

**TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON JUNE 17, 2024,
COMMENCING AT 6:30 PM**

GoToMeeting

Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|--------------------|---|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Public Hearings – None |
| 4. | Delegations – None |
| 5. | Adoption of Minutes
a) Regular Council Meeting – June 03, 2024 |
| 6. | Unfinished Business - None |
| 7. | Bylaws or Policies
a) Policy #2024-110 – Community Grant Program |
| 8. | New Business
a) CES New Principal BBQ – August 26 th , 2024
b) Local Government Fiscal Framework – Memorandum of Agreement –
Operating & Capital Grants
c) Alberta Capital Airshed Membership
d) Pride Month Proclamation
e) National Indigenous Peoples Day Proclamation – June 21 st |
| 9. | Financial
a) June 2024 vs. June 2023 Trial Balance Comparison |
| 10. | Department Reports – None |
| 11. | Council and Committee Reports
a) Mayor Carnahan – Not Submitted
b) Councillor Faulkner
c) Councillor Gardner – Not Submitted
d) Councillor McKeag Reber – Not Submitted
e) Councillor Benson – Not Submitted |
| 12. | Correspondence – None |
| 13. | Clarification of Agenda Business – (Open mic) |
| 14. | Closed Session
a) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information
and Protection of Privacy Act)
b) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information
and Protection of Privacy Act) |
| 15. | Adjournment |

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JUNE 03, 2024**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of June 3rd, 2024, to order at the hour of 6:34 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, Reber & Benson, CAO Losier

2. **ADOPTION OF AGENDA:**

Moved by Councillor Benson that the agenda is hereby adopted as amended.

Addition: Letter Bill 20

Change: Policy – remove the notion of discussion only

**CARRIED
R-24-06-0132**

3. **PUBLIC HEARINGS: None**

4. **DELEGATIONS: None**

5. **ADOPTION OF MINUTES:**

a) **Regular Council Meeting** – May 21, 2024

Moved by Councillor Reber that the minutes of the Regular Council Meeting of May 21st, 2024, are hereby approved as presented.

**CARRIED
R-24-06-0133**

b) **Committee of the Whole** – May 22, 2024

Moved by Councillor Gardner that the minutes of the Committee of the Whole of May 22nd, 2024, are hereby approved as presented.

**CARRIED
R-24-06-0134**

6. **UNFINISHED BUSINESS: None**

a) **Parades**

Moved by Councillor Reber that the Town of Calmar investigate participating in the K-Days parade and participates in the following parade(s):

- Warburg June 22
- Calmar Days
- August 24 Spruce will be pending.

**CARRIED
R-24-06-0135**

7. **BYLAWS or POLICIES:**

a) **Policy #2024-115** – Land Development

Moved by Mayor Carnahan that Council approves Policy 2024-115 with the following amendments:

- Add 1 or more letter of reference in Developer Development Stage
- Add policy number in footnote

**CARRIED
R-24-06-0136**

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8. NEW BUSINESS:

a) Grant to Organizations – Calmar Seniors

Moved by Councillor Faulkner that Council approves the application and extends the application period for the grant program to August 31st, 2024. Furthermore, Administration shall reach out to the community groups to inform them of the program.

**CARRIED
R-24-06-0137**

Moved by Councillor Gardner the Council modify/update the program for 2025 for discussion at the next Committee of the Whole.

- Request current asset of organization (balance/reserve, etc.)
- Provide fundraising model
- Inquire about membership makeup

**CARRIED
R-24-06-0138**

b) Enforcement Services – Discussion Only

c) Library Board Appointment

Moved by Councillor Gardner that Council appoints Naomi Parmley to the Calmar Library Board for a 3-year term, commencing June 3, 2024 to June 3, 2027.

**CARRIED
R-24-06-0139**

d) Action Plan, Leduc RCMP Detachment

Moved by Councillor Gardner that Council received the Detachment Performance Plan and directs the Mayor to not sign on the documentation since the information contained is inaccurate to our community. Furthermore, that the Mayor send an invite the RCMP to come and discuss this report with Council.

**CARRIED
R-24-06-0140**

e) Market on Main Attendance Schedule

Moved by Councillor Reber that the Town of Calmar participates in the following Market on Main and have invitation installed in calendars:

- Friday, June 7 and 28
- Friday, July 19
- August 9

**CARRIED
R-24-06-0141**

f) Bill 20 letter – Discussion Only

Recess at 8h30

Reconvene at 8h35

9. FINANCIAL:

10. FINANCIAL:

a) Summary Trial Balance as of May 30, 2024

Moved by Councillor Benson that Council received the summary trial balance as of May 30, 2024 as information.

**CARRIED
R-24-06-0142**

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11. DEPARTMENT REPORTS: None

12. COUNCIL REPORTS: None

13. CORRESPONDENCE: None

14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

15. CLOSED SESSION: None

16. ADJOURNMENT:

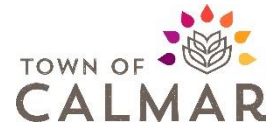
The Regular Council Meeting adjourned at 8:47 pm.

These minutes signed this 17th day of June 2024.

Mayor Carnahan

CAO Losier

Un-Approved Minutes



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 17, 2024
Originated By:	CAO Losier
Title:	Community Grant Program, Policy 2024-110
Approved By:	CAO Losier
Agenda Item Number:	7 A

BACKGROUND/PROPOSAL:

On June 3, Council processed the first application under the Community Grant Policy. During the conversation, it was noted that a direct communication approach (email to existing organizations) should be taken as the social media posts have not yield the expected results. It was also decided to extend the application period to the end of August.

Council also discussed that the program should be amended to require more information about the financial condition/status of organizations to better understand the financial needs of the potential recipients.

It was also discussed that Council should await that all requests are in before making any decisions. The item was concluded with the statement that the changes to the policy should be made in anticipation of the request for 2025.

A revised draft policy is attached to this report.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Following the meeting, Administration prepared a short email to target all the known organizations, with the exceptions of those who recently submitted their applications. These new applications came from KidSports Leduc, the Calmar Art Society, and the Calmar Legion Branch #266. We have informed them that we have received their application and that they will be presented to Council for consideration. Even though the application deadline was extended to August 31, Administration would recommend viewing the applications at the August 19 meeting as those interested in the program will likely have submitted by then. Alternatively, Council could review the applications on September 16.

Regarding the proposed policy changes, the text in red is what is proposed to be changed. These include:

- Clarification in Council responsibilities,
- Clarification in Grant Coordinator responsibilities,
- Criteria adjustment (p.3) to mirror the condition of the first criteria (initiative within the town boundaries)
- Additional financial details requirement in schedule A

COSTS/SOURCE OF FUNDING (if applicable)

The current budget allocates \$10,000 and the budget for 2025 will be established by Council later this year and finalized in the first or second quarter in 2025.

RECOMMENDED ACTION:

Council provides direction to Administration on current/future changes to the policy and on timeline.



POLICY

POLICY No. 2024-110
TITLE: Community Grant Program

APPROVAL DATE: APRIL 02, 2024

DEPARTMENT: Council

REVISION DATE: AUGUST 19, 2024

MAYOR: _____

CAO: _____

Purpose:

The purpose of this Policy is to provide financial assistance towards programs, projects, and/or activities that enhance and enrich the community. Through this program, Calmar wishes to encourage and support initiatives from non-profit organizations that will impact a broad cross-section of the community while promoting positivism.

Policy Statement:

Calmar values the contributions the non-profit sector makes toward social, personal, and/or environmental enhancements, and therefore commits support funding through this policy. As resources are limited, Council will review the policy and its budget allocation on a yearly basis.

Definitions:

- **Agreement:** means an agreement signed by the Applicant and the CAO regarding the grant funding and the reporting to Council.
- **Applicant:** means a non-profit organization or an individual acting on behalf of an organization applying for a grant pursuant to this policy.
- **Arts, culture, and heritage:** means a grant sector encompassing visual arts (painting, drawing, ceramic, mural, etc.), media arts, performing arts, literacy arts (storytelling, creative writing, poetry, etc.), culture celebration, education, and awareness, as well as other initiatives with the purpose of promoting art, culture, and heritage.
- **Budget:** means the listing of revenues and expenses projected to be forthcoming.
- **Capital Expenditures:** means an expenditure that has a value of more than \$5,000, a life span of more than one year, and usually refers to machinery and equipment, vehicles, buildings, land, or infrastructure.

- **Community spirit and events:** means a grant sector encompassing activities, initiatives, and events that pull community members together, aim at increasing inclusion, positivism, and the enjoyment of life in Calmar. These initiatives are typically conducted over a short period of time but can be done multiple times during a calendar year (ex: community breakfast or BBQ, a community market, etc.)
- **Community well-being and fitness:** means a grant sector encompassing activities, initiatives, and events that promote being active and/or an active lifestyle, providing opportunities to improve and/or heal bodies and minds, for one or many groups within the community, while increasing inclusivity and providing additional opportunities throughout the year.
- **Council:** means the individuals elected to sit as Town Council under the Local Authorities Election Act and the Municipal Government Act of Alberta.
- **Initiative:** means a project, a program, an event, or an activity for which an organization is seeking a grant.
- **Grant:** means a financial assistance mechanism through which money and/or direct assistance is provided by the Town to carry out approved initiatives.
- **Grant Coordinator:** means the employee appointed by the CAO to receive and process and application, present the Request for Decision (RFD) report to Council, and coordinate for signatures between the Applicant and the CAO should an application be successful.
- **Operating Expenditures:** means an expenditure that supports the ongoing day-to-day operations of the organization and is used up in the normal operating cycle of the organization (e.g., personnel costs, office supplies, utilities, machine costs or rentals).
- **Organization's Budget:** means the budget of the organization applying for the grant.
- **Town:** means the Town of Calmar.
- **Town's Budget:** means the Town's budget approved by Council under the Municipal Government Act.
- **Town Manager:** means the Chief Administrative Officer (CAO) as appointed by Council, or the Chief Administrative Officer's designated individual.

Policy:

Responsibilities:

- Council will:
 - Approve by resolution this policy and its amendment from time to time.
 - Consider the allocation of resources for successful implementation of this policy in the annual budget process.
 - Approve the annual distribution of Community Grant Program funding **throughout the budget process once all applications have been received.**

- CAO will:
 - Appoint the FCSS Coordinator as the Grant Coordinator.
 - Ensure that the policy is implemented and brought to Council for review as required.
- Grant Coordinator will:
 - Publish social media posts and send email to known organizations to inform them of the program application timeline.
 - Act as a liaison with the Applicants and a supporting resource as needed for the application process.
 - Receive the applications and prepare a Request for Decision (RFD) report for Council's consideration.
 - Inform the Applicants of Council's decision regarding their application, and if successful, coordinate the signing of the Agreement.

Criteria:

- Community Grant Program funding is available to registered non-profit organizations or established groups, based within Calmar corporate boundaries. The Grant Program is also available to external entities that would conduct their initiative within the Town boundaries.
- The initiative must be associated with one or more of the following sector(s):
 - Arts, culture, and heritage,
 - Community spirit and events,
 - Community well-being and fitness,
 - Environment, or
 - Recreation.
- In order for an application to be considered, the following criteria must be met:
 - The organization must be in Calmar or in the process of establishing itself in Calmar (new initiative), or the activity/event/program must be conducted in Calmar.
 - Only one application can be made per calendar year per organization.
 - The application form (Schedule A) must be properly completed, signed, and submitted within the prescribed timeline.
 - The organization must demonstrate the following:
 - Membership,
 - Planning and management capabilities,
 - Other active fund-raising efforts,
 - A need for the funds requested,
 - Level of financial stability,
 - Adequate insurance coverage,
 - Benefit to the community of the initiative.

- Applications will only be accepted from August 1st to October 31st each calendar year and reviewed during budget consideration for the upcoming year (January – December). An exception will be made for 2024, being the first year of the program. Applications will be accepted from April 1st to **August 31st**, 2024 for initiatives occurring in 2024.
- Applications must be initiative based and will not be eligible for the following:
 - Work done or materials obtained before the grant is approved,
 - Initiative that other bodies or levels of government have a clear, legislated responsibility for (i.e., health, education).
- Applications may be considered for Capital Expenditures or Operating Expenditures but not both.
- Applicants may apply for
 - Up to a maximum of \$1,000 for an initiative requiring Operating Expenditure, or
 - Up to a maximum of \$2,000.00 for an initiative requiring Capital Expenditure.
- The initiative must be started and completed in the year of the grant.
- At its sole discretion, Council can waive and/or amend the criteria due to special circumstances, by passing a resolution.

Grant recipient duties:

- Grant recipients must:
 - Enter into an Agreement following the confirmation of their successful application.
 - Agree that any project cost shortfalls or resulting ongoing funding requirements will be their responsibility.
 - Agree to recognize the Town's contribution to the project in all related public information, printed material, and media coverage.
 - Agree to provide Council with a follow-up report on the initiative supported by the grant. This report is to be received no later than 60 days following completion of the initiative.

Review and/or amendment:

- This policy shall be reviewed annually in conjunction with the Town's budget process.



**Schedule A
Application Form**

Organization Details

Name:	
--------------	--

Mailing address:	
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Contact person:	
------------------------	--

Phone and email:	
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Registration number:	
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Number of members:	
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Please provide proof of insurance with your application.

In which of the following areas is the organization involved (check all that apply)?

Arts	<input type="checkbox"/>	Environment	<input type="checkbox"/>
Community spirit	<input type="checkbox"/>	Heritage	<input type="checkbox"/>
Community well-being and/or fitness	<input type="checkbox"/>	Recreation	<input type="checkbox"/>
Culture	<input type="checkbox"/>		<input type="checkbox"/>

Initiative Details

Initiative name:	
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Initiative location, Date, and time:	
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Initiative description:	
------------------------------------	--

Grant amount requested:	
------------------------------------	--

Are volunteers or organizations involved? (if yes, please described)	
---	--

How will this initiative impact the community?	
---	--

Financial Details

Please identify the anticipated expenses and revenues associated with the initiative (including the grant request amount)

Anticipated expenses	Amount (\$)	Anticipated revenues	Amount (\$)
Total		Total	

If you receive less than your request, would you still be able to conduct the initiative? yes or no

What is the annual budget of your organization? _____

Does your organization have reserves? If so, I the amount of? _____

Other Details:

You can submit any additional information with this application, that you believe pertinent to Council’s understanding of the initiative and/or your organization.

