

**TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD  
IN PERSON AND VIRTUALLY ON OCTOBER 07, 2024,  
COMMENCING AT 6:30 PM**

**GoToMeeting**

**Public Access Code: 211-016-493**

**AGENDA**

<b><u>ITEM</u></b>	<b><u>SOURCE</u></b>	
<b>1.</b>	<b>Call to Order</b>	
<b>2.</b>	<b>Adoption of Agenda</b>	
<b>3.</b>	<b>Public Hearings – None</b>	
<b>4.</b>	<b>Delegations</b>	
	a) Legion – Donation Presentation	
<b>5.</b>	<b>Adoption of Minutes</b>	
	a) Regular Council Meeting – September 16, 2024	
<b>6.</b>	<b>Unfinished Business</b>	
	a) Weed Enforcement Fines – Kang & O’Kane	
<b>7.</b>	<b>Bylaws or Policies</b>	
	a) Bylaw #2027-07 - Emergency Management Bylaw	
<b>8.</b>	<b>New Business</b>	
	a) Business Visitation Outcome	
	b) Potential Land Use Change	
	c) Apex – Renewal of Natural Gas Distribution System Franchise Agreement	
	d) AB Munis Convention – Discussion Only	
<b>9.</b>	<b>Financial</b>	
	a) 2025 – 2028 Operating Budget	
	b) 2025 – 2029 Capital Budget	
<b>10.</b>	<b>Department Reports - None</b>	
<b>11.</b>	<b>Council and Committee Reports – None</b>	
<b>12.</b>	<b>Correspondence - None</b>	
<b>13.</b>	<b>Clarification of Agenda Business – (Open mic)</b>	
<b>14.</b>	<b>Closed Session</b>	
	a) FOIPP Section 25 Disclosure harmful to economic and other interest of a public body	
<b>15.</b>	<b>Adjournment</b>	

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY SEPTEMBER 16, 2024**

Access Code: 211-016-493

1. **CALL TO ORDER:** Councillor Gardner called the Regular Council Meeting of September 16, 2024, to order at the hour of 6:31 pm.

**PRESENT:** Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber & Benson & CAO Losier

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor Benson that the agenda is hereby adopted as presented.

**CARRIED  
R-24-09-0202**

3. **PUBLIC HEARINGS: None**

4. **DELEGATIONS:**

- a) **Bev Vanberg** – Ball Tournament Concerns

The Mayor thanked Ms. Vanberg for her comments at the time being 6h49.

- b) **Grass Enforcement Delegates**

The Mayor thanked all of the delegates for the comments and concerns at the time being 7h21. Delegates included Mr. Greenizan and Mr. Kang

Council paused at 7h21  
Council reconvened at 7h25

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – September 03, 2024

*Moved by* Councillor Reber that the minutes of the Regular Council Meeting of September 03, 2024, are hereby approved as presented.

**CARRIED  
R-24-09-0203**

6. **UNFINISHED BUSINESS: None**

7. **BYLAWS or POLICIES:**

- a) **Policy #2024-097** – Adult Friendly Parks

*Moved by* Councillor Gardner that Council pass a motion to approve Policy #2024-097 – Adult Friendly Parks as presented.

**CARRIED  
R-24-09-0204**

8. **NEW BUSINESS:**

- a) **Grants to Organizations Applications**

*Moved by* Councillor Reber that Council approve the grant applications as follows:

- Calmar Pond Hockey - \$1,000
- Calmar Legion \$2,000
- Calmar Art Society - \$1,000
- KidSport - \$1,000 with the condition that the grant funds can only be used for kids that live in Calmar.

**CARRIED  
R-24-09-0205**

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**b) Alberta Municipalities Resolution Register**

*Moved by* Councillor Benson that Council accepts this report as information.

**CARRIED  
R-24-09-0206**

**c) Calmar Figure Skating Club – Fee Reduction Request**

*Moved by* Councillor Benson that Council reduce the fees to \$85.00/hour + gst for the season 2024-2025 for Figure Skating.

**CARRIED  
R-24-09-0207**

**d) Development Permit Application – 5223 – 50 Avenue**

*Moved by* Mayor Carnahan that Council directs the Mayor/CAO to approve the development permit with all the conditions identified in the report.

**CARRIED  
R-24-09-0208**

*Moved by* Councillor Faulkner that Council directs the Mayor/CAO to provide a letter of support should an updated version be required.

**CARRIED  
R-24-09-0209**

**9. FINANCIAL:**

**a) Trial Balance as August 31, 2024**

*Moved by* Councillor Reber that Council accept this report as information.

**CARRIED  
R-24-09-0210**

**10. DEPARTMENT REPORTS:**

- a) CAO
- b) Planning & Development
- c) Corporate Services
- d) Enforcement Services
- e) Emergency Management
- f) Public Works
- g) Economic Development
- h) Parks & Recreation
- i) Family & Community Support Services
- j) Growth Report

*Moved by* Councillor Gardner that Council accept these reports as information.

**CARRIED  
R-24-09-0211**

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**11. COUNCIL REPORTS:**

- a) Mayor Carnahan – not submitted
- b) Councillor Faulkner
- c) Councillor Gardner
- d) Councillor McKeag Reber - not submitted
- e) Councillor Benson

*Moved by* Councillor Faulkner that Council accept these reports as information.

**CARRIED  
R-24-09-0212**

**12. CORRESPONDENCE: None**

**13. CLARIFICATION OF AGENDA BUSINESS – (Open mic)**

**14. CLOSED SESSION: None**

**15. ADJOURNMENT:**

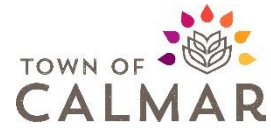
The Regular Council Meeting adjourned at 9h13 pm.

These minutes signed this 07<sup>th</sup> day of October 2024.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losier





**Town of Calmar**

Request for Decision (RFD)

Meeting:	Regular Council meeting
Meeting Date:	October 07, 2024
Originated By:	Calmar Emergency Management
Title:	Emergency Management Bylaw
Approved By:	CAO Losier
Agenda Item Number:	7 A

**BACKGROUND/PROPOSAL:**

Bring “MUNICIPAL EMERGENCY MANAGEMENT BYLAW 2020-12”, together with “MUNICIPAL EMERGENCY MANAGEMENT BYLAW 2019-23” and create “MUNICIPAL EMERGENCY MANAGEMENT BYLAW 2024-07”.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

- Eliminates the need for two separate Emergency bylaws.
- All information in one document

**Option 1** – Council may leave two separate bylaws.

**Option 2** – Council may approve both bylaws be amalgamated into “BYLAW 2024-07.

**Option 3** – Council may provide direction with their thoughts how to move this issue forward.

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

Council to give this bylaw first reading

# TOWN OF CALMAR

## BYLAW #2024-07

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### A BY-LAW OF THE TOWN OF CALMAR IN THE PROVINCE OF ALBERTA "MUNICIPAL EMERGENCY MANAGEMENT BYLAW".

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**WHEREAS**, the Council of the Town of Calmar is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000 (current as of March 25, 2010), to appoint an Emergency Advisory Committee and to establish and maintain a Municipal Emergency Management Agency; and

**WHEREAS**, it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed, and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

NOW THEREFORE, THE COUNCIL OF THE TOWN OF CALMAR, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. **TITLE**

This By-law may be cited as the 'Municipal Emergency Management Bylaw'.

2. **INTERPRETATION and DEFINITIONS**

In this Bylaw, unless the context otherwise requires:

- a) **"Act"** means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000;
- b) **"Council"** means the Council of the Town of Calmar;
- c) **"DEM"** means the person appointed Director of Emergency Management under this Bylaw by resolution of Council;
- d) **"Disaster"** means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
- e) **"Emergency Advisory Committee"** means the committee established under this By-law;
- f) **"Emergency"** means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
- g) **"Minister"** means the Minister charged with administration of the Act;
- h) **"Municipal Emergency Management Agency"** means the agency established under this By-law; and
- i) **"Municipal Emergency Plan"** means the emergency plan prepared by the Director of Emergency Management to co-ordinate response to an emergency or disaster.
- j) **"Town"** means the Town of Calmar;

- k) **“Town Manager”** means the individual appointed Chief Administrative Officer of the Town of Calmar in accordance with the Municipal Government Act, R.S.A 2000, c. M-26, as amended.

**3. PURPOSE**

- a) There is hereby established an Emergency Advisory Committee to advise Council on the development of emergency plans and programs.
- b) There is hereby established a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 12 of this By-law.

**4. DUTIES AND OUTCOMES**

- a) Council shall:
  - i. by resolution, appoint FIVE (5) Councillors to serve on the Emergency Advisory Committee;
  - ii. appoint the senior council member as Chairperson, in his/her absence, Chairperson shall appoint his/her alternate.
  - iii. provide for the payment of expenses of the members of the Emergency Advisory Committee;
  - iv. by resolution, on the recommendation of the Emergency Advisory Committee, appoint a Director of Emergency Management
  - v. ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Town of Calmar;
  - vi. approve the Town of Calmar’s emergency plans and programs; and
  - vii. review the status of the Municipal Emergency Management Program and related plans and programs at least once each year.
  - viii. delegate power to declare or renew a state of local emergency under the Emergency Management Act, the power to terminate a state of local emergency, and the power to put emergency plans into operations are hereby to the committee.
  - ix. appoint the Director of Emergency Management as head of the Emergency Management Agency.
- b) Council may:
  - i. by By-law borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
  - ii. enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid agreements and/or regional plans and programs.

- iii. on the recommendation of the Emergency Advisory Committee, appoint one or more Deputy Director(s) of Emergency Management” who shall do those things required of the Director of Emergency Management in that person’s absence;
- c) The Emergency Advisory Committee shall:
- i. review the Municipal Emergency Management Program and related plans once a year;
  - ii. advise Council, duly assembled, on the status of the Municipal Emergency Management Program and related plans and at least once each year.
  - iii. the Agency shall provide assistance and guidance to the Director.
  - iv. the committee provides guidance and direction to the Town of Calmar’s Emergency Management Agency.
  - v. Councillor(s), Town Manager, and/or Director of Emergency Management, in attendance at any particular time during an emergency meeting of the Committee, shall constitute a quorum.
  - vi. conduct an emergency training event no less than once annually.

**5. MEMBERSHIP QUOROM AND ORGANIZATION**

- a) The Municipal Emergency Management Agency shall be comprised of one or more of the following:
- i. the Director of Emergency Management;
  - ii. the Deputy Director of Emergency Management;
  - iii. the Manager of the Town of Calmar;
  - iv. the Public Information Officer or designate;
  - v. the Public Works Foreman or designate;
  - vi. FCSS Coordinator;
  - vii. Community Peace Officer;
- b) In addition to the members appointed under subsection (1) other organizations may be invited by the Director to nominate representatives to serve as members of the Agency, including:
- i. representative(s) from adjacent communities which have entered into mutual aid agreements];
  - ii. representative(s) from local business or business associations;
  - iii. utility companies;
  - iv. health agencies;
  - v. service organizations; and
  - vi. any other agency or organization that, in the opinion of the Director, may assist in the preparation or implementation of the Municipal Emergency Plan.

- c) The Agency will meet at a minimum once per calendar year and must report to the advisory committee to provide updates on agency activities, including an update on the agency's review of the town of Calmar's emergency plan.
- d) The command and coordination systems prescribed by the managing Director of the Alberta Management Agency will be used by the Town of Calmar's Emergency Management Agency under the Incident Command System.
- e) The Agency will act as the Agency for Council to carry out all statutory powers and obligations of Council under the Act, except for those powers and duties delegated by this bylaw to the Emergency Management Committee.
- f) The Agency will only act as the Agency for the Town of Calmar.
- g) Administration of the town of Calmar's emergency management program

## **6. LIMITATIONS OF POWER**

- a) The Director of the Emergency Management Agency shall
  - i. prepare and co-ordinate the Municipal Emergency Management Program and related plans for the Town of Calmar;
  - ii. act as director of emergency operations, or ensure that someone is designated under the Municipal Emergency Plan to so act, on behalf of the Municipal Emergency Management Agency; and
  - iii. authorize and co-ordinate all emergency services and other resources required during an emergency; or
  - iv. delegate duties and tasks as necessary to ensure conformance with paragraphs (a), (b), and (c).
  - v. ensure that the Agency is briefed , at minimum, annually on the town of Calmar's Municipal Emergency plan.
  - vi. update all contact numbers and information as required and send theses updates to all invested person(s) or partners.
  - vii. Create and maintain a training plan for all town staff with responsibilities under the emergency plan.
- b) When a state of local emergency is declared, the person[s] making the declaration shall
  - i. ensure that the declaration identifies the nature of the emergency and the area of the Town of Calmar in which it exists;
  - ii. cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected; and
  - iii. forward a copy of the declaration to the Minister forthwith.
- c) Subject to Section 15, when a state of local emergency is declared, the local authority making the declaration may do all acts and take all necessary proceedings including the following;
  - i. cause the Municipal Emergency Plan or any related plans or programs to be put into operation;

- ii. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
  - iii. authorize or require any qualified person to render aid of a type he or she is qualified to provide;
  - iv. control or prohibit travel to or from any area of the Town of Calmar;
  - v. provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the Town of Calmar;
  - vi. cause the evacuation of persons and the removal of livestock and personal property from any area of the Town of Calmar that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
  - vii. authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
  - viii. cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
  - ix. procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within the Town of Calmar for the duration of the state of emergency;
  - x. authorize the conscription of persons needed to meet an emergency; and
  - xi. authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.
- d) A state of Local Emergency, (SOLE), shall be declared in order by:**
- i. Town of Calmar Mayor;**
  - ii. Town of Calmar Manager;**
  - iii. Town of Calmar Director of Emergency Management;**
  - iv. Councillor on Emergency Management Committee;**
  - v. Town of Calmar Deputy Mayor; or**
  - vi. Any Town of Calmar Councillor.**
- e) When a state of local emergency is declared,
- i. neither Council nor any member of Council, and
  - ii. no person appointed by Council to carry out measures relating to emergencies or disasters, are liable for anything done or omitted to be done in good faith while carrying out a power or duty under this By-law, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.
- f) When, in the opinion of the local authority declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, the local authority shall, by resolution, terminate the declaration.

- g) A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
  - i. a resolution is passed under Section 15;
  - ii. a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
  - iii. the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
  - iv. the Minister cancels the state of local emergency.
- h) When a declaration of a state of local emergency has been terminated, the local authority who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

7. **RESCINDING**

**Bylaw #2019-23 and Bylaw #2020-12 hereby rescinded.**

8. **ENACTMENT**

This Bylaw comes into force upon third and final reading.

Read a first time in Council this 07 day of October, 2024.

Read a second time this \_\_\_ day of \_\_\_, 20\_\_.

Read a third time, by unanimous consent, and finally passed this \_\_\_ day of \_\_\_, 20\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

This Bylaw signed this \_\_\_ day of \_\_\_, 20\_\_.



**Town of Calmar**

Request for Discussion (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 07, 2024
Originated By:	EDO McIntosh
Title:	Update to Economic Development Strategy
Approved By:	CAO Losier
Agenda Item Number:	8 A

**BACKGROUND/PROPOSAL:**

In the development of the Economic Development Strategy, there were three phases to work through. The first and second phases were to create the Economic Development Strategic Framework. This framework outlined the priorities and tasks needed to determine the goals and priorities from the two previous strategies, (Town of Calmar’s 2020 - 2024, Strategic Plan, and the 2019 - 2025, Economic Development & Tourism Strategic Action Plan).

The third and final phase is to prepare the strategic document that outlines the priorities and “boots on the ground” tasks required to achieve the goals for the Town of Calmar in Economic Development. This phase began with mapping out a Gantt chart, then moved to the Quarterly based, milestone timeline, and finally to the timeline which included every milestone, every goal, every priority, and every dream that the Town of Calmar wants to see achieved over 2023 and 2025.

This RFD is to provide an update on where the Economic Development department is working within the strategy, the data collected from the business community, and the plan moving forward as we get into the “meat” of the third phase.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The Third phase covers the direct, strategy, and “boots on the Ground” steps to create an Attraction Guide for the Town of Calmar. This will entail applying for the NRED grant (a 50/50 shared grant) and hiring a consultant to complete the work already started. The Consultant will be hired to take this strategy to a successful conclusion that will provide the roadmap for attracting our target businesses, developers, and residents.

**COSTS/SOURCE OF FUNDING (if applicable)**

The NRED grant (50/50 split) has increased its time frame to 3 years with funding available from \$30,000.00 to \$300,000.00. We plan to partner with developers and builders, as well as our business community.

**RECOMMENDED ACTIONS:**

Council accepts this report as information.



# Economic Development Strategy. Business Visitation Outcomes

2024

## Presentation to Council



**Presented by:**  
**EDO, McIntosh**



# Economic Development Strategy

## **Background:**

- The strategy was designed as a “boots-on-the-ground” priorities and tasks oriented strategy covering Q4, 2023 – Q2, 2025.

## **Timeline:**

- We are currently in Phase III of the strategy, “How do we Get There.”
- We began with formal business visits, then some more relaxed business chats, then we met up with business owners over coffee, and chatted with some of our retailers as we shopped in Calmar.
- Data that was collected from the 2022 Business Visitation Program were also taken into account with the understanding of the data being older than the current information.

## **Plan:**

- The purpose of the strategy was to create a step by step guide for business and residential attraction for the Town of Calmar.



# How was the information gathered?

A survey was conducted over the last quarter of 2023 and January of 2024.

- in person
  - Business Visitations/chats were conducted with 43 businesses using the same questions from the online survey.
    - some were formal appointments, others were drop-by for a quick chat, and a few were done as a chat while shopping.
- Online Survey portal
  - 22 businesses completed the online survey
- Via Business License applications
  - 14 businesses updated their information on their applications
  - 23 new businesses applied for business licenses.
- Previous pertinent information was also included from the 2022 Business Visitation Program.
  - Using questions from the 2022 chats that matched the current survey questions.

# How many businesses participated?

## Number of Businesses Engaged.

- 88 local businesses (69%)

## Number of Industries Engaged.

- |   |    |
|---|----|
| • Business, Finance, Administration (NOC - 1)         | 4  |
| • Health (NOC 3)                                      | 5  |
| • Art, culture, & recreation sport (NOC 5)            | 1  |
| • Sales & Service (NOC 6)                             | 39 |
| • Trades, transportation, equipment operators (NOC 7) | 32 |
| • Manufacturing (NOC 9)                               | 7  |



# Business Statistics

## Business Stats

- 19% access the Alberta Apprenticeship Program.
- 76% employ both full-time and part-time employees.
- 31 % have completed their succession planning.
- 53% have a formal marketing Plan.
  - 81% use Social Media
  - 95% use Word of Mouth
  - 38% use Print ads
- 24% have trouble finding staff
  - Journeyman
  - Coaters/Blasters
  - Yard labour

## Employee/Management Stats

- Staffing Numbers
  - 57% 0 - 5 employees
  - 15% 6 - 10 employees
  - 14% 11 - 20 employees
  - 14% > 20 employees
- Education levels
  - 67% have high school diploma
  - 52% Have post secondary diploma
  - 33% have post secondary degree
  - 62% have a work related certificate
- Skill levels
  - 47% Unskilled
  - 33% Apprentice / Journeyman
  - 20% Red Seal

# Current Status of Calmar Businesses

- Current Status
  - 89% show increasing sales
  - 5% are seeing a decline in sales
- Goals
  - Increase staffing & customer base, create a website & online store, expand product lines, bring robotics into our process, and pay down debts.
- Expansion
  - 39% have plans to expand
  - 2 businesses want more space, either by buying their next-door property or somewhere with highway frontage in Calmar.
- Relocating
  - 10% want to move to a larger location.
    - All want to stay in Calmar but will leave if unable to find additional space.



# Where are the Business' Customers?

## Where are the Customers from?

- 75% from Calmar and the surrounding area
- 60% from Alberta
- 25% from outside of Alberta (includes tourists and visitors)
- 20% of customers are international

# Where are the Business' Vendors?

- Location,
  - Nisku
  - Edmonton
  - Alberta
  - BC
  - Ontario
  - US
  - Asia

# What industries are we missing?

## Which industries?

- Fast food with a drive-through
- Motel / Hotel
- More higher-end retail.
  - Quote: “We have enough “old” products, it would be great to have a store that sells new and trendy items that draw people to Calmar. It gives people in the cities a reason to look at moving here.”
- Grocery chain store - better / fresher
- Automotive - NAPA
- Residential - Calmar should identify as a bedroom community / suburb
  - Have incentives for Bed & Breakfasts.
- Medical - We need another family doctor’s office.
  - Quote: “we have a nice medical building housing various doctors, can we expand on that?”



# Top Issues Facing Businesses

- Locations to expand into.
  - Want to remain on the high/load corridor...or move to a spot with highway frontage.
  - Knowing an industrial business is coming, but it never shows up is disheartening.
- Staffing
  - Finding skilled labour with the ability to drive out to Calmar
- Expansion needs
  - available serviced land that is not overpriced.
  - Calmar needs to create new or expand the current industrial parks.
- Having signs on the highway showing which businesses are in Calmar
- State of the roads. The potholes and constant repairs are getting to be too much of a problem. Industrial parks need a lot of work.
- Taxes - not the cost of taxes but the return on the dollar. Show where the taxes are spent.

