

BOOKING APPLICATION CALMAR PROGRAM CENTRE



T 780.985.3604 F 780.985.3039
TF 1.877.922.5627
PO Box 750 Calmar, AB T0C 0V0
Calmar.ca

Date Requested: _____ Start time: _____ End time: _____

Name: _____

Mailing Address: _____
Unit/ PO Box # Street Municipality Postal Code

Email Address: _____ Phone Number: _____

Purpose of Booking: _____
Child's birthday party, wedding reception, etc.

Financial Information			
Rental Fee	Hourly	½ Day (6 Hours)	Full Day
Calmar and Leduc County Residents	\$20. ⁰⁰ + GST	\$100. ⁰⁰ + GST	\$250. ⁰⁰ + GST
All Other Areas	\$30. ⁰⁰ + GST	\$150. ⁰⁰ + GST	\$300. ⁰⁰ + GST
Refundable Damage Deposit		\$100. ⁰⁰	\$100. ⁰⁰

Signature: _____ Date: _____

TERMS:

1. Full payment is required at the time of booking to secure the reservation. Once payment is confirmed, entry codes will be given.
2. Entry codes are unique to each booking. They are valid 30 minutes prior to start time of booking and 30 minutes after the end of the booking. Outside of that window, the entry codes will not work.
3. Deposits are returned by cheque after a post-rental inspection of the facility.
4. Failure to leave the facility clean and in good order will result in the immediate forfeit of deposit.
5. Alcohol is only permitted with a liquor license. Appropriate insurance coverage is also required.
6. Casual Bookings (Hourly) do not need to pay a damage deposit but are responsible for any damages.
7. In the event of an emergency: 'On call' number for Public Works is (780) 446 – 7319 / Peace Officer (780) 999 - 7181
8. Should you have any questions, please call the Town Office at (780) 985 - 3604.

Submit to: Ian Miller
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E imiller@calmar.ca