

**TOWN OF CALMAR COMMITTEE OF THE WHOLE MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON MARCH 27, 2024,
COMMENCING AT 1:30 PM**

**GoToMeeting
Public Access Code: 833-358-981**

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|--------------------|--|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Delegations
a) Dean Ohnysty – Leduc County FCSS |
| 4. | Adoption of Minutes – None |
| 5. | Unfinished Business – None |
| 6. | Bylaws or Policies
a) Grant to Organizations policy
b) Development Officer Powers |
| 7. | New Business
a) Long-term Program Centre Rental
b) Policy Creation and Management
c) Council promotional material
d) Ab Munis Resolution |
| 8. | Financial – None |
| 9. | Department Reports
a) CAO
b) Planning & Development
c) Corporate Services
d) Enforcement Services
e) Emergency Management
f) Public Works
g) Economic Development
h) Parks & Recreation
i) Family & Community Support Services
j) Growth Report |
| 10. | Council and Committee Reports - None |
| 12. | Correspondence - None |
| 13. | Clarification of Agenda Business – (Open mic) |
| 14. | Closed Session
a) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act) |
| 15. | Adjournment |



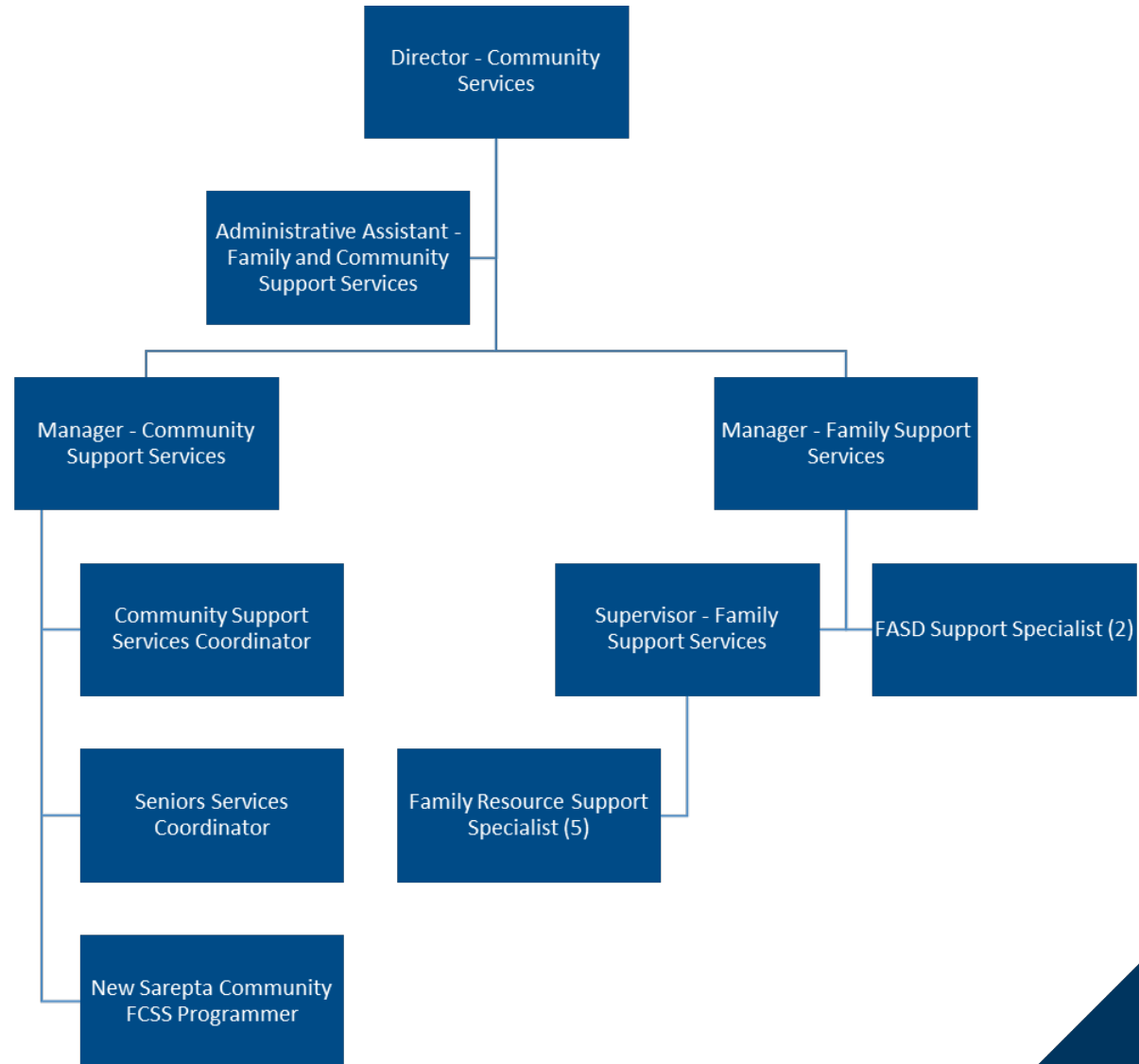
LEDUC
COUNTY

Family and Community Support Services

March 2024

Family and Community Support Services

Meet the team



Family and Community Support Services

Service areas

Family and Community Support Services (FCSS) Program

- \$496,138 grant provided by the Province of Alberta
- Provides a multi-municipal program to serve the residents of Leduc County, Calmar, Thorsby and Warburg.
- Guided by five principles that are fundamental to program success: prevention, volunteerism, community development, local autonomy and accountability.
- Develops locally driven, preventive social initiatives to enhance the well-being of individuals, families and communities.
- Provides **voluntary** support to adults, families, children, youth and seniors:
 - Information, referral and advocacy
 - Setting Goals and Building Skills
 - Subsidies
 - Workshops, Presentations, Groups & Events



Subsidies

Counselling Subsidy

A subsidy is available on a sliding fee scale for families and individuals who are not able to afford this service and who do not have access to benefits.

Seniors Assisted Transportation Subsidy

Provides free round-trip rides for seniors to reduce isolation.

Housekeeping Subsidy

Subsidy is available to seniors and adults with disabilities to access affordable housekeeping services which support people to live in their own homes safely and reduce isolation.



Family and Community Support Services

Service areas

Family Resource Network

- \$710,000 grant received from the Province of Alberta
- Includes supports to Warburg, Thorsby, Calmar, Devon and Beaumont.
- Provides information, referrals, parenting workshops such as *Positive Discipline for Everyday Parenting*, *Circle of Security*, *Nobody's Perfect* and *Kids Have Stress Too*. Participation is open to all community members. Drop-in times available.
- Provides long term and short-term in-home support for families for families with children 0 to 18 years old, prenatal supports also available. Providing information related to parenting and child development , caregiver capacity, social connections and referrals to other supports in the community.
- Facilitates Community Helpers Program supporting Mental Wellness for Youth and adults supporting Youth.



