

**TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD  
IN PERSON AND VIRTUALLY ON SEPTEMBER 16, 2024,  
COMMENCING AT 6:30 PM**

**GoToMeeting**

**Public Access Code: 211-016-493**

**AGENDA**

- | <b><u>ITEM</u></b> | <b><u>SOURCE</u></b>                                 |  |
|--------------------|--|--|
| <b>1.</b>          | <b>Call to Order</b>                                 |  |
| <b>2.</b>          | <b>Adoption of Agenda</b>                            |  |
| <b>3.</b>          | <b>Public Hearings – None</b>                        |  |
| <b>4.</b>          | <b>Delegations</b>                                   |  |
|                    | a)   | Bev Vanberg – Ball Tournament Concerns               |
|                    | b)   | Grass Enforcement Delegates                          |
|                    |  | <b>a.</b> Greenizan                                  |
|                    |  | <b>b.</b> Kang                                       |
|                    |  | <b>c.</b> O’Kane                                     |
| <b>5.</b>          | <b>Adoption of Minutes</b>                           |  |
|                    | a)   | Regular Council Meeting – September 03, 2024         |
| <b>6.</b>          | <b>Unfinished Business - None</b>                    |  |
| <b>7.</b>          | <b>Bylaws or Policies</b>                            |  |
|                    | a)   | Policy #2024-097 – Adult Friendly Parks              |
| <b>8.</b>          | <b>New Business</b>                                  |  |
|                    | a)   | Grant to Organizations Applications                  |
|                    | b)   | Alberta Municipalities Resolution Register           |
|                    | c)   | Calmar Figure Skating Club – Fee Reduction Request   |
|                    | d)   | Development Permit Application – 5223 – 50<br>Avenue |
| <b>9.</b>          | <b>Financial</b>                                     |  |
|                    | a)   | Trial Balance as at August 31, 2024                  |
| <b>10.</b>         | <b>Department Reports</b>                            |  |
|                    | a)   | CAO  |
|                    | b)   | Planning & Development                               |
|                    | c)   | Corporate Services                                   |
|                    | d)   | Enforcement Services                                 |
|                    | e)   | Emergency Management                                 |
|                    | f)   | Public Works   |
|                    | g)   | Economic Development                                 |
|                    | h)   | Parks & Recreation                                   |
|                    | i)   | Family & Community Support Services                  |
|                    | j)   | Growth Report  |
| <b>11.</b>         | <b>Council and Committee Reports</b>                 |  |
|                    | a)   | Mayor Carnahan – not submitted                       |
|                    | b)   | Councillor Faulkner                                  |
|                    | c)   | Councillor Gardner                                   |
|                    | d)   | Councillor McKeag Reber - not submitted              |
|                    | e)   | Councillor Benson                                    |
| <b>12.</b>         | <b>Correspondence - None</b>                         |  |
| <b>13.</b>         | <b>Clarification of Agenda Business – (Open mic)</b> |  |
| <b>14.</b>         | <b>Closed Session – None</b>                         |  |
| <b>15.</b>         | <b>Adjournment</b>                                   |  |

September 09, 2024

This letter is addressed to the Town of Calmar Council Members

Please find this as a follow up to the ongoing situation with the damage to our car which resulted from a baseball flying over the netting, over 51<sup>st</sup> street and hitting the car parked in our driveway, smashing the windshield.

This happened on Wednesday evening, June 12<sup>th</sup>. The following day, I spoke with Ian Miller and showed him the car and the pictures with the damage and the ball in the driveway. He asked to have pictures sent to him to discuss with the appropriate parties involved.

In speaking with Sylvain Losier, last week, he confirmed that he did speak with the ball league manager after he sent them a letter, indicating that they failed to return the agreement and proof of insurance and was still waiting for it. Also, the onus was put onto the ball league manager to contact me to address appropriately the damage concern that was associated to a League's game.

As I write this letter there has been no contact at all from the League.

Yours truly,

A handwritten signature in black ink that reads "Bev Vanberg". The signature is written in a cursive, flowing style.

Bev Vanberg

Cc Sylvain Losier

## Appeal for invoice

Good morning,

This is Tejinder Pal Singh Kang, want to appeal a request for cancelling invoice for 29 Southbridge Drive, Calmar, Alberta.

As we got notice for weed and grass on Tuesday June 18, 2024. In that period of time we bought a new house in Calmar and were moving to a town of Calmar from Calgary with my pregnant wife and family.

We tried to call the officer regarding our situation, so we can get a little extension, but could not get hold of him.

Please if possible can you deny this invoice, so from next time we can take care of property well.

Please let us know, if accepted our request.

Thank you

Tejinder Pal Singh Kang

[Kang.teji@gmail.com](mailto:Kang.teji@gmail.com)

Ph-8255619394

RECEIVED

AUG 19 2024

TOWN OF CALMAR - INT. \_\_\_\_\_

August 15, 2024

Re: Remedial Order for possibly July, 2024

Subsequent Invoice re: Grasscutting Enforcement By-Law 63(1)

To Whom it May Concern:

On Aug. 7, 2024 ( issued Aug 4, 2024) we received a Remedial Order stating that as a result of an inspection the weeds/ grass in the back alley of our residence at **5201 49 St. in Calmar** exceeded a height of 5.9 inches.

The next day , we had the grass cut . We were not aware of the enforcement regulations , but realize it is our responsibility to become aware of these by-laws , so we immediately complied.


On August 14 (issued Aug 8, 2024),we received an invoice stating we were responsible to pay \$180.00 as a result of the Grasscutting By-Law.

Being confused I went to the Town Office and was told that this Invoice was a fine as a result of a remedial order issued for non compliance in July, 2024. **We did not receive this order.** As advised on Aug. 14, 2024 I contacted Pascale Leggio by phone and left a voicemail , but have not received a response. We are appealing this order. The information states we must appeal via written request within 14 days of the date the order was received. This is impossible since we DID NOT receive a remedial order for July.

I would like to point out that when we received the August Remedial Order, we immediately complied and certainly would have done so had we received one in July. I do not know why we did not receive the order in July . We are hoping this appeal will be successful.

Shamus O'Kane.

Daryla O'Kane



**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY SEPTEMBER 03, 2024**

Access Code: 211-016-493

1. **CALL TO ORDER:** Councillor Gardner called the Regular Council Meeting of September 03, 2024, to order at the hour of 6:31 pm.

**PRESENT:** Councillors Faulkner, Gardner & Benson, CAO Losier & DCS Bryans

*Moved by* Councillor Faulkner to appoint Councillor Gardner as Chair as both Mayor and Deputy Mayor are absent.

**CARRIED  
R-24-09-0192**

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor Benson that the agenda is hereby adopted as amended.

**CARRIED  
R-24-09-0193**

Addition of 7A - Bylaw #2024-06 – Amendment to Land Use Bylaw #2017-07  
Addition of 14A - Closed Session – Development

3. **PUBLIC HEARINGS:**

- a) **Bylaw #2024-06** – Amendment to Land Use Bylaw #2017-07

Public hearing opened @ 6:40 pm

The applicant was present and briefly discussed the proposed project.

Public hearing closed @ 6:46 pm

4. **DELEGATIONS: None**

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – August 19, 2024

*Moved by* Councillor Benson that the minutes of the Regular Council Meeting of August 19, 2024, are hereby approved as presented.

**CARRIED  
R-24-09-0194**

- b) **Committee of the Whole Meeting** – August 28, 2024

*Moved by* Councillor Faulkner that the minutes of the Committee of the Whole Meeting of August 28, 2024, are hereby approved as presented.

**CARRIED  
R-24-09-0195**

6. **UNFINISHED BUSINESS: None**

7. **BYLAWS or POLICIES:**

- a) **Bylaw #2024-06** – Amendment to Land Use Bylaw #2017-07

*Moved by* Councillor Benson that Council give second reading to Bylaw #2024-06 – Amendment to Land Use Bylaw #2017-07.

**CARRIED  
R-24-09-0196**

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY SEPTEMBER 03, 2024**

Access Code: 211-016-493

*Moved by* Councillor Gardner that Council give third reading to Bylaw #2024-06 – Amendment to Land Use Bylaw #2017-07

**CARRIED  
R-24-09-0197**

**8. NEW BUSINESS:**

- a) **Councillor Gardner** – Motion for Nomination

*Moved by* Councillor Faulkner that Council approves the submission of nomination papers for Krista Gardner in the role of Vice-President for Towns.

**CARRIED  
R-24-09-0198**

**9. FINANCIAL:**

- a) **Blue Cross Grant Opportunity** – Discussion Only

**10. DEPARTMENT REPORTS: None**

**11. COUNCIL REPORTS: None**

**12. CORRESPONDENCE: None**

**13. CLARIFICATION OF AGENDA BUSINESS – (Open mic)**

**14. CLOSED SESSION:**

*Moved by* Councillor Faulkner that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 7:02 pm.

**CARRIED  
R-24-09-0199**

CAO Losier and DCS Bryans remained in the meeting for the Closed Session.

- a) **Development** - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

*Moved by* Councillor Benson that the Regular Council Meeting reconvene from Closed Session at this time being 7:28 pm.

**CARRIED  
R-24-09-0200**

*Moved by* Councillor Faulkner that CAO Losier is directed to proceed with the counteroffer as discussed.

**CARRIED  
R-24-09-0201**

**15. ADJOURNMENT:**

The Regular Council Meeting adjourned at 7:28 pm.

These minutes signed this 16<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losier



**Town of Calmar**

**Request for Decision (RFD)**

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	DCS Bryans
Title:	Policy #2024-097 Adult Friendly Parks
Approved By:	CAO Losier
Agenda Item Number:	7 A

**BACKGROUND/PROPOSAL:**

In July 2022 Council approved Policy #2022-097 – Adult Friendly Parks Pilot Policy with a scheduled review date of summer 2023.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

At the August 28, 2024 Committee of the Whole meeting, Council directed Administration to review legislation to see if there have been any changes, remove the requirement for social distancing and to determine if there was any implications of making this a permanent policy instead of a pilot policy.

Administration is now presenting the new policy, with the removal of the social distancing requirements and confirmation that Section 89(2) of the AGLC Act has not changed, to Council for approval. Administration was not able to find any information as to if there are any implications of making this a permanent policy instead of a pilot, as other municipalities do have similar policies which are not pilots.

**Option 1**

Council approves Policy #2024-097 – Adult Friendly Parks as presented.

**Option 2**

Council approves Policy #2024-097 – Adult Friendly Parks as amended.

**Option 3**

Council sends the policy back to Administration for more information.

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

Council pass a motion to adopt Policy #2024-097 – Adult Friendly Parks.





The CAO will ensure appropriate signage is erected where directed by Council

**Rules for Alcohol Consumption:**

- Alcohol consumption will be allowed in designated picnic areas between the hours of 11:00 am and 9:00 pm daily.
- Drink in moderation and be a good neighbour.
- Public intoxication is not tolerated.
- Alcohol may only be consumed at tables in designated picnic areas.
- A person must stop consuming liquor in a designated area if a Community Peace Officer believes that they are intoxicated and requests that they stop consuming liquor.
- Garbage and empty drink containers must be disposed of in the containers provided in the designated areas or otherwise removed from the site.

**Policy Review**

Administration policy review will be scheduled for September 2026.

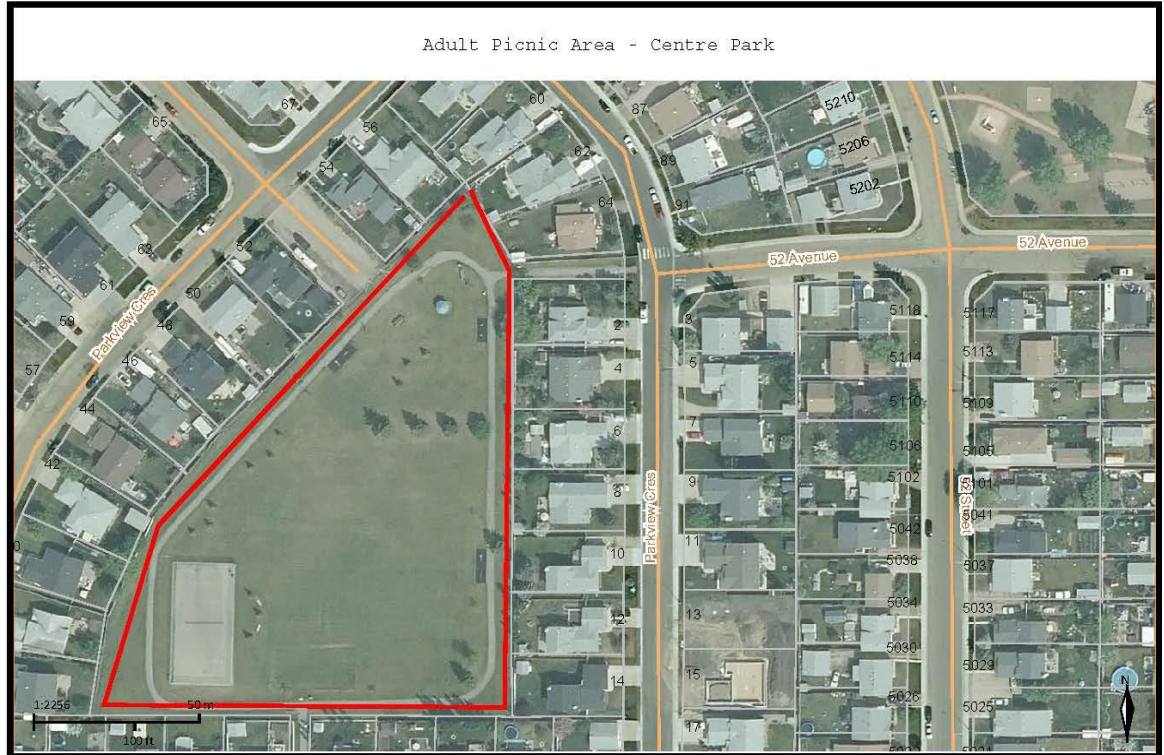
**Repeal**

Previous Policy #2022-097 – Adult Friendly Parks Pilot Policy, approved July 18, 2022, is hereby repealed.

# Schedule "A"

## Designated Adult Friendly Parks

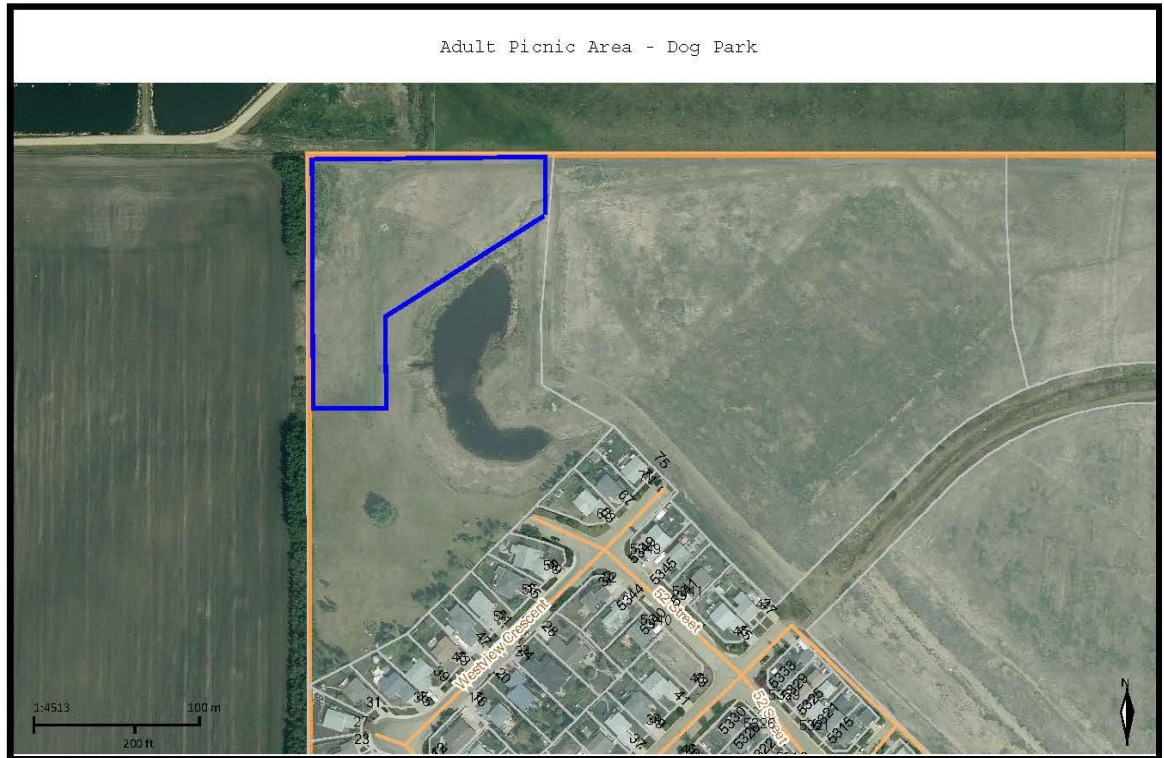
- Centre Park as indicated



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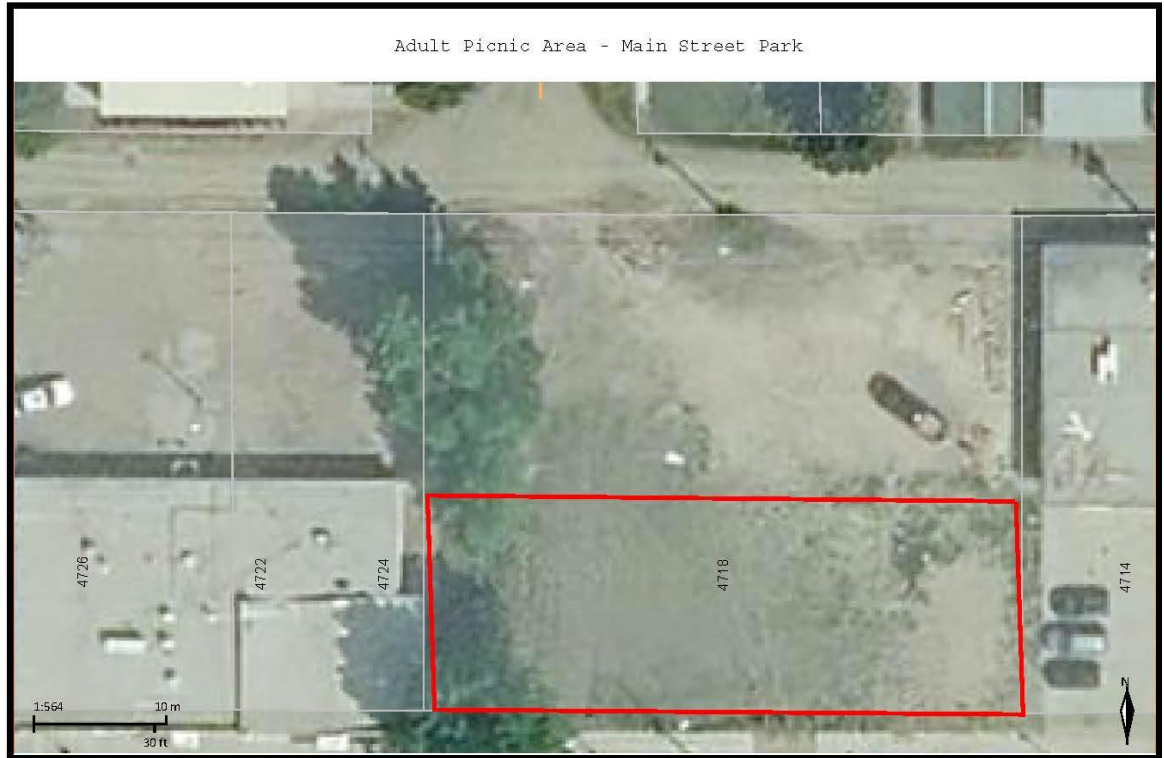
- Off leash Dog Park



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- **Main Street Park**



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**Town of Calmar**

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	CAO Losier
Title:	Grant to Organization Applications
Approved By:	CAO Losier
Agenda Item Number:	8 A

**BACKGROUND/PROPOSAL:**

Because this year’s process was an anomaly (grants given in the same year of application in addition to being the first year of the program), Council decided to provide eight more weeks for applications. This extended period enabled four new entities to apply. Previously, Council did approve a grant to the Senior’s Association for their operation (June 3 - \$1,000).

The four applications are:

- Calmar Pond Hockey
- Calmar Legion Branch #266
- Calmar Art Society
- KidSport Leduc & County

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Calmar Pond Hockey

The applicant has identified that their operations fall under well-being and recreation categories of the policy. The financial information contained in the grant highlights that their operations expenses (without the donation to Christmas Elves) is \$7,100 and the registration fees, the revenues, are \$8,800. The grant would allow them to enhance the program with the purchase of skating help and/or investing in ice divider.

Calmar Legion Branch

The applicant has identified that their operations fall under arts, community spirit, community well-being, and recreation. The grant would contribute to the purchase of the air conditioner evaluated at more than \$5,000. The applicant is requesting the grant under the capital expenditures which has a maximum of \$2,000.

### Calmar Art Society

The applicant has identified that their operations fall under arts, community spirit, community well-being, and heritage. The grant is to alleviate the cost of the Art Walk. The applicant did request under both streams (operation and capital). A dual application by an applicant is not permitted under the policy. However, considering that the expenditure does not qualify as a capital project under the policy, Administration is processing the application exclusively under the operation stream which enables up to \$1,000.

### KidSport Leduc & County

The applicant has identified that their operations fall under community well-being and recreation. The grant would be to enable four kids up to \$250 each to register for sports. The grant policy stipulates that the entity must be in Calmar or in the process of establishing itself in Calmar but is also available to external entities that would conduct their activities in Calmar. For this applicant who is external, the requirement would be that the sports would be played in Calmar.

It is important to note that the policy provides discretion to Council who can waive and/or amend the criteria by passing a resolution.

### **COSTS/SOURCE OF FUNDING (if applicable)**

The current budget allocated to this program for 2024 contains \$10,000. The first application was for \$1,000, leaving \$9,000 into the program. Should Council approve all four applications, the sum of the grants requested would be \$5,000. With the previous amount granted, there would be \$4,000 left unused in the program for 2024.

### **RECOMMENDED ACTION:**

Council approves the grant applications as follow:

- Calmar Pond Hockey - \$1,000
- Calmar legion Branch - \$2,000
- Calmar Art Society - \$1,000
- KidSport - \$1,000 with the conditions that the grant funds can only be used for kids that live in Calmar.

Council directs the Mayor and/or CAO to sign the agreement.



## Grants to Organizations Application Form

### Organization Details

<b>Name:</b>	<b>KidSport Leduc &amp; County</b>
<b>Mailing address:</b>	<b>4810 50ave Leduc AB T9E 6X9</b>
<b>Contact person:</b>	<b>Dawn Macdougall- Chair Lyndsay Sawchuk- Vice Chair</b>
<b>Phone and email:</b>	<b>780.863.2696 (DM) 780.722.0033 (LS) <a href="mailto:leduc@kidsport.ab.ca">leduc@kidsport.ab.ca</a> <a href="mailto:lyndsawchuk@gmail.com">lyndsawchuk@gmail.com</a></b>
<b>Registration number:</b>	<b>86212 5986 RR0003</b>
<b>Number of members:</b>	<b>10 members</b>

Please provide proof of insurance with your application.

In which of the following areas is the organization involved (check all that apply)?

Arts		Environment	
Community spirit		Heritage	
Community well-being and/or fitness	<b>x</b>	Recreation	<b>x</b>
Culture			

## Initiative Details

<b>Initiative name:</b>	Ongoing Grant Funding
<b>Initiative location, Date, and time:</b>	Grant funds specifically for youth who live in Calmar. 2024 year
<b>Initiative description:</b>	<p>KidSport Leduc &amp; County provides grants to help cover the costs of registration fees so that all kids aged 18 and under in Leduc &amp; Leduc County can play a season of sport. Our chapter accepts applications and administers grants of up to \$250 per youth/year. This includes the community of Calmar, where in our first year of funding in 2023, we provided grants to 2 Calmar youth and 5 Calmar youth who use the Calmar school system.</p> <p>With growing awareness of our local chapter and the growing financial demands on families, we anticipate this number will increase.</p> <p>See Appendix for more information on our local chapter.</p>
<b>Grant amount requested:</b>	\$1000 This would provide funding for 4 youth from Calmar specifically to participate in a season of sport.
<b>Are volunteers or organizations involved? (if yes, please described)</b>	We have two board members who review and approve the applications that are received which is based off of the LICO chart (Appendix 1). Once registration has been confirmed, our treasurer will transfer the funds to the organization to go towards the registration fees.
<b>How will this initiative impact the community?</b>	The goal of KidSport Leduc & County is to reduce barriers for youth to get involved in organized sports. This promotes physical and mental health, social wellbeing and community engagement which has everlasting effects on our communities. This also helps to support our local organizations, allowing more kids to participate in the local sports community who otherwise wouldn't be able to without the support of the grant funds.



## Financial Details

Please identify the anticipated expenses and revenues associated with the initiative (including the grant request amount)

Anticipated expenses	Amount (\$)	Anticipated revenues	Amount (\$)
4 grants for Calmar youth	\$1000.00	\$0	\$0
<b>Total</b>		<b>Total</b>	<b>\$1000.00</b>

If you receive less than your request, would you still be able to conduct the initiative (Please circle one):  
**yes** or no

### Other Details:

1. You can submit any additional information with this application, that you believe pertinent to Council's understanding of the initiative and/or your organization.
2. Submissions will be accepted between August 1<sup>st</sup> and October 31<sup>st</sup> for initiative in the upcoming year.
3. Decisions will be made by the Council prior to December 31<sup>st</sup> and in conjunction with the Town's budget adoption.

Complete application must be submitted to:  
**Attention: Grant Coordinator**  
**PO Box 750, 4901 – 50 Ave, Calmar AB T0C 0V0**  
 Or  
 By email at: [grants@calmar.ca](mailto:grants@calmar.ca)

## Appendix

### Low Income cut-offs before tax

\* Before tax lico is the amount from Line 236 on Notice of Assessment (need all adults in the home) or use the 'family net income' line on the Canada Child Benefit Notice

	LICO	plus 50%
2 persons	38,003	57,005
3 persons	46,720	70,081
4 persons	56,724	85,086
5 persons	64,336	96,504
6 persons	72,560	108,839
7 or more persons	80,785	121,177

KidSport Alberta uses the LICO number + 50%

This lico chart was updated May 2023 by Stats Canada

[infostats@statcan.gc.ca](mailto:infostats@statcan.gc.ca) or at 1-800-263-1136

### Appendix 1: LICO Scale

**Website:** [Home - KidSport Leduc & County \(kidsportcanada.ca\)](https://kidsportcanada.ca)

**Facebook and Instagram:** @KidSportLeduc

### Annual Fundraising Events:

- Loop the Lake- Second Saturday of May
- Used Equipment Sale: Last Saturday of August

### Newspaper Articles:

- [Local KidSport chapter wraps up first year in community | Leduc Representative](#)
- [KidSport Leduc hosting second annual Loop the Lake fundraiser May 11 | Leduc Representative](#)
- [KidSport Leduc hosting inaugural used equipment sale and fundraiser | Leduc Representative](#)



**Schedule A  
Application Form**

**Organization Details**

<b>Name:</b>	Calmar Pond Hockey
<b>Mailing address:</b>	Box 340 Calmar AB T0C 0V0
<b>Contact person:</b>	Howard Wurban
<b>Phone and email:</b>	780-991-6717 hogo316@gmail.com
<b>Registration number:</b>	Corporate Access 5016365396
<b>Number of members:</b>	50

Please provide proof of insurance with your application.

In which of the following areas is the organization involved (check all that apply)?

Arts		Environment	
Community spirit		Heritage	
Community well-being and/or fitness	x	Recreation	x
Culture			

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## Initiative Details

<b>Initiative name:</b>	Pond Hockey
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<b>Initiative location, Date, and time:</b>	Calmar Mike Karbonik Arena Mondays Oct-end of March
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<b>Initiative description:</b>	Ice is booked for Monday nights where 40 kids are instructed by 12-15 supervisors/instructors. The kids are grouped by their skill level where they are taught how to skate, turn, stop, puck handling and more. Most importantly, the goal is not only for them to learn skating and hockey skills but to have fun and to be part of a team.
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<b>Grant amount requested:</b>	\$1,000
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<b>Are volunteers or organizations involved? (if yes, please described)</b>	Yes. We have a volunteer Board of Directors and all on ice supervisors are volunteers.
---	--

<b>How will this initiative impact the community?</b>	By youth involvement, hopefully they experience the fun of the game which may lead to a life long participation in the
---	--

*sc*  
*Se*



	community. Since our program, that has started 13 yrs ago, we have gone from 5 kids at the start to 40 plus kids and a waiting list. Some kids have enjoyed it so much that they have joined minor hockey. We are proud to say that 4 of our instructors have been with us since they were 6 yrs old. They are young adults with jobs and a busy life. With all of that going on, they make time every Monday night for our Pond Hockey kids. "Impact on Community"
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**Financial Details**

**Please identify the anticipated expenses and revenues associated with the initiative (including the grant request amount)**

<b>Anticipated expenses</b>	<b>Amount (\$)</b>	<b>Anticipated revenues</b>	<b>Amount (\$)</b>
Ice Rental	\$3,600	Registration Fees	\$8,800
Program Promotion	\$1,500		
Christmas Elves			
Donation	\$1,500		
Program Expense	\$2,000		
<b>Total</b>	<b>\$8,600</b>	<b>Total</b>	<b>\$8,800</b>

**If you receive less than your request, would you still be able to conduct the initiative (Please circle one): yes or no**

**Other Details:**

**You can submit any additional information with this application, that you believe pertinent to Council's understanding of the initiative and/or your organization.**

**Submissions will be accepted between August 1<sup>st</sup> and October 31<sup>st</sup> for initiative in the upcoming year.**

**Decisions will be made by the Council prior to December 31<sup>st</sup> and in conjunction with the Town's budget adoption.**

**Complete application must be submitted to:**







## Grants to Organizations Application Form

### Organization Details

<b>Name:</b>	<b>Calmar Legion Branch #266</b>
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<b>Mailing address:</b>	<b>Box 574 Calmar, AB T0C 0V0</b>
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<b>Contact person:</b>	<b>Pete Popowich</b>
------------------------	----------------------

<b>Phone and email:</b>	<b>780.985.3325 780.920.1485 operationsmanager@calmarlegion.com</b>
-------------------------	---

<b>Registration number:</b>	
-----------------------------	--

<b>Number of members:</b>	<b>43</b>
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Please provide proof of insurance with your application.

In which of the following areas is the organization involved (check all that apply)?

Arts	X	Environment	
Community spirit	X	Heritage	
Community well-being and/or fitness	X	Recreation	X
Culture			

## Initiative Details

<b>Initiative name:</b>	<b>Air Conditioner</b>
<b>Initiative location, Date, and time:</b>	<b>4814 - 47 St., Calmar AB</b>
<b>Initiative description:</b>	<b>Replacing Air Conditioning Unit</b>
<b>Grant amount requested:</b>	<b>\$2000.00</b>
<b>Are volunteers or organizations involved? (if yes, please described)</b>	<b>All members of the Calmar Legion are volunteers. Our volunteer Maintenance Manager is Pete Popowich.</b>
<b>How will this initiative impact the community?</b>	<b>The Air Conditioning Unit, which cools the Bingo Room and Kitchen to a comfortable level when used by the groups in Calmar, during the summer.</b>

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**Financial Details**

Please identify the anticipated expenses and revenues associated with the initiative (including the grant request amount)

Anticipated expenses	Amount (\$)	Anticipated revenues	Amount (\$)
Purchase of unit	5,000.00+		
Labour	0		
<b>Total</b>		<b>Total</b>	

If you receive less than your request, would you still be able to conduct the initiative (Please circle one): (yes) or no

**Other Details:**

1. You can submit any additional information with this application, that you believe pertinent to Council's understanding of the initiative and/or your organization.
2. Submissions will be accepted between August 1<sup>st</sup> and October 31<sup>st</sup> for initiative in the upcoming year.
3. Decisions will be made by the Council prior to December 31<sup>st</sup> and in conjunction with the Town's budget adoption.

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 Attention: Grant Coordinator  
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Or  
By email at: [grants@calmar.ca](mailto:grants@calmar.ca)



## Grants to Organizations Application Form

### Organization Details

<b>Name:</b>	Calmar Art Society
<b>Mailing address:</b>	PO Box 1079 Calmar, AB T0C0V0
<b>Contact person:</b>	Nhung Tran-Davies
<b>Phone and email:</b>	780-984-4114, calmarartsociety@gmail.com
<b>Registration number:</b>	5021218390
<b>Number of members:</b>	6 board members

**Please provide proof of insurance with your application.**

**In which of the following areas is the organization involved (check all that apply)?**

Arts	<b>x</b>	Environment	
Community spirit	<b>x</b>	Heritage	<b>x</b>
Community well-being and/or fitness	<b>x</b>	Recreation	
Culture	<b>x</b>		

## Initiative Details

<b>Initiative name:</b>	Calmar Art Walk
<b>Initiative location, Date, and time:</b>	Calmar Mainstreet Businesses, Month of July (during business hours)
<b>Initiative description:</b>	<p>We at the Calmar Art Society/Zyp Art Gallery believe strongly in the power of Arts in the well-being and history of our community. The Calmar Art Walk is a unique approach to the standard Art Walk, as our vision is to partner artists/art pieces with the various businesses in Calmar. By doing this, our hope is to not only promote the Arts &amp; Culture in our community, but also promote all the participating Calmar businesses, to further enhance the connection, culture, and livelihood of our community.</p> <p>The plan is to set up art pieces (on easels) at as many businesses in town (mainly along mainstreet) as possible, and encourage viewers/shoppers to take a stroll to these businesses, in the month of July, to view and revel in the art pieces. One artist/one art piece per business.</p> <p>We would like to have a passport to document their visits to the businesses/art piece. Those who have viewed all the pieces, can bring their passport to the town to redeem for gift vouchers (possibly hot drink from Is Good and/or baked goods from the Bakery). All vouchers entered for main prize (donated by Town?)</p> <p>We hope to give an honorarium of \$50-75(dependent on budget and number of participating artists/businesses)/art piece for the privilege of displaying their work for the month of July. Art pieces can be purchased from the artists (if that happens, proceeds would go directly to helping support further art events).</p>
<b>Grant amount requested:</b>	1000 operational, 2000 capital cost
<b>Are volunteers or organizations involved? (if yes, please described)</b>	Yes, the board members and other volunteers will be nvolved in setting up the art displays at each business and monitoring the Art Walk through the month of <del>July</del> August



<b>Total</b>	<b>3000</b>	<b>Total</b>	<b>0</b>

If you receive less than your request, would you still be able to conduct the initiative (Please circle one): yes or no

**Other Details:**

1. You can submit any additional information with this application, that you believe pertinent to Council's understanding of the initiative and/or your organization.
2. Submissions will be accepted between August 1<sup>st</sup> and October 31<sup>st</sup> for initiative in the upcoming year.
3. Decisions will be made by the Council prior to December 31<sup>st</sup> and in conjunction with the Town's budget adoption.

Complete application must be submitted to:  
 Attention: Grant Coordinator  
 PO Box 750, 4901 – 50 Ave, Calmar AB T0C 0V0  
 Or  
 By email at: [grants@calmar.ca](mailto:grants@calmar.ca)





## POLICY

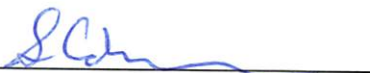
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**POLICY No.** 2024-110  
**TITLE:** Community Grant Program

**APPROVAL DATE:** APRIL 02, 2024

**DEPARTMENT:** Council

**REVISION DATE:** JULY 15, 2024

**MAYOR:** 

**CAO:** 

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### Purpose:

The purpose of this Policy is to provide financial assistance towards programs, projects, and/or activities that enhance and enrich the community. Through this program, Calmar wishes to encourage and support initiatives from non-profit organizations that will impact a broad cross-section of the community while promoting positivism.

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### Policy Statement:

Calmar values the contributions the non-profit sector makes toward social, personal, and/or environmental enhancements, and therefore commits support funding through this policy. As resources are limited, Council will review the policy and its budget allocation on a yearly basis.

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### Definitions:

- **Agreement:** means an agreement signed by the Applicant and the CAO regarding the grant funding and the reporting to Council.
- **Applicant:** means a non-profit organization or an individual acting on behalf of an organization applying for a grant pursuant to this policy.
- **Arts, culture, and heritage:** means a grant sector encompassing visual arts (painting, drawing, ceramic, mural, etc.), media arts, performing arts, literacy arts (storytelling, creative writing, poetry, etc.), culture celebration, education, and awareness, as well as other initiatives with the purpose of promoting art, culture, and heritage.
- **Budget:** means the listing of revenues and expenses projected to be forthcoming.
- **Capital Expenditures:** means an expenditure that has a value of more than \$5,000, a life span of more than one year, and usually refers to machinery and equipment, vehicles, buildings, land, or infrastructure.

- **Community spirit and events:** means a grant sector encompassing activities, initiatives, and events that pull community members together, aim at increasing inclusion, positivism, and the enjoyment of life in Calmar. These initiatives are typically conducted over a short period of time but can be done multiple times during a calendar year (ex: community breakfast or BBQ, a community market, etc.)
- **Community well-being and fitness:** means a grant sector encompassing activities, initiatives, and events that promote being active and/or an active lifestyle, providing opportunities to improve and/or heal bodies and minds, for one or many groups within the community, while increasing inclusivity and providing additional opportunities throughout the year.
- **Council:** means the individuals elected to sit as Town Council under the Local Authorities Election Act and the Municipal Government Act of Alberta.
- **Initiative:** means a project, a program, an event, or an activity for which an organization is seeking a grant.
- **Grant:** means a financial assistance mechanism through which money and/or direct assistance is provided by the Town to carry out approved initiatives.
- **Grant Coordinator:** means the employee appointed by the CAO to receive and process and application, present the Request for Decision (RFD) report to Council, and coordinate for signatures between the Applicant and the CAO should an application be successful.
- **Operating Expenditures:** means an expenditure that supports the ongoing day-to-day operations of the organization and is used up in the normal operating cycle of the organization (e.g. personnel costs, office supplies, utilities, machine costs or rentals).
- **Organization's Budget:** means the budget of the organization applying for the grant.
- **Town:** means the Town of Calmar.
- **Town's Budget:** means the Town's budget approved by Council under the Municipal Government Act.
- **Town Manager:** means the Chief Administrative Officer (CAO) as appointed by Council, or the Chief Administrative Officer's designated individual.

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## Policy:

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### Responsibilities:

- Council will:
  - Approve by resolution this policy and its amendment from time to time.
  - Consider the allocation of resources for successful implementation of this policy in the annual budget process.
  - Approve the annual distribution of Community Grant Program funding throughout the budget process once all applications have been received.

- CAO will:
  - Appoint the FCSS Coordinator as the Grant Coordinator.
  - Ensure that the policy is implemented and brought to Council for review as required.
- Grant Coordinator will:
  - Publish social media posts and send email to know organizations to inform them of the program application timeline.
  - Act as a liaison with the Applicants and a supporting resource as needed for the application process.
  - Receive the applications and prepare a Request for Decision (RFD) report for Council's consideration.
  - Inform the Applicants of Council's decision regarding their application, and if successful, coordinate the signing of the Agreement.

