find suitable user which is subject to the same rules as the Regular User.
2. Casual Users will receive a full refund for prepaid fees related to facility bookings when the customer provides notice of cancellation 7 business days (168 hours) or more in advance of the booking date. If a cancellation notice is provided with less than 7 business days' notice (168 hours), no refund of prepaid fees will be issued.

4. General Guidelines

Subletting of Time Allocation

- Regular User Groups may sublet allocated time they are unable to utilize to another group so long as the following criteria is satisfied:
 - The new user group desiring to sublet the allocated time understands the rules and regulations of the Town of Calmar apply to them and any damage done will be reflected onto the Regular User.
 - The new user group has no outstanding fees owing to Calmar; and

- The Town has had the opportunity to review the sublet.

User Fees

- User fees will be reviewed every year to accommodate cost of living increase. The Town will strive to be competitive with neighboring areas and at the same time endeavor to recoup some of the costs associated with running an arena.
- Bookings are not confirmed until rental fees are paid. Users will not be allowed on ice without confirmation of payment from Recreation Coordinator or Accounts Payable.
- Regular User fees are divided into fall / winter season and are due at the time of booking confirmation (fall season) September 1st, with the second half (winter season) due January 2nd. Late payments will result in forfeiture of ice bookings.



Town of Calmar

Request for Discussion (RFD)

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	CAO Losier
Title:	Adult Friendly Parks Pilot Policy review
Approved By:	CAO Losier
Agenda Item Number:	5 C

BACKGROUND/PROPOSAL:

Policy 2022-097, Adult Friendly Parks Pilot, was a pilot project from the summer 2022 to 2023. The park spaces in Calmar were identified as adult friendly would enable alcohol consumption under certain rules which include:

- Permitted time (11 am-9pm)
- Drinking in moderation only, no intoxication tolerated
- Consumption at tables designated
- Keeping area clean/debris and container in garbage areas

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

During the pilot, Administration has not experienced any major negative behaviors/acts, vandalism out of ordinary, or peace disturbance.

A few comments were received about the necessity of allowing people to drink in public. These have been balanced by the acknowledgment that this is not enabled every where and without rules, that it is contained and restricted to only 3 areas.

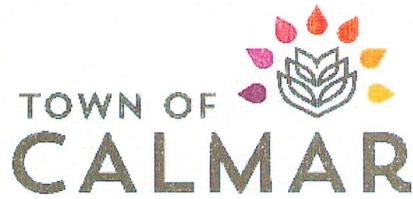
Overall, it appears that the pilot was positively received by the community.

COSTS/SOURCE OF FUNDING (if applicable)

There is limited cost associated with this program. The picnic tables cost slightly above \$1,000 to build should Council decide to add 1 or more tables, and the cost for signage is not significant. As each park is cleaned regularly, this pilot did not add any work on the routine maintenance.

RECOMMENDED ACTIONS:

That Council provide directions to Administration about the Friendly Adult Parks initiative.



POLICY

POLICY NO: 2022-097

APPROVAL DATE: March 07, 2022

TITLE: Adult Friendly Parks Pilot Policy

REVISION DATE: July 18, 2022

DEPARTMENT: Council

Mayor: 

CAO: 

Policy Statement:

The Town of Calmar recognizes responsible consumption of alcohol in certain municipal parks may be allowed during the pilot project dates of July 01, 2022 to July 01, 2023

Reason for Policy:

This policy provides for the rules governing responsible alcohol consumption in municipally owned parks.

Definitions:

CAO means the Chief Administrative Officer for the Town of Calmar.

Council means the duly elected municipal Council.

Designated Picnic Area means a location that has been approved by Council resolution and where appropriate signage has been installed.

Policy:

Responsibilities:

Council will identify designate picnic areas within the town limits where alcohol may be consumed as identified in Schedule "A" of this policy.

Council will establish rules for the consumption of alcohol in designated picnic areas. In accordance with the Alberta Gaming Liquor and Cannabis Act, specifically

- Section 89(2) Despite subsection (1), a person may consume liquor in a public park in a picnic area designated by the owner or operator of the public park during the hours designated by the owner or operator if a sign is posted that
 - o (a) states that a person may consume liquor in the designated picnic area,
 - o (b) sets out the designated picnic area, and
 - o (c) sets out the hours when liquor may be consumed.