Family and Community Support Services

Service areas

Bridges FASD (Fetal Alcohol Spectrum Disorder)

- \$259,360 grant provided through external funding
- Includes support to all communities in the Leduc region.
- Provides support to individuals who have been diagnosed or may have FASD.
- Assists individuals to reduce the impacts associated with social determinants of health.
- Provides community education and awareness related to the prevention of FASD.



Contact and geographical coverage for programs and services

Leduc County FCSS – contacts and geographical coverage for programs and services

Dean Ohnysty

Director of Community Services
780-955-4535
Dean@leduc-county.com

Carol Tabone

Manager, Family Support Services
780-955-6423
CarolT@leduc-county.com

Sara Russell

Manager, Community Support Services
780-955-6424
Sara@leduc-county.com

Program	Manager	Contact	Location						
			Warburg	Thorsby	Calmar	Devon	Leduc	Beaumont	New Sarepta & rural area
FCSS Multi-municipal	Sara Russell	Sara Russell 780-955-6424 Sara@leduc-county.com	✓	✓	✓				✓
Bridges FASD	Carol Tabone	Carol Tabone 780-955-6423 CarolT@leduc-county.com	✓	✓	✓	✓	✓	✓	✓
Family Resource Network	Carol Tabone	Loretta Hannah 780-955-4599 Loretta@leduc-county.com	✓	✓	✓	✓		✓	✓



Social Framework

Value Statements

We believe that...

- Capacity building is vital to success in our communities and can be advanced through partnerships and volunteerism.
- Every resident will have access to and awareness of social programs and services and we will work to reduce barriers to support.
- Families will be provided with every opportunity to raise a healthy, active child in a quality community environment.
- Fostering healthy individuals and families will lead to enhanced well-being.
- Those living in poverty will have equal access to a healthy lifestyle through resources and supports in our communities.



Social Framework

Highlights and successes

Building the sector:

- National Indigenous Peoples Day

Reducing Barriers:

- Connect 39 weekly articles
- Crisis Resource List

Addressing Poverty

- Affordable Housing Grant



Social Framework

Highlights and successes

Children and Youth

- Kid Kits
- Preschool prep
- Youth Directory
- Intergenerational programming
- Youth Wellness Symposium

Healthy people

- Parent education sessions
- Family engagement sessions
- Fraud and scam prevention
- Alcohol and health education



New Subsidy Program

Seniors Assisted Transportation

Leduc County believes rural residents should have the resources to age in place and will support older adults access to needed services.

Transportations services are provided by Volunteers of Drive Happiness.

Eligibility:

- At least 65 years of age
- Resident of Leduc County, Town of Calmar, Town of Thorsby, or Village of Warburg
- Have mobility to enter and exit vehicles on their own

Number of free, round-trip rides:

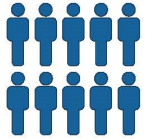
- Seniors 65 years to 79 years: five per year
- Seniors 80 years and older: ten per year





Family and Community Support Services 2023 statistics

PARTICIPANTS



2,288 PEOPLE SERVED BY FCSS

COUNSELLING SUBSIDY



SUBSIDIZED **161** COUNSELLING SESSIONS FOR **33** INDIVIDUALS AND **ONE** FAMILY

VOLUNTEERS



142 VOLUNTEERS WHO VOLUNTEERED FOR **699** HOURS
100 PER CENT OF RESPONDENTS BELIEVE THEY ARE MAKING A DIFFERENCE

HOUSEKEEPING SUBSIDY



44 HOUSEHOLDS ACCESSED **1,336** HOURS OF SUBSIDIZED HOUSEKEEPING SUPPORTS

100 PER CENT OF SURVEY RESPONDENTS REPORTED THAT THE SUBSIDIZED HOUSEKEEPING PROGRAM HAS CONTRIBUTED TO THEIR ABILITY TO REMAIN IN THEIR HOME

TOTAL WORKSHOPS AND EVENTS



45 SESSIONS WITH **757** PARTICIPANTS

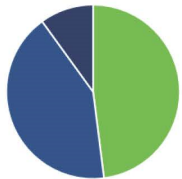
COMMUNITY VOLUNTEER INCOME TAX PROGRAM (CVITP)

422 TAX RETURNS WERE FILED THROUGH THE CVITP PROGRAM RESULTING IN **THREE MILLION** DOLLARS OF GOVERNMENT BENEFITS AND RETURNS FOR LOW INCOME RESIDENTS



INFORMATION AND REFERRALS

RECEIVED **3,573** INQUIRIES, AS FOLLOWS:



Walk-ins (343)
Email (1,511)
Phone (1,719)

SOCIAL ISSUE AWARENESS

96 PARTICIPANTS IN **SEVEN** SESSIONS



99 PER CENT OF RESPONDENTS REPORTED INCREASED UNDERSTANDING OF COMMUNITY SOCIAL ISSUES

COMMUNITY CONNECTION EVENTS

183 PARTICIPANTS | **SIX** EVENTS

100 PER CENT OF RESPONDENTS REPORTED THAT THE EVENTS HELPED THEM FEEL A SENSE OF BELONGING TO THEIR COMMUNITY



SENIOR SESSIONS

200 PARTICIPANTS | **TEN** EVENTS

100 PER CENT OF RESPONDENTS REPORTED INCREASED KNOWLEDGE TO PREPARE FOR THEIR FUTURES



FINANCIAL LITERACY WORKSHOPS

36 PARTICIPANTS | **FOUR** SESSIONS

100 PER CENT OF RESPONDENTS REPORTED INCREASED KNOWLEDGE ON PREPARING FOR THEIR FUTURES



PARENTING WORKSHOPS

139 PARTICIPANTS | **SIX** SESSIONS

98 PER CENT OF RESPONDENTS REPORTED INCREASED CONFIDENCE IN THEIR PARENTING SKILLS



SOCIAL MEDIA CAMPAIGNS

6 CAMPAIGNS

REACHED **117,054** PEOPLE
CREATED 401,051 IMPRESSIONS
ENGAGED 16,118 PEOPLE



FAMILY RESOURCE NETWORK (FRN) PROGRAMS

CAREGIVER CAPACITY



26 SESSIONS |
231 PARTICIPANTS
ATTENDED **ONE** OR MORE
SESSIONS

SOCIAL INCLUSION



153 SESSIONS |
851 PARTICIPANTS
ATTENDED **ONE** OR MORE
SESSIONS

CHILD AND YOUTH DEVELOPMENT



73 SESSIONS |
756 PARTICIPANTS
ATTENDED **ONE** OR MORE
SESSIONS

COMMUNITY AWARENESS



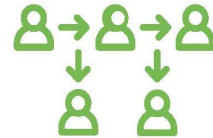
11 EVENTS |
1,125 PARTICIPANTS
ATTENDED **ONE** OR
MORE EVENTS