# What Locations are Available in Calmar for a new Businesses?

## **Retail:**

- Downtown Calmar
  - Green building. full services
  - Open land, full services

## **Commercial / Industrial**

- Highway 39 frontage bare land
  - 11.64 acres, open land, unserviced
  - 31.79 acres, unserviced
- Highway 39 North - open land, 64 acres, unserviced



# Top Complaints from Businesses

- Land prices too high / no available serviced land.
  - companies are willing to build new but do not want to get into servicing and building roads.
  - consensus is we have priced ourselves out of the market.
- Stop trying to be like Leduc. We don't want to be. Need our own identity
  - Embrace the highway and start advertising
- Communication
  - businesses would like to see more transparency and the larger picture from the Town.
  - Talk to the business community when you are planning events or projects. Keep them in the loop.
- Businesses should be notified when the Town goes to tender for a project. The Town office seems to use outside businesses when it should be using local.

# Supports received from TOC

- Information
  - Emails from the Town are appreciated. They are keeping us informed of the events and opportunities.
- Networking / Business Breakfasts
  - Brunches work better than early breakfast
  - It is nice to talk to other business owners that we have not talked to for a long time.
  - Would like to see more than just a meal - learn something.
- Invitation to join job fairs
  - Appreciate helping them to look for qualified staff.
- Knowledge and expertise
  - Administration is getting known for knowing what to do to solve problems quickly.
  - Businesses are feeling heard when they come to Council or administration with a problem.



# What Town Supports are Missing?

- Information sharing
  - Phone instead of email or FaceBook
  - Have a local place where information can be posted so businesses find out right away.
    - events that will have additional people in town
    - Meetings / Open Houses
- Correct information
  - making their way through the negative voices that are the loudest in town.
- Create partnerships where businesses can partner with the Town and be part of the future of Calmar.
-

# Opinions / Ideas from Business

- Economic Development Committee
  - Project-based with a clear end date.
- Engage more with the Youth entrepreneurs
  - Something exciting for the youth but not onerous on the businesses
- Join “Giants of the Prairies” with a Zirka Crown in the field on the hwy walking trail.
- Partner with the LRC to get school aged kids a deal on using the rec center.
- Make Calmar Days bigger and the whole weekend.
  - late night shopping
  - involve the business community more.
  - Do more programming in the summer to capture the visitors and traffic to the lakes.



# What businesses should we attract?

## **NEXT STEPS TO BUILD THE TOC ATTRACTION GUIDE**

- Apply for the NRED Grant
  - 3year grant
  - \$30,000 - 300,000
  - partner with developers and business community
- Send out RFP for a marketing Consulting company
  - go through the data collected
  - expand on the data - meet with businesses
  - determine our targets
  - create marketing material
  - start attracting businesses, developers, and residents to Calmar.
- Create a TOC Attraction Committee for this project.

Economic Development Strategy.  
Business Visitation Outcomes

2024

Questions or  
Comments





**Town of Calmar**

Request for Discussion (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 07, 2024
Originated By:	CAO Losier
Title:	Potential Land Use Change
Approved By:	CAO Losier
Agenda Item Number:	8 B

**BACKGROUND/PROPOSAL:**

The owner of 4406 50 Ave pulled a development permit in 2023 to develop his industrial lot. Since the start of his project, he has suffered vandalism and thievery on multiple occasions. He is currently in the process of addressing the storm water management strategy with Alberta Environment. Moving forward, he would like to reside on site to hopefully eliminate the criminal activities that have occurred when he is not present.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The owner has been made aware that the Municipal Development Plan and the Land Use Bylaw designate this area as industrial and that residential is not permitted. The owner recently sent an email to Administration explaining that his intention would be to redistrict a small area Commercial (Central) C1 because it allows for commercial at the bottom and residential on top (mixed use). The intent of the owner is to reside on site.

Considering that the intent does not align with the MDP and LUB, Administration did encourage the owner to come to Council for a discussion before any significant expenses would occur. It is important to note that Council has the authority to amend the bylaws at its sole discretion.

From a land use perspective, Administration does not support the introduction of any residential use into the industrial area. Industrial activities often generate nuisances that will extend beyond the site while being contained within the industrial area (and sometimes even beyond). Having residential would impose limitations to any existing operations wanting to expand or any potential future industrial uses. Furthermore, non-serviced industrial lands are in short supply. Converting industrial land to other uses could be detrimental to the community's long-term sustainability.

The problems identified by the owner are real. This is why the LUB allows for surveillance suites in commercial and industrial districts. These suites allow for individual to have certain amenities for their comfort while they are providing their security service. However, the individuals using the suite are not permanent residents. They are there to conduct a function and once done, they go to their home.

As for the C1 designation, Administration would not be in support of the proposed redistricting on said property. As the C1 designation is to regulate the land uses in the downtown area, Administration would recommend to the applicant to either maintain the area industrial or if deemed necessary, redistrict an area as Commercial (Highway) District C2 as there would be benefits in having the frontage of this site C2.

**COSTS/SOURCE OF FUNDING (if applicable)**

There is no direct cost to the municipality associated with this request, but should the applicant decide to apply for an amendment to the MDP/LUB and submit an ASP, there will be cost to the applicant. The municipality's cost will be reflected in time invested to review the proposal.

**RECOMMENDED ACTIONS:**

Council accepts this report as information and discuss the situation with the owner.

June 24, 2024

**Mayor Seam Carnahan & Council**  
**Town of Calmar**  
**PO Box 750**  
**Calmar, AB T0C 0V0**

Dear Mayor Carnahan & Council,

**RE: Renewal of Natural Gas Distribution System Franchise Agreement**

Apex Utilities Inc. (AUI) presently has the privilege of holding the natural gas franchise for the Town of Calmar pursuant to an agreement effective September 1, 2015. The term of this agreement is for a period of ten (10) years and is to expire August 31, 2025.

AUI would like to take this opportunity to provide the one-year notice to initiate the renewal process with the Town of Calmar and invite Council to consider utilizing the template.

The current franchise agreement template was approved by the Alberta Utilities Commission, March 20, 2015 in **Decision 20069-D01-2015**. Please find attached for your review:

- A copy of the current franchise agreement.
- A copy of the new AUMA template.
- A summary of the renewal process.

In the interim, if you have any questions or concerns, please contact Irv Richelhoff at 780-980-7305 or, Mark Filteau at 780-980-6772 or by email at [businessdevelopment@agutl.com](mailto:businessdevelopment@agutl.com).

Sincerely,



Irv Richelhoff  
Supervisor, Business Development

## **Natural Gas Distribution System Franchise Agreement - Renewal Process**

---

As the Alberta Utilities Commission (“AUC”) has approved **Rule 029 Applications for the Municipal Franchise Agreements and Associated Franchise Fee Rate Riders**, April 1, 2015, Apex Utilities Inc. (“AUI”) provides the following steps as a useful guide in the franchise renewal application process. If you have any questions or concerns as we move through the application process please do not hesitate to contact the undersigned directly.

**1. AUI provides the municipality with:**

- A copy of the current franchise agreement.
- A copy of the AUC approved gas franchise agreement template.
- A document outlining the steps to the renewal process.

**2. AUI may provide additional documents if requested:**

- Copy of the Franchise Fee Revenue for 5 years.
- Sample of the by-law given for first reading.

**3. Following, at minimum, the first reading given to the bylaw, the following information is needed by AUI to continue with the renewal process:**

- Information regarding the newspaper with the largest circulation in the municipal area, what day of the week it is published and the phone number.
- Name and contact information of the Municipal Contact for the Notice of Application to be published in the newspaper provided above.
- Copy of the by-law given first reading.
- A copy of the finalized Agreement. (initialled but not necessarily signed)

**4. Application Notice:**

- AUI will calculate the effect of the proposed franchise fee chosen by the Municipality on a typical residential customer.
- AUI will create and publish the Notice of Application in the newspaper provided by the municipality.

**5. Objections:**

- Both AUI and the municipality must record any written objections to the proposed franchise agreement. As per Rule 029 a copy of all written objections and the corresponding correspondence must be filed with the application to the AUC.

6. Submission

- If no objections are received, or if objections are received and satisfied, AUI will electronically submit the application to the AUC.

7. The AUC will:

- Issue an order authorizing the Franchise Agreement is for the public convenience and properly conserves the public interest.
- Indicate via email that they have approved the Franchise Agreement.

8. AUI will notify the municipality of the decision, sign and seal two Franchise Agreements, and send them back to the municipality for execution.

9. The municipality, once notified of the AUC's Decision, can proceed to:

- Give second and third reading to the by-law, if not already completed.
- Sign and seal two (2) Franchise Agreements provided by AUI.
- Send one (1) copy of the certified by-law and one (1) fully executed Franchise Agreement to AUI.

If you have any questions, or require clarification of anything presented above, please don't hesitate to contact Irv Richelhoff at (780) 980-7305 or by email at [irichelh@agutl.com](mailto:irichelh@agutl.com) or Mark Filteau at (780) 980-6772 or email at [mfilteau@agutl.com](mailto:mfilteau@agutl.com).

Sincerely,

**ALTAGAS UTILITIES INC.**



Irv Richelhoff  
Supervisor, Business Development



Apex Utilities Inc.  
5509 45<sup>th</sup> Street  
Leduc, AB T9E 6T6

August 29, 2024

Town of Calmar  
PO Box 750  
Calmar, AB T0C 0V0

Dear Mayor Carnahan and Council,

**Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF**

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As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Calmar and Apex Utilities Inc., this correspondence serves to fulfill the Company’s obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2024. Failing notification, the current franchise fee percentage of **35.00%** will remain unchanged.

	<b>2023 Actuals</b>	<b>2025 Estimates</b>
Delivery Revenues (Rate 1, 11, 2 & 12)	\$997,431.03	\$1,067,251.20
Delivery Revenues (Rate 3 & 13)	<u>\$0</u>	<u>\$0</u>
<b>Total Delivery Revenues</b>	<b><u>\$997,431.03</u></b>	<b><u>\$1,067,251.20</u></b>
<b>2023 Actual Franchise</b>	<b>\$349,110.25</b>	
<b>2025 Estimated Franchise Fee</b>		<b>\$373,547.97</b>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

**Apex Utilities Inc.**

Irv Richelhoff  
Supervisor Business Development

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## **Natural Gas Distribution System Franchise Agreement - Renewal Process**

---

As the Alberta Utilities Commission (“AUC”) has approved **Rule 029 Applications for the Municipal Franchise Agreements and Associated Franchise Fee Rate Riders**, April 1, 2015, Apex Utilities Inc. (“AUI”) provides the following steps as a useful guide in the franchise renewal application process. If you have any questions or concerns as we move through the application process please do not hesitate to contact the undersigned directly.

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- Copy of the Franchise Fee Revenue for 5 years.
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**3. Following, at minimum, the first reading given to the bylaw, the following information is needed by AUI to continue with the renewal process:**

- Information regarding the newspaper with the largest circulation in the municipal area, what day of the week it is published and the phone number.
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- Send one (1) copy of the certified by-law and one (1) fully executed Franchise Agreement to AUI.

If you have any questions, or require clarification of anything presented above, please don't hesitate to contact Irv Richelhoff at (780) 980-7305 or by email at [irichelh@agutl.com](mailto:irichelh@agutl.com) or Mark Filteau at (780) 980-6772 or email at [mfilteau@agutl.com](mailto:mfilteau@agutl.com).

Sincerely,

**ALTAGAS UTILITIES INC.**



Irv Richelhoff  
Supervisor, Business Development



**NATURAL GAS DISTRIBUTION SYSTEM FRANCHISE AGREEMENT**

2014

**BETWEEN:**

**Town of Calmar**

---

**- AND -**

**AltaGas Utilities Inc.**

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## NATURAL GAS DISTRIBUTION SYSTEM FRANCHISE AGREEMENT

BETWEEN:

**Town of Calmar,**  
a municipality located in the Province of Alberta  
(the “**Municipality**”)

OF THE FIRST PART

– and –

**AltaGas Utilities Inc.,**  
a corporation having its head office at the City of Leduc,  
in the Province of Alberta  
(the “**Company**”)

OF THE SECOND PART

**WHEREAS** the Municipality desires to grant and the Company, collectively the “**Parties**”, desires to obtain an exclusive franchise to provide Natural Gas Distribution Service within the Municipal Service Area on the terms and conditions herein contained;

**NOW THEREFORE** in consideration of the mutual covenants and promises herein contained, the Parties hereby agree as follows:

### 1) **Definitions and Interpretation**

Unless otherwise expressly provided in this Agreement, the words, phrases and expressions in this Agreement will have the meanings attributed to them as follows:

- a) “**Agreement**” means this Natural Gas Distribution System Franchise Agreement;
- b) “**Alternative Course of Action**” shall have the meaning set out in paragraph 14 (c);
- c) “**Commission**” means the Alberta Utilities Commission (AUC) as established under the *Alberta Utilities Commission Act* (Alberta);
- d) “**Company**” means the Party of the second part to this Agreement and includes its successors and permitted assigns;
- e) “**Construct**” means constructing, reconstructing, upgrading, extending, relocating, or removing any part of the Natural Gas Distribution System;

- f) “**Consumer**” or “**Consumers**” as the text may require, means any individual, group of individuals, firm or body corporate, including the Municipality, with premises or facilities located within the Municipal Service Area from time to time that are provided with Natural Gas Distribution Service by the Company pursuant to the Company’s Delivery Tariff;
- g) “**Core Services**” means all those services set forth in Schedule “A” of this Agreement;
- h) “**Delivery Tariff**” means the rates and Terms and Conditions of service approved by the Commission from time to time on an interim or final basis, as the case may be, for the Company to deliver Natural Gas to the Consumer;
- i) “**Electronic Format**” means any document or other means of communication that is created, recorded, transmitted or stored in digital form or in any other intangible form by electronic, magnetic or optical means or by any other computer-related means that have similar capabilities for creation, recording, transmission or storage;
- j) “**Extra Services**” means those services set forth in Schedule “B” that are requested by the Municipality for itself or on behalf of its citizens and provided by the Company in accordance with paragraph 7 of this Agreement;
- k) “**GUA**” means the *Gas Utilities Act* (Alberta);
- l) “**Intended Time Frame**” shall have the meaning set out in paragraph 14 (c);
- m) “**Maintain**” means to maintain and keep in good repair any part of the Natural Gas Distribution System;
- n) “**Major Work**” means any Work to Construct or Maintain the Distribution System that costs more than Fifty thousand (\$ 50,000 ) Dollars;
- o) “**MGA**” means the *Municipal Government Act* (Alberta);
- p) “**Modified Plans**” shall have the meaning set out in paragraph 14 (c)(ii);
- q) “**Municipality**” means the Party of the first part to this Agreement;
- r) “**Municipal Compensation**” shall have the meaning set out in paragraph 20;
- s) “**Municipal Service Area**” means the geographical area within the legal boundaries of the Municipality where the Company has been granted rights hereunder in connection with, among other matters, Natural Gas Distribution Service, as altered from time to time;
- t) “**Municipal Property**” means all property, including lands and buildings, owned, controlled or managed by the Municipality within the Municipal Service Area;
- u) “**Natural Gas**” means a combustible mixture of hydrocarbon gases;

WF  
JR



- v) **“Natural Gas Distribution Service”** means the delivery of Natural Gas in accordance with the Company’s Delivery Tariff;
- w) **“Natural Gas Distribution System”** means any facilities owned by the Company which are used to provide Natural Gas Distribution Service within the Municipal Service Area, and without limiting the generality of the foregoing, will include all mains, pipes, conduits, valves and all other installations used and required for the purpose of delivering Natural Gas to the Consumer within the Municipal Service Area and includes any Natural Gas transmission lines owned by the Company within the Municipal Service Area;
- x) **“NOVA Gas Transmission Ltd. (NGTL)”** means NGTL and its successors, as applicable, for purposes of paragraph 5 g) of this Agreement. For greater certainty, the provisions of paragraph 5 g) may only apply in relation to franchises held by ATCO;
- y) **“Operate”** means to operate the Natural Gas Distribution System, or to interrupt or restore service in any part of the Natural Gas Distribution System, in a safe and reliable manner;
- z) **“Party”** means any party to this Agreement and **“Parties”** means all of the parties to this Agreement;
- aa) **“Plans and Specifications”** means the plans, drawings and specifications reasonably necessary to properly assess and review proposed Work prior to issuance of any approval that may be required under this Agreement;
- bb) **“Term”** means the term of this Agreement set out in paragraph 2;
- cc) **“Terms and Conditions”** means the terms and conditions contained within the Delivery Tariff in effect from time to time for the Company as approved by the Commission;
- dd) **“Work”** means any work to Construct or Maintain the Natural Gas Distribution System; and
- ee) **“Work Around Procedures”** shall have the meaning set out in paragraph 14 (c)(ii).

The words “hereof”, “herein”, “hereunder” and other words of similar import refer to this Agreement as a whole, including any attachments hereto, as the same may from time to time be amended or supplemented and not to any subdivision contained in this Agreement. Unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders. References to provisions of statutes, rules or regulations will be deemed to include references to such provisions as amended, modified or re-enacted from time to time. The word “including” when used herein is not intended to be exclusive and in all cases means “including without limitation”. References herein to a section, paragraph, clause, Article or provision will refer to the appropriate section, paragraph, clause, article or provision of this Agreement. The descriptive headings of this Agreement are inserted for convenience of reference only and do not constitute a part of and will not be utilized in interpreting this Agreement.

*Handwritten initials*

## 2) Term

- a) Subject to sub-paragraph 2(b), this Agreement will be for a minimum term of ten years, commencing on the later of:
- i) 1<sup>st</sup> day of September 20 15; and
  - ii) the first (1<sup>st</sup>) business day after both of the following have occurred:
    - A. the Commission has approved and acknowledged this Agreement; and
    - B. Council of the Municipality has passed third reading of the applicable adopting bylaw.
- b) This Agreement will expire on the 31 day of August, 2025.
- c) It is agreed this Agreement supersedes and replaces any prior Natural Gas franchise agreements between the Municipality and the Company.

## 3) Expiry of Term of Agreement

- a) Provided the Company gives written notice to the Municipality not less than twelve (12) months prior to the expiration of the Term of its intention to negotiate a new franchise agreement, at any time following the expiration of the Term, and if the Municipality has not provided written notice to the Company to exercise its rights to purchase the Natural Gas Distribution System, either Party may submit any items in dispute pertaining to a new franchise agreement to binding arbitration by the Commission.
- b) Subject to subparagraph 3c) of this Agreement, upon expiry of the Term, this Agreement will continue in effect pursuant to the provisions of the MGA.
- c) Commencing one (1) year following the expiration of the Term of this Agreement, unless either Party has invoked the right to arbitration referred to in subparagraph 3a) , or the Municipality has given written notice to purchase the Natural Gas Distribution System, this Agreement will be amended to provide the following:
- i) Fifty percent (50%) of the franchise fee otherwise payable under this Agreement to the Municipality will be held back and deposited in trust in an interest bearing trust account by the Company, for the sole benefit of the Municipality. The trust money along with all accumulated interest will be paid to the Municipality immediately upon execution of another Natural Gas Franchise Agreement with the Company, or if the Municipality purchases the Natural Gas Distribution System, or if the Company transfers or sells the Natural Gas Distribution System, or upon further Order of the Commission.
- d) In the event a franchise agreement template is approved by the Commission during the Term of this Agreement and the provisions are materially different from the provisions of this

Agreement, the Parties may, by agreement in writing, amend this Agreement to conform to such franchise agreement template.

#### 4) Grant of Franchise

- a) Subject to the terms and conditions hereof, the Municipality hereby grants to the Company the exclusive right within the Municipal Service Area to:
  - i) provide Natural Gas Distribution Service;
  - ii) Construct, Operate, and Maintain the Natural Gas Distribution System; and
  - iii) use portions of roads, rights-of-way, and other lands owned, controlled or managed by the Municipality which have been designated by the Municipality for such use and which are necessary to provide Natural Gas Distribution Service or to Construct, Operate and Maintain the Natural Gas Distribution System.
- b) Subject to subparagraph 4c) , and to the terms and conditions hereof, the Municipality agrees it will not, during the Term, grant to any other person, firm or corporation, the right to Construct, Operate and Maintain any natural gas distribution system nor the exclusive right to use the portions of the roads, rights-of-way and other lands owned, controlled or managed by the Municipality which have been designated by the Municipality for such use and which are necessary to provide Natural Gas distribution service or to Construct, Operate and Maintain a Natural Gas distribution system, for the purpose of delivering Natural Gas in the Municipal Service Area for Consumers, so long as the Company delivers the Consumers' requirements of Natural Gas.
- c) The Company agrees to:
  - i) bear the full responsibility of an owner of a Natural Gas distribution system and to ensure all services provided pursuant to this Agreement are provided in accordance with the Delivery Tariff, insofar as applicable;
  - ii) Construct, Operate and Maintain the Natural Gas Distribution System;
  - iii) use designated portions of roads, rights-of-way, and other lands including other lands owned, controlled or managed by the Municipality necessary to Construct, Operate and Maintain the Natural Gas Distribution System, including the necessary removal, trimming of trees, shrubs or bushes or any parts thereof; and
  - iv) use the Municipality's roads, rights-of-way and other Municipal Property granted hereunder solely for the purpose of providing Natural Gas Distribution Service and any other service contemplated by this Agreement.