**Criteria:**

- Community Grant Program funding is available to registered non-profit organizations or established groups, based within Calmar corporate boundaries. The Grant Program is also available to external entities that would conduct their initiative within the Town boundaries.
- The initiative must be associated with one or more of the following sector(s):
  - Arts, culture, and heritage,
  - Community spirit and events,
  - Community well-being and fitness,
  - Environment, or
  - Recreation.
- In order for an application to be considered, the following criteria must be met:
  - The organization must be in Calmar or in the process of establishing itself in Calmar (new initiative), or the activity/event/program must be conducted in Calmar.
  - Only 1 application can be made per year per organization.
  - The application form (Schedule A) must be properly completed, signed, and submitted within the prescribed timeline.
  - The organization must demonstrate the following:
    - Membership,
    - Planning and management capabilities,
    - Other active fund-raising efforts,
    - A need for the funds requested,
    - Level of financial stability,
    - Adequate insurance coverage,
    - Benefit to the community of the initiative.

- Applications will only be accepted from August 1<sup>st</sup> to October 31<sup>st</sup> each calendar year and reviewed during budget consideration for the upcoming year (January – December). An exception will be made for 2024, being the first year of the program. Applications will be accepted from April 1<sup>st</sup> to August 31<sup>st</sup>, 2024 for initiatives occurring in 2024.
- Applications must be initiative based and will not be eligible for the following:
  - Work done or materials obtained before the grant is approved,
  - Initiative that other bodies or levels of government have a clear, legislated responsibility for (i.e. health, education).
- Applications may be considered for Capital Expenditures or Operating Expenditures but not both.
- Applicants may apply for
  - Up to a maximum of \$1,000 for an initiative requiring Operating Expenditure, or
  - Up to a maximum of \$2,000.00 for an initiative requiring Capital Expenditure.
- The initiative must be started and completed in the year of the grant.
- At its sole discretion, Council can waive and/or amend the criteria due to special circumstances, by passing a resolution.

**Grant recipient duties:**

- Grant recipients must:
  - Enter into an Agreement following the confirmation of their successful application.
  - Agree that any project cost shortfalls or resulting ongoing funding requirements will be their responsibility.
  - Agree to recognize the Town's contribution to the project in all related public information, printed material, and media coverage.
  - Agree to provide Council with a follow-up report on the initiative supported by the grant. This report is to be received no later than 60 days following completion of the initiative.

**Review and/or amendment:**

- This policy shall be reviewed annually in conjunction with the Town's budget process.



**Schedule A  
Application Form**

**Organization Details**

<b>Name:</b>	
<b>Mailing address:</b>	
<b>Contact person:</b>	
<b>Phone and email:</b>	
<b>Registration number:</b>	
<b>Number of Members and composition of membership (by municipalities):</b>	

Please provide proof of insurance with your application.

In which of the following areas is the organization involved (check all that apply)?

Arts		Environment	
Community spirit		Heritage	
Community well-being and/or fitness		Recreation	
Culture			



**Initiative Details**

<b>Initiative name:</b>	
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<b>Initiative location, date, and time:</b>	
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<b>Initiative description:</b>	
--------------------------------	--

<b>Grant amount requested:</b>	
--------------------------------	--

<b>Are volunteers or organizations involved? (if yes, please described)</b>	
---	--

<b>How will this initiative impact the community?</b>	
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**Financial Details**

Please identify the anticipated expenses and revenues associated with the initiative (including the grant request amount)

Anticipated expenses	Amount (\$)	Anticipated revenues	Amount (\$)
<b>Total</b>		<b>Total</b>	

If you receive less than your request, would you still be able to conduct the initiative? yes or no

What is the annual budget of your organization? \_\_\_\_\_

Does your organization have reserves? Yes / no  
 If yes, please provide the amount and purpose of the reserve(s)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Other Details:**

You can submit any additional information with this application, that you believe pertinent to Council's understanding of the initiative and/or your organization.

Submissions will be accepted between August 1<sup>st</sup> and October 31<sup>st</sup> for initiative in the upcoming year.

Decisions will be made by the Council prior to December 31<sup>st</sup> and in conjunction with the Town's budget adoption.

Complete application must be submitted to:

Attention: Grant Coordinator  
 PO Box 750, 4901 – 50 Ave, Calmar AB T0C 0V0

Or

By email at: [grants@calmar.ca](mailto:grants@calmar.ca)





**Schedule B  
Review Form (for Administration)**

**Application completeness:**

1. Date of application received: \_\_\_\_\_
2. Has all the required information been submitted? Yes\_\_\_ No\_\_\_

If not and the window for application is still open, please contact the applicant. If complete, skip to point 4.

3. Date of completed application: \_\_\_\_\_
4. Is the organization existing \_\_\_ or new \_\_\_
5. Is the organization involved in an area supported by this grant program? Yes\_\_\_ No\_\_\_

**Financial information:**

1. Does the applicant have partner(s)/volunteers? Yes\_\_\_ No\_\_\_
2. Are there other potential sources of funding besides the applicant and the Town? Yes\_\_\_ No\_\_\_
3. Is the Grant Funding vital to the initiative? Yes\_\_\_ No\_\_\_

**Other information:**

1. Date at which the RFD will be presented to Council: \_\_\_\_\_
2. Notification to the client of presentation date: \_\_\_\_\_  
\_\_\_ email \_\_\_ phone \_\_\_ in-person



**Town of Calmar**

Request for Discussion (RFD)

Meeting:	Regular Council
Meeting Date:	September 16, 2024
Originated By:	CAO Losier
Title:	Alberta Municipalities 2024 Conference
Approved By:	CAO Losier
Agenda Item Number:	8 B

**BACKGROUND/PROPOSAL:**

At the Alberta Municipalities 2024 Conference and Trade Show, there will be 27 resolutions reviewed and discussed by attendees. Each Council member will have the ability to vote on these resolutions. It is also possible that emergent resolutions may be presented at the event. Should this occur, the membership will be notified at the event.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Administration has gone over the 2024 Resolutions Book and have identified the resolutions that should be prioritized for the Town of Calmar. The priorities were distributed based on their potential impact for the Town of Calmar, not the potential political implications associated with supporting or not supporting a resolution.

Administration believes that the resolutions can be grouped as follow:

**High priorities resolutions all have potential direct impact on Calmar’s future sustainability.**

- B3 speaks to reforming the education property tax to better support infrastructure needs in municipalities. As we know, the infrastructure gap is growing, and this could be a step in addressing this increasing need.
- B14 speaks to attracting and retaining health care professionals in rural areas. This is definitively a hot topic for many municipalities. Even though Calmar currently has access to health care professional, nothing is set in stone for the future (medium-long term). Having a provincial strategy would be beneficial.
- B18 speaks to the GoA investing more resources to implement, support, and enforce the Water Act. As this legislation is at the root of ensuring safe potable water, sufficient resources should be allocated to protect the life and livelihoods of Albertans.

- C4 speaks to funding for accessible playgrounds for schools (K-6). Administration concurs that sufficient funding should be available for school to build/replace their playgrounds in order to have these structure accessible.

**The medium priorities are those that administration believe to be important for Albertans in general but would not necessarily be “game changer” for Calmar in the short term.**

- B1 speaks to Council Code of Conduct being enforced by an independent body instead of by Council itself. This would ensure a standardize approach across the province and would potentially help wit the transparency concerns of certain Albertans.
- B2 speaks to enabling municipalities to choose how vote counting will occur. This would include voting machines/recorders or automated voting systems. This could help with transparency and increasing democracy / democracy results access.
- B4 speaks to provincial grants in place of taxes (GIPO) funding. With the recent cuts, the municipalities are now receiving very small amounts compared to what was allocated in the past. Understanding that the government buildings are typically anchors in the community, these landmarks play significant role and often occupy significant parcel of land. The GIPO definitively plays a great role in the municipal budget, but their contribution exceeds the financial realm. Furthermore, the GoA is clear that this is a discretionary grant program, not a tax payment (extracted on the web from <https://www.alberta.ca/grants-in-place-of-taxes-program>)
- B6 calls for an increase in provincial funding for FCSS services. As the family are at the base of our community, this ask could have a significant impact in many communities where FCSS are in high demand. At this time, Calmar has been somewhat stable, having very light needs for FCSS. However, this could turn quickly as we saw wit the covid pandemic just a few years ago. Overall, more FCSS funding could mean a big difference for many Albertans.
- B7 calls for first responder radio communication system to be founded by the government for small municipalities. As Calmar fire services are achieved via Leduc County, it is unclear if Calmar could get funding considering the size and assets of its service provider. Nevertheless, this could make a huge difference in the remote areas where wildfires and other emergencies are becoming more frequent.
- B8 speaks to declining fire departments services across Alberta. The GoA is being asked to provide business tax credit for the businesses that employs volunteers and allow them to respond to emergencies during work hours. Although this could facilitate recruitment and retention of volunteers, Administration is not clear on this solution versus the nature of the problem itself which is undefined.
- B9 speaks to providing proactive support to first responders. Administration believes that this is very important as the first responders are often placed in difficult situations post incidents and or while suffering trauma (or post trauma). This could have benefits to the community way beyond financial benefits (example of WCB premium on the rise).
- B10 speaks to level of service for emergency social services. As Calmar as little capacity to host other communities, it could be misleading to think that this not significant. However,

having a LoS would allow to better define our capacity and ensure that should our community ever be hosted due to an emergency, we would clearly know what to expect.

- B11 speaks to provincial emergency shelter. Even though Calmar does not have a huge homeless issue, it is definitely on the rise with the number of transient people observed in the community. Having a provincial strategy to tackle homelessness makes sense. Otherwise, municipalities will keep pushing the pressure to one and each other.
- B12 speaks to homelessness and works in collaboration with resolution B11.
- B13 speaks to providing more support for living accommodations in rural areas. Although many Albertans have the means to acquire the service they need, many are relying on the lodges and supporting living accommodations. However, Administration is not clear on the root of the issues and how does funding fits in the entire equation.
- B15 speaks to the creation of a Wildfire Prevention Committee. Considering the severity and frequency of these events, adding resources could go a long way for all Albertans.
- B16 speaks to creating a sports/recreation facility database that would inform investment decision. As more funding becomes available to third parties, the burden on municipalities is not reduce as most often, these facilities are operated/maintained by the municipality. The database could play a role if the criteria and the structure/process is well defined and known by all municipalities.
- C1 speaks to the asset retirement obligations (ARO) and the challenges to meet this new imposed requirement. Having tools defining the expectations would facilitate the process and having financial support would make a big difference for many municipalities, especially when comes the time to decommission an asset such as a lagoon or a landfill.
- C2 speaks to expanding voting to permanent residents (legal immigrant with status of permanent resident but not yet Canadian citizens). As the process can take several years, these individuals that pay tax cannot participate in the voting process. To address this, the GoA would have to change the Local Authorities election Act.
- C5 speaks to doubling fines in school zones. Considering that Calmar has an issue with speeding, this approach could potentially alleviate some of our issue. It is not a “silver bullet” but could act as a deterrent for some drivers.
- C6 speaks to the GoA covering the health exams required for drivers that are 75 years of age and older. Considering that there is no transit in Calmar and that there are few alternatives, the car is the main mean of transportation for our residents. As the seniors are often facing financial pressures, this could ensure that they can afford to drive (and remain active) provided that they can pass the required exams.

**The low priority category are resolutions that would have the lease impact for the Town of Calmar.**

- B17 speaks to more environmentally friendly transit vehicles transition that would be over a longer period of time (to 2035). As Calmar does not have any transit, this is not going to impact the Town soon.
- B19 speaks to goldfish issues in storm pond. This is not something that has been observed in Calmar ands Administration has not heard anything about this issue. More information

about the issue and the potential pesticide would be required to better understand the potential impacts.

- C3 speaks about fires on frozen lakes. As Calmar has no lakes, this is not an issue for our community.
- C7 speaks about fast tracking the class 7 learner permit. Administration does not fully understand the magnitude of the potential impact of this recommendation on the Town or the place/role of AB Munis in this discussion.
- C8 calls for a review of the provincial animal protection act. Administration does not believe that Calmar should be opposing the resolution, but there are limitations to AB Munis lobbying capacity and other resolutions are significantly more urgent.

**OTHER:**

While the resolutions are a big component of the convention, discussions during and around the convention are opportunities to network and learn about various topics. It is likely that the grant formula from Municipal Affairs (LGFF), capital funding, and the sustainability indicators may be topics of discussions. Once the convention is over, it will be important for Council to debrief the various conversations that took place.

# 2024 Resolutions Book



 **Alberta  
Municipalities**  
Strength  
In Members

Version 1: July 29, 2024

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# About Resolutions

Alberta Municipalities (ABmunis) conducts an annual resolutions process that enables member municipalities to bring forward common issues and solutions and seek member approval to give direction to ABmunis' Board of Directors to advocate to the federal and provincial governments on members' behalf.

This process includes a resolutions session at ABmunis' annual Convention where Regular Members vote on resolutions that have been submitted by members. When a resolution is adopted by members, ABmunis takes action to develop and implement an advocacy strategy for each resolution.

As set out in ABmunis' [Resolutions Policy](#), for a resolution to be presented at ABmunis' Convention, the resolution must:

- address a topic of concern affecting municipalities on a regional or provincial level,
- be approved by the council of the sponsoring municipality, and
- be seconded by an additional municipal council of different sized population.

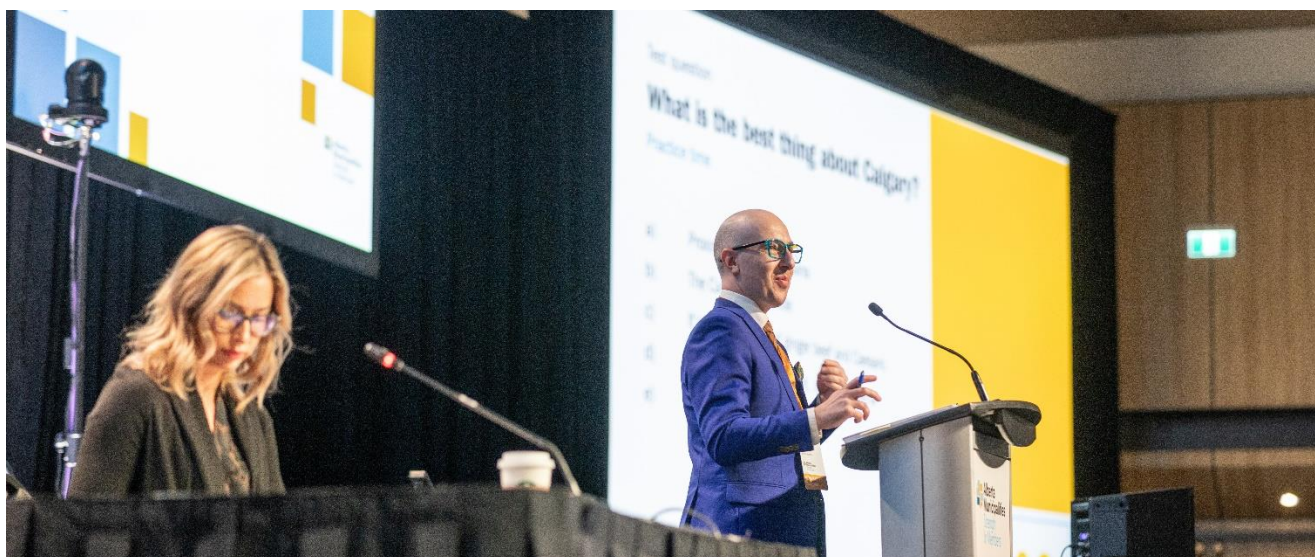
A resolution must not direct one or more municipalities to adopt a particular course of action or policy but must be worded as a request for consideration of an issue, including a call for action by ABmunis.

## *How to use this Resolutions Book?*

Each elected official of a Regular Member municipality who registers for ABmunis' Convention has the right to vote on each resolution at ABmunis' Convention. If one or more members of your council will attend this year's Convention in Red Deer on September 25-27, 2024, then we encourage you to:

1. Review this resolutions book with your council.
2. Discuss if your council supports or opposes the proposed call to action in each resolution so that your elected delegates at Convention have that context when they vote in the resolutions session.

Note: During the Convention resolutions session, each elected official votes individually using their own device. Therefore, your council member(s) can choose to vote in accordance with the majority position of your council or their own personal view, if different. This is one reason we encourage councils to discuss each resolution in advance to increase transparency and understanding of viewpoints on resolution issues.



## How can I participate in the Resolutions Session?

The 2024 Resolutions Session will take place on Thursday, September 26 as part of [ABmunis 2024 Convention and Tradeshow](#). The session will follow the process set out in sections 38 to 67 of ABmunis' [Resolutions Policy](#).

### Who can speak to a resolution?

As outlined in the Resolutions Policy, elected representatives of Regular Members can speak to resolutions. Upon a motion from the floor, or at the discretion of the Resolutions Chair, a representative of an Associate Member (e.g. municipal districts and counties) may also speak to a resolution.

### How to speak to a resolution

After each resolution is introduced, and the mover has been given the chance to speak for two minutes, the Chair will call for a speaker who wishes to speak in opposition, seek clarification, or propose an amendment.

In person attendees wishing to speak to a resolution will be invited to go to microphones clearly marked for those wishing to speak in favour or in opposition. Those participating virtually will be able use the Q&A function of Zoom to enter questions or comments, which will be read out by an ABmunis' staff member in turn with other members standing at the microphones.

Aside from the resolution sponsor, a speaker cannot speak more than once on each resolution.

### How to propose an amendment to a resolution

A proposed amendment must be presented with your name, title, municipality, and the resolution title, along with the exact wording of the proposed amendment. All amendments must be seconded unless it is deemed a 'friendly amendment.'

#### Prior to the Resolutions Session

ABmunis encourages members to provide advance notice of any intent to propose an amendment to a resolution by emailing [resolutions@abmunis.ca](mailto:resolutions@abmunis.ca). This helps ABmunis to prepare and avoid potential delays during the Resolutions Session.

#### During the Resolutions Session – In Person Attendees

Hand deliver your proposed amendment in writing to both the ABmunis staff person sitting in the audio booth at the back of the room and to the Resolutions Chair.

#### During the Resolutions Session – Virtual Attendees

Type your proposed amendment in the Zoom chat function.

### How to vote

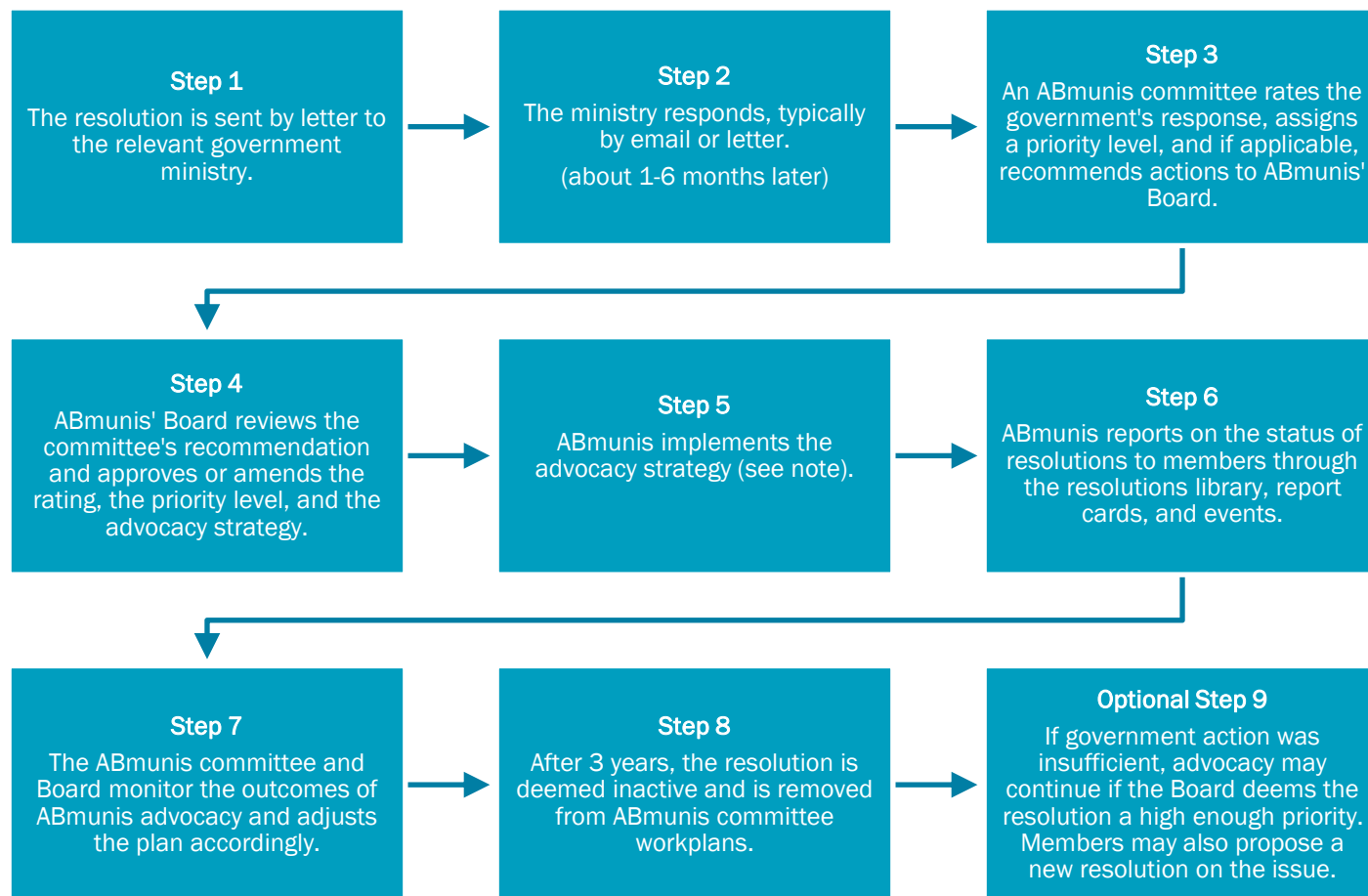
In September, elected officials from Regular Member municipalities who are registered for Convention will receive voting credentials from Simply Voting. Elected officials who are eligible for voting credentials can vote on all resolutions.

Bring a laptop, smartphone, or other device that is internet enabled to the Resolutions Session. You will be asked to log in to the Simply Voting website. Once a resolution is called to vote, you will hit the "next vote" button at the top of the page to see the current resolution available to vote on. After you have cast your vote, you will receive confirmation that your vote has been counted. Once the vote result is posted, we will move on to the next resolution.

If you have any questions about this process, please contact [resolutions@abmunis.ca](mailto:resolutions@abmunis.ca).



## What happens after members adopt a resolution?



Note: ABmunis' advocacy strategy will differ depending on the priority of the issue. If the Board deems a resolution to be a low priority, ABmunis will monitor the issue but may not take other action after sending the initial letter to the government. Whereas a resolution that is considered a high priority may lead to an advocacy strategy such as sending additional letters, seeking a meeting with a minister, premier, or senior staff, conduct research, strike an ad hoc working group, collaborate with other stakeholder organizations, engage media, conduct a public social media campaign, encourage members to take specific action, or other initiatives.

## Status of previous resolutions

All resolutions that have been voted on by members over the previous fifteen years are posted in the [Resolutions Library](#) on ABmunis' website. The Resolution Library summarizes:

- the resolution,
- the response and any actions by the government,
- ABmunis' rating on whether the intent of the resolution has been met,
- ABmunis' rating on the priority of the issue, and
- ABmunis' actions to advocate for the issue.

The status of resolutions can also be viewed through ABmunis' new annual [resolution report cards](#).

# 2024 RESOLUTIONS

## Category B - Issues Related to Alberta Municipalities' Strategic Initiatives

## B1: Independent Office of Integrity for Local Government

Moved by: Town of Rocky Mountain House  
Seconded by: Town of Sylvan Lake, Town of Legal

---

**WHEREAS** the Municipal Government Act requires that municipalities must establish a code of conduct bylaw which governs the conduct of councillors with the intent to build and inspire public trust and confidence in local government by upholding high standards;

**WHEREAS** there is an inherent conflict in that fellow council members have to determine and enforce the actions of their peers in a structure that needs to be cooperative and collaborative for effective governance;

**WHEREAS** responsible conduct of elected officials, both individually and collectively as a council, is essential to sound, fair and effective governance;

**WHEREAS** the current structure of code of conduct legislation places the chief administrative officer and other municipal administration in a difficult position as they are tasked with hiring an investigator and coordinating the investigation of individuals who oversee their compensation and employment;

**WHEREAS** it would be fairer and more impartial if a third party assessed and determined if a code of conduct complaint was valid and if so, conducted the investigation and recommended appropriate actions warranted by any breach; and

**WHEREAS** local governments are best served by resources and tools that reflect the legislative framework for local government in Alberta, which is based on democracy, transparency and accountability.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the provincial government to establish an Independent Office of Integrity to serve the public, elected officials and local government officials in an advisory, educational and investigative role in the application and enforcement of council code of conducts.

### **BACKGROUND:**

The sections of the Municipal Government Act (MGA) in regard to code of conducts came into force October 26, 2017, giving municipalities until July 23, 2018 to establish a code of conduct bylaw.

Under the previous MGA there was no requirements for a code of conduct and councillor conduct was addressed locally.

Municipalities can't remove councillors from office, but councillors can use codes of conduct to remove other councillors from committees and exclude them from some meetings. But councillors on the receiving end of those judgments argue that power can be wielded sometimes inappropriately.

Councils need to work collaboratively and cooperatively to effectively govern. This requires a concerted effort of working together and becoming a team that is respectful to each other and accepting different opinions. A code of conduct complaint can be counterintuitive to this essential aspect of a council in that it places council members in quasi-judicial role on a peer.

While the principle of code of conduct bylaws is important, it is just as important that it is implemented in a fair and unbiased manner. The creation of an independent third party such as an integrity office would alleviate this, whereas the office would evaluate and determine if a breach occurred, investigate and recommend disciplinary actions that are suitable to the breach.

The establishment of an inquiry office would also remove administration from being involved in any code of conduct process. This reinforces the dichotomy of council and municipal administration and potential conflict between the two.

**ALBERTA MUNICIPALITIES' COMMENTS:**

There has been no previous resolution on the matter; however, based on significant input from members, ABmunis has used previous provincial consultations on the MGA to recommend the creation of an independent office. In June 2024, ABmunis met with the Premier and Minister of Municipal Affairs who were both receptive to the idea. This led to Municipal Affairs using its July 2024 consultations on the development of regulations related to the Municipal Affairs Statutes Amendment Act (Bill 20) to include questions on how an Integrity Commissioner's Office could be structured, its extent of power, and the funding source. The approval of this resolution would provide further confirmation that ABmunis' members support the creation of an independent body to serve municipal councils in the investigation and recommendation of sanctions related to code of conduct violations.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Tracy Breese  
Legislative Coordinator  
Town of Rocky Mountain House  
[Legislative@TRMH.ca](mailto:Legislative@TRMH.ca)

Dean Krause  
Chief Administrative Officer  
Town of Rocky Mountain House  
[DKrause@TRMH.ca](mailto:DKrause@TRMH.ca)

## B2: Allowance of Automated Vote Counting Systems in Municipal Elections

Moved by: City of St. Albert  
Seconded by: Town of Rocky Mountain House

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**WHEREAS** the timely, accurate and efficient operation of municipal elections is essential to uphold the principles of democratic integrity and effective local government;

**WHEREAS** municipalities across Alberta have historically employed a variety of vote counting methods, ranging from manual counting of ballots to the use of automated vote counting systems that count paper ballots, that best enable them to facilitate local elections based on the unique demographics and structure of their municipality;

**WHEREAS** the Government of Alberta's Municipal Affairs Statutes Amendment Act, 2024 repeals the section of the Local Authorities Election Act that enables the use of automated vote counting systems, necessitating that municipalities solely employ the manual counting of ballots in future local elections, thereby running counter to the core principle of enabling local decision-making;

**WHEREAS** a municipal electoral ballot can contain many different votes, including a vote for mayor, multiple councillors, school board trustees, senate candidate nominations, and referendum or plebiscite questions, the complexity of which can both increase the risk of human error and the time required to complete a manual count;

**WHEREAS** municipalities have utilized automated vote counting systems at their discretion to effectively mitigate the complexity and time required to count ballots in order to produce accurate, reliable and timely election results;

**WHEREAS** the previous Local Authorities Election Act and current municipal bylaws include stringent, effective and tested regulations for the use of automated vote counting systems, in addition to the allowance of manual re-counts, which have ensured fair, accurate and authentic local elections for many election cycles;

**WHEREAS** the requirement of manual ballot counting will impose a financial burden on municipalities that have previously relied on automated vote counting systems, limit the ability to provide accurate, timely and reliable results, and increase the risk of delayed results and errors; and

**WHEREAS** some municipalities have not utilized manual vote counting in years or decades and would therefore incur significant risk in adapting alternative vote counting processes without precedent or corporate expertise, thereby increasing the likelihood of delayed results, errors, and cost escalation.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to permit municipalities to utilize the vote counting system of their choice in the operation of their local elections, including automated vote counting systems, to ensure accurate, cost-effective and timely results for Albertan voters.

### **BACKGROUND:**

On April 25th, 2024, the Government of Alberta tabled Bill 20, the Municipal Affairs Statutes Amendment Act, which makes substantive changes to the Local Authorities Election Act (LAEA). The bill repealed section 84 of the LAEA, which stated:

*84(1). An elected authority may by bylaw provide for the taking of the votes of electors by means of voting machines, vote recorders or automated voting systems.*

Further stipulations within this section referenced the allowance of electronic voting tabulators and included stringent requirements and regulations for the use of such equipment.

Bill 20 replaced this section with the following:

*84. A local jurisdiction shall not provide for the taking or counting of votes by means of voting machines, vote recorders, automated voting systems or tabulators.*

Many municipalities have used automated vote counting systems – such as electronic tabulators– over a large number of election cycles. These systems typically involve a voter filling out a paper ballot, which is then deposited in an electronic tabulator that records their votes; the technology utilized is similar to “scantron” automated test scoring systems that are used for educational exams in schools and post-secondary institutions across Alberta. Once a paper ballot’s votes have been recorded by the electronic tabulator, the paper ballot remains accessible should any errors or close results necessitate a manual re-count of the ballots.

The use of such systems allows for the effective and timely counting of ballots, some of which can contain over a dozen different individual votes, including votes for mayor, multiple councillors, school board trustees, senate nominees, provincial referendums, and local plebiscites. For example, in the City of St. Albert’s 2021 election, over 17,500 individual ballots were cast, with each ballot containing 7 separate votes, and 17 candidates elected or referendum questions answered out of over 50 options. Similar complex ballot dynamics exist among many municipalities in Alberta.

The previous LAEA enabled the use of automated vote counting systems at a municipality’s discretion, and also placed regulatory stipulations and requirements for their use; municipalities that utilized the equipment often included stricter stipulations for its use within their own election-regulating bylaws. The City of St. Albert’s Municipal Elections Bylaw 20/2017, for example, includes the following regulations:

- Requirements that the automated vote counting system has been tested, is in good working order and will provide accurate results;
- Requirements that the integrity of the automated vote counting system is protected through security measures designed to prevent unauthorized access or tampering of the system;
- Regulations for contingencies should an automated vote counting system malfunction.

Automated vote counting systems also allow for increased reliability and voter confidence in the use of complex ballots. For example, the City of St. Albert’s local election processes enable a voter to place their own marked paper ballot in an electronic tabulator; should the tabulator identify an error on the ballot, the voter will be given an opportunity to request a new ballot, ensuring that their votes are counted. Such contingencies and allowances would not be possible with a manual count, which would necessitate a degree of subjectivity to interpret unclear or improperly marked ballots and thus increase the risk of votes not being counted and vote counting errors.

Municipalities that utilize automated vote counting equipment have also invested notable resources in their operation and regulation; for example, the City of St. Albert regulates the use of electronic tabulators in its Municipal Elections Bylaw<sup>1</sup> and signed a contract with a value of \$55,000 to utilize 31 tabulators in its most recent election. The requirement to utilize manual vote counting will require a broad overhaul of municipal bylaws that regulate elections in municipalities that have utilized automated vote counting systems and will necessitate the design and operation of new vote counting processes in addition to the contracting and/or training of vote counting personnel. Collectively, this will impose financial burdens on affected municipalities due to the resources required to enact an overhaul of this scale to design and employ a new electoral process.

Furthermore, the lack of recent precedence on the utilization of manual vote counting in addition to the lack of corporate knowledge will increase the risk of delay, errors and other related issues for municipalities that have not recently utilized manual vote counting to tabulate complex ballots, which could negatively impact the ability for municipalities to provide timely, effective, and efficient elections. Such delays and errors could undermine the trust

<sup>1</sup> City of St. Albert – Municipal Elections Bylaw 20/2017

[https://stalbert.ca/site/assets/files/30875/consolidated\\_municipal\\_elections\\_-\\_by\\_bylaw\\_25-2023.pdf](https://stalbert.ca/site/assets/files/30875/consolidated_municipal_elections_-_by_bylaw_25-2023.pdf)

of residents in their local government's ability to uphold the principles of democratic integrity and effective local government.

Allowing municipalities to employ the vote counting system of their choice and design – whether through a manual count or the use of electronic tabulating equipment – will ensure that they can provide reliable, accurate, and timely elections for their residents, and will maintain the tradition of trust in the municipal electoral process that has been held by Albertans for generations. Furthermore, the autonomy to make a decision such as this is best suited to occur locally, amongst those who know and understand their communities the greatest.

**ALBERTA MUNICIPALITIES' COMMENTS:**

When the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act, 2024 during the spring 2024 legislative session, Alberta Municipalities highlighted concerns with the removal of electronic tabulators amongst other concerns with Bill 20. The Government of Alberta has stated that the intent of removing the use of voting machines and tabulators is to increase trust in local election processes. If this resolution is approved, it would be forwarded to the Government of Alberta for response. Further advocacy would be recommended to the ABmunis' Board by the Municipal Governance Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Monty Killoh  
Advisor  
Government Relations  
City of St. Albert  
[mkilloh@stalbert.ca](mailto:mkilloh@stalbert.ca)

Trevor Duley  
Senior Manager  
Government/Indigenous Relations & Environment  
City of St. Albert  
[tduley@stalbert.ca](mailto:tduley@stalbert.ca)

## B3: Provincial Education Property Tax Reform

Moved by: City of St. Albert  
Seconded by: Town of Penhold

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**WHEREAS** local public infrastructure such as transportation, water/wastewater utilities, stormwater management, and other local priorities are vital to the sustainability of municipalities and the quality of life for Albertans such as recreation and community facilities;

**WHEREAS** municipalities across Alberta have highlighted the need for increased municipal infrastructure funding and alternative financing mechanisms and policies to maintain existing infrastructure, build new infrastructure, and support community growth, through the adoption of several associated resolutions at the 2023 Alberta Municipalities Convention;

**WHEREAS** provincial revenue-sharing with municipalities does not meet the need for local public infrastructure investment, as it has decreased from \$420 per Albertan in 2011 to \$186 in 2024, while municipalities face increasing fiscal pressures related to population growth and high inflation-driven construction costs<sup>1</sup>;

**WHEREAS** the Government of Alberta's 2024-27 Fiscal Plan expects that municipalities will collect over \$2.7 billion in provincial education property tax in 2024 on behalf of the province, and predicts this figure will grow by 4.3% a year to \$3 billion in 2026-27<sup>2</sup>;

**WHEREAS** on behalf of the Government of Alberta, municipalities collect \$1 billion more for provincial revenue via the provincial education property tax than what they receive in total provincial funding for municipal infrastructure via the Local Government Fiscal Framework (LGFF), competitive grant programs, and other one-time capital investments; and

**WHEREAS** the 2023 mandate letter for the Minister of Municipal Affairs directs the ministry to review the feasibility of amending the provincial education property tax to assist municipalities with retaining more funding for local priorities.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to action the Minister of Municipal Affairs' mandate letter from the Premier, to review the provincial education property tax to assist municipalities with retaining more funding for local priorities, with the outcome being that municipalities receive provincial funding for municipal infrastructure equal to or greater than what is collectively requisitioned in provincial education property tax on an annual basis for the Government of Alberta.

### BACKGROUND:

The collection of the provincial education property tax by municipalities in its current form was established by the Government of Alberta in 1994. Based on equalized assessment value, the province calculates each year the amount of provincial education property taxes that a municipality must transfer to the Government of Alberta. Municipalities are subsequently responsible to calculate the amount of provincial education property taxes to be charged to each property based on their assessed property values. As the provincial education property tax is typically billed to residents in combination with their municipal property taxes, residents may be unaware that approximately 30% of their property tax bill is submitted to the province – it is a reasonable expectation that local property taxes billed by a municipality will fund the services and infrastructure needs within their local community.

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<sup>1</sup> Alberta Municipalities – Preliminary Analysis on Alberta's 2024 Budget, pg. 5 - <https://www.abmunis.ca/system/files/2024-03/ABmunis%20Preliminary%20Analysis%20on%20Alberta%27s%202024%20Budget.pdf>

<sup>2</sup> Government of Alberta's 2024-27 Fiscal Plan, Page 63 - <https://open.alberta.ca/dataset/23c82502-fd11-45c6-861f-99381fff748/resource/3782cc8f-fdc4-4704-9c50-07fc36e05722/download/budget-2024-fiscal-plan-2024-27.pdf>



The Government of Alberta's 2024-27 Fiscal Plan notes that municipalities are expected to collect \$2.7 billion worth of provincial education property tax in 2024-25, and that this revenue will grow by 4.4% per year to \$3 billion in 2026-27<sup>1</sup>.

As the provincial education property tax is tied directly to property assessment values, growth in assessment and new development means that growing municipalities have seen their associated tax requisition increase in 2024 despite a provincial freeze on the tax rate. This increase is especially tangible for municipalities witnessing exceptional growth in development and assessment values, which in effect causes them to become victims of their own success as their provincial education property tax rates increase along with their growth in assessed property values.

The 2023 Mandate Letter for the Ministry of Municipal Affairs directed the Minister to “review the feasibility of amending the provincial education property tax to assist municipalities with retaining more funding for local priorities.” At the 2024 Alberta Municipalities Spring Municipal Leaders Caucus, Premier Danielle Smith noted that the Province will provide more public infrastructure funding to municipalities in 2024 – approximately \$3.6 billion total – than what municipalities collect in Education Property Tax, if all infrastructure spending is included in addition to LGFF allocations. Analysis by Alberta Municipalities found this assertion is accurate if inclusive of federal funding for local infrastructure allocated by the province and spending on provincially-owned highways and bridges; due to these funding allocations either being dissociated from provincial revenues and spending, or from funding municipally owned and operated infrastructure, a more accurate figure of \$1.73 billion is being spent on local infrastructure, which is \$1 billion less than what municipalities will collect in provincial education property tax in 2024<sup>2</sup>.