Submissions will be accepted between August 1st and October 31st for initiative in the upcoming year.

Decisions will be made by the Council prior to December 31st and in conjunction with the Town’s budget adoption.

Complete application must be submitted to:

Attention: Grant Coordinator
 PO Box 750, 4901 – 50 Ave, Calmar AB T0C 0V0

Or

By email at: grants@calmar.ca



**Schedule B
Review Form (for Administration)**

Application completeness:

1. Date of application received: _____
2. Has all the required information been submitted? Yes___ No___

If not and the window for application is still open, please contact the applicant. If complete, skip to point four.

3. Date of completed application: _____
4. Is the organization existing ___ or new ___
5. Is the organization involved in an area supported by this grant program? Yes___ No___

Financial information:

1. Does the applicant have partner(s)/volunteers? Yes___ No___
2. Are there other potential sources of funding besides the applicant and the Town? Yes___ No___
3. Is the Grant Funding vital to the initiative? Yes___ No___

Other information:

1. Date at which the RFD will be presented to Council: _____
2. Notification to the client of presentation date: _____
___ email ___ phone ___ in-person

From: Stan Travnik <stan.travnik@gshare.blackgold.ca>
Sent: Monday, June 10, 2024 15:13
To: Sean Carnahan <SCarnahan@calmar.ca>; Stan Travnik <stan.travnik@gshare.blackgold.ca>
Subject: [External] Stan Travnik - 24/25 New Principal of Calmar Elementary School

Dear Mayor Sean Carnahan.

New Principal of Calmar Elementary School

I am Stan Travnik - returning to Calmar Elementary after 15 years
(I was previously both the AP and Principal there).

I see that you are very community minded - from your online profile, as am I.

With my return to Calmar Elementary School (CES), I am hoping to leverage local clubs and institutions - as I believe schools are a key component to the success of small communities - as we often act as a community hub.

- Creating a win / win for us at the school level, and the local businesses / institutions.

I would love to partner with the town (or someone else who you may suggest) - that could help us on our first day back next school year.

- On Monday August 26th (at 5:30-7:00) we are having our meet the teacher / drop off school supplies at CES + BBQ.

Would the town be interested in helping out with some volunteers to help with the BBQ, or provide us with a BBQ, supplies, etc... whatever would or could be reasonably done.

My personal/work cell is 587 986 4698 - should you want to talk to me in person / to discuss details or other.

Thank you for your time, and for your consideration of my request.

Sincerely,
Stan

--

Stan Travnik *Principal*

BGSD Outreach School

Beaumont Office 780 929-5468

Leduc Office 780 986-9466

BGSD Home-Based School

Beaumont 780 929-5784



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LOCAL GOVERNMENT FISCAL FRAMEWORK OPERATING PROGRAM

MEMORANDUM OF AGREEMENT

BETWEEN:

HIS MAJESTY IN RIGHT OF ALBERTA, as
represented by the Minister of Municipal Affairs
(hereinafter called the “**Minister**”)

AND

THE TOWN OF CALMAR in the Province of Alberta
(hereinafter called the “**Local Government**”)

(Collectively, the “**Parties**,” and each a “**Party**”)

WHEREAS the Minister recognizes the benefits of providing operating funding to assist local governments in delivering municipal services to Albertans; and

WHEREAS under the *Ministerial Grants Regulation*, Alta Reg 215/2022 the Minister is authorized to make grants and enter into agreements with respect to any matters relating to the payment of grants.

WHEREAS the Local Government and the Minister are entering into this Agreement governing the use and purpose of the grant.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

Definitions

1. In this Agreement,
 - (a) “**Agreement**” means this grant funding agreement between the Parties, which may, from time to time, be amended by the Parties.
 - (b) “**Credit Items**” has the meaning ascribed to such term in the Program Guidelines.
 - (c) “**Eligible Expenditures**” means “eligible expenditures” and “eligible expenses” as described in the Program Guidelines.
 - (d) “**Funding**” means any grant funds paid by the Minister to the Local Government under this Agreement, to be used solely for Eligible Expenditures, and includes any earned interest on the said funds that may be realized by the Local Government as a result of holding or investing any or all of the funds, as well as any Credit Items reported by the Local Government.
 - (e) “**Grants Regulation**” means the Ministerial Grants Regulation, Alta Reg 215/2022, as amended from time to time.
 - (f) “**Program Guidelines**” means, unless the context requires otherwise, the Local Government Fiscal Framework Operating Program Guidelines or such other guidelines or directions applicable to the Local Government Fiscal Framework Operating Program as prescribed or determined by the Minister, as amended from time to time.

File No: 02335-010

- (g) **“Statement of Funding and Expenditures”** has the meaning ascribed to such term in the Program Guidelines.

Funding

- 2. The Minister agrees to provide Funding to the Local Government under the Local Government Fiscal Framework Operating Program, subject to the following:
 - (a) funding is subject to the appropriation of monies for the purposes of this Agreement by the Legislature of Alberta;
 - (b) funding allocations determined by the Minister as outlined in the Program Guidelines, and communicated annually to the Local Government by the Minister;
 - (c) the Parties shall execute this Agreement and the Local Government shall return an executed Agreement to the Minister prior to the Minister;
 - (d) compliance with all other payment conditions outlined in the Program Guidelines; and
 - (e) all other terms of this Agreement and the Program Guidelines.

Local Government Responsibilities

- 3. The Local Government will provide to the Minister:
 - (a) an annual Statement of Funding and Expenditures, including certification by the Local Government that it is compliant with the terms and conditions of this Agreement and the Program Guidelines;
 - (b) annual financial statements; and
 - (c) any other information requested by the Minister in relation to this Agreement or the Funding,

and where the Program Guidelines prescribe a format for any of (a)-(c), consistent with such format requirements.

- 4. The Local Government agrees to:
 - (a) accept the Funding provided under this Agreement subject to; and
 - (b) comply with,all criteria, items, terms and conditions contained in the Program Guidelines.

Termination of Agreement

- 5. The Minister may terminate this Agreement by notifying the Local Government in writing on 90 days' notice. Upon termination under this clause:
 - (a) the Local Government may use any unexpended portion of the Funding which prior to termination was formally committed to the Local Government in accordance with the Program Guidelines, regardless of whether such Funding has yet been paid to the Local Government, and
 - (b) all provisions of this Agreement shall continue to apply to the Funding in (a) as though the Agreement had not been terminated.

Debt to the Crown

- 6. If the Local Government owes an amount to the Crown in right of Alberta, the Minister may deduct from the Funding all or a portion of the amount owing.

Repayment of Funding

7. If the Local Government does not meet all its obligations under this Agreement, or uses the Funding for any unauthorized purpose, the Minister will notify the Local Government of such breach in writing and the Local Government must remedy such breach within a reasonable time in the Minister's sole discretion as so stated in the notice. If, in the opinion of the Minister, the Local Government does not remedy the breach, the Minister may require the Local Government to repay all or part of the Funding, or such lesser amount as the Minister may determine, to the Minister, or the Minister may deduct from any future Funding to the Local Government all or a portion of the amount owing.

Local Government Indemnity

8. The Local Government shall indemnify and hold harmless the Minister and the Minister's employees and agents against and from any third-party claims, demands, actions, or costs (including legal costs on a solicitor-client basis) for which the Local Government is legally responsible in relation to the subject matter of this Agreement, including those arising out of negligence or willful acts by the Local Government or its employees, officers, contractors, or agents.

Independent Status

9. The Local Government is an independent legal entity and nothing in this Agreement is to be construed as creating a relationship of employment, agency, or partnership between the Minister and the Local Government. Neither Party shall allege or assert for any purpose that this Agreement constitutes or creates a relationship of employment, partnership, agency, or joint venture.
10. Any persons engaged by the Local Government to provide goods and services in carrying out this Agreement are employees, agents, or contractors of the Local Government and not of the Minister.

Conflicts

11. The Local Government shall not enter into any other agreement, the requirements of which will conflict with the requirements of this Agreement, or that will or may result in its interest in any other agreement and this Agreement being in conflict.
12. The Local Government shall ensure that the Local Government and its officers, employees, and agents:
 - (a) conduct their duties related to this Agreement with impartiality and shall, if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing with anyone with whom a relationship between them could bring their impartiality to question;
 - (b) not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and
 - (c) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement,

and the Local Government shall promptly disclose to the Minister any such conflict of interest or apparent conflict of interest arising under this clause.

Freedom of Information and Protection of Privacy

13. The Local Government acknowledges that this Agreement may be subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act (Alberta) (FOIP)*. The Local Government further acknowledges that *FOIP* applies to information obtained, related, generated, collected or provided to the Minister under this Agreement and that any information in the custody or under the control of the Minister may be disclosed.

General Provisions

14. This Agreement will come into effect April 1, 2024, and will be in effect until March 31, 2034, unless terminated in accordance with this Agreement.
15. The Parties may amend this Agreement only by mutual written agreement signed by the Parties.
16. This Agreement is the entire agreement between the Minister and the Local Government with respect to the Funding. There are no other agreements, representations, warranties, terms, conditions, or commitments except as expressed in this Agreement.
17. Notwithstanding any other provisions of this Agreement, those clauses of this Agreement which by their nature continue after the conclusion or termination of this Agreement shall continue after such conclusion or termination, including without limitation clauses:
 - (a) Local Government Responsibilities – Clauses 3 and 4;
 - (b) Repayment of Funding – Clause 7;
 - (c) Local Government Indemnity – Clause 8;
 - (d) Freedom of Information and Protection of Privacy – Clause 13; and
 - (e) Entire Agreement – Clause 16.
18. Any notice, approval, consent, or other communication under this Agreement shall be deemed to be given to the other Party if in writing and personally delivered, sent by prepaid registered mail, couriered or emailed to the addresses as follows:

The Minister:

c/o Director, Grant Program Delivery
Municipal Affairs
15th Floor Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4
Email: MA.LGFFoperating@gov.ab.ca

Local Government:

Town of Calmar
PO Box 750
Calmar AB T0C 0V0
Attention: Chief Administrative Officer
Email: info@calmar.ca

Either Party may change its contact information by giving written notice to the other in the above manner.

19. This Agreement does not replace, supersede, or alter the terms of any other existing funding agreement between the Minister and the Local Government.

20. Nothing in this Agreement in any way relieves the Local Government from strict compliance with the Grants Regulation or otherwise impacts the interpretation or application of the Grants Regulation.
21. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
22. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
23. This Agreement is binding upon the Parties and their successors.
24. This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta and the Parties submit to the jurisdiction of the courts of Alberta for the interpretation and enforcement of this Agreement.
25. The Local Government represents and warrants to the Minister that the execution of the Agreement has been duly and validly authorized by the Local Government in accordance with all applicable laws.
26. The Local Government shall not assign, either directly or indirectly, this Agreement or any right of the Local Government under this Agreement.
27. A waiver of any breach of a term or condition of this Agreement will not bind the Party giving it unless it is in writing. A waiver which is binding will not affect the rights of the Party giving it with respect to any other or any future breach.
28. Time is of the essence in this Agreement.


This space left intentionally blank.

29. Communication of execution of this Agreement emailed in PDF format shall constitute good delivery.

The Parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA, as represented by the Minister of Municipal Affairs

Signed by the
Minister of Municipal Affairs
of the Province of Alberta

Per: 
Name: Ric McIver
Title: Minister of Municipal Affairs
Date: May 29, 2024

LOCAL GOVERNMENT

Signed by a duly
authorized representative
of the Local Government

Per: _____

Name of Local Government:

Name of signatory:

Title:

Date:

Signed by a duly
authorized representative
of the Local Government

Per: _____

Name of Local Government:

Name of signatory:

Title:

Date:

LOCAL GOVERNMENT FISCAL FRAMEWORK CAPITAL PROGRAM

MEMORANDUM OF AGREEMENT

BETWEEN:

HIS MAJESTY IN RIGHT OF ALBERTA, as
represented by the Minister of Municipal Affairs
(hereinafter called the “**Minister**”)

AND

THE TOWN OF CALMAR in the Province of Alberta
(hereinafter called the “**Local Government**”)

(Collectively, the “**Parties**,” and each a “**Party**”)

WHEREAS the *Local Government Fiscal Framework Act* establishes the framework for providing local governments with long-term and predictable funding to support the provision of infrastructure and to facilitate economic prosperity.

WHEREAS local infrastructure is a critical component of the local and provincial economy, increases the livability of Alberta communities, and enables resiliency and adaptation in response to changing local conditions.

WHEREAS under the *Local Government Fiscal Framework Act*, the Minister is authorized to enter into agreements providing for funding and respecting any matters relating to the provision of the funding.

WHEREAS the Local Government and the Minister are entering into this Agreement relating to the provision of the funding.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

Definitions

1. In this Agreement,
 - (a) “**Agreement**” means this funding agreement between the Parties, which may, from time to time, be amended by the Parties.
 - (b) “**Application**” has the meaning ascribed to such term in the Program Guidelines.
 - (c) “**Credit Items**” has the meaning ascribed to such term in the Program Guidelines.
 - (d) “**Eligible Costs**” means eligible costs and expenses as described in the Program Guidelines.
 - (e) “**Funding**” means funds made available by the Minister to the Local Government under this Agreement, to be used solely for Eligible Costs, and includes any earned interest on the said funds that may be realized by the Local Government as a result of holding or investing any or all of the funds, as well as any Credit Items reported by the Local Government.
 - (f) “**Local Government Fiscal Framework Act**” means the *Local Government Fiscal Framework Act*, SA 2019, c.L-21.5, as amended from time to time.

File No: 02334-010

- (g) **“Program Guidelines”** means, unless the context requires otherwise, the *Local Government Fiscal Framework Capital Program Guidelines* or such other guidelines or directions applicable to the Local Government Fiscal Framework Capital Program as prescribed or determined by the Minister, as amended from time to time.
- (h) **“Project”** has the meaning ascribed to such term in the Program Guidelines.
- (i) **“Statement of Expenditures and Project Outcomes”** has the meaning ascribed to such term in the Program Guidelines.