## 5) Franchise Fee

### a) Calculation of Franchise Fee

In consideration of the rights granted pursuant to paragraph 4 and the mutual covenants herein and subject to Commission approval the Company agrees to collect from Consumers and pay to the Municipality a franchise fee. The Parties agree s. 360(4) of the *MGA*, as amended, does not apply to the calculation of the franchise fee in this Agreement. For each calendar year the franchise fee will be calculated as a percentage of the Company's actual total revenue derived from the Delivery Tariff, including without limitation the fixed charge, base energy charge, demand charge, but excluding the cost of Natural Gas (being the calculated revenues from the Natural Gas cost recovery rate rider or the deemed cost of Natural Gas and Natural Gas supply related riders) in that year for Natural Gas Distribution Service within the Municipal Service Area.

For the first (1<sup>st</sup>) calendar year or portion thereof of the Term of this Agreement, the franchise fee percentage will be 20 percent (20%).

By no later than September 1<sup>st</sup> of each year, the Company will:

- i) advise the Municipality in writing of the total revenues that were derived from the Delivery Tariff within the Municipal Service Area for the prior calendar year; and
  - ii) with the Municipality's assistance, provide in writing an estimate of total revenues to be derived from the Delivery Tariff within the Municipal Service Area for the next calendar year.
- b) Adjustment to the Franchise Fee

At the option of the Municipality and subject to Commission approval, the franchise fee percentage may be changed annually by providing written notice to the Company. If the Municipality wishes to amend the franchise fee percentage, then the Municipality will, no later than November 1<sup>st</sup> in any year of the Term, advise the Company in writing of the franchise fee percentage to be charged for the following calendar year. Upon receipt of notice, the Company will work with the Municipality to ensure all regulatory requirements are satisfied on a timely basis and agrees to use best efforts to obtain approval from the Commission for implementation of the proposed franchise fee percentage as and from January 1<sup>st</sup> of the following calendar year.

If the Municipality provides written notice at any other time with respect to a franchise fee change, the Company will implement the new franchise fee percentage as soon as reasonably possible.

### c) Notice to Change Franchise Fee

Prior to implementing any change to the franchise fee, the Municipality will notify its intent to change the level of the franchise fee and the resulting effect such change will have on an average residential Consumer's annual Natural Gas bill through publication of a notice once



in the newspaper with the widest circulation in the Municipal Service Area at least forty five (45) days prior to implementing the revised franchise fee. A copy of the published notice will be filed with the Commission.

d) **Payment of Franchise Fee**

The Company will pay the Municipality the franchise fee amount billed to Consumers on a monthly basis within forty-five (45) days after billing Consumers.

e) **Franchise Fee Cap**

The franchise fee percentage will not at any time exceed thirty five percent (35%) without prior Commission approval.

f) **Reporting Considerations**

Upon request, the Company will provide to the Municipality, along with payment of the franchise fee amount information on the total Delivery Tariff billed, the franchise fee percentage applied, and the derived franchise fee amount used by the Company to verify the payment of the franchise fee amount as calculated under this paragraph 5.

g) **Franchise Fees Collected from NOVA Gas Transmission Ltd. Customers**

In the event certain customers in the Municipal Service Area connected to the Company's Natural Gas Distribution System are customers of the NOVA Gas Transmission Ltd. (NGTL), a franchise fee will be collected from such customers by NGTL in accordance with NGTL's applicable tariff and such franchise fee once remitted to the Company will be aggregated with the franchise fee as calculated in paragraph 5 a) to be dealt with in accordance with paragraph 5 d).

**6) Core Services**

The Company agrees to provide to the Municipality the Core Services set forth in Schedule "A". The Company and the Municipality may amend Schedule "A" from time to time upon mutual agreement.

**7) Provision of Extra Services**

Subject to an agreement being reached, the Company agrees to provide to the Municipality the Extra Services, if any, set forth in Schedule "B", as requested by the Municipality from time to time. The Company is entitled to receive from the Municipality a reasonable amount for full compensation for the provision of the Extra Services in accordance with Schedule "B". The Company and the Municipality may amend Schedule "B" from time to time upon mutual agreement.

Any breach by the Company in connection with the provision of any Extra Services contained in this Agreement will not constitute a breach of a material provision of this Agreement for the purposes of paragraph 9.

**8) Municipal Taxes**

Amounts payable to the Municipality pursuant to this Agreement will be (without duplication) in addition to the municipal taxes and other levies or charges made by the Municipality against the Company, its land and buildings, linear property, machinery and equipment.

**9) Right to Terminate on Default**

In the event either Party breaches any material provision of this Agreement, the other Party may, at its option, provide written notice to the Party in breach to remedy such breach. If the said breach is not remedied within two (2) weeks after receipt of the written notice or such further time as may be reasonably required by the Party in breach using best efforts on a commercially reasonable basis, the Party not in breach may give six (6) months notice in writing to the other Party of its intent to terminate this Agreement, and unless such breach is remedied to the satisfaction of the Party not in breach acting reasonably this Agreement will terminate six (6) months from the date such written notice is given, subject to prior Commission approval.

**10) Sale of Natural Gas Distribution System**

Upon the expiration of the Term of this Agreement or the termination of this Agreement pursuant to the terms and conditions hereof or by operation of law or order of a governmental authority or court of law having jurisdiction the Municipality may, subject to the approval of the Commission under Section 47 of the MGA:

- i) exercise its right to require the Company to sell to it the Natural Gas Distribution System within the Municipal Service Area pursuant to the provisions of the MGA, where applicable; or
- ii) if such right to require the Company to sell the Natural Gas Distribution System is either not applicable or has been repealed, require the Company to sell to it the Natural Gas Distribution System. If, upon the expiration of the Agreement, the parties are unable to agree on the price or on any other terms and conditions of the purchase, the unresolved matters will be referred to the Commission for determination.

**11) Provision of Detailed Plans and Equipment**

- a) Detailed Plans

The Company agrees to provide to the Municipality for the Municipality's purposes only, the most current set of detailed plan sheets including as-built drawings and specifications

showing the locations (excluding depth) and alignments of the Natural Gas Distribution System, excepting service lines and installations on private property, according to the plan sheets in hard copy and in Electronic Format, where available, together with as many prints of the overall Natural Gas Distribution System as the Municipality may reasonably require. These plans and plan sheets will be updated by the Company on at least an annual basis.

The Municipality will, upon reasonable request, provide to the Company any subdivision development plans of the Municipality in hard copy and in Electronic Format, where available. The subdivision development plans are provided to the Company for the sole purpose of assisting the Company in delivering Natural Gas to the Consumer.

b) Provision of Equipment

The Company agrees to provide the Municipality's fire department with the equipment necessary for the operation of curb boxes and service valves. In case of fire, the service valves may be turned off by the fire department if they reach a fire before the Company's representative. The Municipality will notify one of the Company's representatives of fires which may affect the Natural Gas Distribution System and/or the operations thereof as quickly as reasonably possible or, in the event they cannot reach a Company representative, the Municipality will advise the Company's standby personnel of such fires. The Company will ensure its representatives reasonably cooperate with the Municipality in preventing, controlling and investigating fires involving or affecting the Natural Gas Distribution System.

**12) Right of First Refusal to Purchase**

- a) If during the Term of this Agreement, the Company receives a *bona fide* arm's length offer to operate, take control of, or purchase the Natural Gas Distribution System within the Municipal Service Area, which the Company is willing to accept, then the Company will promptly give written notice to the Municipality of the terms and conditions of such offer and the Municipality will during the next one hundred and twenty (120) days, have the right of first refusal to operate, take control of or purchase the Natural Gas Distribution System, as the case may be, for the same price and upon the terms and conditions contained in the said offer.

Notwithstanding the foregoing, in the event the Municipality fails or refuses to exercise its right of first refusal, the Municipality will retain the right to withhold its consent to an assignment of this Agreement in accordance with paragraph 20 below. For the purposes of this paragraph 12, "operate, take control" will not be construed as including the subcontracting by the Company of only some portions of its operations where the Company continues to be responsible for the performance of this entire Agreement;

- b) If the Municipality does not exercise its right of first refusal and the said *bona fide* offer the Company is willing to accept does not proceed to closure, the Municipality retains its right of first refusal on any other offer.



- c) This right of first refusal applies where the offer pertains only to the entire Natural Gas Distribution System. The right of first refusal does not apply to offers that include any other distribution systems or distribution facilities of the Company located outside of the Municipal Service Area. If such offer includes other distribution systems of the Company, the aforesaid right of first refusal will be of no force and effect and will not apply.
- d) Where the Municipality exercises its rights to purchase the Natural Gas Distribution System from the Company and thereby acquires the Natural Gas Distribution System, the Municipality agrees, should it no longer wish to own the Natural Gas Distribution System within five (5) years after it acquires the said system and the Municipality receives any *bona fide* offer from an arms-length third party to purchase the Natural Gas Distribution System, which it is willing to accept, then it will promptly give written notice to the Company of the terms and conditions of such offer. The Company will during the next one hundred and twenty (120) days have the first right of refusal to purchase the Natural Gas Distribution System for the same price and upon the same terms and conditions as contained in the said offer.
- e) The Municipality's right of first refusal will not apply where the Company has agreed to transfer the Natural Gas Distribution System to a third party utility company in exchange for certain other assets provided all of the following conditions are met:
  - i) the third party utility can demonstrate to the reasonable satisfaction of the Municipality that it meets the necessary technical and financial requirements to own and operate the Natural Gas Distribution System;
  - ii) the only consideration that will be exchanged between the Company and the third party utility company is the transfer and exchange of assets and monetary consideration limited to a maximum of 49% of the net book value of the Natural Gas Distribution System;
  - iii) there is no adverse impact to the Municipality resulting from the transfer and exchange above referenced as determined by the Commission;
  - iv) the Company and the third party utility company obtain all the requisite regulatory requirements prior to completing the transfer and exchange; and
  - v) full compensation is paid to the Municipality for all reasonable costs including administrative and legal costs incurred by the Municipality in ensuring all of the conditions i) through iv) above are satisfied.

### **13) Construction and/or Maintenance of Natural Gas Distribution System**

- a) Municipal Approval

Before undertaking any Major Work, or in any case in which the Municipality specifically requests any Major Work, the Company will submit to and obtain the written approval from the Municipality, or its authorized officers, of the Plans and Specifications for the proposed

Major Work and its location. Approval by the Municipality granted in accordance with this paragraph will be limited to an approval of the location and alignment of the Major Work only, and will not signify approval of the structural design or the ability of the work to perform the function for which it was intended.

Prior to commencing the Work, the Company will obtain such other applicable permits as are required by the Municipality. The Company will notify the Municipality of all Work done within the Municipal Service Area prior to commencing the Work where reasonably practicable. However, only Major Work is subject to a formal approval process.

The Company will obtain prior written approval from the Municipality for any traffic lane or sidewalk closures required to be made at least forty-eight (48) hours prior to the commencement of the proposed Work.

For the purposes of obtaining the approval of the Municipality for Major Work under this Agreement, the Company will provide the Municipality with the Plans and Specifications for the proposed Major Work in Electronic Format (or upon request, the Company will provide the Municipality with a hard copy of the materials). The Plans and Specifications will include a description of the project and drawings of a type and format generally used by the Company for obtaining approvals from municipalities and will illustrate the proposed changes to the Natural Gas Distribution System.

b) Restoration of Municipal Property

The Company agrees when it or any agent employed by it undertakes any Work on any Municipal Property, the Company will complete the said Work promptly and in a good and workmanlike manner and, where applicable, in accordance with the approved Plans and Specifications. Further, and unless otherwise agreed to by the Parties, the Company will forthwith restore the Municipal Property to the same state and condition, as nearly as reasonably possible, in which it existed prior to the commencement of such Work, subject to reasonable wear and tear and to the satisfaction of the Municipality acting reasonably.

The Company will, where reasonably practicable and prudent, locate its pipelines and related equipment in lanes and alleys rather than in the streets and main thoroughfares.

The Company further covenants it will not unduly interfere with the works of others or the works of the Municipality. Where reasonable and in the best interests of both the Municipality and the Consumer, the Company will cooperate with the Municipality and coordinate the installation of the Natural Gas Distribution System along the designated rights-of-way pursuant to the direction of the Municipality. During the performance of the Work, the Company will use commercially reasonable efforts to not interfere with existing Municipal Property and to cause as little damage as possible to the property of others (including the Municipality Property). If the Company causes damage to any existing Municipal Property during the performance of any Work, it will cause such damage to be repaired at its own cost.

Upon default by the Company or its agent to repair damage caused to Municipal Property as set out above, the Municipality may provide written notice to the Company to remedy the



default. If the default is not remedied within two (2) weeks after receipt of the written notice or such further time as may be reasonably required and requested by the Company using best efforts on a commercially reasonable basis to remedy the default, the Municipality may undertake such repair work and the Company will be liable for the reasonable costs thereof.

c) Urgent Repairs and Notification to Municipality

If any repairs or maintenance required to be made to the Natural Gas Distribution System are of an urgent nature where the operation or reliability of the Natural Gas Distribution System is materially compromised or potentially materially compromised, the Company will be entitled to conduct such repairs or maintenance as are commercially reasonable without prior notice to the Municipality and, unless otherwise specified by the Municipality, the Company will provide notice to the Municipality as soon as practicable and, in any event, no later than seventy-two (72) hours after the repairs are commenced.

d) Company to Obtain Approvals from Other Utilities

The Company will be solely responsible for locating, or causing to be located, all existing utilities or utility mains, pipes, valves and related facilities in, on or adjacent to the Work site. The Company will notify all other utility operators and ensure utilities and utility mains, pipes, valves and related facilities are staked prior to commencement of construction. Unless the Municipality has staked the location for the utility property, staking will not be deemed to be a representation or warranty by the Municipality the utility or utility property are located as staked. The Municipality will not be responsible for any damage caused by the Company to any utility or any third party as a result of the Company's Work, unless the Municipality has improperly staked the utility property. Approval must be obtained by the Company from the owner of any third party utility prior to relocation of any facility owned by such third party utility.

e) Revised Plans and Specifications

Following completion of the Major Work, the Company will provide the Municipality with the revised Plans and Specifications, updated after construction, in Electronic Format, where available and upon request, the Company will provide the Municipality with a hard copy of the materials within three (3) months of the request. The Company will provide the Municipality with copies of any other revised Plans and Specifications as reasonably requested by the Municipality. For the purposes of this paragraph and paragraph 11, the Company may satisfy its obligations to provide revised Plans and Specifications in Electronic Format by:

- i) advising the Municipality the revised Plans and Specifications are posted to a web-based forum that contains such information; and
- ii) allowing the Municipality access to such web-based forum.

f) Approvals

Where any approvals are required to be obtained from either Party under this paragraph, such approvals will not be unreasonably withheld.

The Company will ensure all Work is performed in accordance with the requirements of all applicable legislation, rules and regulations. The Company will immediately notify the Municipality of any lien, claim of lien or other action of which it has or reasonably should have knowledge, and will cause the same to be removed within thirty (30) days (or such additional time as the Municipality may allow in writing), failing which the Municipality may take such action as it reasonably deems necessary to remove the same and the entire cost thereof will be immediately due and payable by the Company to the Municipality.

#### 14) Responsibilities For Cost of Relocations

- a) Upon receipt of one (1) year's notice from the Municipality, the Company will, at its own expense, relocate to Municipal Property such part of the Natural Gas Distribution System that is located on Municipal Property as may be reasonably required by the Municipality due to planned municipal construction. In order to encourage the orderly development of Municipal facilities and the Natural Gas Distribution System, the Municipality and the Company agree they will meet regularly to:
- i) review the long-term facility plans of the Municipality and the Company; and
  - ii) determine the time requirements and costs for final design specifications for each relocation. Providing the Municipality is not the developer requesting the relocation for commercial or residential resale to third parties, the Company will bear the expenses of the required relocation.
- b) Notwithstanding the foregoing, the Company will not be required to move any part of the Natural Gas Distribution System after receipt of notice from the Municipality in accordance with this paragraph where:
- i) the Company has illustrated to the satisfaction of the Municipality, acting reasonably, an appropriate Alternative Course of Action is available;
  - ii) the Municipality has provided the Company with its written approval of the Alternative Course of Action (which approval may not be unreasonably withheld by the Municipality); and
  - iii) the Company has provided its written undertaking to carry out the Alternative Course of Action promptly and within a sufficiently short period of time so as to ensure the Municipality will be left with sufficient time to complete the said planned municipal construction within the Intended Time Frame (taking into account any delays which the Municipality may encounter as a result of the Company utilizing the Alternative Course of Action).



- c) For the purposes of this paragraph 14, the term “Alternative Course of Action” will mean any course of action that will enable the Municipality to complete the said Municipal construction and will result in a net cost savings to the Company (taking into account all additional costs incurred by the Company in carrying out the Alternative Course of Action and any additional costs which the Municipality may incur and which the Company will be required to pay in accordance with this paragraph 14 and “Intended Time Frame” will mean the period of time within which the Municipality would have reasonably been able to complete the said Municipal construction if the Company would have relocated the Natural Gas Distribution System in accordance with this paragraph 14.

If the Municipality agrees to permit the Company to utilize an Alternative Course of Action, the Company will pay any and all costs incurred in carrying out the Alternative Course of Action and will pay on demand to the Municipality (on a full indemnity basis) any and all costs incurred by the Municipality:

- i) in conducting a review of the Alternative Course of Action to determine whether the Alternative Course of Action is acceptable to the Municipality;
  - ii) in modifying any plans the Municipality may have prepared in respect of the said municipal construction (“Modified Plans”) or in preparing or developing plans and procedures (“Work Around Procedures”) to work around the Natural Gas Distribution System or any improvement, thing, or component utilized by the Company in effecting the Alternative Course of Action; and
  - iii) in the course of conducting the said planned municipal construction where such costs would not have been incurred by the Municipality if the Company had relocated the Natural Gas Distribution System in accordance with this paragraph 14 (including any reasonable additional cost the Municipality may incur in completing the said municipal construction in accordance with the Modified Plans or in effecting any Work Around Procedures).
- d) The following example illustrates the intended application of the foregoing provisions:

Where:

- i) The Municipality requires the Company to move a Natural Gas line so the Municipality can replace its own sewer lines. The cost of moving the Natural Gas line is \$10,000. The cost of carrying out the replacement of the sewer line after moving the Natural Gas line is \$40,000;
- ii) The Company proposes to simply brace the Natural Gas line (at a cost of \$2,000) and the Municipality, acting reasonably, approves of this as an Alternative Course of Action;
- iii) As a result of having to prepare Modified Plans and to prepare and implement Work Around Procedures to work around the braces, the actual cost incurred by the Municipality in replacing the sewer line is \$45,000 (being a net increase in cost of \$5,000);



the Company is required to pay the \$2,000 cost of the bracing together and the additional cost of \$5,000 incurred by the Municipality (resulting in a net savings of \$3,000 to the Company).

In cases of emergency, the Company will take all measures that are commercially reasonable and necessary to ensure public safety with respect to relocating any part of the Natural Gas Distribution System that may be required in the circumstances.

If the Company fails to complete the relocation of the Natural Gas Distribution System or fails to repair or do anything else required by the Company pursuant to this subparagraph without valid justification and in a timely and expeditious manner to the satisfaction of the Municipality's representative, acting reasonably, the Municipality may, but is not obligated to, complete such relocation or repair and the Company will pay the reasonable costs of such relocation or repair forthwith to the Municipality. If the Municipality chooses to complete such relocation or repair the Municipality will ensure such work is completed using the Company's design specifications and standards, as provided by the Company, including the use of good and safe operating practices.

The Municipality is not responsible, either directly or indirectly, for any damage to the equipment which forms part of the Natural Gas Distribution System which may occur during its installation, maintenance or removal by the Company, nor is the Municipality liable to the Company for any losses, claims, charges, damages and expenses whatsoever suffered by the Company including claims for loss of revenue or loss of profits, on account of the actions of the Municipality, its agents or employees, working in, under, over, along, upon and across its highways and rights-of-ways or other Municipal Property other than direct loss or damage to the Company caused by the negligence or wilful misconduct of the Municipality, its agents or employees.

In the event the relocation or any part thereof requires the approval of a third party, the Municipality will use reasonable efforts to assist the Company in any negotiation with such third party to obtain the necessary approval(s).

In the event the relocation results from the demand or order of an authority having jurisdiction, other than the Municipality, the Municipality will not be responsible for any of the costs of such relocation.

#### **15) Natural Gas Distribution System Expansion**

Subject to the Terms and Conditions, and at no cost to the Municipality unless otherwise provided for under the Terms and Conditions, the Company will, on a timely basis, use its best efforts on a commercially reasonable basis to meet the Natural Gas Distribution System expansion requests of the Municipality or a Consumer and provide the requisite facilities for connections for new Consumers to the Natural Gas Distribution System.

## 16) Increase in Municipal Boundaries

Where the Municipality increases its geographical area, through annexation or amalgamation, as understood under the MGA, by the greater of 640 acres and twenty five (25%) percent of the current area or more, the Municipality will have the option to:

- (a) terminate this Agreement provided the Municipality gives notice in writing to the Company of its intention to do so; or
- (b) add the increased area to the Municipal Service Area already served by the Company so that the rights and obligations contained in this Agreement will apply in respect of the Municipal Service Area, including the increased area.

For all other increases to the Municipal Service Area through annexation or amalgamation as understood under the MGA, the rights and obligations contained in this Agreement will apply in respect of the whole Municipal Service Area, including the increased area.