The CAO will ensure appropriate signage is erected where directed by Council

Rules for Alcohol Consumption:

- Alcohol consumption will be allowed in designated picnic areas between the hours of 11:00 am and 9:00 pm daily.
- Drink in moderation and be a good neighbour.
- Public intoxication is not tolerated.
- Alcohol may only be consumed at tables in designated picnic areas.
- A person must stop consuming liquor in a designated area if a community peace officer believes that they are intoxicated and requests that they stop consuming liquor.
- All provincial legislation must be followed, including gathering limits and physical distancing requirements.
- Garbage and empty drink containers must be disposed of in the containers provided in the designated areas or otherwise removed from the site.

Pilot Project Review

Administration policy review will be schedule for July 2023 and project analysis presented to Council for consideration.

Schedule "A"

Designated Adult Friendly Parks

- Centre Park as indicated



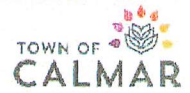
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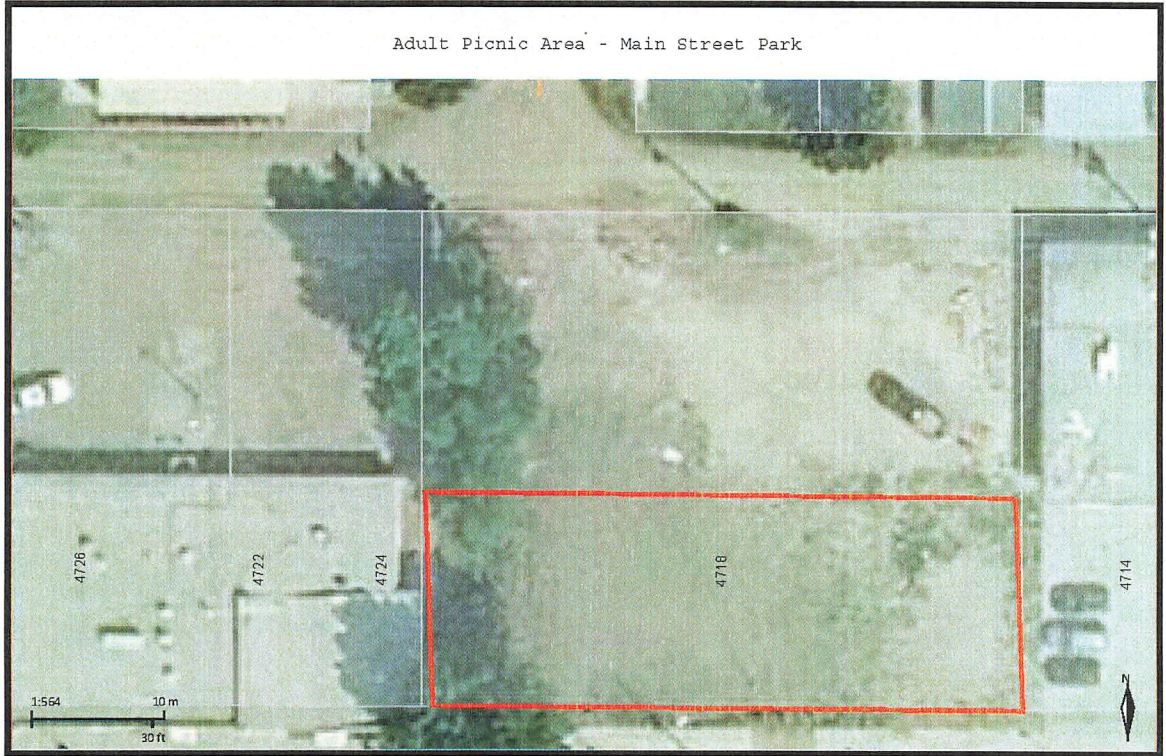
- Off leash Dog Park



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- **Main Street Park**



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Leduc RCMP Client Satisfaction Survey 2024

Name:

Agency/Unit:

1.) Do you think that the RCMP places appropriate emphasis on providing quality services?

Y / N

Comments:

2.) Do you believe that your organization has a good working relationship with the RCMP?

Y / N

Comments:

3.) Do you find RCMP personnel to be competent, knowledgeable and professional?

Y / N

Comments:

4.) Do you find that RCMP personnel are accessible/available when you need them?