Funding

- 2. The Minister agrees to provide Funding to the Local Government in accordance with and subject to the *Local Government Fiscal Framework Act*, and subject to the following:
 - (a) funding is subject to the appropriation of monies for the purposes of this Agreement by the Legislature of Alberta;
 - (b) the Parties shall execute this Agreement and the Local Government shall return an executed Agreement to the Minister;
 - (c) compliance with all other payment conditions outlined in the Program Guidelines; and
 - (d) all other terms of this Agreement and the Program Guidelines.

Local Government Responsibilities

- 3. The Local Government will provide to the Minister:
 - (a) an Application for Projects;
 - (b) an annual Statement of Expenditures and Project Outcomes, that includes certification by the Local Government that it is compliant with the terms and conditions of this Agreement and the Program Guidelines;
 - (c) annual financial statements; and
 - (d) any other information requested by the Minister in relation to this Agreement or the Funding,

and where the Program Guidelines prescribe a format for any of (a)-(d), consistent with such format requirements.

- 4. The Local Government agrees to:
 - (a) accept the Funding provided under this Agreement subject to; and
 - (b) comply with,all criteria, items, terms, and conditions contained in the Program Guidelines.
- 5. The Local Government agrees that it may not use the Funding, or claim any other compensation, for its costs, expenses, inconvenience, or time expended in relation to the administration of the Funding or the administration of this Agreement.
- 6. The Local Government acknowledges that the Funding provided under this Agreement is not a commitment to fund all potential Project costs. The Local Government is responsible for ensuring suitable financing is in place for each Project.
- 7. The Local Government agrees to allow the Minister or person authorized by the Minister access to each Project site.

Termination of Agreement

8. The Minister may terminate this Agreement by notifying the Local Government in writing on 90 days' notice. Upon termination under this clause:
 - (a) the Local Government may use any unexpended portion of the Funding, which prior to termination was formally committed to the Local Government in accordance with the Program Guidelines, regardless of whether such Funding has yet been paid to the Local Government; and
 - (b) all provisions of this Agreement shall continue to apply to the Funding in (a) as though the Agreement had not been terminated.

Debt to the Crown

9. If the Local Government owes an amount to the Crown in right of Alberta, the Minister may deduct from the Funding all or a portion of the amount owing.

Repayment of Funding

10. If the Local Government does not meet all its obligations under this Agreement, or uses the Funding for any unauthorized purpose, the Minister will notify the Local Government of such breach in writing and the Local Government must remedy such breach within a reasonable time in the Minister's sole discretion as so stated in the notice. If, in the opinion of the Minister, the Local Government does not remedy the breach, the Minister may require the Local Government to repay all or part of the Funding, or such lesser amount as the Minister may determine, to the Minister, or the Minister may deduct from the Local Government's future Funding all or a portion of the amount owing.

Local Government Indemnity and Insurance

11. The Local Government shall indemnify and hold harmless the Minister and the Minister's employees and agents against and from any third party claims, demands, actions, or costs (including legal costs on a solicitor-client basis) for which the Local Government is legally responsible in relation to the subject matter of this Agreement, including those arising out of negligence or willful acts by the Local Government or its employees, officers, contractors, or agents.
12. The Local Government shall ensure that it maintains suitable insurance coverage including but not limited to liability insurance with appropriate terms and limits for any Project and, when applicable, property insurance on an "all risk" basis covering the Project for replacement cost.

Independent Status

13. The Local Government is an independent legal entity and nothing in this Agreement is to be construed as creating a relationship of employment, agency, or partnership between the Minister and the Local Government. Neither Party shall allege or assert for any purpose that this Agreement constitutes or creates a relationship of employment, partnership, agency, or joint venture.
14. Any persons engaged by the Local Government to provide goods and services in carrying out this Agreement are employees, agents or contractors of the Local Government and not of the Minister.

Conflicts

15. The Local Government shall not enter into any other agreement, the requirements of which will conflict with the requirements of this Agreement, or that will or may result in its interest in any other agreement and this Agreement being in conflict.
16. The Local Government shall ensure that the Local Government and its officers, employees and agents:

- (a) conduct their duties related to this Agreement with impartiality and shall, if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing with anyone with whom a relationship between them could bring their impartiality to question;
- (b) not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and
- (c) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement,

and the Local Government shall promptly disclose to the Minister any such conflict of interest or apparent conflict of interest arising under this clause.

Freedom of Information and Protection of Privacy

17. The Local Government acknowledges that this Agreement may be subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act (Alberta) (FOIP)*. The Local Government further acknowledges that FOIP applies to information obtained, related, generated, collected, or provided to the Minister under this Agreement and that any information in the custody or under the control of the Minister may be disclosed.

General Provisions

18. This Agreement will come into effect April 1, 2024, and will be in effect until March 31, 2034, unless terminated in accordance with this Agreement.
19. The Parties may amend this Agreement only by mutual written agreement signed by the Parties.
20. This Agreement is the entire agreement between the Minister and the Local Government with respect to the Funding. There are no other agreements, representations, warranties, terms, conditions, or commitments except as expressed in this Agreement.
17. Notwithstanding any other provisions of this Agreement, those clauses of this Agreement which by their nature continue after the conclusion or termination of this Agreement shall continue after such conclusion or termination, including without limitation clauses:
- (a) Local Government Responsibilities – Clauses 3 to 7;
 - (b) Repayment of Funding – Clause 10;
 - (c) Local Government Indemnity – Clause 11;
 - (d) Freedom of Information and Protection of Privacy – Clause 17; and
 - (e) Entire Agreement – Clause 20.
18. Any notice, approval, consent, or other communication under this Agreement shall be deemed to be given to the other Party if in writing and personally delivered, sent by prepaid registered mail, couriered or emailed to the addresses as follows:

The Minister:

c/o Director, Grant Program Delivery
Municipal Affairs
15th Floor Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4
Email: MA.LGFFcapital@gov.ab.ca

Local Government:

Town of Calmar
PO Box 750
Calmar AB T0C 0V0
Attention: Chief Administrative Officer
Email: info@calmar.ca

Either Party may change its contact information by giving written notice to the other in the above manner.

19. This Agreement does not replace, supersede, or alter the terms of any other existing funding agreement between the Minister and the Local Government.
20. Nothing in this Agreement in any way relieves the Local Government from strict compliance with the *Local Government Fiscal Framework Act* or otherwise impacts the interpretation or application of the *Local Government Fiscal Framework Act*.
21. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
22. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
23. This Agreement is binding upon the Parties and their successors.
24. This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta and the Parties submit to the jurisdiction of the courts of Alberta for the interpretation and enforcement of this Agreement.
25. The Local Government represents and warrants to the Minister that the execution of the Agreement has been duly and validly authorized by the Local Government in accordance with all applicable laws.
26. The Local Government shall not assign, either directly or indirectly, this Agreement or any right of the Local Government under this Agreement.
27. A waiver of any breach of a term or condition of this Agreement will not bind the Party giving it unless it is in writing. A waiver which is binding will not affect the rights of the Party giving it with respect to any other or any future breach.
28. Time is of the essence in this Agreement.

This space left intentionally blank.

29. Communication of execution of this Agreement emailed in PDF format shall constitute good delivery.

The Parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA, as represented by the Minister of Municipal Affairs

Signed by the
Minister of Municipal Affairs
of the Province of Alberta

Per: 
Name: Ric McIver
Title: Minister of Municipal Affairs
Date: May 29, 2024

LOCAL GOVERNMENT

Signed by a duly
authorized representative
of the Local Government

Per: _____
Name of Local Government:
Name of signatory:
Title:
Date:

Signed by a duly
authorized representative
of the Local Government

Per: _____
Name of Local Government:
Name of signatory:
Title:
Date:

Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 17, 2024
Originated By:	CAO Losier
Title:	Alberta Capital Airshed Membership
Approved By:	CAO Losier
Agenda Item Number:	8 C

BACKGROUND/PROPOSAL:

The Alberta Capital Airshed (ACA) has sent Calmar a membership invite. In the past, we have received some of their information, but a recent Board decision has changed the relationship. Moving forward, only members will receive air quality report from the passive monitoring program. Its brochure is attached to this report.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The ACA identifies the following benefits:

- Access to detailed air quality reports/information within the region including the AQHI & wildfire resources.
- Forums to actively participate in air quality discussions between other sectors.
- Engagement in research and pilot projects with other members, communities, Industry, and post-secondary institutions
- Real-time air quality monitoring and data provision, which may be crucial for planning and managing outdoor events, especially during wildfire smoke events.
- In-person attendance at community events to inform attendees on the current air quality and provide information on ACA as well as expert guidance, recommendations, and air quality information, to help event organizers make informed decisions and safeguard the health and comfort of attendees.

Although Administration agrees that there could be some benefits, air quality information is available for free online from various sources. Furthermore, as the Town currently doesn't have many significant air pollution source points, air quality variation will likely be subject mainly to activities/events conducted outside of our jurisdiction. Therefore, the Twon would have very limited to no-ability to deal with the source point.



COSTS/SOURCE OF FUNDING (if applicable)

The cost would \$1,000 annually for Calmar.

RECOMMENDED ACTION:

Council does not proceed with a membership at this moment.

PASSIVE AIR MONITORING

AIR POLLUTANTS CAN BE MEASURED WHEN AIR FLOWS THROUGH PASSIVE SAMPLING DEVICES

Alberta Capital Airshed's (ACA's) Passive Monitoring Network monitors for Nitrogen Dioxide, Sulphur Dioxide, and Hydrogen Sulphide with approximately 15 passive monitors currently in operation in our region.

How it works:

- Passive air monitoring relies on the natural movement of air to collect air pollutants.
- The monitors contain a series of filters that absorb low levels of pollutants from the air.
- Filters are collected monthly by ACA technicians and sent to a laboratory for analysis.
- This air data is analyzed to assess long-term exposures and locational differences of air pollutants.
- Passive monitoring data is available on the ACA Live Data map: capitalairshed.ca/monitoring-data/live-air-data-map

Passive air monitoring complements other monitoring techniques, such as continuous monitoring and microsensors, and contributes to a comprehensive understanding of air quality in an area.



ADVANTAGES OF PASSIVE MONITORING:

- **Relatively simple and cost-effective:** passive monitors do not require electricity or complex monitoring equipment.
- **Easily deployed in remote areas:** they are suitable for long-term, background monitoring.
- **Can assess prolonged exposure to air pollutants for individuals for communities:** passive sampling devices capture pollutants from a specific location over a longer period of time.
- **Identify hotspots with higher pollution levels:** multiple sampling devices across an area create a distribution map of pollutant levels.

LIMITATIONS OF PASSIVE MONITORING:

- Do not provide real-time data or instantaneous measurements of pollutant levels.
- Accuracy of the results can be influenced by factors like weather conditions, closeness to pollution sources, and type of sampling device used. Quality control measures are important to ensure reliable and accurate results.
- Lab analysis is expensive and monthly collection can be labour intensive.

Visit our website for more information about passive monitoring or to view data from ACA's passive monitoring network:
capitalairshed.ca



Alberta
Capital
Airshed





Alberta
Capital
Airshed

**CLEAN AIR
CHANGES
EVERYTHING.**

YOUR REGIONAL AIRSHED — BENEFITS OF MEMBERSHIP

Alberta Capital Airshed
(ACA) is your regional
Airshed within the Metro
Edmonton Region.

- Science-based and data-driven air quality expertise
- Credible voice for monitoring, reporting, and educating about outdoor air quality
- Responsive to the community as providers of air quality information, including the Air Quality Health Index (AQHI) and wildfire resources
- Community-based monitoring and “citizen science” engagement
- Networking opportunities with like-minded organizations and individuals

OUR MISSION

Alberta Capital Airshed engages with air quality stakeholders to collect and share ambient air quality information that is credible, independent, and easily understood.

OUR VISION

People and communities have knowledge of ambient air quality to make informed decisions.



WHO WE ARE AND WHAT WE DO

- Member-focused, multi-stakeholder organization made up of government, industry, non-governmental organizations (NGOs), and members of the public
- Not-for-profit organization that monitors, collects, and shares air quality information and data
- Ensure clear and credible information about local air quality is available to everyone through a science-based approach to air quality monitoring
- Provide outreach and educational programs to increase air quality awareness and support multi-stakeholder dialogue to address local issues
- One of 10 Airsheds in Alberta, who serve as key partners with regional networks for responding to local and regional air matters
- One of Alberta's largest monitoring networks vital to Alberta's air quality management system

WORKING WITH OUR MEMBERS

Our top responsibility as an Airshed is to monitor and report on air quality in our region. We work with communities to increase understanding of air quality. **Our success depends on the engagement of all stakeholders.**

Members are invited to join our committees, including our **Community Collaboration Committee**. Representing their respective sector, members can run for a seat on our **Board of Directors**, which is elected by our members.



INDUSTRY MEMBERS

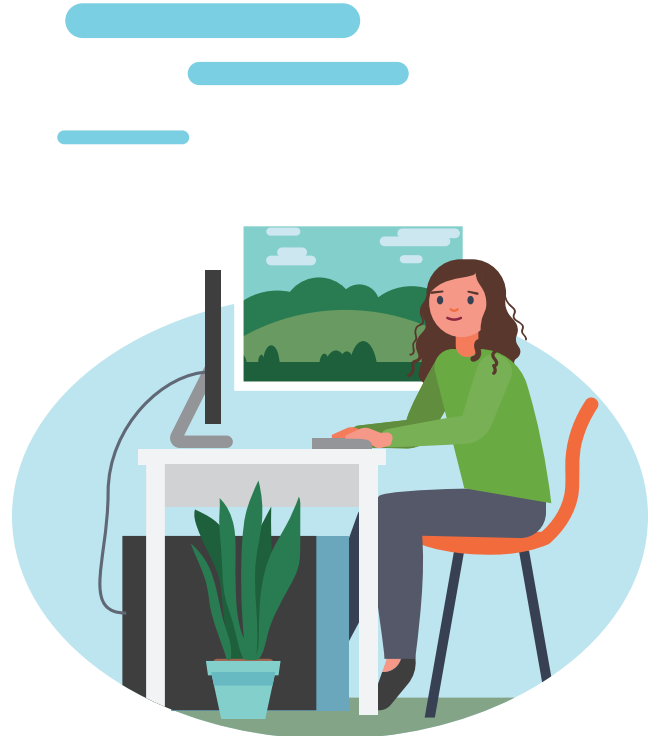
ACA welcomes industry members who share an interest in air quality and recognize the benefit of Alberta's Airshed model. This includes monitoring by a respected and neutral, multi-stakeholder organization. As an Airshed, ACA manages a network of monitoring stations for regulatory compliance and community information. Industry members pay membership fees based on their annual emissions according to Alberta's emitters' pay principle.