## 17) Joint Use of Municipal Rights-of-Way

### a) Municipal Use

The Municipality will upon written notice to the Company have, for any reasonable municipal purpose, the right to make use of any municipal rights-of-way granted to the Company by the Municipality, provided such use complies with good and safe operating practices, as determined by the Company acting reasonably, applicable legislation, and does not unreasonably interfere with the Company's use thereof, at no charge to the Municipality. The Municipality is responsible for its own costs and any necessary and reasonable costs incurred by the Company including the costs of any alterations that may be required in using municipal rights-of-way.

### b) Third Party Use and Notice

If any third party, including other utilities, desire to jointly use the municipal rights-of-way, the Company agrees it will not grant the third party joint use except in accordance with this paragraph, or unless otherwise directed by any governmental authority or court of law having jurisdiction.

The Company agrees the following procedure will be used in granting permission to third parties desiring joint use of the municipal rights-of-way:

- i) first, the third party will be directed to approach the Company to initially request conditional approval from the Company to use that part of the municipal rights-of-way it seeks to use;
- ii) second, upon receiving written conditional approval from the Company, the third party will be directed to approach the Municipality to obtain its written approval to jointly

use that part of the municipal rights-of-way. As a condition of granting its consent, the Municipality may require such third party enter into an agreement with the Municipality, and such agreement may require such third party pay compensation to the Municipality; and

iii) third, upon receiving written conditional approval from the Municipality, the third party will be directed to obtain final written approval from the Company to jointly use that part of the municipal rights-of-way. Once a joint use agreement has been entered into between the Company and the third party, it will not be subsequently amended without the written consent of the Municipality (which consent will not be unreasonably withheld).

c) Cooperation

The Company and the Municipality agree they will use reasonable efforts to cooperate with each other in encouraging the use of joint trenching and in any negotiations with third parties desiring joint use of any part of the municipal rights-of-way located on Municipal Property.

d) Payment

The compensation paid or to be paid by such third party to the Municipality for the use of the Municipal Property including its rights-of-way, will be determined between the Municipality and the third party.

The compensation paid or to be paid by such third party to the Company for the joint use of any portion of the municipal rights-of-way will be determined between the Company and the third party, subject to the jurisdiction of any governmental authority over the matter and the Municipality's right to intervene in any related regulatory proceeding.

e) Provision of Agreements

Upon reasonable request by the Municipality, copies of these agreements will be updated by the Company and provided to the Municipality at no cost to the Municipality.

**18) Municipality as a Retailer**

The provisions of this Agreement will not in any way restrict the right of the Municipality to become a retailer within the meaning of the GUA.

**19) Reciprocal Indemnification and Liability**

a) The Company will indemnify and save the Municipality, its servants, agents, employees, licensees, contractors and invitees, harmless from and against any and all liability, actions, demands, claims, damages, losses and expenses (including all legal costs and disbursements), including indemnity from and against any claim, loss, cost, demand and legal or other expense, whether in respect of any lien, encumbrance or otherwise, arising out of any Work performed



by or for the Company, which may be brought against or suffered, sustained, paid or incurred by the Municipality, its servants, agents, employees, contractors, licensees and invitees, arising from, or otherwise caused by:

- i) any breach by the Company of any of the provisions of this Agreement; or
  - ii) the negligence or wilful misconduct of the Company, or any of its servants, agents, employees, licensees, contractors or invitees in carrying on its business within the Municipal Service Area.
- b) The Municipality will indemnify and save the Company, its servants, agents, employees, licensees, contractors and invitees, harmless from and against any and all liability, actions, demands, claims, damages, losses and expenses (including all legal costs and disbursements) which may be brought against or suffered, sustained, paid or incurred by the Company, its servants, agents, employees, licenses, contractors and invitees, arising from, or otherwise caused by:
- i) any breach by the Municipality of any of the provisions of this Agreement; or
  - ii) the negligence or wilful misconduct of the Municipality, or any of its servants, agents, employees, licensees, contractors or invitees, in carrying on the business of the Municipality.
- c) Notwithstanding anything to the contrary herein contained, in no event will the Municipality or the Company be liable under this Agreement, in any way, for any reason, for any indirect, special or consequential damages (including damages for pure economic loss, loss of profits, loss of earnings or loss of contract), howsoever caused or contributed to.

## 20) Assignment

In the event the Company agrees to sell the Natural Gas Distribution System to a third party purchaser, the Company will comply with paragraph 10 above. In addition, the Company will request the third party purchaser confirm in writing it will agree to all the terms and conditions of this Agreement between the Company and the Municipality. The Company agrees it will provide to the Municipality a copy of the third party purchaser's confirmation letter.

The Company agrees to provide the Municipality with reasonable prior written notice of a sale of the Natural Gas Distribution System to a third party purchaser. The Parties will thereafter meet to discuss the technical and financial capabilities of the third party purchaser to perform and satisfy all terms and conditions of the Agreement, and the compensation payable to the Municipality for all costs including administrative and legal costs relating to providing its written consent to the Assignment ("Municipal Compensation").

The Municipality has thirty (30) days from the meeting date with the Company to provide written notice to the Company of its intention to consent or withhold its consent to the assignment of the Agreement to the third party purchaser. The Company agrees the Municipality may provide notice of its intention to withhold its consent to the assignment of this Agreement to the third party



purchaser if the Municipal Compensation is inadequate or if the third party purchaser fails to covenant, in favour of the Municipality, to perform and observe all of the covenants and obligations of the Company to be performed and observed under this Agreement and otherwise solely on the basis of reasonable and material concerns regarding the technical capability or financial wherewithal of the third party purchaser to perform and satisfy all terms and conditions of the Agreement. In this case, such notice to the Company must specify in detail the Municipality's concern.

Should the Municipality not reply within the thirty (30) day period, it is agreed the Municipality will be deemed to have consented to the assignment. The Company further agrees when it applies to the Commission for approval of the sale, it will include in the application any notice received from the Municipality, including the reasons given by the Municipality for withholding its consent. The Municipality will have the right to make its own submissions to the Commission.

Subject to the Company having fulfilled the obligations outlined in the preceding three paragraphs, the Company will be entitled to assign this Agreement to an arm's length third party purchaser of the Natural Gas Distribution System without the consent of the Municipality, subject to paying the Municipal Compensation for the assignment, and having obtained the Commission's approval for the sale of the Natural Gas Distribution System and, the third party purchaser's confirmation in writing that it agrees to all the terms and conditions of this Agreement.

Where the Commission approves such sale of the Natural Gas Distribution System to a third party and the third party provides written confirmation to assume all liabilities and obligations of the Company under this Agreement, then upon the assignment of this Agreement and the payment of the Municipal Compensation for its consent to the Assignment subject to Commission approval, the Company will be released from all its liabilities and obligations thereunder.

The Company will be entitled to assign this Agreement to a subsidiary or affiliate of the Company without the Municipality's written consent. Where the Company assigns this Agreement to a subsidiary or affiliate, the Company will remain jointly and severally liable.

Further, it is a condition of any assignment that the subsidiary, affiliate or third party purchaser, as the case may be, will provide written notice to the Municipality indicating it will assume all liabilities and obligations of the Company under this Agreement.

Any disputes arising under the operation of this paragraph will be submitted to the Commission for determination.

## 21) Notices

a) All notices, demands, requests, consents, or approvals required or permitted to be given pursuant to the terms of this Agreement will be in writing and will be deemed to have been properly given if personally served, sent by registered mail or sent in Electronic Format to the Municipality or to the Company as the case may be, at the addresses set forth below:

i) To the Company:

- ii) To the Municipality:
- b) The date of receipt of any such notice as given above, will be deemed to be as follows:
  - i) In the case of personal service, the date of service;
  - ii) In the case of registered mail, the seventh (7<sup>th</sup>) business day following the date of delivery to the Post Office, provided, however, in the event of an interruption of normal mail service, receipt will be deemed to be the seventh (7<sup>th</sup>) day following the date on which normal service is restored; or
  - iii) In the case of delivery in Electronic Format, the date the notice was actually received by the recipient or, if not a business day, then the next business day.

## 22) Interruptions or Discontinuance of Delivery Service

Subject to its Delivery Tariff, the Company will use its best efforts on a commercially reasonable basis to avoid and minimize any interruption, reduction or discontinuance of Natural Gas Distribution Service to any Consumer. However, the Company reserves the right to do so for any one of the following reasons:

- a) Where the Company is required to effect necessary repairs or changes to the Natural Gas Distribution System;
- b) On account of or to prevent fraud or abuse of the Natural Gas Distribution System;
- c) On account of defective aspects of the Natural Gas Distribution Systems which in the opinion of the Company, acting reasonably, may become dangerous to life or property;
- d) Where required, under the Terms and Conditions, due to a Consumer's non-payment of Natural Gas bills.

To the extent the Company has any planned major interruptions, reductions or discontinuances in Natural Gas Distribution Service, it will notify the Municipality in writing as soon as practicable in the circumstances. For any other major interruption, reductions or discontinuances in Natural Gas Distribution Service, the Company will provide notice (in a format acceptable to the Municipality) as soon as is practicable in the circumstances.

## 23) Dispute Settlement

- a) If any dispute or controversy of any kind or nature arises relating to this Agreement or the Parties' rights or obligations hereunder, the Parties agree such dispute or controversy will be resolved by negotiation, and where such negotiation does not result in the settlement of the matter within thirty (30) days of notice of such dispute being provided by one Party to the other Party, and to the extent permitted by law, the Company and Municipality agree that unresolved disputes pertaining to this Agreement, other than those contemplated in paragraphs 3 and 20



and Section 3 of Schedule "A", or those related to the sale of the Natural Gas Distribution System as contemplated in paragraphs 10 and 12 hereof, or any other matter within the exclusive jurisdiction of a governmental authority having jurisdiction, will be submitted to arbitration for determination and may be commenced by either Party providing written notice to the other Party stating the dispute to be submitted to arbitration.

The Parties will attempt to appoint a mutually satisfactory arbitrator within ten (10) business days of the said notice. In the event the Parties cannot agree on a single arbitrator within the ten (10) business days, the dispute will be forwarded to the Commission for resolution or determination.

In the event the Commission declines to assist in resolving the dispute or declines to exercise or claim jurisdiction respecting the dispute, both Parties agree to have the dispute resolved by an arbitration panel in accordance with the following procedure.

Each Party will appoint an arbitrator within the ten (10) business days thereafter by written notice, and the two arbitrators will, together, appoint a third arbitrator within twenty-five (25) business days of written notice for arbitration. The dispute will be heard by the arbitration panel within forty-five (45) business days of the written notice for arbitration unless extended by mutual agreement between the Parties. The arbitration panel will render a decision within twenty (20) business days of the last day of the hearing.

Except, as otherwise expressly provided in this Agreement, the provisions of the Arbitration Act (Alberta) (as amended from time to time) will apply to any arbitration undertaken under this Agreement subject always to the Commission's jurisdiction over any matter submitted to arbitration. Pending resolution of any dispute, the Municipality and the Company will continue to perform their respective obligations hereunder.

- b) The Company will advise the Commission of any dispute submitted to arbitration within ten (10) business days of it being submitted and will advise the Commission of the results of arbitration within ten (10) business days following receipt of the decision of the arbitrator(s).

## **24) Application of Water, Gas and Electric Companies Act**

This Agreement will be deemed to operate as consent by the Municipality to the exercise by the Company of those powers which may be exercised by the Company with the consent of the Municipality under and pursuant to the provisions of the *Water, Gas and Electric Companies Act* (Alberta), as amended.

## **25) Force Majeure**

If either Party fails to meet its obligations hereunder within the time prescribed, and such failure is caused or materially contributed by an event of "force majeure", such failure will be deemed not to be a breach of the obligations of such Party hereunder, but such Party will use its best efforts on a commercially reasonable basis to put itself in a position to carry out its obligations hereunder. The term "force majeure" will mean any acts of God, strikes, lock-outs, or other industrial disturbances, acts of the Queen's enemies, acts of terrorism (either foreign or domestic), sabotage,

war, blockades, insurrections, riots, epidemics, lightening, earthquakes, storms, fires, wash-outs, nuclear and radiation activity or fall-out, restraints of rulers and people, orders of governmental authorities or courts of law having jurisdiction, the inability to obtain any necessary approval from a governmental authority (excluding the Municipality) having jurisdiction, civil disturbances, explosions, mechanical failure, and any other causes similar in nature not specifically enumerated or otherwise specified herein that are not within the control of such Party, and all of which by the exercise of due diligence of such Party could not have been prevented. Lack of finances will be deemed not to be an event of “force majeure”.

## **26) Terms and Conditions**

The Terms and Conditions applicable to the Company and approved by the Commission, as revised or amended from time to time by the Commission, will apply to the Municipality. Nothing in this Agreement is intended to supersede the Terms and Conditions.

## **27) Not Exclusive Against Her Majesty**

Notwithstanding anything to the contrary herein contained, it is mutually understood and agreed the rights, powers and privileges conferred and granted by this Agreement will not be deemed to be exclusive against Her Majesty in right of the Province of Alberta.

## **28) Severability**

If for any reason any covenant or agreement contained in this Agreement, or the application thereof to any Party, is to any extent held or rendered invalid, unenforceable or illegal, then such covenant or agreement will be deemed to be independent of the remainder of this Agreement and to be severable and divisible from this Agreement. The invalidity, unenforceability or illegality will not affect, impair or invalidate the remainder of this Agreement or any part thereof. The intention of the Municipality and the Company is that this Agreement would have been executed without reference to any portion which may, for any reason or to any extent, be declared or held invalid, unenforceable or illegal.

## **29) Amendments**

This Agreement may only be amended by written agreement of the Parties, such amendments to be subject to any regulatory approvals required by law.

## **30) Waiver**

A waiver of any default, breach or non-compliance under this Agreement is not effective unless in writing and signed by the Party to be bound by the waiver. No waiver will be inferred from or implied by any failure to act or delay in acting by a Party in respect of any default, breach or non-observance or by anything done or omitted to be done by the other Party.



The waiver by a Party of any default, breach or non-compliance under this Agreement will not operate as a waiver of that Party's rights under this Agreement in respect of any continuing or subsequent default, breach or non-compliance under this Agreement (whether of the same nature or any other nature).

**31) Confidentiality**

The Company acknowledges the Municipality is governed by the provisions of the *Freedom of Information and Protection of Privacy Act* (Alberta).

IN WITNESS WHEREOF the Parties hereto have executed these presents as of the day and year first above written.

**Town of Calmar**

PER: MAYOR W. Palmieri

PER: C.A.O. Danny Bodberg

**AltaGas Utilities Inc.**

PER: [Signature]

PER: \_\_\_\_\_

**Greg Johnston  
President**

## SCHEDULE "A" Core Services

The Company will provide to the Municipality the following basic services as Core Services:

- 1) The Company will deliver Natural Gas to the Consumers in accordance with the Company's Terms and Conditions, the Company's Distribution Tariff, the GUA, any regulations thereto, and any Commission orders and decisions.
- 2) The Company will install all Natural Gas facilities required to provide service to the Consumers in accordance with all applicable regulations, codes, applicable standards and common industry practices.
- 3) As required by legislation, the Company will provide and install all necessary regulators and meters necessary for measuring the Natural Gas supplied to each Consumer.
- 4) The Company agrees to collaborate with the Municipality's emergency response services in an effort to mutually develop emergency response procedures relating to Natural Gas emergencies.
- 5) The Company will provide personnel twenty-four (24) hours a day to investigate and make safe any suspected gas leak inside or outside the Consumer's premises.
- 6) The Company will utilize the services of qualified personnel for designing all Natural Gas facilities to satisfy all applicable regulatory codes and standards, preparing necessary work order plans and monitoring the distribution network pressures to ensure the Company's facilities will satisfy the Consumer's current and future Natural Gas delivery requirements.
- 7) The Company will provide to the Municipality, on request, copies of any and all Natural Gas Distribution Service related written or electronic, where available information or reports required to be filed with the Commission by the Company.
- 8) The Company will provide to the Municipality, upon request and to the extent the information is available, an annual report on the following standards:
  - a) **System Reliability** - will be measured by:
    - i. The number of major outages resulting in a loss of service to Consumers;
    - ii. The number of Consumers affected by each major outage; and
    - iii. The duration of each major outage.
  - b) **Consumer Satisfaction** - will be measured by:
    - i. Company-wide call centre targets and statistics (wait times, abandoned calls, call volumes, etc); and
    - ii. any Consumer complaints received by the Commission.

c) **Public Safety** - will be measured by:

- i. the number of customer injuries and/or damages due to Natural Gas Distribution System failure;
- ii. the number of line hits per total locates completed;
- iii. the number of line hits as a result of inaccurate locates;
- iv. the percentage of the area of the Municipality surveyed for leaks and yearly cathodic protection measures;
- v. the number and nature of calls received from the Municipality and any of its Municipal agencies (including fire department, police department etc.) regarding the Natural Gas Distribution System.

9) Once per year, upon request and subject to any applicable privacy legislation, the GUA Code of Conduct Regulation or other rules prohibiting or restricting such disclosure, the Company will provide to the Municipality:

- a) The total number of sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (w) years;
- b) The total gigajoules (GJ) of Natural Gas consumed by Consumers billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
- c) The franchise fee revenue billed to Consumers within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two(2) years;
- d) Where the Municipality is the customer of record and the Municipality provides a list of those sites to the Company on the form provided by the Company:
  - i. The total number of those sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
  - ii. The total gigajoules (GJ) of Natural Gas at those sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
  - iii. The franchise fee revenue billed to those sites within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years; and
- e) Such other information as may be agreed upon by the Parties from time to time.

Where privacy legislation, the GUA Code of Conduct Regulation or other rules prohibiting such disclosure prevent the Company from providing the information above, the Company will make reasonable attempts to aggregate the information so as to comply with the applicable rules. The



Company will not be obligated to provide such aggregated information if it believes such aggregation will not allow the Company to comply with the applicable rules.

- 10) Upon request by either Party, the Company will meet with the Municipality. Through a mutual exchange of information the Company will keep the Municipality apprised of the Company's construction and upgrading programs planned for the Municipal Service Area and the Municipality will advise the Company of any issues or plans relating to, or potentially impacting, the Natural Gas Distribution System.

### **SCHEDULE "B" Extra Services**

Nothing in this Agreement precludes the Parties from contracting for Extra Services outside the provisions of this Agreement. In the event the Parties do elect to contract for the provision of Extra Services within the provisions of this Agreement and unless otherwise agreed upon by the Parties, nothing in this Agreement will preclude the Company from sub-contracting with third parties for the provision of Extra Services.

Subject to Commission approval, as may be required, any payments from the Municipality to the Company for Extra Services, if agreed to by the Municipality, may be deducted from the Franchise Fee collected from Consumers and otherwise remitted to the Municipality pursuant to paragraph 5 of this Agreement. The timing and quantum of such payments will be as agreed upon by the Parties and set forth in (insert paragraph number from Schedule B) of this Schedule.