Should the Government of Alberta reform the provincial education property tax and/or revenue sharing mechanisms with municipalities to be equal to or greater than what they collect in education property tax, the additional \$1 billion in funding would bridge the municipal infrastructure funding gap that exists when current LGFF Capital funding compared with historical funding for municipal public infrastructure<sup>3</sup>.

Reforming the education property tax in this manner would provide municipalities with the needed fiscal capacity to maintain and build infrastructure to support the quality of life Albertans expect from their local and provincial governments.

There may be some instances across Alberta Municipalities' membership base where individual municipalities currently receive more funding in provincial grants than what they collect in provincial education property tax. The active resolution clause has been worded to consider this factor, as the intent is not to lead to decreased funding for any municipality, but to be equal or greater than what they are individually requisitioned in provincial education property tax.

#### **ALBERTA MUNICIPALITIES' COMMENTS:**

Over the years, members have approved numerous resolutions on the issue of provincial property taxes with the most recent resolution in 2020, which called for the Government of Alberta to take over responsibility for the collection of provincial property taxes. The Government of Alberta's response was that the current system provides for the most efficient method of collecting provincial property taxes. Through the development of the Local Government Fiscal Framework Capital program, ABmunis also highlighted and advocated against the growing gap between provincial property taxes and provincial capital funding provided to municipalities.

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<sup>1</sup> Government of Alberta's 2024-27 Fiscal Plan, Page 63 - <https://open.alberta.ca/dataset/23c82502-fd11-45c6-861f-99381fffc748/resource/3782cc8f-fdc4-4704-9c50-07fc36e05722/download/budget-2024-fiscal-plan-2024-27.pdf>

<sup>2</sup> Alberta Municipalities – Breaking Down Alberta's Capital Support for Municipalities in 2024. <https://www.abmunis.ca/news/breaking-down-albertas-capital-support-municipalities-2024>

<sup>3</sup> Alberta Municipalities: Let's Talk About Infrastructure - <https://www.abmunis.ca/advocacy-resources/infrastructure/lets-talk-about-infrastructure>

Since the release of the Premier’s 2023 mandate letter, ABmunis has sought regular updates from ministers on the government’s progress and to date has been informed that the review is still under work. If this resolution is passed, it will be forwarded to the Government of Alberta for response. Further advocacy would be recommended to ABmunis’ Board by the Municipal Governance Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis’ Convention, any questions about this resolution may be directed to:

Monty Killoh  
Advisor  
Government Relations  
City of St. Albert  
[mkilloh@stalbert.ca](mailto:mkilloh@stalbert.ca)

Trevor Duley  
Senior Manager  
Government/Indigenous Relations & Environment  
City of St. Albert  
[tduley@stalbert.ca](mailto:tduley@stalbert.ca)

## B4: Restoring Provincial Grants in Place of Taxes (GIPOT) Funding

Moved by: Town of High Prairie  
Seconded by: Town of Mayerthorpe

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**WHEREAS** properties owned by the Government of Alberta are exempt from municipal property taxes, but the province provides a Grants in Place of Taxes (GIPOT) program to fund municipalities for the municipal services provided to provincial properties;

**WHEREAS** the Provincial budgets since 2019-2020 have made significant reductions in GIPOT funding to all municipalities across Alberta;

**WHEREAS** Budget 2024-25 has provided an increase of \$2.1 million in the GIPOT funding to reflect the rising assessment and construction of new provincial government infrastructure;

**WHEREAS** despite increases in Budget 2023 and Budget 2024, GIPOT's 2024 budget of \$38.1 million is still well below past funding levels of \$60 million before the province cut the program budget in 2019-20; and

**WHEREAS** these reductions have placed an unfair and disproportionate burden on municipal ratepayers.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the reinstatement of full funding, at a minimum to the 2019/20 funding level of \$60 million, for all properties that are eligible for GIPOT.

### **BACKGROUND:**

The provincial government reduced the GIPOT program by 25% in 2019/20 and a further 25% in 2020/21, for a total reduction of 50% compared to 2019/20. The overall program funding reductions related to these changes in the 2019/21 provincial budgets were significant, impacting almost all municipal units in Alberta. GIPOT's 2024 budget of \$38.1 million is still well below past funding levels of \$60 million before the program cuts by the provincial government in 2019/20.

Historically the revenue flows to the municipalities were based on the taxes the Crown would pay if the properties were not exempt from taxation. This change in funding has effectively downloaded costs to the ratepayers within the municipalities.

This gap in provincial funding points to the need for the province to recognize the essential role that the day-to-day municipal services play in supporting provincial building and properties.

Both Alberta Municipalities and the Rural Municipalities of Alberta have been advocating for a more equitable and fair funding of properties which fall under the GIPOT classification.

### **ALBERTA MUNICIPALITIES' COMMENTS:**

GIPOT funding has been a priority of ABmunis for many years dating back to 2016 when members were encouraged to participate in a letter writing campaign to express concerns with changes to the program. In recent years, ABmunis has highlighted how reductions in GIPOT are one of many examples of how hundreds of millions of dollars have been downloaded onto municipalities between 2017 and 2023. Overall, this resolution aligns with ABmunis' advocacy on municipal financial health and municipal funding. If the resolution is passed, it will be forwarded to the Government of Alberta for a response and further advocacy recommended to ABmunis' Board by the Municipal Governance Committee within the context of other priorities.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Brian Panasiuk  
Mayor  
Town of High Prairie  
[mayor@highprairie.ca](mailto:mayor@highprairie.ca)

Bill McKennan  
Chief Administrative Officer  
Town of High Prairie  
[cao@highprairie.ca](mailto:cao@highprairie.ca)

## B5: Small and Remote Municipalities Need Regional Economic Development Alliances (REDAs) to Thrive

Moved by: Town of Mayerthorpe  
 Seconded by: Town of Coalhurst

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**WHEREAS** the Municipal Government Act (MGA) R.S.A. 2000, Chapter M-26, Section 3 – Municipal Purposes states “the purposes of a municipality are (3)(a) to provide good government, (3)(a.2) to foster the economic development of the municipality, (3)(b) to provide services, facilities or other things that, [...] are necessary or desirable for all or part of a municipality; and, (3)(c) to develop and maintain safe and viable communities;

**WHEREAS** the Government of Alberta’s Economic Development in Rural Alberta Plan (EDRAP) document clearly identifies REDAs as essential partners in the work to grow Alberta’s rural economy through “*continued collaboration and investment in Regional Economic Development Alliances*”;<sup>1</sup>

**WHEREAS** the Premier’s 2023 mandate letter to the Minister of Jobs, Economy and Trade specifically instructs the Minister to work with REDAs by “collaborating with partner organizations, including Regional Economic Development Alliances, to enhance wayfinding services and other business-attraction initiatives for investments under approximately \$50 million”;<sup>2</sup>

**WHEREAS** the Government of Alberta (GoA) has embraced a more than 20-year partnership with REDAs and their members to undertake regional economic development initiatives of mutual interest and this partnership has positioned Alberta as a leader in the delivery of regional economic development;

**WHEREAS** most rural Alberta communities are served by one of the nine REDAs and many small urban and remote municipalities rely on REDAs for economic development service delivery due to limited budget capacity; and

**WHEREAS** an innovative solution can be implemented to budget for long-term, consistent provincial funding for REDAs to ensure small and remote municipalities continue to have access to economic development services thus ensuring vital growth in Alberta’s economy.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Minister of Jobs, Economy and Trade and the Government of Alberta as a whole to implement measures for the provision of continuous, stable funding for the nine existing REDAs, supporting each with a budget of \$225,000 per year consisting of \$125,000 per year in operational funding and \$100,000 per year in project funding.

**IT IS FURTHER RESOLVED THAT** Alberta Municipalities advocate for a Memorandum of Understanding between the Government of Alberta and the current REDA Chairs to develop a clear purpose and program structure for the REDAs, inclusive of a stable, long-term, collaborative approach to funding.

### BACKGROUND:

Over 20 years ago, the GoA envisioned a way for groups of municipalities within a geographic region to collaborate on mutually beneficial economic development initiatives and the REDAs were born. Based on an “all for one and one for all” concept, REDAs undertook projects aimed at building economic resiliency in small and remote rural areas where limited capacity meant that economic development was worked off the side of someone’s desk.

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<sup>1</sup> Government of Alberta’s Economic Development in Rural Alberta Plan, page 14 - <https://open.alberta.ca/publications/economic-development-in-rural-alberta-plan>

<sup>2</sup> 2023 Mandate letter to the Minister of Jobs, Economy and Trade <https://open.alberta.ca/publications/mandate-letters-to-ministers-2023>

REDAs are member-driven organizations that utilize strategic planning to develop regional priorities. Historically, REDAs have tried to align themselves with provincial priorities wherever possible to maximize results for the entire province. Uniquely positioned to help the GoA deliver the Alberta Advantage in rural areas, REDAs are trusted bridges between the provincial government and their member municipalities building and maintaining networks of local, strategic relationships and expanding much needed growth opportunities.

Funding for REDAs has fluctuated over their history. Up until 2011, most REDAs were staffed and managed by GoA employees from regional offices and each had multiple employees and budgets that ranged between \$400,000 and \$500,000. In 2011, REDA funding was cancelled, and offices closed. The member municipalities of the day chose to continue supporting the work and the organizations received specific project funding from the GoA. Outcomes suffered and REDAs struggled until 2014.

REDA Renewal began as a research project to determine the potential opportunity to be found in renewing the partnership and working with the GoA to set the direction for the re-invigorated collaboration. Agreements were signed that saw each REDA provided with \$100,000 per year in operational support and a mandate to align with provincial priorities to deliver certain outcomes.

During the fiscal years of 2016-18, the REDA-CARES funding stream was created, enabling each REDA to receive \$200,000 in operational and project funding. It required REDAs to submit project plans to their GoA counterparts. The measure returned significant value to the province for that investment.

Sweeping budget cuts in 2019-20 saw REDA funding slashed to \$50,000 each. REDAs continued their work, demonstrating value and, in 2022, the GoA provided a one-time top up of \$25,000 for projects. Then, in 2023, the GoA returned the REDAs to \$125,000 per year in operational support and expressed strong government support for the value of the partnership.

On January 19, 2024, the Minister of Jobs, Economy and Trade announced the GoA's intention to defund the current REDA program. This abrupt announcement will impact every REDA member across the province. With the potential to impact roughly half of ABmunis' members, this is a matter of great consequence. For all current REDA member municipalities, it will likely mean requests for larger municipal funding contributions.

Many REDA members are small communities with limited capacity. They will have to choose between their fiscal responsibilities and their economic development goals. For the smaller REDAs, the untenable choice their members face could mean the dissolution of more than one REDA.

Even for the larger REDAs, the GoA's decision to defund will have consequences. Without operational funding support, REDAs will have fewer dollars for meaningful projects. And, like the smaller REDAs, communities with limited fiscal capacity could be forced to withdraw from participation, further straining the REDA's budget.

The County of Paintearth No. 18 presented a resolution on the floor at the Rural Municipalities of Alberta Spring 2024 Conference. Receiving overwhelming support, RMA will advocate for a stable funding agreement for the nine REDAs and a renewal of the partnership between the REDAs and the GoA.

#### **ALBERTA MUNICIPALITIES' COMMENTS:**

The resolution is consistent with a Request for Decision (RFD) that was passed by members at ABmunis' Spring 2024 Municipal Leaders' Caucus. The Government of Alberta's response to that RFD was that it still intends to proceed with its plan to transition out of providing operational funding to REDAs. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Economic Strategy Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Janet Jabush

Mayor

Town of Mayerthorpe

[Janet.Jabush@mayerthorpe.ca](mailto:Janet.Jabush@mayerthorpe.ca)

## B6: Family & Community Support Services (FCSS) Funding Increase

Moved by: City of Airdrie  
 Seconded by: Town of Crossfield

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**WHEREAS** the Family & Community Support Services (FCSS) program promotes and enhances the well-being of Albertans, families and communities by funding preventive programs intended to help individuals adopt healthy lifestyles, improve their quality of life and build capacity to prevent and deal with crisis situations should they arise<sup>1</sup>;

**WHEREAS** FCSS is an 80/20 funding partnership between the Government of Alberta and more than 318 participating municipalities and Metis settlements;

**WHEREAS** between 2015 and 2022 provincial funding for FCSS was stagnant and the \$5 million increase, to a total of \$105 million, in 2023 does not adequately reflect the need for services in Alberta communities;

**WHEREAS** in October 2023, the Family and Community Support Services Association of Alberta called on the Alberta Government to increase total funding to \$130 million allowing FCSS programming to be maintained and for the fund to be indexed to inflation; and

**WHEREAS** investment in prevention creates a sustainable system of local support for Albertans, families and communities and by not increasing FCSS funding to take into account inflation and population growth the result will be a decrease or elimination of critical programs and services.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to immediately increase provincial funding for Family and Community Support Services commensurate to population growth and annual inflation rates to adequately and sustainably fund necessary prevention programs and services in communities across Alberta.

### BACKGROUND:

Family and Community Support Services (FCSS) has provided funding for vital programs and services to residents in municipalities across Alberta since 1966. Today, eligible services under FCSS must be preventative in nature and may include initiatives and programs that help communities:

- identify their social needs and develop responses;
- promote, encourage and support volunteer work in the community;
- inform the public about services;
- support children and their families' social development;
- help families enrich and strengthen family life and function more effectively in their own environment; and,
- enhance retired and semi-retired people's quality of life.<sup>2</sup>

Previous FCSS funding resolutions were adopted at Alberta Municipalities' Conventions in 2006, 2007, 2010 and 2014. The Government of Alberta increased funding to a total of \$100 million in 2015 and added an additional \$5 million in 2023. Provincial funding increases have not kept pace with population growth or inflation. From 2000-2023 Alberta added nearly 1.7 million people and inflation averaged 2.25% per year over the same time period. Quickly eroding any additional funds provided by the province and municipalities.

In October 2023, the Family and Community Support Services Association (FCSSA) of Alberta requested an additional \$25 million, a 24% increase, in funding from the Government of Alberta to fund FCSS programs. Noting that preventive programming significantly reduces the amount of money that needs to be invested in health care, mental health, addictions, and the justice system.

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<sup>1, 2</sup> Government of Alberta, Family and Community Support Services (FCSS) program, <https://www.alberta.ca/family-and-community-support-services-fcss-program>



*“Every dollar invested in preventive services saves us \$7 to \$12 in future spending on justice, health care and addictions. As our provincial priorities focus on critical social issues, Albertans have never needed FCSS more than today.”*

Murtaza Jamaly, President  
Family and Community Support Services Association of Alberta  
October 3, 2023

FCSSA is a member-driven organization that was established in 1981 to bring FCSS programs from across the province together to connect, collaborate, and to maximize resources.

A funding increase of \$25 million to \$130 million would help to maintain current FCSS programming levels across the province according to the FCSSA. No additional funding was allotted to FCSS in the 2024 Alberta Budget. Should provincial funding be increased, municipalities would need to increase contribution rates to maintain the 80/20 funding partnership required under the *Family and Community Support Services Regulation*. It should be noted that many municipalities are currently contributing more than 20% to local prevention programs.

**ALBERTA MUNICIPALITIES' COMMENTS:**

This resolution aligns with ABmunis' past advocacy where the unchanged level of FCSS funding from 2015-16 to 2022-23 and again in 2024-25 represent a downloading of costs onto municipal governments. The resolution aligns with ABmunis previous advocacy to seek an increase in FCSS funding to keep pace with Alberta's growth and costs of services. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Leona Esau  
Intergovernmental Liaison  
City of Airdrie  
[Leona.Esau@airdrie.ca](mailto:Leona.Esau@airdrie.ca)

## B7: Alberta First Responders Radio Communications System Equipment Funding

Moved by: Town of Strathmore  
 Seconded by: Village of Rockyford, Town of Mayerthorpe

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**WHEREAS** a provincewide radio system helps first-responders, such as police, fire, and ambulance, coordinate to improve safety and response times;

**WHEREAS** it is the province's mission to provide quality, cost effective, secure, reliable, accessible land mobile radio communications supporting all Alberta first responders;

**WHEREAS** the Alberta First Responders Radio Communications System (AFRRCS) is a two-way radio network launched in 2016 to be used by first responders in municipal, provincial and First Nations agencies across the province;

**WHEREAS** the Alberta First Responders Radio Communications System was designed to allow agencies to share talk groups, allowing inter-agency communications to be achieved in a powerful fashion; and

**WHEREAS** not all municipalities have access to the Alberta First Responders Radio Communications System due to a lack of available funds for equipment.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to provide financial support for municipalities with a population of less than 3,000, and for regional groups, to obtain equipment necessary to participate in the Alberta First Responders Radio Communications System (AFRRCS).

### **BACKGROUND:**

The Alberta First Responders Radio Communications System (AFRRCS) is the provincewide radio system that helps first-responders, such as police, fire, and ambulance, coordinate to improve safety and response times.

AFRRCS Operations, Maintenance and Sustainability (OMS) is responsible for the maintenance of the system and network to allow communications encompassing 335 sites and over 33,000 devices. The system is monitored 24/7, 365 days a year by the System Control Centre (SCC). There has been substantial provincial investment to build the infrastructure of the system across the province, while encouraging all relevant stakeholders to participate to achieve complete inter-operability Alberta-wide.

First responder agencies are eligible to use the system on a no-cost basis. Approved secondary responders are permitted to use the system with a yearly fee. This does not include the expense of equipment, which can cost \$5,000 to \$15,000 per radio unit. For context, a larger community like Strathmore required a \$250,000 investment to furnish the number of radios required to support the detachment.

The system has been operational since July 2016, but not all municipalities in Alberta are current participants due to the investment required in the radios needed to access the system. Unfortunately, the outlay of dollars for these radios is cost intrusive to many budgets in towns, villages and counties with vast space and smaller populations.

The Town of Strathmore prioritizes Community Wellness as a part of its strategic plan – putting emphasis on the value of the health of residents, and focusing on the maintenance, protection, and improvement of services that support optimum lifestyles. Alberta has one of the largest and fastest growing populations in the country and Strathmore has seen its share of growth. With a population of nearly 15,000 it is imperative that additional available safety measures be accessed, not only by the Town, but extending to the surrounding communities. It is these smaller community partners who should not be overlooked, as everyone works together to contribute to

the safety of Albertans. Those wearing the same uniform should be afforded the same access to communication systems to achieve the greatest benefit. It puts residents at a disadvantage and overall risk when not all villages, towns, and smaller municipalities in the province share in the amazing tool that is the Alberta First Responders Radio Communications System. Strathmore has extensive firsthand experience in the challenges faced with communications when working together with neighbouring municipalities to respond to major incidents along Highway 1 who are not all on the same system. These learnings highlight the importance of these tools.

Alberta Municipalities has advocated for collaboration between communities, and putting everyone on an equal footing with access to use of core resources that pertain to the safety and well-being of Albertans should be considered.

The proposal before Alberta Municipalities' members is to advocate that the Government of Alberta provide financial support for the purposes of obtaining the required resources, in the form of emergency service radios, to access the AFRRCS. The proposed action would be in alignment with the Government of Alberta's mission to support rural economic development. Smaller communities building their support systems serves to deliver on this by having the same advantages as larger urban centres.

The health and safety of all Albertans is a priority and ensuring that the delivery of care by those first responders who know their communities best – through access to cost effective, secure, reliable, accessible land mobile radio communications that benefit everyone.

**ALBERTA MUNICIPALITIES' COMMENTS:**

This resolution aligns with past ABmunis advocacy on the need to support municipal access to AFRRCS. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Johnathan Strathdee  
Manager of Communications, Marketing & Legislative Services  
Town of Strathmore  
[johnathan.strathdee@strathmore.ca](mailto:johnathan.strathdee@strathmore.ca)

## B8: Declining Fire Department Services Across Alberta

Moved by: Village of Mannville  
 Seconded by: Town of Vegreville, Town of Smoky Lake

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**WHEREAS** small communities across Alberta rely on volunteers to serve as firefighters and first responders and therefore, having a sufficient number of volunteer firefighters is essential to the health and safety of each community;

**WHEREAS** businesses that employ volunteer firefighters do not currently receive a tax credit for doing so;

**WHEREAS** provincial Fire Services Training Program funding increases are necessary for small community firefighter training; and

**WHEREAS** the Government of Canada's former Joint Emergency Preparedness Program (JEPP) for fire/emergency training and equipment is no longer available.

**THEREFORE, BE IT RESOLVED THAT** Alberta Municipalities:

1. advocate to the Government of Canada to create a business tax credit for businesses that allow employees who are volunteer firefighters to attend calls during business hours; and
2. advocate to the Government of Canada to reinstate the Joint Emergency Preparedness Program.

### **BACKGROUND:**

Over the past several months, there have been several instances where the Village of Mannville's local fire department has not been able to respond to calls due to the dwindling numbers of volunteer members. In addition to the decline in members, there are several existing members that are unable to leave their place of employment to attend emergency calls.

The Government of Alberta (GOA) reinstated the Fire Services Training Grant (FSTP) in 2022 providing a maximum grant of \$10,000 per application. The grant is to financially assist municipalities to ensure fire services are adequately trained to address the community's risks and levels of service. It would be helpful if the overall program funding of \$500,000 were increased to provide all municipalities opportunities to receive this funding, plus keep pace with inflationary increases in training costs.

The Federal Government cut the Joint Emergency Preparedness Program (JEPP) in 2013. The JEPP was used to fund major capital purchases for fire departments. Reinstating a modernized JEPP would reduce deferred equipment purchases due to fiscal pressures. This grant is imperative as the longer these purchases are deferred the higher the risk to community safety.

### **ALBERTA MUNICIPALITIES' COMMENTS:**

In its 2024-25 budget, the Government of Canada increased the Volunteer Firefighters Tax Credit from \$3,000 to \$6,000 to help support volunteer firefighters.

ABmunis has advocated on issues related to emergency management in the past. The provincial government and other organizations are undertaking reviews and working groups to improve wildfire response from numerous perspectives. If the resolution is passed, it will be forwarded to the Government of Canada for a response and further advocacy would be recommended to the ABmunis Board by the Infrastructure Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Jennifer Hodel  
Chief Administrative Officer  
Village of Mannville  
[cao@mannville.com](mailto:cao@mannville.com)

## B9: Preventative Psychological Services Support for Municipal First Responders and Emergency Dispatchers

Moved by: City of St. Albert  
Seconded by: Town of Mayerthorpe

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**WHEREAS** the Government of Alberta has stated that improving emergency medical services response times is a priority;

**WHEREAS** municipalities support emergency medical service response through their provision of first responder services (firefighters, police officers, peace officers, and in some instances, paramedics) and emergency dispatcher services, with these services often working in coordination with Alberta Health Services' emergency medical response;

**WHEREAS** in supporting emergency medical response, municipal first responders and emergency dispatcher services can be exposed to traumatic incidents that cause psychological injury, including post-traumatic stress disorder (PTSD), which may require treatment and extended medical leave, reducing municipal capacity to support emergency medical service response;

**WHEREAS** the Workers Compensation Act permits for the presumptive coverage of traumatic psychological injuries for first responders and emergency dispatchers, resulting in municipal taxpayers funding both the coverage required for recovery and return to service through increased premiums, in addition to the overtime required by active-duty personnel to cover such absences;

**WHEREAS** the provision of preventative psychological services reduces the frequency and severity of psychological injuries for first responders and emergency dispatchers, enabling fewer associated medical leaves and a more consistent and reliable roster of personnel on active duty;

**WHEREAS** the provision of preventative psychological services improves the mental health, well-being, and resiliency of first responders and emergency dispatchers, strengthening their ability to perform their emergency medical response duties; and

**WHEREAS** a more consistent and resilient roster of first responders and emergency dispatchers would both strengthen emergency medical service response times while also reducing the burden on taxpayers to cover associated Workers Compensation Act claims and overtime coverage for absences.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to provide a grant or funding mechanism to municipalities to provide preventative psychological services to municipal first responders and emergency dispatchers to reduce the risk of psychological injury and the associated burden on taxpayers to treat such injuries, in addition to bolstering emergency medical services response services in Alberta.

### **BACKGROUND:**

The Workers Compensation Act defines "first responders" as firefighters, paramedics, peace officers, or police officers. The WCB, in its publication on *Presumptive Coverage for Traumatic Psychological Injuries (First Responders, Emergency Dispatchers and Correctional Officers)*, notes that "presumptive coverage for psychological injuries" sustained by first responders, emergency dispatchers and correctional officers is provided in certain situations<sup>1</sup>. This coverage demonstrates a recognized occupational risk for first responders and emergency dispatchers to be exposed to traumatic situations that cause psychological injuries, in addition to a need to receive treatment and undergo recovery. Municipal taxpayers are financially impacted by this coverage and associated treatment costs

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<sup>1</sup> [https://www.wcb.ab.ca/assets/pdfs/workers/WFS\\_Presumptive\\_coverage\\_for\\_traumatic\\_psychological\\_injuries.pdf](https://www.wcb.ab.ca/assets/pdfs/workers/WFS_Presumptive_coverage_for_traumatic_psychological_injuries.pdf)

through WCB premiums their municipality must pay. For the City of St. Albert, WCB premiums have been in a surcharge (over standard industry rates) for the past five years due to psychological injury claims.

Many municipalities in Alberta provide first-responder and other associated services, such as fire services, emergency dispatchers, and – in some cases – paramedics. The employees who work in these roles can be exposed to traumatic events which cause the equivalent of a psychological injury (e.g., Post-Traumatic Stress Disorder). Some psychological injuries necessitate the filing of Workers Compensation Board (WCB) claims and associated leaves of absences to manage the psychological trauma and duress associated with these events, which results in:

- Higher WCB premiums being funded by municipal taxpayers;
- A reduction of personnel available for active duty that necessitates the use of staff overtime for coverage, which is also funded by municipal taxpayers; and/or
- Reduced capacity to support emergency medical response.

Municipal first responders also support emergency medical response work under the responsibility of Alberta Health Services in situations where provincial resources are delayed, exposing these municipal first responders to risks of psychological injuries. In any case, leaves of absences for first responders to recover from psychological injuries reduces the capacity of municipal first responders to bolster provincial emergency response services.

As the consequences of psychological injuries impact the service provision of first responders and emergency dispatchers, organizations have been increasingly introducing preventative psychological services into their onboarding and professional development programs. One such service being utilized is the “Before Operational Stress” (BOS) program, which offers participants a robust, self-directed learning regiment – in addition to sessions facilitated by mental health clinicians – that covers topics such as the physiology and markers of operational stress, cognitive impacts, emotions and behaviour change, and communication. The program prepares participants to manage their operational stress, such as the experience of traumatic events, in a healthy and structured manner. Participation in the BOS program can:

- Improve mental health symptoms (e.g., depression, anxiety, substance use and Post-Traumatic Stress Disorder);
- Equip first-responders with tools to manage workplace stress; and
- Enhance the sense of control over workplace stress and mental health.

A 2021 peer-reviewed study of the BOS program found statistically significant improvements in symptoms of PTSD, quality of life, stigma, and perceived social support in participants, in addition to other benefits such as improvements in symptoms of depression, anxiety, stress, alcohol use, as well as emotional regulation and resilience. The reduction in these symptoms aligns with efforts to reduce the frequency and severity of psychological injuries requiring a leave of absence and treatment for first responders and emergency dispatchers; furthermore, the stated benefits also support efforts to build resiliency among first responders, strengthening their service provision. Other supplemental preventative psychological service initiatives could further support this effort.

As improving emergency medical response services is a provincial priority, the provision of a grant by the Government of Alberta to fund the provision of preventative psychological services for first responders and emergency dispatchers would support this objective. Through improving the mental health symptoms of personnel who witness traumatic events, the risk of both receiving a psychological injury and requiring a WCB-funded leave of absence for treatment would be reduced, enabling a more consistently full roster of first responders and emergency dispatchers available to support emergency medical response. Encouraging and enabling municipalities to provide this service to their first responders and emergency dispatchers would reduce their risk of psychological injury, strengthen and maintain the roster of available municipal first responders, and reduce the burden on municipal taxpayers for the provision of services that support provincial health care service delivery priorities.

**ALBERTA MUNICIPALITIES' COMMENTS:**

This resolution aligns with past ABmunis advocacy on the need to provide psychological supports to first responders. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Monty Killoh  
Advisor  
Government Relations  
City of St. Albert  
[mkilloh@stalbert.ca](mailto:mkilloh@stalbert.ca)

Trevor Duley  
Senior Manager  
Government/Indigenous Relations and Environment  
City of St. Albert  
[tduley@stalbert.ca](mailto:tduley@stalbert.ca)



## B10: Establishing a Provincial Level of Service for Emergency Social Services

Moved by: City of Grande Prairie  
 Seconded by: Town of Wembley

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**WHEREAS** there is currently no provincial level of service for Emergency Social Services support when hosting external communities from outside of their jurisdiction;

**WHEREAS** host municipalities each set a Level of Service for Emergency Social Services resulting in significant inconsistency among host municipalities;

**WHEREAS** there have been inconsistent answers from the province regarding what Emergency Social Services costs are eligible for cost recovery, resulting in host municipalities having to absorb expenses that have later been determined as ineligible for cost recovery; and

**WHEREAS** there was a record number of community evacuations in Alberta in 2023 and the frequency, severity; and duration of emergency evacuations is increasing.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for a provincial Level of Service for Emergency Social Services as a framework for providing support to external communities from other jurisdictions in Alberta or from out of province.

**FURTHER BE IT RESOLVED THAT** the proposed provincial Level of Service for Emergency Social Services include schedules that indicate services that are considered Basic Survival Needs, and which services are Discretionary; with identification of what costs are eligible for cost recovery.

**FURTHER BE IT RESOLVED THAT** the proposed provincial Level of Service for Emergency Social Services acknowledge that the host municipality is providing a Fee for Service and that they will directly invoice the home jurisdiction, or the Government of Alberta and will not be required to apply for Disaster Recovery Program funding to recover their costs.

### **BACKGROUND:**

When a host municipality agrees to accept evacuees from another municipality, reserve, Metis settlement, or from outside of the province, they are doing so in good faith and trying to help others in their time of need.

Unfortunately, the result is a significant disruption of services provided to its own residents. Even worse, local taxpayers are often saddled with a portion of the costs that have been determined ineligible under a Disaster Recovery Program (DRP). This should not be happening when the host community is not the one experiencing the emergency.

During an emergency when a host municipality is asked to accept evacuees on short notice, there is verbal reassurance that all costs will be covered, but there is not enough time to prepare a written agreement. Consequently, the details are subject to individual interpretation. The time decision-making takes can't keep pace with the speed with which issues are evolving. Even when trying to clarify expectations and eligibility for cost recovery through the province, the answers will vary from one day to the next as staff changes occur and new staff are unaware of previous decisions.

Host municipalities are also asked to apply for DRP funding to recover their costs, even though they were not the community that had the emergency. This process extends the time to recover costs well beyond their fiscal year-end,

forcing them to carry those costs forward sometimes for years. In many cases, a very large portion of costs have gone unrecovered.

The rules established for Disaster Recovery Programs are often referred to by staff of the province to answer Level of Service questions. There are several problems with this approach because there are several assumptions made in the DRP rules that do not apply to the host community. DRP rules are intended as a cost-sharing arrangement between the federal and provincial governments and the affected municipality. An example of this is regular staff time not being covered, only overtime. For the host municipality that forces them to subsidize the emergency costs of another municipality.

Many of the problems faced by host municipalities can be prevented if the province creates a Level of Service for Emergency Social Services for Hosting an External Community. This Level of Service should list the services that are required to meet an evacuee's "Basic Survival Needs", services that are discretionary and require approval of the Director of Emergency Management, and what services are eligible for cost recovery.

This Level of Service must be created without using the lens of the Disaster Recovery Program rules.

**ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this specific issue, but it aligns with ABmunis advocacy on provincial downloading of costs onto municipalities. If this resolution is passed, it will be forwarded to the Government of Alberta for a response. Further advocacy would be recommended to ABmunis' Board by the Infrastructure Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Rory Tarant  
Director of Intergovernmental Affairs  
City of Grande Prairie  
[rtarant@cityofgp.com](mailto:rtarant@cityofgp.com)

## B11: Provincial Emergency Shelter Strategy

Moved by: City of Red Deer  
Seconded by: Town of Hinton

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**WHEREAS** the provision of emergency shelters and addressing homelessness falls within provincial jurisdiction, that adequate housing is a fundamental human right, and that housing is essential to the inherent dignity and well-being of a person and to building sustainable and vibrant communities;

**WHEREAS** the Government of Alberta needs to create a comprehensive emergency shelter strategy to fully address the project management lifecycle processes of initiating, planning, executing, monitoring, controlling, and closing;

**WHEREAS** the homeless population continues to grow, so too are the challenges that municipalities face with this segment of our communities; and

**WHEREAS** there is heightened community sensitivity regarding emergency shelters and their placement, so it is vital the Government of Alberta present a clear vision and strategy regarding the development process for emergency shelters across the province.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta and the Minister of Seniors, Community and Social Services to create a comprehensive emergency shelter strategy for the entire province. This detailed strategy will provide a vision, guiding principles, objectives, definitions, project management governance, and role clarity for provincial and municipal governments and applicable community stakeholders.

### **BACKGROUND:**

Right across Alberta, there has been a significant increase in the number of people experiencing homelessness in our communities. From the large urban cities to small villages, there is a major crisis in the number of unhoused individuals in our province.

According to Red Deer's Point in Time (PIT) Count, held in the fall of 2022, the number of persons experiencing homelessness in the city increased to 334 in 2022 from 144 in 2018, confirming local outreach staff expectations that the number of people experiencing homelessness is increasing. Red Deer is not alone, results from the City of Grande Prairie's 2022 PIT Count on homelessness observed at least 328 individuals experiencing homelessness in their community. This number is up from the 2018 count which saw 228 unhoused individuals. Smaller communities experience the problem at the same proportion but often with fewer resources and partners. For example, the local Family and Community Support Services (FCSS) office of the town of Fort Macleod, population 3,300, helped 82 people in 2023 who were homeless or at imminent risk of becoming homeless.

In the absence of a clear Government of Alberta emergency shelter strategy, both the provincial government and municipal governments right across the province have struggled greatly in trying to construct new shelters. For example, in Red Deer, it has been four years now since the Government of Alberta announced a capital project of \$7 million for a new emergency shelter. During this time, there has been very little progress in moving this project forward. From not knowing the provincial government's vision, to confusion over role clarity, to not having proper project management structure in place, Red Deer is no further ahead in building this much needed piece of social infrastructure.

Shelters are a much-needed piece of social infrastructure and homelessness continues to grow in Alberta. To protect people's fundamental right of adequate housing, the Government of Alberta must improve in clearly articulating a vision and plan for emergency shelters right across this province.

**ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on emergency shelters, but the topic generally aligns with ABmunis advocacy on the need for provincial action to address homelessness. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Darren Kuz  
Interim Chief of Staff, Office of The Mayor & Council  
City of Red Deer  
[darren.kuz@reddeer.ca](mailto:darren.kuz@reddeer.ca)

## B12: Permanent Supportive Housing Capital and Operational Funding

Moved by: City of Red Deer  
Seconded by: Village of Delburne

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**WHEREAS** the number of people experiencing chronic homelessness has increased substantially since 2018, with numbers doubling in some Alberta municipalities;

**WHEREAS** the demand for supportive housing is high and Alberta municipalities are lacking sufficient permanent supportive housing options to meet the needs of people experiencing chronic homelessness with highly complex needs;

**WHEREAS** Alberta municipalities require both capital and operational funding for new permanent supportive housing developments to be feasible and sustainable; and

**WHEREAS** investments in long-term housing solutions for people experiencing chronic homelessness is far less expensive than supporting their needs while in emergency shelters and encampments.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta and the Government of Canada to increase capital and operational funding for hub municipalities in Alberta for permanent supportive housing to ensure appropriate housing options are available for individuals experiencing chronic homelessness.

### BACKGROUND:

There has been an increase in the number of people experiencing homelessness and the rate of chronic homelessness across Canada, according to Infrastructure Canada's *Everyone Counts 2020- 2022 - Findings from the Nationally Coordinated Point-in-Time Count Results*<sup>1</sup>.

- Compared to previous counts in 2018, there was a 20% increase across the country, with unsheltered homelessness increasing by 88%.
- Some Alberta municipalities have experienced an increase of 50% or greater in homelessness since 2018.

Supportive housing options are in high demand in Alberta municipalities due to the high prevalence of chronicity and complexity of needs among local homeless populations.

Permanent Supportive Housing provides long-term housing and support to individuals who are homeless and experiencing complex mental health, addiction, and physical health barriers. This program provides an appropriate level of service for chronically homeless individuals who may need support for an indeterminate length of time while striving to achieve increased independence.

By prioritizing chronically homeless individuals who require high levels of support, permanent supportive housing increases their likelihood of remaining housed long term. This reduces the instances of individuals returning to homelessness after being housed, thereby alleviating the personal impacts and system pressures that may result.

Investments in permanent supportive housing solutions tend to be more cost-effective than continually supporting individuals in emergency shelters and encampments. Those investments also contribute to a significantly decreased demand on other systems, such as justice and health, with provincial data highlighting that homelessness supports funding resulting in a 64.3% reduction in jail time, 53.6% decrease in hospital usage, and 50.3% decrease in emergency medical service responses.

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<sup>1</sup> "Everyone Counts 2020-2022 - Findings from the Nationally Coordinated Point-in-Time Counts," Infrastructure Canada February 1, 2024.

**ALBERTA MUNICIPALITIES' COMMENTS:**

This resolution aligns with previous ABmunis advocacy on the need for increased permanent supportive housing to address homelessness. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Darren Kuz  
Interim Chief of Staff, Office of the Mayor & Council  
City of Red Deer  
[darren.kuz@reddeer.ca](mailto:darren.kuz@reddeer.ca)

## B13: Full-Time 24-Hour Home Care Support in Lodges/Supportive Living Accommodations

Moved by: Town of Tofield  
 Seconded by: Town of Vegreville

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**WHEREAS** the service needs for rural Alberta seniors, residing in lodges, requiring enhanced services is increasing and this increases pressures for accessing community supports and amenities;

**WHEREAS** residents within the lodge/supportive living settings could continue to reside within this structure, without the physical and mental impact of relocation, if the minor and temporary needs could be addressed;

**WHEREAS** the requirement for relocation due to inability of accessible care places a significant impact on an individual's quality of life such as loneliness, isolation, dignity, and the other imposed stresses of a forced move;

**WHEREAS** lodges, supportive living, designated supportive living and long-term care have recently shown a vast gap in service(s) despite these facilities having a focus on "life enrichment"; and

**WHEREAS** adding full-time home care services in lodges and supportive living homes would help avoid the requirement for some individuals to relocate to higher levels of care to access unscheduled health care supports, placing further burden on our already taxed healthcare system.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to provide funding for full-time, 24-hour, 7 days a week home care services in lodges and supportive living environments.

### **BACKGROUND:**

The Alberta Government has placed an emphasis and encouragement on seniors to remain in their family home for as long as possible. Therefore, there is a trend showing that seniors are entering lodges and supportive living accommodations later in life.

Further, by entering the supportive living environment at a later stage, this sees a requirement for reassessment of higher care needs as support needs cannot be adequately addressed within the current home care service limitations.