Y / N

Comments:

5.) Does the unit commander/manager or another RCMP representative maintain regular contact with your organization/community?

Y / N

Comments:

6.) Do you find that the RCMP provides clear, accurate and timely information (written and oral)?

Y / N

Comments:

7.) Do you find that the RCMP places enough emphasis on providing services in the official language of your choice?

Y / N

Comments:

8.) Do you feel that RCMP personnel treat you fairly?

Y / N

Comments:

9.) Were RCMP personnel that you dealt with courteous, helpful and culturally sensitive?

Y / N

Comments:

10.) Do you feel that you are able to openly discuss with the unit commander/manager any concerns that you may have regarding service provided by the RCMP to your organization/ community?

Y / N

Comments:

11.) Do you have any other issues/concerns or suggestions that you would like to share in terms of improving the service to your organization/community?

Y / N

Comments:



Town of Calmar

Request for Discussion (RFD)

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	DCS Bryans
Title:	Weed Enforcement
Approved By:	CAO Losier
Agenda Item Number:	7 A

BACKGROUND/PROPOSAL:

Throughout the summer months our CPOs have been enforcing weed/grass infractions. This summer there have been three operations, May, June and July/August. There will most likely be one more round of enforcement done before the fall.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

These enforcement exercises take a minimum of four 10-hour shifts from our CPOs. This does not include the time it takes when the contractors come out to maintain the lots that require attention.

Our current practice is purely a cost recovery one. We pass along the cost of enforcement directly to the property owners, with no additional fines being levied.

Administration would like direction from Council as to whether or not the Town should look at issuing municipal fines for these infractions over and above the current process of cost recovery.

COSTS/SOURCE OF FUNDING (if applicable)

There is a potential for a small amount of additional revenue should Council wish to have municipal fines issued.

RECOMMENDED ACTIONS:

That Council provides feedback for potential future action.

Town of Calmar

Department Report (DR) – Office of the CAO

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	CAO Losier
Title:	Office of the CAO Report
Approved By:	CAO Losier
Agenda Item Number:	8 A

KEY INITIATIVES/METRIC:

Administration

In the period of May-June, Administration sent out the tax notification after Council adopted the final budget for 2024 (May 6). Administration also initiated some preliminary discussions about the upcoming 2025-2027 budget process.

Administrative change

During this period, Administration initiated the process to recruit a land use planner. Interviews were conducted towards the end of June with the expectation to have the position filled July-August.

Operational change

During this period, Administration worked on a new draft agreement for emergency management. It was sent to Leduc County for review with the objective of having a second draft by the end of summer.

Regarding the IT support services, the months of May and June were mainly dedicated to defining and the environment and creating an inventory of the assets. The service provider also worked on installing new firewalls and routers.

The RFP process to procure a vehicle for the Enforcement Services was completed and a vehicle was purchased. The vehicle will be equipped and ready for duties by end of summer.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

The Parks and Recreation tracking forms are being used daily. Administration will develop an excel sheet to tabulate all the information.

Administration also initiated the discussion with Canadian Fiber to acquire their services for the town facilities. This would enable Live Barn in the arena, usage of Wi-Fi at the Calmar Outdoor

Recreational Ground, and high-end internet access at all the other buildings (Public Workshop, town office, old fire hall, program center).

ITEMS NEEDING INVESTIGATION:

Following the adoption of the budget (and during deliberation), Council and administration talked about the importance of analyzing the cost of the utilities to be able to adjust the rates appropriately. Cost should include the operation, maintenance, and the expansion of the utility network.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - PD

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	Planner Agube/CAO Losier
Title:	Planning & Development Report
Approved By:	CAO Losier
Agenda Item Number:	8 B

KEY INITIATIVES/METRIC:

Development Permits

As illustrated in the May and June Growth reports, nine development permits were issued. Five were for new dwellings (Single detached), one manufactured home, one solar panel, and three accessory buildings or uses.

Subdivisions

During this period, the Administration had one new application, Southbridge Stage 4.

Redistricting / Land Use Bylaw (LUB) amendments

No amendments were initiated during these two months.

Compliance certificate

1 compliance letter requests were processed, same-day processing.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

Administration had preliminary discussions with Ironco regarding a potential amendment to their district. This would aim to increase the number of dwelling units allowed on their site. The level of service was also discussed during this period as it is currently relying only on 1 staff member. Alternatives such as municipal partnership, joining a commission, and hiring a consultant were explored.