BENEFITS OF ACA MEMBERSHIP

- Industry members demonstrate their commitment to clean air
- Interact regularly with stakeholders and sectors engaged in air quality management and monitoring
- Support and influence ACA public events such as the Clean Air Forum, odour management workshops, and activities related to the annual Clean Air Day
- Learn about emerging technologies used to monitor and report on air quality
- Air monitoring data reported by ACA
- Access to data using customized, interactive technology

BENEFITS OF ACA OPERATING INDUSTRY COMPLIANCE MONITORING

- Public trust of monitoring locations and data due to multi-stakeholder oversight
- Transparency and objectivity in reporting to the public and regulator
- Air quality objectives exceedances are reported for ACA
- Shared expertise and resources from Alberta's Airshed community
- Financial savings from a not-for-profit approach and economies of scale



Working closely with the community and other stakeholders through the Alberta Capital Airshed gives us an invaluable opportunity to maintain and grow our connection within the community on air quality concerns and play a role in local solutions.

Brent Korobanik, Heidelberg Materials

Alberta Capital Airshed provides a forum for us to connect with other municipalities, governments, industry and local residents so that we all have the same information and can work toward ensuring the air we breathe is clean.

Jocelyn Thrasher-Haug,
Strathcona County

MUNICIPAL MEMBERS

BENEFITS OF ACA MEMBERSHIP

- Support for public engagement on air quality and odour issues
- Cost-effective solutions for meeting environmental responsibilities
- Access to air quality expertise, important for municipalities with limited resources
- Consistent messaging to all residents in the region regarding air quality
- An important connection between air quality and land use planning
- Forum to work with other stakeholders and neighbouring municipalities on air quality issues
- Connection with regulatory and legislative bodies
- Monthly and annual reports that provide highlights and analyses of air quality monitoring



GOVERNMENT OF ALBERTA

Alberta Environment & Protected Areas supports ACA. ACA funding from the Government of Alberta comes from grants that help cover operations and community outreach programs.

BENEFITS OF ACA MEMBERSHIP

- Demonstrated record of cost-effectiveness
- Attraction of volunteers and significant in-kind contributions
- Ability to leverage government support with contributions from other sources

Alberta Capital Airshed is working hard to bring air quality experts, health professionals and other stakeholders together so that we better understand the impact of air quality.

**Dr. Raquel Feroe,
Retired Physician**

NGO & PUBLIC MEMBERS

Local organizations involved in air quality management, monitoring, and education as well as individual members of the public are encouraged to become members at a low cost.

Local knowledge and opinions are invaluable to ACA.

BENEFITS OF ACA MEMBERSHIP

- Forum to participate in discussions between other sectors
- Opportunity to express individual views and community's interests
- Equal sharing of information and views through a consensus decision-making process
- Engage in research and pilot projects with other members and post-secondary institutions



DID YOU KNOW

- Health Canada estimates that poor air quality, including impacts from human-caused air pollution, contributes to over 15,000 premature deaths per year in Canada.
- People are increasingly aware of the impacts of poor air quality.
- Proactive action is needed in the ACA region to manage increasing levels of air pollutants, including fine particulate matter.



**Alberta
Capital
Airshed**

**Having ongoing dialogue
through the Alberta
Capital Airshed helps us
stay engaged with local
air quality stakeholders.**

**Darcy Garchinski,
Alberta Health Services**

Become an ACA Member

Is air quality important to you?
Join ACA as a member today.

CONTACT US

capitalairshed.ca

info@capitalairshed.ca

587-520-7935

[@yegairshed](https://www.instagram.com/yegairshed)    

Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 17, 2024
Originated By:	Councillor Benson
Title:	Proclamations
Approved By:	CAO Losier
Agenda Item Number:	8 D & E

BACKGROUND/PROPOSAL:

The Town of Calmar is guided by the following principle for service delivery in our community: “Ensure inclusion and accessibility in all programs, facilities, and services.”

The Town of Calmar as a Family & Community Support Services provider is encouraged to create a sense of belonging in our community for all members as part of our commitment to the social wellbeing of individuals and communities.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration recommends the following:

1. That June be proclaimed as Pride Month in Calmar;
2. That June 21st be proclaimed as National Indigenous Peoples Day in Calmar; and
3. That the proclamations be posted on the Town’s website.

Option 1 – Council pass a motion for Mayor Carnahan to sign the proclamations, recognizing the month of June be proclaimed as Pride Month in Calmar, and that June 21st be proclaimed as National Indigenous Peoples Day in Calmar, and to post the proclamations on the Town’s website.

Option 2 – Council pass a motion to accept this as information.

COSTS/SOURCE OF FUNDING (if applicable)

None.

RECOMMENDED ACTION:

Council pass a motion for Mayor Carnahan to sign the proclamations, recognizing the month of June be proclaimed as Pride Month in Calmar, and that June 21st be proclaimed as National Indigenous Peoples Day in Calmar, and to post the proclamations on the Town's website.

Pride Month Calmar Mayoral Proclamation

The month of June is internationally recognized as Pride Month. During Pride Month, we celebrate the progress that has been made towards equality, and we remember the lives that have been lost in making this progress. We also recognize that this work towards obtaining equality is not over, and it is our duty as representatives of the people of the Town of Calmar to continue it, by uplifting and supporting 2SLGBTQIA+ residents and Town of Calmar employees to ensure they are welcomed and included.

By declaring June as Pride month, we recognize the valuable contributions of 2SLGBTQIA+ individuals who live, work and play here. While acknowledging the trials endured and overcome, we must all work together to create a Town that is safe and inclusive.

THEREFORE, I, Mayor Sean Carnahan, do hereby proclaim June as “Pride Month” in the Town of Calmar.

Mayor Sean Carnahan



National Indigenous Peoples Day

Mayoral Proclamation

WHEREAS, the Government of Canada acknowledges June as National Indigenous Heritage Month and National Indigenous Peoples Day on June 21 as a way to honour the history, heritage, and diversity of Indigenous People;

WHEREAS, the Town of Calmar, located within Treaty Six Territory and Region 4 of the Métis Nation of Alberta, formally acknowledges that the land we now know as Canada is the traditional and modern-day territory of many First Nations, Inuit and Métis, and pays homage to these and all Indigenous peoples - past, present and future - that continue to contribute to the strength of our region and Turtle Island;

WHEREAS, Indigenous Peoples have made, and continue to make, invaluable contributions to Calmar, to Alberta, to Canada and around the world; we, in turn, celebrate these contributions, respecting and supporting diversity and inclusiveness as a core value in our community;

WHEREAS, Indigenous Peoples have long celebrated the summer solstice and continue to do so through events and gatherings;

WHEREAS, the Town of Calmar honours the everlasting nature of Treaty, and is striving for Truth, and Reconciliation based on the recognition of rights, respect, and friendship; and,

THEREFORE, I, Mayor Sean Carnahan, do hereby proclaim June 21, 2024 as National Indigenous Peoples Day in the Town of Calmar.

Mayor Sean Carnahan



TOWN OF CALMAR
Trial Balance
As at June 15

		2024	2024	2024	2023	2023
		BUDGET	ACTUAL	%	YTD	%
REVENUE						
<u>00-General</u>						
1-00-00-110	Residential Taxes	(\$2,574,482.00)	(\$2,576,849.03)	100.1%	(\$2,417,180.40)	100.1%
1-00-00-111	Non-Residential Taxes	(\$683,235.00)	(\$681,078.00)	99.7%	(\$634,437.32)	99.7%
1-00-00-112	Minimum Tax Levy	(\$6,000.00)	(\$6,460.08)	107.7%	(\$8,116.94)	100.2%
1-00-00-130	Franchise Agreements	(\$624,000.00)	(\$268,472.06)	43.0%	(\$275,183.50)	45.9%
1-00-00-510	Penalties & Costs	(\$120,000.00)	(\$74,776.95)	62.3%	(\$73,744.99)	52.7%
1-00-00-515	Tax Recovery Costs	(\$2,000.00)	(\$1,200.00)	60.0%	(\$4,800.00)	0.0%
1-00-00-550	Investment Return	(\$80,000.00)	(\$41,677.76)	52.1%	(\$35,504.83)	177.5%
		(\$4,089,717.00)	(\$3,650,513.88)	89.3%	(\$3,448,967.98)	90.3%
<u>11 - Legislative</u>						
1-11-00-590	Other General Revenue	\$0.00	\$0.00	0.0%	\$0.00	0.0%
		\$0.00	\$0.00	0.0%	\$0.00	0.0%
<u>12 - Administration</u>						
1-12-00-490	Administration Costs Recovered	(\$6,000.00)	(\$2,941.02)	49.0%	(\$937.50)	15.6%
1-12-00-590	Other Revenue - Administration	(\$2,500.00)	\$0.00	0.0%	(\$2,183.33)	21.8%
1-12-00-840	Provincial Government Grants	(\$54,680.00)	\$0.00	0.0%	\$0.00	0.0%
1-12-01-540	EVCharging Revenue	(\$200.00)	(\$100.50)	50.3%	\$0.00	0.0%
		(\$63,380.00)	(\$3,041.52)	4.8%	(\$3,120.83)	7.2%
<u>21 - Policing</u>						
1-21-00-590	Policing - Other Revenue	\$0.00	\$0.00	0.0%	(\$88,030.61)	100.0%
		\$0.00	\$0.00	0.0%	(\$88,030.61)	100.0%
<u>23 - Fire</u>						
1-23-00-590	Other General Revenue - Protective Services	\$0.00	\$0.00	0.0%	\$0.00	0.0%
1-23-00-920	Drawn from Reserves	\$0.00	\$0.00	0.0%	\$0.00	0.0%
		\$0.00	\$0.00	0.0%	\$0.00	0.0%
<u>24 - Disaster Services</u>						
1-24-00-590	Other General Revenues	\$0.00	\$0.00	0.0%	\$0.00	0.0%
1-24-00-840	Provincial Grant	\$0.00	\$0.00	0.0%	\$0.00	0.0%
1-24-00-920	Drawn from Reserves	\$0.00	\$0.00	0.0%	\$0.00	0.0%
		\$0.00	\$0.00	0.0%	\$0.00	0.0%
<u>26 - Constabulary Services</u>						
1-26-00-350	Contract with Other Local Governments	(\$44,500.00)	(\$12,793.37)	28.7%	\$0.00	0.0%
1-26-00-410	Municipal Fines	(\$15,000.00)	\$0.00	0.0%	\$0.00	0.0%
1-26-00-510	Provincial Fines	(\$30,000.00)	(\$2,966.00)	9.9%	(\$10,325.31)	18.8%
1-26-00-520	Animal License Fees	(\$1,000.00)	(\$750.00)	75.0%	(\$370.00)	37.0%
1-26-00-521	Business License Fee	(\$18,400.00)	(\$18,920.00)	102.8%	(\$16,235.00)	89.7%
1-26-00-522	Regional Business License	(\$50.00)	(\$200.00)	400.0%	(\$50.00)	50.0%
1-26-00-590	Other General Revenue	\$0.00	\$0.00	0.0%	\$156.00	0.0%
1-26-01-410	Municipal Fines	(\$15,000.00)	\$0.00	0.0%	(\$1,560.00)	10.4%
		(\$123,950.00)	(\$35,629.37)	28.7%	(\$28,384.31)	27.2%
<u>32 - Transportation</u>						
1-32-00-590	Other General Revenue	(\$5,000.00)	(\$338.48)	6.8%	(\$6,603.47)	132.1%
		(\$5,000.00)	(\$338.48)	6.8%	(\$6,603.47)	132.1%
<u>41 - Water</u>						
1-41-00-410	Sale of Water	(\$643,500.00)	(\$211,024.66)	32.8%	(\$206,678.72)	33.3%
1-41-00-490	Water Connection Fees	(\$8,000.00)	\$0.00	0.0%	(\$2,680.00)	33.5%
1-41-00-500	Sale of Bulk Water	(\$15,000.00)	(\$16,589.17)	110.6%	(\$25,178.42)	50.4%
1-41-00-510	Penalties and Costs	(\$5,000.00)	(\$2,041.18)	40.8%	(\$2,357.41)	47.1%
1-41-00-590	Other Revenue Water	\$0.00	\$0.00	0.0%	(\$87.60)	0.0%
		(\$671,500.00)	(\$229,655.01)	34.2%	(\$236,982.15)	34.7%