2,963 PEOPLE ATTENDED FRN
PROGRAMS AND EVENTS



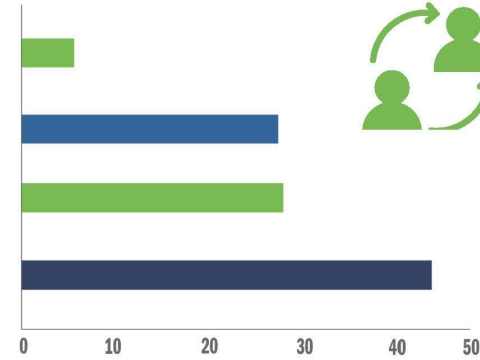
SERVICE REFERRALS

FRN ATTENDED
965
IN HOME VISITS AND SERVICED
255 FAMILY MEMBERS



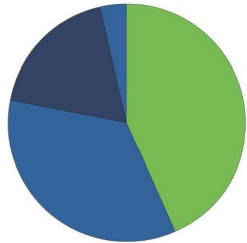
REFERRALS FROM:

FCSS: 6
SCHOOLS: 28
ALBERTA HEALTH
SERVICES (AHS): 29
SELF REFERRAL: 45



IN-HOME SUPPORT

AGE OF CHILDREN IN HOME



14 TO 18 YEARS: 31
7 TO 13 YEARS: 59
0 TO 6 YEARS: 74
PRENATAL: 6

INFORMATION REFERRALS



FRN RECEIVED
352
INFORMATION REFERRALS

167 SUPPORT TO
STRENGTHEN
FAMILY RELATIONSHIPS



126 INQUIRIES
FOR PARENTING
SUPPORTS



84 INQUIRIES
FOR CHILD
AND YOUTH
PROGRAMS



SUMMER PROGRAMS

264 PARENTS
AND CHILDREN
ATTENDED SUMMER
PROGRAMS



2023 Statistics

Bridges FASD

- 38 individuals have been supported this year with 1229 one on one visits including referrals to agencies to access food, legal aid, housing and financial assistance and parenting support.
- 18 participants attended FASD conference focusing on Uniting our Strength and Finding Solutions Together.
- FASD awareness campaign at the Chamber Luncheon and through out the County displaying new promotional material.



2024 Priorities

Volunteer program development

- Development of volunteer policies to formalize a volunteer program for Leduc County.
- Program procedures for recruitment, orientation, and volunteer training.

Aging Well in Leduc County

- Through community engagement and feedback, a customized toolkit will be designed for older adults.
- This toolkit will allow residents to make a customized plan to age well in Leduc County.



2024 Priorities

Social Framework review

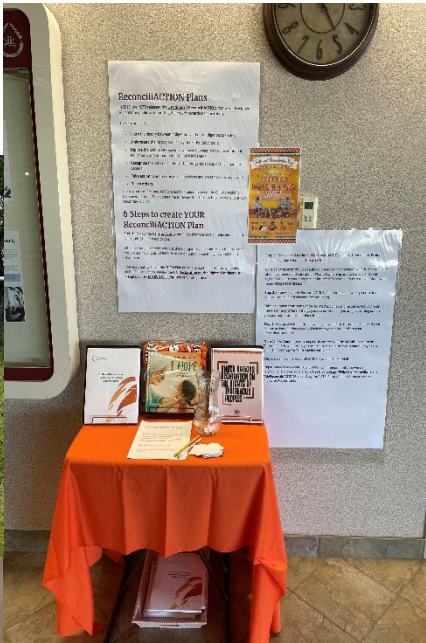
- A review of the achievements from the 2019 social framework and setting priorities and focus areas for the next 5 years.

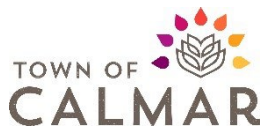
Priority area – Healthy relationships

- Create programs, workshops and activities across the region with a focus on healthy relationships.
- Examples include family violence prevention, youth life skills, and family engagement opportunities.



Photos





Town of Calmar

Request for Discussion (RFD)

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	CAO Losier
Title:	Policy 2024-110 Community Grant Program Policy
Approved By:	CAO Losier
Agenda Item Number:	6 A

BACKGROUND/PROPOSAL:

At the March 18 meeting, the policy was presented to Council. Council directed Administration to change a term to provide more flexibility and add some definitions to provide additional clarity. A revised draft is presented at CoW to go over the change and bring back the policy for adoption at the April 2nd meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The proposed draft includes 3 definitions and changed the term non-profit for organization.

COSTS/SOURCE OF FUNDING (if applicable)

Currently, the interim budget allocates \$10,000 to this program in 2024. The policy is structured to enable a Council’s review of the program and allocate funds each year as Council deems necessary.

RECOMMENDED ACTION:

Council receives the report as information and provide direction to Administration as needed.



POLICY

POLICY No. 2024-110
TITLE: Community Grant Program

APPROVAL DATE: MARCH 18, 2024

DEPARTMENT: Council

REVISION DATE:

MAYOR: _____

CAO: _____

Purpose:

The purpose of this Policy is to provide financial assistance towards programs, projects, and/or activities that enhance and enrich the community. Through this program, Calmar wishes to encourage and support initiatives from non-profit organizations that will impact a broad cross-section of the community while promoting positivism.

Policy Statement:

Calmar values the contributions the non-profit sector makes toward social, personal, and/or environmental enhancements, and therefore commits support funding through this policy. As resources are limited, Council will review the policy and its budget allocation on a yearly basis.

Definitions:

- **Agreement:** means an agreement signed by the Applicant and the CAO regarding the grant funding and the reporting to Council.
- **Applicant:** means a non-profit organization or an individual acting on behalf of an organization applying for a grant pursuant to this policy.
- **Arts, culture, and heritage:** means a grant sector encompassing visual arts (painting, drawing, ceramic, mural, etc.), media arts, performing arts, literacy arts (storytelling, creative writing, poetry, etc.), culture celebration, education, and awareness, as well as other initiatives with the purpose of promoting art, culture, and heritage.
- **Budget:** means the listing of revenues and expenses projected to be forthcoming.
- **Capital Expenditures:** means an expenditure that has a value of more than \$5,000, a life span of more than one year, and usually refers to machinery and equipment, vehicles, buildings, land, or infrastructure.

- **Community spirit and events:** means a grant sector encompassing activities, initiatives, and events that pull community members together, aim at increasing inclusion, positivism, and the enjoyment of life in Calmar. These initiatives are typically conducted over a short period of time but can be done multiple times during a calendar year (ex: community breakfast or BBQ, a community market, etc.)
- **Community well-being and fitness:** means a grant sector encompassing activities, initiatives, and events that promote being active and/or an active lifestyle, providing opportunities to improve, sustain, and/or heal bodies and minds, for one or many groups within the community, while increasing inclusivity and providing additional opportunities throughout the year.
- **Council:** means the individuals elected to sit as Town Council under the Local Authorities Election Act and the Municipal Government Act of Alberta.
- **Initiative:** means a project, a program, an event, or an activity for which an organization is seeking a grant.
- **Grant:** means a financial assistance mechanism through which money and/or direct assistance is provided by the Town to carry out approved initiatives.
- **Grant Coordinator:** means the employee appointed by the CAO to receive and process and application, present the Request for Decision (RFD) report to Council, and coordinate for signatures between the Applicant and the CAO should an application be successful.
- **Operating Expenditures:** means an expenditure that supports the ongoing day-to-day operations of the organization and is used up in the normal operating cycle of the organization (e.g. personnel costs, office supplies, utilities, machine costs or rentals).
- **Organization's Budget:** means the budget of the organization applying for the grant.
- **Town:** means the Town of Calmar.
- **Town's Budget:** means the Town's budget approved by Council under the Municipal Government Act.
- **Town Manager:** means the Chief Administrative Officer (CAO) as appointed by Council, or the Chief Administrative Officer's designated individual.