ITEMS NEEDING INVESTIGATION:

Administration launched the process to recruit a planner during this period. Once a candidate is selected, a work program including review of the MDP and LUB will be created.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - CS

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	H. Bryans
Title:	Corporate Services Report
Approved By:	CAO Losier
Agenda Item Number:	8 C

KEY INITIATIVES/METRIC:

- Current Operating & Capital budgets were presented to Council May 6 for adoption.
- The 2024 Tax Rate Bylaw was adopted at the same meeting.
- Administration spent all day May 6th preparing the levies to print and mail out on May 9th
- Assessment Open House had 1 person attend.
- There have been two assessment revisions done, reducing our overall assessment base by \$48,000.
- LGFF & CCBF grant applications have been submitted.
- In June Administration processed over \$2,000,000 worth of property tax payments.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- Administration has started communications with two vendors regarding the resident satisfaction survey
- The initial budget workbook has been sent to all department heads, to be returned to Administration for consolidation by July 19th
- Mikayla Leibel has started as our FCSS Coordinator on a part time basis filling that vacancy.

ITEMS NEEDING INVESTIGATION:

- Procurement will be starting to find a new contractor for janitorial services for the Office, PW shop, arena and Program Centre.
- Administration is aiming to have a first draft budget to present to Council at the August 19th Council meeting.
- Administration is working with the last few remaining bulk water customers to close their accounts and return their keys so all the accounts can be closed.

This current report is submitted discussion and Administration is happy to answer questions from Council.

Town of Calmar

Department Report Enforcement Services

MAY / JUNE 2024

Meeting:	Committee of the Whole
Meeting Date:	August 28, 2024
Originated By:	P. Leggio
Title:	Enforcement Services Report
Approved By:	CAO LOSIER
Agenda Item Number:	8 D

KEY INITIATIVES/METRIC:

- Ensure meetings take place with Department Head, CAO LOSIER, as required by Solicitor Generals Office.
 - On-going File, Notebook, and occurrence review meetings.
- Create council reports as directed by Department Head, CAO LOSIER.
 - Reports filed when requested.
- Bylaw Enforcement was the major focus as directed by Department Head / CAO LOSIER.
- 2024 DEPARTMENT STATISTICS ATTACHED.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- June unsightly operation stats:
 - 93 notices sent out.
 - 8 lawns cut by contractor.
- July unsightly operation starts end of first week.
- Open house Stats:
 - Dog Open house – 2
 - Vehicle Maintenance Open House - 7
 - Weeds and Unsightly Open House – 2
 - Traffic Safety Open House - none

ITEMS NEEDING INVESTIGATION:

- Grants.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

2024

CALMAR ENFORCEMENT DEPARTMENT STATISTICS

MONTH	TOTAL FOR THE MONTH	CALLS FOR SERVICE	TRAFFIC STOPS	TRAFFIC TICKETS	TRAFFIC WARNINGS: - Seatbelt; - Documents; - Vehicle equip; - etc.	COMMUNITY ENGAGEMENT: - Schools - Curling Rink; - Arena; - Business; - Events.	CPO REQUEST RCMP ASSISTANCE: - DUI; - Warrants; - Incident/direction.	CALLS DIRECTED TO RCMP: - Domestic; - Complaints; - Gun; - Child custody.	RIDE-ALONG
JANUARY	219 in 18 shifts	138	21	11	10	23	4	12	0
FEBRUARY	150 in 13 shifts	92	17	8	9	14	2	8	0
MARCH	245 In 2 1 shifts	122	38	43	13	12	6	11	0
APRIL	186 In 2 5 shifts	97	35	29	6	9	5	5	0
MAY	196 In shifts 19 shifts	102	37	28	7	8	2	12	0
JUNE	190 in shifts 23 shifts	119	18	9	11	19	7	7	0
JULY	in shifts	0	0	0	0	0	0	0	0
AUGUST	in shifts	0	0	0	0	0	0	0	0
SEPTEMBER	in shifts	0	0	0	0	0	0	0	0
OCTOBER	In shifts	0	0	0	0	0	0	0	0
NOVEMBER	In shifts	0	0	0	0	0	0	0	0
DECEMBER	In shifts	0	0	0	0	0	0	0	0

