

**TOWN OF CALMAR COMMITTEE OF THE WHOLE MEETING  
TO BE HELD IN PERSON ON JUNE 26, 2024  
COMMENCING AT 1:30 PM**

**AGENDA**

- | <b><u>ITEM</u></b> | <b><u>SOURCE</u></b>   |
|--------------------|--|
| <b>1.</b>          | <b>Call to Order</b>   |
| <b>2.</b>          | <b>Adoption of Agenda</b>  |
| <b>3.</b>          | <b>Delegations</b><br>a) S.G.L. Charitable Society – Gift Presentation<br>b) RCMP – Action Plan Presentation |
| <b>4.</b>          | <b>Unfinished Business – None</b>  |
| <b>5.</b>          | <b>Bylaws or Policies</b><br>a) Bylaw #2023-29 Fees & Rates Bylaw – Discussion Only                          |
| <b>6.</b>          | <b>New Business – None</b>   |
| <b>7.</b>          | <b>Financial</b><br>a) Capital Discussion – Street Sweeper   |
| <b>8.</b>          | <b>Department Reports</b><br>a) Enforcement Services<br>b) Emergency Management                              |
| <b>9.</b>          | <b>Council and Committee Reports – None</b>  |
| <b>10.</b>         | <b>Correspondence - None</b>   |
| <b>11.</b>         | <b>Clarification of Agenda Business – (Open mic)</b>   |
| <b>12.</b>         | <b>Closed Session – None</b>   |
| <b>13.</b>         | <b>Adjournment</b>   |



**Town of Calmar**

Request for Discussion (RFD)

Meeting:	Committee of the Whole
Meeting Date:	June 26, 2024
Originated By:	Acting CAO Bryans
Title:	Bylaw #2023-29 Fees & Rates Bylaw
Approved By:	Acting CAO Bryans
Agenda Item Number:	5 A

**BACKGROUND/PROPOSAL:**

A local business has approached Administration with a request to regularly rent out the boardroom in the Town Office one day per week.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

There is currently nothing in the Fees & Rates Bylaw to address this rental. The business has suggested that they make a donation to the Calmar Christmas Elves in exchange for the usage as the business owner does have an FCSS background and is very passionate about helping out programs like that in the municipality that they are in.

Administration is proposing to charge the business \$25/day for each booking and that the revenue from this would go to Christmas Elves revenue (1-51-01-590) and then with the next review of the Fees & Rates Bylaw, this fee could be included in it.

**Option 1:** Council directs Administration to proceed with the rental with the revenue going to the Christmas Elves and to bring this addition back to Council in the next Fees & Rates Bylaw review.

**Option 2:** Council directs Administration to proceed with the rental with the revenue going to a different revenue GL and to bring this addition back to Council in the next Fees & Rates Bylaw review.

**Option 3:** Council directs Administration to not proceed with the rental until this has been added to the Fees & Rates Bylaw.

**COSTS/SOURCE OF FUNDING (if applicable)**

There would be no cost, however could generate and additional \$100/month of revenue for the Town.

**RECOMMENDED ACTIONS:**

Council directs Administration to proceed with the rental.



**Town of Calmar**

Request for Discussion (RFD)

Meeting:	Committee of the Whole
Meeting Date:	June 26, 2024
Originated By:	Acting DIG Nielson
Title:	Capital Discussion – Street Sweeper
Approved By:	Acting CAO Bryans
Agenda Item Number:	7 A

**BACKGROUND/PROPOSAL:**

The Town sweeper suffered a catastrophic failure while operating this spring resulting in the unit being written off. The insurance payout for the sweeper after deduction is \$137, 298.00. We need to discuss viable options moving forward of how we can utilize the money and provide the same level of service. The current level of service is 2 sweeps per year, once in the spring and prior to Calmar Days and spot sweeps in between for example the roads coming in from gravel entrances and construction areas.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

**Option 1:** Purchase new 480k useful life expectancy 10 years= 48k/year plus 4-5k/ year maintenance. Pros: The town maintains flexibility of sweeping on their schedule and can maintain spot sweeps in between town sweeps. The town can continue sweeping neighbouring communities. Cons: The cost.

**Option 2:** The town rents a sweeper from May-August annually at a cost of 13k/month = 54k/year plus 1-2k maintenance. Pro: The town has flexibility with sweeping schedules. Cons: The cost is high, and the town must perform maintenance while the machine is in our care.

**Option 3:** The town seeks out a contract with neighbouring municipalities and or paving companies to provide 2-3 sweeps per year. Average cost \$220/hr at 40 hrs/sweep= \$8, 800.00. Operating cost annually \$17, 600 - \$26, 400. Pro: This is the cheapest option. Cons: The town loses control of their own schedule and cannot provide spot sweeps.