Increased frequency of needs is now placing demand upon; families, firefighters, first aid practitioners, and EMS. These needs are focusing on items such as personal hygiene support, incontinence issues, or medication assistance in the evenings. The inability for access to these services at any given time as required is robbing these people of basic human rights and dignity of life.

By having full time, 24-hours a day, 7 days a week support, the focus is placed on a humanistic approach for our seniors. Further, the demand is then removed for these services from our health care providers and remove detriment from the facilities and disciplines which they represent, such as ambulance services.

Many lodges in rural Alberta are experiencing vacancies. These vacancies are evident in both governmental and non- governmental ran entities. However, even in the non-governmental run facilities, lack of supports and services are creating barriers and roadblocks. Through the provision of enhanced services, residents would be supported and able to remain within lodges and supportive living, which they consider to be their homes. Further, this supports resident choice(s) and eases stressors on an already taxed and burdened health care system, the individual(s), and their support network.

This issue and call to action align with the Alberta Municipalities initiatives and advocacy under the social needs' component of health care, and vulnerable Albertans.

**ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this specific issue, but the topic generally aligns with ABmunis advocacy on the need for quality seniors' living options. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Debora (Deb) Dueck  
Mayor  
Town of Tofield  
[mayor@tofieldalberta.ca](mailto:mayor@tofieldalberta.ca)



# B14: Attraction and Retention Strategy for Rural Health Care Professionals

Moved by: Town of Hinton  
 Seconded by: Village of Boyle

**WHEREAS** adequate medical services and the professionals required to deliver those services are critical to the safety and well-being of all Albertans;

**WHEREAS** many rural Alberta municipalities<sup>1</sup> find recruiting and retaining health care professionals very difficult;

**WHEREAS** a robust and diverse workforce of health care professionals is needed in Alberta to provide equitable access to appropriate health care services no matter where Albertans live;

**WHEREAS** a cohesive provincial strategy focusing on increasing the number of health care professionals in rural Alberta is critical to ensuring stability and equity in Alberta’s health care system; and

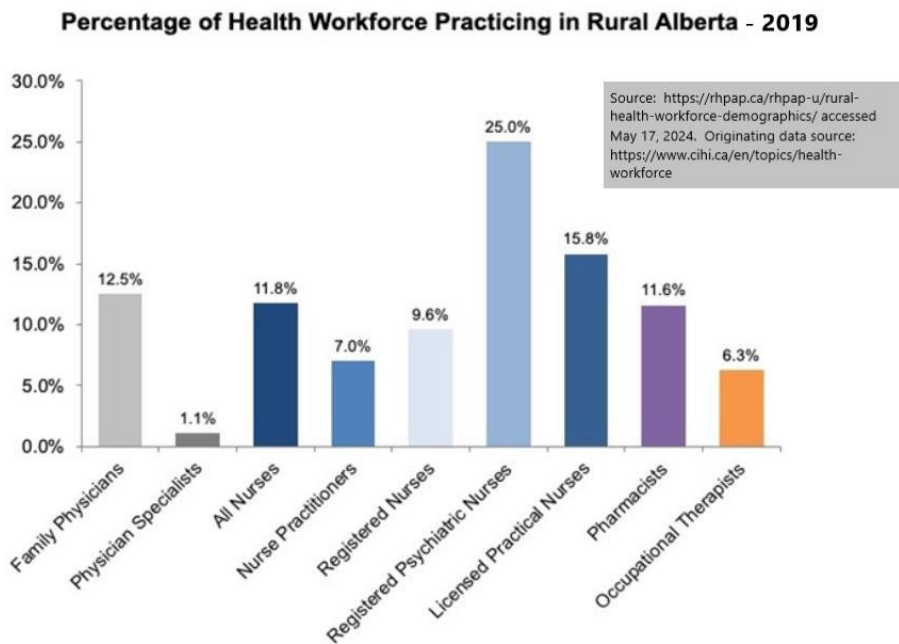
**WHEREAS** health providers across most professional groups are overrepresented in urban areas compared to the proportion of Canadians living in rural areas (which was about 20.5% in 2019), far less than 20% of most health professionals have taken up rural practice.<sup>2</sup>

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to develop a Rural Health Care Professionals Attraction and Retention Strategy that focuses on increasing the total number of health care professionals in rural Alberta.

**BACKGROUND:**

The lack of health care professionals affects all communities in Alberta but is more acute outside of the major urban centres. Per this graph, nearly all health care professions are underrepresented in rural Alberta, leading to staff burn out, dissatisfaction, and premature retirement as well as relocation to better staffed communities.<sup>3</sup>

In response to the shortage of health care professionals, community-driven attraction and retention initiatives are becoming increasingly common in rural Alberta. Leaders at the municipal, business, and community level recognize that health care services



<sup>1</sup> E.g., communities under 10,000 population. [Rural Health Services Review Final Report \(alberta.ca\)](#), Rural Health Services Review Committee, March 2015 the Government of Alberta. Accessed May 17, 2024.  
<sup>2</sup> [Health Workforce Demographics - Rural Health Professions Action Plan \(rhpap.ca\)](#). Accessed May 17, 2024.  
<sup>3</sup> [Rural Health Services Review Final Report \(alberta.ca\)](#), p. 1, Rural Health Services Review Committee, March 2015. Government of Alberta.

are crucial for community sustainability and where health services are not available, growth is unlikely and out-migration of taxpayers, investors, workers, and service providers is inevitable. To avoid a continuously dwindling economy, municipalities are forced to act; and this represents another case of downloading of provincial responsibility onto municipalities left with little choice but to undertake property tax-funded initiatives to try and avoid consequential health care staff shortages and resulting reduction in medical services in their community.

Despite all recruitment efforts, there were still 270 medical service disruption notices issued by Alberta Health Services in 2023. This is empirical evidence that even where health facilities are established, staff to operate them are lacking and the facilities cannot serve Albertans. Local efforts to attract and retain service providers may address immediate community concerns, if successful, but fall short in tackling the broader challenge of addressing the overall scarcity of frontline professionals in a complex and interconnected industry.

Current demographic trends in Alberta will place additional stress on our health care system in our lifetimes unless deliberate action is taken; the following data largely taken from the [Population Projections - Alberta and Census Divisions, 2023–2051](#) noted below, are grim:

1. Alberta leads Canada with a 4.40% year-over-year population growth rate (2022/2023)<sup>1</sup> and is expected to reach 7.1 million people by 2051.
2. By 2051, Alberta's population is expected to reach an average age of 41.6 years, up from 39.0 years today.
3. Life expectancy is anticipated to increase by 4.7 years for females and 6.2 years for males by 2051.
4. The 'baby boom cohort' (people born between 1946 and 1965) will significantly impact the aging rate. By 2031, the number of Albertans aged 65 years and older is expected to make up a larger share of the population than the number of children aged 0 to 14.
5. The over-65 age demographic represents approximately 15% of the population and is expected to increase to 20% by 2051.<sup>2</sup>

#### ALBERTA MUNICIPALITIES' COMMENTS:

The Government of Alberta released a [Health Workforce Strategy](#) in 2023, which includes Objective 2.2 to “attract and recruit health care workers to rural, remote, and underserved areas”. If this resolution is passed, ABmunis would look to work with the Government of Alberta and related stakeholders to understand the gap between the current and targeted number of healthcare professionals in rural areas, the targeted timelines, and level of investment to support attraction of healthcare professionals to rural areas. At that point, ABmunis' Board would determine an appropriate advocacy strategy with support from ABmunis' Small Communities Committee and Safe and Healthy Communities Committee.

#### RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Nicholas Nissen  
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Town of Hinton  
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Jordan Panasiuk  
Chief Administrative Officer  
Town of Hinton  
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<sup>1</sup> [Annual Demographic Estimates: Canada, Provinces and Territories \(statcan.gc.ca\)](#) Accessed May 17, 2024.

<sup>2</sup> Population Projections Alberta and Census Divisions, 2023 – 2051 [Population Projections - Alberta and Census Divisions, 2023–2051](#) Accessed May 17, 2024.

## B15: Creation of a Wildfire Prevention Committee

Moved by: Town of Hinton  
Seconded by: Town of Coronation

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**WHEREAS** Alberta Forestry and Parks is the principal agency responsible for wildfire management in the Forest Protection Area (FPA), and municipalities are responsible for fire prevention and protection within their boundaries;

**WHEREAS** municipalities are responsible for the management of wildfires as per Section 7(1) of the Forest and Prairie Protection Act, including all financial costs of suppression within their boundaries;

**WHEREAS** wildfire seasons are growing increasingly longer and more intense, placing a significant strain on provincial and municipal wildfire resources;

**WHEREAS** wildfire prevention strategies are a resource-intensive activity that requires resources, expertise, and funding to effectively prepare for and mitigate the effects of wildfires;

**WHEREAS** there are no Provincial initiatives which allow wildfire fire affected communities and industry to discuss practical and operational issues with Provincial wildfire authorities on a regular basis; and

**WHEREAS** it is in the best interest of all Albertans to ensure that municipalities are provided the resources and expertise to be proactive and resilient to the effects of wildfires.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to establish a “Wildfire Prevention Committee” consisting of industry, municipal and provincial subject matter experts, elected officials, and senior municipal administrators.

### **BACKGROUND:**

Alberta’s wildland fire seasons are worsening, posing significant challenges to municipalities within and beyond the Forest Protection Area (FPA). Wildfires are starting earlier, lasting longer, and impacting larger areas of Alberta than ever before. This increase in wildfire activity places a substantial strain on municipal fire and emergency management resources.

In response to these challenges, the Alberta Fire Chiefs Association passed resolution 2023-04 aiming to collaboratively develop a long-term strategy for managing large wildland fires. This resolution underscores the need for coordinated efforts among government ministries, Alberta Municipalities, the Rural Municipalities of Alberta, and municipalities to address the escalating threats posed by wildfires.

As wildfire seasons across Alberta grow in length and intensity, they not only endanger lives and property but also place a significant drain on municipal resources and budgets. It is imperative to take proactive measures to ensure Alberta’s municipalities are well-prepared and well-equipped to protect Albertans from the increasing threat of wildfires.

The establishment of a Wildfire Prevention Committee could serve to:

1. Inform and advise the Government of Alberta on municipal priorities.
2. Enhance communication between municipalities and Provincial agencies.
3. Encourage a proactive and collaborative approach to protecting Alberta communities from the effects of wildfires.
4. Promote advocacy and stakeholder engagement related to wildfire mitigation measures.

Through these collaborative efforts, the Provincial government and municipalities can align resources, expertise, and knowledge to enhance the resiliency and readiness of Alberta communities from the growing threat of wildfires.

**ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis is currently participating on the Rural Municipalities of Alberta's recent Wildfire Working Group, which involves municipalities, the Alberta Fire Chiefs Association, the Government of Alberta, and the Alberta Forest Products Association and guest speakers. The purpose of the Working Group is to improve wildfire response in Alberta; however, the Working Group is scheduled to complete its work by fall 2024.

The Ministry of Forestry and Parks is also currently developing a Wildfire Mitigation Strategy to align with the federal government's Wildland Fire Strategy. Opportunities to participate in Alberta Forestry and Parks' review have been shared with ABmunis' members via our newsletter. The Office of the Fire Commissioner is also reviewing its mandate. Several engagement sessions have been held virtually and in person around the province. ABmunis emailed members directly about these sessions. This review is looking at the role and mandate of the Office of the Fire Commissioner, training standards, firefighter recognition and management of wildland fires outside of the Forest Protection Area.

If approved, this resolution will be forwarded to the Government of Alberta for response and further advocacy recommended to ABmunis' Board by the Infrastructure Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

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## B16: Culture, Recreation, and Sport Facility Infrastructure Deficit Report Card

Moved by: Town of Innisfail  
 Seconded by: City of Red Deer

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**WHEREAS** culture, recreation, and sport enhance personal health and wellness, increase quality of life through physical activity and mental health, and play an important role in social connection and inclusion;

**WHEREAS** all Albertans should have the opportunity to access safe culture, recreation, and sport facilities that contribute to healthy citizens, community economic development, sport tourism, job creation and sustainability of the social fabric of communities;

**WHEREAS** Alberta's municipalities are ineligible to access the provincial government's Active Communities Initiative which allocates \$30 million over three years for community groups, non-profit organizations and societies, First Nations, and Metis Settlements to renew, expand, and/or build small to medium sized public-use community sport and recreation facilities;

**WHEREAS** the province is expecting and encouraging continued population growth and municipal governments are primarily responsible for culture, recreation, and sport facilities in Alberta, yet the provincial government is reducing its funding support for municipal owned and operated facilities;

**WHEREAS** a provincial inventory of culture, sport, and recreation facilities that recognizes the physical deterioration of existing infrastructure in municipalities does not exist; and

**WHEREAS** a culture, recreation, and sport facility infrastructure deficit report card would reinforce the need for strategic and evidence-based decisions, and adequate funding is allocated towards infrastructure investments in municipal owned and operated facilities across Alberta.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to fund Alberta Municipalities or a third-party organization to develop and maintain a database that provides an inventory of all culture, sport, and recreation facilities in Alberta and that the Government of Alberta use that inventory database to benchmark and make strategic and evidence-based decisions on investments in culture, sport, and recreation infrastructure.

### BACKGROUND:

A strong provincial economy requires healthy and complete communities, and culture, recreation, and sport are critical community infrastructure that is essential to all Albertans. The Canadian Infrastructure Report Card (2019) indicates that 30-35% of culture, recreation, and sport facilities are in fair or worse condition.<sup>1</sup> Most publicly owned recreation infrastructures were built between the mid 1950's and early 1990's and are nearing their useful life.

The Government of Alberta (GoA) recently announced the Active Communities Initiative which is an allocation of \$30 million for community groups, non-profit organizations and societies, First Nations, and Metis Settlements to renew, expand, and/or build small to medium sized public-use community sport and recreation facilities. The grant program is intended for small and mid-sized sport and recreational facility projects<sup>2</sup> and municipalities are considered ineligible.

<sup>1</sup> (2024, May 5). Retrieved from Canadian Infrastructure Report Card 2019:

<http://canadianinfrastructure.ca/downloads/canadian-infrastructure-report-card-2019.pdf>

<sup>2</sup> Government of Alberta. (2024, May 3). Retrieved from Building Active Spaces and Brighter Futures:

<https://www.alberta.ca/release.cfm?xID=902887A915EF0-BF58-A6D7-35BC294F5758FF3A>

Access by municipalities for culture, recreation, and sport funding is becoming scarce. The Community Facility Enhancement Program (CFEP) and the Community Initiatives Program (CIP) once were accessible for municipalities to assist with the renewal, expansion, or building of public-use community facilities and are no longer. Although it is appreciated that funding is available to community partner organizations, most community facilities are managed directly by municipalities.

The provincial government quickly responds to municipal inquiries of recreation infrastructure funding programs to utilize the Local Government Fiscal Framework (LGFF) Capital funding. Alberta's municipalities know that is not possible as the provincial government's spending on local infrastructure has dropped from 3.7% of total spending a decade ago to 1% today. This means that there is less investment of \$1.3 billion in community infrastructure funding<sup>1</sup> and Alberta's municipalities are facing an estimated \$30 billion deficit that will worsen without government support<sup>2</sup>.

The culture, sport, and recreation infrastructure deficit is not the only challenge. The provincial government has launched Phase 3 of its "Alberta is Calling" campaign which will be the province's largest annual increase in the province's history with an average of 550 people moving to Alberta every day<sup>3</sup>. Alberta's annual population growth projection is expected to be 2.5% (2022-2025) with 4.5 million population in 2022 to 7.1 million in 2051. The population is expected to become increasingly diverse as immigration will account for 55% of the expected population growth over this period<sup>4</sup>. Municipalities are facing increasing pressure to accommodate the province's growth and maintaining the current infrastructure while planning the addition of new subdivisions and community facilities.

#### **ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis has encouraged municipalities to incorporate asset management practices to support the effective operation, maintenance and renewal of municipally owned infrastructure. A provincial database of recreation infrastructure would support this practice. If passed, this resolution will be forwarded to the Government of Alberta for a response. Further advocacy would be recommended to ABmunis' Board by the Infrastructure Committee within the context of related priorities and positions. If the Government of Alberta is supportive of funding the initiative, ABmunis would work with the Government of Alberta to determine if ABmunis or another third-party organization are best positioned to develop and maintain the database.

#### **RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

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Town of Innisfail  
[Todd.Becker@innisfail.ca](mailto:Todd.Becker@innisfail.ca)

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<sup>1</sup> Alberta Municipalities. (2024, May 5). *Let's Talk About Infrastructure*. Retrieved from Alberta Municipalities: <https://www.abmunis.ca/system/files/2023-09/ABmunis%20Background%20Funding%20of%20Local%20Infrastructure.pdf>

<sup>2</sup> Alberta Municipalities. (2024, May 5). *Local Government Fiscal Framework*. Retrieved from Alberta Municipalities: <https://www.abmunis.ca/advocacy-resources/infrastructure/local-government-fiscal-framework-lgff>

<sup>3</sup> Gibson, C. (2024, May 9). *3rd Phase of Alberta is Calling is underway, but is province moving too fast?* Retrieved from GlobAL News: <https://globalnews.ca/news/10484561/alberta-is-calling-phase-3-movingbonus/#:~:text=Phase%203%20of%20the%20Alberta.help%20build%20housing%20and%20infrastructure.>

<sup>4</sup> Government of Alberta. (2024, May 3). Retrieved from Building Active Spaces and Brighter Futures: <https://www.alberta.ca/release.cfm?xID=902887A915EF0-BF58-A6D7-35BC294F5758FF3A>

## B17: Federal Funding for Compressed Natural Gas and Clean Diesel Buses

Moved by: City of Red Deer  
 Seconded by: Town of Innisfail

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**WHEREAS** with the announcement of the Zero Emission Transit Fund, beginning in 2022 the Government of Canada's funding program for municipal transit has been changed to only allow eligible purchases of hydrogen and electric buses;

**WHEREAS** hydrogen and electric bus manufacturers do not have the capacity to meet the demand of municipal fleet replacement with confirmed delivery times exceeding two years from date of purchase;

**WHEREAS** the impacts on the electrical grid and costs of upgrading building infrastructure to support new electrical demand are unknown;

**WHEREAS** significant technological advancements have made compressed natural gas (CNG) and clean diesel environmentally friendly solutions;

**WHEREAS** restrictions on municipal access to buses would decrease the service level of transit that municipalities offer, reducing the access for many residents to employment and community; and

**WHEREAS** restrictions on municipal access to buses would lead to an increase in personal vehicles on the road, increasing the level of emissions.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to work with the Government of Canada to return to a federal funding program that accepts purchases of compressed natural gas and clean diesel buses until 2035, which will allow municipalities to transition their fleets in an efficient and realistic manner.

### **BACKGROUND:**

Many municipalities who provide public transit have taken advantage of previous programs such as the Green Transit Incentives Program (GreenTRIP) and the Public Transit Infrastructure Fund Program (PTIF) in past years to replace diesel-based transit fleets with greener options. Significant investments were also made to construct, and service specialized fueling stations.

Transitioning to zero emission transit is a laudable goal. However, the timetable is too short for municipalities to transition without significant challenges that will be borne by their residents and taxpayers.

The current electric and hydrogen bus procurement process makes it difficult for smaller and mid-sized municipalities to fill their orders and receive buses. They are competing with major urban centres across North America. Current delivery times are beyond two years and puts fleet replacement at risk.

Additional fleets would be required to maintain service levels at current schedules, as municipalities would require two electric buses to every CNG bus. Due to the requirement of charging times throughout the day, buses would have to come off their regular service just to charge, requiring a backup bus to cover the service.

CNG and clean diesel burn significantly cleaner than previously used fuel sources. While they are not zero emission, they still significantly reduce emissions when compared to previous diesel options. Additionally, CNG and clean diesel buses cost significantly less than electric or hydrogen buses. Currently, CNG buses can be purchased for approximately \$850,000, whereas electric buses cost approximately \$1,800,000 to \$2,000,000 and hydrogen

buses cost approximately \$1,500,000 to \$1,700,000.

The environmental impact of transit is well established. Reducing the number of available buses has several major impacts on municipalities. First, it forces even more difficult choices between service levels and taxpayer supported costs. The reality is that fewer people will be able to access public transit if transitional funding of CNG and clean diesel buses is not restored. In addition, the environmental effects would be a net negative, as more people will be driving personal vehicles in municipalities who cannot afford electric buses.

The Government of Canada has committed to net-zero emissions from fossil fuels by 2035. Electric and hydrogen buses are a part of reaching that target. However, the public good provided through public transit is at risk of being diminished by moving too fast. A target of 2035 to transition public transit fleets is a more reasonable approach that can still achieve the desired outcomes without unduly burdening taxpayers.

**ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis has advocated for funding for public transit funding in the past but has not had a position on what types and energy sources should be eligible for a public transit funding. If approved, this resolution will be forwarded to the Government of Alberta for response and further advocacy recommended to ABmunis' Board by the Infrastructure Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

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## B18: Provincial Support for Watershed Management

Moved by: City of St. Albert  
 Seconded by: Town of Gibbons

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**WHEREAS** the goals and objectives of watershed management plans under the Water for Life Strategy include a safe, secure drinking water supply, healthy aquatic ecosystems, reliable quality water supplies for a sustainable economy, flood and drought preparation, and overall watershed ecological health;

**WHEREAS** the Government of Alberta promotes the management of water to achieve these goals through the Wetland Policy, the Water Act and the Environmental Protection and Enhancement Act;

**WHEREAS** achieving these goals requires an understanding of, and responses to, diverse impacts from agriculture and livestock, road salt usage, vegetation clearing, development pressures, irrigation, septic concerns, and shoreline modifications;

**WHEREAS** municipalities develop and apply watershed management recommendations into their municipal planning documents and operations to achieve these goals, partially to address provincial regulatory, planning, enforcement, monitoring, and reporting gaps, especially for municipalities not directly situated on major rivers such as the North and South Saskatchewan Rivers;

**WHEREAS** there is a lack of provincial resources for municipalities to achieve the goals of the Water for Life Strategy without municipally funded services and operations such as water quality monitoring, watershed ecological health assessments, and biodiversity assessments; and

**WHEREAS** Alberta is currently experiencing drought conditions, with the Province initiating water-sharing negotiations and establishing a new drought advisory committee, necessitating increased attention to watershed and cumulative effects management.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to direct resources to bolster the application of the Water Act and the Environmental Protection and Enhancement Act through increased enforcement, data collection and information sharing with municipalities, and biodiversity assessments for municipalities located on smaller rivers and sub-watersheds – including but not limited to engagement with municipalities on Water Act permit approvals to enable alignment with municipal statutory plans – to achieve the goals of the Water for Life Strategy.

### **BACKGROUND:**

The City of St. Albert, along with over a dozen other municipalities and First Nations, are all members of the Sturgeon River Watershed Alliance (SRWA) – a municipally-supported watershed stewardship group established for the Sturgeon River Watershed, which works in partnership with the North Saskatchewan Watershed Alliance (NSWA). The SRWA focuses on watershed planning to inform and align municipal policies and planning, ensure access to safe drinking water, promote healthy aquatic ecosystems, and enable a reliable, quality water supply for the economy – objectives that align directly with the Provincial Water for Life Strategy.

As the Sturgeon River is a precipitation-fed river, the use of the surrounding land has an increased impact on the quality and quantity of water in the watershed when compared to glacier-fed rivers like the North Saskatchewan and Bow Rivers. Whereas greater resources such as access to data on water quality, impact assessments, and enforcement of Water Act regulations is available to municipalities situated on major glacier-fed rivers, municipalities situated on smaller tributary rivers often do not have access to the same resources.

The priority issues in the Sturgeon River Watershed are:

- Poor water quality due to excess nutrient and sediment inputs;

- Low water levels in late Summer and Fall in rivers, creeks and lakes;
- Impacts from extensive agriculture and rapid urbanization; and
- Loss of wetlands, riparian areas and other environmentally sensitive areas.

Precipitation-fed rivers have increased risk of being affected by extreme weather events and climate change, due to the lack of glacial fed headwaters; they have lower resiliency to drought and are prone to flooding in high precipitation weather events. While they are often not a source of drinking water, they can be used to attenuate waste, support a healthy aquatic ecosystem, and are tributaries to larger glacier-fed rivers like the North Saskatchewan River – the health of such tributary rivers directly impacts the state of the major rivers into which they eventually discharge.

Furthermore, the permitted and unpermitted loss of wetlands has resulted in low ecological resiliency, with major impacts to ecosystems and economies related to highly fluctuating water levels. Oftentimes, Water Act approvals that affect wetlands are granted without significant municipal consultations, resulting in conflicts with municipal statutory plans that guide the management of wetlands and watersheds within their boundaries.

These issues are not being adequately addressed through provincial resources and oversight. Municipalities situated on smaller rivers must make decisions based on incomplete or missing data critical to making informed decisions – data that may otherwise be available to municipalities situated on larger, glacier-fed rivers. As a result of this gap, sources of pollution are often not quantified or monitored, and can impact surface and groundwater quality of sub-watersheds, and by extension, major glacier-fed rivers to which they are tributaries.

Assuming the work of ecological monitoring to address the gap in provincial resources, oversight and enforcement is expensive and requires specialized knowledge and expertise to complete tasks such as water quality testing and biodiversity assessments – such costs can be prohibitive for smaller municipalities. Furthermore, Water Act approvals are often granted to private landowners without determining the impacts of such decisions on the municipality, their statutory plans, or their water management issues and priorities.

Through allocating more resources to the application and enforcement of provincial water policies and legislation for tributary rivers and sub-watersheds, and through engagement with municipalities on Water Act approvals, the Government of Alberta can provide the tools required to ensure the objectives of the Water for Life Strategy can be adequately met at every source and tributary of Alberta's water supply.

#### **ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis is an active member of the Alberta Water Council, participating on several sub-committees. ABmunis is also currently looking at updating a water conservation, efficiency and productivity plan for members to reduce their per capita daily consumption of water. If this resolution is passed, it would be forwarded to the Government of Alberta for response. Further advocacy would be recommended to the ABmunis' Board by the Environment and Sustainability Committee within the context of related priorities and positions

#### **RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

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## B19: Goldfish Infestation and Emergency Approval of Powder-Form Rotenone Pesticide

Moved by: Town of Sylvan Lake  
Seconded by: Town of Bentley

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**WHEREAS** goldfish, an invasive aquatic species, are continuously infesting stormwater ponds, posing a serious risk to the ecosystem;

**WHEREAS** the only approved pesticide in Canada, liquid Rotenone, is no longer being manufactured due to a manufacturing plant closure;

**WHEREAS** affected municipalities have made great efforts to resolve the issue, including obtaining the necessary provincial authorization to remove the aquatic invasive species manually;

**WHEREAS** the exploration of alternative methods, such as electrofishing, dewatering, and dredging, have been used in the absence of liquid Rotenone; and

**WHEREAS** goldfish continue to infest stormwater ponds, despite using alternative methods, demonstrating how persistent the problem is for affected municipalities.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta for emergency approval of the dry form Rotenone to address the goldfish, an invasive aquatic species, infestation in stormwater pond systems.

### **BACKGROUND:**

An extensive goldfish infestation in Alberta's stormwater ponds requires quick intervention to lessen the environmental harm to waterways and ecosystems.

The lack of liquid Rotenone has made it difficult to manage the aquatic invasive species successfully, even with attempts to address the problem using existing strategies, including physical removal, pond dewatering, and electrofishing. Emergency licensing of dry-form rotenone is required to assist in the prompt and effective management of the goldfish population and reduce the risk of ecological harm.

To mitigate the environmental risk posed to the lake by the aquatic invasive species in the surrounding stormwater ponds, it is imperative for the province to allow the emergency approval of dry-form Rotenone; this approval would not only facilitate an effective tool to control the goldfish population found in the stormwater ponds but also prevent further ecological damaging by providing an urgently needed solution to address the infestations.

By working collaboratively with relevant stakeholders, including municipalities, the Government of Alberta can address this pressing environmental concern and safeguard the integrity of Alberta's natural resources.

### **ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this specific issue; however, this resolution aligns with past advocacy on aquatic invasive species. If this resolution is passed, it would be forwarded to the Government of Alberta for response. Further advocacy would be recommended to the ABmunis' Board by the Environment and Sustainability Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

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# 2024 RESOLUTIONS

## Category C – Other Issues of Potential Interest to Municipalities

## C1: Financial Disclosure of Asset Retirement Obligations

Moved by: Town of Coronation

Seconded by: Town of Hinton

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**WHEREAS** the addition of accounting standard PS 3280, Asset Retirement Obligations (ARO), increases the transparency of a municipality's environmental liabilities through a municipality's audited financial statements;

**WHEREAS** the new ARO accounting standard requires municipalities and regional service commissions to report the estimated cost to retire, decommission, remediate, or monitor specific tangible capital assets that present an environmental liability at the end of its useful life;

**WHEREAS** many municipalities, particularly smaller municipalities, lack the administrative capacity to efficiently and accurately assess the estimated cost to retire their relevant tangible capital assets when those assets are deemed to no longer be needed to serve the community; and

**WHEREAS** municipalities facing the need for abatement assessments lack adequate financial support to comply with these requirements.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta for financial support and tools to support municipalities to comply with PS 3280 in the most cost-efficient manner possible.

### **BACKGROUND:**

In 2018, the Public Sector Accounting Board (PSAB) approved standard PS 3280, Asset Retirement Obligations, with it coming into force for all municipal financial statements for the year ending in 2023. With the implementation of PS 3280, public sector bodies, including municipalities, need to report in their financial statements the estimated cost to retire, decommission, remediate, or monitor specific tangible capital assets once they reach their end of life. Common examples include:

- Buildings with asbestos
- Closure of landfills
- Closure of wastewater treatment facilities

The issuance of detailed guidelines by the province for this process, along with the consideration of best practices to protect municipalities from lawsuits and legal costs associated with such disclosures, would be advantageous.

Some municipalities might struggle to effectively evaluate their environmental liability, which would require hiring consultants to do the work for them. This is a cost that many smaller municipalities cannot afford.

Support from the Government of Alberta would significantly contribute to the stability and sustainability of municipalities across Alberta, enabling them to fulfill their responsibilities under the MGA while protecting them from undue financial and legal risks associated with the capital assets that carry an environmental or health risk.

### **ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Municipal Governance Committee within the context of other priorities.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

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[quintonf@coronation.ca](mailto:quintonf@coronation.ca)

Matthew Peacock  
Mayor  
Town of Coronation  
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## C2: Extending Municipal Voting Rights to Permanent Residents

Moved by: City of Calgary  
 Seconded by: Town of Penhold

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**WHEREAS** our responsibility as municipalities extends to all who people who call our communities' home;

**WHEREAS** permanent residents are community members who have demonstrated a commitment to our communities and, like citizens, contribute to civic life, have chosen to work here, raise families here, pay taxes here, and who use and support municipal services; however, permanent residents do not have the democratic right to vote in their local municipality;

**WHEREAS** the right to vote in federal elections is enshrined in the Canadian Charter of Rights and Freedoms for those with Canadian citizenship, the right to vote provincially is defined in Alberta's Election Act, and the right to vote in municipal elections is defined in Alberta's Local Authorities Election Act;

**WHEREAS** all orders of government make decisions that directly impact the daily lives of all residents, regardless of their citizenship status; and

**WHEREAS** municipal governments have a unique legislative opportunity to honour the contributions of Permanent Residents – who are long-term constituents, neighbours, and community members who pay property taxes and fees for municipal services, contribute to our local economy by working and purchasing goods and services, and create vibrancy in areas of social and cultural life – by extending them a democratic voice in local governments.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to amend the Local Authorities Election Act to expand voter eligibility to include individuals who have been granted Canadian permanent resident status.

### **BACKGROUND:**

#### Definition of a Permanent Resident:

A permanent resident is a person who has legally immigrated to Canada and has been granted the status of a permanent resident but is not a Canadian citizen. Permanent residents can live, work, or study anywhere in Canada, and access most social and health benefits. Permanent residents must also pay all taxes in Canada and respect all Canadian laws. Permanent residents may be in the process of applying for Canadian citizenship, which takes a minimum of 4-5 years after immigrating to Canada.

#### National Context:

The term franchise, or enfranchisement, denotes the right to vote in elections for members of Parliament, provincial legislatures and municipal councils. As municipalities exist as a result of Provincial legislation, the opportunity exists to afford municipal voting rights to Citizens and Permanent Residents alike through an act of the Alberta Provincial Government amending the Local Authorities Election Act.

Canada has a history of expanding voting rights as our values evolve. Consider that dating back to the colonial period, restrictions once effectively limited the right to vote to male property holders. Since then, voting qualifications and voter eligibility have expanded, removing the restrictions on women, First Nations, Inuit, and Asian Canadians' right to vote, and eventually affirming the right of every Citizen to vote.

The expansion of voter eligibility reflects Canada's evolving social values and a more reflective understanding of what it means to contribute to Canadian society. Currently, New Brunswick is drafting legislation to be the first province in Canada to give permanent residents the right to vote in local elections after bipartisan legislation recognized permanent residents as significant members of the community deserving of enfranchisement in local



elections.<sup>1</sup> In addition, Toronto City Council<sup>2</sup> and Vancouver City Council<sup>3</sup> have passed motions calling on their respective provincial governments to enable permanent residents the right to vote locally.

#### International Context:

On an international level, permanent residents, or their equivalent, have the right to vote in local elections in over 45 nations around the world under various circumstances including, but not limited to:

- U.S.A. (in various states)
- United Kingdom (including Wales and Scotland)
- Ireland
- Germany
- Belgium
- Greece
- New Zealand
- Switzerland
- Denmark
- Finland
- Belize
- Austria
- Netherlands
- Israel
- Australia
- And more...

#### Alignment with Alberta Municipalities' Strategic Initiatives

The expansion of democratic participation to permanent residents aligns with several strategic initiatives such as:

- Fostering a Culture of Respect
- Welcoming and Inclusive Communities
- Local Authorities Election Act

Granting permanent residents the right to vote provides several benefits across the above strategic initiatives of Alberta Municipalities. The right to vote democratically further enshrines the mutual respect we have for immigrants in our communities. Civic participation fosters a sense of ownership and responsibility amongst community, strengthens social cohesion, and ensures that governments are responsive to the needs and aspirations of the people they represent.<sup>4</sup> By ensuring our community members are represented in local elections, we can create stronger communities.

The provincial government has made changes to the Local Authorities Election Act (LAEA) with, and without, the advocacy of Alberta Municipalities. This would be an opportunity to make an amendment to the LAEA that will greatly strengthen our communities and ensure our democracy is reflective of the communities we serve.

#### Other Considerations:

In Alberta, our elected leaders at the provincial level must win the nomination of their party's constituency association for the riding wherein they seek the nomination. To win the nomination in a riding, a candidate must receive a majority vote of eligible party members in that riding. The eligibility for party membership varies, but for example, the United Conservative Party will allow membership to<sup>5</sup>:

1. Residents of Alberta
2. People aged 14 and above
3. Citizens and Permanent Residents of Canada
4. Have paid the fee

When considering the democratic process is heavily influenced by the candidates who run for leadership, it is relevant information that permanent residents are able to vote for the leader of a party and vote for candidates to secure their nominations. By proxy, permanent residents can contribute to the selection of the Premier of Alberta and their local MLAs but are unable to vote for their local elected officials.

<sup>1</sup> [Extending vote to N.B. permanent residents won't happen by fall: province - New Brunswick | Globalnews.ca](#)

<sup>2</sup> [Council votes in favour of electoral reform measures | CBC News](#)

<sup>3</sup> [The City of Vancouver just moved to let permanent residents vote in civic elections - BC | Globalnews.ca](#)

<sup>4</sup> [Why Civic Engagement Matters in Democracy? - Modern Diplomacy](#)

<sup>5</sup> [Membership – The United Conservative Party](#)

Permanent Residents are now eligible to become Police Officers.<sup>1</sup>

- Recently, the Alberta Advantage Immigration Program announced new eligibility to allow Permanent Residents eligibility for recruitment into Police Services, including sworn officers and civilian positions.
- This change allows Police Services to recruit international officers into the service.

Permanent Residents are now eligible to join the Canadian Forces.<sup>2</sup>

- Since 2022, in response to the growing need for stability in the Canadian Armed Forces, the ban on permanent residents enrolling in the Canadian Armed Forces was lifted.
- Permanent residents are now eligible to join the Canadian Armed Forces to alleviate what was viewed as a critical shortfall in personnel.

**ALBERTA MUNICIPALITIES' COMMENTS:**

This issue relates to ABmunis work to support municipalities to create [welcoming and inclusive communities](#), and ABmunis' principles that local elections should be inclusive and locally focused; however, ABmunis does not currently have a position on whether permanent residents should be eligible to vote in municipal elections. If this resolution is passed, it would be forwarded to the Government of Alberta for response. Further advocacy would be recommended to ABmunis' Board by the Municipal Governance Committee within the context of related priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Courtney Walcott  
Councillor  
City of Calgary  
[Courtney.Walcott@calgary.ca](mailto:Courtney.Walcott@calgary.ca)

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<sup>1</sup> [Attracting skilled workers to protect communities | alberta.ca](#)

<sup>2</sup> [Minister of National Defence announces that permanent residents are welcome to apply now to join the Canadian Armed Forces - Canada.ca](#)

## C3: Fires on Frozen Lakes

Moved by:           Town of Sylvan Lake  
 Seconded by:       Summer Village of Jarvis Bay

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**WHEREAS** fires directly lit on the surface of frozen lakes results in significant environmental damage due to the debris left behind, including materials such as garbage, tires, and pallets containing nails;

**WHEREAS** the debris from fires directly lit on the surface of frozen lakes poses a threat to the ecosystem of Alberta lakes and surrounding areas, particularly upon melting, when it enters the lake and contributes to environmental pollution;

**WHEREAS** the current regulatory framework lacks specific provisions to regulate fires directly lit on frozen lakes, necessitating the development of a new regulation to address this emerging environmental challenge;

**WHEREAS** there is an urgent need for a regulation to address this issue and prevent further harm to the environment; and

**WHEREAS** collaborative efforts between municipalities, the provincial government, and other stakeholders have proven effective in addressing environmental concerns in the past.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to develop, implement, and enforce, a regulation that mandates fires be contained within raised containers to mitigate the risk of debris contamination and to prevent environmental damage caused by fires directly lit on the surface of frozen lakes.

### **BACKGROUND:**

The practice of burning fires directly on the surface of frozen lakes, as observed in Sylvan Lake and surrounding areas, has raised concerns due to the environmental damage caused by the debris left behind. The debris often contains harmful materials such as nails, garbage, and tires, posing a significant risk to the ecosystem upon melting. While efforts have been made to address this issue through existing channels, such as 310-PARKS, the current system has proven ineffective in resolving the problem.

To mitigate the environmental impact of fires on frozen lakes, it is imperative to develop a regulation mandating fires be contained and removed when the user concludes their time on the lake. This regulation would not only prevent debris contamination, but also facilitate effective enforcement measures to ensure compliance.

By working collaboratively with relevant stakeholders, including municipalities, the Government of Alberta can address this pressing environmental concern and safeguard the integrity of Alberta's natural resources.

### **ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Environment and Sustainability Committee within the context of other priorities and positions.