YTD	1186 IN 119 SHIFTS	670	166	128	56	85	26	55	0
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Town of Calmar

Department Report Emergency Management

MAY/ JUNE 2024

Meeting:	Committee of the Whole
Meeting Date:	August 28, 2024
Originated By:	P. Leggio
Title:	Emergency Management Report
Approved By:	CAO Losier
Agenda Item Number:	8 E

KEY INITIATIVES/METRIC:

- Shelter in Place and other related Emergency information being gathered for Website portal.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- Finishing revised MOU with Leduc County Disaster Services.
- Launch date for the Registered Reception Program will be in line with Emergency Management open house.
- Website portal for Emergency management almost complete.
- Met with Thorsby/Warburg – exercise tentative scheduled for October 22 - 2024
- Emergency Committee meeting scheduled for October 1 / 2024 – 6:00 PM HOURS.
- Spoke with SHING (I.T.) regarding install of portal on town website.
- Section Chief training Scheduled for September 2024.

ITEMS NEEDING INVESTIGATION:

- Look for Possible grants related to our department.
- Waiting for feedback from Leduc County on MOU agreement.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - PW

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	G. Nielson / K. Murphy
Title:	Public Works Report
Approved By:	CAO Losier
Agenda Item Number:	8 F

KEY INITIATIVES/METRIC:

- 105 Cl samples taken.
- 10 Bacteriological samples taken.
- 16 wastewater samples taken. (W50/W50C)
- Repaired out of service fire hydrant at post office.
- Submitted May & June Drinking Water Reports to AEP.
- Repaired run over hydrant at # 33 Southbridge Crescent.
- Valve adjustments began on HWY 795.
- May & June building inspections completed.
- Proximity agreement from CNRL completed for dog park fence addition.
- Spray Park PRV ordered, and spray park repaired.
- Continue logging assets into Silversmith Data program.
- Commission the new truck fill in the industrial park.
- Lagoon Work. String South cable in cell #1, Build 3 complete shafts. All 4 aerators in cell #2 running, new motors installed on both cell #3 south aerators.
- Run TR3 attachment through all back alleys in town.
- Lower the water main valve on 47 St and 50 Ave that was sticking up 4 inches.
- Spring Clean-up. 33 Total trips to the dump. 46 252 total lbs removed.
- Full round of street sweeping from the City of Leduc.
- Confined space entry 24-04 to replace float in lift station #1.
- Parkview Crescent easement fencing project completed + gravelled/landscaped.
- Backstop/fencing removed for the start of the high school walking trail project.
- Mow entire West Lagoon site + industrial park pond site.
- Install Southbridge fountains.
- West lagoon grader work, completed levelling of all hydrovac piles. (Mack Construction for Fibre install)

- Complete Q2 workplans.
- Pumped out industrial park storm pond.
- Removal of 3 pieces of equipment in the skate park due to safety regulations.
- Completed flushing of all town owned fire hydrants.
- Started on gravelling of back alleys without overhead lines in the way.
- Hometech at pumphouse to repair call out system.
- Assisted Parks Department: Mowing of all parks in town, picking grass at Spray Park, Community Hall, Woodland Park, Totlot, Main St Park, and the Old Firehall, putting out hanging baskets & flower barrels around town, preparation for ball tournaments.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

Staff Training:

- Ed Frankiw: N/A
- Graydon Nielson: AMHSA Grader Training, First Aid online/In Class, Hearing Test
- Shawn Steil: AWWOA Level 1 Prep Course Parts #1 & #2, AMHSA Grader Training, Hearing Test
- Mike Fudge: AMHSA Grader Training, Hearing Test
- Kevin Murphy: First Aid Online/In Class, Hearing Test

ITEMS NEEDING INVESTIGATION:

N/A

Town of Calmar
Department Report (DR) - ED

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	S. McIntosh
Title:	Economic Development Report
Approved By:	CAO Losier
Agenda Item Number:	8 G

KEY INITIATIVES/METRIC:

