

**TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON AUGUST 21, 2023,
COMMENCING AT 7:00 PM**

GoToMeeting

Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|--------------------|---|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Public Hearings <ul style="list-style-type: none">a) Bylaw 2023-23, a Bylaw to amend the Land Use Bylaw (LUB)b) Bylaw 2023-24, a Bylaw to amend the Land Use Bylaw (LUB) |
| 4. | Delegations <ul style="list-style-type: none">a) Yellowhead Regional Library 2022 Annual Report Presentation |
| 5. | Adoption of Minutes <ul style="list-style-type: none">a) Regular Council Meeting – July 17, 2023b) Special Council Meeting – August 15, 2023 |
| 6. | Unfinished Business – None |
| 7. | Bylaws or Policies <ul style="list-style-type: none">a) Bylaw and Policy Review – Discussion Only |
| 8. | New Business <ul style="list-style-type: none">a) Credit Card Service Fees, 2024 Budget – Discussion Onlyb) Hayduk Lumber Development Permit Applicationc) Ice Rental Agreement – Discussion Only |
| 9. | Financial <ul style="list-style-type: none">a) Trial Balance as of August 14, 2023 |
| 10. | Department Reports - None |
| 11. | Council and Committee Reports <ul style="list-style-type: none">a) Mayor Carnahan – Not Submittedb) Councillor Faulknerc) Councillor Gardnerd) Councillor McKeag Reber – Not Submittede) Councillor Benson – Not Submitted |
| 12. | Action Items – None |
| 13. | Correspondence <ul style="list-style-type: none">a) BGSD Invitationb) LRHF Invitationc) AB Munis Presidents Dinner Invitationd) CFB Edmonton Lobsterfest Invitatione) Children of Vietnam Benevolent Foundation Invitation |
| 14. | Clarification of Agenda Business – (Open mic) |
| 15. | Closed Session – None |
| 16. | Adjournment |

Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 21, 2023
Originated By:	CAO Losier
Title:	Bylaw 2023-23 – Land Use Bylaw Amendment
Approved By:	CAO Losier
Agenda Item Number:	3 A

BACKGROUND/PROPOSAL:

The owner of the property located at SW31-49-26-W4 In 2019, being 5403 50th Street, would like to redistrict a portion of his property to accommodate the existing house and a future addition. The addition would be an attached garage with a suite above. The intended use is not permitted or discretionary in the current district, Urban Reserve (UR).

To enable the desired addition, the land must be redistricted to a residential district. Therefore, the owner is seeking a redistricting from Urban Reserve to R2, Residential (General). The owner is in the process of subdividing the property in parallel with the redistricting process. The parcel that will be created will have a width of 58.23 meters and a length of 100.58 meters. The remnant of the current parcel will remain within the Urban Reserve (UR) District. First reading of the proposed bylaw was done on July 10.

Proposed Bylaw 2023-23, a bylaw amending the Land Use Bylaw is attached.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The redistricting was advertised in the Devon Dispatch on August 4th and 11th, and the referral to agencies and neighbouring properties were done as of July 25th. A summary of comments received at the time of writing this report is attached.

Once Council will have heard the comments from the public hearing, there will be a few options.

Option 1 – Council may pass 2nd reading of Bylaw 2023-23 as presented.

Option 2 – Council may request further information from Administration/Applicant or conduct amendments prior to proceeding with second reading as amended of Bylaw 2023-23.

Option 3 – Council may provide direction to Administration on changes to Bylaw 2023-23 with the amended bylaw coming before Council for second reading later.

Option 4 - Council could pass 2nd and 3rd reading as presented or with amendments.

Option 5 – Council may defeat Bylaw 2023-23.

COSTS/SOURCE OF FUNDING (if applicable)

There is no cost to the municipality.

RECOMMENDED ACTION:

That Council gives second and third reading to Bylaw 2023-23 as presented, pending that there are no major concerns raised at the public hearing.

TOWN OF CALMAR

BYLAW #2023-23

A BYLAW OF THE TOWN OF CALMAR IN THE PROVINCE OF ALBERTA, TO AMEND THE LAND USE BYLAW BEING BYLAW 2017-07.

WHEREAS, the Municipal Government Act, being Chapter M-26 of the R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Land Use Bylaw.

AND WHEREAS, the Council of the Town of Calmar wishes to amend its Land Use Bylaw 2017-07 as it affects certain lands.

NOW THEREFORE the Council of the Town of Calmar, duly assembled, enacts as follows:

- 1) That a portion of the land legally described as a portion of SW 31-49-26-W4, identified by the municipal address 5403-50 Street Calmar, be re-designated as follows:

From UR- URBAN RESERVE to R2 – RESIDENTIAL (General) as shown on the attached Schedule A.

- 2) This Bylaw shall come into full force and effect upon third and final reading thereof.

READ A FIRST TIME THIS 10 DAY OF July 2023.

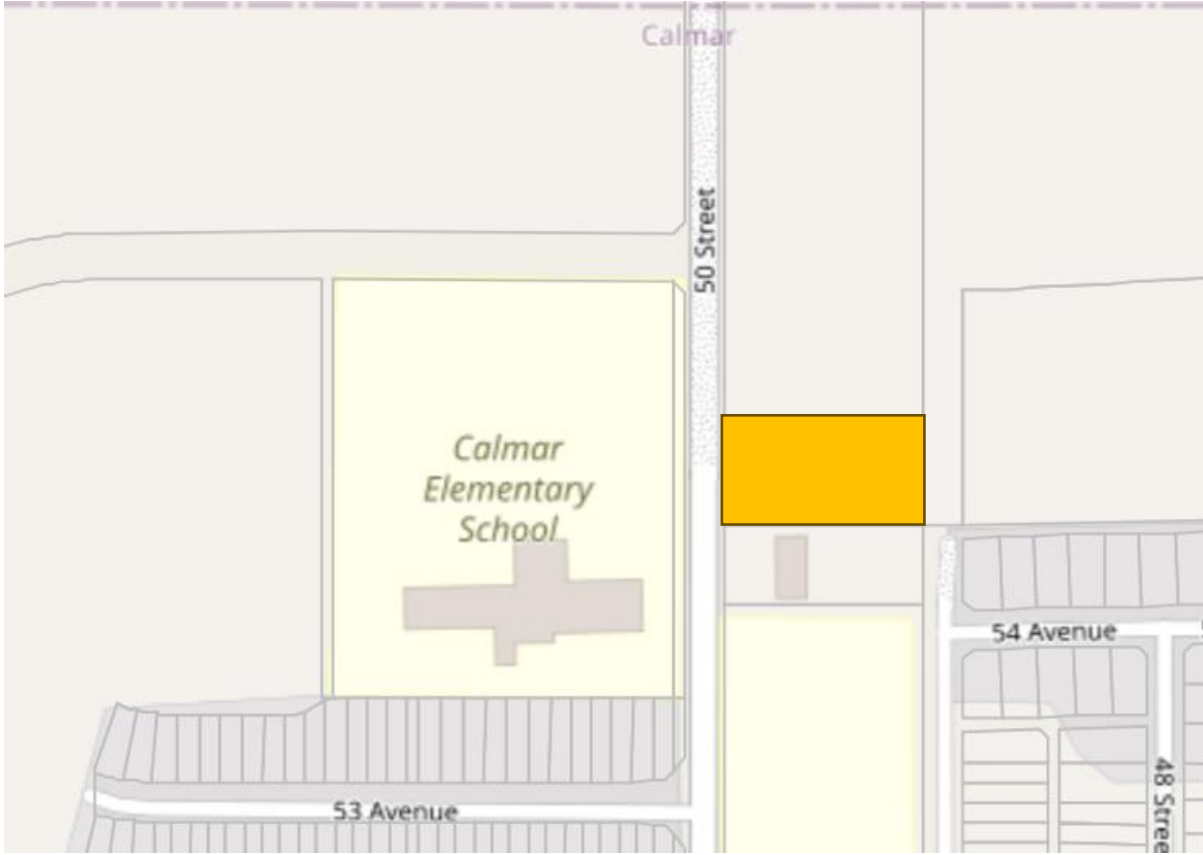
READ A SECOND TIME THIS 21 DAY OF AUGUST 2023.

READ A THIRD TIME AND FINALLY PASSED THIS 21 DAY OF AUGUST 2023.

MAYOR CARNAHAN

CAO LOSIER

Schedule A – Bylaw 2023-23



Redistricting from UR – Urban Reserve to R2 Residential (General)

**REDISTRICTING APPLICATION
COMMENTS AND CONCERNS RECEIVED**

AGENCY (EXTERNAL) Sent July 25, 2023	COMMENTS	TO BE BROUGHT TO COUNCIL (PUBLIC HEARING)
Apex Utilities	No concerns	No action required.
Fortis	No concerns and no easement required	Developer can arrange installation of electrical service directly with Fortis.
Telus	No concerns	No action required.
Shaw/Rogers	No concerns	Developer can call 1-800-digshaw to ensure that new placements have been made.
Canada Post	No response	No action required.
Natural Resources Conservation Board	No concerns	No action required.
Black Gold School Division	No response	No action required.
Alberta Health	No concerns	No action required.
Alberta Transportation	No response	Council could decide to proceed with the redistricting. The subdivision process will be on hold until we get a response from AT.
Nav Canada	No response	No action required.
Adjacent Land Owners	No response	No action required.
Atco	No response	No action required.
Atco Transmission High Pressure Pipelines	No concerns	No action required.
Duck Unlimited	No concerns	No action required.



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 21, 2023
Originated By:	CAO Losier
Title:	Bylaw 2023-24 – Amendment to Land Use Bylaw
Approved By:	CAO Losier
Agenda Item Number:	3B

BACKGROUND/PROPOSAL:

The owner of the NW 25-49-27-4, Thomas Creek Developments Ltd., has applied to amend the Land Use Bylaw designation on part of their property. The subject site is located in the west part of Calmar, south of Highway 39/50 Avenue and west of the Southbridge neighbourhood.

The requested change involves residential designations which reflect the land use concept of the approved Thomas Creek Area Structure Plan. The Land Use Bylaw amendment application will be in support of a subdivision application for the first phase of development in this area. The subdivision application is expected in the coming weeks.

Bylaw 2023-24 affects lands in the northeast corner of the subject site. Some of the land in this area is presently designated R1B Residential (Small Lot, Single Detached) District and the other area is currently designated R2 (Residential (General) District.

Bylaw 2023-24 proposes to:

- Convert the two residential districts into direct control district;
- Enable smaller building pocket; and
- Provide an opportunity to text various housing products.

Proposed bylaw 2023-24 received first reading on July 17, 2023. The proposed bylaw is attached to the report. Formatting of the bylaw has been adjusted to match our current format and acronyms have been spelled out.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The redistricting was advertised in the Devon Dispatch on August 4th and 11th, and the referral to agencies and neighbouring properties were done as of July 25th. A summary of comments received at the time of writing this report is attached.

Once Council will have heard the comments from the public hearing, there will be a few options.

Option 1 – Council may pass 2nd reading of Bylaw 2023-24 as presented.

Option 2 – Council may request further information from Administration/Applicant or conduct amendments prior to proceeding with second reading as amended of Bylaw 2023-24.

Option 3 – Council may provide direction to Administration on changes to Bylaw 2023-24 with the amended bylaw coming before Council for second reading later.

Option 4 - Council could pass 2nd and 3rd reading as presented or with amendments.

Option 5 – Council may defeat Bylaw 2023-24.

COSTS/SOURCE OF FUNDING (if applicable)

There is no cost to the municipality.

RECOMMENDED ACTION:

That Council gives second reading to Bylaw 2023-24 as presented, pending that there are no major concerns raised at the public hearing.

TOWN OF CALMAR

BYLAW #2023-24

A BYLAW OF THE TOWN OF CALMAR IN THE PROVINCE OF ALBERTA, TO AMEND THE LAND USE BYLAW BEING BYLAW 2017-07.

WHEREAS, the Municipal Government Act, being Chapter M-26 of the R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Land Use Bylaw.

AND WHEREAS, the Council of the Town of Calmar wishes to amend its Land Use Bylaw 2017-07 as it affects certain lands.

NOW THEREFORE the Council of the Town of Calmar, duly assembled, enacts as follows:

- 1) That parts of the lands legally described as the NW 25-49-27-4 be re-designated as follows:
 - a) R1B - Residential (SMALL LOT, SINGLE DETACHED) to DC - Direct Control 04
 - b) R2 – Residential (General) to DC – Direct Control 05
- 2) That parts of the land legally described as the NW 25-49-27-4 be re-designated as shown on the attached Schedule A.
- 3) Section 9, Land Use District Provisions is amended by adding the following sections after 9.18.3 DC-DIRECT CONTROL DISTRICT 03:

9.18.4 DC – DIRECT CONTROL DISTRICT 04

1. General Purpose of District

This district is intended to enable different housing products than a conventional R1B - Residential (SMALL LOT, SINGLE DETACHED) DISTRICT, allowing Calmar to evaluate the marketability and functionality of the district in a small, controlled environment.

2. Permitted and Discretionary Uses

- a. Permitted and discretionary uses will be as per the R1B - Residential (SMALL LOT, SINGLE DETACHED) DISTRICT.

3. Development Regulations

All development regulations will be as per the R1B - Residential (SMALL LOT, SINGLE DETACHED) DISTRICT, with the following exceptions:

- a. Minimum Site Width in a Roadway and Lane System:
 - i. For corner site: 10.6 meters (6.1 meters building pocket, 3.0 meters side yard to the roadway, 1.5 meters for other side yard). The 1.5 meters may be reduced to 1.2 meters if construction is adapted as per building codes and Calmar Emergency Responses.
 - ii. All other sites: 9.1 meters (6.1m building pocket, 1.5 meter for each side yard). The 1.5 may be reduced to 1.2 if construction is adapted as per building codes and Calmar Emergency Response.
- b. Minimum Required Front Yard:

- i. 3.0 meters for single detached dwelling unit with a rear detached garage/parking pad accessible by a lane.
- ii. 6.0 meters for single detached dwelling unit with a front-attached garage.

9.18.5 DC – DIRECT CONTROL DISTRICT 05

1. General Purpose of District

- a. This district is intended to enable different housing products than a conventional R2 district, allowing Calmar to evaluate the marketability and functionality of the district in a small, controlled environment.

2. Permitted and Discretionary Uses

- a. Permitted and discretionary uses will be as per the R2 – RESIDENTIAL (GENERAL) DISTRICT.

3. Development Regulations

All development regulations will be as per the R2 – RESIDENTIAL (GENERAL) DISTRICT, with the following exceptions:

a. For Duplex Dwellings - Minimum Site Width in Roadway and Lane System:

- i. For corner site: 7.9 meters (4.9 meters building pocket, 3.0 meters side yard to the street, 0 meters for other side yard).
- ii. All other sites: 6.4 meters (4.9 meters building pocket, 1.5 meters for each side yard). The 1.5 may be reduced to 1.2 if construction is adapted as per building codes and Calmar Emergency Response.

b. Minimum Required Front Yard:

- i. 3.0 meters for single detached dwelling unit with a rear detached garage/parking pad accessible by a lane.
- ii. 6.0 meters for single detached dwelling unit with a front-attached garage.

4) This Bylaw shall come into full force and effect upon third and final reading thereof.

READ A FIRST TIME THIS 17 DAY OF July 2023.