### **RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Megan Hanson  
 Mayor  
 Town of Sylvan Lake  
[mhanson@sylvanlake.ca](mailto:mhanson@sylvanlake.ca)

Sean Durkin  
 Chief Administrative Officer  
 Town of Sylvan Lake  
[sdurkin@sylvanlake.ca](mailto:sdurkin@sylvanlake.ca)

## C4: Increase Capital Funding for Accessible Playgrounds for All New, Replacement or Renovated Alberta Public Schools with K-6 Programming

Moved by: City of Spruce Grove

Seconded by: Village of Amisk

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**WHEREAS** the Government of Alberta announced in June 2020 that any new school with K-6 programming will have funding for a playground included in their capital budgets;

**WHEREAS** the Government of Alberta provides grant funding of up to \$250,000 per school to support the construction of a playground for new or replacement schools; school communities that wish to exceed \$250,000 can use fundraising to supplement the project;

**WHEREAS** significant fundraising is often required above the Government of Alberta grant funding with schools<sup>1</sup> reaching out to municipalities for additional funding due to insufficient provincial funding for accessible playgrounds;

**WHEREAS** accessible playgrounds are built to accommodate children of all abilities enabling youth with or without disabilities, their parents, and caregivers to fully participate in all aspects of the playground;

**WHEREAS** accessible playgrounds require additional funding, above what non-accessible playgrounds cost;

**WHEREAS** many municipal governments are working towards increasing accessibility in their communities through various measures such as accessibility policies and accessible playground standards for developers;

**WHEREAS** there is no mechanism that mandates accessible school playgrounds; and

**WHEREAS** school play time and playgrounds are vital to childhood development, which includes the development of gross motor skills, social interactions, and creativity.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta to increase capital funding for all new, replacement, or renovated public schools with K-6 programming to enable the construction of accessible playgrounds to ensure that students with disabilities have equal development opportunities.

### **BACKGROUND:**

In 2021/2022, there were 745,770 K-12 students in Alberta with approximately 14% having a coded status that can be related to an identified disability.

Municipalities across the province recognize the importance of creating welcoming, inclusive, and accessible communities. Several municipalities in Alberta have accessibility policies in place or under development; however, school playgrounds are provincially mandated, and therefore excluded from any municipal accessibility policies.

This resolution aligns with Alberta Municipalities' Welcoming and Inclusive Communities (WIC) Initiative, which aims to help municipalities adapt to and celebrate the increasing diversity of Alberta's population. The WIC Initiative works to create communities where all residents and visitors enjoy a sense of belonging and where diversity adds to the social and economic vibrancy of the community, improving the quality of life for all residents, including people with disabilities.

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<sup>1</sup> In the context of this resolution 'schools' refer to school jurisdictions eligible for Government of Alberta capital funding which include a public, separate or Francophone grouping of schools governed by an elected school board.

Currently, school boards are eligible for Government of Alberta grant funding for playgrounds either through Alberta Education or Alberta Arts, Culture and Status of Women; however, school authorities and their fundraising societies are not eligible to receive funding from both sources:

- Alberta Education provides up to \$250,000 for playgrounds, through capital grant funding for new and replacement schools. Schools can use their fundraising societies to supplement playground construction builds that exceed \$250,000.
- Alberta Arts, Culture and Status of Women provides grant funding through the Community Facility Enhancement Program (CFEP) of up to \$125,000 to support the construction of a school playground. Matching funds are required, and funding can be used for new, replacement or renovated schools.

Alberta public sector entities have a history of advocating for additional capital school funding:

- In 2014, the Town of Penhold put forward the Provincial Support for School Development resolution requesting “that the Government of Alberta, when developing new schools, fulfill the role of a contractor and share the costs associated with the development of the lands for the placement of a school structure”.
- In 2017, Edmonton Public School Board successfully advocated to the Government of Alberta for funding playgrounds to be committed to in the 2020 Budget proportional to the new schools announced. In June 2020, the Government of Alberta announced that any new school with K-6 programming would have funding for a playground included in their capital budgets.

Alberta interest groups have a history of advocating for consistent accessibility standards:

- The Alberta Advocate for Persons with Disabilities is working towards a proactive approach towards reducing barriers and improving opportunities for those with disabilities.
- The Alberta Ability Network (AAN) is a collaboration of 170 organizations and community advocates located in Alberta, working together to address systemic barriers facing persons with disabilities, and has advocated to the province for mechanisms for enforcement of accessibility standards in the province.

#### **ALBERTA MUNICIPALITIES’ COMMENTS:**

This issue relates to ABmunis’ Welcoming and Inclusive Communities initiative to support all residents to have equitable access to services and facilities, but ABmunis does not currently have a position on whether the province should create a funding system that enables the construction of accessible playgrounds at all K-6 schools. If the resolution is passed, it will be forwarded to the Government of Alberta for response and further advocacy recommended to ABmunis’ Board by the Infrastructure Committee within the context of other priorities and positions.

#### **RESOLUTION CONTACT:**

Prior to the vote at ABmunis’ Convention, any questions about this resolution may be directed to:

Karey Steil  
Intergovernmental Affairs Coordinator  
City of Spruce Grove  
[ksteil@sprucegrove.org](mailto:ksteil@sprucegrove.org)

## C5: Doubling Speed Fines in Playground Zones and School Zones

Moved by: City of Calgary  
 Seconded by: Village of Duchess

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**WHEREAS** ensuring the safety of children, particularly in playground zones near schools, is paramount due to their heightened vulnerability to traffic-related risks;

**WHEREAS** various public entities, including school boards and parent councils have voiced concerns regarding speeding and pedestrian safety, underscoring the urgency for additional protective measures;

**WHEREAS** other jurisdictions, such as Nova Scotia, British Columbia, Quebec, and Ontario, have successfully implemented measures to double speeding fines in school zones;

**WHEREAS** Alberta has already doubled fines for other vulnerable road users such as when workers are present in construction zones or when passing first responders; and

**WHEREAS** the provincial government holds responsibility for the Traffic Safety Act and associated regulations/specified penalties, including the establishment of school and playground zones with reduced speed limits to safeguard children's well-being.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to make changes to the Alberta Traffic Safety Act to improve safety within designated school zones and playground zones through measures such as double fines for speeding offenses or adjusting demerits to encourage improved compliance.

### **BACKGROUND:**

This issue affects all Alberta municipalities with school zones and/or playground zones. According to a study cited by the Global Road Safety Partnership<sup>1</sup> increasing speeding fines by 50-100 per cent can result in a 15 per cent decrease in violations.

Given the alignment with existing provincial legislation intended to protect vulnerable road users, and the potential to help reduce safety incidents in school zones and playground zones, this resolution should be given a high priority.

While prioritizing the safety of road users in school zones and playground zones does not specifically align with strategic initiatives listed in Alberta Municipalities' 2024 Business Plan, it does align with the general strategy of prioritizing and building common solutions that strengthen municipalities.

Advocacy to increase fines for speeding in school and playground zones was addressed by Alberta Municipalities through a 2011 resolution sponsored by the City of Grande Prairie. Alberta Transportation responded that they were not pursuing an increase in fine amounts at that time. There does not appear to be any other associations or groups acting on this issue currently.

### **ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this specific issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of other priorities and positions.

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<sup>1</sup> Sakashita, C. Fleiter, J.J, Cliff, D., Flieger, M., Harman, B. & Lilley, M (2021). A Guide to the Use of Penalties to Improve Road Safety. Global Road Safety Partnership, Geneva, Switzerland.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Briana Stallcup  
Constituent Assistant, City of Calgary  
[caward3@calgary.ca](mailto:caward3@calgary.ca)

## C6: Coverage of Mandatory Drivers' Medical Exam Fees for Albertans Aged 75 and Older

Moved by: City of Cold Lake  
Seconded by: Town of Bonnyville

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**WHEREAS** mandatory driver medical exams for Albertans aged 75 years and older were covered by the Alberta Health Care Insurance Plan until 2020;

**WHEREAS** many Albertans aged 75 years and older live on a fixed income and are disproportionately impacted by new and increasing personal expenses;

**WHEREAS** the ability to maintain a driver's license impacts an individual's independence, his or her ability to efficiently attend medical appointments, and care for themselves as well as their families;

**WHEREAS** seniors who are not able to drive increasingly rely on municipal services, including accessible transportation, door-to-door bus services, and medical travel subsidies; and

**WHEREAS** it is in Alberta's best interest to encourage and support independent, active, and healthy seniors who are able to age in their communities with dignity and a high quality of life.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Government of Alberta to reinstate Alberta Health Care Insurance Plan coverage for mandatory driver medical exams for Albertans aged 75 years and older.

### **BACKGROUND:**

In 2020, the Government of Alberta removed mandatory driver medical exams from the Alberta Health Care Insurance Plan (AHCIP) as a cost-saving measure. Amongst the reasons cited for the change was that Alberta was the only province to cover such costs.

Alberta's 2024-25 budget contains measures intended to assist seniors with rising costs, including a 25% reduction in personal registry services and a 25% coverage of the cost of mandatory medical exams. These programs are acknowledged and commended by the movers of this resolution as a meaningful step that will reduce the cost of living and help to maintain the independence of Alberta's seniors.

Given the recent and unprecedented rise in the cost of living, and the disproportionate affect that cost of living increases have on people as they age and are more likely to rely on a fixed income, however, it is requested that the Government of Alberta consider resuming its position as a leader in providing access to mandatory drivers' medical exams for its residents aged 75 years and older.

Mandatory drivers' medical exams are required at the age of 75, 80, and every two years thereafter. The requirements for such mandatory drivers' exams are, of course, reasonable given that changes in people's health can impact their ability to drive safely and are more likely to occur as people age.

The costs, however, are not consistent across the province and can range up to \$150, a 75% increase over the rate that was covered under the AHCIP, which was \$85.58. The movers of this resolution feel that it is in our province's best interest to ensure that each Albertan can live as independently as possible where they are able and willing to do so. Significant fees for mandatory drivers' medical exams can represent a barrier to maintaining a driver's license for healthy Albertan's aged 75 and older who would otherwise be medically cleared to drive.

The Government of Alberta has noted that the population of seniors in Alberta continues to rise faster than any other age group. According to the Government of Alberta's website, in September 2022, there were 725,000 Albertans



over the age of 65 years. That number is expected to double by 2042. Ensuring that Albertans aged 75 and up can afford to maintain their driver's license will also ensure that a greater number of Albertans are able to remain active participants in the communities in which they plan to age. Maintaining independence will mitigate social isolation and exclusion, which the Government of Alberta notes "... can be a significant issue for many seniors and can lead to negative health effects including depression and a reduced sense of well-being." (<https://www.alberta.ca/seniors-resources>)

The benefits of independence and independent mobility that come with maintaining a driver's license are magnified in the context of rural and remote communities. Many seniors living in a rural or remote context must travel to Alberta's larger centres for health care appointments. If these trips cannot be made independently, the burden often falls on public services or more expensive private transportation options.

**ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this issue. On June 18, 2024, the Government of Alberta announced that seniors over 65 years of age now receive a 25 per cent discount on driver's medical exams<sup>1</sup>; however, this does not meet the intent of the resolution that seniors should receive full coverage under the Alberta Health Care Insurance Plan.

If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Economic Strategy Committee within the context of other priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Andrew Serba  
Manager of Economic Development, Strategy and Communications  
City of Cold Lake  
[aserba@coldlake.com](mailto:aserba@coldlake.com)

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<sup>1</sup> Government of Alberta June 18, 2024 News Release: "Another registry discount for seniors."  
<https://www.alberta.ca/release.cfm?xID=90536BB2B13FF-ADDE-CF3F-70AF076F9D229090>

## C7: Alberta Learner's Licence Program Review

Moved by: City of Brooks  
 Seconded by: Town of Sexsmith

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**WHEREAS** the ability to drive impacts the livelihood of individuals who do not have access to public transportation to go to and from work and other daily needs, especially in rural Alberta;

**WHEREAS** the Province of Alberta possesses the most restrictive Learner's Licence Program in Canada;

**WHEREAS** within the Government of Alberta's Learner's Licence Program, a Class 7 Learner's Licence is the first step to legally driving a vehicle per Alberta's Graduated Driver Licensing (GDL) program;

**WHEREAS** for the first year, a driver with a Class 7 Learner's License may only operate a vehicle if there is a passenger present who is over 18 years old and has a full Class 5 driver's license or higher;

**WHEREAS** after one year with a Class 7 Learner's License, a driver can complete a series of tests and upgrade to a Class 5 GDL, which no longer requires a licensed passenger, but still carries various restrictions; and

**WHEREAS** in Alberta, it takes up to three years to get a full, non-GDL Class 5 Driver's Licence.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for the Provincial Government to review its Learner's Licence Program for legislative changes which includes shortening the Class 7 Learner's Licence period from twelve months to eight months for those 16 years of age and older who take an approved and accredited driver's training course.

### **BACKGROUND:**

In Alberta, there is no ability to shorten the Class 7 Learner's Licence period by taking driver's training. For those 16 and over, the process requires a minimum of twelve months before a road test can be completed to obtain a Class 5 GDL, which enables the license holder to drive without a licensed passenger present.

If a person is 16 years or older when they apply for a driver's license, Alberta's GDL system requires:

1. At least one year with a Class 7 license, which requires the driver to travel with a passenger in the front seat who has a full Class 5 license.
2. After one year, the driver may complete a road test and receive a Class 5 GDL, which allows them to drive without a licensed passenger, but other restrictions still apply.
3. A driver with a Class 5 GDL may only upgrade to a full Class 5 license after they have driven with a Class 5 GDL for at least two years and have had no license suspensions or demerits in the last year. However, a driver can reduce the time they hold a Class 5 GDL by six months if they complete an accredited Class 5 driver training school.<sup>1</sup>

If a person is under 16 years old when they apply for a Class 7 learner's license, they will not be eligible to upgrade to a Class 5 GDL until they turn 16 years old.

In most provinces, individuals with a Class 7 Learner's Licence have the opportunity to shorten the required time period to obtain a full Class 5 Driver's Licence by way of an approved and accredited driver's training course that teaches the fundamentals of driving, both in theory and practicality. Should a new driver be successful in completing the approved and accredited driver's training course, the driver is able to cut down their probation time anywhere from 12 months to eight months (and even six months in some provinces).

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<sup>1</sup> Steps to getting an Alberta driver's licence <https://www.alberta.ca/get-drivers-licence-steps>

If the Province of Alberta reduced the Class 7 Learner's Licence period with the approved and accredited driver's training course, it would certainly mean safer roads, as it is witnessed too often that Class 7 drivers are driving with individuals who they themselves barely know how to drive or just sit there as a passenger rather than someone who is to be providing supervision. In addition, a lot of Class 7 drivers continue to hold their Class 7 Learner's Licence for a number of consecutive years which is attributed to failing road tests, as the driver likely had no real training and or good supervision.

Giving Albertans the option to take a driver's training course that not only goes over the theory of driving, but the fundamentals of actually driving is crucial to the individual's development as a driver and fellow road user.

Furthermore, it is a great incentive for people to obtain their Class 5 GDL within a shorter period of time, which is so important in aiding in municipal economies, as new opportunities will arise for business across the province. This will also provide an opportunity for those who want to do better and learn how to be better drivers because of it. Drivers may even qualify for cheaper insurance rates with having a driver's training course on file as well.

**ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Economic Strategy Committee within the context of other priorities and positions.

**RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Mohammed Idriss  
Councillor  
City of Brooks  
[MIdriss@brooks.ca](mailto:MIdriss@brooks.ca)

## C8: Review of Provincial Animal Protection Act

Moved by: City of Airdrie  
Seconded by: Town of Didsbury

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**WHEREAS** Alberta's Animal Protection Act (APA) is a crucial legislative framework designed to safeguard the welfare of animals within the province;

**WHEREAS** it is imperative to periodically reassess and update existing legislation to ensure it remains effective and aligned with current standards and Alberta's APA has not been substantially changed since 2006;

**WHEREAS** the current version of the legislation does not differentiate between commercial and companion animals;

**WHEREAS** societal attitudes and norms have changed, new challenges and risks have emerged and best practices for animal protection may be enacted;

**WHEREAS** municipalities play a pivotal role in enforcing animal welfare laws within our jurisdictions; and

**WHEREAS** Alberta's outdated APA lacks clear guidance for when peace officers are empowered to act and what enforcement mechanisms are available such as cases where companion animals are in the care of an animal shelter, rescue, or humane society.

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate to the Government of Alberta for a comprehensive review and update of Alberta's Animal Protection Act.

### **BACKGROUND:**

The landscape of animal welfare is dynamic, with new challenges and risks constantly emerging. Public attitudes towards animals and their treatment have undergone significant transformation in recent decades, with an increasing emphasis on compassion, empathy, and ethical stewardship.

Under the current Animal Protection Act (APA) there is no differentiation between commercial and companion animals. This distinction is necessary to provide appropriate guidelines for care and welfare enforcement. Commercial animals can include horses, cattle, sheep, swine and live poultry but usually, they are animals raised for meat production or other products from the animals. A companion animal could be anything that is not a commercial animal, but most commonly include dogs and cats.<sup>1</sup> While a review of the APA may include changes that impact commercial animals, this resolution allows for better protection of companion animals.

In 2006, a major revision to the APA was enacted, only the second update since its inception in 1967. A comprehensive review of the APA is now needed to identify and rectify deficiencies in the legislation, ensuring that it provides clear guidance and consistent enforcement mechanisms across municipalities in dealing with companion animals.

Modernizing legislation and regulation around kennels and rescues is critical to ensuring the welfare and safety of animals in these facilities. With the growing prevalence of companion animals and the increasing demand for adoption and boarding services, outdated regulations fail to address emerging challenges and protect vulnerable animals. Clear and comprehensive regulations can establish standards for housing, care, and hygiene, ensuring that companion animals are provided with adequate nutrition, medical attention, and living conditions. Additionally, updated regulations can mandate regular inspections, licensing requirements, and transparency measures, enabling authorities to monitor compliance and intervene promptly in cases of neglect or abuse.

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<sup>1</sup> Province of Manitoba, Animal Care Act. [https://web2.gov.mb.ca/laws/statutes/ccsm/\\_pdf.php?cap=a84](https://web2.gov.mb.ca/laws/statutes/ccsm/_pdf.php?cap=a84)

In addition, over the past decade Alberta has witnessed a significant shift in online animal sales. The increase of online marketplaces, social media platforms and unregulated transactions has transformed the way companion animals are bought, sold, and traded, presenting both opportunities and risks for animal welfare and regulation. While reputable breeders and licensed sellers may utilize online channels to connect with potential buyers, there has also been a surge in informal or backyard breeding operations advertising animals for sale online. These sellers may operate without proper licensing, veterinary oversight, or adherence to animal welfare standards, raising concerns about the welfare and health of the animals involved.

Additionally, the anonymity and convenience of online platforms have created challenges for enforcement agencies tasked with monitoring and regulating animal sales. Unlike traditional brick-and-mortar pet stores or breeding facilities, online sellers can easily avoid scrutiny and oversight, making it difficult to ensure compliance with existing regulations. This lack of transparency and accountability poses risks not only to animal welfare but also to consumer protection, as buyers may unknowingly purchase animals from disreputable sources.

Municipalities play a pivotal role in enforcing animal welfare laws within our jurisdiction. By revisiting the APA, the province can streamline enforcement procedures, provide additional resources, and enhance collaboration between municipalities and provincial authorities, improving compliance with animal welfare standards.

A local business in Airdrie, which was operating as a dog rescue organization, was recently charged under the APA. With complaints dating back to 2016, Airdrie Municipal Enforcement in partnership with the Alberta SPCA seized a large number of dogs in varying states of distress due to the care conditions at the facility. Under the authority of the APA, peace officers are empowered to act when animals are in distress; however, challenges exist as the Act does not provide direction on animal care standards for shelters, rescues, or Humane Societies. Additionally, there are no requirements for registration or oversight of organizations who provide sheltering and care for animals.

In recent years, several Canadian provinces, including British Columbia and Ontario, have taken significant steps to strengthen their animal protection legislation, reflecting a growing recognition of the importance of safeguarding animal welfare. Manitoba's legislation<sup>1</sup> stands out as an example with clear definitions, separation between commercial and companion animals and kennel regulations. The Alberta SPCA and other provincial animal welfare associations agree that the APA is lacking the necessary tools to truly protect animal welfare and could be engaged as stakeholders in the review process.

A comprehensive review of Alberta's APA is essential to ensure that it remains robust, relevant, and responsive to the evolving needs of companion animals and society. From incorporating scientific advancements to addressing enforcement challenges and fostering stakeholder engagement, such a review holds the potential to enhance animal welfare outcomes across the province.

#### **ALBERTA MUNICIPALITIES' COMMENTS:**

ABmunis does not currently have a position on this issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

#### **RESOLUTION CONTACT:**

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Leona Esau  
Intergovernmental Liaison  
City of Airdrie  
[Leona.esau@airdrie.ca](mailto:Leona.esau@airdrie.ca)

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<sup>1</sup> Province of Manitoba, Animal Care Act. [https://web2.gov.mb.ca/laws/statutes/ccsm/\\_pdf.php?cap=a84](https://web2.gov.mb.ca/laws/statutes/ccsm/_pdf.php?cap=a84)



# Alberta Municipalities Strength In Members

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[abmunis.ca](http://abmunis.ca)



Town of Calmar  
PO Box 750  
4901 – 50 Avenue  
Calmar, AB T0C 0V0

September 12, 2024

Calmar Figure Skating Club  
PO Box 722  
Calmar, AB T0C 0V0

Dear Esteemed Council Members,

Last year, Calmar Figure Skating approached Council with a request for a reduced hourly ice fee due to the challenges we had faced over the previous years. We were very happy to have Council agree to support our request and Calmar Figure Skating was then able to reduce fees as well as the burden of fundraising on our families last season. As we have previously mentioned in correspondence to Council, Calmar Figure Skating has a long and proud history in the Town of Calmar. We were first created in 1970 to provide the children of Calmar the prospect to learn to skate and to appreciate the art of the sport of figure skating. Through the years, numerous passionate volunteers have provided these opportunities to countless Calmar children and youth, providing physical activity, community engagement and a love of sport. Following the disruption of the global Covid pandemic, CFSC decided to pause our operations due to the restrictions and interruptions to programs during this time. Last year, we ran Canskate programming for the first time since the 2019/2020 season. It was a huge success with over 20 local children participating in one or both sessions of lessons. CFSC again has had a difficult time securing an appropriate ice slot for our children. While we completely understand the difficulties the Town has faced in determining an ice schedule for multiple demanding user groups, the fact remains that while we had inquired as to the possibility of a slightly later time slot on Wednesdays in order to accommodate working parents, the time slot presented to us is between 3:30 and 4:45. The reason this time was easily available is because it is undesirable to the other user groups. In recognition of the fact that this is a very challenging time frame for our working families to get their children to the arena, we are hopeful that Council will again consider a reduction in the hourly ice fee for the 2024/2025 skating season. A reduction in ice fees will allow us to directly pass along the cost savings to our participants and enable us to make our programming for the community as affordable as possible. In addition, affordable fees will make CFSC an attractive recreational activity for our local families, helping to ensure adequate participation to keep the Club viable in the future. We recognize the desire of Council to provide and support

recreational opportunities for our residents and would appreciate any support you can give our Club and the children of Calmar. Please do not hesitate to reach out with questions or feedback. We eagerly await your response.

Sincerely,

Calmar Figure Skating Club





**Town of Calmar**

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	September 16, 2024
Originated By:	CAO Losier
Title:	DP Application 5223 50 Ave
Approved By:	CAO Losier
Agenda Item Number:	8 D

**BACKGROUND/PROPOSAL:**

The land described as Lot 10, Block 1, Plan 1221895, identified by the municipal address 5223-50 Ave Calmar was redistricted from Direct Control (DC) District 01 to Direct Control (DC) District 01 to increase the density from 35 to 40 dwelling units. The bylaw enabling the redistricting was passed at the Regular Council meeting on September 3, 2024.

As the district is a Direct Control, Council is the Development Authority for the development permit (DP) application. Attached are the drawings associated with the project.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

A complete application was submitted and reviewed by Administration. The application is very similar to the design that was presented in the original redistricting and DP application. The intended use is aligning with the DC permitted use, and the regulations for parking, height, lot coverage are met.

In the original process, the applicant provided a signed development agreement that confirms that the sidewalk will be built. In its decision on the application, Council could require the sidewalk to be built now or later. Considering that the applicant will mobilize for the construction, it would make sense to build the sidewalk as part of the overall construction.

Since the density is increasing, Council should also consider the need for a development agreement related to on street parking. Until the area is fully developed and the building fully occupied, it is challenging to confirm with certainty if parking would be required, and if so, how many parking stalls would be required. Any improvements, including signage, painting, and any curb work should be to the cost of the applicant.

Also, considering the comments made by Alberta Transportation, it is anticipated that the applicant will have to obtain a roadside development permit.

### Options for Council Consideration

**Option 1** – Council may approve the application without conditions and direct the Mayor or the CAO to sign the permit on Council’s behalf.

**Option 2** – Council may approve the application with conditions and direct the Mayor or the CAO to sign the permit on Council’s behalf.

Administration is not proposing an option to refuse the application as the use is permitted. A refusal would simply delay or terminate this project for which the property was redistricted.

In terms of conditions associated with option 2, Administration would suggest the following:

1. The site is developed as per the plans submitted.
2. In no way does this decision reflect the requirements of the Alberta Building Code. It is Developers responsibility to ensure that the building for which this application applies, meets Code, and that all building permits (BP) and discipline permits required are obtained.
3. That the applicant must enter into a development agreement with the Town for off-site infrastructure including sidewalk, on-street parking, and any other infrastructure requirements and/or upgrades identified by Alberta Transportation prior to initiating the development.
4. Applicant shall obtain a Roadside Development Permit with Alberta Transportation, if required.
5. The applicant shall be financially responsible during construction for any damage by the permit holder, his servants, suppliers, agents, or contractors to any public property. The permit holder shall repair, reinstate, or pay for the repair or reinstatement to original condition of any street furniture, curbing, sidewalks, walkways, boulevards landscaping or trees, utility appurtenances and any other public facility or utility.
6. The applicant shall prevent excess soil or debris from being spilled on public streets, lanes and sidewalks and shall not place soil or any other materials on adjacent properties without permission in writing from adjacent property owner(s).
7. That the applicant shall meet all other regulations, requirements, and permits as needed.
8. Failure to comply with the conditions of this permit may result in the permit being cancelled, suspended or modified.

### Other requests from the applicant in the original application

When the applicant made the original applications, a few requests were made. In its deliberation, Council:

- Agreed to draft a letter of support to be signed by the Mayor (R-23-02-0066). This was done, but should it be required again, the Town could provide an updated version.
- Passed a motion to direct Administration to research property tax deferral (R-23-02-0067). Should a development permit be issued, then Administration would recommend negotiating this item as part of the development agreement.
- Agreed to waive the portion of the building cost that correspond to the town’s portion of the fee (R-23-02-0068). This resolution is still valid for when the applicant initiates the

building permit application process. With a project of \$8M, the town's portion of the fees would be \$19,200.

**COSTS/SOURCE OF FUNDING (if applicable)**

For this project, the Town will lose the revenue associated with the BP as per the resolution made in the first application. Any potential additional cost will be associated with the negotiated development agreement and the potential tax agreement.

**RECOMMENDED ACTION:**

That Council direct the Mayor/CAO to approve the development permit with the conditions identified in the report.

That Council directs the Mayor/CAO to provide a letter of support should an updated version be required.

TA: 1082

# DEVELOPMENT PERMIT APPLICATION

Please note: If you will be renovating, developing or building, you **must** obtain a Development Permit approval prior to the commencement of any of the actions mentioned below.

I/we hereby make the application for a Development Permit in accordance with the plans and supporting information submitted herewith and which forms part of this Development Permit application.



Date Submitted: ~~23/09/2022~~ 12/09/2024 Development Permit # 2024-0530

## LEGAL LAND DESCRIPTION FOR PROPOSED DEVELOPMENT:

Lot: 10 Block: 1 Plan: 1221895

Civic Address: 5223 50 AVENUE, CALMAR, AB  
Unit/ House Number Street Municipality

Applicant Name: ~~Ironco Master Builders~~ Luthind Enterprises Inc.

Mailing Address: Unit 20, 3908 -97 Street, Edmonton, AB T6E 6N2  
Unit/ PO Box # Street Municipality Postal Code

Email Address: info@ironco.ca Phone Number: 7802976419 or 7802714605  
Preferred Contact Number

Registered Property Owner(s) Name: ~~Ironco Master Builders~~ Luthind Enterprises Inc.

Mailing Address: Unit 20, 3908 -97 Street, Edmonton, AB T6E 6N2  
Unit/ PO Box # Street Municipality Postal Code

Email Address: info@ironco.ca Phone Number: 7802976419 or 7802714605  
Preferred Contact Number

Proposed Development Description: 35 unit apartment building - 40 units

Existing Use of Subject Property: Vacant lot

### Applicant / Owner Responsibilities:

- To comply with all of the conditions of the Development Permit when issued.
- To protect and prevent from damage any public utilities or local improvements such as water shut-off valves, curbs and curb stops, sidewalks, streets, lanes, and to prevent excess soil being spilled on any and all public streets, lanes and sidewalks.
- Before any excavation or construction is started, the following should be checked:
  - Utilities (location, height or depth. Ensure protection from damage of all utilities, (eg. sewer, water, power, telephone, cable, etc.)
  - Levels - Respecting proposed elevations of finished lanes, streets or avenues, and sanitary storm sewer conditions.
- To carry out the approved construction and allow access for required inspections in accordance with the Safety Codes Act and regulations.
- To ensure that the development site and adjacent properties are kept in a neat and tidy manner free from construction waste and debris.

FOIP: The information on this application form is being collected under the authority of the Town of Calmar Land Use Bylaw and will be used to process the application and may be used to provide statistical data. The information is protected by the privacy provisions of the Alberta Freedom of Information and Protection of Privacy Act. If you have any questions on the collection and use of the information provided, contact the Town of Calmar at 780.985.3604

Applicant's Name: ~~Ironco Master Builders~~ Luthind Enterprises Inc.  
Please Print

Date: ~~September 23, 2022~~ Sept. 12, 2024

Signature: [Signature]

Your signature hereby acknowledges that you have reviewed and understood the responsibilities associated with this Development Permit application.



**THE FOLLOWING INFORMATION IS REQUIRED.**

This information must be submitted to ensure a complete Development Permit application.

- Legal Land Description of subject property (provide information on application)
- Name and address of Contractors (provide information on application)
- Civic/municipal address (provide information on application)
- One complete set of blueprints (PDF format is preferred)

Estimated Project Cost: #3 Addition \$8 million

Estimated Commencement Date: ~~May 15, 2022~~ May 15, 2025

Estimated Completion Date: ~~May 15, 2023~~ Dec. 15, 2026

Detailed site plan which must include ALL of the following information:

- Scale of plan
- Lot lines showing the dimensions of the subject parcel
- Direction of lot grading and drainage plan (if applicable)
- North arrow
- Location, identification and dimensions of all existing and proposed building and structures including any outside storage as a part of the proposed development
- Show all existing and proposed setbacks from ALL property boundaries
- Locations of any and all utility easements and rights-of-way
- Location and details of proposed landscaping, fencing and screening
- Location of existing and proposed on-site parking
- Names of adjacent roads
- Existing and proposed approaches / access

If the Development Permit does not have the required information, the Development Officer may refuse to accept the Development Permit application if the quality of the information provided is inadequate to properly evaluate the application.

The Development Permit will be reviewed to determine if the Development Permit is deemed complete. The Development Officer may require you to submit further information to enable the Development Officer to render a decision regarding the proposed development. If the application is deemed complete, you will be provided written acknowledgment that a complete application has been received. An approved or refused Development Permit will be sent to you.

Permit fee received: \_\_\_\_\_

Damage deposit: \_\_\_\_\_  
(if applicable)

**Be advised that if the proposed Development is not started within one (1) year from the date of approval, the damage deposit will be forfeited to the Town of Calmar.**

Initials: \_\_\_\_\_

**OFFICE USE ONLY**

LAND USE DISTRICT Direct Control

APPROVED SUBJECT TO THE CONDITIONS SHOWN ON DEVELOPMENT PERMIT#: \_\_\_\_\_

REFUSED FOR THE REASON(S) SHOWN ON REFUSED DEVELOPMENT PERMIT #: \_\_\_\_\_

DEVELOPMENT OFFICER SIGNATURE: \_\_\_\_\_

APPROVED STAMP:

# AUTHORIZATION FOR ELECTRONIC COMMUNICATION

Owner(s) consent to receive electronic communication by an authorized person of the Town of Calmar for the purpose of conveying information relative to a Development Permit Application.

Section 608 (1) of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended states:

- 608 1) Where this act or a regulation or bylaw made under this Section requires a document to be sent to a person, the document may be sent by electronic means if;
- a) the recipient has consented to receive documents from the sender by those electronic means and has provided an email address, website or other electronic address to the sender for that purpose.

In accordance with the above Section and municipality's Land Use Bylaw requirements, it is necessary that this form be completed and returned with your application submission in order that an authorized person from the Town of Calmar may be able to communicate information to you electronically regarding your file.

I/We grant consent for an authorized person of the Town of Calmar  Yes  No to communicate information electronically regarding my/our file.

Legal land description: Lot 10, Block 1, Plan 1221895

Applicant or registered owner's name as per certificate of title:

~~Ironco Master Builders~~

Luthind Enterprises Inc.

Name of signing authority (if owner is a numbered company): Vishal Luthra


Email address, website or other electronic address:

info@ironco.ca or Luthra1@gmail.com

Name: Vishal Luthra

Please Print

Date: ~~September 29, 2022~~ Sept. 12, 2024

Signature: 

This information collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to administer a subdivision application and decision. The personal information provided will be protected in accordance with Part 2 of the Act.

# AGENCY AUTHORIZATION FOR ELECTRONIC COMMUNICATION

Agency/municipality consent to receive electronic communication by an authorized person of the Town of Calmar for the purpose of conveying information relative to a Development Permit Application.

Section 608 (1) of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended states:

- 608** 1) Where this act or a regulation or bylaw made under this Section requires a document to be sent to a person, the document may be sent by electronic means if;
- a) the recipient has consented to receive documents from the sender by those electronic means and has provided an email address, website or other electronic address to the sender for that purpose.

In accordance with the above Section and municipality's Land Use Bylaw requirements, it is necessary that this form be completed and returned with your application submission in order that an authorized person from the Town of Calmar may be able to communicate information to your electronically regarding your file.

I/We grant consent for an authorized person of the Town of Calmar  Yes  No to communicate information electronically regarding my/our file.

Legal land description: Lot 10, Block 1, Plan 1221895

Name of agency/municipality: ~~Ironco Master Builders~~ Luthra Enterprises Inc.


Name of signing authority: Vishal Luthra

Email address, website or other electronic address: info@ironco.ca OF Luthra1@gmail.com

Name: Vishal Luthra

Please Print

Date: ~~September 23, 2022~~ Sept. 12, 2024

Signature: 

This information collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to administer a subdivision application and decision. The personal information provided will be protected in accordance with Part 2 of the Act.



T 780.985.3604 F 780.985.3039 PO Box 750 Calmar, AB T0C 0V0  
Calmar.ca

**Re: [External] Calmar apartment**

Karan Luthra <luthra1@gmail.com>

Fri 9/13/2024 11:02 AM

To:Eanimi Agube <EAgube@calmar.ca>

Cc:Sylvain Losier <SLosier@calmar.ca>

Yes ma'am it should be 40 units.

Sent from my iPhone

On Sep 13, 2024, at 10:53 AM, Eanimi Agube <EAgube@calmar.ca> wrote:

Hello Karan,

On the development application the prosed development description shows 35-unit apartment, I want to confirm that this should be 40 units.

Thank you,

  
TOWN OF  
**CALMAR**  
Eanimi Agube  
Planner 1

---

780.985.3604 ext 227

[eagube@calmar.ca](mailto:eagube@calmar.ca)

[www.calmar.ca](http://www.calmar.ca)

4901 – 50 Avenue

PO Box 750

Calmar, AB T0C 0V0

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---

**From:** Sylvain Losier <SLosier@calmar.ca>

**Sent:** Friday, September 13, 2024 10:12 AM

**To:** Karan Luthra <luthra1@gmail.com>

**Cc:** Eanimi Agube <EAgube@calmar.ca>

**Subject:** Re: [External] Calmar apartment

OK I will adjust to 8M and we should be ready shortly for payment.





**Sylvain Losier, M.ATDR,  
MCIP, RPP**

**Chief Administrative Officer**

780.985.3604 ext. 229

c 825-459-3513

[slosier@calmar.ca](mailto:slosier@calmar.ca)

[www.calmar.ca](http://www.calmar.ca)

4901 – 50 Avenue

PO Box 750

Calmar, AB T0C 0V0

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---

**From:** Karan Luthra <luthra1@gmail.com>

**Sent:** Friday, September 13, 2024 9:09 AM

**To:** Sylvain Losier <SLosier@calmar.ca>

**Subject:** Re: [External] Calmar apartment

Sorry you're correct on that, I forgot to make that change, the project value with the land will be closer the \$8 million.

Sent from my iPhone

On Sep 13, 2024, at 9:02 AM, Sylvain Losier <SLosier@calmar.ca> wrote:

Thank you Karan. I am doing the final review and we should reach back soon. One thing I have noticed is that your original application contained a value of \$8M and you now have identified a value of \$3M even though the project has an additional 5 units. It does not make a huge difference for the development permit, but you may have to justify this for the BP as Superior is using a price per sq. Ft chart.

Regards,



**Sylvain Losier, M.ATDR,**

# CALMAR APARTMENT

REDESIGN  
07.16.2024



## ARCHITECTURAL

SD000	COVER PAGE
SD100	SITE PLAN
SD200	MAIN FLOOR PLAN
SD201	SECOND FLOOR PLAN
SD202	THIRD TO FIFTH FLOOR PLAN
SD301	ELEVATIONS
SD302	ELEVATIONS



PRELIMINARY  
NOT FOR  
CONSTRUCTION

### PROJECT INFORMATION

CALMAR  
APARTMENT

5223 50 AVENUE  
CALMAR, ALBERTA

This drawing supersedes previous issues. Do not scale these drawings.

Verify all dimensions, elevations and details, and report any discrepancies to the Architect prior to construction. Dimensions are taken to face of exterior sheathing, face of concrete block, face of stud for interior partitions, and centerline of demising walls, unless noted otherwise on the drawing.

The Contract Documents (Drawings and Specifications) are complementary, what is required by one shall be as binding as required by all.

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ISSUED FOR	DATE
ISSUED FOR REVIEW	07.04.2022
ISSUED FOR REVIEW	07.27.2022
REDESIGN	06.11.2024
REDESIGN	07.16.2024

SCALE	
DATE	2024-07-19 1:06:29 PM
DRAWN BY	ZED
CHECKED BY	J.J.
PROJECT NO.	2022013

DRAWING TITLE  
COVER PAGE

DRAWING NO.