1. As we work through the priorities in the Economic Development strategy, program information and plans for 2024, are well under way.
 - a. The Downtown Façade Improvement Program intake closed on May 15, 2024. We have 6 confirmed applications. This is a 21% uptake of the downtown businesses. The financial/economic boost was \$80,000.00 with the Façade Program paying out; \$21,545.70.
The full cost of each façade improvement is below:
 - i. Calmar Dental – \$6,798.75
 - ii. Chevron – \$45,000.00
 - iii. Country Cannabis – \$5,892.65
 - iv. For the Love of Perogies N Stuff – \$6,000.00
 - v. Hayduk Lumber & Hardware - \$12,014.00
 - vi. Loganberry’s Antiques & Curiosities - \$4,400.00
 - b. The Youth Business Training program was cancelled due to no registrations. Bad timing on a date to hold the program, program was popular with parents, but maybe not with the youth. Will revisit for 2025.
 - c. The abandoned, orphaned, and legacy wells strategy is still progressing along slowly. We have been in contact with another contact at CNRL, that makes 4 so far. We are hoping this new contact is going to be able to provide the information we are looking for. He is asking more questions, which we are taking as a good sign.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

1. The information collected from the business visits done in November, December of 2023, and January of 2024, continues to be analyzed and organized to provide direction for the Business Attraction Plan. A report to Council will come in the fall to go over the analysis and to discuss the information and pinpoint any gaps or directions for administration to look into.
2. We are talking to Community Futures about partnering next year and hosting a youth focused initiative that could fall under a grant. This may be a better way to engage with the youth entrepreneurs in Calmar. More information to come.

3. Sponsorships are growing and becoming more popular through our business community. We are working on ways to keep the momentum going and bring in new and fresh sponsorship opportunities. Below is a list of the sponsorships we have and the total sponsorship dollars we have collected since starting the program.

Sponsorship Master Sheet				
Sponsorship Types	2023		2024	
	Number of Businesses	Dollar Amount Collected	Number of Businesses	Dollar Amount Collected
Farmers Day				
Pancake Breakfast	1	\$500.00		\$500.00
Calmar Canada Cup				
Pancake Breakfast	1	\$1,000.00		\$1,000.00
Coffee	1	\$500.00		\$500.00
Hockey Activities	7	\$1,130.00		
Family fun Zone			1	\$1,100.00
Supply the Generators	1	\$700.00	1	\$350.00
Calmar Days				
Pancake Breakfast	1	\$2,000.00		
Family fun Zone			1	\$250.00
BBQ / Movie Beverage	1	\$250.00	1	\$250.00
Movie Popcorn	1	\$250.00		
Movie Sponsor	1	\$500.00		
Gold Level			2	\$5,000.00
Supply the Generators	1	\$300.00		
Christmas in the Park				
Hot Chocolate	1	\$250.00		
Cookies	1	\$250.00		
Music	1	\$500.00		
Horse Rides	1	\$1,600.00		
First Night Celebrations				
Hot Dogs	1	\$300.00		
Hot Chocolate	2	\$600.00		
Fireworks	1	\$500.00		
Arena				
Arena Boards	20	\$13,200.00	20 + 7	\$6,200.00
Skate Helpers			1	\$100.00
Door Snap Signs			1	\$80.00
Chronicle				
Spring			8	\$320.00
Fall			13	\$520.00
TOTAL	44	\$24,330.00	57	\$16,170.00

ITEMS NEEDING INVESTIGATION:

1. Economic Development is continuing to work through the Economic Development Strategic Plan. We have completed everything on the timeline for Q2 and are working through the tasks within Q3. Everything is progressing steadily, and we expect to achieve the final goals set out in the strategy.

2. We are looking into new programs similar to the Façade Improvement program that will entice growth and have a positive economic impact to the town. Possibly expanding down the highway to the industrial parks. Looking into other improvements; way finding, walkability, streetscapes, energy efficiency opportunities, etc.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - PR

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	R. Van Looy / I. Miller
Title:	Parks and Recreation Report
Approved By:	CAO Losier
Agenda Item Number:	8 H

KEY INITIATIVES/METRIC:

RECREATION

May/June

- Leduc Crush utilizing the dry floor of the MKA.
- GEMSA and Leduc JETS utilizing the ball diamonds.
- Planning and Finalizing Canada Day
- Planning Calmar Days
- Circus coming the MKA (subsequently canceled)
- Pickleball and Volleyball will be ending as the school year will be coming to an end. Overall very positive turnouts for both. Pickleball continues to grow with people asking for outdoor courts.
- RecPro meeting.
- Summer Getaway Planning