**Option 4:** The Town contracts as per above and purchases an Eddy Net sweeper attachment for the loader to provide spot sweeps in between contract sweeps. Cost \$17, 600 - \$26, 400/year plus the purchase of the attachment \$56, 000.00. Pros. The town can provide spot sweeps in between contract sweeps and this is a cheaper option than renting or buying new. Cons: The town does not have control of their own schedule for the contracted sweeps.

**COSTS/SOURCE OF FUNDING (if applicable)**

Insurance payout, operating budget and capital.

**RECOMMENDED ACTIONS:**

Recommend Options 1 or 4



**Town of Calmar**

Department Report Enforcement Services

MARCH / APRIL 2024

Meeting:	Committee of the Whole
Meeting Date:	June 26, 2024
Originated By:	P. Leggio
Title:	Enforcement Services Report
Approved By:	CAO LOSIER
Agenda Item Number:	8 A

**KEY INITIATIVES/METRIC:**

- Ensure meetings take place with Department Head, CAO LOSIER, as required by Solicitor Generals Office.
  - On-going File, Notebook, and occurrence review meetings.
- Create council reports as directed by Department Head, CAO LOSIER.
  - Reports filed when requested.
- Bylaw Enforcement was the major focus as directed by Department Head / CAO LOSIER.
- 2024 DEPARTMENT STATISTICS ATTACHED.

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

- New hire CPO on opposite shifts
- Open house Calendar done quarterly starting second quarter.
- Thorsby CPO contract has been implemented with our new CPO providing coverage with support from current CPO.

**ITEMS NEEDING INVESTIGATION:**

- Grants.

**The current report is submitted for discussion. Administration is happy to answer questions from Council.**

# 2024

## CALMAR ENFORCEMENT DEPARTMENT STATISTICS

MONTH	TOTAL FOR THE MONTH	CALLS FOR SERVICE	TRAFFIC STOPS	TRAFFIC TICKETS	TRAFFIC WARNINGS: - Seatbelt; - Documents; - Vehicle equip; - etc.	COMMUNITY ENGAGEMENT: - Schools - Curling Rink; - Arena; - Business; - Events.	REQUEST RCMP ASSISTANCE: - DUI; - Warrants; - Incident/direction.	RCMP DIRECTED CALL: - Domestic; - Complaints; - Gun; - Child custody.	RIDE-ALONG
<b>JANUARY</b>	219 in 18 shifts	138	21	11	10	23	4	12	0
<b>FEBRUARY</b>	150 in 13 shifts	92	17	8	9	14	2	8	0
<b>MARCH</b>	245 In 2 1 shifts	122	38	43	13	12	6	11	0
<b>APRIL</b>	186 In 2 5 shifts	97	35	29	6	9	5	5	0
<b>MAY</b>	In shifts	0	0	0	0	0	0	0	0
<b>JUNE</b>	In shifts	0	0	0	0	0	0	0	0
<b>JULY</b>	in shifts	0	0	0	0	0	0	0	0
<b>AUGUST</b>	in shifts	0	0	0	0	0	0	0	0
<b>SEPTEMBER</b>	in shifts	0	0	0	0	0	0	0	0
<b>OCTOBER</b>	In shifts	0	0	0	0	0	0	0	0
<b>NOVEMBER</b>	In shifts	0	0	0	0	0	0	0	0
<b>DECEMBER</b>	In shifts	0	0	0	0	0	0	0	0

<b>YTD</b>	<b>800 IN 77 SHIFTS</b>	<b>449</b>	<b>111</b>	<b>91</b>	<b>38</b>	<b>58</b>	<b>17</b>	<b>36</b>	<b>0</b>
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**Town of Calmar**

**Department Report Emergency Management**

**MARCH / APRIL 2024**

Meeting:	Committee of the Whole
Meeting Date:	June 26, 2024
Originated By:	P. Leggio
Title:	Emergency Management Report
Approved By:	CAO Losier
Agenda Item Number:	8 B

**KEY INITIATIVES/METRIC:**

- Shelter in place and other related emergency information being gathered for website portal.

**NEW IDEAS/TRENDS/PROGRAMS/SERVICES:**

- Finishing revised MOU with Leduc County Disaster Services.
- Launch date for the Registered Reception Program will be in line with Emergency Management open house.
- Website portal for Emergency Management almost complete.
- We are working with Thorsby/Warburg DEM's on a joint tabletop exercise for staff and one for each committee. Looking at September or October.

**ITEMS NEEDING INVESTIGATION:**

- Look for possible grants related to our department.
- Waiting for feedback from Leduc County on MOU agreement.

**The current report is submitted for discussion. Administration is happy to answer questions from Council.**