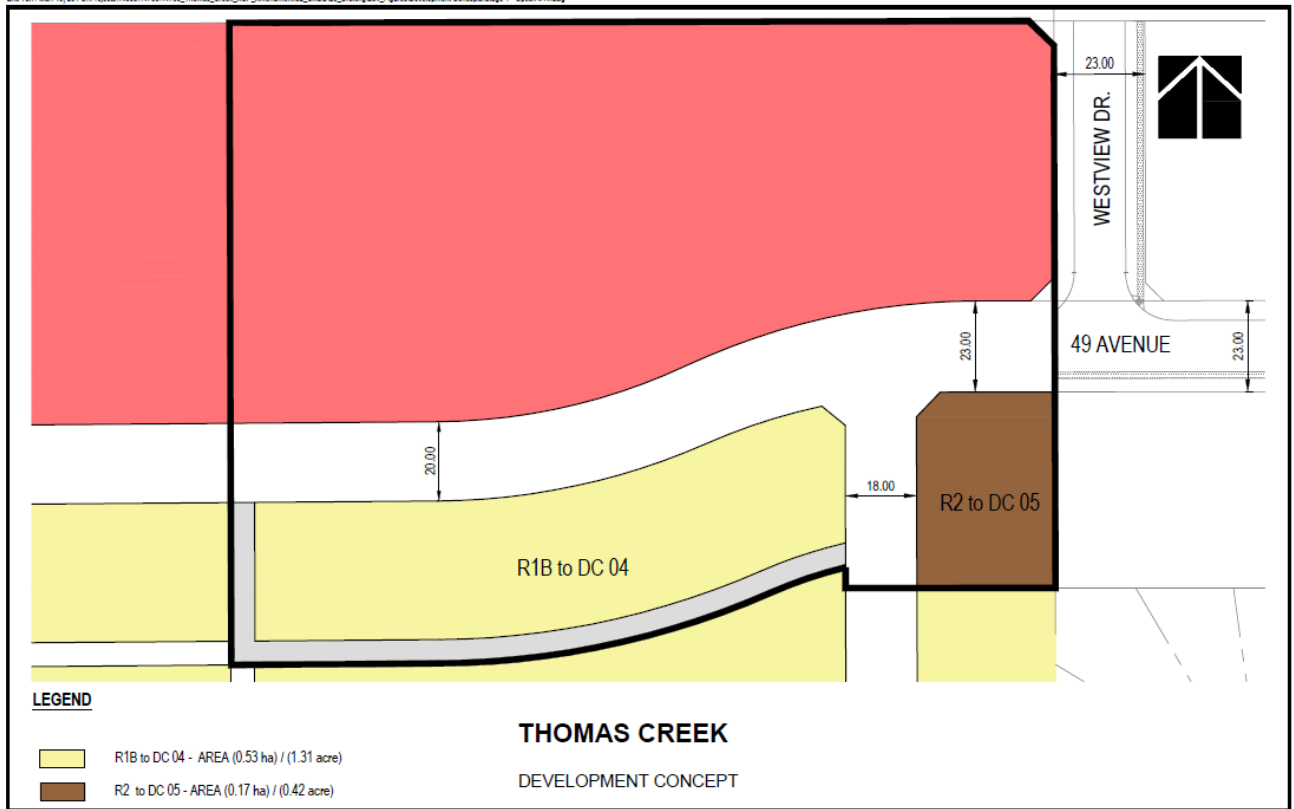
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MAYOR CARNAHAN

CAO LOSIER

Schedule A – Bylaw 2023-24



**REDISTRICTING APPLICATION
 COMMENTS AND CONCERNS RECEIVED**

AGENCY (EXTERNAL) Sent July 25, 2023	COMMENTS	TO BE BROUGHT TO COUNCIL (PUBLIC HEARING)
Apex Utilities	No comments received	No action required
Fortis	No comments received	No action required
Big Wifi	Is providing support for the proposed amendment under these requested conditions: 1)The developer can enter into agreement with Big Wifi Inc for the placement of communications conduit and cabinetry at fair market rates per meter installed. 2)The developer works with Big Wifi Inc to engineer placement of adequate support structure for the tie in of the fiber optic network mentioned in item 1.	Administration will make aware the developer of the desire of Big Wifi. However, the Town is not involved in private servicing negotiations.
Telus	No comments received	No action required
Shaw	No comments received	No action required
Canada Post	No comments received	No action required
Natural Resources Conservation Board	No comments received	No action required
Black Gold School Division	No comments received	No action required
Alberta Health	No objections, but a former landfill on adjacent quarter section	Recommend doing an ESA phase 1 (within last 2 years) before allowing subdivision and/or development.
Alberta Transportation	Referral made by email and then later on RPATH. No response received at the time of writing the report.	Considering comments received for other development on the west side of Calmar, it is possible that AT may request a Traffic Impact Assessment (TIA). When the applicant sends its subdivision plan, it will be referred



		to AT and they will confirm their requirement.
Nav Canada	No comments received	No action required
Adjacent Land Owners	No comments received	No action required
Atco	No comments received	No action required
Atco Transmission High Pressure Pipelines	No comments received	No action required
Leduc County	No response received	No action required



July 28, 2023

Sylvain Losier
Town of Calmar
Box 750
Calmar AB T0C 0V0

Dear Sylvain,

As a valued partner and member of Yellowhead Regional Library (YRL), I am happy to share our 2022 Annual Report and the 2022 Return on Investment (ROI) Statement for Calmar Public Library.

For our member municipalities and school divisions, we know return on your investment with us is critical. The 2022 Annual Report demonstrates several key indicators of our value to your residents and students. Here are two examples from residents in the YRL region, including your community:

- 101,127 international newspaper and/or magazine issues read through [PressReader](#).
- 228,183 books, audiobooks and/or magazines checked out through [OverDrive](#).

The power of regional collaboration opens a world of resources to every person living in the YRL region. The power of our collective purchasing and distribution delivers a catalogue of materials beyond what any individual library could maintain on its own. And, the power of our continuous improvement brings the latest technology and best practices to each member library. I hope you find the Annual Report informative and reflective of a remarkable year.

The ROI statement includes your municipality's membership levy, direct financial return from the materials allotment and the total cost avoidance for technology, resource sharing and funded training. Also included is the numbers of hours your library staff participated in free professional development opportunities through YRL. We hope you find this information useful.

Libraries
**VALUE
BEYOND**
words

I am available to discuss these documents and/or answer any questions you may have. Please contact me at kpalichuk@yrl.ab.ca or 780-962-2003, x226.

In addition, we would be happy to speak to your Council about YRL services and governance, and how our [2023-2025 Strategic Plan](#) will help libraries achieve success. To schedule a presentation, please contact our Executive Assistant, Laurie, at lhaak@yrl.ab.ca or 780-962-2003, x221.

Thank you for your support of YRL and library services.

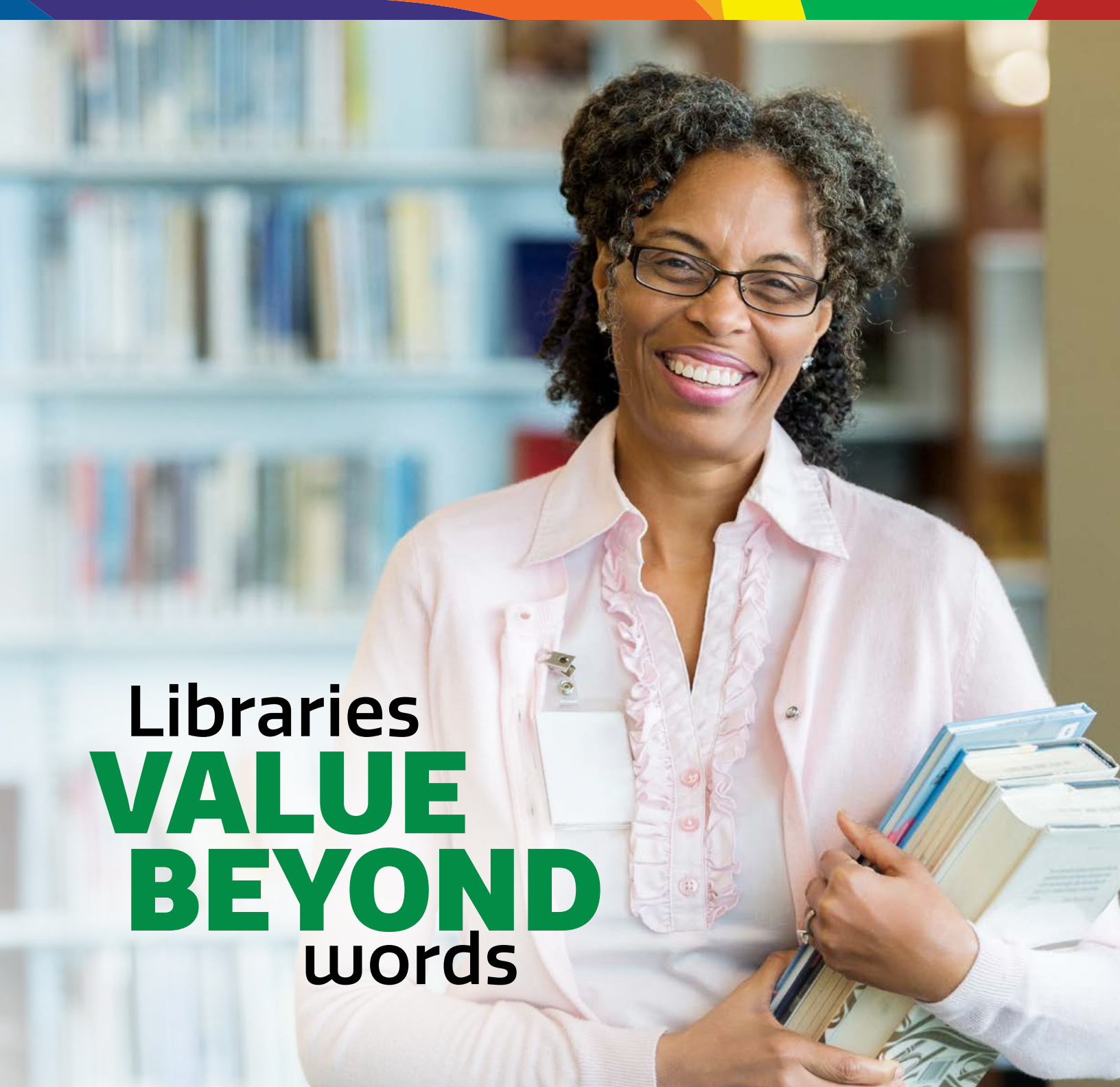
Yours truly,



Karla Palichuk, Director
Yellowhead Regional Library

Enclosures

Copies: Councillor Krista Gardner, YRL Trustee
Tracey Blush, Town of Calmar Library Board
Susan Parkinson, Calmar Public Library



Libraries
**VALUE
BEYOND**
words

**2022 Annual
Report**



Message from the Board Chair

Over the past year, Yellowhead Regional Library (YRL) continued to demonstrate its commitment to service excellence. The role of YRL is to collaboratively support and enable public and school member libraries to deliver timely, responsive services to their respective patrons.

This partnership yields tremendous results, both financial and operational.

The return on investment to communities is more than monetary. We regularly hear stories of people accessing resources, upgrading job skills, learning to read and having fun – all at their local public and school libraries. Libraries truly are the hubs of their communities, and to more fully express this, the YRL team developed a tagline: Libraries Value Beyond Words. This tagline is being used on a range of materials, including approaches to advocacy with elected officials.

We believe this will help people to see libraries' full contributions to the quality of life we enjoy every day.

Hendrik (Hank) Smit

Chair, Yellowhead Regional Library Board of Trustees



Message from the Director

This past year was incredibly active for YRL staff, with new programs and services delivered to public and school libraries within the region. These include: an updated program guide to help school librarians understand YRL's services, delivery of high-end training on topics such as managing the impacts of homelessness and how to hold crucial conversations, and new advocacy efforts to support a better understanding of the value that libraries bring to communities.

Additionally, YRL staff visited each of the 43 public libraries in the region, to meet with library staff and offer in-person support. We coordinated wireless printing options, made significant cybersecurity upgrades, and completed the legwork on creating new library websites.

Perhaps the greatest outcome, though, is the daily collaboration that occurs between and among YRL staff and member libraries. Partnering with the wonderful library staff in communities across our region is highly rewarding. We appreciate the innovation and creativity that comes from our joint efforts. Working together, we can help all member libraries to shine brightly.

Karla Palichuk
Director, Yellowhead Regional Library

YRL In the Community

In 2022, Library Development Services staff met with 43 public libraries, provided 64 on site consulting visits, and held 1,329 remote consulting sessions (online). In addition, Technology Services staff met with 14 public libraries, provided 29 on site visits, held 200 remote sessions, and resolved 1,769 IT helpdesk tickets.

57

Public library visits

93

In-person consultations

9

School library visits

1,529

Remote consultations

1,769

Helpdesk tickets resolved





Board of Trustees

Executive Committee Members as of December 2022

YRL Chair

Hendrik (Hank) Smit

Town of Hinton

YRL Vice Chair

Wayne Rothe

City of Spruce Grove

Barb Maddigan

Northern Gateway School Division

Robert (Bob) Robinson

City of Beaumont

Carla Frybort

City of Leduc

Sally Kucher Johnson

Parkland County

Eric Meyer

Town of Stony Plain

Sandy Morton

Town of Mayerthorpe

Kathy Rooyakkers

County of Wetaskiwin No. 10

Tara Elwood

Village of Alberta Beach

For the complete list of trustees, please visit yrl.ab.ca.

YRL Leadership

Extending beyond their YRL roles, key personnel also held leadership positions with provincial organizations in 2022.

Hank Smit

*Vice President, Alberta
Library Trustees' Association*

Karla Palichuk

*Chair, The Alberta
Library*

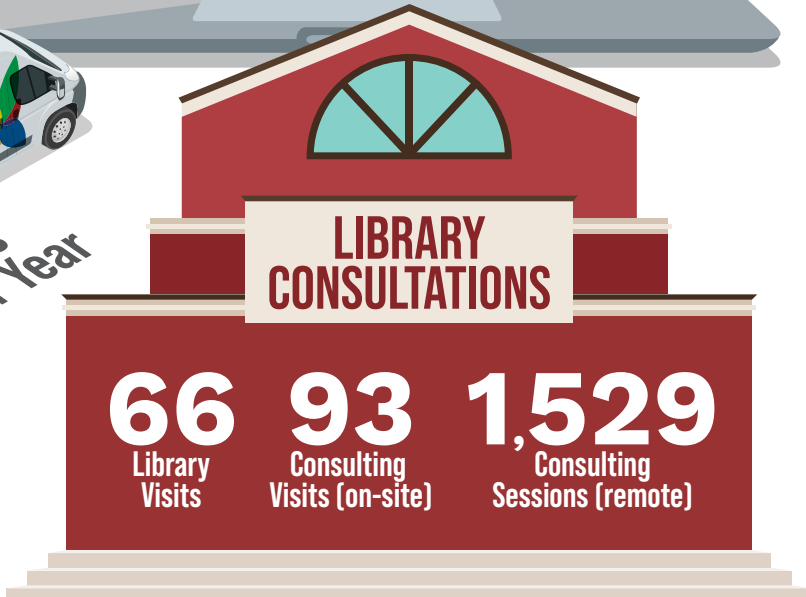
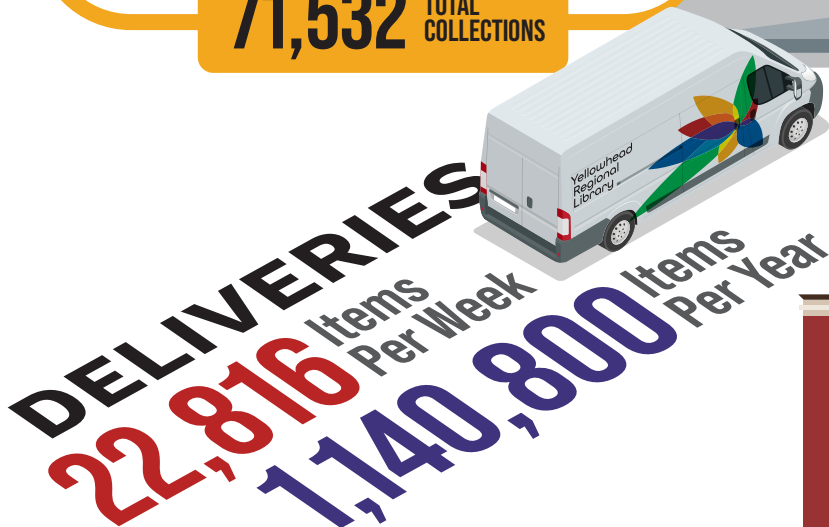
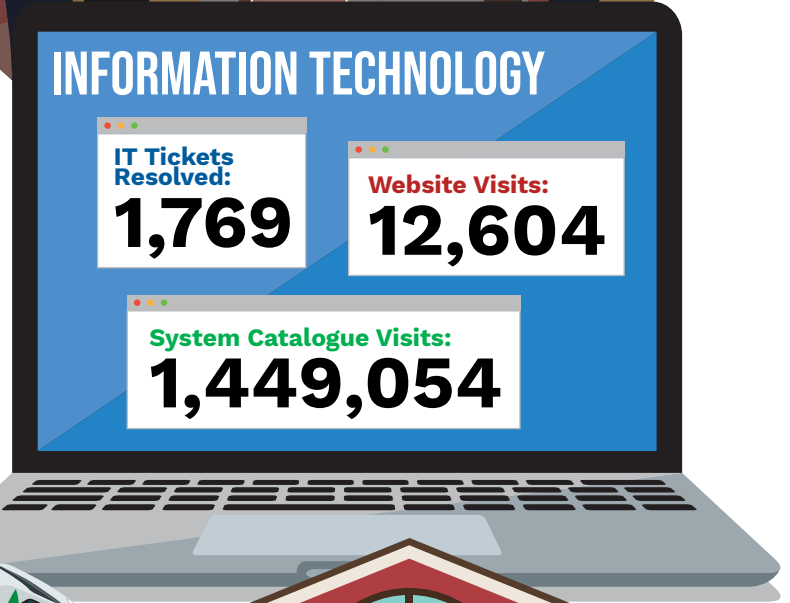
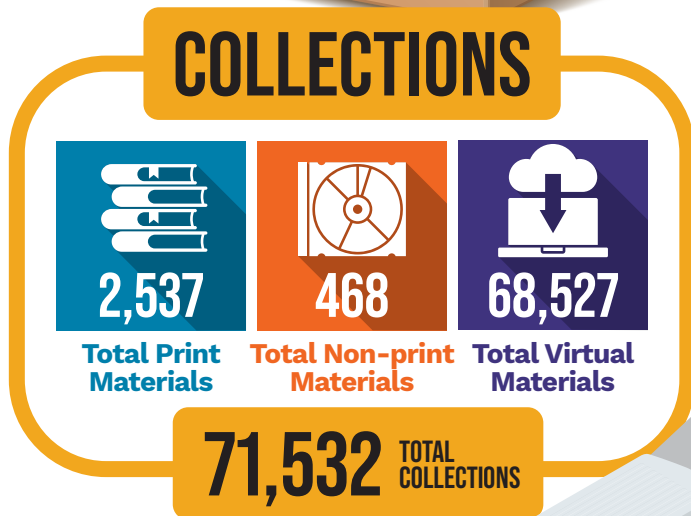
Jessica Knoch

