

**TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON JULY 15, 2024,
COMMENCING AT 6:30 PM**

GoToMeeting

Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|--------------------|---|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Public Hearings – None |
| 4. | Delegations – None |
| 5. | Adoption of Minutes
a) Regular Council Meeting – June 17, 2024
b) Committee of the Whole – June 26, 2024 |
| 6. | Unfinished Business - None |
| 7. | Bylaws or Policies
a) Policy #2024-110 – Community Grant Policy
b) Policy #2022-095 – Asset Disposal Policy |
| 8. | New Business
a) TA 0626 – Property Tax Cancellation
b) Special Edition Chronicle – Discussion Only
c) Calmar Days Ball Tournament & Schedule |
| 9. | Financial – None |
| 10. | Department Reports – None |
| 11. | Council and Committee Reports
a) Mayor Carnahan – not submitted
b) Councillor Faulkner
c) Councillor Gardner – not submitted
d) Councillor McKeag Reber - not submitted
e) Councillor Benson |
| 12. | Correspondence – None |
| 13. | Clarification of Agenda Business – (Open mic) |
| 14. | Closed Session
a) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)
b) Personal Privacy - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act). |
| 15. | Adjournment |

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JUNE 17, 2024**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of June 17, 2024, to order at the hour of 6:35 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber & Benson, CAO Losier & DCS Bryans

2. **ADOPTION OF AGENDA:**

Moved by Councillor Benson that the agenda is hereby adopted as amended.

**CARRIED
R-24-06-0143**

*Addition of 8F – Capital discussion
Addition of Closed session - Personnel*

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS:** None

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – June 03, 2024

Moved by Councillor Faulkner that the minutes of the Regular Council Meeting of June 03, 2024, are hereby approved as amended.

**CARRIED
R-24-06-0144**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:**

- a) **Policy #2024-110** – Community Grant Program

Moved by Mayor Carnahan that Administration is to make the changes to the policy (i.e. membership location, change wording of reserves and amend the revision date) and bring the policy back to Council at the next regular Council meeting for adoption.

**CARRIED
R-24-06-0145**

8. **NEW BUSINESS:**

- a) **CES New Principal BBQ Invitation**

Moved by Councillor Benson that the Mayor will respond to the Principal's email confirming attendance, and Administration will add this event to the Team Calmar Calendar.

**CARRIED
R-24-06-0146**

- b) **Local Government Fiscal Framework** – Memorandum of Agreement – Operating & Capital Grants

Moved by Councillor Gardner that the Mayor and CAO will execute the agreement and send it back to Municipal Affairs.

**CARRIED
R-24-06-0147**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JUNE 17, 2024**

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c) Alberta Capital Airshed Membership

Moved by Councillor Faulkner that Council accepts this as information.

**CARRIED
R-24-06-0148**

d) Pride Month Proclamation

Moved by Councillor Benson that Council pass a motion for Mayor Carnahan to sign the Pride Month Proclamation, recognizing June as Pride Month in Calmar.

**CARRIED
R-24-06-0149**

e) National Indigenous Peoples Day Proclamation

Moved by Councillor Benson that Council pass a motion for Mayor Carnahan to sign the National Indigenous Peoples Day Proclamation, recognizing June 21st as National Indigenous Peoples Day in Calmar.

**CARRIED
R-24-06-0150**

f) Capital discussion

Moved by Councillor Gardner that Administration will bring back business plans for the streetsweeper and Administration is directed to increase the capital budget to allow for the cost of the 40' screen (approx. \$37,000) and direct the purchase.

**CARRIED
R-24-06-0151**

9. FINANCIAL:

a) June 2024 vs. June 2023 Trail Balance Comparison

Moved by Mayor Carnahan that Council accept this as information.

**CARRIED
R-24-06-0152**

10. DEPARTMENT REPORTS: None

11. COUNCIL REPORTS:

- a) Mayor Carnahan – Not Submitted
- b) Councillor Faulkner
- c) Councillor Gardner – Not Submitted
- d) Councillor McKeag Reber - Not Submitted
- e) Councillor Benson - Not Submitted

Moved by Councillor McKeag Reber that Council accept this report as information.