Account Number	Account Description	2024 Budget	2024 - 2025 % Variation	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2025 Budget Comments
1-00-00-110	GEN - Residential Taxes	-2,574,482.00	5%	-2,704,206.10	-2,812,374.34	-2,924,869.32	-3,041,864.09	5% for 2025 & 4% subsequent (includes RCMP funding model)
1-00-00-111	GEN - Non-Residential Taxes	-683,235.00	4%	-710,564.40	-731,881.33	-753,837.77	-776,452.91	4% for 2025 & 3% subsequent (included RCMP funding model)
1-00-00-112	Minimum Tax Levy	-6,000.00	0%	-6,000.00	-6,000.00	-6,000.00	-6,000.00	Minimum taxes payable for all properties @ \$500. This is based on 2024 calculations
1-00-00-115	GEN - Special Tax (Tangible Asset Purposes)	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
1-00-00-116	GEN - Allowance for Uncollected Taxes	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budgeted for
1-00-00-130	GEN - Franchise Agreements	-624,000.00	1%	-630,000.00	-635,000.00	-642,000.00	-647,000.00	Adjusted to be based on actual Fortis \$19,000 x 12 Months Apex \$33,000 x 12 Months Calculation is based on an average of \$7,500 x 12 months (2025 auction outcome)
1-00-00-510	GEN - Penalties & Costs	-120,000.00	-25%	-90,000.00	-90,000.00	-90,000.00	-90,000.00	Tax Notification Filing Fees
1-00-00-515	GEN - Tax Recovery Costs	-2,000.00	-50%	-1,000.00	-1,000.00	-1,000.00	-1,000.00	Based closer to 2023 actual and in anticipation of interest rates dropping
1-00-00-550	GEN - Investment Return	-80,000.00	-38%	-50,000.00	-50,000.00	-50,000.00	-50,000.00	\$2/bill for printed water bill, NSF fee, etc
1-12-00-490	ADMIN - Administration Costs Recovered	-6,000.00	0%	-6,000.00	-6,000.00	-6,000.00	-6,000.00	Fees are collected only if an assessment appeal is requested This revenue is only realized if the tax forfeiture exceeds 15 years of holding
1-12-00-495	ADMIN - Assessment Appeals	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
1-12-00-551	ADMIN - Tax Recovery Properties - Property Revenue	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
1-12-00-590	ADMIN - Other Revenue - Administration	-2,500.00	-80%	-500.00	-500.00	-500.00	-500.00	Miscellaneous revenue for general purposes
1-12-00-840	ADMIN - Provincial Conditional Grants	-54,680.00	0%	-54,690.00	-54,690.00	-54,690.00	-54,690.00	LGFF Operating Grant
1-12-00-850	ADMIN - Conditional Grants - Other Governments	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No other government contributions are expected
1-12-00-920	ADMIN - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
1-12-01-540	ADMIN - EV Charging Revenue	-200.00	0%	-200.00	-200.00	-200.00	-200.00	
1-21-00-590	POLICING - Other Revenue	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Reallocated to 1-00-00-110 & 111 as per MA
1-23-00-590	FIRE - Other General Revenue-Protective Services	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No other revenue is anticipated
1-23-00-920	FIRE - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year
1-24-00-590	DISASTER - Other General Revenues	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No other revenue is anticipated
1-24-00-840	DISASTER - Provincial Grant	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No Grants are planned for this year
1-24-00-920	DISASTER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year
1-26-00-350	ENFORCEMENT - Contract with Other Local Government	-44,500.00	0%	-44,500.00	-44,500.00	-44,500.00	-44,500.00	50% of 2nd CPO & associated costs as per agreement Anticipated revenue from weed enforcement to offset expense
1-26-00-410	ENFORCEMENT - Municipal Fines - Weeds & Grass	-15,000.00	0%	-15,000.00	-15,000.00	-15,000.00	-15,000.00	
1-26-00-510	ENFORCEMENT - Provincial Fines	-30,000.00	-33%	-20,000.00	-21,000.00	-23,000.00	-25,000.00	Based on anticipated ticket generation
1-26-00-520	ENFORCEMENT - Animal License Fee's	-1,000.00	0%	-1,000.00	-1,000.00	-1,000.00	-1,000.00	Based on 3 year average (after cost decreased) Based on 5 year average (we are charging twice the amount of other similar mun.)
1-26-00-521	ENFORCEMENT - Business License Fee	-18,400.00	2%	-18,800.00	-19,200.00	-19,800.00	-19,800.00	
1-26-00-522	ENFORCEMENT - Regional Business License	-50.00	0%	-50.00	-50.00	-50.00	-50.00	Based on 2023 Actual
1-26-00-590	ENFORCEMENT - Other General Revenue	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00
1-26-00-840	ENFORCEMENT - Provincial Conditional Grants	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year
1-26-00-920	ENFORCEMENT - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year
1-26-01-410	ENFORCEMENT - Municipal Fines - Snow Removal	-15,000.00	0%	-15,000.00	-15,000.00	-15,000.00	-15,000.00	Anticipated revenue from snow removal enforcement to offset expense
1-32-00-410	PUB WRKS - Cost Recovered	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Not a budget Item
1-32-00-590	PUB WORKS - Other General Revenue	-5,000.00	0%	-5,000.00	-5,000.00	-5,000.00	-5,000.00	Cost recovery for service provided to individuals and organizations
1-32-00-920	PUB WORKS - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year

1-41-00-410	WATER - Sale of Water	-643,500.00	2%	-656,400.00	-659,500.00	-670,000.00	-676,000.00	Water distribution - All accounts thru regular billing process. Budget dollars are based on 2024 budget with 2% increase
1-41-00-490	WATER - Water Connection Fees	-8,000.00	-75%	-2,000.00	-2,000.00	-2,500.00	-2,500.00	Cost of connecting the water meter (estimate of 15 to 20 new buildings)
1-41-00-500	WATER - Sale of Bulk Water	-15,000.00	133%	-35,000.00	-35,000.00	-35,000.00	-35,000.00	Increase due to decommissioning of the bulk water station and alternative purchase agreement. Administration to follow with service provider to adjust for 2026 and beyond.
1-41-00-510	WATER - Penalties and Costs	-5,000.00	-20%	-4,000.00	-4,000.00	-4,000.00	-4,000.00	Based on 2024 actual
1-41-00-590	WATER - Other Revenue Water	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00
1-41-00-920	WATER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year
1-42-00-410	SEWER - Sanitary Sewer Fees	-415,000.00	1%	-418,000.00	-422,000.00	-425,000.00	-428,000.00	Sewer collection and treatment - All accounts thru regular billing process. Budget dollars are based on 2023 actual
1-42-00-500	SEWER - Water & Sewer Infrastructure	-90,000.00	0%	-90,000.00	-90,000.00	-90,000.00	-90,000.00	Regular billing fee for Infrastructure dollars intended to cover maintenance of lines, reservoir and lagoons. Budget Dollars are based on 2023 actual
1-42-00-590	SEWER - Other General Revenue	-85,000.00	0%	-85,000.00	-85,000.00	-85,000.00	-85,000.00	Sale of lagoon water
1-42-00-920	SEWER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year
1-43-00-410	GARBAGE - Garbage Service Fees	-190,000.00	0%	-190,000.00	-190,000.00	-190,000.00	-190,000.00	Regular billing to cover weekly garbage pickup and disposal. Budget Dollars are based on 2023 Actual. Contract ends in September 2025. Town will do RFP process.
1-43-00-500	GARBAGE - Recycling Fees	-92,000.00	0%	-92,000.00	-92,000.00	-92,000.00	-92,000.00	Regular billing to cover monthly recycling pickup and disposal. Budget Dollars are based on 2023 Actual
1-43-00-590	GARBAGE - Other General Revenue	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No Revenue Projected
1-43-00-920	GARBAGE - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year
1-51-00-410	FAMILY SERV - Fees & Programs	-500.00	0%	-500.00	-500.00	-500.00	-500.00	miscellaneous revenues for programs (i.e. volunteer appreciation tickets)
1-51-00-590	FAMILY SERV - Other General Revenue	-600.00	0%	-600.00	-600.00	-600.00	-600.00	Volunteer Alberta Grant
1-51-00-840	Provincial Grant	0.00	#DIV/0!	-5,000.00	-5,000.00	-5,000.00	-5,000.00	no planed RMH projects for 2024
1-51-00-850	FAMILY SERV - Regional FCSS Grant	-37,500.00	0%	-37,500.00	-37,500.00	-37,500.00	-37,500.00	Leduc County distribution
1-51-01-590	FAMILY SERV - Christmas Elves Program Revenues	-3,500.00	0%	-3,500.00	-3,500.00	-3,500.00	-3,500.00	Christmas elves charitable donations
1-61-00-400	MUNI DEV - Land Sales	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00
1-61-00-410	MUNI DEV - Service Fees	-7,000.00	-7%	-6,500.00	-7,000.00	-7,200.00	-7,800.00	Tax Certificates Zoning Compliance Certificates
1-61-00-411	MUNI DEV - Subdivision Fees	-1,000.00	0%	-1,000.00	-1,000.00	-1,000.00	-1,000.00	Subdivision Fees are based on developer activities. Small amount recognized in anticipation of some movement (about 4 lots)
1-61-00-510	MUNI DEV - Safety Codes Council	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No Revenue Projected
1-61-00-520	MUNI DEV - Development Permits	-3,000.00	40%	-4,200.00	-4,700.00	-5,000.00	-5,250.00	Development Permits budget based on past few years and current and anticipated stages of development.
1-61-00-530	MUNI DEV - Building Permits	-40,000.00	20%	-48,000.00	-48,000.00	-49,000.00	-51,000.00	Building Permits revenue is based on 5 year average
1-61-00-590	MUNI DEV - Other General Revenue	-1,000.00	-100%	0.00	0.00	0.00	0.00	Construction deposits retained & other misc revenue. This should be negligible as we have eliminated most deposit requirements.
1-61-00-840	MUNI DEV - Conditional Grants - Provincial	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No Grants are planned for this year
1-61-00-900	MUNI DEV - Off Site Levies	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Offsite Levies are subject to new stages being intiated. \$0 revenue in previous 5 years. Any funds received is transferred to the corresponding levy reserve.
1-61-00-920	MUNI DEV - Contributed from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No projects are planned for this year
1-62-00-410	COMM SER - Promotional Revenue	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No Revenue Projected
1-62-00-590	COMM SER - Other General Revenue	-1,000.00	0%	-1,000.00	-1,000.00	-1,000.00	-1,000.00	Sponsorship related to Ec Dev - all others are tracked in other departments



1-62-00-840	COMM SER - Conditional Grant - Provincial	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00	No Revenue Projected
1-62-00-920	Transfer From Reserves	-72,000.00	-38%	-45,000.00	0.00	0.00	0.00	0.00	Grants to others
1-72-00-590	REC FAC - Other General Revenues	-10,000.00	10%	-11,000.00	-11,500.00	-12,000.00	-12,000.00	-12,000.00	Get-a-away based on 2023 actuals and sponsorship for events
1-72-00-591	REC FAC - Fair Revenue - Calmar Days	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00	Remove GL - Duplicated below 1-72-03-591
1-72-00-592	REC FAC - Program Center Rental	-2,500.00	4%	-2,600.00	-2,700.00	-2,800.00	-2,800.00	-2,800.00	Administration will promote the asset
1-72-00-850	REC FAC - Other Local Government Grants	-261,320.00	2%	-266,000.00	-266,000.00	-266,000.00	-266,000.00	-266,000.00	County Cost Sharing (schedule B less capital & library portion) Formula to change for 2025.
1-72-00-860	REC FAC - Grants from Others	-4,000.00	0%	-4,000.00	-4,000.00	-4,000.00	-4,000.00	-4,000.00	Canada Day grant (received 2024 confirmation)
1-72-00-920	Transfer From Reserve	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00	No projects are planned for this year
1-72-01-410	REC FAC - Rental Fees	-9,000.00	0%	-9,000.00	-9,500.00	-10,000.00	-10,000.00	-10,000.00	Diamond Rental (based on 2023)
1-72-01-860	REC FAC - Grants from Others	-10,500.00	-5%	-10,000.00	-10,000.00	-10,000.00	-10,000.00	-10,000.00	CSJ Grant (confirmation for only 2024)
1-72-02-410	REC FAC - Ice Rental Fees	-150,000.00	10%	-165,000.00	-175,000.00	-185,000.00	-185,000.00	-185,000.00	Ice Rental
1-72-02-510	REC FAC - Arena-Concessiona Sales	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00	
1-72-02-590	REC FAC - General Revenue	-10,000.00	10%	-11,000.00	-12,000.00	-13,000.00	-13,000.00	-13,000.00	Non Ice Arena Rental (advertising revenue, summer rental)
1-72-02-920	REC FAC - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00	No projects are planned for this year
1-72-03-591	Fair Revenue - Calmar Days	-500.00	0%	-500.00	-500.00	-500.00	-500.00	-500.00	Misc. Revenue
1-74-00-410	CULTURE - Fines & Membership Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00	REMOVE GL
1-74-00-490	CULTURE - General Revenue	-2,108.00	-62%	-800.00	-800.00	-800.00	-800.00	-800.00	Miscellaneous revenue for general purposes \$1,308 carry over from LC
1-74-00-590	CULTURE - Book Sales	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00	REMOVE GL
1-74-00-840	CULTURE - Provincial Library Operating Grant	-21,477.00	0%	-21,477.00	-21,477.00	-21,477.00	-21,477.00	-21,477.00	Alberta Libraries Grant
1-74-00-841	CULTURE - Other Grants	-9,000.00	0%	-9,000.00	-9,000.00	-9,000.00	-9,000.00	-9,000.00	Leduc County distribution
1-74-00-850	CULTURE - Other Local Government Contibutions	-84,977.50	0%	-85,000.00	-86,000.00	-87,000.00	-87,000.00	-87,000.00	Leduc County distribution
1-74-01-850	CULTURE - Other Local Government Contibutions	-2,600.00	0%	-2,600.00	-2,600.00	-2,600.00	-2,600.00	-2,600.00	Leduc County distribution
1-97-00-745	REQUISITION- Education Levy- Residential	-617,919.00	2%	-630,277.38	-642,882.93	-655,740.59	-668,855.40	-668,855.40	Based on last year plus 2%
1-97-00-750	REQUISITION - Education Levy - Non-Residential	-187,037.00	2%	-190,777.74	-194,593.29	-198,485.16	-202,454.86	-202,454.86	Based on last year plus 2%
1-97-00-755	REQUISITION - Leduc Foundation Levy	-7,866.00	3%	-8,100.00	-8,600.00	-9,100.00	-9,400.00	-9,400.00	As per requisition
1-97-00-757	REQUISITION - Rural Policing Levy	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00	Reallocated
		<b>-7,383,451.50</b>		<b>-7,524,842.62</b>	<b>-7,653,848.90</b>	<b>-7,843,749.84</b>	<b>-8,019,594.26</b>		

2-11-00-110	COUNCIL - Wages & Salaries	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budgeted expense
2-11-00-115	Overtime	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budgeted expense
2-11-00-130	COUNCIL - Employer's Contributions	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budgeted expense
2-11-00-136	COUNCIL - Workers' Compensation Board Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budgeted expense
2-11-00-148	COUNCIL - Training & Development	7,000.00	2%	7,150.00	7,300.00	7,500.00	7,700.00	This budget line is for shared training sessions and not specific to individual Council members. Would include RMA, FCM, and other initiatives.
2-11-00-215	COUNCIL - Freight & Postage	700.00	0%	700.00	700.00	700.00	700.00	percentage of postage Council Land Line \$1,200 Council Phone Allowance \$6,000
2-11-00-217	COUNCIL - Telephone	7,500.00	13%	8,500.00	8,500.00	8,500.00	8,500.00	Internet \$1,000 Tax Assess. Mailout, Ad-Regional Maple Leaf, Ad-Salute to Farmers, Sponsor Ad-Fire Dept, Sponsor Ad-Remembrance Day, Sponsor Ad-Holiday Season, Remembrance Day, Other
2-11-00-220	COUNCIL - Advertising	2,000.00	5%	2,100.00	2,200.00	2,200.00	2,300.00	Advertisements AB Munis Basic Membership fee \$3,500 39/20 Membership \$3,500 (currently suspended) Chamber Membership \$263.10 FCM Membership \$700 Kings Printer Subscription \$125.00
2-11-00-222	COUNCIL - Memberships & Subscriptions	15,100.00	0%	15,100.00	13,500.00	14,000.00	14,000.00	e-Scribe \$7,000 for year 1 and \$5,000 after \$10,000 Significant Council project
2-11-00-223	COUNCIL - Special Projects	10,000.00	100%	20,000.00	20,000.00	21,000.00	21,000.00	\$10,000 2 x Special Edition Chronicle \$1,500 Leduc & District Food Bank \$1,490.40 NSWA
2-11-00-224	COUNCIL - Other Projects	14,000.00	4%	14,500.00	15,000.00	15,500.00	16,000.00	\$10,000 grant to other organizations
2-11-00-231	COUNCIL - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Allocation changed to be 100% Administration
2-11-00-250	COUNCIL - Building Repairs & Maintenance	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	has been \$0 for last 5 years
2-11-00-270	COUNCIL - Insurance	3,700.00	3%	3,800.00	3,900.00	4,000.00	4,200.00	Council Chambers Insurance
2-11-00-510	COUNCIL - Printing & Stationery	1,200.00	0%	1,200.00	1,200.00	1,200.00	1,200.00	Based on 5 year average Regional Municipal Meetings, Collaboration & Networking based on 5 year average (+ interaction with eastern municipalities)
2-11-00-511	COUNCIL - Special Events Hosting	3,000.00	0%	3,000.00	3,000.00	3,000.00	3,000.00	
2-11-00-520	Equipment, Parts, Repairs & Maintenance	1,000.00	0%	1,000.00	1,500.00	4,000.00	4,000.00	\$0 for previous 5 years, slowly start replacing laptops in 2027
2-11-00-540	COUNCIL - Power	1,800.00	6%	1,900.00	2,000.00	2,100.00	2,300.00	Council Chambers allocation
2-11-00-541	COUNCIL - Natural Gas	1,200.00	8%	1,300.00	1,400.00	1,500.00	1,650.00	Council Chambers allocation
2-11-00-590	COUNCIL - Other General Expenses-Legislative	2,700.00	122%	6,000.00	2,700.00	2,700.00	2,700.00	Budget based on prior year expenses (adjusted in 2025 for election) Monthly Remuneration 12 @ \$ 750.19 60 - 0-3 Hour Meetings @ \$ 85.00 32 - 3-5 Hour Meetings @ \$ 135.00
2-11-01-110	COUNCIL - Councillor Faulkner - Remuneration & Fee	20,100.00	0%	20,100.00	21,300.00	20,100.00	20,100.00	10 - 5 Hours or More Meetings @ \$ 185.00
2-11-01-130	COUNCIL - Councillor Faulkner - Benefits	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-01-140	COUNCIL - Councillor Faulkner - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Out of Town Travel (combined with training) Conferences: AUMA, RMA etc.
2-11-01-148	COUNCIL - Councillor Faulkner - Training & Dev	3,700.00	0%	3,700.00	3,700.00	3,700.00	3,700.00	Training AB Emergency Management, Municipal Courses etc.
2-11-01-212	COUNCIL - Councillor Faulkner - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Out of Town Travel Monthly Remuneration 12 @ \$ 750.19 60 - 0-3 Hour Meetings @ \$ 85.00 32 - 3-5 Hour Meetings @ \$ 135.00
2-11-13-110	COUNCIL - Councillor Gardner - Remuneration & Fee	20,100.00	0%	20,100.00	20,100.00	21,300.00	20,100.00	10 - 5 Hours or More Meetings @ \$ 185.00

2-11-13-130	COUNCIL - Councillor Gardner - Benefits	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-13-140	COUNCIL - Councillor Gardner - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Out of Town Travel (combined with training)
2-11-13-148	COUNCIL - Councillor Gardner - Training & Dev	3,700.00	0%	3,700.00	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-13-212	COUNCIL - Councillor Gardner - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-11-17-110	COUNCIL - Mayor Carnahan- Remuneration & Fees	29,150.00	0%	29,150.00	29,150.00	29,150.00	29,150.00	Monthly Remuneration 12 @ \$ 1,500 60 - 0-3 Hour Meetings @ \$ 85.00 32 - 3-5 Hour Meetings @ \$ 135.00 10 - 5 Hours or More Meetings @ \$ 185.00
2-11-17-130	COUNCIL - Mayor Carnahan - Benefits	1,350.00	0%	1,350.00	1,350.00	1,350.00	1,350.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-17-140	COUNCIL - Mayor Carnahan - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Out of Town Travel
2-11-17-148	COUNCIL - Mayor Carnahan - Training & Dev	3,700.00	0%	3,700.00	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-17-212	COUNCIL - Mayor Carnahan - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-11-18-110	COUNCIL - Councillor Benson - Remuneration & Fees	20,100.00	6%	21,300.00	20,100.00	20,100.00	20,100.00	Monthly Remuneration 12 @ \$ 850.19 60 - 0-3 Hour Meetings @ \$ 85.00 32 - 3-5 Hour Meetings @ \$ 135.00 10 - 5 Hours or More Meetings @ \$ 185.00
2-11-18-130	COUNCIL - Councillor Benson - Benefits	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-18-140	COUNCIL - Councillor Benson - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Out of Town Travel (combined with training)
2-11-18-148	COUNCIL - Councillor Benson - Training & Dev	3,700.00	0%	3,700.00	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-18-212	COUNCIL - Councillor Benson - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-11-19-110	COUNCIL - Councillor McKeag - Remuneration & Fees	21,300.00	-6%	20,100.00	20,100.00	20,100.00	21,300.00	Monthly Remuneration 12 @ \$ 750.19 Deputy Mayor 12 @ \$ 100.00 60 - 0-3 Hour Meetings @ \$ 85.00 32 - 3-5 Hour Meetings @ \$ 135.00 10 - 5 Hours or More Meetings @ \$ 185.00
2-11-19-130	COUNCIL - Councillor McKeag - Benefits	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-19-140	COUNCIL - Councillor McKeag - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Out of Town Travel (combined with training)
2-11-19-148	COUNCIL - Councillor McKeag - Training & Dev	3,700.00	0%	3,700.00	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-19-212	COUNCIL - Councillor McKeag - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-12-00-100	ADMIN - Annual Depreciation	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Annual depreciation is not in the current budget
2-12-00-110	ADMIN - Wages & Salaries	352,906.22	-11%	312,596.16	335,000.00	360,000.00	375,000.00	Per distribution (including a change in distribution for FCSS)
2-12-00-115	ADMIN - Overtime	500.00	0%	500.00	500.00	500.00	500.00	0.00
2-12-00-130	ADMIN - Employer Contributions	74,110.31	-3%	71,645.19	76,350.00	81,600.00	84,750.00	Percentage of salary allocated to this cost center + \$6000 for self funded health spending account
2-12-00-136	ADMIN - Workers' Compensation Board Fees	8,300.00	19%	9,870.00	9,900.00	9,900.00	9,900.00	21% of \$47k premium based on wage distribution
2-12-00-140	ADMIN - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to training & development
2-12-00-148	ADMIN - Training & Development	10,000.00	-5%	9,500.00	10,000.00	10,500.00	11,200.00	GFOA, SLGM, HR MGT x 3 (courses, conferences, meals & rooms)
2-12-00-210	ADMIN - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	no budgeted vehicle allowance
2-12-00-212	ADMIN - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Gas reimbursement only as cruiser is expected to be used