<u>42 - Sanitary</u>						
1-42-00-410	Sanitary Sewer Fees	(\$415,000.00)	(\$138,394.69)	33.3%	(\$136,299.90)	34.1%
1-42-00-500	Water & Sewer Infrastructure	(\$90,000.00)	(\$33,061.67)	36.7%	(\$32,043.67)	35.6%
1-42-00-590	Other General Revenue	(\$85,000.00)	(\$86,546.55)	101.8%	\$0.00	0.0%
		(\$590,000.00)	(\$258,002.91)	43.7%	(\$168,343.57)	24.4%
<u>43 - Solid Waste</u>						
1-43-00-410	Garbage Service Fees	(\$190,000.00)	(\$64,175.40)	33.8%	\$63,681.00	33.5%
1-43-00-500	Recycling Fees	(\$92,000.00)	(\$29,674.25)	32.3%	(\$29,408.75)	32.0%
1-43-00-590	Other General Revenue	\$0.00	(\$5,803.22)	0.0%	(\$7,243.73)	0.0%
		(\$282,000.00)	(\$99,652.87)	35.3%	(\$100,333.48)	35.6%
<u>51 - Family & Community Support Services</u>						
1-51-00-410	Fees & Programs	(\$500.00)	\$0.00	0.0%	(\$220.00)	44.0%
1-51-00-590	Other General Revenue	(\$600.00)	(\$360.00)	60.0%	\$0.00	0.0%
1-51-00-850	Regional FCSS Grant	(\$37,500.00)	(\$37,548.00)	100.1%	(\$37,548.00)	48.0%
1-51-01-590	Christmas Elves Program Revenues	(\$3,500.00)	\$0.00	0.0%	(\$13,774.14)	393.5%
		(\$42,100.00)	(\$37,908.00)	90.0%	(\$51,542.14)	121.3%
<u>61 - Planning</u>						
1-61-00-400	Land Sales	\$0.00	\$0.00	0.0%	\$0.00	
1-61-00-410	Service Fees	(\$7,000.00)	(\$2,185.00)	31.2%	(\$2,600.00)	47.3%
1-61-00-411	Subdivision Fees	(\$1,000.00)	\$0.00	0.0%	(\$2,900.00)	386.7%
1-61-00-520	Development Permits	(\$3,000.00)	(\$3,800.00)	126.7%	(\$1,550.00)	77.5%
1-61-00-530	Building Permits	(\$40,000.00)	(\$52,884.66)	132.2%	(\$12,329.80)	30.8%
1-61-00-590	Other General Revenue	(\$1,000.00)	\$0.00	0.0%	(\$2,786.41)	278.6%
		(\$52,000.00)	(\$58,869.66)	113.2%	(\$22,166.21)	45.0%
<u>62 - Economic Development</u>						
1-62-00-590	Other General Revenue	(\$1,000.00)	\$0.00	0.0%	(\$47.62)	60.0%
		(\$73,000.00)	\$0.00	0.0%	(\$47.62)	60.0%
<u>72-00 - Parks General</u>						
1-72-00-590	Other General Revenues	(\$10,000.00)	(\$4,313.75)	43.1%	(\$8,220.00)	328.8%
1-72-00-591	Fair Revenues - Calmar Days	\$0.00	(\$192.00)	0.0%	(\$180.00)	36.0%
1-72-00-592	Program Center Rental	(\$2,500.00)	(\$5,042.50)	201.7%	(\$2,100.00)	105.0%
1-72-00-860	Grants from Others	(\$4,000.00)	(\$4,000.00)	100.0%	(\$5,000.00)	1000.0%
		(\$277,820.00)	(\$13,548.25)	4.9%	(\$15,500.00)	5.4%
<u>72-01 - Parks Sportsgrounds</u>						
1-72-01-410	Rental Fees	(\$9,000.00)	(\$6,463.00)	71.8%	(\$7,465.00)	138.2%
		(\$19,500.00)	(\$6,463.00)	33.1%	(\$7,465.00)	55.7%
<u>72-02 - Parks Arena</u>						
1-72-02-410	Ice Rental Fees	(\$150,000.00)	(\$44,782.50)	29.9%	(\$47,948.99)	38.4%
1-72-02-590	Other General Revenue	(\$10,000.00)	(\$2,800.00)	28.0%	(\$2,225.00)	111.3%
		(\$160,000.00)	(\$47,582.50)	29.7%	(\$50,173.99)	39.5%
<u>72-03 - Fair Revenue</u>						
1-72-03-591	Calmar Days	(\$500.00)	(\$4,000.00)	800.0%	\$0.00	0.0%
		(\$500.00)	(\$4,000.00)	800.0%	\$0.00	0.0%
<u>74 - Library</u>						
1-74-00-490	General Revenue	(\$2,108.00)	(\$494.61)	23.5%	(\$177.95)	25.4%
1-74-00-841	Other Grants	(\$9,000.00)	(\$1,800.00)	20.0%	(\$1,500.00)	16.7%
1-74-00-850	Other Local Government Contributions	(\$84,977.50)	\$0.00	0.0%	\$0.00	0.0%
1-74-01-850	Other Local Government Contributions	(\$2,600.00)	\$0.00	0.0%	\$0.00	0.0%
		(\$120,162.50)	(\$2,294.61)	1.9%	(\$1,677.95)	1.6%
<u>97 - Requisitions</u>						
1-97-00-745	Education Levy - Residential	(\$617,919.00)	(\$617,898.95)	100.0%	(\$564,460.72)	100.0%
1-97-00-750	Education Levy - Non-Residential	(\$187,037.00)	(\$187,036.98)	100.0%	(\$176,719.39)	100.0%
1-97-00-755	Leduc Foundation Levy	(\$7,866.00)	(\$7,864.66)	100.0%	(\$7,103.99)	100.1%
		(\$812,822.00)	(\$812,800.59)	100.0%	(\$748,284.10)	100.0%
	TOTAL REVENUES	(\$7,383,451.50)	(\$5,260,300.65)	71.2%	(\$4,977,623.41)	70.2%

EXPENSES**11 - Legislative**

2-11-00-148	Training & Development	\$7,000.00	\$0.00	0.0%	\$155.00	1.6%
2-11-00-215	Freight & Postage	\$700.00	\$84.15	12.0%	\$104.86	15.0%
2-11-00-217	Telephone	\$7,500.00	\$2,397.71	32.0%	\$2,872.91	39.9%
2-11-00-220	Advertising	\$2,000.00	\$1,328.21	66.4%	\$583.80	19.5%
2-11-00-222	Memberships & Subscriptions	\$15,100.00	\$4,453.60	29.5%	\$4,092.62	87.1%
2-11-00-223	Special Projects	\$10,000.00	\$1,750.00	17.5%	\$40,000.00	100.0%
2-11-00-224	Other Projects	\$14,000.00	\$1,419.43	10.1%	\$3,614.00	100.0%
2-11-00-250	Building Repairs & Maintenance	\$1,000.00	\$0.00	0.0%	\$0.00	0.0%
2-11-00-270	Insurance	\$3,700.00	\$3,014.53	81.5%	\$2,355.87	76.0%
2-11-00-510	Printing & Stationary	\$1,200.00	\$392.08	32.7%	\$410.15	27.3%
2-11-00-511	Special Events Hosting	\$3,000.00	\$708.49	23.6%	\$454.90	11.4%
2-11-00-520	Equipment, Parts Repairs & Maint	\$1,000.00	\$0.00	0.0%	\$0.00	0.0%
2-11-00-540	Power	\$1,800.00	\$601.52	33.4%	\$519.20	22.8%
2-11-00-541	Natural Gas	\$1,200.00	\$657.05	54.8%	\$496.27	30.6%
2-11-00-590	Other General Expenses - Legislative	\$2,700.00	\$147.51	5.5%	\$813.68	40.7%
2-11-01-110	Councillor Faulkner - Remuneration & Fees	\$20,100.00	\$6,030.95	30.0%	\$7,242.72	38.9%
2-11-01-130	Councillor Faulkner - Benefits	\$1,000.00	\$329.94	33.0%	\$421.86	42.2%
2-11-01-148	Councillor Faulkner - Training & Development	\$3,700.00	\$2,009.36	54.3%	\$1,079.55	29.2%
2-11-01-212	Councillor Faulkner - Mileage	\$1,000.00	\$134.00	13.4%	\$55.24	5.5%
2-11-13-110	Councillor Gardner - Remuneration & Fees	\$20,100.00	\$6,745.95	33.6%	\$7,642.72	38.6%
2-11-13-130	Councillor Gardner - Benefits	\$1,000.00	\$366.09	36.6%	\$445.66	44.6%
2-11-13-148	Councillor Gardner - Training & Development	\$3,700.00	\$1,767.67	47.8%	\$480.00	13.0%
2-11-13-212	Councillor Gardner - Mileage	\$1,000.00	\$350.96	35.1%	\$60.76	6.1%
2-11-17-110	Mayor Carnahan - Remuneration & Fees	\$29,150.00	\$10,365.00	35.6%	\$11,560.44	42.8%
2-11-17-130	Mayor Carnahan - Benefits	\$1,350.00	\$595.21	44.1%	\$678.76	50.3%
2-11-17-148	Mayor Carnahan - Training & Development	\$3,700.00	\$1,294.96	35.0%	\$1,320.24	35.7%
2-11-17-212	Mayor Carnahan - Mileage	\$1,000.00	\$65.72	6.6%	\$61.43	6.1%
2-11-18-110	Councillor Benson - Remuneration & Fees	\$20,100.00	\$5,445.95	27.1%	\$5,617.72	30.2%
2-11-18-130	Councillor Benson - Benefits	\$1,000.00	\$302.53	30.3%	\$311.69	31.2%
2-11-18-148	Councillor Benson - Training & Development	\$3,700.00	\$1,117.76	30.2%	\$275.00	7.4%
2-11-18-212	Councillor Benson - Mileage	\$1,000.00	\$74.02	7.4%	\$0.00	0.0%
2-11-19-110	Councillor McKeag - Remuneration & Fees	\$21,300.00	\$6,535.95	30.7%	\$6,917.72	37.2%
2-11-19-130	Councillor McKeag - Benefits	\$1,000.00	\$378.03	37.8%	\$402.53	40.3%
2-11-19-148	Councillor McKeag - Training & Development	\$3,700.00	\$1,556.99	42.1%	\$748.35	20.2%
2-11-19-212	Councillor McKeag - Mileage	\$1,000.00	\$0.00	0.0%	\$0.00	0.0%
		\$211,500.00	\$62,421.32	29.5%	\$101,795.65	46.9%

12 - Administration

2-12-00-110	Wages & Salaries	\$352,906.22	\$156,440.51	44.3%	\$141,275.86	49.0%
2-12-00-115	Overtime	\$500.00	\$47.83	9.6%	\$181.01	36.2%
2-12-00-130	Employer Contributions	\$74,110.31	\$29,857.40	40.3%	\$29,020.14	71.7%
2-12-00-136	Workers' Compensation Board Fees	\$8,300.00	\$2,963.55	35.7%	\$2,924.75	40.6%
2-12-00-148	Training & Development	\$10,000.00	\$3,437.33	34.4%	\$7,714.64	61.7%
2-12-00-212	Mileage	\$1,000.00	\$0.00	0.0%	\$396.79	26.5%
2-12-00-215	Freight & Postage	\$4,000.00	\$731.60	18.3%	\$904.68	16.4%
2-12-00-217	Telephone	\$7,800.00	\$3,178.67	40.8%	\$3,188.30	58.0%
2-12-00-220	Advertising	\$1,000.00	\$495.80	49.6%	\$595.00	29.8%
2-12-00-222	Memberships & Subscriptions	\$2,500.00	\$1,714.29	68.6%	\$1,751.01	70.0%
2-12-00-223	Recognition & Bonuses	\$200.00	\$0.00	0.0%	\$0.00	0.0%
2-12-00-231	Auditor	\$26,000.00	(\$4,500.00)	(17.3%)	\$0.00	0.0%
2-12-00-232	Assessment Services	\$19,500.00	\$10,095.80	51.8%	\$10,095.80	54.6%
2-12-00-233	Legal Fees	\$10,000.00	\$3,046.60	30.5%	\$367.99	3.7%
2-12-00-250	Building Repairs & Maintenance	\$10,000.00	\$1,261.71	12.6%	\$9,354.83	116.9%
2-12-00-270	Insurance	\$7,800.00	\$7,151.67	91.7%	\$4,711.15	78.5%
2-12-00-290	Entertainment & Hospitality	\$2,000.00	\$0.00	0.0%	\$0.00	0.0%
2-12-00-510	Printing & Stationary	\$4,500.00	\$2,916.54	64.8%	\$1,952.36	43.4%
2-12-00-511	Household Goods & Miscellaneous Supplies	\$4,000.00	\$499.93	12.5%	\$852.63	14.2%
2-12-00-512	Janitor Contract	\$13,200.00	\$4,950.00	37.5%	\$5,362.50	43.9%
2-12-00-513	Equipment Leases & Contracts	\$132,000.00	\$66,338.20	50.3%	\$59,993.41	52.2%