*President, Library
Association of Alberta*



A Year in Review

By the Numbers



Collections and Resource Sharing (CRS)

Our member libraries took advantage of the access through YRL to many virtual and physical collections in 2022, helping their patrons in life-long learning and enjoying a variety of content.

- ➔ Overdrive and Libby checkouts increased to 228,183 (up from 225,552 in 2021). Audiobook Cloud use increased 3% and Read Alberta eBooks use increased by 50%.
- ➔ More than 240 library patrons, an increase of 10% from the previous year, used Pronunciator to help them to learn and practice languages, including: French, Spanish, Russian and Ukrainian.
- ➔ LinkedIn Learning saw patrons record 640 hours of training time, up 14% from 2021.
- ➔ CRS facilitated six special orders for school and public libraries to support grant-funded programs, community events, community partnerships, one school-one book programs and more.

“Thanks to YRL, we were able to special order books for the Town of Devon’s 2022 MMIWG2S* Awareness Kits, lessening the financial barrier for our community to access information about this important subject.”

**Missing and Murdered Indigenous Women, Girls, and Two-Spirit*

Technology Services (TS)

2022 saw TS staff busy helping the member public libraries to upgrade and strengthen the technology and computer networks at their sites to ensure stable and secure connections.

- ➔ 52 equipment orders were placed by TS staff for 18 libraries ensuring good quality computers met network standards for security and function.
- ➔ 572 questions by patrons about CloudLibrary/OverDrive/hoopla were answered by TS staff, allowing better access to these popular virtual collections.
- ➔ 29 site visits were made by TS staff to work in person at member libraries to help maintain the computer networks.
- ➔ Cyber security training through Sophos Phish Threat was offered to libraries to lessen the chance of future cyber hacks or incidents.
- ➔ Jasper Municipal Library was supported by TS staff with technical advice, securing contingency funding in case network devices were impacted and arranging for extra wi-fi hubs to arrive during the major wildfire that impacted internet connectivity in the Jasper townsite.
- ➔ 6 libraries were supported by TS staff in upgrading to VOIP phone systems on the SuperNet network allowing for new money saving technology.
- ➔ Libraries were surveyed, and the data analysed about the new website platform coming in 2023, allowing libraries to provide their opinion on what priorities should be included.

Library Development Services (LDS)

LDS staff were out and about in 2022 in person and remotely to support our members in making their libraries better than ever.

Homeless Library Academy

Total Tutorials	35	Total Tutorial Enrollments	288
Total Tutorials Accessed	35	Total Learners	85

Over the past few years, public libraries have seen a marked increased in interactions with people who are unsheltered. LDS purchased specialized, selfpaced homelessness training tutorials to help member library staff learn the skills needed to effectively work with this population.

“I am super excited and grateful that YRL purchased a subscription to this training for all of us and thankful that we have such a great regional system who cares about the issues we are having in our library.”

Since its rollout in late 2021, all 35 virtual tutorials have been accessed by member library staff. LDS staff also had follow up discussions with members who viewed the tutorials about how to implement some of the concepts that were presented.

Crucial Conversations

Being able to communicate effectively in the workplace is a skill everyone wants to do well especially with regards to human resources and promoting psychological

Total Learners	36
Total Live Discussions	3
Total Visits to the Course Website <i>(as of Dec 2022)</i>	161

safety in the workplace. To that end, LDS provided access to a virtual course and three workshops to help our member library directors, managers, and other library leadership to learn this skill set.



Networks and Group Meetups

Both the Indigenous Services Working Group and Peer Support Network for member library staff were new initiatives in 2022 and well received by our members. Both provided opportunities for networking and delving deeper into each subject matter.

	Total Sessions
Peer Support Network for Library Staff	6
Indigenous Services Working Group	3
Coffee Chat for Managers	12

General Consultation and Client Support

Primary Purpose	In Person	Virtual	Email	Total
AskYRL <i>(all categories)</i>	0	0	1,329	1,329
Collections	16	14	0	30
Customized Training <i>(on site or at YRL)</i>	3	1	0	4
Library Visits	44	0	0	44
Manager Onboarding	9	0	0	9
Policy	1	12	0	13
Strategic Planning	1	2	0	3
TOTAL	74	29	1,329	1,432
YRL Public Libraries Reached	100%			
YRL School Divisions Reached	100%			
YRL School Libraries Reached	24% <i>(note this includes in-person or virtual contacts only and does not include email)</i>			

Programming Support - Kits

Total Kits	120
Total Kit Bookings	251
Public Libraries that Borrowed Kits	68%

Administrative Services (AS)

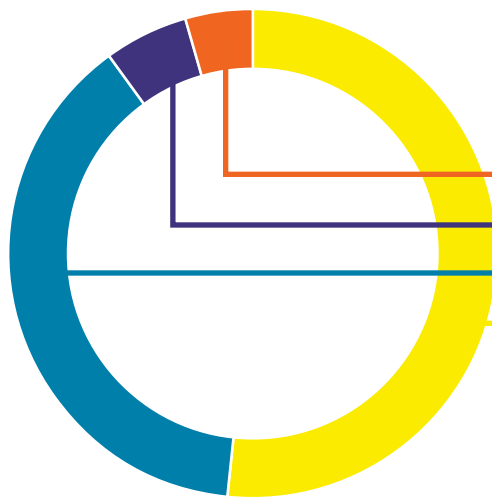
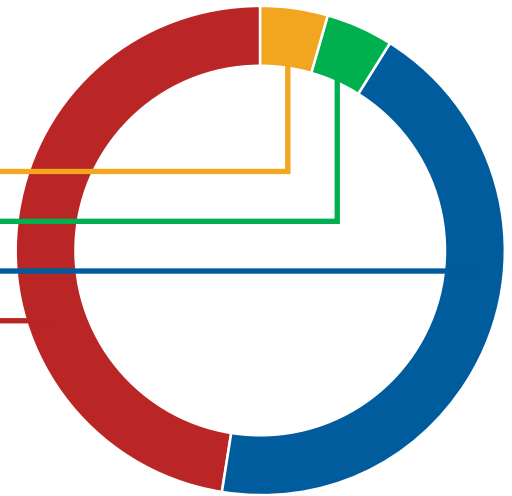
In 2022, the AS staff were behind the scenes, keeping staff, facilities and funding in line with the priorities and wants of our members.

Planning and Finances

A new Plan of Service was completed for the period 2023-2025, based on the current plans of member libraries, municipalities and school divisions.

Revenue:

School Levies	\$146,899 (4.5%)
Contract Services	\$147,884 (4.5%)
Provincial Government	\$1,415,451 (43.5%)
Municipal Levies	\$1,546,823 (47.5%)
Total	\$3,257,057



Expenses:

Administration	\$152,638 (4.6%)
Building and Capital	\$180,330 (5.4%)
Direct Services	\$1,269,002 (38.4%)
Staffing	\$1,708,206 (51.6%)
Total	\$3,310,176

Stewardship

- ➔ A new investment strategy was developed and approved, netting nearly \$70,000 in interest (compared to \$15,483 in 2021).
- ➔ A new cyber insurance policy was purchased, increasing the per-incident coverage from \$150,000 to \$2,000,000.
- ➔ A new vehicle was purchased to augment the fleet.

Yellowhead Regional Library

Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

Building Location

433 King Street, Spruce Grove, AB T7X 2C6

Phone

780-962-2003

Toll-free

1-877-962-2003

yrl.ab.ca

Calmar Public Library 2022 Return on Investment

Your Membership

Total Financial Benefits

\$240,565.33

Return on Investment

\$1.00 = \$22.35

Membership levy

On behalf of Calmar Public Library in 2022 **\$10,761.98**

Direct financial return

2022 Materials allotment from YRL \$1,809.75

Allotment from other municipalities (if applicable) \$1,388.73

Total funds \$3,198.48

Benefits of YRL services

Technology

Website \$325.24

Software and licensing \$2,067.13

SuperNet and hardware \$11,416.49

Cost avoidance \$13,808.85

Resource sharing

Items borrowed from other libraries: **3,414** \$49,503.00

Digital items borrowed through YRL: **3,417** \$170,850.00

Cost avoidance \$220,353.00

Training

Free YRL training/workshop participation hours 17.5

Note: May not reflect all training provided, such as informal sessions.

Crucial Conversations for Mastering Dialogue \$305.00

Homelessness Academy for Librarians \$2,900.00

Cost avoidance \$3,205.00

Total financial savings \$237,366.85

With YRL membership, municipal residents gain:

- Access to more than three million items in the TRAC¹ collection.
- Free province-wide resource sharing of physical material collections including interlibrary lending and onsite borrowing.
- Free access to digital content (eBooks, eAudiobooks, eComics, eMagazines, movies, music and television shows) through 31 online resources, including:
 - Centre for Equitable Library Access and National Network for Equitable Library Service: national collections for those with print disabilities.
 - Cypress Resume: professional-looking cover letters and resumes.
 - Grant Connect: linking Canadian nonprofits with funding programs.
 - LinkedIn Learning, a preeminent source for video tutorials in business, computer technology, software and creative skills.
 - PressReader, for local and international newspapers and magazines.
 - Pronunciator, multi-faceted learning options for 80 languages.
- Additional shared eBooks with Parkland Regional Library System in Lacombe.
- Access to library collections across Canada.

And, Calmar Public Library has access to:

- Free broadband Internet connection via SuperNet (paid for by the Government of Alberta) and WiFi.
- Hosted and managed websites with technical support.
- Computer and network support and services including password manager licensing for library managers. In 2022, we recommended wireless printing options for libraries and offered phish threat cybersecurity training with email phish testing (required by many insurance companies) for library staff.
- The library software that manages borrowers, circulation and materials
- An online catalogue and mobile app for the public to access library resources, manage their personal account and self-checkout items on the app.
- A bulk discount of 37% on library books purchased through YRL.
- Cataloguing and shelf-ready processing of purchased and donated materials.
- 118 shared specialty kit collections including Deakin (new in 2022), Indigenous, makerspace, read Alberta, storytime, storywalk, Xbox and world languages.
- Free delivery and pick up of materials at least once every week.
- Physical library cards at no cost.
- Professional library expertise and access to regional knowledge sharing.
- Training and materials for onboarding, skill building and professional development of library staff and board members.
- Core competencies skills and levels launched in late 2021 to help identify the knowledge, skills and abilities library workers need to grow and succeed.

¹ Originally formed in 2001, The Regional Libraries Computer Automation Systems Consortium (TRAC) Society is comprised of Marigold Library System in Strathmore, Northern Lights Library System in Elk Point, Peace Library System in Grande Prairie, and YRL in Spruce Grove.



Town of Calmar Council

August 2023



Yellowhead
Regional
Library





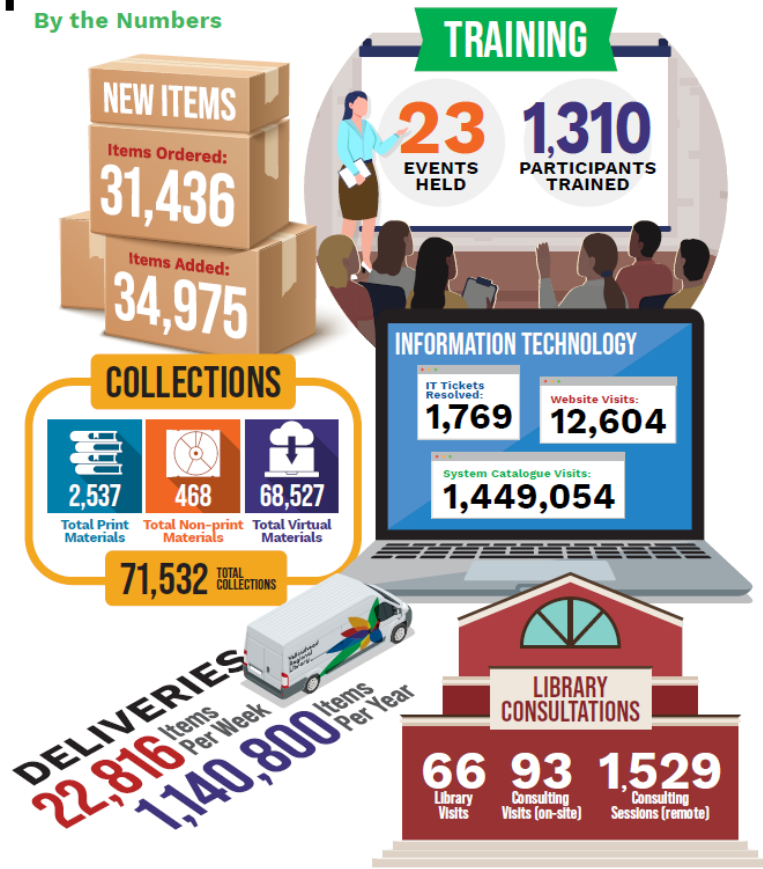


2022 Results

HIGHLIGHTS

A Year in Review

By the Numbers



It's been a busy year!

Our staff have helped procure and deliver materials, train your staff, support technology and provide consultations.



2023-2025 Strategic Plan

FOUR GOALS OF THE STRATEGIC PLAN

Broad Goals

- Hub for learning and connection.
- Quality information and resources.
- Share knowledge and skills.
- Excellent place to work.

2023 Year to Date



- Advocacy: increased provincial funding.
- Website redesign: new features, better security.
- Increased network security.
- Re-introduction of in-person conference, with three other regional library systems.