SD000

**SITE PLAN INFORMATION**

MUNICIPAL ADDRESS:	5223 50 AVENUE, CALMAR, AB	DENSITY:	PROPOSED = 40 UNITS
LEGAL ADDRESS:	LOT 10, BLOCK 1, PLAN 1221895	UNITS PROVIDED:	2 BEDROOMS = 36 1 BEDROOM = 4 TOTAL = 40
ZONING:	DC - DIRECT CONTROL DISTRICT	PARKING PROVIDED:	44 PARKING STALLS
BUILDING SETBACK:	FRONT YARD = 8.0 M (26.2 FT.) REAR YARD = 8.0 M (26.2 FT.) WEST SIDE YARD = 3.0 M (9.8 FT.) EAST SIDE YARD = 3.0 M (9.8 FT.)	LOADING SPACES:	PROVIDED = 1 LOADING SPACE
BUILDING HEIGHT:	PROPOSED = 19.78M (64.92 FT), 5 STOREYS	BARRIER-FREE PARKING:	REQUIRED = 3 PARKING STALLS PROVIDED = 3 PARKING STALLS
BUILDING AREA:	1,092.5 m <sup>2</sup> (11,759.5 I <sup>2</sup> )	LANDSCAPING & AMENITY AREA:	PROVIDED = 295 m <sup>2</sup> (3,171 I <sup>2</sup> ) THE LANDSCAPING AREAS TO BE DEVELOPED TO THE SATISFACTION OF THE DEVELOPMENT AUTHORITY. THE AREAS DEDICATED TO LANDSCAPING WILL BE PLANTED WITH REGIONAL HARDY TREES, SHRUBS AND PERENNIALS TO PROVIDE PLEASING VISUAL AESTHETIC APPROPRIATE TO THE CHARACTERISTICS OF THE TOWN OF CALMAR
SITE AREA:	2,613.73 m <sup>2</sup> (0.261 ha)	BICYCLE RACK:	PROVIDED = 4 RACKS
SITE COVERAGE:	42%		



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ISSUED FOR REVIEW	06.20.2022
ISSUED FOR REVIEW	07.04.2022
ISSUED FOR REVIEW	07.27.2022
REDESIGN	06.11.2024
REDESIGN	06.28.2024
REDESIGN	07.16.2024

SCALE	As indicated
DATE	2024-07-19 1:06:29 PM
DRAWN BY	ZED
CHECKED BY	J.J.
PROJECT NO.	2022013

DRAWING TITLE  
**SITE PLAN**

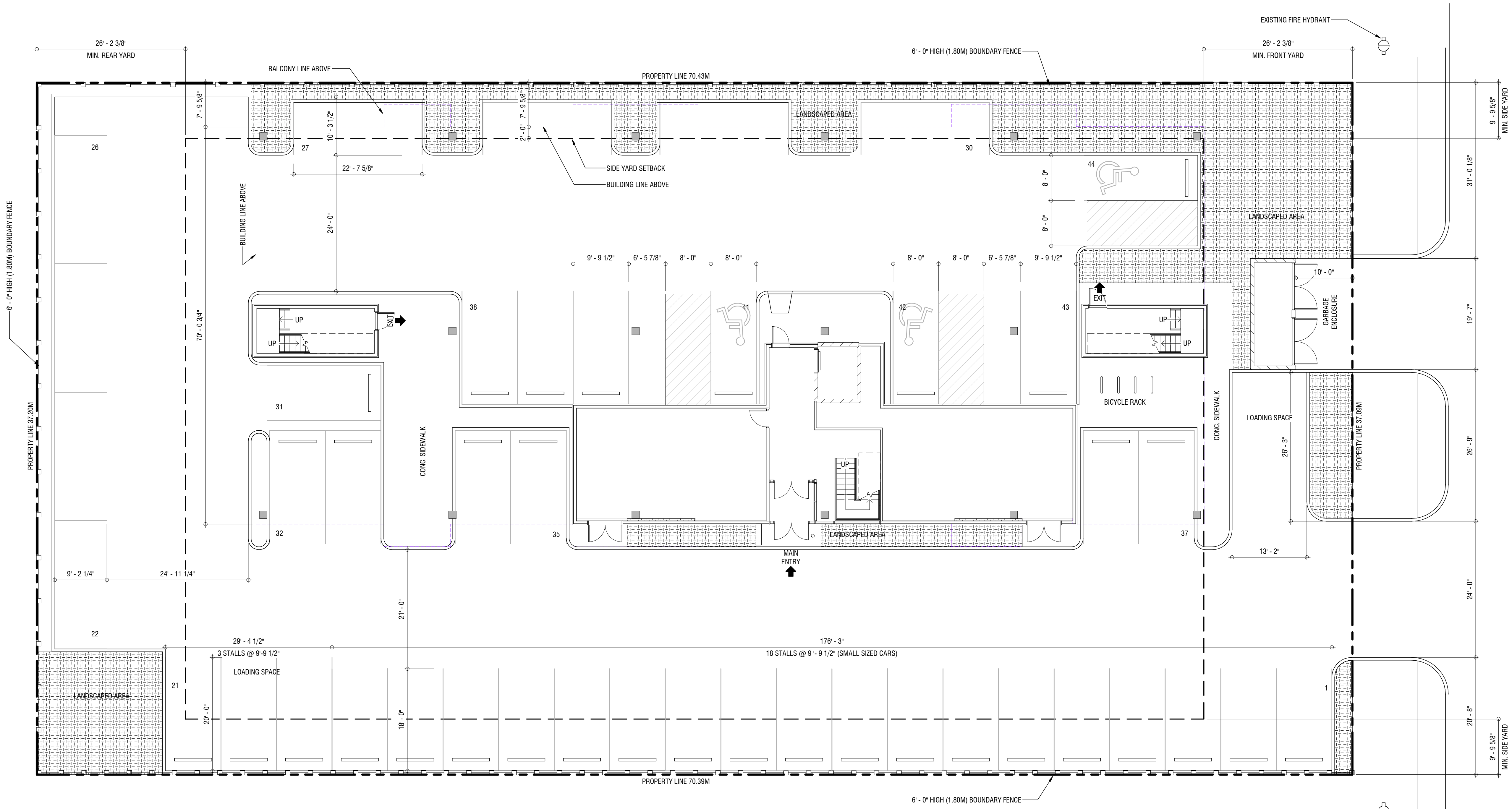
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**SD100**

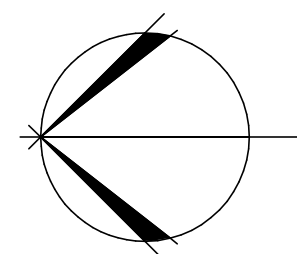
50TH AVENUE

DITCH

49TH AVENUE



**1 SITE PLAN**  
SD100 SCALE: 1" = 10'-0"  
SD301

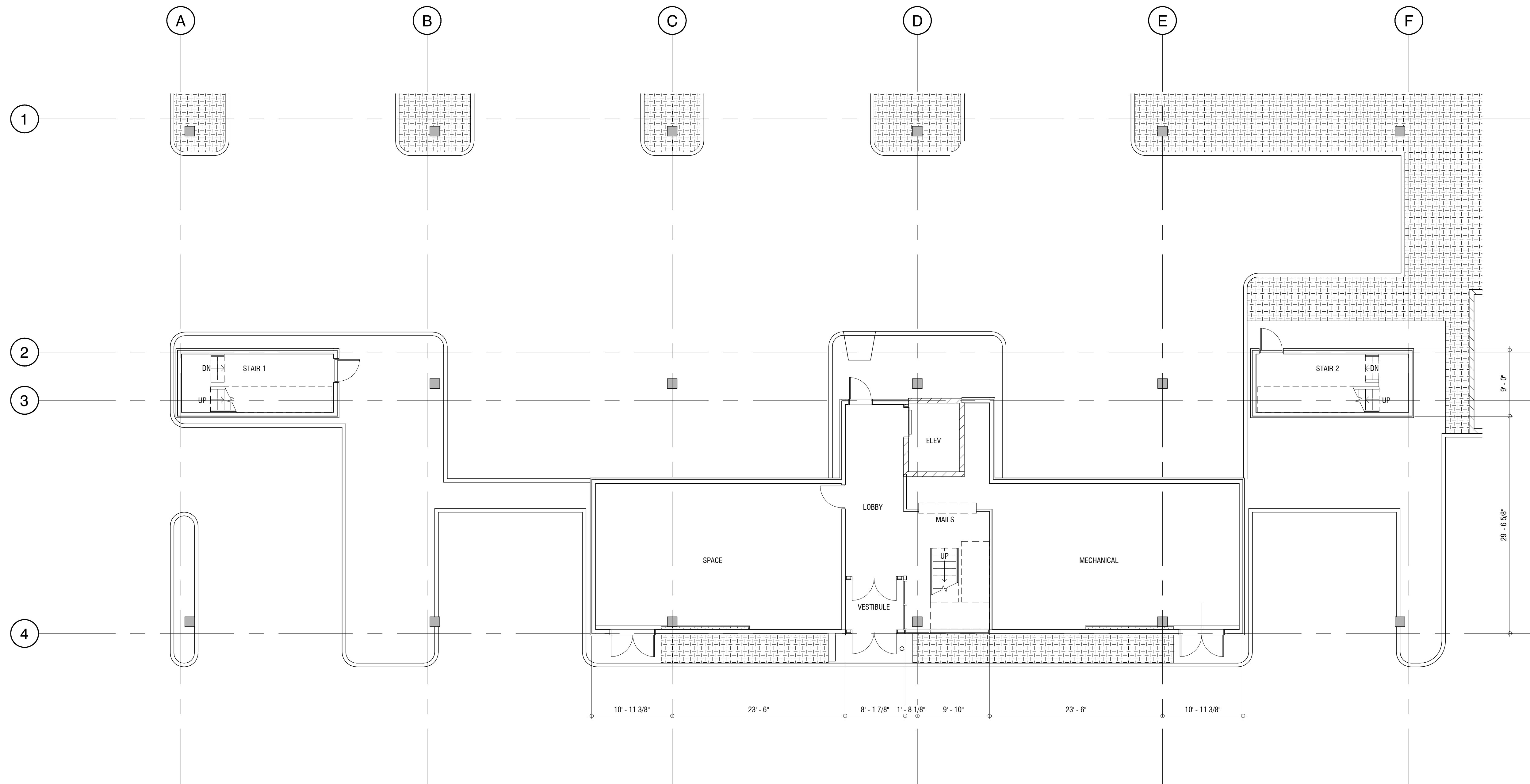


**PRELIMINARY  
NOT FOR  
CONSTRUCTION**

PROJECT INFORMATION

**CALMAR  
APARTMENT**

5223 50 AVENUE  
CALMAR, ALBERTA



**1 MAIN FLOOR PLAN**  
SD200 SCALE: 1/8" = 1'-0"

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ISSUED FOR REVIEW	07.27.2022
REDESIGN	06.11.2024
REDESIGN	07.16.2024

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DATE	2024-07-19 1:06:30 PM
DRAWN BY	ZED
CHECKED BY	J.J.
PROJECT NO.	2022013

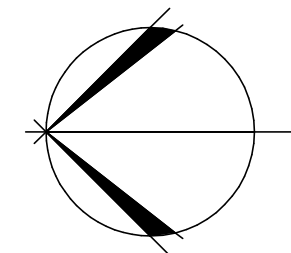
DRAWING TITLE  
**MAIN FLOOR PLAN**

DRAWING NO.

**SD200**



**1 SECOND FLOOR PLAN**  
SD201 SCALE: 1/8" = 1'-0"



**PRELIMINARY  
NOT FOR  
CONSTRUCTION**

PROJECT INFORMATION

**CALMAR  
APARTMENT**

5223 50 AVENUE  
CALMAR, ALBERTA

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REDESIGN	06.11.2024
REDESIGN	06.28.2024
REDESIGN	07.16.2024

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DATE	2024-07-19 1:06:31 PM
DRAWN BY	ZED
CHECKED BY	J.J.U.
PROJECT NO.	20222013

DRAWING TITLE  
**SECOND FLOOR PLAN**

DRAWING NO.

**SD201**



**PRELIMINARY  
NOT FOR  
CONSTRUCTION**

PROJECT INFORMATION

**CALMAR  
APARTMENT**

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CALMAR, ALBERTA

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REDESIGN	06.11.2024
REDESIGN	06.28.2024
REDESIGN	07.16.2024

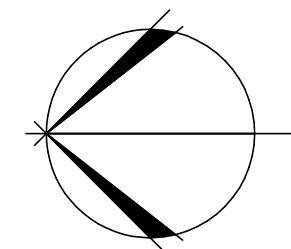
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CHECKED BY	J.J.U.
PROJECT NO.	20222013

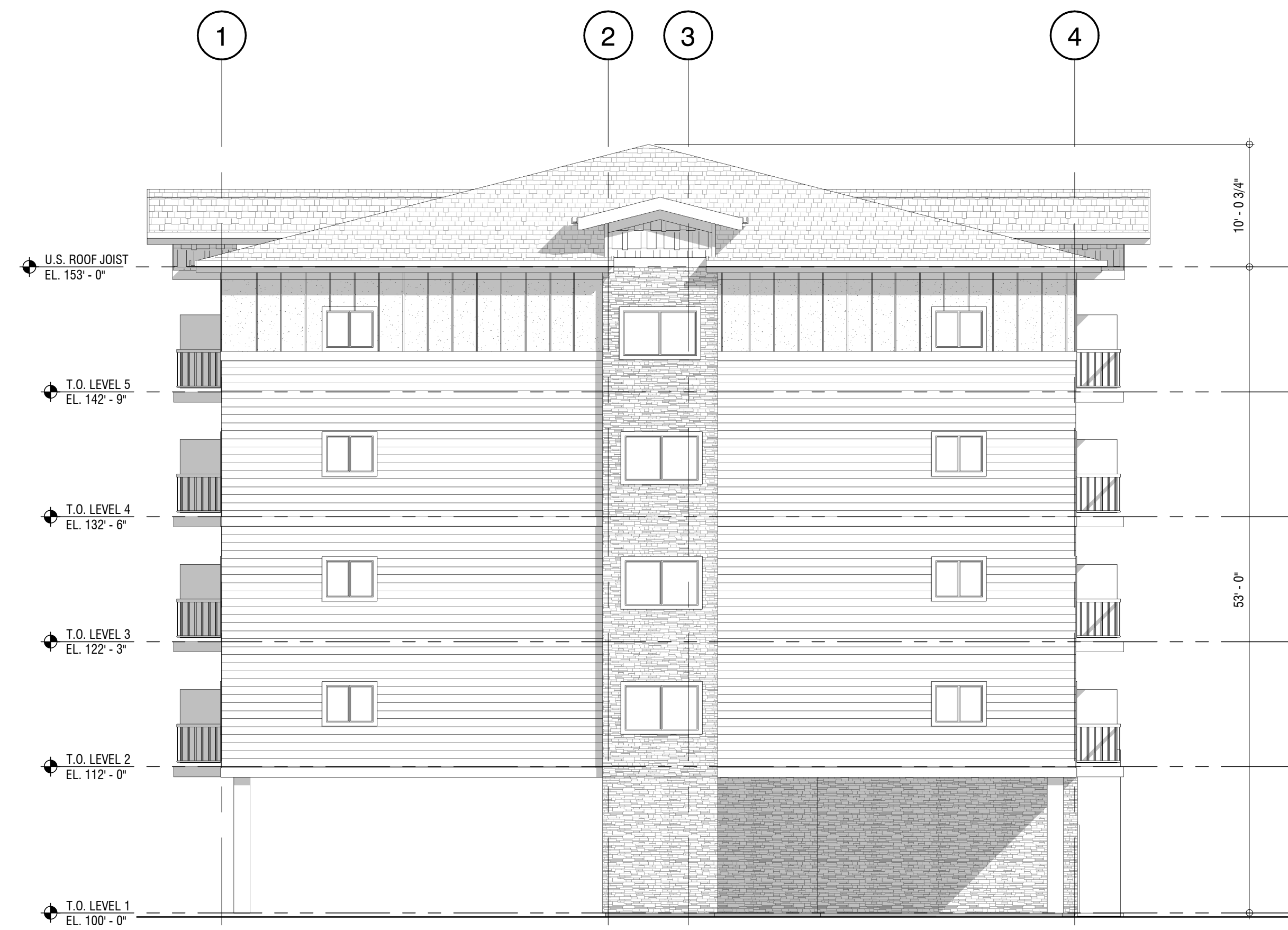
DRAWING TITLE  
**THIRD TO FIFTH FLOOR  
PLAN**

DRAWING NO.

**SD202**

**1 THIRD TO FIFTH FLOOR PLAN**  
SD202 SCALE: 1/8" = 1'-0"





**1 SOUTH ELEVATION**  
SD301 SCALE: 1 : 100



**2 WEST ELEVATION**  
SD301 SCALE: 1 : 100

**PRELIMINARY  
NOT FOR  
CONSTRUCTION**

PROJECT INFORMATION

**CALMAR  
APARTMENT**

5223 50 AVENUE  
CALMAR, ALBERTA

This drawing supersedes previous issues. Do not scale these drawings. Verify all dimensions, elevations and details, and report any discrepancies to the Architect prior to construction. Dimensions are taken to face of exterior sheathing, face of concrete block, face of stud for interior partitions, and centerline of demising walls, unless noted otherwise on the drawing.

The Contract Documents (Drawings and Specifications) are complementary, what is required by one shall be as binding as required by all.

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ISSUED FOR	DATE
ISSUED FOR REVIEW	06.20.2022
ISSUED FOR REVIEW	07.04.2022
ISSUED FOR REVIEW	07.27.2022
REDESIGN	06.11.2024
REDESIGN	07.16.2024

SCALE	1 : 100
DATE	2024-07-19 1:06:36 PM
DRAWN BY	Author
CHECKED BY	Checker
PROJECT NO.	2022013

DRAWING TITLE  
**ELEVATIONS**

DRAWING NO.

**SD301**



**1** NORTH ELEVATION  
SD302 SCALE:1:100



**2** EAST ELEVATION  
SD302 SCALE:1:100

**PRELIMINARY  
NOT FOR  
CONSTRUCTION**

PROJECT INFORMATION

**CALMAR  
APARTMENT**

5223 50 AVENUE  
CALMAR, ALBERTA

This drawing supersedes previous issues. Do not scale these drawings.  
Verify all dimensions, elevations and datums, and report any discrepancies to the Architect prior to construction. Dimensions are taken to face of exterior sheathing, face of concrete block, face of stud for interior partitions, and centerline of finishing walls, unless noted otherwise on the drawing.  
The Contract Documents (Drawings and Specifications) are complementary, what is required by one shall be as binding as required by all.  
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SCALE	1:100
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CHECKED BY	J.J.U.
PROJECT NO.	2022013

DRAWING TITLE  
**ELEVATIONS**

DRAWING NO.

**SD302**



TOWN OF CALMAR  
Trial Balance

9/10/24 12:22 PM

	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
<b>REVENUE</b>				
<b><u>00-General</u></b>				
1-00-00-110 Residential Taxes	(\$2,574,482.00)	(\$2,576,446.10)	\$1,964.10	100.1%
1-00-00-111 Non-Residential Taxes	(683,235.00)	(681,078.00)	(2,157.00)	99.7%
1-00-00-112 Minimum Tax Levy	(6,000.00)	(6,460.08)	460.08	107.7%
1-00-00-115 Special Tax	0.00	0.00	0.00	0.0%
1-00-00-116 Allowance for Uncollected Tax	0.00	0.00	0.00	0.0%
1-00-00-130 Franchise Agreements	(624,000.00)	(423,632.62)	(200,367.38)	67.9%
1-00-00-510 Penalties & Costs	(120,000.00)	(111,857.81)	(8,142.19)	93.2%
1-00-00-515 Tax Recovery Costs	(2,000.00)	(1,200.00)	(800.00)	60.0%
1-00-00-550 Investment Return	(80,000.00)	(104,239.90)	24,239.90	130.3%
	<b>(4,089,717.00)</b>	<b>(3,904,914.51)</b>	<b>(184,802.49)</b>	<b>95.5%</b>
<b><u>11 - Legislative</u></b>				
1-11-00-590 Other General Revenue	0.00	0.00	0.00	0.0%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b><u>12 - Administration</u></b>				
1-12-00-490 Administration Costs Recovered	(6,000.00)	(5,185.00)	(815.00)	86.4%
1-12-00-495 Assessment Appeals	0.00	0.00	0.00	0.0%
1-12-00-551 Tax Recovery Properties - Property	0.00	0.00	0.00	0.0%
1-12-00-590 Other Revenue - Administration	(2,500.00)	(1.05)	(2,498.95)	0.0%
1-12-00-730 Federal Government Grants	0.00	0.00	0.00	0.0%
1-12-00-840 Provincial Government Grants	(54,680.00)	(54,684.00)	4.00	100.0%
1-12-00-850 Conditional Grants - Other Governments	0.00	0.00	0.00	0.0%
1-12-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-12-01-540 EV Charging Revenue	(200.00)	(100.50)	(99.50)	50.3%
	<b>(63,380.00)</b>	<b>(59,970.55)</b>	<b>(3,409.45)</b>	<b>94.6%</b>
<b><u>21 - Policing</u></b>				
1-21-00-590 Policing - Other Revenue	0.00	0.00	0.00	0.0%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b><u>23 - Fire</u></b>				
1-23-00-590 Other General Revenue - Protective	0.00	0.00	0.00	0.0%
1-23-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b><u>24 - Disaster Services</u></b>				
1-24-00-590 Other General Revenues	0.00	0.00	0.00	0.0%
1-24-00-840 Provincial Grant	0.00	0.00	0.00	0.0%
1-24-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b><u>26 - Constabulary Services</u></b>				
1-26-00-350 Contract with Other Local Governments	(44,500.00)	(26,116.87)	(18,383.13)	58.7%

TOWN OF CALMAR  
Trial Balance

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
1-26-00-410 Municipal Fines	(15,000.00)	(17,275.79)	2,275.79	115.2%
1-26-00-510 Provincial Fines	(30,000.00)	(9,223.00)	(20,777.00)	30.7%
1-26-00-520 Animal License Fees	(1,000.00)	(1,070.00)	70.00	107.0%
1-26-00-521 Business License Fee	(18,400.00)	(20,035.00)	1,635.00	108.9%
1-26-00-522 Regional Business License	(50.00)	(200.00)	150.00	400.0%
1-26-00-590 Other General Revenue	0.00	0.00	0.00	0.0%
1-26-00-840 Provincial Conditional Grants	0.00	0.00	0.00	0.0%
1-26-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-26-01-410 Municipal Fines	(15,000.00)	(1,126.14)	(13,873.86)	7.5%
	<b>(123,950.00)</b>	<b>(75,046.80)</b>	<b>(48,903.20)</b>	<b>60.5%</b>
<b><u>32 - Transportation</u></b>				
1-32-00-410 Costs Recovered	0.00	0.00	0.00	0.0%
1-32-00-590 Other General Revenue	(5,000.00)	(137,636.48)	132,636.48	2752.7%
1-32-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	<b>(5,000.00)</b>	<b>(137,636.48)</b>	<b>132,636.48</b>	<b>2752.7%</b>
<b><u>41 - Water</u></b>				
1-41-00-410 Sale of Water	(643,500.00)	(430,735.17)	(212,764.83)	66.9%
1-41-00-490 Water Connection Fees	(8,000.00)	0.00	(8,000.00)	0.0%
1-41-00-500 Sale of Bulk Water	(15,000.00)	(41,132.02)	26,132.02	274.2%
1-41-00-510 Penalties and Costs	(5,000.00)	(2,819.32)	(2,180.68)	56.4%
1-41-00-590 Other Revenue Water	0.00	0.00	0.00	0.0%
1-41-00-730 Federal Grants	0.00	0.00	0.00	0.0%
1-41-00-840 Provincial Conditional Grants	0.00	0.00	0.00	0.0%
1-41-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	<b>(671,500.00)</b>	<b>(474,686.51)</b>	<b>(196,813.49)</b>	<b>70.7%</b>
<b><u>42 - Sanitary</u></b>				
1-42-00-410 Sanitary Sewer Fees	(415,000.00)	(280,977.74)	(134,022.26)	67.7%
1-42-00-500 Water & Sewer Infrastructure	(90,000.00)	(67,003.31)	(22,996.69)	74.4%
1-42-00-590 Other General Revenue	(85,000.00)	(86,546.55)	1,546.55	101.8%
1-42-00-730 Federal Grants	0.00	0.00	0.00	0.0%
1-42-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	<b>(590,000.00)</b>	<b>(434,527.60)</b>	<b>(155,472.40)</b>	<b>73.6%</b>
<b><u>43 - Solid Waste</u></b>				
1-43-00-410 Garbage Service Fees	(190,000.00)	(128,815.80)	(61,184.20)	67.8%
1-43-00-500 Recycling Fees	(92,000.00)	(59,467.75)	(32,532.25)	64.6%
1-43-00-590 Other General Revenue	0.00	(5,803.22)	5,803.22	0.0%
1-43-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	<b>(282,000.00)</b>	<b>(194,086.77)</b>	<b>(87,913.23)</b>	<b>68.8%</b>
<b><u>51 - Family &amp; Community Support</u></b>				
1-51-00-410 Fees & Programs	(500.00)	0.00	(500.00)	0.0%

TOWN OF CALMAR  
Trial Balance

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
1-51-00-590 Other General Revenue	(600.00)	(360.00)	(240.00)	60.0%
1-51-00-840 Provincial Grant	0.00	0.00	0.00	0.0%
1-51-00-850 Regional FCSS Grant	(37,500.00)	(37,548.00)	48.00	100.1%
1-51-01-590 Christmas Elves Program Revenues	(3,500.00)	(1.62)	(3,498.38)	0.0%
	<b>(42,100.00)</b>	<b>(37,909.62)</b>	<b>(4,190.38)</b>	<b>90.0%</b>
<b><u>61 - Planning</u></b>				
1-61-00-400 Land Sales	0.00	0.00	0.00	0.0%
1-61-00-410 Service Fees	(7,000.00)	(3,690.00)	(3,310.00)	52.7%
1-61-00-411 Subdivision Fees	(1,000.00)	(5,500.00)	4,500.00	550.0%
1-61-00-510 Safety Codes Council	0.00	0.00	0.00	0.0%
1-61-00-520 Development Permits	(3,000.00)	(5,675.00)	2,675.00	189.2%
1-61-00-530 Building Permits	(40,000.00)	(67,097.88)	27,097.88	167.7%
1-61-00-590 Other General Revenue	(1,000.00)	0.00	(1,000.00)	0.0%
1-61-00-730 Conditional Grants - Federal	0.00	0.00	0.00	0.0%
1-61-00-840 Conditional Grants - Provincial	0.00	0.00	0.00	0.0%
1-61-00-900 Off Site Levies	0.00	0.00	0.00	0.0%
1-61-00-920 Contributed from Reserves	0.00	0.00	0.00	0.0%
	<b>(52,000.00)</b>	<b>(81,962.88)</b>	<b>29,962.88</b>	<b>157.6%</b>
<b><u>62 - Economic Development</u></b>				
1-62-00-410 Promotional Revenue	0.00	0.00	0.00	0.0%
1-62-00-590 Other General Revenue	(1,000.00)	0.00	(1,000.00)	0.0%
1-62-00-840 Conditional Grant - Provincial	0.00	0.00	0.00	0.0%
1-62-00-920 Transfer From Reserve	(72,000.00)	0.00	(72,000.00)	0.0%
	<b>(73,000.00)</b>	<b>0.00</b>	<b>(73,000.00)</b>	<b>0.0%</b>
<b><u>72-00 - Parks General</u></b>				
1-72-00-590 Other General Revenues	(10,000.00)	(10,713.75)	713.75	107.1%
1-72-00-591 Fair Revenues - Calmar Days	0.00	(442.00)	442.00	0.0%
1-72-00-592 Program Center Rental	(2,500.00)	(5,672.50)	3,172.50	226.9%
1-72-00-850 Other Local Government Grants	(261,320.00)	0.00	(261,320.00)	0.0%
1-72-00-860 Grants from Others	(4,000.00)	(4,000.00)	0.00	100.0%
1-72-00-920 Transfer From Reserve	0.00	0.00	0.00	0.0%
	<b>(277,820.00)</b>	<b>(20,828.25)</b>	<b>(256,991.75)</b>	<b>7.5%</b>
<b><u>72-01 - Parks Sportsgrounds</u></b>				
1-72-01-410 Rental Fees	(9,000.00)	(7,853.00)	(1,147.00)	87.3%
1-72-01-411 Community Hall Rental Fees	0.00	0.00	0.00	0.0%
1-72-01-590 Other General Revenue	0.00	0.00	0.00	0.0%
1-72-01-860 Grants from Others	(10,500.00)	0.00	(10,500.00)	0.0%
	<b>(19,500.00)</b>	<b>(7,853.00)</b>	<b>(11,647.00)</b>	<b>40.3%</b>
<b><u>72-02 - Parks Arena</u></b>				
1-72-02-410 Ice Rental Fees	(150,000.00)	(81,895.90)	(68,104.10)	54.6%

TOWN OF CALMAR  
Trial Balance

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
1-72-02-590 Other General Revenue	(10,000.00)	(8,300.00)	(1,700.00)	83.0%
1-72-02-850 Other Local Government Grants	0.00	0.00	0.00	0.0%
1-72-02-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	<b>(160,000.00)</b>	<b>(90,195.90)</b>	<b>(69,804.10)</b>	<b>56.4%</b>
<b><u>72-03 - Fair Revenue</u></b>				
1-72-03-591 Calmar Days	(500.00)	(4,000.00)	3,500.00	800.0%
	<b>(500.00)</b>	<b>(4,000.00)</b>	<b>3,500.00</b>	<b>800.0%</b>
<b><u>74 - Library</u></b>				
1-74-00-410 Fines & Memberships Fees	0.00	0.00	0.00	0.0%
1-74-00-490 General Revenue	(2,108.00)	(494.61)	(1,613.39)	23.5%
1-74-00-590 Book Sales	0.00	0.00	0.00	0.0%
1-74-00-840 Provincial Library Operating Grant	(21,477.00)	(21,477.00)	0.00	100.0%
1-74-00-841 Other Grants	(9,000.00)	(1,800.00)	(7,200.00)	20.0%
1-74-00-850 Other Local Government Contributions	(84,977.50)	0.00	(84,977.50)	0.0%
1-74-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-74-01-850 Other Local Government Contributions	(2,600.00)	0.00	(2,600.00)	0.0%
	<b>(120,162.50)</b>	<b>(23,771.61)</b>	<b>(96,390.89)</b>	<b>19.8%</b>
<b><u>97 - Requisitions</u></b>				
1-97-00-745 Education Levy - Residential	(617,919.00)	(617,798.92)	(120.08)	100.0%
1-97-00-750 Education Levy - Non-Residential	(187,037.00)	(187,036.98)	(0.02)	100.0%
1-97-00-755 Leduc Foundation Levy	(7,866.00)	(7,863.60)	(2.40)	100.0%
1-97-00-757 Rural Policing Levy	0.00	0.00	0.00	0.0%
	<b>(812,822.00)</b>	<b>(812,699.50)</b>	<b>(122.50)</b>	<b>100.0%</b>
TOTAL REVENUES	(7,383,451.50)	(6,360,089.98)	(1,023,361.52)	86.1%
<b>Check Sum (Must be zero)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**EXPENSES**

**11 - Legislative**

2-11-00-110 Wages & Salaries	0.00	0.00	0.00	0.0%
2-11-00-115 Overtime	0.00	0.00	0.00	0.0%
2-11-00-130 Employer's Contributions	0.00	0.00	0.00	0.0%
2-11-00-136 WCB Fees	0.00	0.00	0.00	0.0%
2-11-00-148 Training & Development	7,000.00	0.00	7,000.00	0.0%
2-11-00-215 Freight & Postage	700.00	248.43	451.57	35.5%
2-11-00-217 Telephone	7,500.00	4,137.58	3,362.42	55.2%
2-11-00-220 Advertising	2,000.00	2,141.89	(141.89)	107.1%
2-11-00-222 Memberships & Subscriptions	15,100.00	4,713.60	10,386.40	31.2%
2-11-00-223 Special Projects	10,000.00	1,941.88	8,058.12	19.4%
2-11-00-224 Other Projects	14,000.00	3,118.38	10,881.62	22.3%
2-11-00-231 Audit Fees	0.00	0.00	0.00	0.0%

TOWN OF CALMAR  
Trial Balance

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
2-11-00-250 Building Repairs & Maintenance	1,000.00	0.00	1,000.00	0.0%
2-11-00-270 Insurance	3,700.00	3,039.01	660.99	82.1%
2-11-00-510 Printing & Stationary	1,200.00	452.17	747.83	37.7%
2-11-00-511 Special Events Hosting	3,000.00	938.37	2,061.63	31.3%
2-11-00-520 Equipment, Parts Repairs & Maint	1,000.00	687.42	312.58	68.7%
2-11-00-540 Power	1,800.00	857.44	942.56	47.6%
2-11-00-541 Natural Gas	1,200.00	749.30	450.70	62.4%
2-11-00-590 Other General Expenses - Legislative	2,700.00	147.51	2,552.49	5.5%
2-11-01-110 Councillor Faulkner - Remuneration &	20,100.00	8,266.33	11,833.67	41.1%
2-11-01-130 Councillor Faulkner - Benefits	1,000.00	428.24	571.76	42.8%
2-11-01-140 Councillor Faulkner - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-01-148 Councillor Faulkner - Training &	3,700.00	2,649.36	1,050.64	71.6%
2-11-01-212 Councillor Faulkner - Mileage	1,000.00	134.00	866.00	13.4%
2-11-13-110 Councillor Gardner - Remuneration &	20,100.00	9,681.33	10,418.67	48.2%
2-11-13-130 Councillor Gardner - Benefits	1,000.00	506.04	493.96	50.6%
2-11-13-140 Councillor Gardner - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-13-148 Councillor Gardner - Training &	3,700.00	1,767.67	1,932.33	47.8%
2-11-13-212 Councillor Gardner - Mileage	1,000.00	777.20	222.80	77.7%
2-11-17-110 Mayor Carnahan - Remuneration & Fees	29,150.00	14,270.00	14,880.00	49.0%
2-11-17-130 Mayor Carnahan - Benefits	1,350.00	818.96	531.04	60.7%
2-11-17-140 Mayor Carnahan - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-17-148 Mayor Carnahan - Training &	3,700.00	2,036.36	1,663.64	55.0%
2-11-17-212 Mayor Carnahan - Mileage	1,000.00	115.62	884.38	11.6%
2-11-18-110 Councillor Benson - Remuneration &	20,100.00	7,471.33	12,628.67	37.2%
2-11-18-130 Councillor Benson - Benefits	1,000.00	414.44	585.56	41.4%
2-11-18-140 Councillor Benson - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-18-148 Councillor Benson - Training &	3,700.00	1,117.76	2,582.24	30.2%
2-11-18-212 Councillor Benson - Mileage	1,000.00	74.02	925.98	7.4%
2-11-19-110 Councillor McKeag - Remuneration &	21,300.00	9,201.33	12,098.67	43.2%
2-11-19-130 Councillor McKeag - Benefits	1,000.00	532.27	467.73	53.2%
2-11-19-140 Councillor McKeag - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-19-148 Councillor McKeag - Training &	3,700.00	2,196.99	1,503.01	59.4%
2-11-19-212 Councillor McKeag - Mileage	1,000.00	0.00	1,000.00	0.0%
	<b>211,500.00</b>	<b>85,632.23</b>	<b>125,867.77</b>	<b>40.5%</b>
<b><u>12 - Administration</u></b>				
2-12-00-100 Amortization	0.00	0.00	0.00	0.0%
2-12-00-110 Wages & Salaries	352,906.22	219,968.28	132,937.94	62.3%
2-12-00-115 Overtime	500.00	47.83	452.17	9.6%
2-12-00-130 Employer Contributions	74,110.31	39,595.41	34,514.90	53.4%
2-12-00-136 Workers' Compensation Board Fees	8,300.00	5,726.37	2,573.63	69.0%

**TOWN OF CALMAR**  
**Trial Balance**

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	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>%</b>
2-12-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-12-00-148 Training & Development	10,000.00	4,902.38	5,097.62	49.0%
2-12-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-12-00-212 Mileage	1,000.00	5.74	994.26	0.6%
2-12-00-215 Freight & Postage	4,000.00	1,947.28	2,052.72	48.7%
2-12-00-217 Telephone	7,800.00	5,073.76	2,726.24	65.0%
2-12-00-220 Advertising	1,000.00	515.80	484.20	51.6%
2-12-00-222 Memberships & Subscriptions	2,500.00	1,749.29	750.71	70.0%
2-12-00-223 Recognition & Bonuses	200.00	0.00	200.00	0.0%
2-12-00-231 Auditor	26,000.00	(4,500.00)	30,500.00	(17.3%)
2-12-00-232 Assessment Services	19,500.00	14,583.80	4,916.20	74.8%
2-12-00-233 Legal Fees	10,000.00	5,272.05	4,727.95	52.7%
2-12-00-250 Building Repairs & Maintenance	10,000.00	2,280.87	7,719.13	22.8%
2-12-00-270 Insurance	7,800.00	7,175.09	624.91	92.0%
2-12-00-290 Entertainment & Hospitality	2,000.00	0.00	2,000.00	0.0%
2-12-00-510 Printing & Stationary	4,500.00	4,392.01	107.99	97.6%
2-12-00-511 Household Goods & Miscellaneous	4,000.00	1,055.68	2,944.32	26.4%
2-12-00-512 Janitor Contract	13,200.00	7,150.00	6,050.00	54.2%
2-12-00-513 Equipment Leases & Contracts	132,000.00	85,842.47	46,157.53	65.0%
2-12-00-516 Alarm Maintenance	500.00	300.00	200.00	60.0%
2-12-00-520 Equipment Parts, Repairs, &	5,000.00	1,829.96	3,170.04	36.6%
2-12-00-540 Power	4,600.00	2,572.38	2,027.62	55.9%
2-12-00-541 Natural Gas	5,300.00	4,246.13	1,053.87	80.1%
2-12-00-590 Other General Expenses	6,500.00	3,314.35	3,185.65	51.0%
2-12-00-761 Transfer to Reserves	438,529.00	0.00	438,529.00	0.0%
2-12-00-810 Bank Charges & Fees	11,000.00	6,791.59	4,208.41	61.7%
2-12-00-831 Debenture Principle	0.00	0.00	0.00	0.0%
2-12-00-832 Debenture Interest	0.00	0.00	0.00	0.0%
2-12-00-910 Tax Cancellations	0.00	1,505.19	(1,505.19)	0.0%
2-12-00-920 Bad Debts	0.00	0.00	0.00	0.0%
2-12-00-999 Contingency Fund	50,000.00	10,520.77	39,479.23	21.0%
2-12-01-148 All Staff Training	1,000.00	423.00	577.00	42.3%
2-12-01-540 EV Power	5,000.00	3,116.36	1,883.64	62.3%
	<b>1,218,745.53</b>	<b>437,403.84</b>	<b>781,341.69</b>	<b>35.9%</b>
<b><u>21 - Policing</u></b>				
2-21-00-745 Provincial Policing Requisition	132,108.00	0.00	132,108.00	0.0%
	<b>132,108.00</b>	<b>0.00</b>	<b>132,108.00</b>	<b>0.0%</b>
<b><u>23 - Fire</u></b>				
2-23-00-250 Building Repairs & Maintenance	0.00	0.00	0.00	0.0%
2-23-00-270 Insurance	2,900.00	2,352.78	547.22	81.1%