2-12-00-516	Alarm Maintenance	\$500.00	\$300.00	60.0%	\$100.00	20.0%
2-12-00-520	Equipment Parts, Repairs, & Maintenance	\$5,000.00	\$0.00	0.0%	\$149.99	2.5%
2-12-00-540	Power	\$4,600.00	\$1,804.62	39.2%	\$1,298.05	25.6%
2-12-00-541	Natural Gas	\$5,300.00	\$3,723.33	70.3%	\$2,316.12	45.5%
2-12-00-590	Other General Expenses	\$6,500.00	\$3,186.16	49.0%	\$1,988.41	26.5%
2-12-00-761	Transfer to Reserves	\$438,529.00	\$0.00	0.0%	\$0.00	0.0%
2-12-00-810	Bank Charges & Fees	\$11,000.00	\$3,728.43	33.9%	\$3,226.40	39.3%
2-12-00-910	Tax Cancellations	\$0.00	\$992.61	0.0%	\$746.00	0.0%
2-12-00-999	Contingency Fund	\$50,000.00	\$7,650.82	15.3%	\$0.00	0.0%
2-12-01-148	All Staff Training	\$1,000.00	\$423.00	42.3%	\$0.00	0.0%
2-12-01-540	EV Power	\$5,000.00	\$2,742.76	54.9%	\$3,213.22	0.0%
		\$1,218,745.53	\$315,179.16	25.9%	\$293,681.04	29.4%
	<u>21 - Policing</u>					
2-21-00-745	Provincial Policing Requisition	\$132,108.00	\$0.00	0.0%	\$0.00	0.0%
		\$132,108.00	\$0.00	0.0%	\$0.00	0.0%
	<u>23 - Fire</u>					
2-23-00-270	Insurance	\$2,900.00	\$2,333.83	80.5%	\$1,823.90	76.0%
2-23-00-514	Contracted Services & Communications	\$180,000.00	\$0.00	0.0%	\$0.00	0.0%
		\$182,900.00	\$2,333.83	1.3%	\$1,823.90	1.0%
	<u>24 - Disaster Services</u>					
2-24-00-110	Wages & Salaries	\$48,867.79	\$24,946.15	51.0%	\$21,753.98	50.4%
2-24-00-130	Employer Contributions	\$8,307.52	\$4,595.77	55.3%	\$4,054.03	62.6%
2-24-00-136	WCB Fees	\$1,200.00	\$423.36	35.3%	\$442.65	36.9%
2-24-00-148	Training & Development	\$10,500.00	\$525.00	5.0%	\$795.00	8.0%
2-24-00-217	Disaster Services Emergency Line	\$1,000.00	\$386.35	38.6%	\$364.75	36.5%
2-24-00-250	Building Repairs & Maintenance OH&S	\$4,000.00	\$0.00	0.0%	\$76.84	1.9%
2-24-00-520	Equipment Parts, Repairs & Maintenance OH&S	\$3,000.00	\$342.86	11.4%	\$449.14	15.0%
2-24-00-522	Vehicle Parts, Repairs & Maintenance	\$500.00	\$0.00	0.0%	\$0.00	0.0%
2-24-00-540	Power	\$1,000.00	\$376.24	37.6%	\$0.00	0.0%
2-24-00-541	Natural Gas	\$1,660.00	\$887.20	53.4%	\$0.00	0.0%
2-24-00-590	Other General Expenses	\$15,000.00	\$1,859.94	12.4%	\$0.00	0.0%
2-24-00-761	Transfer to Reserves	\$0.00	\$0.00	0.0%	\$27,936.39	30.5%
		\$95,035.31	\$34,342.87	36.1%	\$27,936.39	30.5%
	<u>26 - Constabulary Services</u>					
2-26-00-110	Wages & Salaries	\$177,229.49	\$88,019.16	49.7%	\$39,603.95	28.0%
2-26-00-130	Employer Contributions	\$31,901.31	\$15,236.29	47.8%	\$7,740.46	36.5%
2-26-00-136	WCB Fees	\$2,400.00	\$846.73	35.3%	\$737.76	36.9%
2-26-00-148	Training & Development	\$10,000.00	\$5,597.19	56.0%	\$2,701.38	42.9%
2-26-00-210	Vehicle Expense	\$300.00	\$0.00	0.0%	\$0.00	0.0%
2-26-00-215	Freight & Postage	\$1,200.00	\$168.31	14.0%	\$209.71	17.5%
2-26-00-217	Telephone	\$2,800.00	\$985.81	35.2%	\$712.66	39.6%
2-26-00-220	Advertising	\$500.00	\$641.50	128.3%	\$0.00	0.0%
2-26-00-222	Memberships & Subscriptions	\$4,000.00	\$5,884.66	147.1%	\$4,668.49	116.7%
2-26-00-223	Victims Services	\$2,400.00	\$2,400.00	100.0%	\$2,400.00	100.0%
2-26-00-233	Legal Fees	\$2,000.00	\$0.00	0.0%	\$0.00	0.0%
2-26-00-235	Vet & Pound Fees	\$5,300.00	\$990.48	18.7%	\$1,000.00	20.0%
2-26-00-270	Insurance	\$3,900.00	\$3,111.77	79.8%	\$2,469.86	76.0%
2-26-00-510	Printing & Stationary	\$1,100.00	\$326.73	29.7%	\$940.98	94.1%
2-26-00-511	Household Goods & Miscellaneous Supplies	\$1,000.00	\$368.17	36.8%	\$52.66	5.3%
2-26-00-513	Contracted Services	\$8,000.00	\$1,585.36	19.8%	\$1,485.36	24.8%
2-26-00-520	Equipment Parts, Repairs & Maintenance	\$10,000.00	\$4,238.22	42.4%	\$710.90	14.2%
2-26-00-521	Fuel & Oil	\$6,000.00	\$1,835.11	30.6%	\$1,126.00	22.5%
2-26-00-522	Vehicle Parts, Repairs & Maintenance	\$3,000.00	\$1,117.65	37.3%	\$434.09	17.4%
2-26-00-540	Power	\$1,500.00	\$1,301.81	86.8%	\$1,998.09	285.4%
2-26-00-541	Natural Gas	\$2,600.00	\$1,330.83	51.2%	\$3,987.64	286.9%
2-26-01-240	Bylaw Enforcement	\$30,000.00	\$995.50	3.3%	\$0.00	0.0%
		\$307,130.80	\$136,981.28	44.6%	\$72,979.99	29.9%

32 - Transportation

2-32-00-110	Wages & Salaries	\$124,513.26	\$54,073.45	43.4%	\$62,525.70	50.3%
2-32-00-115	Overtime	\$5,000.00	\$1,267.31	25.3%	\$1,605.08	22.9%
2-32-00-116	On Call	\$40,000.00	\$4,403.00	11.0%	\$0.00	0.0%
2-32-00-130	Employer Contributions	\$19,922.12	\$10,156.77	51.0%	\$9,493.32	50.9%
2-32-00-136	Workers Comensation Board Fees	\$2,800.00	\$987.85	35.3%	\$1,032.84	36.9%
2-32-00-148	Training & Development	\$9,000.00	\$179.96	2.0%	\$3,776.00	75.5%
2-32-00-212	Mileage	\$500.00	\$0.00	0.0%	\$0.00	0.0%
2-32-00-215	Freight & Postage	\$600.00	\$50.50	8.4%	\$62.92	10.5%
2-32-00-217	Telephone	\$3,000.00	\$1,751.54	58.4%	\$1,137.84	37.9%
2-32-00-220	Advertising	\$500.00	\$0.00	0.0%	\$0.00	0.0%
2-32-00-230	Engineering Fees	\$20,000.00	\$5,472.65	27.4%	\$0.00	0.0%
2-32-00-250	Building Repairs & Maintenance	\$20,000.00	\$5,315.41	26.6%	\$8,178.43	40.9%
2-32-00-253	Roadway Maintenance	\$54,000.00	\$0.00	0.0%	\$2,853.75	5.7%
2-32-00-254	Sidewalk Maintenance	\$35,000.00	\$0.00	0.0%	\$0.00	0.0%
2-32-00-260	Equipment Lease & Rental	\$2,000.00	\$0.00	0.0%	\$0.00	0.0%
2-32-00-270	Insurance	\$21,000.00	\$16,336.79	77.8%	\$12,919.28	76.0%
2-32-00-510	Printing & Stationary	\$600.00	\$265.74	44.3%	\$363.78	60.6%
2-32-00-511	Shop Supplies & Miscellaneous Supplies	\$15,000.00	\$5,877.18	39.2%	\$3,157.33	21.0%
2-32-00-513	Contracted Services	\$17,000.00	\$4,251.13	25.0%	\$2,383.60	14.0%
2-32-00-516	Alarm	\$100.00	\$0.00	0.0%	\$100.00	0.0%
2-32-00-520	Equipment Maintenance & Repair	\$47,000.00	\$15,442.35	32.9%	\$23,167.15	49.3%
2-32-00-521	Fuel & Oil	\$35,000.00	\$13,728.30	39.2%	\$11,026.38	36.8%
2-32-00-522	Vehicle Parts, Repairs & Maintenance	\$12,000.00	\$1,350.90	11.3%	\$1,873.53	15.6%
2-32-00-523	Small Tools	\$5,000.00	\$1,527.46	30.5%	\$120.93	2.4%
2-32-00-524	Traffic Safety Devices	\$4,000.00	\$453.10	11.3%	\$0.00	0.0%
2-32-00-530	Road Materials	\$50,000.00	\$2,744.00	5.5%	(\$88.44)	(0.2%)
2-32-00-531	Safety Equipment	\$5,000.00	\$2,271.71	45.4%	\$371.59	7.4%
2-32-00-540	Power	\$19,250.00	\$5,238.00	27.2%	\$4,523.49	18.5%
2-32-00-541	Natural Gas	\$8,070.00	\$4,484.35	55.6%	\$2,462.23	29.6%
2-32-00-542	Power - Street Lights	\$160,000.00	\$51,206.56	32.0%	\$57,497.65	23.8%
2-32-00-590	Other General Expenses	\$5,000.00	\$0.00	0.0%	\$0.00	0.0%
2-32-00-831	Debenture Principle	\$171,728.00	\$85,244.96	49.6%	\$82,826.34	49.6%
2-32-00-832	Debenture Interest	\$73,798.00	\$15,690.65	21.3%	\$39,936.13	50.6%
		\$986,381.38	\$309,771.62	31.4%	\$333,306.85	32.3%

41 - Water

2-41-00-110	Wages & Salaries	\$124,513.26	\$54,072.23	43.4%	\$62,388.22	50.2%
2-41-00-115	Overtime	\$5,000.00	\$1,267.25	25.3%	\$1,604.92	32.1%
2-41-00-116	On Call	\$0.00	\$4,403.00	0.0%	\$0.00	0.0%
2-41-00-130	Employer Contributions	\$19,922.12	\$10,155.73	51.0%	\$9,484.40	50.9%
2-41-00-136	Workers' Compensation Board Fees	\$2,800.00	\$987.85	35.3%	\$1,032.84	36.9%
2-41-00-148	Training & Development	\$7,000.00	\$4,070.89	58.2%	\$1,721.61	24.6%
2-41-00-212	Mileage	\$500.00	\$0.00	0.0%	\$0.00	0.0%
2-41-00-215	Freight & Postage	\$800.00	\$84.15	10.5%	\$104.86	13.1%
2-41-00-217	Telephone	\$5,500.00	\$2,172.38	39.5%	\$1,959.69	35.6%
2-41-00-220	Advertising	\$500.00	\$0.00	0.0%	\$0.00	0.0%
2-41-00-222	Memberships & Subscriptions	\$700.00	\$359.28	51.3%	\$171.42	24.5%
2-41-00-250	Building Repairs & Maintenance	\$1,000.00	\$395.00	39.5%	\$634.00	63.4%
2-41-00-260	Equipment Lease & Rental	\$250.00	\$0.00	0.0%	\$0.00	0.0%
2-41-00-270	Insurance	\$12,000.00	\$9,627.03	80.2%	\$7,599.57	76.0%
2-41-00-300	Water Purchases	\$375,000.00	\$137,910.88	36.8%	\$106,291.68	26.6%
2-41-00-510	Printing & Stationary	\$4,000.00	\$1,437.63	35.9%	\$1,502.24	37.6%
2-41-00-511	Household Goods & Miscellaneous Supplies	\$2,000.00	\$64.79	3.2%	\$64.61	3.2%
2-41-00-513	Contracted Services	\$5,000.00	\$3,406.28	68.1%	\$2,500.00	50.0%
2-41-00-520	Equipment Parts, Repairs & Maintenance	\$30,000.00	\$1,300.86	4.3%	\$7,339.22	24.5%
2-41-00-521	Fuel & Oil	\$3,000.00	\$334.92	11.2%	\$492.15	16.4%
2-41-00-522	Infrastructure Repairs	\$60,000.00	\$3,018.06	5.0%	\$13,026.25	21.7%
2-41-00-523	Small Tools	\$500.00	\$0.00	0.0%	\$0.00	0.0%
2-41-00-530	Water Meters	\$40,000.00	\$22,790.40	57.0%	\$8,666.40	43.3%

2-41-00-540	Power	\$25,750.00	\$8,734.74	33.9%	\$7,894.05	19.6%
2-41-00-541	Natural Gas	\$16,875.00	\$10,687.35	63.3%	\$7,698.72	32.9%
2-41-00-831	Debenture Principle	\$68,660.00	\$18,093.76	26.4%	\$17,192.54	26.1%
2-41-00-832	Debenture Interest	\$14,691.00	(\$199.40)	(1.4%)	\$1,849.69	10.6%
2-41-00-920	Bad Debts	\$0.00	\$0.00	0.0%	\$90.77	0.0%
		\$825,961.38	\$295,175.06	35.7%	\$261,309.85	30.8%

42 - Sanitary

2-42-00-110	Wages & Salaries	\$124,513.26	\$54,073.45	43.4%	\$62,391.68	50.2%
2-42-00-115	Overtime	\$3,000.00	\$1,267.31	42.2%	\$1,605.08	66.9%
2-42-00-116	On Call	\$0.00	\$4,403.00	0.0%	\$0.00	0.0%
2-42-00-130	Employer Contributions	\$19,922.12	\$10,156.77	51.0%	\$9,485.77	50.9%
2-42-00-136	Workers' Compensation Board Fees	\$2,800.00	\$987.85	35.3%	\$1,032.84	36.9%
2-42-00-148	Training & Development	\$4,000.00	\$0.00	0.0%	\$3,363.07	112.1%
2-42-00-215	Freight & Postage	\$1,000.00	\$84.15	8.4%	\$104.86	10.5%
2-42-00-217	Telephone	\$2,500.00	\$865.75	34.6%	\$858.59	34.3%
2-42-00-253	Infrastructure Maintenance	\$0.00	\$0.00	0.0%	\$7,088.12	0.0%
2-42-00-254	Weed Control	\$1,500.00	\$0.00	0.0%	\$0.00	0.0%
2-42-00-260	Equipment Lease & Rental	\$1,000.00	\$0.00	0.0%	\$0.00	0.0%
2-42-00-270	Insurance	\$13,500.00	\$10,599.46	78.5%	\$8,359.53	76.0%
2-42-00-510	Printing & Stationary	\$500.00	\$196.04	39.2%	\$192.60	38.5%
2-42-00-511	Household Goods & Miscellaneous Supplies	\$600.00	\$46.35	7.7%	\$0.00	0.0%
2-42-00-513	Contracted Services	\$17,000.00	\$10,329.01	60.8%	\$10,518.40	61.9%
2-42-00-520	Equipment Parts, Repairs & Maintenance	\$15,000.00	\$1,722.65	11.5%	\$1,211.33	8.1%
2-42-00-521	Fuel & Oil	\$2,350.00	\$223.10	9.5%	\$1,061.52	46.2%
2-42-00-522	Vehicle Parts, Repairs & Maintenance	\$1,500.00	\$0.00	0.0%	\$0.00	0.0%
2-42-00-523	Small Tools	\$500.00	\$349.93	70.0%	\$0.00	0.0%
2-42-00-525	Water & Sewer Infrastructure	\$35,000.00	\$0.00	0.0%	\$10,511.52	31.9%
2-42-00-530	Chemical Supplies	\$12,000.00	\$4,301.00	35.8%	\$8,294.00	69.1%
2-42-00-540	Power	\$75,000.00	\$20,425.21	27.2%	\$15,488.68	13.8%
2-42-00-761	Transfer to Reserves	\$85,000.00	\$0.00	0.0%	\$0.00	0.0%
2-42-00-831	Debenture Principle	\$86,520.00	\$17,629.36	20.4%	\$16,751.26	20.3%
2-42-00-832	Debenture Interest	\$7,795.00	\$77.61	1.0%	\$1,802.21	15.3%
2-42-00-920	Bad Debts	\$0.00	\$0.00	0.0%	\$0.00	0.0%
		\$512,500.38	\$137,738.00	26.9%	\$160,121.06	25.1%