2024 Goals

- Address remaining areas of potential cybersecurity threats.



Return on Investment

DEMONSTRATING VALUE

Levies

- 2008-2019 \$4.30 per capita
- 2020 \$4.39 per capita
- 2021-2022 \$4.46 per capita
- 2023 \$4.54 per capita



- YRL returns \$0.75 per capita to your library for purchasing library materials.

Calmar Public Library

- Membership levy \$10,762
- Financial return for materials \$3,198
- Cost avoidance \$237,367
 - Technology, resource sharing and funded training
- Return on Investment **\$1.00 = \$22.35**

Your citizens have access to:

- More than 3 million items via TRAC.
- Digital materials, such as 600,000+ eBooks, 111,000+ eAudiobooks, 300,000+ music albums, and much more.
- Free broadband internet through SuperNet and WiFi.



**We bring the
world to your
residents.**



Yellowhead
Regional
Library

Thank you!

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JULY 17, 2023**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of July 17, 2023, to order at the hour of 7:10 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber & Benson, and CAO Losier, ADCS Bryans, RC Miller & members of the public.

2. **ADOPTION OF AGENDA:**

Moved by Councillor Faulkner that the agenda is hereby adopted as presented.

**CARRIED
R-23-07-0217**

3. **PUBLIC HEARINGS:**

- a) **Intermunicipal Development Plan & Intermunicipal Collaboration Framework**

Public Hearing opened @ 7:11 pm

Public Hearing closed @ 7:15 pm

4. **DELEGATIONS: None**

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – June 19, 2023

Moved by Councillor Benson that the minutes of the Regular Council Meeting of June 19, 2023, are hereby approved as presented.

**CARRIED
R-23-07-0218**

- b) **Special Meeting of Council** – June 20, 2023

Moved by Councillor Gardner that the minutes of the Special Meeting of Council of June 20, 2023, are hereby approved as amended.

**CARRIED
R-23-07-0218**

- c) **Special Meeting of Council** – July 10, 2023

Moved by Councillor Faulkner that the minutes of the Special Meeting of Council of July 10, 2023, are hereby approved as presented.

**CARRIED
R-23-07-0219**

6. **UNFINISHED BUSINESS: None**

7. **BYLAWS or POLICIES:**

- a) **Bylaw #2023-20 – Fees & Charges Bylaw**

Moved by Councillor Gardner that Council pass a motion to give Bylaw 2023-20 – Fees & Charges Bylaw second reading.

**CARRIED
R-23-07-0220**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JULY 17, 2023**

Access Code: 211-016-493

Moved by Councillor McKeag Reber that Council pass a motion to give Bylaw 2023-20 – Fees & Charges Bylaw third reading.

**CARRIED
R-23-07-0221**

b) Bylaw #2023-25 – Municipal Assessor Bylaw

Moved by Councillor Faulkner that Council pass a motion to give Bylaw #2023-25 – Municipal Assessor Bylaw first reading.

**CARRIED
R-23-07-0222**

Moved by Mayor Carnahan that Council pass a motion to give Bylaw #2023-25 – Municipal Assessor Bylaw second reading.

**CARRIED
R-23-07-0223**

Moved by Councillor Benson that Council pass a motion to give Bylaw #2023-25 – Municipal Assessor Bylaw all three readings at this meeting.

**UNANIMOUSLY CARRIED
R-23-07-0224**

Moved by Councillor McKeag Reber that Council pass a motion to give Bylaw #2023-25 – Municipal Assessor Bylaw third reading.

**CARRIED
R-23-07-0225**

c) Bylaw #2023-24 – Land Use Bylaw Amendment

Moved by Councillor Gardner that Council pass a motion to give Bylaw #2023-24 – Land Use Bylaw Amendment first reading.

**CARRIED
R-23-07-0226**

d) Bylaw #2023-18 – Intermunicipal Development Plan

Moved by Councillor Benson that Council pass a motion to give Bylaw #2023-18 – Intermunicipal Development Plan second reading.

**CARRIED
R-23-07-0227**

Moved by Councillor Faulkner that Council pass a motion to give Bylaw #2023-18 – Intermunicipal Development Plan third reading.

**CARRIED
R-23-07-0228**

e) Bylaw #2023-19 – Bylaw to Rescind Bylaw #2019-18

Moved by Mayor Carnahan that Council pass a motion to give Bylaw #2023-19 – Bylaw to Rescind Bylaw #2019-18 second reading.

**CARRIED
R-23-07-0229**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JULY 17, 2023**

Access Code: 211-016-493

Moved by Councillor Gardner that Council pass a motion to give Bylaw #2023-19 – Bylaw to Rescind Bylaw #2019-18 third reading.

**CARRIED
R-23-07-0230**

Moved by Councillor Faulkner that Council adopt the updated ICF.

**CARRIED
R-23-07-0231**

8. NEW BUSINESS:

a) Woodland Park Survey

Moved by Councillor McKeag Reber that Council passes a motion to approve to create a survey through Survey Monkey with Council input, within 7 days of receiving the Survey Monkey template, to be sent out to all residents.

**CARRIED
R-23-07-0232**

b) Canadian Fibre Optics Access Agreement

Moved by Councillor Benson that Council pass a motion to direct the Mayor and Administration to sign the access agreement as amended with a section to address remediation, with Canadian Fibre Optics.

**CARRIED
R-23-07-0233**

c) Lease Agreement with Weekend Market

Moved by Councillor Gardner that Council directs the Mayor and Administration to sign the lease agreement with Weekend Market, with the cost adder schedule added to the agreement.

**CARRIED
R-23-07-0234**

*Recessed @ 9:12 pm
Reconvened @ 9:19 pm*

9. FINANCIAL: None

10. DEPARTMENT REPORTS:

- a) CAO
- b) Planning & Development
- c) Corporate Services
- d) Enforcement Services
- e) Emergency Management
- f) Public Works
- g) Economic Development
- h) Recreation
- i) Family & Community Support Services
- j) Growth Report

Moved by Mayor Carnahan that Council pass a motion to accept these reports as information.

**CARRIED
R-23-07-0235**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JULY 17, 2023**

Access Code: 211-016-493

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Carnahan
- b) Councillor Faulkner
- c) Councillor Gardner
- d) Councillor McKeag Reber
- e) Councillor Benson

Moved by Councillor Benson that Council pass a motion to accept these reports as information.

**CARRIED
R-23-07-0236**

12. ACTION ITEM: None

13. CORRESPONDENCE:

- a) Municipal Affairs

Moved by Councillor Gardner that Council pass a motion to accept this correspondence as information.

**CARRIED
R-23-07-0237**

Moved by Councillor Benson that the Regular Council Meeting extend past 10:00 pm.

**CARRIED
R-23-07-0238**

14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

15. CLOSED SESSION:

- a) **Development** - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor McKeag Reber that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 9:59 pm.

**CARRIED
R-23-07-0239**

CAO Losier & ADCS Bryans remained in Chambers for the closed session.

Moved by Councillor Faulkner that Council comes out of into closed session at 10:39 pm.

**CARRIED
R-23-07-0240**

16. ADJOURNMENT:

The Regular Council Meeting adjourned at 10:40 pm.

These minutes signed this 15th day of August 2023.

Mayor Carnahan

CAO Losier

**SPECIAL MEETING OF COUNCIL TO BE HELD
IN PERSON AND VIRTUALLY ON AUGUST 15, 2023
COMMENCING AT 7:00 PM**

GoToMeeting
Public Access Code: 738-393-413

1. **CALL TO ORDER:** Mayor Carnahan called the Special Meeting of Council of August 15, 2023, to order at the hour of 7:02 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber, Benson, CAO Losier, Acting DCS Bryans, EDO McIntosh & RC Miller

2. **ADOPTION OF AGENDA:**

Moved by Councillor McKeag Reber that the agenda is hereby adopted as presented.

**CARRIED
R-23-08-0241**

3. **NEW BUSINESS:**

- a) **Black Gold School Division Agreements**

Moved by Councillor Faulkner that Council passes a motion to direct the CAO to complete the document and coordinate the logistics for the planning and joint use agreement signing.

**CARRIED
R-23-08-0242**

Moved by Councillor McKeag Reber that Council passes a motion to table the agreement for snow removal and to direct Administration to do some research within other municipalities before re-presenting this agreement to Council at a future meeting.

**CARRIED
R-23-08-0243**

- b) **Thomas-Six Properties Ltd Land Purchase**

Moved by Mayor Carnahan that Council passes a motion to direct Administration to inform the current owners that their sale price is agreeable. And empower the CAO to negotiate the terms regarding the other conditions of sale, specifically the bench. The trail naming is not accepted.

**CARRIED
R-23-08-0244**

- c) **CPO Agreement with Thorsby**

Moved by Councillor McKeag Reber that Council passes a motion to direct the Mayor and CAO to sign the Community Peace Officer agreement in August once the final adjustments are made.

**CARRIED
R-23-08-0245**

- d) **Council Priority – Communication – Discussion Only**

*Recess @ 8:43pm
Reconvene @ 8:50 pm*

- e) **Council Priority – Recreation - Discussion Only**

- f) **Economic Development Strategy Plan - Discussion Only** (moved to before Asset Management due to time constraints)

**SPECIAL MEETING OF COUNCIL TO BE HELD
IN PERSON AND VIRTUALLY ON AUGUST 15, 2023
COMMENCING AT 7:00 PM**

GoToMeeting
Public Access Code: 738-393-413

Moved by Councillor Faulkner that the Special Council Meeting extend past 10:00 pm.

**CARRIED
R-23-08-0245**

- g) Council Priority – Asset Management – Discussion Only**
- h) Growth Report - Discussion Only**

4. ADJOURNMENT:

The Special Council Meeting adjourned at 10:18 pm.

These minutes signed this 21st day of August 2023.

Mayor Carnahan

CAO Losier

Un-Approved Minutes

Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 21, 2023
Originated By:	CAO Losier
Title:	Policies and Bylaws Update
Approved By:	CAO Losier
Agenda Item Number:	7 A

BACKGROUND/PROPOSAL:

The Town of Calmar operates under the Municipal Government Act (MGA). The MGA enables Calmar to adopt bylaws and policies to govern its operations. From time to time, these need to be amended and/or reviewed to evaluate their relevance, performance/effectiveness, and/or compliance with the current legislative context. Reviewing these governing instruments also help the town be more competitive and sustainable.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Bylaws

To keep track of all the bylaws that Calmar has adopted, Administration is using a register for each department/division (16 in total). For example, we have

- Register – Assessment & Taxation
- Register - Bylaw Enforcement
- Register – Development
- Register – Legislative
- Register - Recreation

Policies

Calmar has a multitude of policies to govern its operations. To keep track of them, Administration is keeping within a filing index folder, the Office Policies & Procedure Index (3 pages word document with more than 70 policies). This document allows for the tracking of each policy with their latest revision date. It also identifies the rescinded policies.

Process

Updating and maintaining the bylaws and policies should be an ongoing practice. If left unchecked for a period, the task can become extremely daunting. Currently, many policies and bylaws are outdated, inconsistent, and potentially not required anymore. In 2022, it was established that updating these instruments was essential to reduce the risks and liabilities for the municipality. Considering the extent of the work required, it is impossible for administration to tackle all of them at once while conducting the daily operations. Therefore, a strategy needs to be adopted.

Option 1 - Council could decide to proceed through the instruments in chronological order.

Option 2 – Council could decide to proceed through the instruments by department.

Option 3 – Council could decide to proceed through the instruments base on their current status (outdated, obsolete, inconsistent) and/or the risk level (severity/probability).

Administration believes that even though option 1 or 2 could work, they are probably not the most efficient way of tackling this huge undertaking. Administration believes that option 3 poses the highest effectiveness to reduce risks and liabilities. Having said this, taking an incremental approach to option 3 will likely be necessary. A potential approach could be for the various departments to go over the bylaws and policies within their operations to define their status. From there, a report could be sent to Council to identify the status of each instrument and a matrix develop to rank the instruments.

It will also be important to define how many instruments and when these would be presented to Council to make sure that progress is made without paralyzing other operations/activities.

Furthermore, it would be important to divide the policies based on their applications. There are policies that are exclusively internal while others have impacts to the public/third parties. It may be advantageous to have the administrative policies under the purview of the CAO and all other policies that have broader and/or financial impacts under Council. As for bylaw, there is no other ways about it, these are sole under the jurisdiction of Council.

COSTS/SOURCE OF FUNDING (if applicable)

The cost to the municipality will be staff time. It will likely require a few years to go over all the instruments. Some will be reviewed relatively quickly; others will require significant time for research and discussion.

RECOMMENDED ACTION:

That Council approves option 3.

Town of Calmar

Request for Discussion (RFD)

Meeting:	Regular Council
Meeting Date:	August 21, 2023
Originated By:	CAO Losier
Title:	Credit Card Processing Fees – 2024 Budget
Approved By:	CAO Losier
Agenda Item Number:	8 A

BACKGROUND/PROPOSAL:

Very often Administration is asked if residents and rate payers can pay their utility bill or property taxes using a credit card. Currently the Town has an informal practice of not accepting credit card payments for these two items. The reasoning behind this was because of the transactional fees associated with accepting these forms of payment would be fairly significant and weren't an expense item that was budgeted for, over and above the regular day to day fees.

This practice is inconsistent however as we do accept credit card payments for permits, subdivision applications and accounts receivable, all of which can be significantly higher than utility bills or property taxes.

Following this practice, also restricts our ability to collect on amounts due to the Town. Administration is proposing to change this practice and for the 2024 budget onwards we look at amending the rates and fees bylaw to include a percentage of a service fee should someone wish to make a large payment with their credit card.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The proposed change would allow the Town more flexibility with accepting payment for all forms of amounts due.

As we do already have a small, budgeted amount for these processing fees, we would not have to charge a significant percentage and we could also look at putting in a minimum threshold (i.e. payments under \$500 would not be subject to the fee).

COSTS/SOURCE OF FUNDING (if applicable)

There may be a minimal impact to the budget, but it is anticipated that the fee charged to the customer would offset the increased fees charged by the credit card companies.

Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 21, 2023
Originated By:	CAO Losier
Title:	Development Permits – Hayduk Direct Control
Approved By:	CAO Losier
Agenda Item Number:	8 B

BACKGROUND/PROPOSAL:

At its May 1 meeting, Council adopted Bylaw #2023-15, a bylaw to redistrict the property located at 4913 50 Avenue from C1 to Direct Control. This was done to enable the current use warehouse/warehouse sales establishment. The applicant wants to demolish an old storage building and replace it with a new one that would be more functional and aesthetically pleasing. The applicant has come forward with two development permit applications. The first one is to demolish the existing building, the second one to build the new one.

As the property is a Direct Control, Council is the Development Authority for development applications as per section 641 of the Municipal Government Act.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Application 2023-021D – demolition of the building

On August 10, the applicant made the permit application to demolish the current building. The work is anticipated to begin on/around September 1. Applicant has committed to:

- Disconnecting utilities before work will start,
- Conduct line/utilities locate,
- Sending all debris to an appropriate landfill, and
- Maintaining a safe site.

Administration recommends that Council approves the development permit 2023-021D with the conditions identified by the applicants and with the additional condition that the applicant is responsible to meet all other federal, provincial, and municipal requirements from applicable Acts, Regulations, and bylaws.

Application 2023-020D – construction of a new building

On August 10, the applicant made the permit application to build a new building. The work is anticipated to begin on/around September 1. Applicant has submitted a package with its application.

After reviewing the information package, Administration can confirm that the application is conforming with bylaw 2023-15 regarding the general regulations (section 3 - use, maximum lot coverage, maximum building height, required yards).

As for the special provisions (section 3J of the bylaw), administration can note from the package that:

- The façade on main Street will have 3 windows,
- The façade does not contain a sign/logo,
- The façade will have 2 or more material of different colour,
- Is an aesthetic improvement from the current building,
- The building could easily be redevelop for commercial purpose in the future,
- The façade could easily be transform to a front-facing bay due to the location of the window and the building material
- The gate/access from 50 avenue is not enlarged.