Policy:

Responsibilities:

- Council will:
 - Approve by resolution this policy and its amendment from time to time.
 - Consider the allocation of resources for successful implementation of this policy in the annual budget process.
 - Approve the annual distribution of Community Grant Program funding.

- CAO will:
 - Appoint the FCSS Coordinator as the Grant Coordinator.
 - Ensure that the policy is implemented and brought to Council for review as required.
- Grant Coordinator will:
 - Act as a liaison with the Applicants and a supporting resource as needed for the application process.
 - Receive the application and prepare RFD's for Council's consideration.
 - Inform the Applicants of Council's decision regarding their application, and if successful, coordinate the signing of the Agreement.

Criteria:

- Community Grant Program funding is available to registered non-profit organizations or established groups, based within Calmar corporate boundaries. The Grant Program is also available to external entities that would conduct their initiative within the Town boundaries.
- The initiative must be associated with one or more of the following sector(s):
 - Arts, culture, and heritage,
 - Community spirit and events,
 - Community well-being and fitness,
 - Environment, or
 - Recreation.
- In order for an application to be considered, the following criteria must be met:
 - The **organization** must be in Calmar or in the process of establishing itself in Calmar (new initiative).
 - Only 1 application can be made per year per organization.
 - The application form (Schedule A) must be properly completed, signed, and submitted within the prescribed timeline.
 - The organization must demonstrate the following:
 - Membership,
 - Planning and management capabilities,
 - Other active fund-raising efforts,
 - A need for the funds requested,
 - Level of financial stability,
 - Adequate insurance coverage,
 - Benefit to the community of the initiative.
 - Applications will only be accepted from August 1st to October 31st each calendar year and reviewed during budget consideration for the upcoming year (January – December). An exception will be made for 2024, being the first year of the program. Applications will be accepted from April 1st to May 31st, 2024 for initiatives occurring in 2024.
 - Applications must be initiative based and will not be eligible for the following:

- Work done or materials obtained before the grant is approved,
 - Initiative that other bodies or levels of government have a clear, legislated responsibility for (i.e. health, education).
- Applications may be considered for Capital Expenditures or Operating Expenditures but not both.
- Applicants may apply for
 - Up to a maximum of \$1,000 for an initiative requiring Operating Expenditure, or
 - Up to a maximum of \$2,000.00 for an initiative requiring Capital Expenditure.
- The initiative must be started and completed in the year of the grant.
- At its sole discretion, Council can waive and/or amend the criteria due to special circumstances, by passing a resolution.

Grant recipient duties:

- Grant recipients must:
 - Enter into an Agreement following the confirmation of their successful application.
 - Agree that any project cost shortfalls or resulting ongoing funding requirements will be their responsibility.
 - Agree to recognize the Town's contribution to the project in all related public information, printed material, and media coverage.
 - Agree to provide Council with a follow-up report on the initiative supported by the grant. This report is to be received no later than 60 days following completion of the initiative.

Review and/or amendment:

- This policy shall be reviewed annually in conjunction with the Town's budget process.



**Schedule A
Application Form**

Organization Details

Name:	
--------------	--

Mailing address:	
-------------------------	--

Contact person:	
------------------------	--

Phone and email:	
-------------------------	--

Registration number:	
-----------------------------	--

Number of members:	
---------------------------	--

Please provide proof of insurance with your application.

In which of the following areas is the organization involved (check all that apply)?

Arts	<input type="checkbox"/>	Environment	<input type="checkbox"/>
Community spirit	<input type="checkbox"/>	Heritage	<input type="checkbox"/>
Community well-being and/or fitness	<input type="checkbox"/>	Recreation	<input type="checkbox"/>
Culture	<input type="checkbox"/>		<input type="checkbox"/>

Initiative Details

Initiative name:	
-------------------------	--

Initiative location, Date, and time:	
---	--

Initiative description:	
------------------------------------	--

Grant amount requested:	
------------------------------------	--

Are volunteers or organizations involved? (if yes, please described)	
---	--

How will this initiative impact the community?	
---	--

--	--

Financial Details

Please identify the anticipated expenses and revenues associated with the initiative (including the grant request amount)

Anticipated expenses	Amount (\$)	Anticipated revenues	Amount (\$)
Total		Total	

If you receive less than your request, would you still be able to conduct the initiative (Please circle one): yes or no

Other Details:

You can submit any additional information with this application, that you believe pertinent to Council’s understanding of the initiative and/or your organization.

Submissions will be accepted between August 1st and October 31st for initiative in the upcoming year.

Decisions will be made by the Council prior to December 31st and in conjunction with the Town’s budget adoption.

Complete application must be submitted to:

Attention: Grant Coordinator
PO Box 750, 4901 – 50 Ave, Calmar AB T0C 0V0

Or

By email at: grants@calmar.ca



**Schedule B
Review Form (for Administration)**

Application completeness:

1. Date of application received: _____
2. Has all the required information been submitted? Yes ___ No ___

If not and the window for application is still open, please contact the applicant. If complete, skip to point 4.

3. Date of completed application: _____
4. Is the organization existing ___ or new ___
5. Is the organization involved in an area supported by this grant program? Yes ___ No ___

Financial information:

1. Does the applicant have partner(s)/volunteers? Yes ___ No ___
2. Are there other potential sources of funding besides the applicant and the Town? Yes ___ No ___
3. Is the Grant Funding vital to the initiative? Yes ___ No ___

Other information:

1. Date at which the RFD will be presented to Council: _____
2. Notification to the client of presentation date: _____
___ email ___ phone ___ in-person



POLICY

POLICY No. 2023-104

APPROVAL DATE: FEBRUARY 06, 2023

TITLE: Development Officer – Powers

AMENDED DATE: N/A

DEPARTMENT: PLANNING AND DEVELOPMENT

REVISION DATE: N/A

MAYOR: 

CAO: 

Policy Statement:

The Town of Calmar provides this policy as an authorized framework for processing development permit applications in an efficient manner while ensuring that the planning policies and objectives are being met.

Purpose:

The purpose of this Policy is to establish a protocol that:

1. Provides Development Officers guidelines and procedures for dealing with variances.
2. Enables the expedition of applications that will have minimal to no impacts on the adjacent properties.