43 - Solid Waste

2-43-00-110	Salaries & Wages	\$82,562.53	\$34,476.82	41.8%	\$43,252.99	51.1%
2-43-00-115	Overtime	\$2,000.00	\$730.68	36.5%	\$934.17	77.8%
2-43-00-116	On Call	\$0.00	\$2,316.00	0.0%	\$0.00	0.0%
2-43-00-130	Employer Contributions	\$13,210.00	\$6,893.48	52.2%	\$7,172.27	56.5%
2-43-00-136	Workers' Compensation Board Fees	\$2,800.00	\$987.85	35.3%	\$1,032.84	36.9%
2-43-00-215	Freight & Postage	\$800.00	\$84.15	10.5%	\$104.86	13.1%
2-43-00-270	Insurance	\$4,200.00	\$3,209.01	76.4%	\$2,507.86	76.0%
2-43-00-300	Landfill Fees & Charges	\$22,000.00	\$2,375.45	10.8%	\$1,257.85	2.6%
2-43-00-510	Printing & Stationary	\$500.00	\$196.04	39.2%	\$192.60	38.5%
2-43-00-513	Contracted Services	\$28,000.00	\$6,019.79	21.5%	\$5,275.39	19.5%
2-43-00-514	Garbage Service Contract	\$100,000.00	\$42,349.82	42.3%	\$40,472.98	44.5%
2-43-00-515	Recycling Service Contract	\$41,500.00	\$15,764.59	38.0%	\$15,133.95	37.8%
2-43-00-540	Power	\$950.00	\$0.00	0.0%	\$116.79	5.6%
2-43-00-541	Natural Gas	\$5,100.00	\$3,462.65	67.9%	\$2,800.18	28.9%
		\$303,622.53	\$118,866.33	39.1%	\$120,234.73	37.1%

49 - Recycling

2-49-00-513	Recycling Contracted Services	\$0.00	\$0.00	0.0%	\$0.00	0.0%
2-49-00-515	Recycling Service Contract	\$0.00	\$0.00	0.0%	\$0.00	0.0%
		\$0.00	\$0.00	0.0%	\$0.00	0.0%

51 - Family & Community Services

2-51-00-110	Wages & Salaries	\$19,344.00	\$7,963.38	41.2%	\$16,882.82	46.1%
2-51-00-115	Overtime	\$500.00	\$23.92	4.8%	\$0.00	0.0%
2-51-00-130	Employer Contributions	\$3,288.48	\$1,154.78	35.1%	\$3,032.06	55.2%
2-51-00-136	Workers' Compensation Board Fees	\$1,600.00	\$564.49	35.3%	\$737.75	46.1%
2-51-00-148	Training & Development	\$2,000.00	\$0.00	0.0%	\$0.00	0.0%

2-51-00-212	Mileage	\$500.00	\$39.77	8.0%	\$43.42	8.7%
2-51-00-215	Freight & Postage	\$500.00	\$84.15	16.8%	\$104.86	15.0%
2-51-00-217	Telephone	\$550.00	\$198.85	36.2%	\$490.34	65.4%
2-51-00-220	Advertising	\$1,100.00	\$0.00	0.0%	\$1,150.00	54.8%
2-51-00-221	Program Hosting Expense	\$12,000.00	\$2,980.27	24.8%	\$5,153.58	64.4%
2-51-00-222	FCSS Municipal Cost Share Portion	\$14,000.00	\$13,551.00	96.8%	\$13,551.00	98.2%
2-51-00-225	Volunteer Recognition	\$2,500.00	\$0.00	0.0%	\$0.00	0.0%
2-51-00-270	Insurance	\$0.00	\$0.00	0.0%	\$455.97	76.0%
2-51-00-510	Printing & Stationary	\$800.00	\$261.40	32.7%	\$545.80	68.2%
2-51-00-511	Household & Miscellaneous Goods	\$300.00	\$0.00	0.0%	\$0.00	0.0%
2-51-00-520	Equipment Parts, Repairs & Maintenance	\$400.00	\$0.00	0.0%	\$0.00	0.0%
2-51-00-540	Power	\$0.00	\$0.00	0.0%	\$259.57	24.7%
2-51-00-541	Natural Gas	\$0.00	\$0.00	0.0%	\$496.28	30.5%
2-51-00-590	Other General Expenses	\$500.00	\$0.00	0.0%	\$185.92	37.2%
2-51-01-511	Christmas Elves Prog. Donation Exp.	\$4,000.00	\$0.00	0.0%	\$0.00	0.0%
2-51-01-512	Christmas Elves Prog. Hosting Exp.	\$0.00	\$0.00	0.0%	\$0.00	0.0%
		\$63,882.48	\$26,822.01	42.0%	\$43,089.37	50.4%

61 - Planning & Development

2-61-00-110	Wages & Salaries	\$135,348.40	\$17,372.63	12.8%	\$43,082.10	48.5%
2-61-00-130	Employer Contributions	\$20,302.26	\$2,701.13	13.3%	\$5,915.08	44.4%
2-61-00-136	Workers' Compensation Board Fees	\$1,600.00	\$564.49	35.3%	\$737.75	46.1%
2-61-00-148	Training & Development	\$3,000.00	\$968.47	32.3%	\$654.78	26.2%
2-61-00-150	S.D.A.B. Meeting Fees	\$3,000.00	\$0.00	0.0%	\$480.00	48.0%
2-61-00-215	Freight & Postage	\$1,500.00	\$204.87	13.7%	\$209.71	14.0%
2-61-00-217	Telephone	\$1,200.00	\$157.40	13.1%	\$446.00	37.2%
2-61-00-220	Advertising	\$2,000.00	\$0.00	0.0%	\$3,254.32	101.7%
2-61-00-221	Title & Land Seaches	\$1,000.00	\$454.00	45.4%	\$1,052.00	105.2%
2-61-00-222	Memberships & Subscriptions	\$2,000.00	\$821.52	41.1%	\$634.02	48.8%
2-61-00-223	Subdivision & Development Costs	\$0.00	\$5,550.00	0.0%	\$0.00	0.0%
2-61-00-230	Engineering Fees	\$35,000.00	(\$7,073.55)	(20.2%)	\$2,082.00	5.2%
2-61-00-232	Inspection Fees	\$19,000.00	\$10,746.00	56.6%	\$5,361.00	29.8%
2-61-00-233	Legal Fees	\$12,500.00	\$0.00	0.0%	\$0.00	0.0%
2-61-00-510	Printing & Stationary	\$800.00	\$261.40	32.7%	\$276.75	34.6%
2-61-00-513	Contracted Services	\$34,000.00	\$15,200.00	44.7%	\$18,452.97	61.5%
		\$272,250.66	\$47,928.36	17.6%	\$82,638.48	38.1%

62 - Economic Development

2-62-00-110	Wages & Salaries	\$111,738.24	\$55,572.56	49.7%	\$53,290.40	45.2%
2-62-00-115	Overtime	\$2,450.00	\$0.00	0.0%	\$346.76	14.8%
2-62-00-130	Employer Contributions	\$16,760.74	\$10,063.34	60.0%	\$8,102.07	45.8%
2-62-00-136	Workers' Compensation Board Fees	\$3,200.00	\$1,128.97	35.3%	\$1,327.96	41.5%
2-62-00-148	Training & Development	\$2,500.00	\$1,899.06	76.0%	\$2,181.99	109.1%
2-62-00-212	Mileage	\$2,000.00	\$120.70	6.0%	\$55.27	2.8%
2-62-00-215	Freight & Postage	\$700.00	\$84.15	12.0%	\$104.86	15.0%
2-62-00-217	Telephone	\$600.00	\$200.00	33.3%	\$250.00	41.7%
2-62-00-220	Advertising	\$15,000.00	\$0.00	0.0%	\$2,000.00	8.0%
2-62-00-222	Memberships & Subscriptions	\$8,500.00	\$2,673.78	31.5%	\$603.82	9.3%
2-62-00-223	Promotion & Research	\$20,000.00	\$5,619.54	28.1%	\$6,874.19	214.8%
2-62-00-510	Printing & Stationary	\$900.00	\$646.23	71.8%	\$458.30	50.9%
2-62-00-511	Miscellaneous	\$600.00	\$48.29	8.0%	\$116.42	19.4%
2-62-00-513	Contracted Services	\$0.00	\$960.00	0.0%	\$0.00	0.0%
2-62-00-900	Grants to Others	\$80,000.00	\$27,000.00	33.8%	\$10,500.00	30.0%
		\$264,948.98	\$106,016.62	40.0%	\$86,212.04	38.7%

72-00 - Parks General

2-72-00-110	Wages & Salaries	\$112,980.38	\$46,994.91	41.6%	\$54,532.67	47.8%
2-72-00-112	Getaway Supervisors Contract	\$20,000.00	\$0.00	0.0%	\$0.00	0.0%
2-72-00-115	Overtime	\$2,300.00	\$5,589.13	243.0%	\$1,782.99	78.2%
2-72-00-130	Employer Contributions	\$19,947.06	\$8,070.68	40.5%	\$8,020.30	39.8%
2-72-00-136	Workers' Compensation Board Fees	\$3,200.00	\$1,128.97	35.3%	\$1,327.96	41.5%
2-72-00-148	Training & Development	\$4,500.00	\$0.00	0.0%	\$0.00	0.0%
2-72-00-212	Mileage	\$1,100.00	\$0.00	0.0%	\$0.00	0.0%

2-72-00-215	Freight & Postage	\$800.00	\$84.15	10.5%	\$143.30	19.1%
2-72-00-217	Telephone	\$1,700.00	\$1,109.33	65.3%	\$1,117.84	69.9%
2-72-00-220	Advertising	\$1,500.00	\$0.00	0.0%	\$0.00	0.0%
2-72-00-221	Promotions & Hosting	\$8,000.00	\$39.33	0.5%	\$394.43	2.6%
2-72-00-222	Memberships & Subscriptions	\$1,000.00	\$0.00	0.0%	\$0.00	0.0%
2-72-00-225	Volunteer Recognition	\$1,200.00	\$0.00	0.0%	\$0.00	0.0%
2-72-00-250	Facility Maintenance	\$4,200.00	\$668.75	15.9%	\$0.00	0.0%
2-72-00-270	Insurance	\$3,700.00	\$2,917.28	78.8%	\$2,127.88	76.0%
2-72-00-510	Printing & Stationary	\$3,100.00	\$1,306.93	42.2%	\$1,283.86	42.8%
2-72-00-511	Household & Miscellaneous Supplies	\$1,000.00	\$199.99	20.0%	\$25.00	2.5%
2-72-00-513	Contracted Services	\$1,000.00	\$399.95	40.0%	\$372.52	37.3%
2-72-00-540	Power	\$3,200.00	\$1,489.63	46.6%	\$1,028.54	21.0%
2-72-00-541	Natural Gas	\$2,400.00	\$1,414.83	59.0%	\$1,157.04	29.3%
2-72-00-590	Communities in Bloom	\$30,000.00	\$0.00	0.0%	\$0.00	0.0%
		\$226,827.44	\$71,413.86	31.5%	\$73,314.33	31.1%
	<u>72-01 - Parks Sportsgrounds</u>					
2-72-01-110	Wages & Salaries	\$112,537.10	\$65,539.77	58.2%	\$59,144.44	54.7%
2-72-01-115	Overtime	\$6,000.00	\$1,733.39	28.9%	\$524.19	29.1%
2-72-01-117	Casual Labour - Parks	\$40,000.00	\$0.00	0.0%	\$0.00	0.0%
2-72-01-130	Employer Contributions	\$20,256.67	\$13,408.17	66.2%	\$12,371.11	76.2%
2-72-01-136	Workers' Compensation Board Fees	\$2,400.00	\$846.73	35.3%	\$885.30	36.9%
2-72-01-140	Meals & Lodging	\$0.00	\$154.46	0.0%	\$434.81	29.0%
2-72-01-148	Training & Development	\$4,900.00	\$697.49	14.2%	\$2,034.98	67.8%
2-72-01-220	Advertising	\$500.00	\$0.00	0.0%	\$0.00	0.0%
2-72-01-250	Facility Maintenance	\$50,000.00	\$19,190.39	38.4%	\$12,453.62	24.9%
2-72-01-260	Equipment Lease & Rental	\$2,100.00	\$1,644.28	78.3%	\$168.40	8.4%
2-72-01-270	Insurance	\$12,000.00	\$4,959.38	41.3%	\$3,723.79	76.0%
2-72-01-511	Miscellaneous Supplies	\$10,000.00	\$466.60	4.7%	\$1,268.46	12.7%
2-72-01-513	Contracted Services	\$27,500.00	\$12,683.26	46.1%	\$13,184.30	59.9%
2-72-01-520	Equipment Parts, Repair & Maintenance	\$16,300.00	\$899.09	5.5%	\$2,647.16	16.2%
2-72-01-521	Fuel & Oil	\$9,600.00	\$1,336.92	13.9%	\$875.64	9.2%
2-72-01-522	Vehicle Parts, Repairs & Maintenance	\$2,800.00	\$265.29	9.5%	\$229.95	8.5%
2-72-01-523	Small Tools	\$1,400.00	\$233.40	16.7%	\$0.00	0.0%
		\$318,293.77	\$125,528.62	39.4%	\$109,946.15	37.9%
	<u>72-02 Parks Arena</u>					
2-72-02-110	Wages & Salaries	\$112,537.10	\$71,088.41	63.2%	\$72,895.73	67.4%
2-72-02-115	Overtime	\$6,000.00	\$2,107.80	35.1%	\$648.25	36.0%
2-72-02-116	On Call	\$0.00	\$1,470.00	0.0%	\$0.00	0.0%
2-72-02-117	Arena - Casual Labour	\$17,000.00	\$0.00	0.0%	\$0.00	0.0%
2-72-02-130	Employer Contributions	\$19,131.30	\$13,064.64	68.3%	\$12,492.49	77.0%
2-72-02-136	Workers' Compensation Board Fees	\$2,400.00	\$846.73	35.3%	\$885.30	36.9%
2-72-02-148	Training & Development	\$5,800.00	\$447.54	7.7%	\$3,262.05	93.2%
2-72-02-215	Freight & Postage	\$750.00	\$84.16	11.2%	\$104.81	15.0%
2-72-02-217	Telephone	\$2,600.00	\$752.15	28.9%	\$1,024.24	41.0%
2-72-02-222	Memberships	\$1,000.00	\$441.00	44.1%	\$441.00	49.0%
2-72-02-231	Audit Fees	\$0.00	\$0.00	0.0%	\$0.00	0.0%
2-72-02-250	Facility Maintenance	\$22,500.00	\$6,565.69	29.2%	\$11,710.07	58.6%
2-72-02-270	Insurance	\$38,000.00	\$30,339.74	79.8%	\$23,482.70	76.0%
2-72-02-510	Printing & Stationary	\$650.00	\$195.97	30.1%	\$192.54	32.1%
2-72-02-511	Household & Miscellaneous Supplies	\$12,000.00	\$4,066.20	33.9%	\$653.64	5.9%
2-72-02-513	Contracted Services	\$15,300.00	\$7,479.04	48.9%	\$3,472.07	22.7%
2-72-02-516	Alarm	\$500.00	\$0.00	0.0%	\$100.00	20.0%
2-72-02-520	Equipment Parts, Repair & Maintenance	\$30,000.00	\$1,524.70	5.1%	\$5,685.19	40.6%
2-72-02-521	Fuel & Oil	\$1,700.00	\$752.53	44.3%	\$589.10	39.3%
2-72-02-523	Small Tools	\$600.00	\$0.00	0.0%	\$0.00	0.0%
2-72-02-540	Power	\$47,000.00	\$27,778.19	59.1%	\$25,560.47	29.2%
2-72-02-541	Natural Gas	\$33,300.00	\$19,748.39	59.3%	\$13,535.31	41.8%
2-72-02-590	Safety Equipment	\$3,000.00	\$577.62	19.3%	\$1,440.50	48.0%
2-72-02-591	Donations	\$0.00	\$0.00	0.0%	\$0.00	0.0%
2-72-02-821	Debenture Interest	\$5,598.00	\$2,351.41	42.0%	\$2,500.59	42.0%