2-12-00-215	ADMIN - Freight & Postage	4,000.00	-10%	3,600.00	3,600.00	3,800.00	3,900.00	Based on 2023 actuals, reduction based on success of ebilling
2-12-00-217	ADMIN - Telephone	7,800.00	-4%	7,500.00	7,750.00	8,000.00	8,250.00	Phone, Cells, Toll Free based on approx \$600/month
2-12-00-220	ADMIN - Advertising	1,000.00	0%	1,000.00	1,200.00	1,200.00	1,200.00	Employment Ads LGAA - \$300 x 1 SLGM-\$700 x 2 GFOA-\$170 x 1
2-12-00-222	ADMIN - Memberships & Subscriptions	2,500.00	0%	2,500.00	2,700.00	2,700.00	2,700.00	Subscriptions - \$500
2-12-00-223	ADMIN - Recognition & Bonuses	200.00	300%	800.00	500.00	500.00	500.00	Long service awards based on 2025 anniversaries
2-12-00-231	ADMIN - Auditor	26,000.00	0%	26,000.00	26,000.00	26,000.00	26,000.00	Based on contract
2-12-00-232	ADMIN - Assessment Services	19,500.00	8%	21,000.00	21,000.00	21,000.00	21,000.00	Anticipation of contract renewal
2-12-00-233	ADMIN - Legal Fees	10,000.00	0%	10,000.00	10,000.00	10,000.00	10,000.00	Based on 5 year average
2-12-00-250	ADMIN - Building Repairs & Maintenance	10,000.00	205%	30,500.00	11,000.00	11,500.00	11,500.00	Based on 5 year average (including new flooring/removal of carpets in offices in 2025)
2-12-00-270	ADMIN - Insurance	7,800.00	3%	8,000.00	8,200.00	8,400.00	8,400.00	Annual Allocation for insurance cost
2-12-00-290	ADMIN - Entertainment & Hospitality	2,000.00	0%	2,000.00	2,000.00	2,000.00	2,000.00	Social Functions & Recognition
2-12-00-510	ADMIN - Printing & Stationery	4,500.00	0%	4,500.00	4,500.00	4,500.00	4,500.00	Based on 5 year average
2-12-00-511	ADMIN - Household Goods & Misc. Supplies	4,000.00	0%	4,000.00	4,000.00	4,000.00	4,000.00	misc household
2-12-00-512	ADMIN - Janitor Contract	13,200.00	-100%	0.00	0.00	0.00	0.00	done in-house
								IT services \$65,000 / year Internet \$3,000 Postage Machine \$2,000 Photocopier \$5,000 Central Square Support \$25,000 (\$20k annual & \$5k year end updates) OH&S Consultants \$20,000 Software licenses (Adobe) \$2,500 Elite Marketing website hosting/maintenance \$6,000
2-12-00-513	ADMIN - Equipment Leases & Contracts	132,000.00	3%	135,500.00	138,000.00	152,000.00	155,000.00	EV Charger software fee \$1,000
2-12-00-516	ADMIN - Alarm Maintenance	500.00	10%	550.00	600.00	650.00	650.00	Based on 5 year average
2-12-00-520	ADMIN - Equipment Parts, Repairs & Maintenance	5,000.00	2%	5,100.00	5,200.00	5,300.00	5,300.00	Based on 5 year average
2-12-00-540	ADMIN - Power	4,600.00	5%	4,850.00	4,950.00	5,050.00	5,050.00	Based on quoted rate with Enmax contract renewal
2-12-00-541	ADMIN - Natural Gas	5,300.00	2%	5,400.00	5,500.00	5,600.00	5,600.00	Based on quoted rate with Enmax contract renewal
2-12-00-590	ADMIN - Other General Expenses	6,500.00	0%	6,500.00	6,500.00	6,500.00	6,500.00	Based on 5 year average
2-12-00-761	ADMIN - Transfer to Reserves	438,529.00	-9%	400,000.00	410,000.00	419,000.00	430,000.00	50% of the revenue raised through franchise fees as per reserve policy and budgeted transfer to reserve
2-12-00-810	ADMIN - Bank Charges & Fees	11,000.00	-18%	9,000.00	9,000.00	9,000.00	9,000.00	adjusted for credit card payments for taxes and utilities
2-12-00-831	ADMIN - Debenture Principle	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No debentures anticipated
2-12-00-832	ADMIN - Debenture Interest	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No debentures anticipated
2-12-00-910	ADMIN - Tax Cancellations	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No tax cancellations included in budget
2-12-00-920	ADMIN - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget for bad debts
2-12-00-999	ADMIN - Contingency Fund	50,000.00	0%	50,000.00	50,000.00	50,000.00	50,000.00	Annual operating contingency for unexpected expenses Training to meet requirements of sitting on the OH&S Committee
2-12-01-148	All Staff Training & Development	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Power to EV charger using new rates
2-12-01-540	EV Power	5,000.00	20%	6,000.00	6,500.00	7,200.00	7,200.00	RCMP cost funding model, offset with revenue for the same, changing in 2025 will not know until end of year/beginning of
2-21-00-745	POLICING - Provincial Policing	132,108.00	21%	160,000.00	160,000.00	160,000.00	160,000.00	No budget as this service is contracted out to regional service provider
2-23-00-250	FIRE - Building Repairs & Maintenance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Old fire hall insurance allocation
2-23-00-270	FIRE - Insurance	2,900.00	3%	3,000.00	3,100.00	3,200.00	3,200.00	Regional Fire Fee for Service
2-23-00-514	FIRE - Contracted Services & Communications	180,000.00	3%	185,000.00	190,000.00	195,000.00	200,000.00	Correct distribution
2-23-00-540	FIRE - Power	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Correct distribution
2-23-00-541	FIRE - Natural Gas	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Correct distribution
2-24-00-110	DISASTER - Wages & Salaries	48,867.79	0%	48,867.79	50,000.00	53,000.00	55,000.00	Per distribution

2-24-00-115	DISASTER - Disaster - Overtime Earnings	0.00	#DIV/0!	2,000.00	2,000.00	2,000.00	2,000.00	Minimal allowance for overtime
2-24-00-130	DISASTER - Employer Contributions	8,307.52	0%	8,307.52	8,500.00	9,010.00	9,350.00	Percentage of salary allocated to this cost center
2-24-00-136	DISASTER - Workers' Compensation Board Fees	1,200.00	21%	1,450.00	1,450.00	1,450.00	1,450.00	3% of \$47k premium based on wage distribution
2-24-00-140	DISASTER - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to training and development
2-24-00-148	DISASTER - Training & Development	10,500.00	5%	11,000.00	11,500.00	12,000.00	12,500.00	Disaster Services \$4,000 OH&S \$2,000 EOC training- DSS/ICS/EOC Management Basic Emergency Management - \$900 Internet and based on porting to VOIP system once fibre is available
2-24-00-217	DISASTER - Disaster Services Emergency Line	1,000.00	180%	2,800.00	2,800.00	2,800.00	2,800.00	Allocation changed to be 100% through Administration
2-24-00-231	DISASTER - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Build designated area for OH&S equipment & DS Equipment (shelving/cabinet) Disaster \$1,000 OH&S \$1,000 Plus regular annual expenses
2-24-00-250	DISASTER - Building Repairs & Maintenance OH&S	4,000.00	0%	4,000.00	4,000.00	4,000.00	4,000.00	Stationary- Inspections forms/meetings/scribe log/PPE Disaster \$1,500 / Table Top exercises OH&S \$1,500 New AIMS system requires more joint exercises, therefore need to purchase more equipment
2-24-00-520	DISASTER - Equipment Parts, Repairs & Maintenance	3,000.00	67%	5,000.00	5,200.00	5,400.00	5,600.00	500.00 Vehicle maintenance for course trips
2-24-00-522	DISASTER - Vehicle Parts, Repairs & Maintenance	500.00	0%	500.00	500.00	500.00	500.00	0.00
2-24-00-540	DISASTER - Power	1,000.00	10%	1,100.00	1,200.00	1,300.00	1,450.00	0.00
2-24-00-541	DISASTER - Natural Gas	1,660.00	6%	1,760.00	1,860.00	1,960.00	2,100.00	0.00
2-24-00-590	DISASTER - Other General Expenses	15,000.00	-19%	12,200.00	14,000.00	13,000.00	14,000.00	Live EM Exercise in 2024, then every 2 years
2-24-00-761	DISASTER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-26-00-110	ENFORCEMENT - Wages & Salaries	177,229.49	1%	178,347.14	178,000.00	182,000.00	185,000.00	As per distribution and enhanced services
2-26-00-115	ENFORCEMENT - Overtime	0.00	#DIV/0!	2,000.00	2,000.00	2,000.00	2,000.00	Minimal allowance for overtime
2-26-00-130	ENFORCEMENT - Employer Contributions	31,901.31	1%	32,102.49	32,040.00	32,760.00	33,300.00	Percentage of salary allocated to this cost center
2-26-00-136	ENFORCEMENT - Workers' Compensation Board Fees	2,400.00	19%	2,850.00	2,850.00	2,850.00	2,850.00	6% of \$47k premium based on wage distribution
2-26-00-140	ENFORCEMENT - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to training and development
2-26-00-148	ENFORCEMENT - Training & Development	10,000.00	10%	11,000.00	11,750.00	12,500.00	13,250.00	AACPO Conference (1.5) + CAO for 2025 Recertification Baton/0.C./PPCT E-Ticketing Training Possible Rapid Force Training Mental Health Training
2-26-00-210	ENFORCEMENT - Vehicle Expense	300.00	0%	300.00	300.00	300.00	300.00	Vehicle maintenance for course trips
2-26-00-211	ENFORCEMENT - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00
2-26-00-215	ENFORCEMENT - Freight & Postage	1,200.00	0%	1,200.00	1,200.00	1,200.00	1,200.00	0.00
2-26-00-217	ENFORCEMENT - Telephone	2,800.00	-50%	1,400.00	1,400.00	1,400.00	1,400.00	Monthly charge for 2 cell phones
2-26-00-220	ENFORCEMENT - Advertising	500.00	0%	500.00	500.00	500.00	500.00	Based on prior year actual (\$200 Crime Report Publication) Radio License \$280 CPO Program License \$650
2-26-00-222	ENFORCEMENT - Memberships & Subscriptions	4,000.00	25%	5,000.00	5,400.00	5,600.00	5,800.00	Report Exec (additional licensing for second CPO)
2-26-00-223	ENFORCEMENT - Victims Services	2,400.00	0%	2,400.00	2,400.00	2,400.00	2,400.00	Annual allocation for Victim Services donation
2-26-00-225	ENFORCEMENT - Citizens on Patrol	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No expenses allocated for this line
2-26-00-231	ENFORCEMENT - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Allocation changed to be 100% through Administration Budget dollars are for possible legal advice on bylaw enforcement
2-26-00-233	ENFORCEMENT - Legal Fees	2,000.00	0%	2,000.00	2,000.00	2,000.00	2,000.00	6,100.00 Fees charged by kennels when an animal is picked up
2-26-00-235	ENFORCEMENT - Vet & Pound Fees	5,300.00	4%	5,500.00	5,750.00	5,900.00	6,100.00	Annual Allocation for insurance cost
2-26-00-270	ENFORCEMENT - Insurance	3,900.00	3%	4,000.00	4,100.00	4,200.00	4,300.00	Based on 5 year average
2-26-00-510	ENFORCEMENT - Printing & Stationary	1,100.00	9%	1,200.00	1,200.00	1,200.00	1,200.00	Equipment
2-26-00-511	ENFORCEMENT - Household Goods & Miscellaneous Supplies	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Cat cages/animal food/leash/carriers/

2-26-00-513	ENFORCEMENT - Contracted Services	8,000.00	0%	8,000.00	8,300.00	8,500.00	8,800.00	Dispatch fees \$2,228 License (Program)- \$1,650 Animal Control- \$500 Body cam and dash cam -not purchased in 2024 CPO Only - Uniforms, kits, boots, etc. Handcuffs Baton/Body Armour Speed & safety related equipment
2-26-00-520	ENFORCEMENT - Equipment Parts, Repairs & Maintenance	10,000.00	-40%	6,000.00	6,200.00	6,400.00	6,400.00	2nd AFFRCS radio
2-26-00-521	ENFORCEMENT - Fuel & Oil	6,000.00	7%	6,400.00	6,800.00	7,000.00	7,200.00	Cost of operating Peace Officer vehicle and cruiser
2-26-00-522	ENFORCEMENT - Vehicle Parts, Repairs & Maintenance	3,000.00	100%	6,000.00	6,200.00	6,400.00	6,600.00	Cost of operating and maintaining 3 CPO vehicles
2-26-00-540	ENFORCEMENT - Power	1,500.00	7%	1,600.00	1,700.00	1,800.00	1,800.00	Annual allocation for distributed costs - corrected distribution
2-26-00-541	ENFORCEMENT - Natural Gas	2,600.00	4%	2,700.00	2,800.00	2,800.00	2,800.00	Annual allocation for distributed costs - corrected distribution
2-26-00-590	ENFORCEMENT - Other General Expenses	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
2-26-00-761	ENFORCEMENT - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget allocation for the line
2-26-01-240	ENFORCEMENT - Bylaw Enforcement - Snow Removal	30,000.00	0%	30,000.00	30,000.00	30,000.00	30,000.00	Offset for municipal fine revenue for weeds & snow removal
2-32-00-110	ROADS - Wages & Salaries	124,513.26	14%	141,732.71	140,000.00	145,000.00	150,000.00	Per distribution
2-32-00-115	ROADS - Overtime	5,000.00	4%	5,200.00	5,400.00	5,600.00	5,800.00	Based on 2023 actuals
2-32-00-116	ROADS - On Call	40,000.00	-80%	8,000.00	8,000.00	8,000.00	8,000.00	
2-32-00-117	ROADS - Casual Labour	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget allocation for the line
2-32-00-130	ROADS - Employer Contributions	19,922.12	14%	22,677.23	22,400.00	23,200.00	24,000.00	Percentage of salary allocated to this cost center
2-32-00-136	ROADS - Worker's Compensation Board Fees	2,800.00	18%	3,300.00	3,300.00	3,300.00	3,300.00	7% of \$47k premium based on wage distribution
2-32-00-140	ROADS - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to training and development
2-32-00-148	ROADS - Training & Development	9,000.00	-28%	6,500.00	7,200.00	7,700.00	7,700.00	APWA Courses, Equipment Operating, etc
2-32-00-210	ROADS - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
2-32-00-212	ROADS - Mileage	500.00	0%	500.00	500.00	500.00	500.00	\$0 for previous 5 years
2-32-00-215	ROADS - Freight & Postage	600.00	0%	600.00	600.00	600.00	600.00	Based on 5 year average
2-32-00-217	ROADS - Telephone	3,000.00	67%	5,000.00	5,200.00	5,400.00	5,700.00	Internet (connection with Fiber)and phones
2-32-00-220	ROADS - Advertising	500.00	0%	500.00	500.00	500.00	500.00	Advertising Equipment sales, bylaws etc. based on 5 year average
2-32-00-230	ROADS - Engineering Fees	20,000.00	10%	22,000.00	24,000.00	25,000.00	25,000.00	General Engineering for streets, sidewalks, walkways, storm sewer and infrastructure. It also includes tendering process and preparation (move to Capital)
2-32-00-231	ROADS - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
2-32-00-250	ROADS - Building Repairs & Maintenance	20,000.00	10%	22,000.00	23,000.00	24,500.00	24,500.00	Based on 5 year average
2-32-00-252	ROADS - R/R Ditch Maintenance	0.00	#DIV/0!	0.00	0.00	10,000.00	0.00	No expenses in the last 5 years in this GL (activity needed every 5 years, was done in 2022)
2-32-00-253	ROADS - Roadway Maintenance	54,000.00	7%	58,000.00	58,000.00	58,000.00	58,000.00	Crack filling, line painting, pothole patching etc.
2-32-00-254	ROADS - Sidewalk Maintenance	35,000.00	0%	35,000.00	35,000.00	35,000.00	35,000.00	Curb repairs, curb crossing,grinding,and general repairs based on 5 year average
2-32-00-260	ROADS - Equipment Lease & Rental	2,000.00	25%	2,500.00	3,000.00	3,200.00	3,200.00	Lift rentals,
2-32-00-270	ROADS - Insurance	21,000.00	5%	22,000.00	23,000.00	24,000.00	24,000.00	Allocation distributed to this department
2-32-00-510	ROADS - Printing & Stationary	600.00	0%	600.00	600.00	600.00	600.00	Allocation distributed to this department
2-32-00-511	ROADS - Shop Supplies & Miscellaneous Supplies	15,000.00	7%	16,000.00	16,500.00	17,000.00	17,000.00	grinding wheels, ear plugs, garden tools, blades, ladders, other misc.
2-32-00-513	ROADS - Contracted Services	17,000.00	3%	17,500.00	18,000.00	18,500.00	18,500.00	Crack filling, other items not possible in house based on 5 year average
2-32-00-516	ROADS - Alarm	100.00	0%	100.00	100.00	100.00	100.00	
2-32-00-520	ROADS - Equipment Maintenance & Repair	47,000.00	1%	47,500.00	48,000.00	48,750.00	48,750.00	Cutting edges, roller blades, sweeper brooms etc. based on 5 year average

								Varies based on all equipment, vehicles and machinery. Agreement with Co-op to achieve cost savings, based on fuel
2-32-00-521	ROADS - Fuel & Oil	35,000.00	3%	36,000.00	37,000.00	38,000.00	38,000.00	anticipated increases
2-32-00-522	ROADS - Vehicle Parts, Repairs & Maintenance	12,000.00	8%	13,000.00	13,500.00	14,000.00	14,000.00	Oil changes, brakes, tires etc., based on 5 year average shovels, hammers, saws,wrenches,screw drivers,bits, etc. based on 5 year average
2-32-00-523	ROADS - Small Tools	5,000.00	4%	5,200.00	5,400.00	5,600.00	5,600.00	
2-32-00-524	ROADS - Traffic Safety Devices	4,000.00	15%	4,600.00	4,800.00	5,000.00	5,000.00	Traffic signs, barricades, posts etc. based on 5 year average Gravel for Lanes Industrial Parks (Calcium)
2-32-00-530	ROADS - Road Materials	50,000.00	4%	52,000.00	54,000.00	56,000.00	56,000.00	Winter Salt/Sand based on anticipated increases Construction Signs, Barricades,vests,boots,etc.
2-32-00-531	ROADS - Safety Equipment	5,000.00	10%	5,500.00	6,000.00	6,200.00	6,200.00	Safety Fence based on 5 year average
2-32-00-540	ROADS - Power	19,250.00	5%	20,250.00	21,250.00	22,250.00	22,250.00	Allocation distributed to this department
2-32-00-541	ROADS - Natural Gas	8,070.00	12%	9,070.00	10,070.00	11,070.00	11,070.00	Allocation distributed to this department
2-32-00-542	ROADS - Power - Street Lights	160,000.00	2%	163,000.00	166,000.00	169,000.00	169,000.00	Allocation distributed to this department
2-32-00-590	ROADS - Other General Expense	5,000.00	0%	5,000.00	5,000.00	5,000.00	5,000.00	Allocation distributed to this department
2-32-00-761	ROADS - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No allocation budgeted
2-32-00-831	ROADS - Debenture Principle	171,728.00	3%	176,756.00	181,950.00	187,290.00	192,810.00	Streets & Sewer (4000900) Public Works Shop (4002615) Streets & Sewer (4000900)
2-32-00-832	ROADS - Debenture Interest	73,798.00	-7%	68,770.00	63,590.00	58,240.00	52,720.00	Public Works Shop (4002615)
2-41-00-110	WATER - Wages & Salaries	124,513.26	14%	141,732.71	140,000.00	143,000.00	146,000.00	Per distribution
2-41-00-115	WATER - Overtime	5,000.00	0%	5,000.00	5,000.00	5,000.00	5,000.00	4% of Wages and Salaries used for calculation
2-41-00-116	WATER - On Call	0.00	0%	16,000.00	16,000.00	16,000.00	16,000.00	As per actuals
2-41-00-130	WATER - Employer Contributions	19,922.12	14%	22,677.23	22,400.00	22,880.00	23,360.00	Percentage of salary allocated to this cost center
2-41-00-136	WATER - Workers' Compensation Board Fees	2,800.00	18%	3,300.00	3,300.00	3,300.00	3,300.00	7% of \$47k premium based on wage distribution
2-41-00-140	WATER - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00 reallocated to training and development
2-41-00-148	WATER - Training & Development	7,000.00	7%	7,500.00	8,000.00	8,000.00	8,000.00	AWWOA Conference & Misc.
2-41-00-210	WATER - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
2-41-00-212	WATER - Mileage	500.00	0%	500.00	500.00	500.00	500.00	500.00 no expenses in this GL in the previous 5 years
2-41-00-215	WATER - Freight & Postage	800.00	0%	800.00	800.00	800.00	800.00	800.00 Based on 5 year average
2-41-00-217	WATER - Telephone	5,500.00	11%	6,100.00	6,250.00	6,400.00	6,600.00	Internet and phones
2-41-00-220	WATER - Advertising	500.00	0%	500.00	500.00	500.00	500.00	500.00 Water shut off, water bans, spray park etc.
2-41-00-222	WATER - Memberships & Subscriptions	700.00	7%	750.00	825.00	875.00	875.00	875.00 AWWOA, Water magazines etc.
2-41-00-231	WATER - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00 Allocation changed to be 100% through Administration
2-41-00-250	WATER - Building Repairs & Maintenance	1,000.00	25%	1,250.00	1,500.00	1,750.00	1,750.00	paint, pumphouse maintenance, roof etc.
2-41-00-253	WATER - Infrastructure Maintenance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00 Combined with 2-41-00-522
2-41-00-260	WATER - Equipment Lease & Rental	250.00	0%	250.00	250.00	250.00	250.00	250.00 no expenses in this GL in the previous 5 years
2-41-00-270	WATER - Insurance	12,000.00	8%	13,000.00	14,000.00	15,000.00	15,000.00	Allocation distributed to this department
2-41-00-300	WATER - Water Purchases	375,000.00	2%	382,000.00	391,000.00	406,000.00	406,000.00	Water purchased for resale and distribution
2-41-00-510	WATER - Printing & Stationary	4,000.00	0%	4,000.00	4,000.00	4,000.00	4,000.00	Allocation distributed to this department
2-41-00-511	WATER - Household Goods & Miscellaneous Supplies	2,000.00	0%	2,000.00	2,000.00	2,000.00	2,000.00	Hydrant Antifreeze Chlorine packets for water testing etc. Meter gun Handheld Support Service
2-41-00-513	WATER - Contracted Services	5,000.00	0%	5,000.00	6,000.00	6,000.00	6,000.00	Water testing lab costs
2-41-00-516	WATER - Alarm	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00 no expense in this GL since 2019 Hydrant repairs,repairs to pump station, calibration on analyzer, other misc.
2-41-00-520	WATER - Equipment Parts, Repairs & Maintenance	30,000.00	7%	32,000.00	33,000.00	34,500.00	34,500.00	
2-41-00-521	WATER - Fuel & Oil	3,000.00	13%	3,400.00	3,800.00	4,200.00	4,200.00	Allocation distributed to this department
2-41-00-522	WATER - Infrastructure Repairs	60,000.00	7%	64,000.00	65,000.00	67,000.00	67,000.00	Water line breaks, valve replacements, hydrant replacements etc. (to cover potentially 3-4 events)
2-41-00-523	WATER - Small Tools	500.00	0%	500.00	500.00	500.00	500.00	metal detectors, shovels, hammers, saws etc.