Administration recommends that Council approves the development permit 2023-020D with the following conditions:

- That the applicant obtains all necessary building and disciplines permits prior to starting the construction.
- That the applicant erects a sign/logo to identify the business/activity on the façade on Main Street as per requirement 3.j.i.b. of bylaw 2023-15.
- The applicant is responsible to meet all other federal, provincial, and municipal requirements from applicable Acts, Regulations, and bylaws.

Option 1 - Council approves the development permits as presented.

Option 2 – Council approves the development permits with amended conditions as it see necessary.

Option 3 – Council refuses the development permits.

It is important to note that should Council opt for option 3, justifications must be provided to the applicant in writing.

COSTS/SOURCE OF FUNDING (if applicable)

There is no cost to the municipality.

RECOMMENDED ACTION:

That Council approves both development permits as recommended by Administration.

TA 0235

SCANNED

DEVELOPMENT PERMIT APPLICATION



BRETON • CALMAR
THORSBY • WARBURG

Please note: If you will be renovating, developing or building, you must obtain a Development Permit approval prior to the commencement of any of the actions mentioned below.

I/we hereby make the application for a Development Permit in accordance with the plans and supporting information submitted herewith and which forms part of this Development Permit application.

Date Submitted: August 10, 2023 Development Permit # 2023-0200

LEGAL LAND DESCRIPTION FOR PROPOSED DEVELOPMENT:

Lot: 5,6 & 7/4 Block: 4 Plan: 4250 E0

Civic Address: 4913 50 Avenue
Unit/ House Number Street Municipality

Applicant Name: Brent Hayduk Hayduk Lumber + Hardware Ltd.

Mailing Address: 4736 50 Ave, Calmar, TOC 0V0
Unit/ PO Box # Street Municipality Postal Code

Email Address: [Redacted] Phone Number: [Redacted]
Preferred Contact Number

Registered Property Owner(s) Name: Brent Hayduk

Mailing Address: 4736 50 Ave, Calmar, TOC 0V0
Unit/ PO Box # Street Municipality Postal Code

Email Address: [Redacted] Phone Number: [Redacted]
Preferred Contact Number

Proposed Development Description: Lumber Yard Storage Building New

Existing Use of Subject Property: Lumber Yard Storage Building

Applicant / Owner Responsibilities:

- To comply with all of the conditions of the Development Permit when issued.
- To protect and prevent from damage any public utilities or local improvements such as water shut-off valves, curbs and curb stops, sidewalks, streets, lanes, and to prevent excess soil being spilled on any and all public streets, lanes and sidewalks.
- Before any excavation or construction is started, the following should be checked:
 - Utilities (location, height or depth. Ensure protection from damage of all utilities, (eg. sewer, water, power, telephone, cable, etc.)
 - Levels - Respecting proposed elevations of finished lanes, streets or avenues, and sanitary storm sewer conditions.
- To carry out the approved construction and allow access for required inspections in accordance with the Safety Codes Act and regulations.
- To ensure that the development site and adjacent properties are kept in a neat and tidy manner free from construction waste and debris.

FOIP: The information on this application form is being collected under the authority of the Town of Calmar Land Use Bylaw and will be used to process the application and may be used to provide statistical data. The information is protected by the privacy provisions of the Alberta Freedom of Information and Protection of Privacy Act. If you have any questions on the collection and use of the information provided, contact the Town of Calmar at 780.985.3604

Applicant's Name: Brent Hayduk

Date: August 10, 2023
Please Print

Signature: [Signature]

Your signature hereby acknowledges that you have reviewed and understood the responsibilities associated with this Development Permit application.



SCANNED

THE FOLLOWING INFORMATION IS REQUIRED.

This information must be submitted to ensure a complete Development Permit application.

- Legal Land Description of subject property (provide information on application)
- Name and address of Contractors (provide information on application)
- Civic/municipal address (provide information on application)
- One complete set of blueprints (PDF format is preferred)

PAID

AUG 10 2023

Estimated Project Cost: 300,000.

Estimated Commencement Date: Sept 1, 2023.

Estimated Completion Date: Nov. 30, 2023.

TOWN OF CALMAR
CHEQUE | CASH | *JM*

Detailed site plan which must include ALL of the following information:

- Scale of plan
- Lot lines showing the dimensions of the subject parcel
- Direction of lot grading and drainage plan (if applicable)
- North arrow
- Location, identification and dimensions of all existing and proposed building and structures including any outside storage as a part of the proposed development
- Show all existing and proposed setbacks from ALL property boundaries
- Locations of any and all utility easements and rights-of-way
- Location and details of proposed landscaping, fencing and screening
- Location of existing and proposed on-site parking
- Names of adjacent roads
- Existing and proposed approaches / access

If the Development Permit does not have the required information, the Development Officer may refuse to accept the Development Permit application if the quality of the information provided is inadequate to properly evaluate the application.

The Development Permit will be reviewed to determine if the Development Permit is deemed complete. The Development Officer may require you to submit further information to enable the Development Officer to render a decision regarding the proposed development. If the application is deemed complete, you will be provided written acknowledgment that a complete application has been received. An approved or refused Development Permit will be sent to you.

Permit fee received: 100.⁰⁰

Damage deposit: _____
(if applicable)

Be advised that if the proposed Development is not started within one (1) year from the date of approval, the damage deposit will be forfeited to the Town of Calmar.

Initials: _____

OFFICE USE ONLY

LAND USE DISTRICT _____

APPROVED SUBJECT TO THE CONDITIONS SHOWN ON DEVELOPMENT PERMIT #: _____

REFUSED FOR THE REASON(S) SHOWN ON REFUSED DEVELOPMENT PERMIT #: _____

DEVELOPMENT OFFICER SIGNATURE: _____

APPROVED STAMP:

AUTHORIZATION FOR ELECTRONIC COMMUNICATION

Owner(s) consent to receive electronic communication by an authorized person of the Town of Calmar for the purpose of conveying information relative to a Development Permit Application.

Section **608 (1)** of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended states:

- 608** 1) Where this act or a regulation or bylaw made under this Section requires a document to be sent to a person, the document may be sent by electronic means if;
 - a) the recipient has consented to receive documents from the sender by those electronic means and has provided an email address, website or other electronic address to the sender for that purpose.

In accordance with the above Section and municipality's Land Use Bylaw requirements, it is necessary that this form be completed and returned with your application submission in order that an authorized person from the Town of Calmar may be able to communicate information to you electronically regarding your file.

I/We grant consent for an authorized person of the Town of Calmar to communicate information electronically regarding my/our file. Yes No

Legal land description: 5.6 & 7.4 /4250 EO

Applicant or registered owner's name as per certificate of title: Brent Hayduk.

Name of signing authority (if owner is a numbered company): * BK Hayduk.

Email address, website or other electronic address: [REDACTED]

Name: Brent Hayduk
Please Print

Date: Aug 10, 2023

Signature: Brent Hayduk.

This information collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to administer a subdivision application and decision. The personal information provided will be protected in accordance with Part 2 of the Act.

SCANNED

AGENCY AUTHORIZATION FOR ELECTRONIC COMMUNICATION

Agency/municipality consent to receive electronic communication by an authorized person of the Town of Calmar for the purpose of conveying information relative to a Development Permit Application.

Section 608 (1) of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended states:

- 608 1) Where this act or a regulation or bylaw made under this Section requires a document to be sent to a person, the document may be sent by electronic means if:
 - a) the recipient has consented to receive documents from the sender by those electronic means and has provided an email address, website or other electronic address to the sender for that purpose.

In accordance with the above Section and municipality's Land Use Bylaw requirements, it is necessary that this form be completed and returned with your application submission in order that an authorized person from the Town of Calmar may be able to communicate information to your electronically regarding your file.

I/We grant consent for an authorized person of the Town of Calmar to communicate information electronically regarding my/our file. Yes No

Legal land description: 5.6 & 7.4 /4250 EO

Name of agency/municipality: Hayduk Lumber & Hardware Ltd.

Name of signing authority: * B. Hayduk

Email address, website or other electronic address: 

Name: Garrett Hayduk
Please Print

Date: Aug 10, 2023

Signature: 

This information collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to administer a subdivision application and decision. The personal information provided will be protected in accordance with Part 2 of the Act.





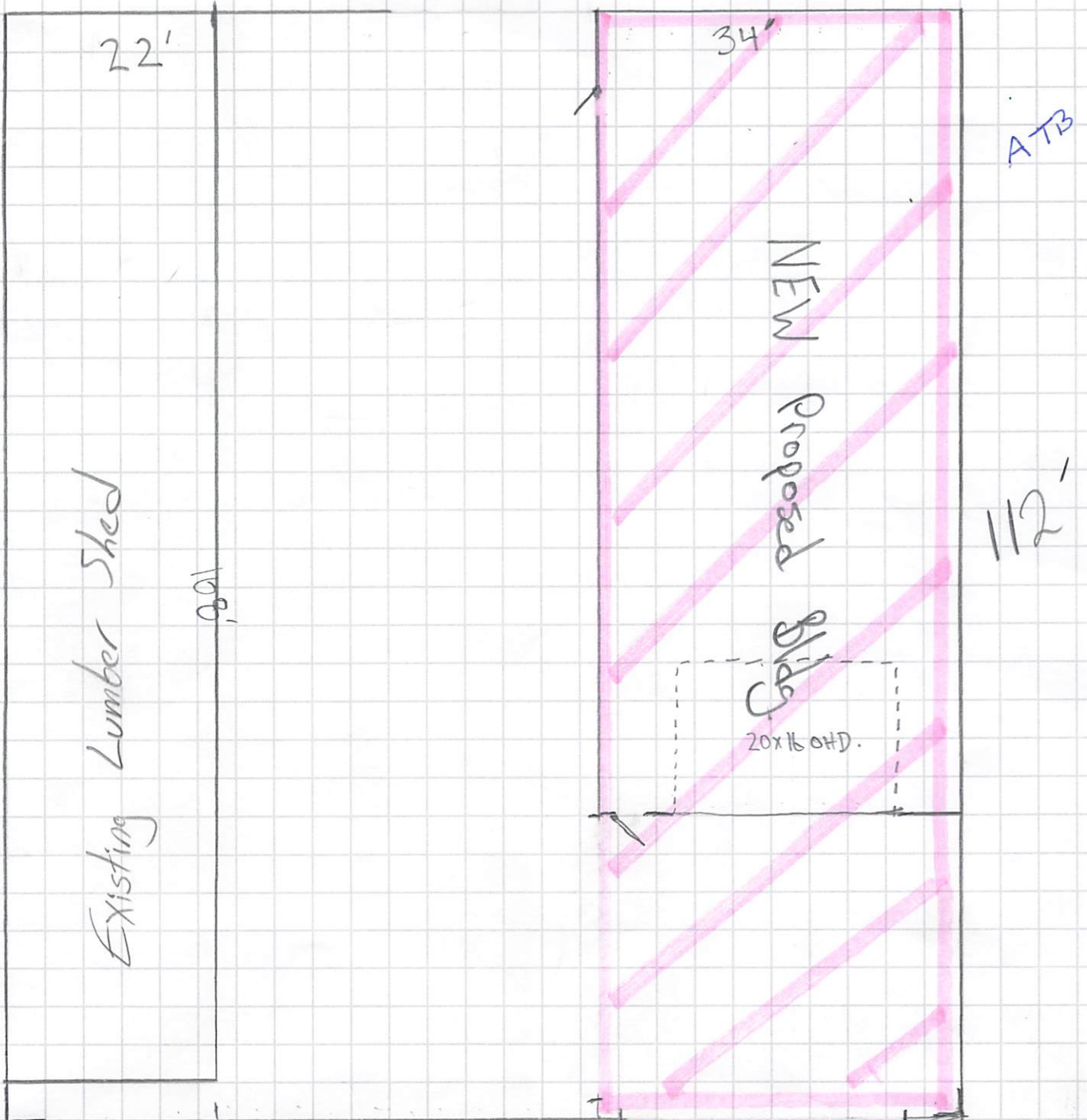
Kohltech

Windows & Entrance Systems

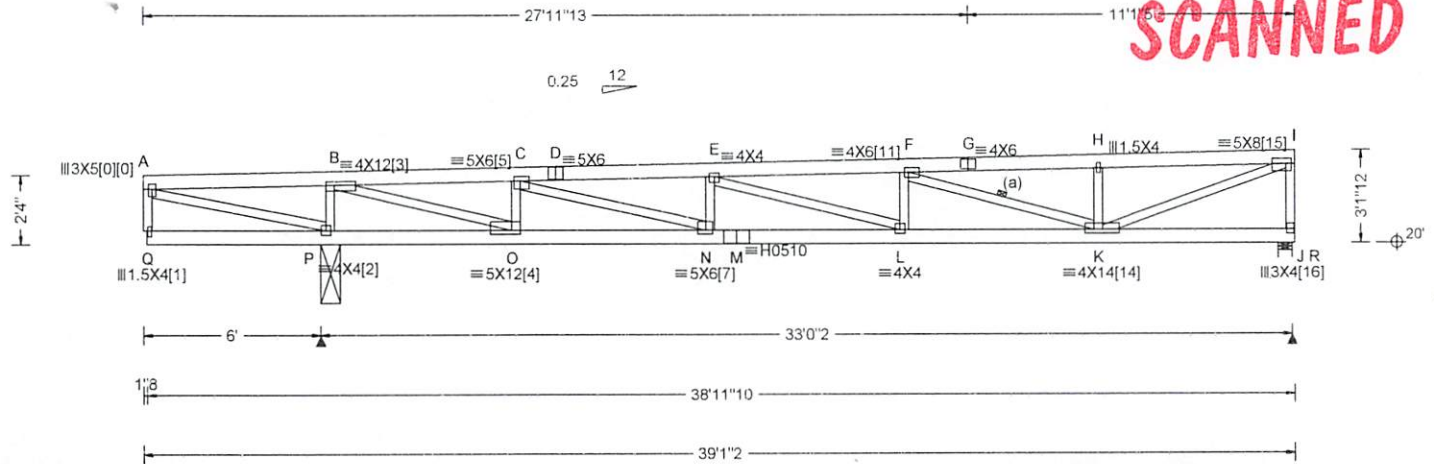
15311-128 AVE
Edmonton, Alberta
T5V 1A5
1-(800)-379-5818
www.kohltech.com

SCANNED

99' HWY 39. ^{150 = 4'}



SCANNED



Conforms To: Bldg Code: NBCC 2015 Design Criteria: Commercial TPIC Std: TPIC 2014 CSA Std: CSA 086-14	Loading Criteria (psf) TCLL: 33.83 TCDDL: 10.00 BCLL: 5.00 BCDDL: 10.00	Wind Criteria q: 7.3 Ref Ht: 21.57 Calc'd Int. Press: 3.97 Exposure: Open BLDG Cat: 2 Ceiling Attached: Yes TCDDL: 10.00 BCDDL: 10.00 Duration of Load: 1.15	Defl/CSI Criteria PP Deflection in loc L/defl L/D VERT(LL): 0.453 M 871 360 VERT(TL): 0.728 M 542 360 HORZ(LL): 0.058 B - - HORZ(TL): 0.093 B - 1.00 Creep Factor: 1.0 Overhang: Non-removable Max TC CSI: 0.70 Max BC CSI: 0.50 Max Web CSI: 0.98 VIEW Ver: 22.02.01.1115.14	▲ Bearing Locations Loc Ht / W / Min Req / Ctrl P 20' / 8" / 3"5 / Truss R 20' / 5"14 / 3"5 / Truss Bearings P & R are a rigid surface.	
Ground Snow Load: 39.68 Rain Load: 2.09 Cb: 0.80 Cs: 1.00 Ci: 1.00 Slippery Roof: N Wind Exposed: N	Des Ld: 58.83 Lumber Duration: 1.00 Plate Duration: 1.00 Spacing: 24.0" Load Sharing: Varies by Ld Case	PT/IT/RT: 4sx/10%/ 5 deg Standard Pressed Plate Type: Wave-Canada, HS-Canada	▲ Bearing Reactions (lbs) Loc / S / L / D / F / H / Z / U P / 1571 / 230 / 925 / 3745 / 93 / 101 R / 1073 / 158 / 635 / 2563 / 0 / 176		

Lumber
 Top Chord: 2x6 SPF #1/#2;
 Bot Chord: 2x6 SPF 2100Fb-1.8E;
 Webs: 2x4 SPF #1/#2;

Bracing
 (a)2x4 SPF #3 or better continuous lateral bracing to be eq. spaced. Attach w(2) 3.0" nails. Bracing material supplied & attached to permanent building bracing by Erection Contractor. Design of permanent building bracing system by Project Engineer of Record. Diag. Brace anchors are required for each braced web. See WWTA Technical Guideline "Anchoring Permanent Web Bracing" for details

Plating Notes
 See A-100, Specification Note 7.E for standard plate positioning.
 Plates designed for fabrication using seasoned lumber.