2-72-02-822	Debenture Principle	\$12,177.00	\$5,054.24	41.5%	\$4,905.06	41.5%
2-72-02-920	Bad Debts	\$0.00	\$0.00	0.0%	\$0.00	0.0%
		\$389,543.40	\$196,736.15	50.5%	\$185,581.11	47.8%
	<u>72-03 - 06 Fair Expenses</u>					
2-72-03-221	Calmar Fair Days	\$26,000.00	\$640.22	2.5%	\$0.00	0.0%
2-72-04-221	Farmer's Day/Canada Day	\$15,000.00	\$6,737.10	44.9%	\$5,000.00	500.0%
2-72-05-221	Christmas in the Park	\$13,500.00	\$0.00	0.0%	\$0.00	0.0%
2-72-06-221	First Night	\$12,500.00	\$420.55	3.4%	\$0.00	0.0%
		\$67,000.00	\$7,797.87	11.6%	\$5,000.00	9.8%
	<u>74 - Library</u>					
2-74-00-110	Wages & Salaries	\$121,900.00	\$45,783.48	37.6%	\$44,171.90	33.0%
2-74-00-130	Employer Contributions	\$18,000.00	\$5,460.94	30.3%	\$6,982.78	29.1%
2-74-00-136	Workers' Compensation Board Fees	\$2,000.00	\$846.73	42.3%	\$737.76	36.9%
2-74-00-140	Meals	\$300.00	\$0.00	0.0%	\$0.00	0.0%
2-74-00-148	Training & Development	\$1,500.00	\$0.00	0.0%	\$9.52	1.0%
2-74-00-150	Honariums	\$1,000.00	\$0.00	0.0%	\$62.00	6.2%
2-74-00-212	Mileage	\$400.00	\$0.00	0.0%	\$0.00	0.0%
2-74-00-215	Freight & Postage	\$100.00	(\$30.53)	(30.5%)	\$5.30	5.3%
2-74-00-217	Telephone	\$1,920.00	\$775.65	40.4%	\$732.65	73.3%
2-74-00-220	Advertising & Promotions	\$0.00	\$0.00	0.0%	\$0.00	0.0%
2-74-00-222	Memberships	\$600.00	\$562.20	93.7%	\$37.28	3.7%
2-74-00-223	Special Projects	\$3,408.00	\$2,262.09	66.4%	\$570.19	28.5%
2-74-00-224	Subscriptions	\$800.00	\$0.00	0.0%	\$0.00	0.0%
2-74-00-231	Audit Fees	\$2,100.00	(\$3,500.00)	(166.7%)	\$0.00	0.0%
2-74-00-250	Building Repairs & Maintenance	\$100.00	\$0.00	0.0%	\$0.00	0.0%
2-74-00-270	Insurance	\$1,680.00	\$1,264.16	75.2%	\$1,269.89	76.0%
2-74-00-510	Printing & Stationary	\$3,000.00	\$530.01	17.7%	\$199.10	19.9%
2-74-00-511	Household & Miscellaneous Supplies	\$400.00	\$267.39	66.8%	\$141.71	35.4%
2-74-00-512	Janitor Contract	\$3,000.00	\$1,134.00	37.8%	\$1,177.71	39.3%
2-74-00-520	Equipment Parts, Repair & Maintenance	\$500.00	\$752.99	150.6%	\$580.34	116.1%
2-74-00-521	Furnishings	\$0.00	\$170.08	0.0%	\$0.00	0.0%
2-74-00-523	Books & Videos	\$6,000.00	\$3,366.78	56.1%	\$2,910.75	29.1%
2-74-00-540	Power	\$4,000.00	\$2,108.50	52.7%	\$1,418.34	33.8%
2-74-00-541	Natural Gas	\$3,600.00	\$3,381.96	93.9%	\$2,778.20	86.8%
2-74-01-222	Yellowhead Membership Fees	\$11,000.00	\$5,779.65	52.5%	\$5,595.55	50.9%
2-74-01-250	Building Repairs & Maintenance	\$1,000.00	\$0.00	0.0%	\$2,874.08	287.4%
2-74-01-270	Insurance	\$3,000.00	\$2,333.83	77.8%	\$1,747.90	76.0%
2-74-01-520	Equipment Repair & Maintenance	\$500.00	\$0.00	0.0%	\$0.00	0.0%
		\$191,808.00	\$73,249.91	38.2%	\$74,002.95	39.0%
	<u>97 - Requisitions</u>					
2-97-00-745	Education Requisitions - Residential	\$617,919.00	\$140,786.08	22.8%	\$148,387.18	26.3%
2-97-00-750	Education Requisitions - Non-Residential	\$187,037.00	\$44,458.76	23.8%	\$44,323.44	25.1%
2-97-00-755	Leduc Foundation Requisition	\$7,866.00	\$7,866.00	100.0%	\$7,103.00	100.0%
2-97-00-757	Rural Policing Levy	\$0.00	\$0.00	0.0%	\$0.00	0.0%
		\$812,822.00	\$193,110.84	23.8%	\$199,813.62	26.7%
	TOTAL EXPENSES	\$7,383,262.04	\$2,261,413.71	30.6%	\$2,232,787.51	31.5%
	NET (SURPLUS)/LOSS	(\$189.46)	(\$2,998,886.94)		(\$2,744,835.90)	

Council Report

Don Faulkner

June 17, 2024

High Performance Governance is all about our **Organizational Ability to Lead, Imagine New Possibilities and Achieve Operational Excellence.**

May 2/24, Special Council Meeting

- Refer to the Calmar Web Site for agenda and minutes.

May 6/24, Regular Council Meeting

- Refer to the Calmar Web Site for agenda and minutes.

May 6-9/24, Waste Expo Conference

- I had the opportunity to attend the Waste Expo Conference in Las Vegas and had an amazing education. Explored with L&DRWMC management and staff the Trade Show and their knowledge about processes. One of these was the numerous ways that are being developed to deal with leachate.
- The main theme in the sessions this year was on “food waste”, particularly how we can reduce it, repurpose it and divert it from the landfills.
- On the trade show floor, I was introduced to a representative for digesters, an interesting way of dealing with organics. Through this gentleman and during a session on composting, I was made aware of the short comings of the devices that turn household food wastes into soil additives. We had a presentation by “Foodcycler Municipal Solutions” and they told us of the virtues of the counter top units that can turn kitchen waste into soil additives overnight. As I have found out these are merely “de-waterers” and they do reduce kitchen waste to a manageable size that can be added to your gardens. I’ve been told that they don’t reach temperatures that would destroy some pathogens and would be better used to add to a composting process to get the best results. This is something that we should dig deeper into and come up with a more comprehensive way for us to deal with our organics.

May 15/24, Leduc & District Regional Waste Management Commission

- Manager’s Report; **PDO**, the electrical and mechanical work have begun with completion expected to be in June. Grade beam work will be awarded along with repairs needed to the transfer buildings' concrete slab. **Organics Processing**, Organics volumes are beginning to increase, corresponding with the nicer weather. Improvements in the quality of both SSO and leaf and yard have been noted on site. Negotiations for an off-take agreement with Claystone Waste for our leaf and yard material are underway. **Cell 5 Update**, the spreading of the initial layer has been delayed. The contractor is in the process of fabricating the attachment. Once the thumb is installed training can begin on the shredder. **Site Activities and Security**, April’s invoices for landfilling services were \$4,300 less than 2023’s. The operator continues to correct

multiple issues onsite, correcting slope issues, excavate soils stockpiles, and cover exposed waste in addition to landfilling waste. **Waste Tonnage**, 2024 continues to trend slightly down from 2023 with a drop of 1,400 MT and 620 less customers accessing the site. **Site Improvement**, A phased rollout of the RFID cards has begun, with veteran drivers being early adopters. **Collaboration with Other Regions**, there were no additions to the advisory group. **Soil Inventory**, Soils stockpiles continue to be heavily utilized as they occupy airspace needed for waste placement. **Health and Safety**, A site inspection was completed on the 14th of May and did not make the deadline for inclusion into this report. **Goodwill Pilot Project**, A license agreement has been signed and adopted. The license agreement is for a period of 5 years.

- **Financial Report; Revenue Variances**, Net revenue at quarter-end is \$844K, which is 17% of the annual budget. **Commission Expense Variances**, Commission expenses at quarter-end are \$1.0M, which is 26% of annual budget. **Transfer To and From Reserves**, Transfers at quarter-end are \$134K, which is 11% of annual budget. **Capital Expenditures**, although there have been no costs in Q1 for capital expenditures, almost all of the projects are underway on site. There should be more costs in Q2 and Q3 as the invoices are received.

May 16/24, Capital Regions Southwest Water Service Commission

- In the afternoon we had a tour of E.L. Smith, it was insightful to say the least.
- **Manager's Report; Nisku Booster Station**, the west water line installation, including all boring under the QEII, is now complete. Building progress is ongoing. Interior drywall, mudding, taping and painting is ongoing. Roof installation is nearing completion with some minor flashing work remaining. Process mechanical is ongoing. The piping reconfiguration at the Beaumont station was also completed and service restored via the new piping on April 17, 2024. **EPCOR Amending Agreement**, Administration and Brownlee LLP have reviewed the proposed draft second amending agreement from EPCOR. **Municipal Developments**, Administration received eight notifications of Subdivision developments/extensions. **Alberta Water-Sharing Negotiations**, no action is required by the CRSWSC as the North Saskatchewan River is not included in the discussions. **City of Camrose Servicing**, Administration is working together with the City of Camrose and other potential municipal partners to prepare an application for a feasibility study through the Water for Life Grant program as directed by the Board at the March 21, 2024, meeting. **Regional Water Customer's Group (RWCG)**, At the RWCG meeting on April 19, EPCOR announced that they will be preparing a drought management plan that will be shared with CRSWSC. The EPCOR Cost of Service negotiation was discussed, and the main elements being discussed for modification are the rate of return on equity (9% precedent from the AUC) and solar farm discussion (export credit share with the RWCG which boosts our fiscal outlook), and transmission and distribution cost share (which pipes are eligible to be included in the regional rate). This negotiation is expected to continue over the rest of the year. **Regional Water Customer Group Technical Committee**, the regional Water Customer Group Technical Committee met to discuss changes to our water demand measures. **Millet Transmission Main Repair**, the total cost for the Millet line repair was \$227,055. **EIA Reservoir 2**, On April 16, 2024, Leduc County indicated that they received a purchase order from the Edmonton Airports and are expecting to have all remaining deficiencies completed by the end of May. **Highway 21 Electrical Issues**, the power filter is on order and is expected to arrive in early summer. **Commission Facility Locates**, Commission operators completed 158 Utility Safety Partner locates in 2024 on Commission facilities, as compared to 132 in 2023 at this time.

- Treasurer's Report; 2024 Financial Update, after four months of operations, there should be approximately 33% of the budget spent/earned. Overall, the commission is on track with respect to expenses with an overall budget spent of 35%. Management expenses are under budget with 19% of the budget spent and operating expenses are on budget for the year with 35% of the budget spent. **Water Sales and Purchases**, Water sales and purchases are on budget with 34% of the budget spent/earned. To date the Commission has recorded a line loss of 2.94%. **Revenue Variances**, Interest earned exceeds the budget due to high bank balances and investment interest. As the Nisku Booster Station nears completion, bank balances will lower resulting in less interest earned, but as a whole, interest will be higher than projected for 2024. **Expenditure Variances**, Management and Operating contracts are on budget with 33% of the budget spent. **Capital Expenditures**, Capital expenditure is below budget with 15% of the overall budget spent. However, this has increased since the last report of 5% spent as of February 29, 2024. **2023 Audit**, The Commission Auditors, MNP LLP, completed and presented the audit findings at the AGM. **Millet Transmission Main Repair**, the total Millet transmission main repair cost was \$227K, of which \$197K costs are in 2024 and \$30K in 2023.
- Borrowing Bylaw; Administration is looking to apply for a line of credit with a financial institution to cover operating expenditures during this period of significant construction costs.

May 21/24, Regular Council Meeting

- Refer to the Calmar Web Site for agenda and minutes.

May 22/24, Committee of the Whole

- Refer to the Calmar Web Site for agenda and minutes.