Definitions

- **Applicant** – means a person and/or entity that submits an application for a development permit.
- **Council** – means the Council of the Town of Calmar elected pursuant to the Local Authorities Election Act, RSA 2000 c L-21.
- **Development Authority** - means the Development Authority established pursuant to the Act through the municipality's Development Authority Bylaw.
- **Development Authority Officer (DO)** - means the Development Authority Officer established and appointed pursuant to the Act through the municipality's Development Authority Bylaw.
- **Land Use Bylaw (LUB)** – means the Land Use Bylaw adopted by Council under the Municipal Government Act.
- **Municipal Planning Commission (MPC)** – means the Commission established by Bylaw to exercise its duty as needed.
- **Town** – means the municipal corporation of The Town of Calmar in the Province of Alberta.
- **Town CAO** – means the Chief Administrative Officer of the Town of Calmar.



- **Variance** – means a deviation to one or more regulations from the Land Use Bylaw in order to enable a development. A variance shall not harm public interest and/or enable a development that would not align with the applicable planning policies and objectives. A variance does not allow for a use that is not permitted or discretionary within the district.

Scope

This policy applies to all development permit applications submitted for consideration by the Development Authority.

This policy does not apply to:

- A situation where a redistricting is required to deal with the application.
- An application whereas the use is not permitted or discretionary within the current district.

Responsibilities

The Development Authority Officers are responsible for implementing this policy and reporting to Council.

Council, in collaboration with the Development Authority, is responsible for reviewing the variance reports and evaluating the needs of amending the Land Use Bylaw and/or reviewing this policy.

Variations Power

1. Development Authority Officer (DO) may issue a variance on any regulations but cannot grant a variance on a use that is not permitted or discretionary within the district.
2. A DO shall not grant a variance on an application contained within a Direct Control District (DC). These must be sent to Council who is the Development Authority Officer within DC districts.
3. Before deciding, the DO reviewing the application must determine in the need of a variance result from a unique condition of the property, an unnecessary hardship of the regulation(s), or the action of the current and/or past applicant. The DO must also evaluate the impact to adjacent properties should a variance be granted and the impacts on the applicant if a variance is refused.
4. The DO will track and report variance requests to Council to evaluate the need to amend the LUB and/or this policy.
5. A DO must refer to the MPC an application:
 - a. containing a non-conforming use and/or building as per section 643 of the MGA,



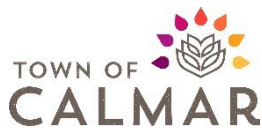
- b. for which the DO's cannot unanimously support,
- c. for which the DO would recommend refusal,
- d. requiring a variance greater than 40%, or
- e. for which the DO concludes that it would be in the best interest of all parties for the matter to be heard/decided by the MPC.

Decision making

1. Development Authority must make an inform the applicant of its decision on all complete applications within the time limits imposed by the MGA, which may include obtaining a time extension agreement when necessary.
2. A DO must, at its sole discretion, refer to the MPC applications which in its opinion should be decided by the MPC.
3. The DO's will provide development permit application reports to provide an overview of activities on a monthly basis.

Related Documents

Development Authority Bylaw, NO. 2022-14
Land Use Bylaw, NO. 2017-07



Town of Calmar

Request for Discussion (RFD)

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	CAO Losier
Title:	Long-term Program Centre Rental CAO Losier
Approved By:	7 A
Agenda Item Number:	

BACKGROUND/PROPOSAL:

On March 15, Administration received a proposal from Mr. Gerald Barkman. The Calmar Community Baptist Church would like to rent the Program Center. Their initial proposal consists of a 1-year term (minimum) at \$1,825 per month. They are open to negotiation.

Currently, Mr. Barkman and his group are renting Sunday morning, and they will be renting Friday evening as of April.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration has discussed this proposal and have developed an initial list of pros and cons. Administration realized quickly in the discussion that this proposal is more complex than it appears at first glance. By no means is the list below exhaustive, but it should fuel the dialogue at Committee of the Whole.

Pros:

1. Financial support: Renting the space to this religious organization would provide a steady source of rental income for the municipality, which could contribute to funding community programs and services.
2. Community engagement: Hosting religious events or services can promote community involvement.
3. Utilization of resources: Renting out the space ensures that the facility is utilized more efficiently and does not remain vacant.
4. Fulfilling a community need: If there is a demand for religious gatherings or ceremonies within the community, renting the space to a religious organization can meet those needs and enhance overall community well-being. We understand that this group currently doesn't have a permanent home of operation.

Cons:

1. Separation of Church and State: Some argue that renting a public facility to a religious organization blurs the line between church and state, potentially raising concerns about the use of taxpayer-funded resources for religious purposes.
2. Exclusivity Concerns: Renting the only rentable space to a single religious organization may exclude other community groups or organizations from accessing the facility, limiting opportunities for diverse programming and community engagement.

- a. This goes for all any type of group that would remove the option of having a rentable space of this size.
3. Controversial Beliefs or Practices: Depending on the specific beliefs or practices of the religious organization, there may be concerns about controversial or discriminatory activities taking place in a public space.
4. Legal and Policy Considerations: Municipalities have legal and operational obligations. The religious group may operate using a different framework which could lead to conflicts (real and/or perceived).
5. Town events and activities: Business Breakfasts and local resident events. Calmar would have to find a new location for the business breakfasts / brunches, Xmas Elves, Summer Get Away, etc.

Finally, Administration believes that renting out the program center yearly is an option, but not the only one. In the past, administration had discussed the possibility of moving the building to the outdoor recreation ground and repurposing the lot, or to sell the building and the property (combined/separate). These should also be discussed/explored by Council.

COSTS/SOURCE OF FUNDING (if applicable)

There is no cost per se besides the potential lost of revenues from other tenants, but there would be a gain of revenues from this group that would be substantial. For example, last year revenues were \$3,643.50.

RECOMMENDED ACTION:

Council receives the report as information and provide direction to Administration as needed.

Town of Calmar

Department Report (DR) – Office of the CAO

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	CAO Losier
Title:	Office of the CAO Report
Approved By:	CAO Losier
Agenda Item Number:	9 A

KEY INITIATIVES/METRIC:

Administration

In this period, Administration received the preliminary assessment information and have initiated the 2023 financial audit process. These tasks are crucial for the adoption of the 2024-2027 budget as well as for meeting the requirement of the Municipal Government Act.

Administrative change

During this period, the Administrative Assistant position became vacant and therefore, Administration initiated the recruitment process with the goal of filling the vacancy late March or early April.

Operational change

In January, Administration concluded the RFP process for the IT support. The contract was awarded to Shing Digital. The onboarding process was initiated in February with the goal of completion in March. The new fire walls and software will be deployed as of March 28.

Administration has reviewed the proposed emergency agreement with Leduc County and have serious concerns about it. A meeting with all CAO's will be held in March.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

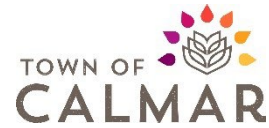
With the new year starting, Administration is working on new 2024 workplans. Most of them were finalised by February. We have also initiated the creation of tracking mechanism/tools for Parks and Recreation. The goal is to have these ready in parallel with Spring season.