**TOWN OF CALMAR**  
**Trial Balance**

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
2-23-00-514 Contracted Services & Communications	180,000.00	78,036.45	101,963.55	43.4%
2-23-00-540 Power	0.00	0.00	0.00	0.0%
2-23-00-541 Natural Gas	0.00	0.00	0.00	0.0%
	<b>182,900.00</b>	<b>80,389.23</b>	<b>102,510.77</b>	<b>44.0%</b>

**24 - Disaster Services**

2-24-00-110 Wages & Salaries	48,867.79	34,223.80	14,643.99	70.0%
2-24-00-115 Disaster - Overtime Earnings	0.00	0.00	0.00	0.0%
2-24-00-130 Employer Contributions	8,307.52	6,177.73	2,129.79	74.4%
2-24-00-136 WCB Fees	1,200.00	818.04	381.96	68.2%
2-24-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-24-00-148 Training & Development	10,500.00	525.00	9,975.00	5.0%
2-24-00-217 Disaster Services Emergency Line	1,000.00	618.16	381.84	61.8%
2-24-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-24-00-250 Building Repairs & Maintenance OH&S	4,000.00	0.00	4,000.00	0.0%
2-24-00-520 Equipment Parts, Repairs & Maintenance	3,000.00	1,409.65	1,590.35	47.0%
2-24-00-522 Vehicle Parts, Repairs & Maintenance	500.00	0.00	500.00	0.0%
2-24-00-540 Power	1,000.00	514.38	485.62	51.4%
2-24-00-541 Natural Gas	1,660.00	984.37	675.63	59.3%
2-24-00-590 Other General Expenses	15,000.00	1,859.94	13,140.06	12.4%
2-24-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-24-00-762 Transfer to Capital Budget	0.00	0.00	0.00	0.0%
	<b>95,035.31</b>	<b>47,131.07</b>	<b>47,904.24</b>	<b>49.6%</b>

**26 - Constabulary Services**

2-26-00-110 Wages & Salaries	177,229.49	123,993.88	53,235.61	70.0%
2-26-00-115 Overtime	0.00	0.00	0.00	0.0%
2-26-00-130 Employer Contributions	31,901.31	21,346.64	10,554.67	66.9%
2-26-00-136 WCB Fees	2,400.00	1,636.11	763.89	68.2%
2-26-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-26-00-148 Training & Development	10,000.00	5,899.53	4,100.47	59.0%
2-26-00-210 Vehicle Expense	300.00	0.00	300.00	0.0%
2-26-00-211 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-26-00-215 Freight & Postage	1,200.00	496.87	703.13	41.4%
2-26-00-217 Telephone	2,800.00	1,658.38	1,141.62	59.2%
2-26-00-220 Advertising	500.00	641.50	(141.50)	128.3%
2-26-00-222 Memberships & Subscriptions	4,000.00	5,884.66	(1,884.66)	147.1%
2-26-00-223 Victims Services	2,400.00	2,400.00	0.00	100.0%
2-26-00-225 Citizens on Patrol	0.00	0.00	0.00	0.0%
2-26-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-26-00-233 Legal Fees	2,000.00	0.00	2,000.00	0.0%
2-26-00-235 Vet & Pound Fees	5,300.00	1,780.96	3,519.04	33.6%

**TOWN OF CALMAR**  
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	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>%</b>
2-26-00-270 Insurance	3,900.00	3,137.04	762.96	80.4%
2-26-00-510 Printing & Stationary	1,100.00	376.80	723.20	34.3%
2-26-00-511 Household Goods & Miscellaneous	1,000.00	383.21	616.79	38.3%
2-26-00-513 Contracted Services	8,000.00	5,744.99	2,255.01	71.8%
2-26-00-520 Equipment Parts, Repairs & Maintenance	10,000.00	4,321.74	5,678.26	43.2%
2-26-00-521 Fuel & Oil	6,000.00	4,374.59	1,625.41	72.9%
2-26-00-522 Vehilce Parts, Repairs & Maintenance	3,000.00	1,197.65	1,802.35	39.9%
2-26-00-540 Power	1,500.00	1,908.96	(408.96)	127.3%
2-26-00-541 Natural Gas	2,600.00	1,476.58	1,123.42	56.8%
2-26-00-590 Other General Expenses	0.00	0.00	0.00	0.0%
2-26-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-26-01-240 Bylaw Enforcement	30,000.00	20,058.71	9,941.29	66.9%
	<b>307,130.80</b>	<b>208,718.80</b>	<b>98,412.00</b>	<b>68.0%</b>
<b><u>32 - Transportation</u></b>				
2-32-00-110 Wages & Salaries	124,513.26	77,736.09	46,777.17	62.4%
2-32-00-115 Overtime	5,000.00	1,961.97	3,038.03	39.2%
2-32-00-116 On Call	40,000.00	6,307.75	33,692.25	15.8%
2-32-00-117 Casual Labour	0.00	0.00	0.00	0.0%
2-32-00-130 Employer Contributions	19,922.12	14,300.27	5,621.85	71.8%
2-32-00-136 Workers Comensation Board Fees	2,800.00	1,908.79	891.21	68.2%
2-32-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-32-00-148 Training & Development	9,000.00	1,559.96	7,440.04	17.3%
2-32-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-32-00-212 Mileage	500.00	0.00	500.00	0.0%
2-32-00-215 Freight & Postage	600.00	149.07	450.93	24.8%
2-32-00-217 Telephone	3,000.00	2,807.75	192.25	93.6%
2-32-00-220 Advertising	500.00	0.00	500.00	0.0%
2-32-00-230 Engineering Fees	20,000.00	5,957.24	14,042.76	29.8%
2-32-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-32-00-250 Building Repairs & Maintenance	20,000.00	8,529.19	11,470.81	42.6%
2-32-00-252 R/R Ditch Maintenance	0.00	0.00	0.00	0.0%
2-32-00-253 Roadway Maintenance	54,000.00	13,901.67	40,098.33	25.7%
2-32-00-254 Sidewalk Maintenance	35,000.00	3,000.00	32,000.00	8.6%
2-32-00-260 Equipment Lease & Rental	2,000.00	60.24	1,939.76	3.0%
2-32-00-270 Insurance	21,000.00	16,469.45	4,530.55	78.4%
2-32-00-510 Printing & Stationary	600.00	348.15	251.85	58.0%
2-32-00-511 Shop Supplies & Miscellaneous Supplies	15,000.00	7,279.22	7,720.78	48.5%
2-32-00-513 Contracted Services	17,000.00	7,556.13	9,443.87	44.4%
2-32-00-516 Alarm	100.00	0.00	100.00	0.0%
2-32-00-520 Equipment Maintenance & Repair	47,000.00	20,826.25	26,173.75	44.3%



**TOWN OF CALMAR**  
**Trial Balance**

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	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>%</b>
2-32-00-521 Fuel & Oil	35,000.00	20,208.13	14,791.87	57.7%
2-32-00-522 Vehicle Parts, Repairs & Maintenance	12,000.00	1,699.96	10,300.04	14.2%
2-32-00-523 Small Tools	5,000.00	2,049.75	2,950.25	41.0%
2-32-00-524 Traffic Safety Devices	4,000.00	1,731.50	2,268.50	43.3%
2-32-00-530 Road Materials	50,000.00	21,980.03	28,019.97	44.0%
2-32-00-531 Safety Equipment	5,000.00	2,734.88	2,265.12	54.7%
2-32-00-540 Power	19,250.00	7,924.34	11,325.66	41.2%
2-32-00-541 Natural Gas	8,070.00	5,000.69	3,069.31	62.0%
2-32-00-542 Power - Street Lights	160,000.00	89,611.77	70,388.23	56.0%
2-32-00-590 Other General Expenses	5,000.00	0.00	5,000.00	0.0%
2-32-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-32-00-831 Debenture Principle	171,728.00	85,244.96	86,483.04	49.6%
2-32-00-832 Debenture Interest	73,798.00	15,690.65	58,107.35	21.3%
	<b>986,381.38</b>	<b>444,535.85</b>	<b>541,845.53</b>	<b>45.1%</b>
<b><u>41 - Water</u></b>				
2-41-00-110 Wages & Salaries	124,513.26	77,733.96	46,779.30	62.4%
2-41-00-115 Overtime	5,000.00	1,961.78	3,038.22	39.2%
2-41-00-116 On Call	0.00	6,307.75	(6,307.75)	0.0%
2-41-00-130 Employer Contributions	19,922.12	14,299.00	5,623.12	71.8%
2-41-00-136 Workers' Compensation Board Fees	2,800.00	1,908.79	891.21	68.2%
2-41-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-41-00-148 Training & Development	7,000.00	4,070.89	2,929.11	58.2%
2-41-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-41-00-212 Mileage	500.00	0.00	500.00	0.0%
2-41-00-215 Freight & Postage	800.00	248.43	551.57	31.1%
2-41-00-217 Telephone	5,500.00	3,475.52	2,024.48	63.2%
2-41-00-220 Advertising	500.00	0.00	500.00	0.0%
2-41-00-222 Memberships & Subscriptions	700.00	359.28	340.72	51.3%
2-41-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-41-00-250 Building Repairs & Maintenance	1,000.00	531.94	468.06	53.2%
2-41-00-253 Infrastructure Maintenance	0.00	0.00	0.00	0.0%
2-41-00-260 Equipment Lease & Rental	250.00	0.00	250.00	0.0%
2-41-00-270 Insurance	12,000.00	9,705.20	2,294.80	80.9%
2-41-00-300 Water Purchases	375,000.00	217,306.56	157,693.44	57.9%
2-41-00-510 Printing & Stationary	4,000.00	1,657.95	2,342.05	41.4%
2-41-00-511 Household Goods & Miscellaneous	2,000.00	64.79	1,935.21	3.2%
2-41-00-512 Janitor Service	0.00	0.00	0.00	0.0%
2-41-00-513 Contracted Services	5,000.00	4,163.33	836.67	83.3%
2-41-00-516 Alarm	0.00	0.00	0.00	0.0%
2-41-00-520 Equipment Parts, Repairs & Maintenance	30,000.00	12,842.53	17,157.47	42.8%

**TOWN OF CALMAR**  
**Trial Balance**

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	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>%</b>
2-41-00-521 Fuel & Oil	3,000.00	377.82	2,622.18	12.6%
2-41-00-522 Infrastructure Repairs	60,000.00	41,032.39	18,967.61	68.4%
2-41-00-523 Small Tools	500.00	0.00	500.00	0.0%
2-41-00-530 Water Meters	40,000.00	33,866.40	6,133.60	84.7%
2-41-00-540 Power	25,750.00	12,812.29	12,937.71	49.8%
2-41-00-541 Natural Gas	16,875.00	12,526.79	4,348.21	74.2%
2-41-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-41-00-831 Debenture Principle	68,660.00	33,976.09	34,683.91	49.5%
2-41-00-832 Debenture Interest	14,691.00	6,550.52	8,140.48	44.6%
2-41-00-920 Bad Debts	0.00	53.89	(53.89)	0.0%
	<b>825,961.38</b>	<b>497,833.89</b>	<b>328,127.49</b>	<b>60.3%</b>

**42 - Sanitary**

2-42-00-110 Wages & Salaries	124,513.26	77,736.09	46,777.17	62.4%
2-42-00-115 Overtime	3,000.00	1,961.97	1,038.03	65.4%
2-42-00-116 On Call	0.00	6,307.75	(6,307.75)	0.0%
2-42-00-130 Employer Contributions	19,922.12	14,300.27	5,621.85	71.8%
2-42-00-136 Workers' Compensation Board Fees	2,800.00	1,908.79	891.21	68.2%
2-42-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-42-00-148 Training & Development	4,000.00	0.00	4,000.00	0.0%
2-42-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-42-00-215 Freight & Postage	1,000.00	248.43	751.57	24.8%
2-42-00-217 Telephone	2,500.00	1,384.12	1,115.88	55.4%
2-42-00-230 Engineering Fees	0.00	0.00	0.00	0.0%
2-42-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-42-00-253 Infrastructure Maintenance	0.00	0.00	0.00	0.0%
2-42-00-254 Weed Control	1,500.00	0.00	1,500.00	0.0%
2-42-00-260 Equipment Lease & Rental	1,000.00	0.00	1,000.00	0.0%
2-42-00-270 Insurance	13,500.00	10,685.53	2,814.47	79.2%
2-42-00-510 Printing & Stationary	500.00	226.09	273.91	45.2%
2-42-00-511 Household Goods & Miscellaneous	600.00	46.35	553.65	7.7%
2-42-00-513 Contracted Services	17,000.00	13,487.86	3,512.14	79.3%
2-42-00-516 Alarm	0.00	0.00	0.00	0.0%
2-42-00-520 Equipment Parts, Repairs & Maintenance	15,000.00	3,086.61	11,913.39	20.6%
2-42-00-521 Fuel & Oil	2,350.00	920.67	1,429.33	39.2%
2-42-00-522 Vehicle Parts, Repairs & Maintenance	1,500.00	0.00	1,500.00	0.0%
2-42-00-523 Small Tools	500.00	349.93	150.07	70.0%
2-42-00-525 Water & Sewer Infrastructure	35,000.00	1,500.00	33,500.00	4.3%
2-42-00-530 Chemical Supplies	12,000.00	9,883.75	2,116.25	82.4%
2-42-00-540 Power	75,000.00	30,915.66	44,084.34	41.2%
2-42-00-761 Transfer to Reserves	85,000.00	0.00	85,000.00	0.0%

TOWN OF CALMAR  
Trial Balance

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
2-42-00-831 Debenture Principle	86,520.00	42,757.70	43,762.30	49.4%
2-42-00-832 Debenture Interest	7,795.00	3,553.03	4,241.97	45.6%
2-42-00-920 Bad Debts	0.00	0.00	0.00	0.0%
	<b>512,500.38</b>	<b>221,260.60</b>	<b>291,239.78</b>	<b>43.2%</b>
<b><u>43 - Solid Waste</u></b>				
2-43-00-110 Salaries & Wages	82,562.53	50,042.01	32,520.52	60.6%
2-43-00-115 Overtime	2,000.00	1,086.03	913.97	54.3%
2-43-00-116 On Call	0.00	3,311.75	(3,311.75)	0.0%
2-43-00-130 Employer Contributions	13,210.00	9,549.22	3,660.78	72.3%
2-43-00-136 Workers' Compensation Board Fees	2,800.00	1,908.79	891.21	68.2%
2-43-00-215 Freight & Postage	800.00	248.43	551.57	31.1%
2-43-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-43-00-270 Insurance	4,200.00	3,235.06	964.94	77.0%
2-43-00-300 Landfill Fees & Charges	22,000.00	10,630.81	11,369.19	48.3%
2-43-00-510 Printing & Stationary	500.00	226.09	273.91	45.2%
2-43-00-513 Contracted Services	28,000.00	13,007.48	14,992.52	46.5%
2-43-00-514 Garbage Service Contract	100,000.00	59,280.86	40,719.14	59.3%
2-43-00-515 Recycling Service Contract	41,500.00	22,091.60	19,408.40	53.2%
2-43-00-540 Power	950.00	0.00	950.00	0.0%
2-43-00-541 Natural Gas	5,100.00	3,857.54	1,242.46	75.6%
2-43-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
	<b>303,622.53</b>	<b>178,475.67</b>	<b>125,146.86</b>	<b>58.8%</b>
<b><u>49 - Recycling</u></b>				
2-49-00-513 Recycling Contracted Services	0.00	0.00	0.00	0.0%
2-49-00-515 Recycling Service Contract	0.00	0.00	0.00	0.0%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b><u>51 - Family &amp; Community Services</u></b>				
2-51-00-110 Wages & Salaries	19,344.00	13,767.52	5,576.48	71.2%
2-51-00-115 Overtime	500.00	234.52	265.48	46.9%
2-51-00-130 Employer Contributions	3,288.48	1,600.39	1,688.09	48.7%
2-51-00-136 Workers' Compensation Board Fees	1,600.00	1,090.75	509.25	68.2%
2-51-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-51-00-148 Training & Development	2,000.00	0.00	2,000.00	0.0%
2-51-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-51-00-212 Mileage	500.00	90.82	409.18	18.2%
2-51-00-215 Freight & Postage	500.00	248.43	251.57	49.7%
2-51-00-217 Telephone	550.00	318.77	231.23	58.0%
2-51-00-220 Advertising	1,100.00	0.00	1,100.00	0.0%
2-51-00-221 Program Hosting Expense	12,000.00	4,431.28	7,568.72	36.9%
2-51-00-222 FCSS Municipal Cost Share Portion	14,000.00	13,551.00	449.00	96.8%

TOWN OF CALMAR  
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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
2-51-00-225 Volunteer Recognition	2,500.00	0.00	2,500.00	0.0%
2-51-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-51-00-260 Office Rental	0.00	0.00	0.00	0.0%
2-51-00-270 Insurance	0.00	0.00	0.00	0.0%
2-51-00-510 Printing & Stationary	800.00	301.46	498.54	37.7%
2-51-00-511 Household & Miscellaneous Goods	300.00	0.00	300.00	0.0%
2-51-00-520 Equipment Parts, Repairs & Maintenance	400.00	0.00	400.00	0.0%
2-51-00-540 Power	0.00	0.00	0.00	0.0%
2-51-00-541 Natural Gas	0.00	0.00	0.00	0.0%
2-51-00-590 Other General Expenses	500.00	20.00	480.00	4.0%
2-51-01-511 Christmas Elves Prog. Donation Exp.	4,000.00	0.00	4,000.00	0.0%
2-51-01-512 Christmas Elves Prog. Hosting Exp.	0.00	0.00	0.00	0.0%
	<b>63,882.48</b>	<b>35,654.94</b>	<b>28,227.54</b>	<b>55.8%</b>
<b><u>61 - Planning &amp; Development</u></b>				
2-61-00-110 Wages & Salaries	135,348.40	28,110.90	107,237.50	20.8%
2-61-00-115 Overtime	0.00	0.00	0.00	0.0%
2-61-00-130 Employer Contributions	20,302.26	3,818.15	16,484.11	18.8%
2-61-00-136 Workers' Compensation Board Fees	1,600.00	1,090.75	509.25	68.2%
2-61-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-61-00-148 Training & Development	3,000.00	968.47	2,031.53	32.3%
2-61-00-150 S.D.A.B. Meeting Fees	3,000.00	0.00	3,000.00	0.0%
2-61-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-61-00-215 Freight & Postage	1,500.00	533.43	966.57	35.6%
2-61-00-217 Telephone	1,200.00	251.84	948.16	21.0%
2-61-00-220 Advertising	2,000.00	0.00	2,000.00	0.0%
2-61-00-221 Title & Land Seaches	1,000.00	454.00	546.00	45.4%
2-61-00-222 Memberships & Subscriptions	2,000.00	1,623.27	376.73	81.2%
2-61-00-223 Subdivision & Development Costs	0.00	5,550.00	(5,550.00)	0.0%
2-61-00-230 Engineering Fees	35,000.00	(6,673.55)	41,673.55	(19.1%)
2-61-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-61-00-232 Inspection Fees	19,000.00	11,751.00	7,249.00	61.8%
2-61-00-233 Legal Fees	12,500.00	1,283.70	11,216.30	10.3%
2-61-00-234 Planning Fees	0.00	0.00	0.00	0.0%
2-61-00-510 Printing & Stationary	800.00	321.46	478.54	40.2%
2-61-00-513 Contracted Services	34,000.00	21,162.00	12,838.00	62.2%
2-61-00-515 Other Contracted Services	0.00	0.00	0.00	0.0%
2-61-00-520 Cost of Land Sold	0.00	0.00	0.00	0.0%
2-61-00-540 Admin Power	0.00	0.00	0.00	0.0%
2-61-00-591 Cost of Land Re-Sale	0.00	0.00	0.00	0.0%
2-61-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%

TOWN OF CALMAR  
Trial Balance

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
	<b>272,250.66</b>	<b>70,245.42</b>	<b>202,005.24</b>	<b>25.8%</b>
<b><u>62 - Economic Development</u></b>				
2-62-00-110 Wages & Salaries	111,738.24	75,359.46	36,378.78	67.4%
2-62-00-115 Overtime	2,450.00	0.00	2,450.00	0.0%
2-62-00-130 Employer Contributions	16,760.74	14,535.72	2,225.02	86.7%
2-62-00-136 Workers' Compensation Board Fees	3,200.00	2,181.47	1,018.53	68.2%
2-62-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-62-00-148 Training & Development	2,500.00	1,899.06	600.94	76.0%
2-62-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-62-00-212 Mileage	2,000.00	120.70	1,879.30	6.0%
2-62-00-215 Freight & Postage	700.00	248.43	451.57	35.5%
2-62-00-217 Telephone	600.00	350.00	250.00	58.3%
2-62-00-220 Advertising	15,000.00	1,451.09	13,548.91	9.7%
2-62-00-222 Memberships & Subscriptions	8,500.00	2,692.11	5,807.89	31.7%
2-62-00-223 Promotion & Research	20,000.00	11,070.76	8,929.24	55.4%
2-62-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-62-00-510 Printing & Stationary	900.00	696.30	203.70	77.4%
2-62-00-511 Miscellaneous	600.00	48.29	551.71	8.0%
2-62-00-513 Contracted Services	0.00	960.00	(960.00)	0.0%
2-62-00-540 Power	0.00	0.00	0.00	0.0%
2-62-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-62-00-900 Grants to Others	80,000.00	35,309.46	44,690.54	44.1%
	<b>264,948.98</b>	<b>146,922.85</b>	<b>118,026.13</b>	<b>55.5%</b>
<b><u>72-00 - Parks General</u></b>				
2-72-00-110 Wages & Salaries	112,980.38	67,859.14	45,121.24	60.1%
2-72-00-112 Getaway Supervisors Contract	20,000.00	33,148.72	(13,148.72)	165.7%
2-72-00-115 Overtime	2,300.00	8,429.66	(6,129.66)	366.5%
2-72-00-130 Employer Contributions	19,947.06	11,558.33	8,388.73	57.9%
2-72-00-136 Workers' Compensation Board Fees	3,200.00	2,181.47	1,018.53	68.2%
2-72-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-72-00-148 Training & Development	4,500.00	102.53	4,397.47	2.3%
2-72-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-72-00-212 Mileage	1,100.00	0.00	1,100.00	0.0%
2-72-00-215 Freight & Postage	800.00	270.11	529.89	33.8%
2-72-00-217 Telephone	1,700.00	1,855.72	(155.72)	109.2%
2-72-00-220 Advertising	1,500.00	0.00	1,500.00	0.0%
2-72-00-221 Promotions & Hosting	8,000.00	3,897.22	4,102.78	48.7%
2-72-00-222 Memberships & Subscriptions	1,000.00	0.00	1,000.00	0.0%
2-72-00-225 Volunteer Recognition	1,200.00	0.00	1,200.00	0.0%
2-72-00-231 Audit Fees	0.00	0.00	0.00	0.0%

TOWN OF CALMAR  
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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
2-72-00-250 Facility Maintenance	4,200.00	668.75	3,531.25	15.9%
2-72-00-270 Insurance	3,700.00	2,940.98	759.02	79.5%
2-72-00-510 Printing & Stationary	3,100.00	1,507.23	1,592.77	48.6%
2-72-00-511 Household & Miscellaneous Supplies	1,000.00	199.99	800.01	20.0%
2-72-00-513 Contracted Services	1,000.00	639.92	360.08	64.0%
2-72-00-540 Power	3,200.00	1,949.50	1,250.50	60.9%
2-72-00-541 Natural Gas	2,400.00	1,685.08	714.92	70.2%
2-72-00-590 Communities in Bloom	30,000.00	27,544.94	2,455.06	91.8%
2-72-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-72-00-762 Transfer to Capital Budget	0.00	0.00	0.00	0.0%
2-72-00-823 Financing - Solar Panels	0.00	0.00	0.00	0.0%
	<b>226,827.44</b>	<b>166,439.29</b>	<b>60,388.15</b>	<b>73.4%</b>
<b><u>72-01 - Parks Sportsgrounds</u></b>				
2-72-01-110 Wages & Salaries	112,537.10	88,786.11	23,750.99	78.9%
2-72-01-115 Overtime	6,000.00	3,365.26	2,634.74	56.1%
2-72-01-116 On Call	0.00	2,242.50	(2,242.50)	0.0%
2-72-01-117 Casual Labour - Parks	40,000.00	34,871.20	5,128.80	87.2%
2-72-01-130 Employer Contributions	20,256.67	21,719.73	(1,463.06)	107.2%
2-72-01-136 Workers' Compensation Board Fees	2,400.00	1,636.11	763.89	68.2%
2-72-01-140 Meals & Lodging	0.00	154.46	(154.46)	0.0%
2-72-01-148 Training & Development	4,900.00	1,045.50	3,854.50	21.3%
2-72-01-220 Advertising	500.00	0.00	500.00	0.0%
2-72-01-231 Audit Fees	0.00	0.00	0.00	0.0%
2-72-01-250 Facility Maintenance	50,000.00	27,466.52	22,533.48	54.9%
2-72-01-260 Equipment Lease & Rental	2,100.00	1,644.28	455.72	78.3%
2-72-01-270 Insurance	12,000.00	4,999.64	7,000.36	41.7%
2-72-01-511 Miscellaneous Supplies	10,000.00	4,035.77	5,964.23	40.4%
2-72-01-513 Contracted Services	27,500.00	26,603.27	896.73	96.7%
2-72-01-520 Equipment Parts, Repair & Maintenance	16,300.00	4,335.77	11,964.23	26.6%
2-72-01-521 Fuel & Oil	9,600.00	6,451.71	3,148.29	67.2%
2-72-01-522 Vehicle Parts, Repairs & Maintenance	2,800.00	295.28	2,504.72	10.5%
2-72-01-523 Small Tools	1,400.00	356.85	1,043.15	25.5%
2-72-01-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
	<b>318,293.77</b>	<b>230,009.96</b>	<b>88,283.81</b>	<b>72.3%</b>
<b><u>72-02 Parks Arena</u></b>				
2-72-02-110 Wages & Salaries	112,537.10	94,898.63	17,638.47	84.3%
2-72-02-115 Overtime	6,000.00	2,408.88	3,591.12	40.1%
2-72-02-116 On Call	0.00	2,242.50	(2,242.50)	0.0%
2-72-02-117 Arena - Casual Labour	17,000.00	0.00	17,000.00	0.0%
2-72-02-130 Employer Contributions	19,131.30	18,772.99	358.31	98.1%

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
2-72-02-136 Workers' Compensation Board Fees	2,400.00	1,636.11	763.89	68.2%
2-72-02-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-72-02-148 Training & Development	5,800.00	1,046.54	4,753.46	18.0%
2-72-02-215 Freight & Postage	750.00	248.43	501.57	33.1%
2-72-02-217 Telephone	2,600.00	1,202.62	1,397.38	46.3%
2-72-02-222 Memberships	1,000.00	441.00	559.00	44.1%
2-72-02-231 Audit Fees	0.00	0.00	0.00	0.0%
2-72-02-250 Facility Maintenance	22,500.00	10,392.80	12,107.20	46.2%
2-72-02-270 Insurance	38,000.00	30,586.10	7,413.90	80.5%
2-72-02-510 Printing & Stationary	650.00	226.01	423.99	34.8%
2-72-02-511 Household & Miscellaneous Supplies	12,000.00	8,025.49	3,974.51	66.9%
2-72-02-513 Contracted Services	15,300.00	10,041.41	5,258.59	65.6%
2-72-02-516 Alarm	500.00	0.00	500.00	0.0%
2-72-02-520 Equipment Parts, Repair & Maintenance	30,000.00	1,608.70	28,391.30	5.4%
2-72-02-521 Fuel & Oil	1,700.00	752.53	947.47	44.3%
2-72-02-523 Small Tools	600.00	0.00	600.00	0.0%
2-72-02-540 Power	47,000.00	35,848.80	11,151.20	76.3%
2-72-02-541 Natural Gas	33,300.00	20,340.11	12,959.89	61.1%
2-72-02-590 Safety Equipment	3,000.00	577.62	2,422.38	19.3%
2-72-02-591 Donations	0.00	0.00	0.00	0.0%
2-72-02-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-72-02-821 Debenture Interest	5,598.00	3,274.24	2,323.76	58.5%
2-72-02-822 Debenture Principle	12,177.00	7,093.67	5,083.33	58.3%
2-72-02-920 Bad Debts	0.00	0.00	0.00	0.0%
	<b>389,543.40</b>	<b>251,665.18</b>	<b>137,878.22</b>	<b>64.6%</b>
<b><u>72-03 - 06 Fair Expenses</u></b>				
2-72-03-221 Calmar Fair Days	26,000.00	23,053.76	2,946.24	88.7%
2-72-04-221 Farmer's Day/Canada Day	15,000.00	18,854.50	(3,854.50)	125.7%
2-72-05-221 Christmas in the Park	13,500.00	0.00	13,500.00	0.0%
2-72-06-221 First Night	12,500.00	420.55	12,079.45	3.4%
	<b>67,000.00</b>	<b>42,328.81</b>	<b>24,671.19</b>	<b>63.2%</b>
<b><u>74 - Library</u></b>				
2-74-00-110 Wages & Salaries	121,900.00	70,338.56	51,561.44	57.7%
2-74-00-115 Overtime	0.00	0.00	0.00	0.0%
2-74-00-130 Employer Contributions	18,000.00	8,453.08	9,546.92	47.0%
2-74-00-136 Workers' Compensation Board Fees	2,000.00	1,636.11	363.89	81.8%
2-74-00-140 Meals	300.00	0.00	300.00	0.0%
2-74-00-148 Training & Development	1,500.00	25.66	1,474.34	1.7%
2-74-00-150 Honorariums	1,000.00	0.00	1,000.00	0.0%
2-74-00-212 Mileage	400.00	0.00	400.00	0.0%

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
2-74-00-215 Freight & Postage	100.00	(30.53)	130.53	(30.5%)
2-74-00-217 Telephone	1,920.00	1,240.72	679.28	64.6%
2-74-00-220 Advertising & Promotions	0.00	0.00	0.00	0.0%
2-74-00-222 Memberships	600.00	562.20	37.80	93.7%
2-74-00-223 Special Projects	3,408.00	2,668.37	739.63	78.3%
2-74-00-224 Subscriptions	800.00	220.29	579.71	27.5%
2-74-00-231 Audit Fees	2,100.00	(3,500.00)	5,600.00	(166.7%)
2-74-00-233 Legal Fees	0.00	0.00	0.00	0.0%
2-74-00-250 Building Repairs & Maintenance	100.00	0.00	100.00	0.0%
2-74-00-270 Insurance	1,680.00	1,274.43	405.57	75.9%
2-74-00-510 Printing & Stationary	3,000.00	583.35	2,416.65	19.4%
2-74-00-511 Household & Miscellaneous Supplies	400.00	267.39	132.61	66.8%
2-74-00-512 Janitor Contract	3,000.00	1,836.00	1,164.00	61.2%
2-74-00-520 Equipment Parts, Repair & Maintenance	500.00	752.99	(252.99)	150.6%
2-74-00-521 Furnishings	0.00	170.08	(170.08)	0.0%
2-74-00-523 Books & Videos	6,000.00	4,627.37	1,372.63	77.1%
2-74-00-540 Power	4,000.00	2,890.02	1,109.98	72.3%
2-74-00-541 Natural Gas	3,600.00	3,859.77	(259.77)	107.2%
2-74-00-590 Other General Expenses	0.00	0.00	0.00	0.0%
2-74-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-74-01-222 Yellowhead Membership Fees	11,000.00	11,559.30	(559.30)	105.1%
2-74-01-231 Audit Fees	0.00	0.00	0.00	0.0%
2-74-01-250 Building Repairs & Maintenance	1,000.00	0.00	1,000.00	0.0%
2-74-01-270 Insurance	3,000.00	2,352.77	647.23	78.4%
2-74-01-520 Equipment Repair & Maintenance	500.00	0.00	500.00	0.0%
2-74-01-590 Other General Expense	0.00	0.00	0.00	0.0%
	<b>191,808.00</b>	<b>111,787.93</b>	<b>80,020.07</b>	<b>58.3%</b>
<b><u>97 - Requisitions</u></b>				
2-97-00-745 Education Requisitions - Residential	617,919.00	281,572.17	336,346.83	45.6%
2-97-00-750 Education Requisitions - Non-Residential	187,037.00	88,917.53	98,119.47	47.5%
2-97-00-755 Leduc Foundation Requisition	7,866.00	7,866.00	0.00	100.0%
2-97-00-757 Rural Policing Levy	0.00	0.00	0.00	0.0%
	<b>812,822.00</b>	<b>378,355.70</b>	<b>434,466.30</b>	<b>46.5%</b>
<b>TOTAL EXPENSES</b>	<b>7,383,262.04</b>	<b>3,634,791.26</b>	<b>3,748,470.78</b>	<b>49.2%</b>
<b>Check Sum (Must be zero)</b>	<b>0.00</b>	<b>0.00</b>		
<b>NET (SURPLUS)/LOSS</b>	<b>(189.46)</b>	<b>(2,725,298.72)</b>		
<b>ASSETS</b>				
3-00-00-110 Payroll Advance	0.00	0.00	0.00	0.0%
3-00-00-111 Prepaids	0.00	19,416.26	(19,416.26)	0.0%



**TOWN OF CALMAR**  
**Trial Balance**

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	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>%</b>
3-00-00-112 Petty Cash	0.00	300.00	(300.00)	0.0%
3-00-00-113 Petty Cash - Library	0.00	200.00	(200.00)	0.0%
3-00-00-114 Petty Cash - Arena	0.00	0.00	0.00	0.0%
3-00-00-115 Petty Cash - Recreation	0.00	200.00	(200.00)	0.0%
3-00-00-116 Petty Cash - Vending Machine for Arena	0.00	30.00	(30.00)	0.0%
3-00-00-117 Petty Cash - Fire Department	0.00	0.00	0.00	0.0%
3-00-00-120 General Bank Account	0.00	4,762,586.60	(4,762,586.60)	0.0%
3-00-00-121 Alberta Treasury Branch	0.00	0.00	0.00	0.0%
3-00-00-122 CIBC Investments	0.00	0.00	0.00	0.0%
3-00-00-123 Tax Sale Proceeds - Trust Asset	0.00	0.00	0.00	0.0%
3-00-00-124 XMAS Elves - ATB	0.00	17,880.58	(17,880.58)	0.0%
3-00-00-210 Current Property Taxes Receivable	0.00	814,502.75	(814,502.75)	0.0%
3-00-00-212 Arrears of Property Taxes Receivable	0.00	455,543.09	(455,543.09)	0.0%
3-00-00-214 Allowance for Doubtful Tax Accounts	0.00	0.00	0.00	0.0%
3-00-00-270 Construction Advances Receivable	0.00	0.00	0.00	0.0%
3-00-00-280 Utilities Receivable	0.00	211,697.41	(211,697.41)	0.0%
3-00-00-290 Accounts Receivable	0.00	186,274.00	(186,274.00)	0.0%
3-00-00-291 Utility/Tax Clearing Account	0.00	(859.21)	859.21	0.0%
3-00-00-292 Cash Receipts Suspense	0.00	0.00	0.00	0.0%
3-00-00-294 Accrued Interest Receivable	0.00	0.00	0.00	0.0%
3-00-00-295 GST Receivable	0.00	35,423.72	(35,423.72)	0.0%
3-00-00-296 Education Tax Underlevy	0.00	0.00	0.00	0.0%
3-00-00-297 Non-Res Education Tax Underlevy	0.00	0.00	0.00	0.0%
3-00-00-301 General Investments	0.00	0.00	0.00	0.0%
3-00-00-302 Tax Sale Investments TA# 0169	0.00	0.00	0.00	0.0%
3-00-00-303 Tax Sale Investment TA# 0123	0.00	0.00	0.00	0.0%
3-00-00-304 Tax Sale Investment TA# 0457	0.00	0.00	0.00	0.0%
3-00-00-305 Land Held for Resale	0.00	200,000.00	(200,000.00)	0.0%
3-00-00-410 AMFC Investment	0.00	0.00	0.00	0.0%
3-00-00-510 Engineering Structures	0.00	29,774,115.67	(29,774,115.67)	0.0%
3-00-00-511 Accum Amort - Engineered Structures	0.00	(12,276,296.52)	12,276,296.52	0.0%
3-00-00-520 Buildings	0.00	15,295,781.56	(15,295,781.56)	0.0%
3-00-00-521 Accum Amort - Buildings	0.00	(5,804,872.80)	5,804,872.80	0.0%
3-00-00-530 Machinery & Equipment	0.00	3,949,636.97	(3,949,636.97)	0.0%
3-00-00-531 Accum Amort - Machinery & Equipment	0.00	(2,027,033.27)	2,027,033.27	0.0%
3-00-00-540 Land for Own Use	0.00	1,225,622.94	(1,225,622.94)	0.0%
3-00-00-541 Accum Amort - Land Improvements	0.00	(108,652.65)	108,652.65	0.0%
3-00-00-550 Vehicles	0.00	617,803.98	(617,803.98)	0.0%
3-00-00-551 Accum Amort - Vehicles	0.00	(466,927.24)	466,927.24	0.0%
3-00-00-560 Land Improvements	0.00	251,417.43	(251,417.43)	0.0%

**TOWN OF CALMAR**  
**Trial Balance**

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
3-12-00-295 GST - 57.14 - Municipal Purposes	0.00	21,907.44	(21,907.44)	0.0%
3-12-00-296 GST - 42.86 - Municipal Purposes	0.00	0.00	0.00	0.0%
3-41-00-290 Payroll Clearing Account	0.00	0.00	0.00	0.0%
<b>TOTAL ASSESTS</b>	<b>0.00</b>	<b>37,155,698.71</b>	<b>(37,155,698.71)</b>	<b>0.0%</b>
<b>Check Sum</b>	<b>0.00</b>	<b>0.00</b>		