**CARRIED
R-24-06-0153**

12. CORRESPONDENCE: None

13. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

Recess @ 8:05
Reconvene @ 8:13

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JUNE 17, 2024**

Access Code: 211-016-493

14. CLOSED SESSION:

Moved by Councillor Gardner that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 8:14 pm.

**CARRIED
R-24-06-0154**

CAO Losier and DCS Bryans remained in the meeting for the Closed Session.

Councillor Benson excused himself from Council Chambers at 8:15 pm as he has a pecuniary interest in the development discussion as he owns a home built by the applicant.

- a) **Development** - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)
- b) **Development** - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)
- c) **Personnel** – (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act)

Councillor Benson returned to Council Chambers at the time being 8:58pm.

Moved by Councillor Gardner that the Regular Council Meeting reconvene from Closed Session at this time being 9:28 pm.

**CARRIED
R-24-06-0155**

15. ADJOURNMENT:

The Regular Council Meeting adjourned at 9:28 pm.

These minutes signed this 15th day of July 2024.

Mayor Carnahan

CAO Losier

**COMMITTEE OF THE WHOLE COUNCIL MEETING
OF THE TOWN OF CALMAR WAS HELD IN PERSON
WEDNESDAY, JUNE 26, 2024**

1. **CALL TO ORDER:** Mayor Carnahan called the Committee of the Whole Council Meeting of June 26, 2024, to order at the hour of 1:33 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber, & Benson, DCS Bryans and Acting DIG Nielson.

2. **ADOPTION OF AGENDA:**

Moved by Councillor McKeag Reber that the agenda is hereby adopted as amended.

**CARRIED
CR-24-06-0156**

*Addition of FCM Urban forestry
Addition of Closed session development*

3. **DELEGATIONS:**

- a) S.G.L. Charitable Society – Gift Presentation
- b) RCMP – Action Plan Presentation

The Mayor thanked Inspector McBeth for his presentation at the time being 2:06 pm.

4. **UNFINISHED BUSINESS: None**

5. **BYLAWS or POLICIES:**

- a) Bylaw # 2023-29 Fees & Rates Bylaw – Discussion Only

6. **NEW BUSINESS:**

- a) FCM – Urban Forestry - Discussion Only

7. **FINANCIAL:**

- a) Capital Discussion – Street Sweeper

8. **DEPARTMENT REPORTS:**

- a) Enforcement Services -not submitted
- b) Emergency Management – not submitted

Moved by Councillor Gardner that Council accepts these reports as information.

**CARRIED
CR-24-06-0157**

9. **COUNCIL AND COMMITTEE REPORTS: None**

10. **CORRESPONDENCE: None**

11. **CLARIFICATION OF AGENDA BUSINESS – (Open mic)**

12. **CLOSED SESSION: None**

Moved by Councillor Faulkner that the Committee of the Whole Meeting temporarily adjourn, and Council sit in Closed Session at this time being 2:54 pm.

**CARRIED
CR-24-06-0158**

DCS Bryans and Acting DIG Nielson remained in Chambers for the Closed Session

**COMMITTEE OF THE WHOLE COUNCIL MEETING
OF THE TOWN OF CALMAR WAS HELD IN PERSON
WEDNESDAY, JUNE 26, 2024**

- a) **Development** - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor Benson that the Committee of the Whole Meeting reconvene from Closed Session at this time being 3:34 pm.

**CARRIED
CR-24-06-0159**

Mayor Carnahan left the meeting at 3:15pm

13. ADJOURNMENT:

The Committee of the Whole Meeting adjourned at 3:34 pm.

These minutes signed this 15th day of July 2024.

Mayor Carnahan

CAO Losier

Un-Approved Minutes



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 15, 2024
Originated By:	DCS Bryans
Title:	Policy #2024-110 – Community Grant Program
Approved By:	DCS Bryans
Agenda Item Number:	7 A

BACKGROUND/PROPOSAL:

This policy was originally adopted by Council in April of this year. After making some amendments the policy was re-presented to Council on June 17th. At that meeting there were further changes requested which have been incorporated into this presented policy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This policy has been revised as directed by Council and is being represented at this time for adoption.