Administration approached the City of Leduc to see if it would consider entering into a mutual aid agreement for Planning and Development. This would allow the Town to take advantage of the depth of the city's Administration to ensure backup for development officer and/or planner duties when Calmar staff are unavailable. The discussion will be continued in March and April.

ITEMS NEEDING INVESTIGATION:

Administration would like to discuss the reserve policy with Council before the budget discussions are finalized.

The current report is submitted for discussion. Administration is happy to answer questions from Council.



Town of Calmar

Department Report (DR) - PD

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	S. Losier
Title:	Planning & Development Report
Approved By:	CAO Losier
Agenda Item Number:	9 B

KEY INITIATIVES/METRIC:

Development Permits

As illustrated in the January and February Growth reports, 11 development permits were issued.

Subdivisions

During this period, Administration did not receive any new application.

Redistricting / Land Use Bylaw (LUB) amendments

During these two months, Administration presented a draft bylaw to amend the LUB. It received first reading. Once a decision is reached by Council, Administration will be conducting a consolidation of the recent 2 amendments.

Compliance certificate

3 compliance letter requests were processed, and the average processing time was 3 days.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

Administration has met with Leduc to discuss how the City could collaborate with Calmar to facilitate the update of the town's LUB. A workshop will likely be held in a near future for both administrations to discuss recent changes to the city's LUB and their lessons learned.

ITEMS NEEDING INVESTIGATION:

In its effort of positioning Calmar as an investment opportunity with the development industry, Administration started identifying potential third parties for discussion. A few developers have come to Calmar to discuss development and tour the municipality. Administration is compiling their feedback and ideas. Once this initiative is completed (April), Administration will report back to Council.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - CS

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	DCS Bryans
Title:	Corporate Services Report
Approved By:	CAO Losier
Agenda Item Number:	9 C

KEY INITIATIVES/METRIC:

- Administration has selected a new IT provider for the Town, the contract started in late February.
- In January 150+ tax arrears letters were sent out
- As of February 29th, 11 properties are facing tax notifications (seven residential and four in the Calmar Trailer Park) and 18 will potentially be going to public auction if the arrears are not paid or tax agreements signed.
- Year end audit is still underway at the time of writing this, appears to be going well.
- T4s were filed and distributed January 12, 2024

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- At the end of February, we received our assessment information and there was growth in the amount of \$13,337,500, this is both inflationary (\$10,337,500) and new growth (\$3,128,000).
- The majority of the inflationary increase is due to the housing market growth during Covid.
- The new infrastructure fee and water rates were adopted in Bylaw #2023-29 and will be implemented for the March 1st.
- The advertisement was placed for the Administrative Assistant position which became vacant at the beginning of February.
- A shortlist of candidates has been made and interviews will commence shortly.

ITEMS NEEDING INVESTIGATION:

- In March/April Administration will begin calculating property taxes for presentation to Council, in order to finalize the 2024-2027 Operating and Capital Budgets.
- In March/April Administration will draft the 2024 Tax Rate Bylaw for presentation to Council.

This current report is submitted discussion and Administration is happy to answer questions from Council.



Town of Calmar

Department Report Enforcement Services

JANUARY / FEBRUARY 2024

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	P. Leggio
Title:	Enforcement Services Report
Approved By:	CAO LOSIER
Agenda Item Number:	9 D

KEY INITIATIVES/METRIC:

- Ensure meetings take place with Department Head, CAO LOSIER, as required by Solicitor Generals Office.
 - On-going File, Notebook, and occurrence review meetings.
- Create council reports as directed by Department Head, CAO LOSIER.
 - Reports filed when requested.
- Bylaw Enforcement was the major focus as directed by Department Head / CAO LOSIER.
- 2024 DEPARTMENT STATISTICS ATTACHED.
- Sidewalk clearing event update:
 - Two enforcement events with a total of 41 issued notices to clean.
 - 11 walks were needed to be cleaned by contractor.
 - Second enforcement needed no contractor clearing.
- Two street clearing event for plowing.
 - One ticket issued on the first event.
 - Three tickets issued on the second event.
 - No towing occurred in either event.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- New hire CPO to complete field training March 12, 2024.
- Open house Calendrer done quarterly starting second quarter.
- Thorsby CPO contract has been implemented with our new CPO providing coverage with support from current CPO.

ITEMS NEEDING INVESTIGATION:

- Grants.

- 16 cats have been rehomed to date. This is a very large number that will increase the Kenneling budget. Medical costs and other related expenses will drive up this area of the budget.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

2024

CALMAR ENFORCEMENT DEPARTMENT STATISTICS

MONTH	TOTAL FOR THE MONTH	CALLS FOR SERVICE	TRAFFIC STOPS	TRAFFIC TICKETS	TRAFFIC WARNINGS: - Seatbelt; - Documents; - Vehicle equip; - etc.	COMMUNITY ENGAGEMENT: - Schools - Curling Rink; - Arena; - Business; - Events.	REQUEST RCMP ASSISTANCE: - DUI; - Warrants; - Incident/direction.	RCMP DIRECTED CALL: - Domestic; - Complaints; - Gun; - Child custody.	RIDE-ALONG
JANUARY	219 in 18 shifts	138	21	11	10	23	4	12	0
FEBRUARY	150 in 13 shifts	92	17	8	9	14	2	8	0
MARCH	In shifts	0	0	0	0	0	0	0	0
APRIL	In shifts	0	0	0	0	0	0	0	0
MAY	In shifts	0	0	0	0	0	0	0	0
JUNE	In shifts	0	0	0	0	0	0	0	0
JULY	in shifts	0	0	0	0	0	0	0	0
AUGUST	in shifts	0	0	0	0	0	0	0	0
SEPTEMBER	in shifts	0	0	0	0	0	0	0	0
OCTOBER	In shifts	0	0	0	0	0	0	0	0
NOVEMBER	In shifts	0	0	0	0	0	0	0	0
DECEMBER	In shifts	0	0	0	0	0	0	0	0

YTD	369 IN 31 SHIFTS	230	38	19	19	37	6	20	0
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Town of Calmar

Department Report Emergency Management

JANUARY / FEBRUARY 2024

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	P. Leggio
Title:	Emergency Management Report
Approved By:	CAO Losier
Agenda Item Number:	9 E

KEY INITIATIVES/METRIC:

- ICS 300 in class: will be booked for SEPTEMBER 2024 and it will be a free class.
- Working on Emergency Management open house inviting all emergency partners with their equipment. If no wildfire takes all the resources, we are hoping to have an April/May date in the parking lot of Mike Karbonik Arena.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- We are writing Calmar Disaster agreement to present to Leduc County Fire in April.
- Launch date for the Registered Reception Program will be in line with Emergency management open house.
- Website portal for Emergency Management almost complete.
- We are working with Thorsby/Warburg DEM's on a joint tabletop exercise for Staff and also one for each committee.

ITEMS NEEDING INVESTIGATION:

- Look for possible grants related to our department.
- If no Agreement can be reached with Leduc County by June 2024, we will look to other partners such as City of Leduc/Town of Devon-Parkland County, City of Edmonton, etc...