Plate Shift Table

JT No	Plate Size	Lateral Shift	Chord Bite	JT No	Plate Size	Lateral Shift	Chord Bite
[0]	3X5	S	2.00	[1]	1.5X4	S	2.25
[2]	4X4	S	1.75	[3]	4X12	O	1.50
[4]	5X12	O	1.50	[5]	5X6	2.50 L	1.75
[7]	5X6	2.75 R	1.50	[11]	4X6	4.25 R	1.75
[14]	4X14	6.75 R	1.50	[15]	5X8	2.18 R	2.00
[16]	3X4	S	1.75				

Purlins
 In lieu of structural panels or rigid ceiling use purlins to laterally brace chords as follows:

Chord	Spacing(in oc)	Start(ft)	End(ft)
BC	75	0.13	39.09

 Apply purlins to any chords above or below fillers at 24" OC unless shown otherwise above.
 Purlins to be attached to permanent building bracing. Design of purlin, purlin attachment & permanent bracing system as per Project Engineer of Record.

Loading
 Component is designed for unbalanced loading per Part 4 of NBCC current edition.
 Note: This truss is not designed with any additional loads due to snow build up that may occur on the top chord due to drifting or sliding snow from adjacent or nearby structures.

Special Note: Loading to be verified by Project Engineer or authority having jurisdiction prior to fabrication.

Additional Notes
 Interaction equation as per Clause 6.5.10 of CSA-O86-14.
 Note: This truss design conforms to ABC 2019.

Warning: Component is designed to bear at specific locations.

Maximum Top Chord Forces Per Ply (lbs)

Chords	Tens.Comp.	Chords	Tens. Comp.
A - B	1037 -33	E - F	520 -8299
B - C	229 -5202	F - G	376 -5469
C - D	435 -8416	G - H	377 -5463
D - E	437 -8413	H - I	382 -5469

Maximum Bot Chord Forces Per Ply (lbs)

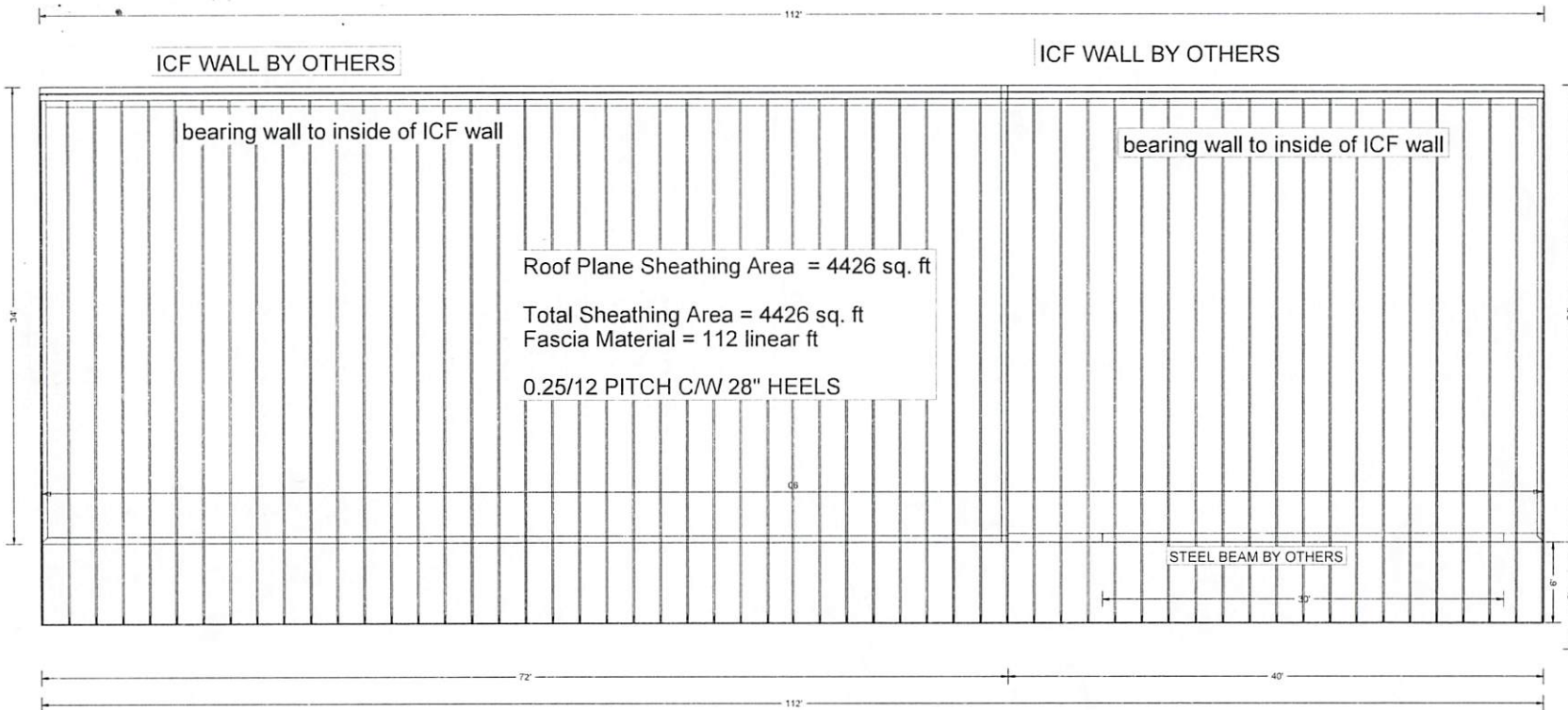
Chords	Tens.Comp.	Chords	Tens. Comp.
Q - P	15 -14	M - L	8503 -435
P - O	10 -589	L - K	8251 -501
O - N	5432 -238	K - J	19 -27
N - M	8503 -435		

Maximum Web Forces Per Ply (lbs)

Webs	Tens.Comp.	Webs	Tens. Comp.
A - Q	80 0	E - L	0 -229
A - P	17 -1075	L - F	325 0
P - B	219 -3094	F - K	166 -2981
B - O	6095 -214	H - K	144 -918
O - C	189 -1814	K - I	5884 -393
C - N	3140 -194	I - J	193 -2444
N - E	159 -781		



SCANNED



Design Date: 08-09-2023
Job Number:

Customer: HAYDUK LUMBER & HARDWARE
Builder:
Job Name: 34 X 112 STORAGE SHED
Address: HAYDUK YARD
Designer: Jeff H
Salesman: JH

JOB NO:
HAY231170

PAGE NO:
1 OF 1

DEVELOPMENT PERMIT APPLICATION



Please note: If you will be renovating, developing or building, you must obtain a Development Permit approval prior to the commencement of any of the actions mentioned below.

I/we hereby make the application for a Development Permit in accordance with the plans and supporting information submitted herewith and which forms part of this Development Permit application.

Date Submitted: August 10, 2023 Development Permit # 2023-021D

LEGAL LAND DESCRIPTION FOR PROPOSED DEVELOPMENT:

Lot: 5, 6, 7 Block: 4 Plan: 4250 EO

Civic Address: 4913-50 Ave. Calmar
Unit/ House Number Street Municipality

Applicant Name: Hayduk Lumber + Hardware Ltd.

Mailing Address: [Redacted] Calmar TOCODO
Unit/ PO Box # Street Municipality Postal Code

Email Address: _____ Phone Number: _____
Preferred Contact Number

Registered Property Owner(s) Name: Hayduk Lumber + Hardware Ltd.

Mailing Address: [Redacted] _____
Unit/ PO Box # Street Municipality Postal Code

Email Address: [Redacted] Phone Number: [Redacted]
Preferred Contact Number

Proposed Development Description: Demolition of shed/buildings

Existing Use of Subject Property: Lumber Yard

Applicant / Owner Responsibilities:

- To comply with all of the conditions of the Development Permit when issued.
- To protect and prevent from damage any public utilities or local improvements such as water shut-off valves, curbs and curb stops, sidewalks, streets, lanes, and to prevent excess soil being spilled on any and all public streets, lanes and sidewalks.
- Before any excavation or construction is started, the following should be checked:
 - Utilities (location, height or depth, Ensure protection from damage of all utilities, (eg. sewer, water, power, telephone, cable, etc.)
 - Levels - Respecting proposed elevations of finished lanes, streets or avenues, and sanitary storm sewer conditions.
- To carry out the approved construction and allow access for required inspections in accordance with the Safety Codes Act and regulations.
- To ensure that the development site and adjacent properties are kept in a neat and tidy manner free from construction waste and debris.

FOIP: The information on this application form is being collected under the authority of the Town of Calmar Land Use Bylaw and will be used to process the application and may be used to provide statistical data. The information is protected by the privacy provisions of the Alberta Freedom of Information and Protection of Privacy Act. If you have any questions on the collection and use of the information provided, contact the Town of Calmar at 780.985.3604

Applicant's Name: Brent Hayduk
Please Print

Date: Aug 10, 2023

Signature: [Handwritten Signature]

Your signature hereby acknowledges that you have reviewed and understood the responsibilities associated with this Development Permit application.



THE FOLLOWING INFORMATION IS REQUIRED.

This information must be submitted to ensure a complete Development Permit application.

- Legal Land Description of subject property (provide information on application)
- Name and address of Contractors (provide information on application)
- Civic/municipal address (provide information on application)
- One complete set of blueprints (PDF format is preferred)

PAID

Estimated Project Cost: \$20,000.00.

AUG 10 2023

Estimated Commencement Date: Sept 1 2023.

TOWN OF CALMAR
CHEQUE | CASH | INITIAL

Estimated Completion Date: Sept 30 2023.

Detailed site plan which must include ALL of the following information:

- Scale of plan
- Lot lines showing the dimensions of the subject parcel
- Direction of lot grading and drainage plan (if applicable)
- North arrow
- Location, identification and dimensions of all existing and proposed building and structures including any outside storage as a part of the proposed development
- Show all existing and proposed setbacks from ALL property boundaries
- Locations of any and all utility easements and rights-of-way
- Location and details of proposed landscaping, fencing and screening
- Location of existing and proposed on-site parking
- Names of adjacent roads
- Existing and proposed approaches / access

If the Development Permit does not have the required information, the Development Officer may refuse to accept the Development Permit application if the quality of the information provided is inadequate to properly evaluate the application.

The Development Permit will be reviewed to determine if the Development Permit is deemed complete. The Development Officer may require you to submit further information to enable the Development Officer to render a decision regarding the proposed development. If the application is deemed complete, you will be provided written acknowledgment that a complete application has been received. An approved or refused Development Permit will be sent to you.

Permit fee received: 200.⁰⁰

Damage deposit: 2000.⁰⁰
(if applicable)

Be advised that if the proposed Development is not started within one (1) year from the date of approval, the damage deposit will be forfeited to the Town of Calmar.

Initials: _____

OFFICE USE ONLY

LAND USE DISTRICT _____

APPROVED SUBJECT TO THE CONDITIONS SHOWN ON DEVELOPMENT PERMIT #: _____

REFUSED FOR THE REASON(S) SHOWN ON REFUSED DEVELOPMENT PERMIT #: _____

DEVELOPMENT OFFICER SIGNATURE: _____ APPROVED STAMP:

AUTHORIZATION FOR ELECTRONIC COMMUNICATION

Owner(s) consent to receive electronic communication by an authorized person of the Town of Calmar for the purpose of conveying information relative to a Development Permit Application.

SCANNED

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I/We grant consent for an authorized person of the Town of Calmar Yes No to communicate information electronically regarding my/our file.

Legal land description: Lot 5,6,7 Block 4 Plan 425010

Applicant or registered owner's name as per certificate of title: Hayduk Lumber + Hardware Ltd

Name of signing authority (if owner is a numbered company): Hayduk Lumber + Hardware Ltd.

Email address, website or other electronic address: 

Name: Brent Hayduk
Please Print

Date: August 10 2023

Signature: 

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Legal land description: _____

Name of agency/municipality: Town of Calmar

Name of signing authority: _____

Email address, website or other electronic address: _____

Name: Brent Hayduk
Please Print

Date: Aug 10/23

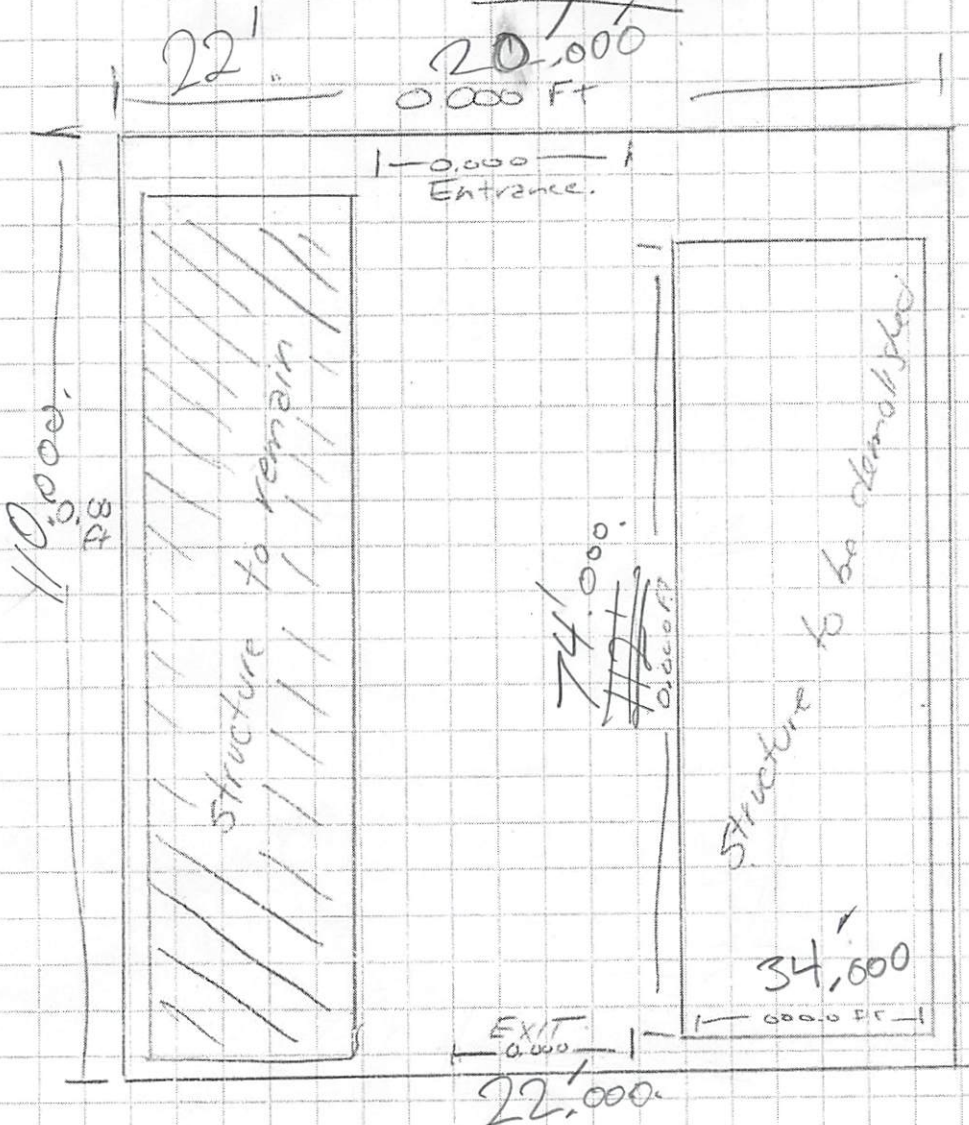
Signature: Brent Hayduk

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SITE PLAN (4913-50 ave)