Option 1: Council pass a motion to adopt Policy #2024-110 – Community Grant Program as presented.

Option 2: Council direct Administration to make further amendments and bring back to Council at a future meeting for adoption.

COSTS/SOURCE OF FUNDING (if applicable)

Costs would vary depending on the number of applications and requests.

RECOMMENDED ACTION:

Council pass a motion to adopt Policy #2024-110 – Community Grant Program as presented.



POLICY

POLICY No. 2024-110
TITLE: Community Grant Program

APPROVAL DATE: APRIL 02, 2024

DEPARTMENT: Council

REVISION DATE: JULY 15, 2024

MAYOR: _____

CAO: _____

Purpose:

The purpose of this Policy is to provide financial assistance towards programs, projects, and/or activities that enhance and enrich the community. Through this program, Calmar wishes to encourage and support initiatives from non-profit organizations that will impact a broad cross-section of the community while promoting positivism.

Policy Statement:

Calmar values the contributions the non-profit sector makes toward social, personal, and/or environmental enhancements, and therefore commits support funding through this policy. As resources are limited, Council will review the policy and its budget allocation on a yearly basis.

Definitions:

- **Agreement:** means an agreement signed by the Applicant and the CAO regarding the grant funding and the reporting to Council.
- **Applicant:** means a non-profit organization or an individual acting on behalf of an organization applying for a grant pursuant to this policy.
- **Arts, culture, and heritage:** means a grant sector encompassing visual arts (painting, drawing, ceramic, mural, etc.), media arts, performing arts, literacy arts (storytelling, creative writing, poetry, etc.), culture celebration, education, and awareness, as well as other initiatives with the purpose of promoting art, culture, and heritage.
- **Budget:** means the listing of revenues and expenses projected to be forthcoming.
- **Capital Expenditures:** means an expenditure that has a value of more than \$5,000, a life span of more than one year, and usually refers to machinery and equipment, vehicles, buildings, land, or infrastructure.

- **Community spirit and events:** means a grant sector encompassing activities, initiatives, and events that pull community members together, aim at increasing inclusion, positivism, and the enjoyment of life in Calmar. These initiatives are typically conducted over a short period of time but can be done multiple times during a calendar year (ex: community breakfast or BBQ, a community market, etc.)
- **Community well-being and fitness:** means a grant sector encompassing activities, initiatives, and events that promote being active and/or an active lifestyle, providing opportunities to improve and/or heal bodies and minds, for one or many groups within the community, while increasing inclusivity and providing additional opportunities throughout the year.
- **Council:** means the individuals elected to sit as Town Council under the Local Authorities Election Act and the Municipal Government Act of Alberta.
- **Initiative:** means a project, a program, an event, or an activity for which an organization is seeking a grant.
- **Grant:** means a financial assistance mechanism through which money and/or direct assistance is provided by the Town to carry out approved initiatives.
- **Grant Coordinator:** means the employee appointed by the CAO to receive and process and application, present the Request for Decision (RFD) report to Council, and coordinate for signatures between the Applicant and the CAO should an application be successful.
- **Operating Expenditures:** means an expenditure that supports the ongoing day-to-day operations of the organization and is used up in the normal operating cycle of the organization (e.g. personnel costs, office supplies, utilities, machine costs or rentals).
- **Organization's Budget:** means the budget of the organization applying for the grant.
- **Town:** means the Town of Calmar.
- **Town's Budget:** means the Town's budget approved by Council under the Municipal Government Act.
- **Town Manager:** means the Chief Administrative Officer (CAO) as appointed by Council, or the Chief Administrative Officer's designated individual.

Policy:

Responsibilities:

- Council will:
 - Approve by resolution this policy and its amendment from time to time.
 - Consider the allocation of resources for successful implementation of this policy in the annual budget process.
 - Approve the annual distribution of Community Grant Program funding throughout the budget process once all applications have been received.