								almost \$800 per meter and many are going to be replaced in
2-41-00-530	WATER - Water Meters	40,000.00	0%	40,000.00	50,000.00	55,000.00	55,000.00	near future. Need to plan to change them all.
2-41-00-540	WATER - Power	25,750.00	4%	26,750.00	27,750.00	28,750.00	28,750.00	Allocation distributed to this department
2-41-00-541	WATER - Natural Gas	16,875.00	6%	17,875.00	18,875.00	19,875.00	19,875.00	Allocation distributed to this department
2-41-00-761	WATER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No allocation budgeted
								51 St Water Line (4001773)
2-41-00-831	WATER - Debenture Principle	68,660.00	-52%	32,971.00	33,970.00	35,000.00	36,055.00	Reservoir (4002118)
								51 St Water Line (4001773)
2-41-00-832	WATER - Debenture Interest	14,691.00	-16%	12,295.00	11,298.00	10,271.00	9,214.00	Reservoir (4002118)
2-41-00-920	WATER - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget for bad debts
2-42-00-110	SEWER - Wages & Salaries	124,513.26	14%	141,732.71	140,000.00	145,000.00	150,000.00	As per distribution
2-42-00-115	SEWER - Overtime	3,000.00	10%	3,300.00	3,600.00	4,000.00	4,600.00	Anticipated OT based on previous years
2-42-00-130	SEWER - Employer Contributions	19,922.12	14%	22,677.23	22,400.00	23,200.00	24,000.00	Percentage of salary allocated to this cost center
2-42-00-136	SEWER - Workers' Compensation Board Fees	2,800.00	18%	3,300.00	3,300.00	3,300.00	3,300.00	7% of \$47k premium based on wage distribution
2-42-00-140	SEWER - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	AWWOA, AWWA
2-42-00-148	SEWER - Training & Development	4,000.00	13%	4,500.00	4,800.00	5,000.00	5,000.00	AWWOA, AWWA (new staff training)
2-42-00-210	SEWER - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Removed
2-42-00-215	SEWER - Freight & Postage	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	based on 5 year average
2-42-00-217	SEWER - Telephone	2,500.00	24%	3,100.00	3,200.00	3,300.00	3,400.00	Internet and phones
2-42-00-230	SEWER - Engineering Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	no expenses to this GL in previous 5 years
2-42-00-231	SEWER - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-42-00-253	SEWER - Infrastructure Repair & Maintenance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	combined GL with 2-42-00-520
								Lagoon Weed Control only a 2021 expense in previous 5 years
2-42-00-254	SEWER - Weed Control	1,500.00	0%	1,500.00	2,000.00	2,000.00	2,000.00	Lagoon Weed Control only a 2021 expense in previous 5 years
2-42-00-260	SEWER - Equipment Lease & Rental	1,000.00	25%	1,250.00	1,500.00	1,750.00	1,750.00	Rent equipment we don't own or need to own
2-42-00-270	SEWER - Insurance	13,500.00	7%	14,500.00	15,500.00	16,500.00	16,500.00	Allocation distributed to this department
2-42-00-510	SEWER - Printing & Stationary	500.00	0%	500.00	500.00	500.00	500.00	Allocation distributed to this department
2-42-00-511	SEWER - Household Goods & Miscellaneous Supplies	600.00	8%	650.00	700.00	750.00	750.00	Enzymes etc.
2-42-00-513	SEWER - Contracted Services	17,000.00	18%	20,000.00	20,000.00	62,000.00	22,000.00	Effluent sampling, weed harvesting in 2027
2-42-00-516	SEWER - Alarm	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No alarms budgeted
								Lift station pumps, alarms, etc.
2-42-00-520	SEWER - Equipment Parts, Repairs & Maintenance	15,000.00	7%	16,000.00	17,000.00	17,500.00	17,500.00	Aerators
2-42-00-521	SEWER - Fuel & Oil	2,350.00	2%	2,400.00	2,500.00	2,600.00	2,600.00	Allocation distributed to this department
2-42-00-522	SEWER - Vehicles Parts, Repairs & Maintenance	1,500.00	7%	1,600.00	1,700.00	1,800.00	1,800.00	Allocation distributed to this department
2-42-00-523	SEWER - Small Tools	500.00	0%	500.00	500.00	500.00	500.00	shovels, hammers, picks etc.
								Line breaks, video inspections, etc.
2-42-00-525	SEWER - Water & Sewer Infrastructure	35,000.00	0%	35,000.00	38,000.00	38,000.00	38,000.00	about 15K per vent (major)
2-42-00-530	SEWER - Chemical Supplies	12,000.00	8%	13,000.00	13,600.00	14,000.00	14,000.00	Live Bacteria, Degreaser, Etc. based on 5 year average
2-42-00-540	SEWER - Power	75,000.00	1%	76,000.00	77,000.00	78,000.00	78,000.00	Allocation distributed to this department
2-42-00-761	SEWER - Transfer to Reserves	85,000.00	0%	85,000.00	85,000.00	85,000.00	85,000.00	Transfer of lagoon water sales to reserve
2-42-00-831	SEWER - Debenture Principle	86,520.00	-39%	53,047.00	55,390.00	0.00	0.00	50 St Widening (4000150)
2-42-00-832	SEWER - Debenture Interest	7,795.00	-47%	4,161.00	1,820.00	0.00	0.00	50 St Widening (4000150)
2-42-00-920	SEWER - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget for bad debts
2-43-00-110	GARBAGE - Salaries & Wages	82,562.53	20%	99,400.89	99,100.00	105,000.00	110,000.00	As per distribution
2-43-00-115	GARBAGE - Overtime	2,000.00	15%	2,300.00	2,600.00	3,100.00	3,500.00	Anticipated OT based on previous years
2-43-00-130	GARBAGE - Employer Contributions	13,210.00	20%	15,904.14	15,856.00	16,800.00	17,600.00	Percentage of salary allocated to this cost center
2-43-00-136	GARBAGE - Workers' Compensation Board Fees	2,800.00	18%	3,300.00	3,300.00	3,300.00	3,300.00	7% of \$47k premium based on wage distribution
2-43-00-215	GARBAGE - Freight & Postage	800.00	0%	800.00	800.00	800.00	800.00	Based on 5 year average
2-43-00-231	GARBAGE - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Allocation changed to 100% through Administration
2-43-00-270	GARBAGE - Insurance	4,200.00	5%	4,400.00	4,600.00	4,800.00	4,800.00	Allocation distributed to this department
								Garbage disposal at Leduc Regional Landfill based on 5 year average
2-43-00-300	GARBAGE - Landfill Fees & Charges	22,000.00	0%	22,000.00	22,000.00	22,000.00	22,000.00	Garbage disposal at Leduc Regional Landfill based on 5 year average
2-43-00-510	GARBAGE - Printing & Stationary	500.00	0%	500.00	500.00	500.00	500.00	Allocation distributed to this department

2-43-00-513	GARBAGE - Contracted Services	28,000.00	5%	29,500.00	31,000.00	33,000.00	33,000.00	GFL- grass based on 5 year average (Contract ends in 2025)
2-43-00-514	GARBAGE - Garbage Service Contract	100,000.00	5%	105,000.00	112,000.00	118,000.00	118,000.00	GFL- waste based on 5 year average
2-43-00-515	GARBAGE - Recycling Service Contract	41,500.00	4%	43,000.00	45,000.00	48,000.00	48,000.00	GFL- recycle based on 5 year average
2-43-00-540	GARBAGE - Power	950.00	11%	1,050.00	1,150.00	1,250.00	1,250.00	Allocation distributed to this department
2-43-00-541	GARBAGE - Natural Gas	5,100.00	2%	5,200.00	5,300.00	5,400.00	5,400.00	Allocation distributed to this department
2-43-00-761	GARBAGE - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget allocation for the line
2-49-00-513	RECYCLING - Contracted Services	0.00	#DIV/0!	0.00	0.00	0.00	0.00	eliminate for 2023 (created in 2022 and never used)
2-49-00-515	RECYCLING - Recycling Service Contract	0.00	#DIV/0!	0.00	0.00	0.00	0.00	eliminate for 2023 (created in 2022 and never used)
2-51-00-110	FAMILY SERV - Wages & Salaries	19,344.00	19%	23,000.00	21,000.00	23,000.00	25,000.00	Per distribution
								Estimated overtime to be paid. Will be adjusted once the new
2-51-00-115	FAMILY SERV - Overtime	500.00	0%	500.00	500.00	500.00	500.00	programs/events are identified.
2-51-00-130	FAMILY SERV - Employer Contributions	3,288.48	19%	3,910.00	3,570.00	3,910.00	4,250.00	Percentage of salary allocated to this cost center
2-51-00-136	FAMILY SERV - Workers's Compensation Board Fees	1,600.00	19%	1,900.00	1,900.00	1,900.00	1,900.00	4% of \$47k premium based on wage distribution
2-51-00-140	FAMILY SERV - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to training and development
2-51-00-148	FAMILY SERV - Training & Development	2,000.00	10%	2,200.00	2,300.00	2,400.00	2,400.00	Conferences, training etc (combined with meals and lodging)
2-51-00-210	FAMILY SERV - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-51-00-212	FAMILY SERV - Mileage	500.00	0%	500.00	500.00	500.00	500.00	Conferences, training etc
2-51-00-215	FAMILY SERV - Freight & Postage	500.00	0%	500.00	550.00	550.00	550.00	Based on 5 year average
2-51-00-217	FAMILY SERV - Telephone	550.00	0%	550.00	550.00	550.00	550.00	Landline expense only, cell phone moved to Dept 26
2-51-00-220	FAMILY SERV - Advertising	1,100.00	-55%	500.00	500.00	600.00	600.00	Departmental program promotional materials Awareness campaign materials
								National Volunteer Week \$5000, Seniors Week \$2800, Community Connections Event \$500, Indigenous Awareness Event \$1000, Good Neighbour Program Bi-Monthly \$300, Miscellaneous Other Programming \$2100
2-51-00-221	FAMILY SERV - Program Hosting Expense	12,000.00	0%	12,000.00	14,000.00	14,000.00	14,000.00	Town of Calmar 20% share of regional service
2-51-00-222	FAMILY SERV - FCSS Municipal Cost Share Portion	14,000.00	1%	14,200.00	14,200.00	14,200.00	14,200.00	Volunteer honorariums
2-51-00-225	FAMILY SERV - Volunteer Recognition	2,500.00	0%	2,500.00	2,500.00	2,500.00	2,500.00	Allocation changed to be 100% through Admin
2-51-00-231	FAMILY SERV - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Allocation changed to be 100% through Admin
2-51-00-260	FAMILY SERV - Office Rental	0.00	#DIV/0!	0.00	0.00	0.00	0.00	0.00
2-51-00-270	FAMILY SERV - Insurance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Allocation changed to be 100% through Admin
2-51-00-510	FAMILY SERV - Printing & Stationary	800.00	0%	800.00	800.00	800.00	800.00	Allocation distributed to this department
2-51-00-511	FAMILY SERV - Household & Miscellaneous Goods	300.00	0%	300.00	300.00	300.00	300.00	General supplies
2-51-00-520	FAMILY SERV - Equipment Parts, Repairs & Main	400.00	0%	400.00	400.00	400.00	400.00	Office Equipment
2-51-00-540	FAMILY SERV - Power	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Changed distribution to be Administration
2-51-00-541	FAMILY SERV - Natural Gas	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Changed distribution to be Administration
2-51-00-590	FAMILY SERV - Other General Expenses	500.00	0%	500.00	500.00	500.00	500.00	
2-51-01-511	FAMILY SERV - Christmas Elves Prog. Donation Exp.	4,000.00	0%	4,000.00	4,000.00	4,000.00	4,000.00	Christmas Elves expenses combined
2-51-01-512	FAMILY SERV - Christmas Elves Prog. Hosting Exp.	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
2-61-00-110	MUNI DEV - Wages & Salaries	135,348.40	22%	165,024.20	140,000.00	145,000.00	152,000.00	Per distribution
2-61-00-115	MUNI DEV - Overtime	0.00	#DIV/0!	0.00	0.00	0.00	0.00	no overtime budgeted
2-61-00-130	MUNI DEV - Employer Contributions	20,302.26	22%	24,753.63	21,000.00	21,750.00	22,800.00	Percentage of salary allocated to this cost center
2-61-00-136	MUNI DEV - Workers' Compensation Board Fees	1,600.00	19%	1,900.00	1,900.00	1,900.00	1,900.00	4% of \$47k premium based on wage distribution
2-61-00-140	MUNI DEV - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to training and development
2-61-00-148	MUNI DEV - Training & Development	3,000.00	83%	5,500.00	5,750.00	5,900.00	6,000.00	APPI/CIP/ADOA
2-61-00-150	MUNI DEV - S.D.A.B. Meeting Fees	3,000.00	0%	3,000.00	3,000.00	3,000.00	3,000.00	To cover expenses if Subdivision/Development is appealed
2-61-00-210	MUNI DEV - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-61-00-215	MUNI DEV - Freight & Postage	1,500.00	0%	1,500.00	1,500.00	1,500.00	1,500.00	Based on 5 year average
2-61-00-217	MUNI DEV - Telephone	1,200.00	0%	1,200.00	1,200.00	1,200.00	1,200.00	Based on 5 year average
2-61-00-220	MUNI DEV - Advertising	2,000.00	-45%	1,100.00	1,150.00	1,000.00	1,000.00	Subdivision, bylaws and open houses. This considers Council's advertising bylaw.

								Information gathering for developments based on 5 year average
2-61-00-221	MUNI DEV - Title & Land Searches	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	
2-61-00-222	MUNI DEV - Memberships & Subscriptions	2,000.00	5%	2,100.00	2,250.00	2,250.00	2,300.00	CPAA, CIP, APPI
2-61-00-223	MUNI DEV - Subdivision & Development Costs	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Planning consultation (\$0 the last 5 years)
2-61-00-230	MUNI DEV - Engineering Fees	35,000.00	-9%	32,000.00	33,250.00	34,000.00	35,000.00	Review drawings and consultation on development Inspections for FAC, CCC, sub. and dev. review
2-61-00-231	MUNI DEV - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Allocation changed to 100% Administration
2-61-00-232	MUNI DEV - Inspection Fees	19,000.00	5%	20,000.00	21,000.00	22,000.00	22,850.00	Building, Electrical, Plumbing Inspections
2-61-00-233	MUNI DEV - Legal Fees	12,500.00	-20%	10,000.00	10,500.00	11,000.00	12,000.00	Consultation for agreements, MGA, appeals, etc.
2-61-00-234	MUNI DEV - Planning Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-61-00-510	MUNI DEV - Printing & Stationary	800.00	-6%	750.00	775.00	800.00	800.00	Using various communication tools aiming at increasing visibility and reducing cost.
2-61-00-513	MUNI DEV - Contracted Services	34,000.00	3%	35,000.00	36,200.00	30,000.00	31,000.00	GIS annual fee + asset management + planning support as needed 2024 - 2026 redo LUB
2-61-00-515	MUNI DEV - Other Contracted Services	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-61-00-520	MUNI DEV - Cost of Land Sold	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-61-00-540	MUNI DEV - Admin Power	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Changed distribution
2-61-00-761	MUNI DEV - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-62-00-110	COMM SER - Wages & Salaries	111,738.24	0%	111,738.24	115,000.00	119,000.00	123,000.00	Per distribution
2-62-00-115	COMM SER - Overtime	2,450.00	4%	2,550.00	2,550.00	2,550.00	2,550.00	2% of Wages and Salaries used for calculation
2-62-00-130	COMM SER - Employer Contributions	16,760.74	0%	16,760.74	17,250.00	17,850.00	18,450.00	Percentage of salary allocated to this cost center
2-62-00-136	COMM SER - Workers' Compensation Board Fees	3,200.00	19%	3,800.00	3,800.00	3,800.00	3,800.00	8% of \$47k premium based on wage distribution
2-62-00-140	COMM SER - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to training and development
2-62-00-148	COMM SER - Training & Development	2,500.00	160%	6,500.00	3,000.00	3,200.00	3,200.00	EDAC Conference (900), lodging (750), Travel (500) = 2150.00 and / or 1-Time training event - Master of Ec Dev Training Course (2334.00) Meals, travel (600.00), & Lodging: (1 week in Kansas) (1320.00) = 4254.00
2-62-00-210	COMM SER - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-62-00-212	COMM SER - Mileage	2,000.00	-50%	1,000.00	1,000.00	1,000.00	1,000.00	For business visits / Conference / - only when the cruiser is unavailable
2-62-00-215	COMM SER - Freight & Postage	700.00	0%	700.00	700.00	700.00	700.00	Based on 5 year average
2-62-00-217	COMM SER - Telephone	600.00	0%	600.00	600.00	600.00	600.00	\$50 x 12 months
2-62-00-220	COMM SER - Advertising	15,000.00	7%	16,000.00	17,000.00	18,000.00	18,000.00	Developing marketing & advertising material EDA, EDAC Chamber (may need to increase if the 39/20 Alliance comes back)
2-62-00-222	COMM SER - Memberships & Subscriptions	8,500.00	-53%	4,000.00	4,200.00	4,200.00	4,500.00	Council, admin, and new business swag, welcome bags, new advertising plans, and Finalizing Attraction Guide.
2-62-00-223	COMM SER - Promotion & Research	20,000.00	0%	20,000.00	22,000.00	23,500.00	25,500.00	Allocation changed to be 100% Administration
2-62-00-231	COMM SER - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Based on 5 year average
2-62-00-510	COMM SER - Printing & Stationary	900.00	0%	900.00	900.00	900.00	900.00	Committee meeting hosting. This may have to go up if we get an Ec Dev Committee (meetings, promo items) or start the Ambassador Program (meetings, swag, promo documents) New business welcome letter
2-62-00-511	COMM SER - Miscellaneous	600.00	0%	600.00	600.00	600.00	600.00	Way finding signage / Posters
2-62-00-513	COMM SER - Contracted Services	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to promotion
2-62-00-540	COMM SER - Power	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Changed allocation
2-62-00-761	COMM SER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-62-00-900	COMM SER - Grants to Others	80,000.00	-44%	45,000.00	0.00	0.00	0.00	New home build on an existing vacant lot / Tear down existing home and build a duplex (densify Calmar) / add a legal basement suite, etc. Grants to Others could be added to promotion and research when we do not have programs.