PARKS

May/June

- Large undertaking of fence repairs completed at the ball diamonds
- Fence repairs completed on the south and west side of spray park including new mesh and post repairs and/or replacements.
- Transfer area compound installation completed on the Calmar dog park
- Tin roof replacement completed on the cook shack at the ball diamonds
- Glann and Cris attended the Parks and Sportsfield level 1 & 2 course in Spruce Grove both receiving their certificates in this area.
- Yellow fence topper installed on all three ball diamonds
- Pieces of equipment that have run its lifespan removed from the skate park
- Large undertaking of weeding and pruning the berm on east industrial frontage took place
- Eceiling Installation in the MKA completed
- Compressor # 2 rebuilt for upcoming hockey season

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

RECREATION

- Looking at ways to enhance / modernize / update facilities here in Calmar (addition of smart lock at program center has been great, once internet solution provided will be able to do a lot of things throughout our facilities.
- Using existing areas for recreation (painting/etching lines into outdoor rink for basketball / pickleball)

ITEMS NEEDING INVESTIGATION:

RECREATION

- Looking at ball diamond usage and breakdown. An uptick of youth usage may change how we book the diamonds moving forward.
- Ice scheduling is an ongoing process throughout the year, and this year we have even more teams and organizations seeking to use our facilities, including numerous JR teams, leading to challenges in bookings and allocation. The Recreation department continues to explore both major and minor recreation initiatives in Calmar.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) – (FCSS)

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2024
Originated By:	M. Leibel
Title:	Department Report – Family and Community Support Services (FCSS)
Approved By:	CAO Losier
Agenda Item Number:	8 I

KEY INITIATIVES/METRIC:

During my first two months of employment, I have spent most of my time learning what has been done in the past; what has worked, what has not worked and what I can do moving forward to grow the FCSS department and bring more engaging programs to our community.

In the month of June FCSS in collaboration with the Calmar Library put on a Seniors Luncheon that was held at the Seniors Centre on June 5th, which was sold out at 30 individuals. Powerplay Café offered a hot buffet meal, entertainment included a magician and pianist. Each attendee went home with a swag bag that included many useful items (jar opener, shoehorn, coffee gift card and a small planting flower).

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

I have several ideas for new programming to introduce to our Calmar residents, which I have listed below.

The following are programs that I am currently upcoming and in the process of implementing.

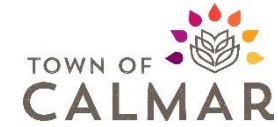
- ***Your Third Ear*** (Hearing Aids – September 17th)
- ***Seniors Fitness Class*** (Starting September 12th)
- ***FCSS Open House*** (Community Awareness – Sept. 24th)
- ***Caregivers Seminar*** (October 17th)
- ***Snow Angels***
- ***Christmas Elves*** (November/December 2024)
- ***CRA Tax Information*** (February 5, 2025)
- ***Intergenerational Program*** (Gr. 4's & seniors- Spring 2025)
- ***Babysitting Course*** (Spring of 2025)
- ***Calmar's Good Neighbour Program*** (Changing to Bi-yearly)



If you have any question about any programing or events, please do not hesitate to contact me.

OTHER INFORMATION FOR COUNCIL REVIEW:

This report is submitted for discussion purposes; however, Administration is happy to answer any questions from Council.



Town of Calmar

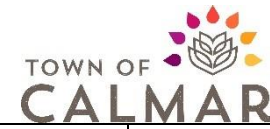
Growth Report for Discussion

Meeting:	Committee of the Whole
Meeting Date:	August 28, 2024
Originated By:	Planner Agube
Title:	Growth Report – May 2024
Approved By:	CAO Losier
Agenda Item Number:	8 J

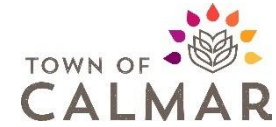
BACKGROUND:

The following table depicts the development permit approved in April.