- CAO will:
 - Appoint the FCSS Coordinator as the Grant Coordinator.
 - Ensure that the policy is implemented and brought to Council for review as required.
- Grant Coordinator will:
 - Publish social media posts and send email to know organizations to inform them of the program application timeline.
 - Act as a liaison with the Applicants and a supporting resource as needed for the application process.
 - Receive the applications and prepare a Request for Decision (RFD) report for Council's consideration.
 - Inform the Applicants of Council's decision regarding their application, and if successful, coordinate the signing of the Agreement.

Criteria:

- Community Grant Program funding is available to registered non-profit organizations or established groups, based within Calmar corporate boundaries. The Grant Program is also available to external entities that would conduct their initiative within the Town boundaries.
- The initiative must be associated with one or more of the following sector(s):
 - Arts, culture, and heritage,
 - Community spirit and events,
 - Community well-being and fitness,
 - Environment, or
 - Recreation.
- In order for an application to be considered, the following criteria must be met:
 - The organization must be in Calmar or in the process of establishing itself in Calmar (new initiative), or the activity/event/program must be conducted in Calmar.
 - Only 1 application can be made per year per organization.
 - The application form (Schedule A) must be properly completed, signed, and submitted within the prescribed timeline.
 - The organization must demonstrate the following:
 - Membership,
 - Planning and management capabilities,
 - Other active fund-raising efforts,
 - A need for the funds requested,
 - Level of financial stability,
 - Adequate insurance coverage,
 - Benefit to the community of the initiative.

- Applications will only be accepted from August 1st to October 31st each calendar year and reviewed during budget consideration for the upcoming year (January – December). An exception will be made for 2024, being the first year of the program. Applications will be accepted from April 1st to August 31st, 2024 for initiatives occurring in 2024.
- Applications must be initiative based and will not be eligible for the following:
 - Work done or materials obtained before the grant is approved,
 - Initiative that other bodies or levels of government have a clear, legislated responsibility for (i.e. health, education).
- Applications may be considered for Capital Expenditures or Operating Expenditures but not both.
- Applicants may apply for
 - Up to a maximum of \$1,000 for an initiative requiring Operating Expenditure, or
 - Up to a maximum of \$2,000.00 for an initiative requiring Capital Expenditure.
- The initiative must be started and completed in the year of the grant.
- At its sole discretion, Council can waive and/or amend the criteria due to special circumstances, by passing a resolution.

Grant recipient duties:

- Grant recipients must:
 - Enter into an Agreement following the confirmation of their successful application.
 - Agree that any project cost shortfalls or resulting ongoing funding requirements will be their responsibility.
 - Agree to recognize the Town's contribution to the project in all related public information, printed material, and media coverage.
 - Agree to provide Council with a follow-up report on the initiative supported by the grant. This report is to be received no later than 60 days following completion of the initiative.

Review and/or amendment:

- This policy shall be reviewed annually in conjunction with the Town's budget process.



**Schedule A
Application Form**

Organization Details

Name:	
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Mailing address:	
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Contact person:	
------------------------	--

Phone and email:	
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Registration number:	
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Number of Members and composition of membership (by municipalities):	
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Please provide proof of insurance with your application.

In which of the following areas is the organization involved (check all that apply)?

Arts	<input type="checkbox"/>	Environment	<input type="checkbox"/>
Community spirit	<input type="checkbox"/>	Heritage	<input type="checkbox"/>
Community well-being and/or fitness	<input type="checkbox"/>	Recreation	<input type="checkbox"/>
Culture	<input type="checkbox"/>		<input type="checkbox"/>

Initiative Details

Initiative name:	
-------------------------	--

Initiative location, date, and time:	
---	--

Initiative description:	
--------------------------------	--

Grant amount requested:	
--------------------------------	--

Are volunteers or organizations involved? (if yes, please described)	
---	--

How will this initiative impact the community?	
---	--

Financial Details

Please identify the anticipated expenses and revenues associated with the initiative (including the grant request amount)

Anticipated expenses	Amount (\$)	Anticipated revenues	Amount (\$)
Total		Total	

If you receive less than your request, would you still be able to conduct the initiative? yes or no

What is the annual budget of your organization? _____

Does your organization have reserves? Yes / no
 If yes, please provide the amount and purpose of the reserve(s)

Other Details:

You can submit any additional information with this application, that you believe pertinent to Council's understanding of the initiative and/or your organization.