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - PW

Meeting:	Committee of the Whole
Meeting Date:	March 27, 2024
Originated By:	G. Nielson / K. Murphy
Title:	Public Works Report
Approved By:	CAO Losier
Agenda Item Number:	9 F

KEY INITIATIVES/METRIC:

- Drinking Water Chlorine samples x104.
- Bacteriological Samples x11
- Wastewater Samples (W50 & W50C) x18
- January & February Building Inspections completed.
- Submit January & February Drinking Water Monthly Report to AEP.
- Submitted 2023 annual Water & Wastewater reports to AEP.
- Submitted 2023 Federal Fisheries report to Government of Canada.
- All Public Works Staff completed 2024 Workplans.
- Old Ball Diamond entrance removal + old lift station power pole removal.
- Water Meter installs x12.
- Removal of all town Christmas lights/decorations.
- Full town snow removal 4-5 cm snow pack Jan 22-26 Stats: 211 trucks removed, 169 Total man hours, 1459 km driven on dump trucks, \$2,659.89 spent on fuel, \$620.00 on wear parts(grader blades)
- 4741-50 Ave 2" Fire Suppression line water break.
- Abandoned the gas line to the ball diamond Quonset, in process of relocating power away from the Quonset and tying in directly to the cook shack.
- Remove all stored items from ball diamond Quonset & scrap all garbage. Getting it ready for demolition.
- Sii 360 finished CCTV of 47 Ave sanitary main & laterals. (47 Ave sanitary project)
- Aspen Leaf took 17 000 m3 of lagoon water from Cell #5.
- New 20A Circuit + upgraded plugs installed for Power Play Café.
- Started using/populating Silversmith Data software.
- Swept walking trails x13 / 77 total man hours
- Shovelled sidewalks x9 / 22 total man hours
- Sanded intersections x5 total of 17 yards material used.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

Staff Training:

Mike Fudge: Online Aggregate Hauling Course, AMHSA Workplace Inspections Course, Silversmith Data Training

Kevin Murphy: AMHSA Workplace Inspections Course, Silversmith Data Training

Shawn Steil: AMHSA Workplace Inspections Course, Silversmith Data Training, OH&S Committee Training

Graydon Nielson: AMHSA Workplace Inspections Course, Silversmith Data Training, OH&S Committee Training

ITEMS NEEDING INVESTIGATION:

N/A

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar
Department Report (DR) - ED

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	S. McIntosh
Title:	Economic Development Report
Approved By:	CAO Losier
Agenda Item Number:	9 G

KEY INITIATIVES/METRIC:

1. As we work through the priorities in the Economic Development strategy, program information and plans for 2024, the Downtown Façade Improvement program is top of the list. We have developed the program and goes live at the end of March. There is a lot of “buzz” around the program, and we are expecting a great response from our downtown businesses.
2. The abandoned, orphaned, and legacy wells strategy is coming along slowly. We have received some very interesting documents of some of the wells in town from the AER. We have some copies of documents from the 50’s, 70’s, and 2014; all covering the different changes to the life of the wells. This information is really interesting and a great historical reference, but it does not provide any idea on what the true status of the land is and what type of reclamation is needed. We are continuing to drill down through the contacts and companies to try to determine a strategy for the Town of Calmar to start working through.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

1. The Youth Business Training Program will go to Council for approval in April. This is a great way to engage our local youth and support our future entrepreneurs. The plan is for the program to be offered in the beginning of June with advertisements beginning in May. This will be a day long training day that will involve various leaders from our community and culminate with a graduation ceremony that Council is invited to, to present the youth with their Youth Business License for 2024.

ITEMS NEEDING INVESTIGATION:

1. Economic Development is continuing to work through the Economic Development Strategic Plan. We have been analyzing the information collected from the business visits done in November, December of 2023, and January of 2024. We are creating different charts to show business needs and business expansion plans; with future analysis to determine missing industries to attract, and a gap analysis for services and goods available.

The current report is submitted for discussion. Administration is happy to answer questions from Council.



Town of Calmar

Department Report (DR) - PR

Meeting:	Committee of the Whole Meeting
Meeting Date:	March, 2024
Originated By:	R. Van Looy / I. Miller
Title:	Parks and Recreation Report
Approved By:	CAO Losier
Agenda Item Number:	9 H

January February

KEY INITIATIVES/METRIC:

RECREATION

During the months of January and February, recreation has been actively involved in the final stages of the Mike Karbonik season, engaging with its users to gather feedback and formulate a preliminary schedule for the upcoming year. It has become evident that the demand for recreational activities surpasses the available resources, necessitating difficult decisions in the future. Substantial discussions have taken place with our new partner, Shing Digital, regarding the enhancement of the Town of Calmar's IT infrastructure. These discussions have occurred both virtually and in person, involving multiple meetings and investigations across various locations such as the Town Office, Public Workshop, Arena, and Firehall. The onboarding process with Shing Digital is nearing completion, marking the beginning of the implementation phase. Although a learning curve is anticipated, these efforts will significantly improve the Town of Calmar's operational efficiency moving forward.

Furthermore, the interview process for temporary spring/summer positions has commenced, attracting a strong pool of over 100 applicants. This rigorous selection process ensures that we have a competent team ready for the upcoming spring and summer seasons. Additionally, Recreation has established contact with Wild Rose Shows for their participation in the Spring Carnival, albeit later than last, with plans to explore further opportunities in the future.

PARKS

After gathering quotes from 3 out of the 5 fencing companies requested to quote on the ball diamond fencing repairs, I have selected Webblink Fencing out of Leduc to complete the repairs and alterations to the diamond fences. These repairs will be completed in the spring of 2024 prior to the ball season.

-Omni sport was successful for the replacement of the Arena Low E ceiling replacement with the cost coming in just under \$50,000. This job has been booked for the last week of May.

-Zone Garage has been booked for the 3rd week of April to replace the arena lobby tiles with an epoxy resin floor that matches the concession. Arena staff will be removing the existing tiles during the second week of April in preparation for this job, helping to keep the costs down. The price on this alteration came in just under \$9,000.00 and will also help reduce the cost of maintenance by staff as well as costly floor sealant supplies required to maintain the existing floor.

-Both Glenn and Chris received top marks in their building maintenance class attended in the summer of 2023. This required each to submit a short essay in regards to how this training course aids in their day-to-day operations of facilities. Glenn ended up being successful in the essay contest, winning himself free admission to the 2024 AARFP conference and he will also receive an award when in attendance. Both men will be attending the conference together at the end of April to celebrate and attend information sessions and represent Team Calmar.

We had re-occurring incidents with a referee in the facility regarding his conduct towards staff, which required him to be banned from the facility. This is unfortunate, however necessary to ensure a safe and positive environment for all arena staff and patrons.