2-72-00-110	REC FAC - Admin - Wages & Salaries	112,980.38	6%	120,008.32	120,000.00	122,000.00	124,000.00	Per distribution
2-72-00-112	REC FAC - Admin - Getaway Supervisors Contract	20,000.00	0%	20,000.00	20,000.00	20,000.00	20,000.00	Getaway Employees (6 weeks and 1 week before and after)
2-72-00-115	REC FAC - Overtime	2,300.00	117%	5,000.00	5,000.00	5,000.00	5,000.00	Adjusted closer to actual
2-72-00-130	REC FAC - Employer Contributions	19,947.06	5%	21,001.25	21,000.00	21,300.00	21,600.00	Percentage of salary allocated to this cost center
2-72-00-136	REC FAC - Workers' Compensation Board Fees	3,200.00	19%	3,800.00	3,800.00	3,800.00	3,800.00	8% of \$47k premium based on wage distribution
2-72-00-140	REC FAC - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	reallocated to training and development ARPA or sports and recreation conferences as well as
2-72-00-148	REC FAC - Training & Development	4,500.00	-17%	3,750.00	3,750.00	4,000.00	4,000.00	recreation course at UoA
2-72-00-210	REC FAC - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-72-00-212	REC FAC - Mileage	1,100.00	9%	1,200.00	1,200.00	1,200.00	1,200.00	0.00
2-72-00-215	REC FAC - Freight & Postage	800.00	0%	800.00	800.00	800.00	800.00	Allocation distributed to this department
2-72-00-217	REC FAC - Telephone	1,700.00	6%	1,800.00	1,800.00	1,800.00	1,800.00	Based on 5 year average
2-72-00-220	REC FAC - Advertising	1,500.00	0%	1,500.00	1,500.00	1,500.00	1,500.00	various medium (Town will use their own medium mainly)
2-72-00-221	REC FAC - Promotions & Hosting	8,000.00	0%	8,000.00	9,000.00	9,000.00	9,000.00	Get Away and Farmers Day
2-72-00-222	REC FAC - Memberships & Subscriptions	1,000.00	10%	1,100.00	1,100.00	1,100.00	1,100.00	Alberta Recreation & Parks Association etc
2-72-00-225	REC FAC - Volunteer Recognition	1,200.00	-58%	500.00	500.00	500.00	500.00	Volunteer honourariums
2-72-00-231	REC FAC - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Changed to be expensed 100% through Admin Program Centre general maintenance with 3 year cycle
2-72-00-250	REC FAC - Facility Maintenance	4,200.00	2%	4,300.00	6,300.00	4,400.00	4,400.00	painting (next time is 2026)
2-72-00-270	REC FAC - Insurance	3,700.00	8%	4,000.00	4,300.00	4,600.00	4,600.00	Allocation distributed to this department
2-72-00-510	REC FAC - Printing & Stationary	3,100.00	3%	3,200.00	3,200.00	3,200.00	3,200.00	Based on 5 year average
2-72-00-511	REC FAC - Household & Miscellaneous Supplies	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Parks appreciation week, office supplies, staff BBQ etc
2-72-00-513	REC FAC - Contracted Services	1,000.00	100%	2,000.00	2,000.00	2,000.00	2,000.00	Internet at Program Centre
2-72-00-540	REC FAC - Power	3,200.00	3%	3,300.00	3,400.00	3,500.00	3,500.00	Allocation distributed to this department
2-72-00-541	REC FAC - Natural Gas	2,400.00	4%	2,500.00	2,600.00	2,700.00	2,700.00	Allocation distributed to this department
2-72-00-590	REC FAC - Communities In Bloom Expenses	30,000.00	0%	30,000.00	30,000.00	30,000.00	30,000.00	CIB \$30,000
2-72-00-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-72-00-823	Financing - Solar Panels on Arena	0.00	#DIV/0!	0.00	0.00	0.00	0.00	
2-72-01-110	REC FAC - Wages & Salaries	112,537.10	0%	112,537.10	153,000.00	155,000.00	158,000.00	As per distribution
2-72-01-115	REC FAC - Overtime	6,000.00	0%	6,000.00	6,200.00	6,600.00	7,000.00	Estimated OT based on previous years
2-72-01-117	REC FAC - Casual Labour-Parks	40,000.00	0%	40,000.00	40,000.00	40,000.00	40,000.00	based on 2022 amount
2-72-01-130	REC FAC - Employer Contributions	20,256.68	0%	20,256.68	27,540.00	27,900.00	28,440.00	Percentage of salary allocated to this cost center
2-72-01-136	REC FAC - Workers' Compensation Board Fees	2,400.00	19%	2,850.00	2,850.00	2,850.00	2,850.00	6% of \$47k premium based on wage distribution
2-72-01-140	REC FAC - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Combined into Training & Development Pesticide Applicator Course Turf Management Course
2-72-01-148	REC FAC - Training & Development	4,900.00	8%	5,300.00	5,500.00	5,700.00	5,700.00	AARFP Courses
2-72-01-220	REC FAC - Advertising	500.00	0%	500.00	500.00	500.00	500.00	Advertisemnt mainly in-house
2-72-01-231	REC FAC - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Changed to be expensed 100% through Admin General Misc. Top Spray/Mulch, fence repair, paint buildings, signage
2-72-01-250	REC FAC - Facility Maintenance	50,000.00	2%	51,000.00	52,000.00	53,000.00	53,000.00	replacement, boards around parks, etc.
2-72-01-260	REC FAC - Equipment Lease & Rental	2,100.00	5%	2,200.00	2,300.00	2,400.00	2,400.00	Fence rentals, lawn roller, signs etc
2-72-01-270	REC FAC - Insurance	12,000.00	8%	13,000.00	14,000.00	15,000.00	15,000.00	Allocation distributed to this department
2-72-01-511	REC FAC - Miscellaneous Supplies	10,000.00	0%	10,000.00	10,000.00	10,000.00	10,000.00	Waste, Dispensers & Receptacles Porta-Potties, Tree Pruning Services Weed control contracted
2-72-01-513	REC FAC - Contracted Services	27,500.00	2%	28,000.00	29,000.00	30,000.00	30,000.00	services
2-72-01-520	REC FAC - Equipment Parts, Repairs & Maint.	16,300.00	2%	16,600.00	17,000.00	17,500.00	17,500.00	lights, batteries, mower blades, belts etc
2-72-01-521	REC FAC - Fuel & Oil	9,600.00	1%	9,700.00	9,800.00	9,900.00	9,900.00	Allocation distributed to this department
2-72-01-522	REC FAC - Vehicle Parts, Repairs & Maint.	2,800.00	4%	2,900.00	3,000.00	3,200.00	3,200.00	filters, batteries, mirror, tires etc
2-72-01-523	REC FAC - Small Tools	1,400.00	7%	1,500.00	1,550.00	1,625.00	1,625.00	Shovels, hammers, garden tools etc.
2-72-01-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-72-02-110	REC FAC - Wages & Salaries	112,537.10	0%	112,537.10	115,000.00	118,000.00	121,000.00	As per distribution



2-72-02-115	REC FAC - Overtime	6,000.00	0%	6,000.00	6,200.00	6,600.00	7,000.00	Estimated OT based on previous years
2-72-02-117	REC FAC - Arena - Casual Labour	17,000.00	0%	17,000.00	19,000.00	19,000.00	19,000.00	Arena casual hours
2-72-02-130	REC FAC - Employer Contributions	19,131.31	0%	19,131.31	19,550.00	20,060.00	20,570.00	Percentage of salary allocated to this cost center
2-72-02-136	REC FAC - Workers' Compensation Board Fees	2,400.00	19%	2,850.00	2,850.00	2,850.00	2,850.00	6% of \$47k premium based on wage distribution
2-72-02-140	REC FAC - Meals & Lodging	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Combined with Training & Development
2-72-02-148	REC FAC - Training & Development	5,800.00	3%	6,000.00	6,400.00	6,800.00	6,800.00	AARFP Courses & Training for all involved staff
2-72-02-215	REC FAC - Freight & Postage	750.00	7%	800.00	820.00	850.00	850.00	Based on 5 year average
2-72-02-217	REC FAC - Telephone	2,600.00	4%	2,700.00	2,700.00	2,700.00	2,700.00	Based on 5 year average
2-72-02-222	REC FAC - Memberships	1,000.00	15%	1,150.00	1,250.00	1,350.00	1,350.00	Music license, AARFP, Regional Conference etc
2-72-02-231	REC FAC - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Changed to be expensed 100% through Admin
2-72-02-250	REC FAC - Facility Maintenance	22,500.00	2%	23,000.00	23,500.00	24,000.00	24,000.00	Floors, General, Cleaning
2-72-02-270	REC FAC - Insurance	38,000.00	3%	39,000.00	40,000.00	41,000.00	41,000.00	Allocation distributed to this department
2-72-02-510	REC FAC - Printing & Stationary	650.00	15%	750.00	750.00	750.00	750.00	Based on 5 year average
2-72-02-511	REC FAC - Household & Miscellaneous Supplies	12,000.00	8%	13,000.00	13,400.00	14,000.00	14,000.00	Paper towel, floor finish, decorations etc, based on 5 year average
2-72-02-513	REC FAC - Contracted Services	15,300.00	-2%	15,000.00	15,400.00	16,000.00	16,500.00	Garbage pickup, cable, internet, etc
2-72-02-516	REC FAC - Alarm	500.00	0%	500.00	500.00	500.00	500.00	Allocation distributed to this department
2-72-02-520	REC FAC - Equipment Parts, Repairs & Maintenance	30,000.00	0%	30,000.00	15,500.00	16,250.00	16,250.00	Compressor maint starting 2024/25 on a 4 year cycle
2-72-02-521	REC FAC - Fuel & Oil	1,700.00	12%	1,900.00	1,900.00	2,000.00	2,000.00	Based on 5 year average
2-72-02-523	REC FAC - Small Tools	600.00	17%	700.00	700.00	700.00	700.00	hammers, screw drivers, flashlights etc
2-72-02-540	REC FAC - Power	47,000.00	4%	49,000.00	51,000.00	53,000.00	53,000.00	Allocation distributed to this department
2-72-02-541	REC FAC - Natural Gas	33,300.00	3%	34,300.00	35,300.00	36,300.00	36,300.00	Allocation distributed to this department
2-72-02-590	REC FAC - Safety Equipment	3,000.00	0%	3,000.00	3,000.00	3,000.00	3,000.00	eye wash station, first aid kits, gas calibration, etc
2-72-02-591	REC FAC - Donations	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-72-02-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-72-02-821	Solar Panel Loan Interest	5,598.00	-7%	5,228.00	5,228.00	5,228.00	5,228.00	As per debenture schedule
2-72-02-822	Solar Panel Loan Principle	12,177.00	3%	12,547.00	12,547.00	12,547.00	12,547.00	As per debenture schedule
2-72-02-920	REC FAC - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget for bad debts
2-72-03-221	Calmar Fair Days	26,000.00	3%	26,800.00	30,000.00	32,000.00	32,000.00	expecting increase in cost of fireworks (subject to decision on drive in movie)
2-72-04-221	Farmer's Day/Canada Day	15,000.00	0%	15,000.00	15,000.00	15,000.00	15,000.00	
2-72-05-221	Christmas in the Park	13,500.00	-63%	5,000.00	5,500.00	6,200.00	6,200.00	expecting increase in cost of sleigh rides, light tunnel paid off.
2-72-06-221	First Night	12,500.00	12%	14,000.00	14,800.00	16,000.00	16,000.00	expecting increase in cost of fireworks
2-74-00-110	CULTURE - Wages & Salaries	121,900.00	0%	122,000.00	123,000.00	123,000.00	123,000.00	Increase hours of operation & 2% COLA
2-74-00-115	CULTURE - Overtime	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-74-00-130	CULTURE - Employer Contributions	18,000.00	3%	18,500.00	19,000.00	19,000.00	19,000.00	Percentage of salary allocated to this cost center
2-74-00-136	CULTURE - Workers' Compensation Board Fees	2,000.00	10%	2,200.00	2,300.00	2,300.00	2,300.00	Percentage of salary allocated to this cost center.
2-74-00-140	CULTURE - Meals	300.00	0%	300.00	400.00	400.00	400.00	Conferences and Training
2-74-00-148	CULTURE - Training & Development	1,500.00	13%	1,700.00	1,800.00	1,800.00	1,800.00	Conferences and Training for staff and board members
2-74-00-150	CULTURE - Honariums	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	Board & Program Honariums
2-74-00-212	CULTURE - Mileage	400.00	0%	400.00	500.00	500.00	500.00	Meetings, training, supplies, conferences
2-74-00-215	CULTURE - Freight & Postage	100.00	0%	100.00	100.00	100.00	100.00	Mailing of invoices and other material
2-74-00-217	CULTURE - Telephone	1,920.00	0%	1,920.00	2,000.00	2,000.00	2,000.00	Allocation distributed to this department - library to look into internet phone
2-74-00-220	CULTURE - Advertising & Promotions	0.00	#DIV/0!	0.00	0.00	0.00	0.00	no advertising budget
2-74-00-222	CULTURE - Memberships	600.00	0%	600.00	700.00	700.00	700.00	Professional organizational memberships, advertising tools
2-74-00-223	CULTURE - Special Projects	3,408.00	-38%	2,100.00	2,500.00	2,500.00	2,500.00	Program materials & supplies following Plan of Service (carry over from LC in 2024)
2-74-00-224	CULTURE - Subscriptions	800.00	0%	800.00	800.00	800.00	800.00	Magazine subscriptions
2-74-00-231	CULTURE - Audit Fees	2,100.00	0%	2,100.00	2,100.00	2,100.00	2,100.00	Audit fees have not been made aware of any changes
2-74-00-233	CULTURE - Legal Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-74-00-250	CULTURE - Building Repairs & Maintenance	100.00	0%	100.00	100.00	100.00	100.00	limited building repairs

2-74-00-270	CULTURE - Insurance	1,680.00	1%	1,700.00	1,800.00	1,800.00	1,800.00	renewal in late fall **only charge premium related to contents**
2-74-00-510	CULTURE - Printing & Stationary	3,000.00	0%	3,000.00	3,200.00	3,200.00	3,200.00	Office supplies and promotional material
2-74-00-511	CULTURE - Household & Miscellaneous Supplies	400.00	25%	500.00	500.00	500.00	500.00	Cleaning and bathroom Supplies
2-74-00-512	CULTURE - Janitor Contract	3,000.00	0%	3,000.00	3,000.00	3,000.00	3,000.00	Cleaning contract
2-74-00-520	CULTURE - Equipment Parts,Repairs & Maint.	500.00	0%	500.00	600.00	600.00	600.00	computer and printer repairs
2-74-00-521	CULTURE - Furnishings	0.00	#DIV/0!	0.00	0.00	0.00	0.00	replace furniture as needed
2-74-00-523	CULTURE - Books & Videos	6,000.00	0%	6,000.00	6,500.00	6,500.00	6,500.00	Purchase of items for lending following Plan of Service & PLSB Best Practices
2-74-00-540	CULTURE - Power	4,000.00	5%	4,200.00	4,200.00	4,200.00	4,200.00	Allocation distributed to this department - have not been informed of any changes
2-74-00-541	CULTURE - Natural Gas	3,600.00	3%	3,700.00	3,700.00	3,700.00	3,700.00	Allocation distributed to this department - have not been informed of any changes
2-74-00-590	CULTURE - Other General Expenses	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Council budget adjustment
2-74-00-761	CULTURE - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	0.00	No budget is anticipated
2-74-01-222	CULTURE - Yellowhead Membership Fees	11,000.00	0%	11,000.00	11,000.00	11,000.00	11,000.00	Per capita calculation varies year over year paid by Town
2-74-01-231	CULTURE - Audit Fees	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Audit fees to be paid by Administration
2-74-01-250	CULTURE - Building Repairs & Maintenance	1,000.00	0%	1,000.00	1,000.00	1,000.00	1,000.00	No large repairs anticipated
2-74-01-270	CULTURE - Insurance	3,000.00	7%	3,200.00	3,400.00	3,600.00	3,600.00	Allocation distributed to this department
2-74-01-520	CULTURE - Equipment Repairs & Maintenance	500.00	0%	500.00	500.00	500.00	500.00	Office Equipment
2-97-00-745	REQUISITION - Education - Residential	617,919.00	2%	630,277.38	642,882.93	655,740.59	668,855.40	Expense GL to offset Revenue collected on behalf of Alberta School Foundation
2-97-00-750	REQUISITION - Education - Non-Residential	187,037.00	2%	190,777.74	194,593.29	198,485.16	202,454.86	Expense GL to offset Revenue collected on behalf of Alberta School Foundation
2-97-00-755	REQUISITION - Leduc Foundation	7,866.00	3%	8,100.00	8,600.00	9,100.00	9,400.00	Expense GL to offset Revenue collected on behalf of the Leduc Regional Housing Authority
2-97-00-757	REQUISITION - Rural Policing Levy	0.00	#DIV/0!	0.00	0.00	0.00	0.00	Reallocated
		<b>7,383,262.04</b>		<b>7,453,834.84</b>	<b>7,550,750.22</b>	<b>7,754,626.75</b>	<b>7,825,999.26</b>	

-189.46

-71,007.78

-103,098.68

-89,123.09

-193,595.00 (SURPLUS)/DEFICIT

Approved this

Mayor Carnahan: \_\_\_\_\_





**Town of Calmar**  
**Draft Capital Budget 2024 - 2034 Capital Plan**  
 October 3, 2024



	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035 +
Upgrade to 49 Street (like what was done on 52 St)	\$ -	\$ -	\$ 2,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrade 50 A Ave	\$ -	\$ -		\$ -	\$ 140,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrade to 48 Street	\$ -	\$ -		\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrade to 52 Street (52 Ave - WVD) & 52 Ave (52St - 49St)	\$ 1,160,000.00	\$ 1,400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51 Street Upgrade (49 Ave - 44 Ave)	\$ -	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrade to 48 Ave (east of 50th)	\$ -	\$ -	\$ -	\$ -	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48 Ave rehab (west of 50th)	\$ -	\$ -	\$ -	\$ -	\$ 320,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45 Ave west (between 51st and 52nd ST)	\$ -	\$ -	\$ -	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk repairs/maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -
Transportation Master Plan	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Master Plan	\$ 20,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sanitary Master Plan	\$ 40,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Water Master Plan	\$ 40,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Offsite Levy Bylaw Review	\$ 14,000.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Downtown drainage and preliminary design	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wash water accessory for zamboni	\$ 7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lagoon upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 500,000.00	\$ 10,000,000.00	\$ -
Old Firehall rehab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -
Washroom Building – Woodland Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Washroom Building – Ball Diamond	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library rehab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -
Storm pond maintenance/rehab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -
Parking lot at spray park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Betterments &amp; Adjustments</b>	<b>\$ 1,411,000.00</b>	<b>\$ 1,482,000.00</b>	<b>\$ 4,515,000.00</b>	<b>\$ 1,200,000.00</b>	<b>\$ 1,320,000.00</b>	<b>\$ 260,000.00</b>	<b>\$ 265,000.00</b>	<b>\$ 950,000.00</b>	<b>\$ 550,000.00</b>	<b>\$ 10,000,000.00</b>	<b>\$ -</b>
Rec - New Spray Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Rec - Main Street Garbage Cans	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rec - age 2- 5 playground Westview	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -
Rec - Block Party Setup	\$ -	\$ -	\$ -	\$ 10,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rec - Portable Stage	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rec - Tables & Chairs (Arena & Program Cntr)	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rec - Security camera upgrade @ arena	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rec - Solar lighting for walkway	\$ -	\$ -	\$ -	\$ 144,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rec - Walking trails	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 400,000.00	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -
Rec- Wide area mower	\$ -	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
Rec - Cameras for CORG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
Rec - Zero turn turf mower	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -
Rec - Zamboni	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -
PW - Front sweeper for loader	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW - 30 X 40 Sand and Salt shelter	\$ -	\$ -	\$ 75,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW - Mobile washer/steamer unit	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW - New aerators 8 X 7.5hp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -





**Town of Calmar**  
**Draft Capital Budget 2024 - 2034 Capital Plan**  
 October 3, 2024



	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035 +
PW - New electronic sign	\$ -	\$ -	\$ 131,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW - Sanding unit	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW- Loader	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00	\$ -
PW - Grader	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,000.00
PW - Skidsteer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -
PW - 1 ton truck for sanding	\$ -	\$ -	\$ -	\$ -	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW - dump truck	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -
ES - Backup Generator (shop)	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ES - CAMERA PHASE 4 – East and South industrial park - 6 cameras, 2 radios	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ES - CAMERA PHASE 5 – Middle 795 x New firehall. – 2 cameras/1 radio	\$ -	\$ 7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ES - CAMERA PHASE 6 – Middle Hwy 39 x 52st north – 2 cameras/1 radio	\$ -	\$ 7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ES - pick up for second officer	\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FCSS - Community Service Master Plan	\$ -	\$ -	\$ -	\$ -	\$ 27,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total New Asset Aquisition</b>	<b>\$ 200,000.00</b>	<b>\$ 154,000.00</b>	<b>\$ 356,350.00</b>	<b>\$ 414,700.00</b>	<b>\$ 302,000.00</b>	<b>\$ 1,300,000.00</b>	<b>\$ 1,115,000.00</b>	<b>\$ 130,000.00</b>	<b>\$ 300,000.00</b>	<b>\$ 600,000.00</b>	<b>\$ 1,000,000.00</b>
<b>Total Capital Aquisition, Betterments &amp; Adjustments</b>	<b>\$ 1,611,000.00</b>	<b>\$ 1,636,000.00</b>	<b>\$ 4,871,350.00</b>	<b>\$ 1,614,700.00</b>	<b>\$ 1,622,000.00</b>	<b>\$ 1,560,000.00</b>	<b>\$ 1,380,000.00</b>	<b>\$ 1,080,000.00</b>	<b>\$ 850,000.00</b>	<b>\$ 10,600,000.00</b>	<b>\$ 1,000,000.00</b>
<b>Net Capital</b>	<b>\$ 976,773.00</b>	<b>\$ 1,001,773.00</b>	<b>\$ 4,237,123.00</b>	<b>\$ 980,473.00</b>	<b>\$ 987,773.00</b>	<b>\$ 925,773.00</b>	<b>\$ 745,773.00</b>	<b>\$ 445,773.00</b>	<b>\$ 215,773.00</b>	<b>\$ 9,965,773.00</b>	<b>\$ 365,773.00</b>