SCANNED



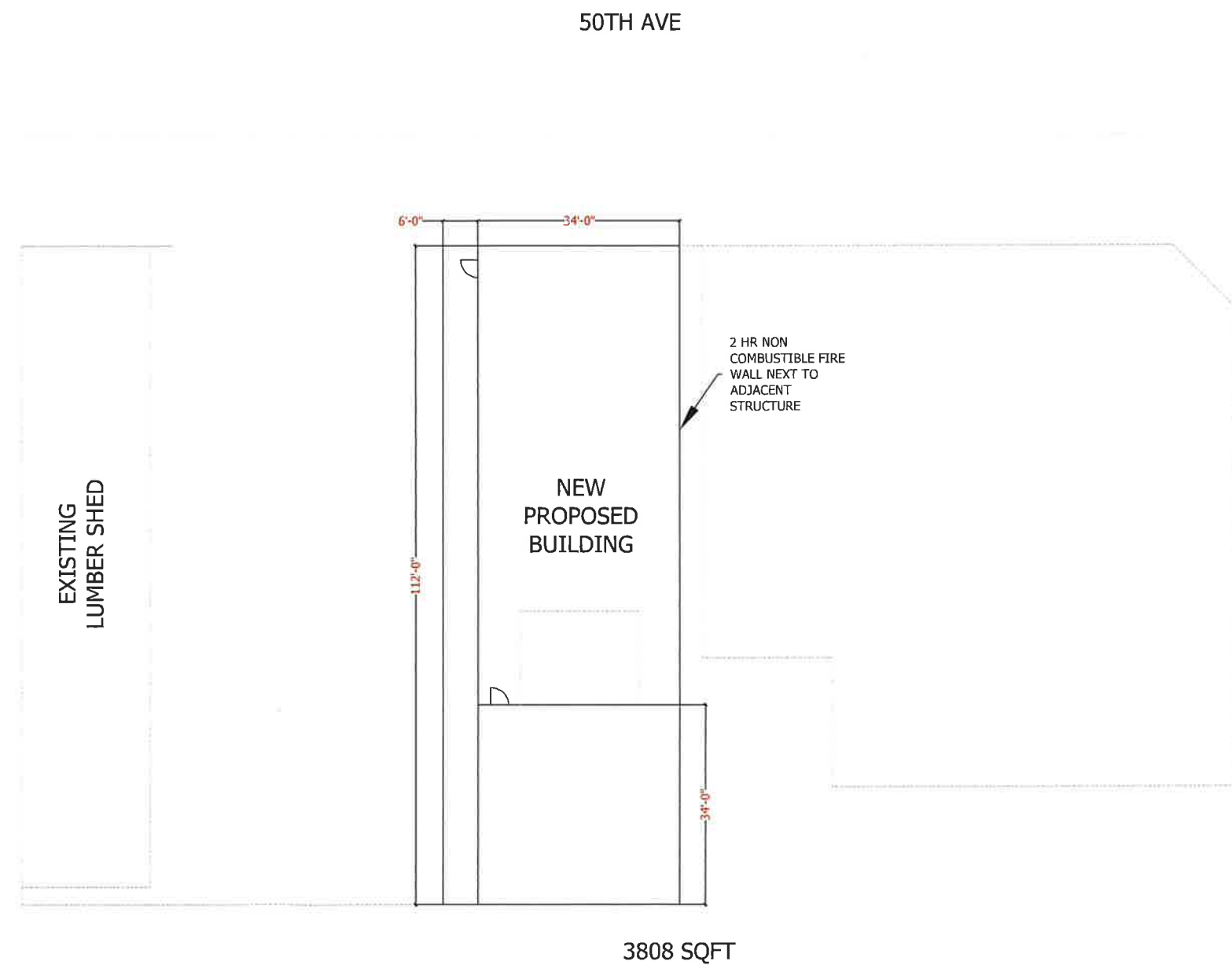
- NOTE - UTILITIES TO STRUCTURE WILL BE DISCONNECTED
- LINE LOCATES WILL BE DONE →
- WHERE IS DEBRIS GOING → OFF location! Dump →
- HOW MANY DAYS, ACCESS & EGRESS POINTS → ^{Before} End of Fall
- COUPLE SIGNS ON HIGHWAY (CONSTRUCTION AHEAD, TRUCKS ENTERING) →

~~THAT'S ABOUT IT~~

SCANNED

GENERAL NOTES:

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL BUILDING CODE AE 2019 EDITION.
2. SEE MANUFACTURER INSTRUCTIONS FOR INSTALLATION/SUPPORT OF ENGINEERED FLOOR JOISTS & ROOF TRUSSES.
3. CONCRETE
 - MINIMUM 20 MPa 28-DAY COMPRESSIVE STRENGTH
 - 32 MPa REQUIRED FOR GARAGE SLABS, CARPORT SLABS & EXTERIOR STEPS
 - 3/4" DIAMETER AGGREGATE MAX, LIMITED TO 1/2" MAX IF CONC. COVER LESS THAN 40MM
 - ALL CONCRETE EXPOSED TO FREEZE/THAW CYCLE HAS A MINIMUM AIR ENTRAINMENT OF 5-7%
 - INTERNAL VIBRATION WITH A 31.8mm (1.25") MECHANICAL VIBRATOR
 - PROTECT CONCRETE FROM FROST EXPOSURE AND PRECIPITATION SEVEN DAYS AFTER PLACEMENT
 - MAINTAIN MINIMUM CONCRETE CLEAR COVER OF 1 1/2" EXCEPT FOR BELOW GRADE HEATED WALLS WHERE 3/4" IS PERMITTED.
4. REINFORCING STEEL
 - IT IS DESIGNED TO CSA A23.3-94
 - IT REINFORCES TO CSA CAN-A23.1-M90 AND CAS G30.12.M77
 - STRENGTH = 400 MPa
5. PROVIDE WEEPING TILES AROUND FOOTINGS C/W DRAIN GRAVEL AS PER 9.14. OF THE NBC
6. INSPECTION BY RUS-TEC ENGINEERING FOR CONFORMANCE TO ABOVE INSTALLATION REQUIREMENTS WILL NOT BE DONE UNLESS SPECIFICALLY REQUESTED BY BUILDING AUTHORITY.
7. THE CONTRACTOR TO VERIFY ALL DIMENSIONS AND DATA NOTED IN THE STRUCTURAL DRAWING WITH CONDITIONS ON SITE. CO-ORDINATE ALL DIMENSIONS WITH THE ARCHITECTURAL DRAWINGS AND IS HELD RESPONSIBLE FOR REPORTING ANY DISCREPANCIES TO THE ENGINEER BEFORE PROCEEDING WITH THE WORK. VARIATIONS AND MODIFICATIONS TO WORK SHOWN ON THE STRUCTURAL DRAWINGS SHALL NOT BE CARRIED OUT WITHOUT WRITTEN PERMISSION FROM THE ENGINEER. THIS DRAWING IS NOT TO BE SCALED.
8. MINIMUM BAR LAP LENGTH SHALL BE:
 - 18" FOR 10M BARS
 - 26" FOR 15M BARS
 - 30" FOR 20M BARS
9. STANDARD HOOK LENGTHS SHALL BE:
 - 8" FOR 10M
 - 10" FOR 15M
 - 12" FOR 20M
10. PROVIDE 24"x24" HORIZONTAL BENT DOWEL AT EACH CORNER MATCHING HORIZONTAL WALL REINFORCEMENT SIZE AND SPACING.
11. PROVIDE ONE CONTINUOUS HORIZONTAL BAR AT MAXIMUM 6" FROM THE TOP OF THE WALL AND AT ALL FLOOR LEVELS
12. FRAMING
 - INSTALL BUILT UP COLUMNS UNDER ANY GIRDER TRUSS POINT LOADS TO MATCH WIDTH OF LOADING MEMBER
 - ADDITIONAL BLOCKING, PLATES, TRIMMERS, ETC. SHALL BE OF THE SAME AS TYP STUD MATERIAL. (U.N.O.)
 - ALL WALL STUDS, PLATES, LINTELS, AND JAMB MEMBERS ARE ASSUMED TO BE SPF #2 GRADE AT THE EXTERIOR WITH D.F. PLYWOOD, OSB STRUCTURAL, or DENSGLOSS SHEATING NAILED WITH A MINIMUM;
 - 1 1/2" STAPLES @ 4" O/C AT THE EDGES OF SHEATING PANEL AND 12" O/C ELSEWHERE (U.N.O.)
 - OR
 - 2 1/2" COMMON NAILS 6" O/C AT THE EDGES OF SHEATING PANEL AND 12" O/C ELSEWHERE. (U.N.O.)
 - ALL STUD NAILING SHALL BE 3 1/4" X 0.131 (12D) COMMON SPIRAL. MIN 4 NAILS @ EACH STUD END.
 - x4 OR MORE JAMB STUDS WILL BE FASTENED USING SDS SCREWS. STAGGERED AT 24" O/C IN LIEU OF THRU BOLTS.
 - SIMPSON L50 CLIPS (OR EQUIVALENT) WILL BE USED AT JAMB PLATE CONNECTIONS.
 - SILL PLATES TO JAMB MIN. x4 NAILS.
 - ALL WALL STUD SPACING TO BE 16" O.C. (U.N.O.)
13. ALLOWABLE BEARING PRESSURE ASSUMED AT 2000 psf



NBC CLIMATE LOADS (UNFACTORED)	
SNOW LOAD S_s (1/50) kPa	1.7
RAIN LOAD S_r (1/50) kPa	0.1
HOURLY WIND PRESSURE q (1/50) kPa	0.45

- NOTES:**
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 2. WRITTEN DIMENSIONS SHALL HAVE PRECEDENCE OVER SCALED DIMENSION.
 3. DRAWINGS ARE PROPERTY OF RUS-TEC ENGINEERING.

LEGAL INFORMATION		
LOT	BLOCK	PLAN NUM.
4736 50 AVENUE		
LOCATION	SUBDIVISION	LOT ZONING
CAI MAR		

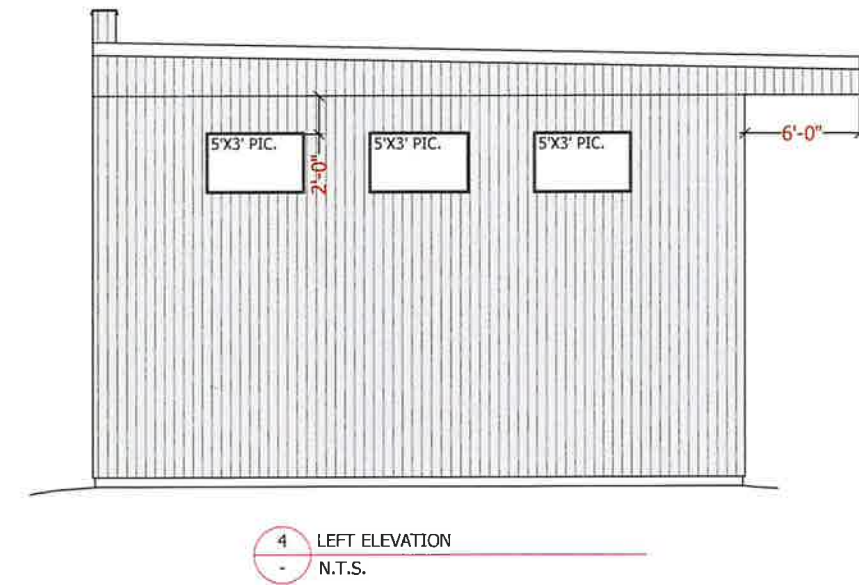
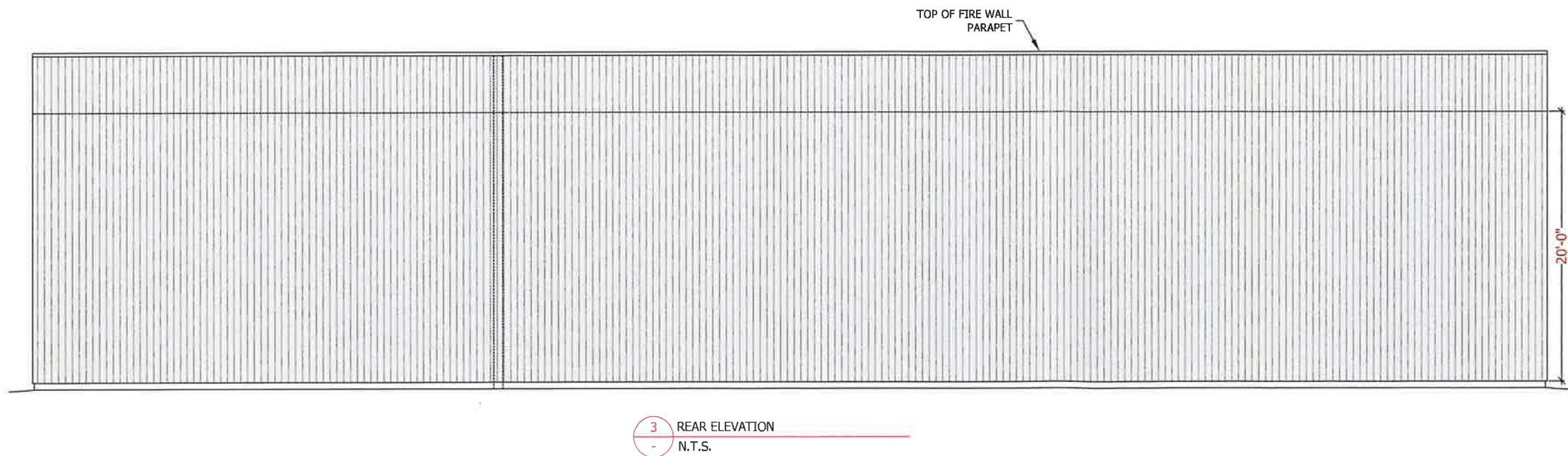
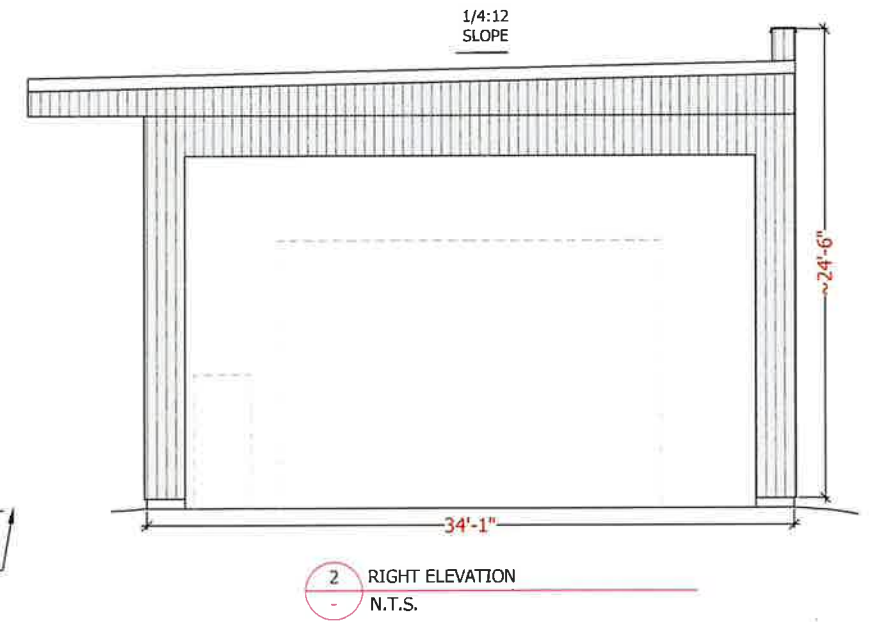
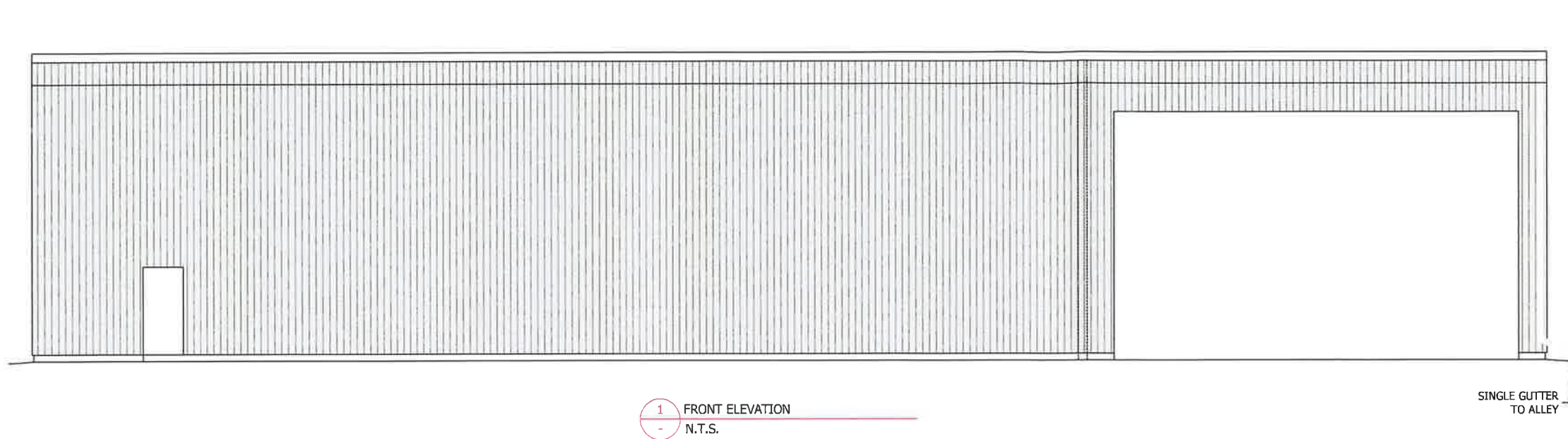