Submissions will be accepted between August 1st and October 31st for initiative in the upcoming year.

Decisions will be made by the Council prior to December 31st and in conjunction with the Town's budget adoption.

Complete application must be submitted to:

Attention: Grant Coordinator
 PO Box 750, 4901 – 50 Ave, Calmar AB T0C 0V0

Or

By email at: grants@calmar.ca



**Schedule B
Review Form (for Administration)**

Application completeness:

1. Date of application received: _____
2. Has all the required information been submitted? Yes___ No___

If not and the window for application is still open, please contact the applicant. If complete, skip to point 4.

3. Date of completed application: _____
4. Is the organization existing ___ or new ___
5. Is the organization involved in an area supported by this grant program? Yes___ No___

Financial information:

1. Does the applicant have partner(s)/volunteers? Yes___ No___
2. Are there other potential sources of funding besides the applicant and the Town? Yes___ No___
3. Is the Grant Funding vital to the initiative? Yes___ No___

Other information:

1. Date at which the RFD will be presented to Council: _____
2. Notification to the client of presentation date: _____
___ email ___ phone ___ in-person



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 15, 2024
Originated By:	DCS Bryans
Title:	Property Tax Cancellation
Approved By:	DCS Bryans
Agenda Item Number:	8 B

BACKGROUND/PROPOSAL:

In February 2022 the Town adopted Policy #2022-095 – Asset Disposal Policy in effort to create transparency and consistency in our asset disposal process.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The policy in its current state is very restrictive and does not permit the CAO to dispose of any asset, regardless of value, without a Council motion.

Administration is proposing to rescind this current policy and draft a new one for Council adoption at the next regular Council meeting. The proposed changes would be to allow the CAO to sell assets without Council motion, if the value is below \$10,000. All current advertising requirements would remain in effect. The policy would also address assets that are to be purchased/sold under the use of a MOU.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

Council pass a motion to rescind Policy #2022-095 – Asset Disposal Policy and to bring back an updated draft to the August 19th Council meeting.

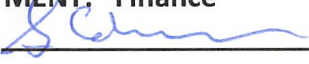


POLICY


POLICY NO: 2022-095
TITLE: Asset Disposal Policy

APPROVAL DATE: February 22, 2022

DEPARTMENT: Finance

Mayor: 

REVISION DATE:

C. A. O.: 

Policy Statement:

The Town of Calmar is committed to ensuring a consistent and transparent procedure for the disposal of assets and fixed assets when they are no longer required to be used by the town.

Reason for Policy:

This policy provides for the disposal of surplus or obsolete assets and fixed assets.

Definitions:

Fixed Assets are assets that meet the threshold of a Tangible Capital Asset.

Assets are items that do not meet the thresholds established to be considered a Tangible Capital Asset.

Policy:

Responsibilities:

Annually, as determined by the Chief Administrative Officer (CAO), Directors will prepare a list of assets and fixed assets that are eligible for disposal and submit the list to the CAO.

The CAO will ensure assets are disposed of in accordance with this policy.

The CAO will provide a listing of the fixed assets to be disposed of to Council for approval.

Council will approve the listing of fixed assets to be disposed of.

Disposal Process:

Assets to be disposed of will be listed for sale on the town's web site and the highest bid received by the expiration date of the sale will be accepted, subject to any reserve bids.

Any unsold assets with a value exceeding \$500.00 shall be placed for sale at a public auction.

Any unsold assets with a value less than \$500.00 shall be donated to a local not for profit organization or disposed of in a waste disposal system or recycling system as determined by the CAO.

Assets that can be donated shall be listed on the Town's website and local not for profit organizations must advise the town of their interest in an item prior to the date set by the CAO.

Fixed assets will be placed for sale at auction. Council may establish a reserve bid if appropriate.