Permit #	Date applied	Civic Address	Applicant	Project	Value	Variance	Type	Authority	Date Approved	Comments
2024-032D	May14/24	5129 53 Ave	Eagle Quest Homes LTD	single detached dwelling	\$ 170,000.00	No	Permitted Use	Dev. Officer	May15/24	N/A
2024-033D	May14/24	5022 53 Ave	Eagle Quest Homes LTD	single detached dwelling	\$ 170,000.00	No	Permitted Use	Dev. Officer	May15/24	N/A
2024-034D	May10/24	10 Evergreen Crescent	Joan Carter	solar panels	\$ 24,800.00	No	Permitted Use	Dev. Officer	May16/24	N/A



2024-035D	May 29/24	4717 52 Ave	Mark Kanis/ Patti Osborne	Front Deck & Stairs	\$ 7,780.50	No	Permitted Use	Dev. Officer	May 29/24	N/A
2024-036D	May 27/24	5024 48 Street	Sheryl and Roger Theriault	addition	\$ 100,000.00	Yes	Permitted Use	MPC	June 11/24	N/A
2024-037D	May 31/24	5010 52 Ave	Leonard Zawaski	Shed Accessory Building	\$ 3,000.00	No	Permitted Use	Dev. Officer	May 31/24	N/A
2024-038D	May 31/24	5249 47 Ave	London Homes	New Dwelling	\$ 300,000.00	No	Permitted Use	Dev. Officer	May 31/24	N/A



Town of Calmar

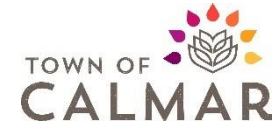
Growth Report for Discussion

Meeting:	Committee of the Whole
Meeting Date:	August 28, 2024
Originated By:	Planner Agube
Title:	Growth Report – June 2024
Approved By:	CAO Losier
Agenda Item Number:	8 J

BACKGROUND:

The following table depicts the development permit approved in April.

Permit #	Date applied	Civic Address	Applicant	Project	Value	Variance	Type	Authority	Date Approved	Comments
2024-039D	June 3/24	Lot 28 5220 44 Ave	Diana Root	Manufactured home	\$ 5000	No	Permitted Use	Dev. Officer	June 3/24	N/A
2024-040D	June 16/24	5020 53 Ave	Eagle Quest Homes LTD	Single detached dwelling	\$ 200,000	No	Permitted Use	Dev. Officer	June 19/24	N/A
2024-041D	June 24/24	5123 53 Ave	Eagle Quest Homes LTD/ 1275191 AB LTD	Single detached dwelling	\$ 170,000	No	Permitted Use	Dev. Officer	July 22/24	N/A



Town of Calmar

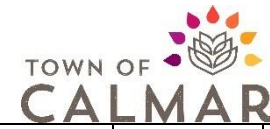
Growth Report for Discussion

Meeting:	Committee of the Whole
Meeting Date:	August 28, 2024
Originated By:	Planner Agube
Title:	Growth Report – July 2024
Approved By:	CAO Losier
Agenda Item Number:	8 J

BACKGROUND:

The following table depicts the development permit approved in April.

Permit #	Date applied	Civic Address	Applicant	Project	Value	Variance	Type	Authority	Date Approved	Comments
2024-043D	July 3/24	87 Parkview Crescent	Virginia Andruchow	Detached garage	\$ 31,000.00	No	Permitted Use	Dev. Officer	July 25/24	N/A
2024-044D	July 19/24	27 Southbridge Drive	Holly Schultz	Home Occupation	N/A	No	Permitted Use	Dev. Officer	July 19/24	N/A
2024-045D	July 19/24	1 Evergreen Crescent	Vitality Development	single detached dwelling	\$ 300,000	No	Permitted Use	Dev. Officer	July 22/24	N/A



2024-046D	July 17/24	5024-53 Ave	Accent Landscape Creations LTD	deck	\$ 5,000.00	No	Permitted Use	Dev. Officer	July 23/24	N/A
2024-047D	July 26/24	34 Southbridge Crescent	Kevin Zhu / Polaronsolar	solar panel roof	\$ 19,176.00	Yes	Permitted Use	Dev. Officer	August 1/24	N/A
2024-048D	July 29/24	5133 53 Ave	Eagle Quest Homes LTD	New Dwelling	\$ 175,000.00	No	Permitted Use	Dev. Officer	July 31/24	N/A
2024-049D	July 29/24	5125 53 Ave	Eagle Quest Homes LTD	New Dwelling	\$ 170,000.00	No	Permitted Use	Dev. Officer	July 31/24	N/A
2024-050D	July 29/24	5127 53 Ave	Eagle Quest Homes LTD	New Dwelling	\$ 175,000.00	No	Permitted Use	Dev. Officer	July 31/24	N/A