-During January/February we had a total of 6 missed or unused ice slots

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

RECREATION

Recreation has been approached by Lacrosse regarding the usage of the arena five days a week, prompting discussions on balancing this demand with necessary arena repairs. A proposal for a lease-style agreement for the Program Center has also been put forward, which will undergo further investigation before being presented to Council. Meetings with Hi-Way 39 Slopitch have been initiated to accommodate their extended season and potential use of the facility for up to three weekends, with a formal proposal expected to be brought before Council in regards to the weekend usage.

PARKS

ITEMS NEEDING INVESTIGATION:

RECREATION

There are ongoing discussions with PlayOn regarding potential collaboration for Canada Day activities, contingent on their grant funding as a non-profit organization. Regardless, plans are underway to utilize their rinks for the Calmar Canada Cup celebration on July 1st. Additionally, there has been a call for increased school facility usage for evening activities, which is currently under investigation by Recreation Coordinator Miller in collaboration with BGSD to assess viability and feasibility. Significant effort has also been dedicated to exploring ways to enhance arena viability and utilization in coordination with Council during Recreation Workshops.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) – (FCSS)

Meeting:	Committee of the Whole Meeting
Meeting Date:	March 27, 2024
Originated By:	H. Hughes
Title:	Department Report – FCSS
Approved By:	CAO Losier
Agenda Item Number:	9 I

KEY INITIATIVES/METRIC:

I met with our Christmas Elves volunteers to discuss areas we could improve upon for next year, as well as some of the things that worked well. Some highlights from that meeting are:

- Volunteers felt that food drives have proven to be more successful in terms of the amount of food that gets collected compared to Cramming the Cruiser. The volunteers had to do a lot of shopping to fulfill the needs this year. Working on obtaining more volunteers to collaborate a food drive for next year.
- Working with Economic Development and getting more input from local businesses (ie. donations of pj’s from the business community for our local hampers etc.).
- Possibly adding donations to our food hampers as an ‘entrance fee’ to other events throughout the year (Calmar Days etc.).

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

Community Volunteer Income Tax Program (CVITP) – I have met with our CVITP volunteer, and we have confirmed dates/times for our tax clinic this year. He will be coming into the office on Tuesdays and Thursdays to complete tax returns for those eligible for this program March 12th – April 18th.

Pen Pal Program – I met with Bernadette at the Calmar Elementary School in January to discuss this program, as well as other potential kids/senior programs.

Calmar’s Good Neighbour Program - I believe has been well received by the community. We received 18 adult nominations and 1 youth. As this is a quarterly program, I am now accepting nominations for the next winner which will be announced June 16th.



The Snow Angels Program - assists those with mobility issues to have volunteers shovel their walkways. Until recently, we have not had any snow, but to date, we currently only have one registered for this program.

Volunteerism in the Community - I have been working on a volunteer campaign to recruit more volunteers for the Town of Calmar for the several programs we are running (particularly for a potential food drive). I have developed a volunteer package, complete with volunteer application form, waiver of liability form and I am creating a database of volunteers to draw from in time of need (for both FCSS and Recreation).

Several people have contacted me to be put on a volunteer list, so I feel this is going to be successful, as more and more people are reaching out to lend a helping hand in this community. I have also re-vamped the volunteer page on the website and hoping this may draw in additional volunteers.

Seniors in the Community – I attended the Seniors monthly meeting on February 14th and discussed the programs that are currently being offered in our community through the FCSS department.

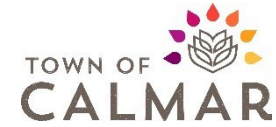
In-house Food Supply – I have met with the Director of the Leduc Food Bank, and she has generously donated a new freezer and food for us to house locally. This is something that both Thorsby and Warburg FCSS departments have done and in meeting with the LFB, a need was recognized for this community as the clients in Calmar could also benefit from this local service. The purpose is to feed people in need ‘TODAY’, who are unable to get to the LFB due to mobility issues, etc. – hence no one in this community goes hungry.

This is also an opportunity for me to do a proper intake with individuals looking to use this service and determine and/or provide other services that they may need to access or may be unaware are available to them. Typically, if someone is desperate for food, that is probably NOT the only issue they are dealing with – so this gives me that opportunity to help them further. Clients are required to do a proper intake with the FCSS department to receive this service. Also worth noting, this program is not intended to act as a local food bank, this program is not advertised, and it is strictly monitored. This program runs in conjunction with the Leduc Food Bank with the understanding that when the food runs out, the LFB provides more. There is no cost to the Town for this program.

OTHER INFORMATION FOR COUNCIL REVIEW:

N/A

This report is submitted for discussion purposes; however, Administration is happy to answer any questions from Council.



Town of Calmar

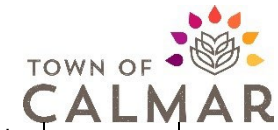
Growth Report for Discussion

Meeting:	Committee of the Whole
Meeting Date:	March 27, 2024
Originated By:	CAO Losier
Title:	Growth Report – February 2024
Approved By:	CAO Losier
Agenda Item Number:	9 J

BACKGROUND:

The following table depicts the development permit approved in February.

Permit #	Date applied	Civic Address	Applicant	Project	Value	Variance	Type	Authority	Date approved	Comments
2024-004D	Jan.23/24	16 Parkview Cres.	Chris Feist	Homebased business	\$ 100.00	no	Discretionary use	DO	Feb.1/24	n/a
2024-005D	Feb.1/24	5106 - 44 Ave	Kelly Granley	single detached dwelling	\$ 166,000.00	no	Permitted Use	DO	Feb. 14/24	n/a
2024-006D	Feb.7/24	5124 - 53 Ave	1275191 Alberta Ltd	single detached dwelling	\$ 165,000.00	no	Permitted Use	DO	Feb.15/24	n/a
2024-007D	Feb.7/24	5121 - 53 Ave	1275191 Alberta Ltd	single detached dwelling	\$ 165,000.00	no	Permitted Use	DO	Feb. 15/24	n/a
2024-008D	Feb.15/24	5256 - 47 Ave	Altarose Homes (1995) Ltd	single detached dwelling	\$ 270,000.00	no	Permitted Use	DO	Feb.16/24	n/a
2024-009D	Feb.15/24	5258 - 47 Ave	Altarose Homes (1995) Ltd	single detached dwelling	\$ 270,000.00	no	Permitted Use	DO	Feb.16/24	n/a



2024-010D	Feb.15/24	5246 - 47 Ave	Altarose Homes (1995) Ltd	single detached dwelling	\$ 270,000.00	no	Permitted Use	DO	Feb.16/24	n/a
2024-011D	Feb.15/24	5248 - 47 Ave	Altarose Homes (1995) Ltd	single detached dwelling	\$ 270,000.00	no	Permitted Use	DO	Feb.16/24	n/a
2024-012D	Feb.15/24	5257 - 47 Ave	Altarose Homes (1995) Ltd	single detached dwelling	\$ 270,000.00	no	Permitted Use	DO	Feb.16/24	n/a
2024-014D	Feb.21/24	20 Southbridge Cres.	Fluent Solar LLC	Solar Panels	\$ 47,390.11	no	Permitted Use	DO	Feb.22/24	n/a