**LIABILITES**

4-00-00-000 Assest Retirement Obligation	0.00	(2,993,050.00)	2,993,050.00	0.0%
4-00-00-120 Deferred Revenue - Conditional Grants	0.00	0.00	0.00	0.0%
4-00-00-121 Deferred Revenue - Education Tax	0.00	0.00	0.00	0.0%
4-00-00-122 Deferred Revenue - Operating	0.00	0.00	0.00	0.0%
4-00-00-123 Tax Sale Proceeds - Trust Liability	0.00	0.00	0.00	0.0%
4-00-00-124 Deferred Revenue - Developer	0.00	0.00	0.00	0.0%
4-00-00-125 Deferred Revenue - Business Licenses	0.00	0.00	0.00	0.0%
4-00-00-200 Vacation Pay Payable	0.00	(28,153.67)	28,153.67	0.0%
4-00-00-201 Sick Pay Payable	0.00	(57,719.69)	57,719.69	0.0%
4-00-00-202 Overtime Payable	0.00	(9,251.71)	9,251.71	0.0%
4-00-00-210 E.I. Rebate	0.00	(1,658.01)	1,658.01	0.0%
4-00-00-230 C.P.P.	0.00	0.00	0.00	0.0%
4-00-00-231 UIC Payable	0.00	(0.04)	0.04	0.0%
4-00-00-232 Income Tax Payable	0.00	7.00	(7.00)	0.0%
4-00-00-240 Fire Fighters Association Fees Payable	0.00	0.00	0.00	0.0%
4-00-00-250 AMEBS Payable	0.00	17,606.21	(17,606.21)	0.0%
4-00-00-260 GST Payable	0.00	(7,682.17)	7,682.17	0.0%
4-00-00-265 Safety Codes Council	0.00	162.07	(162.07)	0.0%
4-00-00-271 R.R.S.P. Contributions	0.00	0.00	0.00	0.0%
4-00-00-290 Accounts Payable Suspense	0.00	(6,641.48)	6,641.48	0.0%
4-00-00-300 Short Term Operating Loan	0.00	0.00	0.00	0.0%
4-00-00-310 Debentures Payable	0.00	(3,500,920.37)	3,500,920.37	0.0%
4-00-00-323 Long Term Loan - Treasury Branch	0.00	0.00	0.00	0.0%
4-00-00-400 Accrued Liabilites	0.00	0.00	0.00	0.0%
4-00-00-410 Accrued Interest Debentures	0.00	0.00	0.00	0.0%
4-00-00-430 Capital Lease Debt	0.00	(190,132.14)	190,132.14	0.0%
4-00-00-663 Equity in Fixed Assets	0.00	(23,812,993.00)	23,812,993.00	0.0%
4-00-00-900 Accumulated Surplus	0.00	0.00	0.00	0.0%
4-00-00-990 Accumulated Deficit	0.00	(712,624.54)	712,624.54	0.0%
4-00-00-991 Prior Period Adjustment	0.00	0.00	0.00	0.0%
4-41-00-470 Bulk Water Deposits	0.00	(3,705.00)	3,705.00	0.0%
4-41-00-471 Deposits - Water Meters	0.00	0.00	0.00	0.0%
4-42-00-421 Prepaid Local Improvements - Sewer	0.00	0.00	0.00	0.0%

TOWN OF CALMAR  
Trial Balance

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%
4-42-00-422 Lagoon Key Deposit	0.00	(120.00)	120.00	0.0%
4-61-00-470 Mobile Home Performance Deposit	0.00	0.00	0.00	0.0%
4-61-00-473 Development Agreement Deposits	0.00	0.00	0.00	0.0%
4-61-00-474 Construction Deposits	0.00	(101,000.00)	101,000.00	0.0%
4-61-00-475 Southbridge Phase 2 - Development	0.00	(223,721.35)	223,721.35	0.0%
4-61-00-476 Security Deposit SB Hayduk	0.00	(6,160.00)	6,160.00	0.0%
4-61-00-477 Incentive Grant Reserve	0.00	0.00	0.00	0.0%
4-62-00-290 Ticket Sales Payable	0.00	0.00	0.00	0.0%
4-72-00-470 Recreation Facility Deposits	0.00	(1,503.55)	1,503.55	0.0%
4-72-00-475 First Night Celebration Donations	0.00	0.00	0.00	0.0%
4-77-00-635 Reserve from Sale of Karen's Cafe	0.00	0.00	0.00	0.0%
4-77-00-636 Land Sale Reserve	0.00	0.00	0.00	0.0%
4-77-00-710 Operating Contingency Reserve	0.00	(437,874.70)	437,874.70	0.0%
4-77-00-715 Debenture Stabilization Reserve	0.00	(55,344.00)	55,344.00	0.0%
4-77-00-720 Incentive Reserve Grant	0.00	(72,000.00)	72,000.00	0.0%
4-77-00-900 Off Site Levy Reserve	0.00	0.00	0.00	0.0%
4-77-00-901 Water Offsite Reserve	0.00	(69,795.77)	69,795.77	0.0%
4-77-00-902 Sewer Offsite Reserve	0.00	(112,950.13)	112,950.13	0.0%
4-77-00-903 Transportation Offsite reserve	0.00	(48,277.95)	48,277.95	0.0%
4-77-00-905 Infrastructure Reserve	0.00	(1,457,187.13)	1,457,187.13	0.0%
4-77-00-910 Fleet Services Reserve	0.00	(20,000.00)	20,000.00	0.0%
4-77-00-915 Water Play Park Reserve	0.00	0.00	0.00	0.0%
4-77-00-920 Arena Compressor Reserve	0.00	0.00	0.00	0.0%
4-77-00-925 Town Hall Reserve	0.00	(98,776.86)	98,776.86	0.0%
4-77-00-930 Protective Services Reserves	0.00	0.00	0.00	0.0%
4-77-00-935 Disaster Services Reserve	0.00	(1,308.46)	1,308.46	0.0%
4-77-00-940 Constabulary Reserve	0.00	0.00	0.00	0.0%
4-77-00-945 Transportation Reserve	0.00	0.00	0.00	0.0%
4-77-00-949 Parks Trail Reserve	0.00	(53,156.46)	53,156.46	0.0%
4-77-00-950 Parks Facility Reserve	0.00	(127,860.98)	127,860.98	0.0%
4-77-00-951 Arena Building Reserve	0.00	(126,809.85)	126,809.85	0.0%
4-77-00-955 Library Facility Reserve	0.00	(188.89)	188.89	0.0%
9-99-99-999 Clearing Account	0.00	(200.00)	200.00	0.0%
<b>TOTAL LIABILITIES</b>	<b>0.00</b>	<b>(34,320,992.62)</b>	<b>34,320,992.62</b>	<b>0.0%</b>
<b>Check Sum</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>NET (SURPLUS)/LOSS</b>		<b>(2,725,298.72)</b>		
<b>NET CAPITAL</b>		<b>(109,407.37)</b>		
		<b>(37,155,698.71)</b>		

**TOWN OF CALMAR**  
**Trial Balance**

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	2024	2024	2024	2024
	BUDGET	ACTUAL	VARIANCE	%

**CAPITAL REVENUE**

5-11-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-11-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-11-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-12-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-12-00-636 Debenture Borrowing - Office Reno's	0.00	0.00	0.00	0.0%
5-12-00-640 Contributed from Reserve	(10,000.00)	0.00	(10,000.00)	0.0%
5-12-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-23-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-23-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-23-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-23-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-23-00-900 Revenue Acct - Contributed from Other	0.00	0.00	0.00	0.0%
5-23-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-24-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-24-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-24-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-26-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-26-00-640 Contributed from Reserve	(90,000.00)	0.00	(90,000.00)	0.0%
5-26-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-32-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-32-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-32-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-32-00-640 Contributed from Reserve	(24,000.00)	0.00	(24,000.00)	0.0%
5-32-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-32-00-900 Contributed from Other	0.00	0.00	0.00	0.0%
5-32-00-910 Sale of F/A	0.00	0.00	0.00	0.0%
5-32-01-636 Debenture Borrow	0.00	0.00	0.00	0.0%
5-41-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-41-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-41-00-636 Debenture Borrowing	0.00	0.00	0.00	0.0%
5-41-00-640 Contributed from Reserve	(72,000.00)	0.00	(72,000.00)	0.0%
5-41-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-42-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-42-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-42-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-42-00-640 Contributed from Reserve	(551,237.00)	0.00	(551,237.00)	0.0%

**TOWN OF CALMAR**  
**Trial Balance**

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	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>%</b>
5-42-00-650 Conditional Grants	(548,763.00)	(415,248.00)	(133,515.00)	75.7%
5-42-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-61-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-61-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-61-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-61-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-62-00-630 Community/Economic Development	0.00	0.00	0.00	0.0%
5-72-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-72-00-640 Contributed From Reserves	(30,000.00)	0.00	(30,000.00)	0.0%
5-72-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-72-01-630 Contributed from Operating	(70,500.00)	0.00	(70,500.00)	0.0%
5-72-01-640 Contributed from Reserve	(38,250.00)	0.00	(38,250.00)	0.0%
5-72-01-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-72-01-670 Parks - County Cost Share	(6,250.00)	0.00	(6,250.00)	0.0%
5-72-01-900 Parks - Contributed from Other	0.00	0.00	0.00	0.0%
5-72-02-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-72-02-640 Contributed from Reserve	(39,889.00)	0.00	(39,889.00)	0.0%
5-72-02-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-72-02-660 Federal Grants	0.00	0.00	0.00	0.0%
5-72-02-900 Arena - Contributed from Other	(39,889.00)	0.00	(39,889.00)	0.0%
5-74-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-74-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-74-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-74-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-74-00-900 Library - Contributed from Other	0.00	0.00	0.00	0.0%
	<b>(1,520,778.00)</b>	<b>(415,248.00)</b>	<b>(1,105,530.00)</b>	<b>27.3%</b>

**CAPITAL EXPENSE**

6-11-00-630 Legislative	0.00	0.00	0.00	0.0%
6-12-00-630 Administrative	10,000.00	0.00	10,000.00	0.0%
6-23-00-630 Protective Services	0.00	0.00	0.00	0.0%
6-23-00-761 Transfer to Reserve	0.00	0.00	0.00	0.0%
6-24-00-630 Disaster Services	0.00	0.00	0.00	0.0%
6-26-00-630 By-Law & Constabulary Services	90,000.00	66,835.70	23,164.30	74.3%
6-32-00-61043 Street Intersection	0.00	0.00	0.00	0.0%
6-32-00-620 Transportation/Building	0.00	0.00	0.00	0.0%
6-32-00-630 Transportation	24,000.00	22,730.32	1,269.68	94.7%
6-32-00-640 Transportation/Land	0.00	0.00	0.00	0.0%
6-32-00-650 Transportation Vehicles	0.00	0.00	0.00	0.0%
6-32-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
6-32-01-610 Lateral Upgrades	0.00	0.00	0.00	0.0%

**TOWN OF CALMAR**  
**Trial Balance**

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	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>%</b>
6-32-01-630 Transportation - 2005	0.00	0.00	0.00	0.0%
6-32-02-610 Roads/Sidewalks Upgrades	0.00	0.00	0.00	0.0%
6-32-02-630 Transportation - 2006	0.00	0.00	0.00	0.0%
6-32-03-630 49 Ave & 47 St Upgrades	0.00	0.00	0.00	0.0%
6-32-04-630 Electronic Sign	0.00	0.00	0.00	0.0%
6-41-00-610 Water Reservoir Expansion	0.00	0.00	0.00	0.0%
6-41-00-630 Water Services	72,000.00	0.00	72,000.00	0.0%
6-41-00-761 Water - Transfer to Reserve	0.00	0.00	0.00	0.0%
6-42-00-610 Sewer Mains	0.00	0.00	0.00	0.0%
6-42-00-630 Sanitary Sewer	1,100,000.00	56,868.14	1,043,131.86	5.2%
6-51-00-630 Family & Community Services	0.00	0.00	0.00	0.0%
6-61-00-630 Planning & Development	0.00	0.00	0.00	0.0%
6-62-00-630 Community/Economic Development	0.00	0.00	0.00	0.0%
6-72-00-630 Recreation Admin. Equipment	30,000.00	35,155.00	(5,155.00)	117.2%
6-72-01-630 Recreation Sportsgrounds	25,000.00	33,210.64	(8,210.64)	132.8%
6-72-01-640 Parks Land	90,000.00	23,197.96	66,802.04	25.8%
6-72-01-650 Parks Vehicles	0.00	0.00	0.00	0.0%
6-72-01-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
6-72-02-620 Arena Building	64,778.00	7,421.00	57,357.00	11.5%
6-72-02-630 Arena	15,000.00	60,421.87	(45,421.87)	402.8%
6-72-02-761 Transfer to Reserve - Arena	0.00	0.00	0.00	0.0%
6-74-00-620 Library Building	0.00	0.00	0.00	0.0%
6-74-00-630 Library/Culture Services	0.00	0.00	0.00	0.0%
	<b>1,520,778.00</b>	<b>305,840.63</b>	<b>1,214,937.37</b>	<b>20.1%</b>
<b>Totals:</b>	<b>0.00</b>	<b>(109,407.37)</b>	<b>109,407.37</b>	<b>0.0%</b>



**Town of Calmar**

Department Report (DR) – Office of the CAO

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	CAO Losier
Title:	Office of the CAO Report
Approved By:	CAO Losier
Agenda Item Number:	10 A

**KEY INITIATIVES/METRIC:**

Administration

In the period of July-August, Administration assembled the first rough draft of the budget. Important information is still missing and until it is received, Administration is using the 2024 amounts for these items.

Administrative change

During this period, a land use planner was recruited. Eanimi Agube joined the team, and her onboarding process will be running over the next 6 months. This period also saw the end of a few seasonal positions, except for 3 staff responsible for maintenance and upkeep of the vegetation and park spaces.

Operational change

Emergency Management: Leduc County has reviewed the draft agreement. Comments are expected early in September. Hopefully this will be brought to Council soon for consideration.

Regarding the IT support services, the months of July and August was dedicated to addressing multiple software issues and a few hardware breakdowns. A solution was also designed to improve our backup process and meet the new requirement from our insurance provider (ability to restore data off site).

The vehicle that was purchased via the RFP process was in the process of being equipped. Unfortunately, not all the equipment was available which delayed the process. The new estimated time for the vehicle to enter service is fall 2024 as the missing part is coming from the USA and is currently back ordered. The vehicle cannot be utilized until this essential part is installed.

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

The Parks and Recreation tracking forms used daily enabled the creation of a tracking sheet (adopted early in September). Administration will prepare a report for Council on summer activities once the data has been all inserted in the sheet. This data will help support the revision of the cost sharing agreement with Leduc County.

Administration also concluded the discussion with Canadian Fiber to acquire their services for the town facilities. To facilitate the discussion, Administration relied on Shing to evaluate the proposal. The proposal was deemed highly competitive (in regard to quality and price point) and the partnership will enable high-end internet access to all municipal buildings and the outdoor recreational ground as well. Installation in the program centre and the arena was done during this period and the other buildings will be done in September.

**ITEMS NEEDING INVESTIGATION:**

Council directed Administration to set a meeting with community organizations that operate a building in town. There were a few emails/discussions around the logistic, but no meeting date was selected as most groups preferred to postpone the meeting to September. Administration is still working at establishing a date for the first meeting.

The enforcement program for grass cutting created a lot of frustration this summer. There needs to be a discussion with council and with the community about the standards and the expectations. This must be done prior to next growing season.

The current report is submitted for discussion. Administration is happy to answer questions from Council.





**Town of Calmar**

Department Report (DR) - PD

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	Planner Agube/CAO Losier
Title:	Planning & Development Report
Approved By:	CAO Losier
Agenda Item Number:	10 B

**KEY INITIATIVES/METRIC:**

Development Permits

As illustrated in the July and August Growth reports, ten development permits were issued. Six were for new dwellings (Single detached), one home occupation, one solar panel roof, and two accessory buildings or uses.

Subdivisions

During this period, the Administration had one new application to process, Southbridge Stage 4.

Redistricting / Land Use Bylaw (LUB) amendments

One amendment was initiated to change the density of a Direct Control District: 5523 50 Avenue (Bylaw 2024-06). The increase in dwelling units is from 35 to 40.

Compliance certificate

1 compliance letter requests were processed, same-day processing.

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

Administration has received an offer for the lot next to Petro Canada. Administration sent the counter as per the Council's direction. An invitation to meet to discuss the permitting process has been sent. Staff had a lengthy conversation with a potential investor about installing customized modular homes on foundations and building additions to convert the homes to single-detached.

**ITEMS NEEDING INVESTIGATION:**

The new planner started in her position during this period. As the planner is learning about the community and the planning documents, a strategy to review the MDP and the LUB will be prepared. It is anticipated that this will be presented to Council during the 4<sup>th</sup> quarter this year.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

**Town of Calmar**

Department Report (DR) - CS

Meeting:	Committee of the Whole Meeting
Meeting Date:	September 16, 2024
Originated By:	H. Bryans
Title:	Corporate Services Report
Approved By:	CAO Losier
Agenda Item Number:	10 C

**KEY INITIATIVES/METRIC:**

- The draft 2025 – 2028 operating & capital budget have been compiled and reviewed and will be presented to Council in September for discussion and direction.
- A contract was awarded to Catalyst Communications to do our Resident Satisfaction Survey, this will be rolled out in September.
- After receiving several quotes for janitorial services for our three locations, in an effort to reduce expenses, it was decided to do this work with current staff.

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

- Administration has started reviewing our 2024 – 2025 insurance renewal documents to ensure accuracy.
- Cross-training as resumed with Administrative staff to ensure better coverage during absences.
- The majority of bulk water accounts have been paid and keys returned, just a couple remain outstanding (with small balances <\$50).
- Advertising/promotion of the resident satisfaction survey will begin in early September
- Cyber security training for all staff and council will begin shortly through RMA

**ITEMS NEEDING INVESTIGATION:**

- There are several uncertainties in the draft budget and Administration is doing their best to get the relevant information, however some coming from other levels of government may not be available until early 2025.
- Procurement for assessment services will start as our contract with Powers & Associates is due for renewal, this may or may not have an impact on the budget.

This current report is submitted discussion and Administration is happy to answer questions from Council.



**Town of Calmar**

**Department Report Enforcement Services**

**JULY / AUGUST 2024**

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	P. Leggio
Title:	Enforcement Services Report
Approved By:	CAO LOSIER
Agenda Item Number:	10 D

**KEY INITIATIVES/METRIC:**

- Weed /Grass enforcement covered most of the summer shifts.
- 2024 DEPARTMENT STATISTICS ATTACHED.

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

- July weed / grass operation stats:
  - 62 notices sent out.
  - 21 lawns cut by contractor.
- August weed / grass operation stats.
  - 72 notices sent.
  - 41 lawns done by contractor.

**ITEMS NEEDING INVESTIGATION:**

- Grants.

**The current report is submitted for discussion. Administration is happy to answer questions from Council.**

# 2024

## CALMAR ENFORCEMENT DEPARTMENT STATISTICS

MONTH	TOTAL FOR THE MONTH	CALLS FOR SERVICE	TRAFFIC STOPS	TRAFFIC TICKETS	TRAFFIC WARNINGS: - Seatbelt; - Documents; - Vehicle equip; - etc.	COMMUNITY ENGAGEMENT: - Schools - Curling Rink; - Arena; - Business; - Events.	CPO REQUEST RCMP ASSISTANCE: - DUI; - Warrants; - Incident/direction.	CALLS DIRECTED TO RCMP: - Domestic; - Complaints; - Gun; - Child custody.	RIDE-ALONG
<b>JANUARY</b>	219 in 18 shifts	138	21	11	10	23	4	12	0
<b>FEBRUARY</b>	150 in 13 shifts	92	17	8	9	14	2	8	0
<b>MARCH</b>	245 In 2 1 shifts	122	38	43	13	12	6	11	0
<b>APRIL</b>	186 In 2 5 shifts	97	35	29	6	9	5	5	0
<b>MAY</b>	196 In shifts 19 shifts	102	37	28	7	8	2	12	0
<b>JUNE</b>	190 in shifts 23 shifts	119	18	9	11	19	7	7	0
<b>JULY</b>	225 in 2 1 shifts	176	13	2	11	12	0	11	0
<b>AUGUST</b>	175 in 1 9 shifts	136	8	0	8	15	0	8	0
<b>SEPTEMBER</b>	in shifts	0	0	0	0	0	0	0	0
<b>OCTOBER</b>	In shifts	0	0	0	0	0	0	0	0
<b>NOVEMBER</b>	In shifts	0	0	0	0	0	0	0	0
<b>DECEMBER</b>	In shifts	0	0	0	0	0	0	0	0

<b>YTD</b>	<b>1586 IN 119 SHIFTS</b>	<b>982</b>	<b>187</b>	<b>130</b>	<b>75</b>	<b>112</b>	<b>26</b>	<b>74</b>	<b>0</b>
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**Town of Calmar**

**Department Report Emergency Management**

**JULY/ AUGUST 2024**

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	P. Leggio
Title:	Emergency Management Report
Approved By:	CAO Losier
Agenda Item Number:	10 E

**KEY INITIATIVES/METRIC:**

- Shelter in Place and other related emergency information being gathered for website portal.

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

- Waiting to receive MOU draft from Leduc County Disaster Services.
- Website portal for emergency management now with SHING to upload to website.
- Ongoing meeting with Thorsby/Warburg – exercise tentative scheduled for October 22 - 2024
- Emergency Management Committee meeting scheduled for October 1 / 2024 – 6:00 PM HOURS.

**ITEMS NEEDING INVESTIGATION:**

- Look for possible grants related to our department.

**The current report is submitted for discussion. Administration is happy to answer questions from Council.**

**Town of Calmar**

Department Report (DR) - PW

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	G. Nielson / K. Murphy
Title:	Public Works Report
Approved By:	CAO Losier
Agenda Item Number:	10 F

**KEY INITIATIVES/METRIC:**

- Bacteriological Samples Taken X11
- W50 & W50C Samples Taken x18
- Chlorine Samples Taken x 107
- July & August Building Inspections
- Submitted July & August Drinking Water Reports to AEP
- 47 Ave & 50 St Main Valve Replacement
- 47 Ave Sanitary Main Construction Project
- Hayduk Lumber Sanitary Service Project
- 5213-47 St Sanitary Service Repair
- Calmar Days Parade, Breakfast, BBQ, Mega Market, Ball Tournament etc...
- Canada Day Hockey Tournament
- 50 St/50 Ave Manhole & Valve Adjustments for Highway Paving Project.
- Post Office Fire Hydrant Repair
- Mow West & East Lagoons with Kubota Tractor
- West Lagoon site prep for Aspen Leaf
- Highschool Walking Trail Project Complete.
- Removal of all weeds/trees around Cells #2/3
- New Water Meter Installs x6
- C.C. Valve Repairs x7
- Paint Curbs & Crosswalks
- New Vehicle Hoist Received and Installed
- Cell #1 Aerator Work
- Veteran's Way Signs Installed on 47 St

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

Staff Training:

- Ed Frankiw: De-escalating Course Online.
- Graydon Nielson: Asset Management 101 & 102 Courses, De-escalating Course Online.
- Shawn Steil: De-escalating Course Online.
- Mike Fudge: De-escalating Course Online.
- Kevin Murphy: Asset Management 101 & 102 Courses, De-escalating Course Online.

**ITEMS NEEDING INVESTIGATION:**

N/A

**Town of Calmar**  
Department Report (DR) - ED

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	S. McIntosh
Title:	Economic Development Report
Approved By:	CAO Losier
Agenda Item Number:	10 G

**KEY INITIATIVES/METRIC:**

1. As we work through the priorities in the Economic Development strategy; the information collected from the business visits done in November, December of 2023, and January of 2024, continues to be analyzed and organized to provide direction for the Business Attraction Plan. Some highlights are:
  - a. We had 22 businesses complete the online survey
  - b. 43 chats using the survey questions were conducted in person.
  - c. 89% of businesses are showing increasing sales
  - d. 39% of businesses want to expand
  - e. 10% of businesses want to move to a larger location
  - f. Our biggest support is listed as information sharing and keeping the businesses in the loop. It is also one of the complaints that we do not do enough information sharing.

Much more to come!!
2. Sponsorship was still a huge part of July and August. With Calmar Days and the arena boards, wall snap frames, and skate helpers being planned out for the 2024 – 2025 ice season, we have a lot of opportunities for our local businesses and organizations.
3. The abandoned wells investigations are ongoing. We have gotten through to the correct person at CNRL in Calgary. We are in a holding spot, waiting for him to provide the information on the CORGI lands. We have confirmed everything from our end and are waiting on CNRL. Our contact has advised that these requests take a long time. CNRL’s environment group has our request and we should hear back “soon.”

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

1. We are actively looking at new ways to offer sponsorships. We will have 3 different types at the arena (boards, snap frames, and skate helpers) and we now need to move beyond sports and develop other sponsorship / giving back to the community opportunities for our local businesses.



**ITEMS NEEDING INVESTIGATION:**

1. Economic Development is continuing to work through the Economic Development Strategic Plan. We have completed everything on the timeline for Q3 and are beginning on the tasks within Q4. Everything is progressing steadily, and we expect to achieve the final goals set out in the strategy.
2. We are investigating the opportunities for grants for various projects through economic development.
  - a. STIP Grant – developer friendly initiatives that could help us attract higher level developers and help fund our portion of new developments.
  - b. NRED grant - Increase investment readiness and regional attractiveness for private investment.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

**Town of Calmar**

Department Report (DR) - PR

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	R. Van Looy / I. Miller
Title:	Parks and Recreation Report
Approved By:	CAO Losier
Agenda Item Number:	10 H

**KEY INITIATIVES/METRIC:**

**RECREATION**

July August

- GEMSA and Leduc JETS utilizing the ball diamonds. Highway 39 stopped end of July
- Continuing ice conversations and allotment with users
- Ice Policy
- Summer Getaway running
- Canada Day Event
- Calmar Days Event
- Talks with BGSD in regards to upcoming year and joint usage of facilities

**PARKS**

July/August

- 6 more sponsorship banner spots added to the boards at the Mike Karbonik arena three of which have been put up and awaiting on the other 3 to be received to be put up prior to the 2024/2025 ice season beginning
- Parking lot at the Arena parking stall lines have been installed
- The Town participated in a Friends of communities in bloom judging to receive feedback on areas of strength and needing improvement going forward for future competing judging years, we should receive this report by November 2024
- New garbage enclosure was also installed in the arena parking lot this will be a new area to house the dumpster that is located in the parking area of the spray park, as well as a used frying oil disposal bin for the concession at the MKA
- Some final small general fence repairs completed in a few of the parks around town provided By Brain at Webblink fencing done free of charge to the Town and tax base
- New walking trail installed between 54<sup>th</sup> Ave and CES through the north end of the secondary school field, this area has also been landscaped and seeded post construction of the path

- The MKA ice plant was fired up at the end of August to test the compressor rebuild and in preparation for the 2024 Ice installation
- Staff members from this department all used a good portion of their holidays during the summer months.
- Ryan attended a ball diamond construction course in Okotoks AB and received his certification in this mid-August this course was very beneficial in regard to some of the challenges we face in regard to our diamonds and that knowledge will be applied moving forward to help aid in these areas.
- Madison Keisha and Maddy were very good seasonal additions to Team Calmar for the 2024 summer, Maddy and Kiesha have been extended to the end of September to assist in parks and recreation maintenance while the remaining crew moves into the arena in preparation for the 2024/25 ice season.

#### **NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

##### **RECREATION**

- Laying ground work with BGSD and ourselves about using the of the joint use for activities within the schools gymnasium and the MKA.
- New potential users for the arena during daytime hours
- Adult health in wellness in talks with FCSS to return to program center in September

##### **PARKS**

N/A

#### **ITEMS NEEDING INVESTIGATION:**

##### **RECREATION**

- Exploring Alberta Blue Cross Grant
- Homeschooling parents have reached out in regards to using the arena.
- Looking at ball diamond usage and breakdown. An uptick of youth usage may change how we book the diamonds moving forward.
- Ice scheduling is an ongoing process throughout the year, and this year we have even more teams and organizations seeking to use our facilities, including numerous JR teams, leading to challenges in bookings and allocation. The Recreation department continues to explore both major and minor recreation initiatives in Calmar.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

**Town of Calmar**

Department Report (DR) – (FCSS)

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	M. Leibel
Title:	Department Report – Family and Community Support Services (FCSS)
Approved By:	CAO Losier
Agenda Item Number:	10 I

**KEY INITIATIVES/METRIC:**

July and August have been quieter months, as they tend to be over the summer. Here is a quick summary of them:

- Wills and Estates seminar in conjunction with Ridley Law, 11 people attended
- Regular FCSS client calls/visits (eight in person visits and 12 calls) throughout the summer
- Started planning for Community Awareness at the Elementary, to be held during their meet the teacher BBQ (which turned out not to be a BBQ)
- 70 resource bags were handed out at the evening at CSS
- Held the first Calmar Resident Appreciation BBQ for the kickoff to Calmar Days, despite the rain the attendance was good
- Met with Christmas Elves organizers to start discussions for this year

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

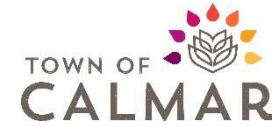
Here are a couple of the programs coming up:

- Senior chair exercise classes at the Program Centre start in September
- Hearing aid ‘Your Third Ear’ session on September 17<sup>th</sup> at the Library
- Planning an FCSS Open House for September 24<sup>th</sup> which will be a meet & greet along with handing out resource bags

**ITEMS NEEDING INVESTIGATION:**

Once the two September sessions are over focus will mainly be on Christmas Elves which will be starting very soon with intakes and volunteer recruitment and organization.

The current report is submitted for discussion. Administration is happy to answer questions from Council.



**Town of Calmar**

Growth Report for Discussion

Meeting:	Regular Council Meeting
Meeting Date:	September 16, 2024
Originated By:	Planner Agube
Title:	Growth Report – August 2024
Approved By:	CAO Losier
Agenda Item Number:	10 J

**BACKGROUND:**

The following table depicts the development permit approved in August.

Permit #	Date applied	Civic Address	Applicant	Project	Value	Variance	Type	Authority	Date Approved	Comments
2024-051D	August 26/24	13 Parkview Crescent	Built with Passion Inc	Single Detached Bungalow	\$ 350,000.00	No	Permitted Use	Dev. Officer	August 29/24	N/A

## **Council Report**

**Don Faulkner**

September 16, 2024

**High Performance Governance** is all about our **Organizational Ability to Lead, Imagine New Possibilities and Achieve Operational Excellence.**

Aug. 1/24, Sod Turning at the new Addition to our High School

- Although I had originally said that I would attend, my apologies for not.
- Thank you, Jaimie and Krista, it was nice to see your smiling faces in attendance representing council.

August Long Weekend,

- I attended the Pigeon Lake Music Festival. If we were considering events to sponsor, this might be a good one, we are close, and many people might be passing through Calmar on their way to it or in need of “restocking” opportunities during the festival.

Aug. 6/24, Legion Meeting

- Planning for Calmar Days and Veterans Way dedication.
- As always, a value adding organization to our Calmar Days.

Aug. 8/24, CIB tour and evaluation

- Thanks to all that made this day a success, once again wonderful representation of council by Jaimie and Krista.
- Thank you, Jaimie, you have helped move this organization in a successful and positive way for our community.

Aug. 9/24, Participated in the Friday Market on Main

- Thanks to town crew in helping with set up and take down of our booth.
- Business seems slow, I wonder if there is something we can do to draw more attention to this event.

Aug. 16 & 17/24, Calmar Days

- Helped with the residential appreciation BBQ, it seemed well attended and I feel that those that attended appreciated the gesture. Thanks for the help from staff and volunteers.
- Helped with the pancake breakfast and was amazed with the turn out, once we started serving it was none stop until we left for the parade. It ran like a well-oiled machine and

those that I had contact with seemed quite happy with the offerings and didn't seem to have to wait too long. Thanks for the help from the staff and volunteers.

- Attended the parade on the Calmar Town float. Thanks again to the staff and volunteers for their help in making this event a success.
- After my duties for the town, I attended the Legions event and volunteered to cook burgers and dogs. This event was a success as well.
- Helped with the dedication of "Veterans Way". Well attended by council showing our commitment to this event.

Aug. 19/24, Regular Council Meeting

- Refer to Calmar Web Site for agenda and minutes.

Aug. 19/24, Subdivision Meeting

- Refer to Calmar Web Site for agenda and minutes.

Aug. 21/24, Leduc and District Regional Waste Management Commission, tour

- The LDRWMC was invited to tour the Claystone Waste Composting Facility.
- Surprised and happy to see Sylvain and Gradon in attendance, they took the tour of the site and mixed and mingled with staff and other dignitaries.
- They offer a service for our source separated organics (of which Calmar has none), and I think that we should explore them as an option for our yard wastes (we need to address how we are doing things).

Aug. 24/24, Grand Opening of the new Dental Clinic

- These folks and the community that accompanies them seem to be very interested and dedicated to our community. They offer a service and make an investment in Calmar, and this is a great benefit to us all.

Aug. 26/24, Calmar Elementary School BBQ & Meet the Principal

- I showed up, chatted with the new principal and watched our FCSS in action. Always a good thing for our staff to get out into the public eye, I'm interested in the effectiveness of getting information into the hands of the public and hope that it is successful.

Aug. 28/24, Committee of the Whole Meeting

- Refer to the Calmar Web Site for agenda and minutes.

Aug. 30/24, Calmar Days Debrief

- Attended with most of the staff and Jaime, filled out the questionnaire and participated/listened to the conversation. Looking forward to the summary of how it went and how it could be better.

## Krista Gardner Councillor Report

August 2024

Aug 1- Ground-breaking Ceremony for Calmar Collegiate School

I was thrilled to attend the ground-breaking for our new Collegiate School located at Calmar Secondary School alongside Deputy Mayor Mckeag-Reber, MLA Andrew Boitchenko, Blackgold School trustee Board Chair Esther Eckert, Devon Calmar Trustee Devonna Klaasen, Black Gold Superintendent Michael Borgfjord, CSS Principal Justin Klaasen, and others. What an exciting addition to our local school community.

Aug 8- Municipal Affairs Statutes Amendment Act 2024 Regulations Wrap Up session (Alberta Municipalities member)

Aug 8- Communities In Bloom Town Tour

I really enjoyed participating in this tour throughout the Town, showing CIB judges our green spaces. Big thanks to our CIB committee volunteers and the Town staff for taking the time to participate and all the work to get ready. We spent a couple of hours walking through Downtown and some of our parks spaces, while discussing the history of our CIB committee and their goals for the future.

Aug 9- Alberta Municipalities Support for Town of Jasper Meeting

Aug 13- Recreation Board

The recreation board reviewed the upcoming plans and logistics for Calmar Days. We are ready for a weekend of fun!

Aug 15- Municipal Affairs Discussion on Bill 18 Provincial Priorities Act (ABmunis member)

Aug 16- Calmar Days Resident Appreciation BBQ

While I was disappointed that we had to postpone the Movie in the Park due to weather and air quality concerns, the BBQ went ahead- albeit indoors at the Mike Karbonik Arena. I estimated about 160 people came to enjoy hotdogs, chips and some camaraderie. Thank you to our residents! It might be a cliché but it is definitely true that the best thing about our Town is its people! Thank you to my Council colleagues for helping to serve.

Aug 17<sup>th</sup>- Calmar Days Pancake Breakfast and Parade

As always, the annual Calmar Days Pancake was a success! I love serving people and saying Happy Calmar Days! The line moved quickly and people were in good spirits! From there, Council headed over to the parade staging area, where I judged the floats. Congratulations to our winners- Bra Necessities Leduc for Best Business Float, the Zirka Dancers for Best Walking entry and Calmar's Communities in Bloom Society for Best Community Group! Handing out



candy along the parade route is one of my favourite jobs on Council. Afterwards, I found my family and enjoyed the many delights of Calmar Days. Thanks to our staff and volunteers who make this day happen.

Aug 17<sup>th</sup>- Calmar Legion Road Dedication

I joined Mayor Carnahan and Councillor Faulkner along with Legion members to celebrate the unveiling of Veterans Way in Calmar. Congratulations to the Legion for this milestone and thank you to our service men and women for their sacrifices. If you have a chance, check out the new signs on 47<sup>th</sup> st by the Legion Hall.

Aug 19<sup>th</sup>- Regular Council Meeting

Aug 24<sup>th</sup>- Spruce Grove AGRA Parade

Town staff joined Mayor Carnahan, myself and my daughter at the AGRA parade, where we were thrilled to win 1<sup>st</sup> place in the Civic Category! We handed out candy and promoted Calmar all along the parade route.

Aug 26<sup>th</sup>- Meet the Teacher Night at both Calmar Elementary School and Calmar Secondary School

Aug 28<sup>th</sup>- Downtown Façade Improvement Program Cheque Presentation

Deputy Mayor Mckeag-Reber, Economic Development Officer McIntosh and I were pleased to present an enormous symbolic cheque (and real paper cheque!) to Country Cannabis in celebration of the completion of their new windows due to this Grant Program. Congratulations Country Cannabis! The improvements look amazing!

Aug 28<sup>th</sup>- Committee of the Whole Meeting

Aug 28<sup>th</sup>-30<sup>th</sup>- Strategic Planning Retreat for Alberta Municipalities

Aug 29<sup>th</sup>- Training Session: De-escalating Potentially Violent Situations

# Carey Benson Councilor Report July and August 2024

## July 1<sup>st</sup> Canada Day/Canada Cup

- Canada Day celebration kicked off with a great start to the day of a good old fashioned pancake breakfast. Everyone who came out had a great time to the start of Canada Day. I spent the morning helping to make sure the area stayed clean, I enjoyed talking to the residents and visitors who came to town who were there for breakfast and there for the Ball Hockey Tournament. I'm going off my memory but during the tournament I believe I played in net for the first two games and switched out to play for the remainder of the games we had. I was lucky enough to get one goal this year which was more than I got our first Canada Cup event last year. All in all, everyone had a good time and I'm looking forward to seeing next year's event to be even greater!

## July 15<sup>th</sup> Regular Meeting of Council

- Please review the agenda and minutes on The Town of Calmar website for more information.

## July 16<sup>th</sup> Community in Blooms

- Sat in as Alternate for Councillor McKeag-Reber. There was good discussion on prepping for CIB judges coming to Calmar to look at CIB's and Park and Recs work on the beautification they have done throughout the town. There was also a motion made to purchase 6 planter boxes for the communal garden and it passed.

## Aug 16-17<sup>th</sup> Calmar Days

- Friday night was spent at the Arena setting up and serving hot dogs to residents at our Residential Appreciation BBQ, due to the rain we didn't see a huge turnout, but we were happy to see people come and enjoy the event.
- Saturday was a busy day, starting off with a pancake breakfast. Councillor Faulkner and I manned to plate and cutlery station. We became very efficient as time went by and the lineup was moving quite fast. Council finished a little early to get set up for the parade and made our way down to the parade starting line. I was very happy with the turnout of floats, cars and people participating in the parade. Alongside the other councillors we got to hand out candy to people during the parade. It was a great experience to see all the happy people along the parade route and everyone seemed to be enjoying Calmar Days. After the Parade I went up and down main street, it was great to see lots of booths and yard sales throughout the main street and the town. It was another successful Calmar Days and we can only build on this one to make it better next year.

## Aug 19<sup>th</sup> Regular Meeting of Council

- Please review the agenda and minutes on The Town of Calmar website for more information.

## Aug 19<sup>th</sup> Subdivision Authority Meeting

- Please review the agenda and minutes on The Town of Calmar website for more information.

## Aug 28<sup>th</sup> Committee of the Whole

- YRL came and gave a presentation to Council about the work they have done through the year. YRL serves over 303,000 people in its region. YRL offers comics + that has a large list of comics, manga and graphic novels. 2023 saw 1,948,100 printed items taken out by patrons.
- We had a presentation from Kevin Bernhardt from MCSnet who covers broadband internet services. They were looking to set up in Calmar to offer their product to the people of Calmar.
- Benjamin Proulx from Catalyst Communications came to present his company's Resident Satisfaction + Budget Survey for Calmar. This survey will ultimately help administration and Council set its priorities for our 2025 budget.
- Closed Session
- More information about CoW can be found on the town's website.