Preferential Bidding:

Any member of Council or Calmar staff may bid on an item being disposed of but shall not receive any preferential treatment in the bidding process.



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 15, 2024
Originated By:	DCS Bryans
Title:	Property Tax Cancellation
Approved By:	DCS Bryans
Agenda Item Number:	8 A

BACKGROUND/PROPOSAL:

In February 2024 the Town purchased this property. As the property was taxable for a portion of the year, taxes needed to be levied.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The previous owners had not paid their taxes for several years, and until the purchase was finalized the property was taxable. In the spring of 2024 taxes were levied on the property and now Administration is looking for a Council motion to cancel the taxes as we know we will not be able to collect the portion that would be due from the previous owner as well as the Town portion. Section 347(1) of the MGA states that a council may cancel or reduce tax arrears or cancel or refund all or part of a tax.

This property is now set as exempt going forward, and no further taxes will be levied.

COSTS/SOURCE OF FUNDING (if applicable)

\$512.58

RECOMMENDED ACTION:

Council pass a motion to direct Administration to cancel the taxes and penalties owing on tax roll 0626 in the amount of \$512.58.



Town of Calmar

Request for Discussion (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 15, 2024
Originated By:	DCS Bryans
Title:	Fall Special Edition Chronicle
Approved By:	DCS Bryans
Agenda Item Number:	8 B

BACKGROUND/PROPOSAL:

In the spring Council directed Administration to produce a ‘special edition Chronicle’ which would be in addition to the regular monthly Chronicle. Administration has compiled all of the expenses surrounding this special edition and is looking to Council for direction for the fall edition.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The spring edition of the Chronicle cost the Town approximately \$4,000 to produce, the breakdown is as follows:

- Postage \$373
- Paper \$296
- Exceeding print count on printer \$3,532
- Revenue from businesses <\$320>
- **TOTAL \$3,881**

Along with these expenses, as there is only one main printer in the office it took three days to print the 1,700 copies as we could only print for portions of the day, so staff were still able to print for work purposes.

Based on this information Administration is looking for direction from Council as to whether they would still like to see a fall edition produced. Keeping in mind that there was nothing in the budget for these special editions.

COSTS/SOURCE OF FUNDING (if applicable)

Approximately \$4,000

RECOMMENDED ACTIONS:

Council directs Administration not to proceed with the fall edition of the Chronicle and \$8,000 be added to the 2025 budget to allow for the production of two special edition Chronicles in the future.



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 15, 2024
Originated By:	RC Miller
Title:	Calmar Days Ball Tournament
Approved By:	DCS Bryans
Agenda Item Number:	8 C

BACKGROUND/PROPOSAL:

Historically there has always been a ball tournament hosted during the Calmar Days weekend. This year however, there has been numerous struggles to find an organization willing to organize and host the tournament. Several have come forward, but all have decided to not proceed. As it stands right now, there is no organization willing to take on hosting the tournament.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

At this late-stage Administration does not believe that we would be able to find an organization to step up to host the tournament, therefore we are looking for direction as to whether or not Council would like staff to organize the tournament (for this year only) or if they would prefer to not proceed with the tournament.

Options as we see it would be:

Option 1: Council direct Administration to organize the Calmar Days ball tournament for this year only, agreeing to waive all registration fees as per what had been previously agreed for the third-party organizers.

Option 2: Council direct Administration to organize the Calmar Days ball tournament for this year only and do not waive registration fees with all proceeds going towards a specified recreation project.

Option 3: Council direct Administration to not proceed with any Calmar Days ball tournament for 2024 only.

COSTS/SOURCE OF FUNDING (if applicable)

Costs would vary depending on which option Council chooses, with option #1 having the highest associated costs (staffing and overtime) and option #3 having no cost.

RECOMMENDED ACTION:

Council pass a motion direct Administration to not proceed with organizing the 2024 Calmar Days ball tournament.

Council Report

Don Faulkner

July 15, 2024

High Performance Governance is all about our **Organizational Ability to Lead, Imagine New Possibilities and Achieve Operational Excellence.**

June 3/24, Regular Council Meeting

- Refer to the Calmar Web Site for agenda and minutes.

June 5/24, Southbridge Public Awareness

- A reactive public engagement event, none the less a successful event. A great turnout for an area specific topic, shows there is passion in our community, and we need to be able to tap into it and utilize the feedback we get. Great job Sylvain making a positive out of a negative.

June 7/24, Grand Re-Opening Mint Health

- It was nice to meet with one of the key ownership members. There were some key comments by the ownership and some welcoming comments made by our mayor. Great job Sandra for making us a part of this event.

June 8/24, Resident Appreciation Pancake Breakfast

- Great idea for this event, good to focus on our resident, due to it “replacing” farmer day, perhaps we could try to maintain a little of that theme and dedicate the breakfast to residents and farmer, calling it something like “neighbours and friends” breakfast celebrating our connection to our residents and the area residents at the same time.

June 9/24, Satnaam Anami Satsang Ghar Calmar Neighbourhood Lunch Parkview

- As requested, my family and I attended the lunch provided by the new non-profit group as a welcome to their neighbours. The food was incredible and hospitality warm and welcoming.

June 11/24, Municipal Planning Commission Meeting

- Refer to the Calmar Web Site for agenda and minutes.

June 12/24, Seniors Meeting

- They plan on canceling their contract with the CIB for their “bus garage”, maybe we should charge rent or buy it for a buck when we sell the bus back to them for a buck.

- There was a suggestion that they start the bidding for the bus at \$8000 and should expect more, I have a hard time believing that they will get that kind of money for it, but don't begrudge them if they do.
- Their insurance is cause for concern as it seems high. This is part of the reasoning behind getting rid of the bus sooner than later as they don't want that expense.
- They were appreciative for the grant from the town and asked that I convey that message (side note, they get \$1500 from the County),
- They plan on selling hot dogs during Calmar Days, they made a \$50 donation to Camp He Ho Haw, there was a senior's special at Rad Torque, and they plan on creating more events at the senior center in the fall (starting with regular luncheons).
- They had some minor damage (vandalism) to the lattice on their front porch. Didn't think at the time to ask them if they reported it, will try to bring it up later.

June 15/24, L&DRWMC Public Open House at the Landfill

- Attended the Open House at the landfill and was happy to hear a great deal of positive feedback on the Public Drop Off area. It works well and should have been done many years ago. Enjoyed hot dogs and handed out information and coffee mugs to the public.

June 17/24, Regular Council Meeting

- Refer to the Calmar Web Site for agenda and minutes.

June 18/24, CAO Review

- This was a personnel activity and falls under the FOIP guidelines.

June 19/24, Calmar Business BBQ

- As usual it was a well-attended event and a great way to acknowledge our business community, great job Sandra and team.

June 19/24, Leduc & District Regional Waste Management Commission Board Meeting

- Manager's Report (Mike Pieters/Lee Harris); **PDO**, Electrical and mechanical repairs are largely completed, grade beam work will be awarded along with repairs needed to the Transfer Buildings' concrete slab. **Organics Processing**, we have begun to ship our leaf and yard material to Claystone for composting. Source Separated Organics (SSO) continues to be too heavily contaminated to ship off site. **Cell 5 Update**, Training on the shredder will take place on June 19, 2024. The shredder will be used to ensure the initial layer of waste does not damage the liner. **Site Activities and Security**, The May invoices for landfilling services is approximately \$126,000 less than May2023. Soils continue to be scarce; neither of the major soil jobs quoted were awarded. Assessments on the Transfer Building floor have been completed with the final report and recommendations expected by the end of June. The propane cannon continues to be heavily used this

season with 5,322 shots being set off so far, combined labor is only down 23 hours from last year, but a reduced labour rate has seen a cost reduction of roughly \$20,000. **Waste Tonnage**, 2024 continues to trend slightly down from 2023 with a drop of 2,500 MT and 1,500 less customers accessing the site. RFID cards have been rolled out to a number of commercial clients with more to come. **Collaboration with Other Regions**, there were no discussions amongst the group. There was an addition of Art Sawatzky from the Peace Regional Waste Management Company. **Soils Inventory**, Soils stockpiles continue to be heavily utilized as they occupy airspace needed for waste placement, several jobs are scheduled to start in the next few months, with our proximity to the work sites we will likely be the preferred destination for this material. **Health and Safety**, A landfill fire was reported on May 18, 2024 that was attended by the Fire Department, no injuries or property damage were noted. **Site Inspections**, a site inspection was completed on June 10, 2024.

- City of Leduc Management Agreement- Contract Extension, the Board passed a motion to exercise the two-year renewal option in accordance with the terms within the Management Agreement between the Commission and the City of Leduc. By mutual consent, the contract will be extended for a further two-year period ending December 31, 2026, for \$239,000 in 2025 and \$243,500 in 2026.
- Transfer Floor Repairs, as we didn't at this time have an exact amount and to avoid calling a meeting just to pass this, the budget adjustments made was not to exceed \$130,000 for repairs.
- Waste Audit, Michael Hancharyk provided a verbal update regarding the intent to coordinate a 5-day waste audit at the Leduc and District Waste Management Facility for Fall 2024. Incoming residential waste loads from all member municipalities would be audited, with the intent to provide insight into the sources and levels of contamination, informing where to focus additional public education.
- Annual Report, available upon request.

June 26/24, Committee of the Whole

- Refer to the Calmar Web Site for agenda and minutes.

Carey Benson Councilor Report May and June 2024

May 2nd Special Meeting of Council

- Please review the agenda and minutes on The Town of Calmar website for more information.

May 6th Regular Meeting of Council

- Please review the agenda and minutes on The Town of Calmar website for more information.

May 15th FCSS Advisory Committee

- The Chair of the FCSS Advisory Committee was not at the meeting so I had the opportunity to chair the meeting. We had a presentation on Fetal Alcohol Spectrum Disorder. In alignment with the strategic direction provided by the Government of Alberta, FASD organizations build capacity in communities to respond to the prevalence of FASD by enhancing existing services and by fostering the development of new services in Prevention, Awareness, Supports and Diagnosis. What Leduc County does for services is to provide info and awareness for prevention, they support expecting mothers to have a healthy pregnancy.
- FCSS Leduc County served over 34 households with housekeeping services and have help over 20 individuals with counselling subsidies so far this year.

May 21st Regular meeting of Council

- Please review the agenda and minutes on The Town of Calmar website for more information.

May 28th Library Board Meeting

- We had a visitor attending the meeting with the hopes of joining the library board.
- We had a request for discussion on increasing the cola for library staff. I made the motion to increase COLA by another 2% from what was previously budgeted. Please note with this increase the library will still be within its overall budget.

June 3rd Regular meeting of Council

- Please review the agenda and minutes on The Town of Calmar website for more information.

June 9th Satnaam Anami Satsang Ghar Calmar Neighborhood Lunch Parkview

- I attended a lunch with members from the new non-for-profit organization in Calmar. It was wonderful to meet with them and the food was excellent. Great addition to Calmar.

June 15th Satnaam Anami Satsang Ghar Calmar President Welcome

- I arrived near the end of the event, but I was able to meet and sit down with many of the members of the non-for-profit organization. Lots of their members came from all over Canada

and was a great turn out. I got a tour of the building and was very impressed with the renovation they have done to the inside and outside of the building.

June 17th Regular meeting of Council

- Please review the agenda and minutes on The Town of Calmar website for more information.

June 18th CAO review

- Met with council to conduct a review of The Town of Calmar's CAO.

June 22nd Warburg Parade

- Mayor Carnahan and I participated in the Warburg Heritages Days Paraded.

June 25th Library Board Meeting

- YRL might be moving away from using the Polaris software. More information to come later in the year.
- Stronger together conference 2024 has increased the cost by over 300%. It seems unlikely that the library board will be sending members to the event.
- Our budget meeting which was scheduled for this date has been postponed to our September library board meeting.

June 26th Committee of the Whole

- Please review the agenda and minutes on The Town of Calmar website for more information.