EMAIL: ANDREW@RUS-TEC.CA 75 SASKATCHEWAN AVENUE
PHONE: 780-231-6405 DEVON. AB T9G 1E5

DRAWING TITLE			
PLOT PLAN			
JOB NUMBER	MODEL	STATUS	
109-178	SHOP	PERMIT APP.	
BUILDER: HAYDUK LUMBER AND HARDWARE			
DRAFTED BY	DATE	SCALE	PAGE
A IK	2023-07-31	N T S	1 of 6

APFGA PERMIT P-1236R

DWG NAME: 109-178-01



NOTES:
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LEGAL INFORMATION		
LOT	BLOCK	PLAN NUM.
4736 50 AVENUE		
LOCATION	SUBDIVISION	LOT ZONING
CAI MAR		

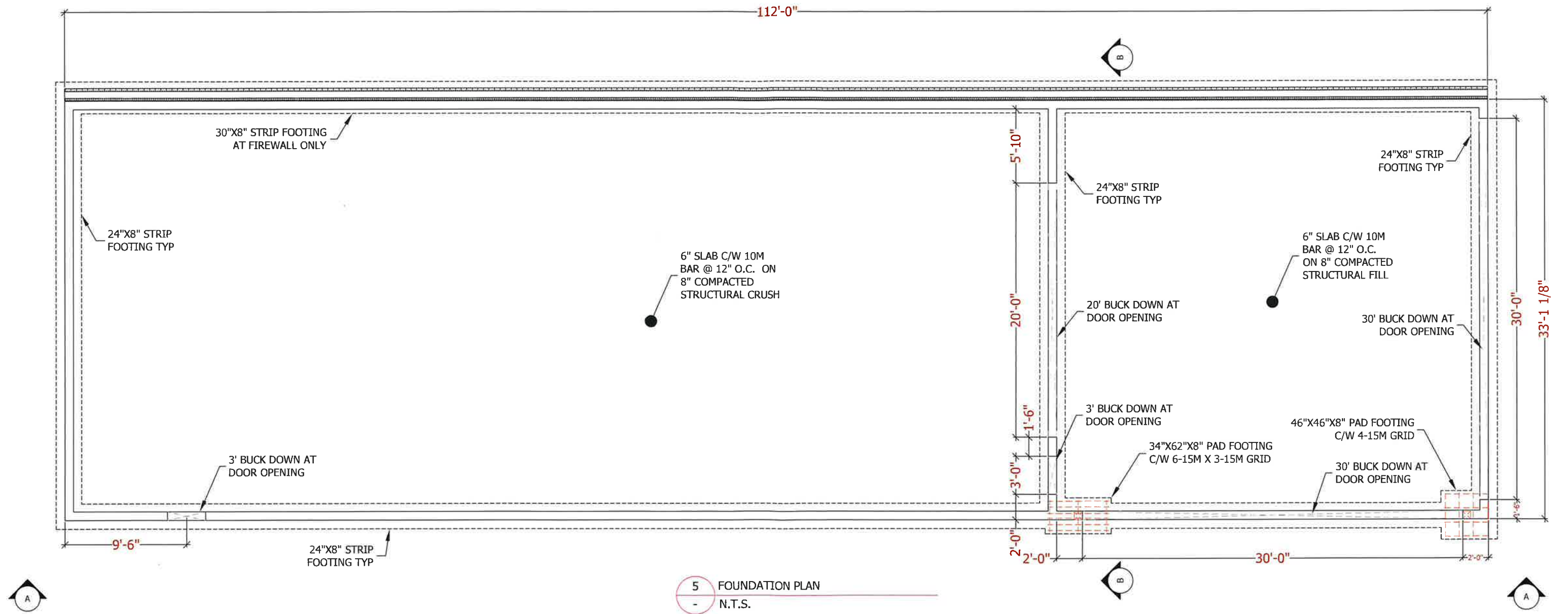


EMAIL: ANDREW@RUS-TEC.CA 75 SASKATCHEWAN AVENUE
 PHONE: 780-231-6405 DEVON. AB T9G 1E5

DRAWING TITLE			
SHOP ELEVATIONS			
JOB NUMBER	MODEL	STATUS	
109-178	SHOP	PERMIT APP.	
BUILDER: HAYDUK LUMBER AND HARDWARE			
DRAFTED BY	DATE	SCALE	PAGE
A.IK	2023-07-31	N.T.S.	2 of 6

APFGA PERMIT P-12368

DWG NAME



5 FOUNDATION PLAN
- N.T.S.

NOTES:
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LEGAL INFORMATION		
LOT	BLOCK	PLAN NUM.
	4736 50 AVENUE	
LOCATION	SUBDIVISION	LOT ZONING
CAI MAR		

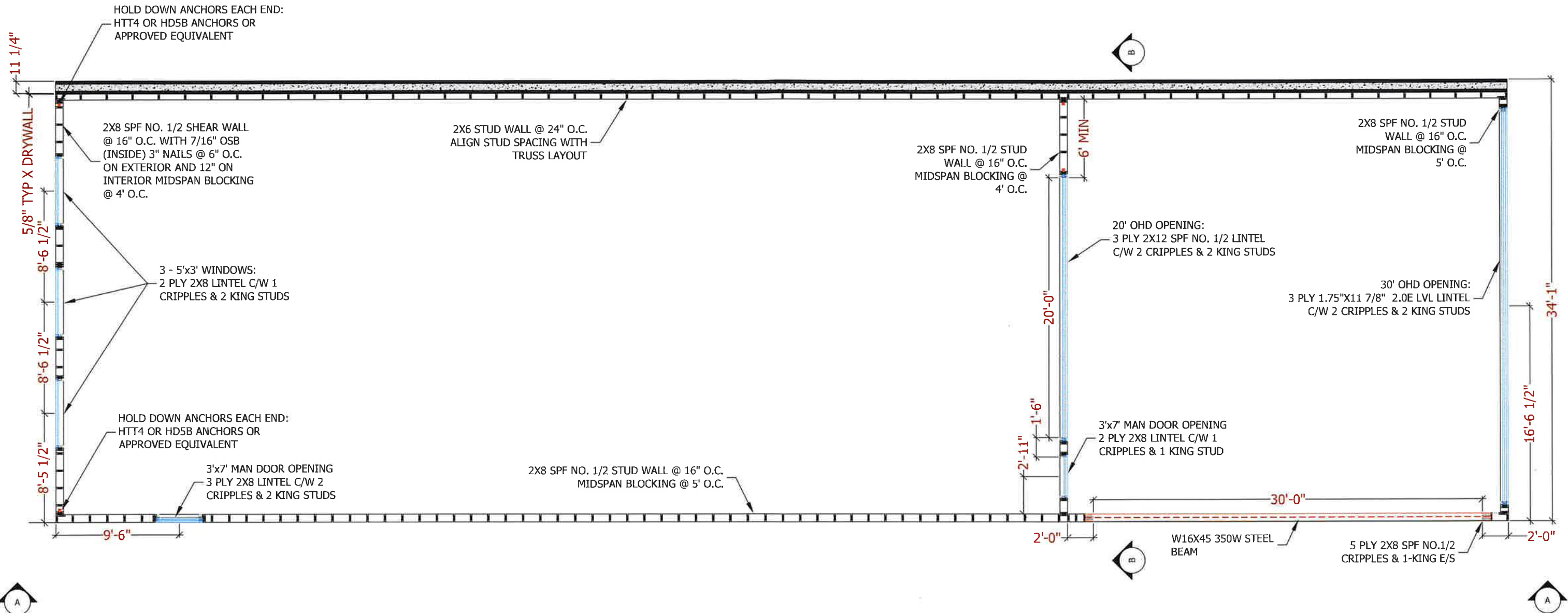


EMAIL: ANDREW@RUS-TEC.CA 75 SASKATCHEWAN AVENUE
 PHONE: 780-231-6405 DEVON, AB T9G 1E5

DRAWING TITLE			
FOUNDATION PLAN			
JOB NUMBER	MODEL	STATUS	
109-178	SHOP	PERMIT APP.	
BUILDER: HAYDUK LUMBER AND HARDWARE			
DRAFTED BY	DATE	SCALE	PAGE
A.IK	2023-07-31	N.T.S.	3 of 6

APFGA PERMIT P-12368

DWG NAME
100-450-01



6 WALL PLAN
- N.T.S.

NOTES:
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LEGAL INFORMATION		
LOT	BLOCK	PLAN NUM.
4736 50 AVENUE		
LOCATION	SUBDIVISION	LOT ZONING
CAI MAR		

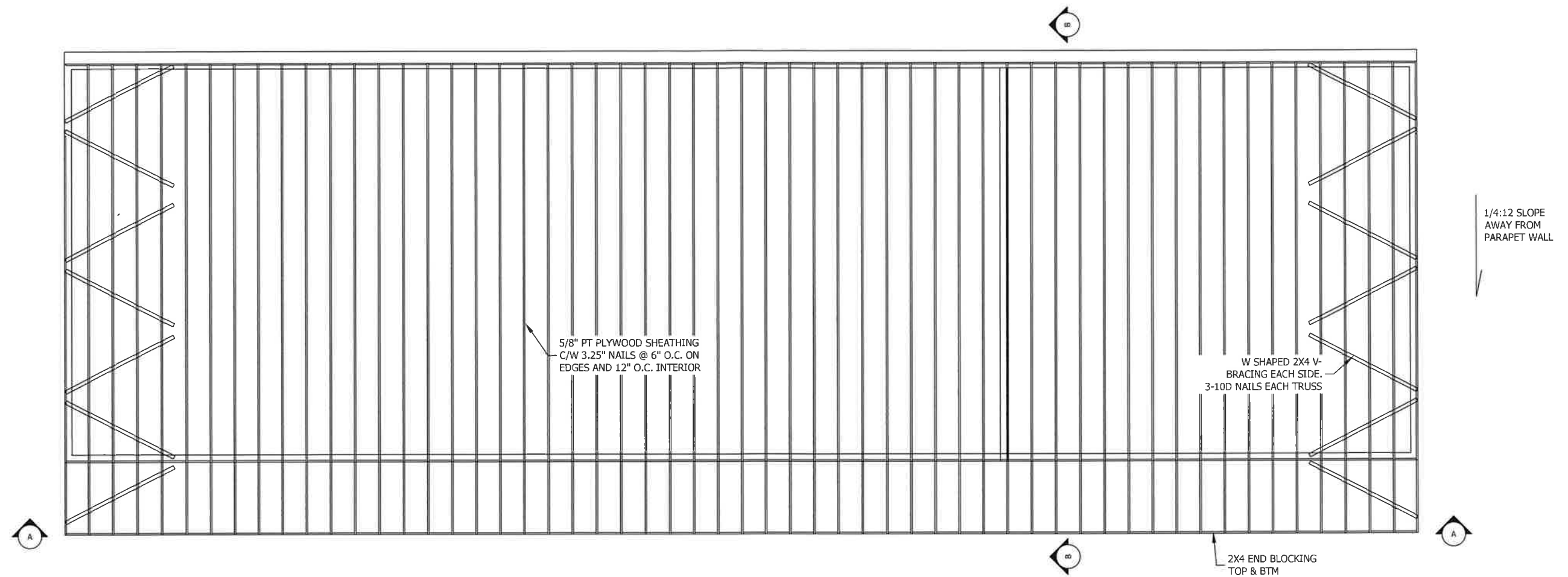


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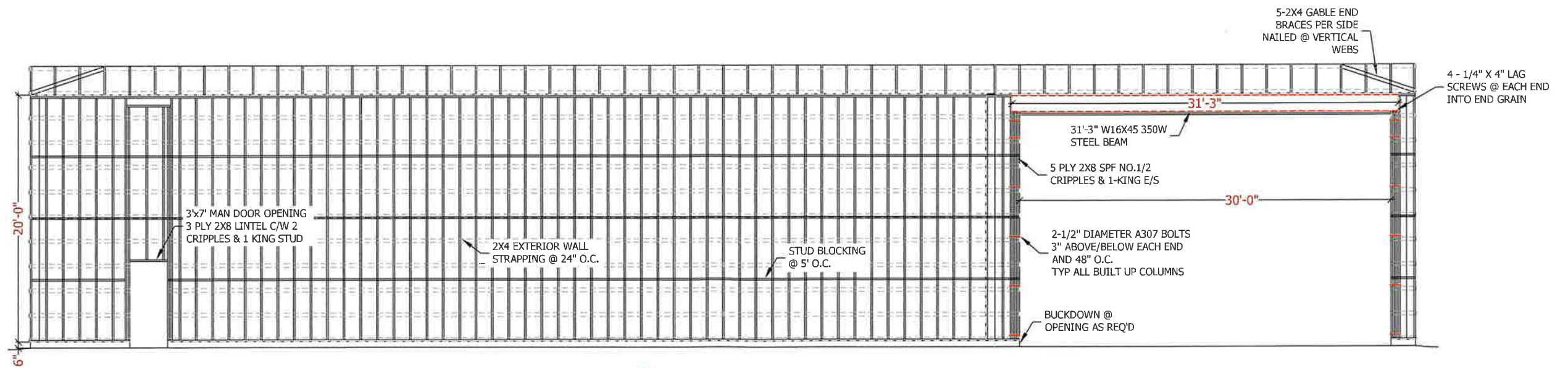
DRAWING TITLE			
WALL FRAMING PLAN			
JOB NUMBER	MODEL	STATUS	
109-178	SHOP	PERMIT APP.	
BUILDER: HAYDUK LUMBER AND HARDWARE			
DRAFTED BY	DATE	SCALE	PAGE
A.IK	2023-07-31	N.T.S.	4 of 6

APFGA PERMIT P-12368

DWG NAME
109-178-01



7 ROOF FRAMING PLAN
- N.T.S.



A-A FRONT WALL FRAMING DETAIL
- N.T.S.

- NOTES:**
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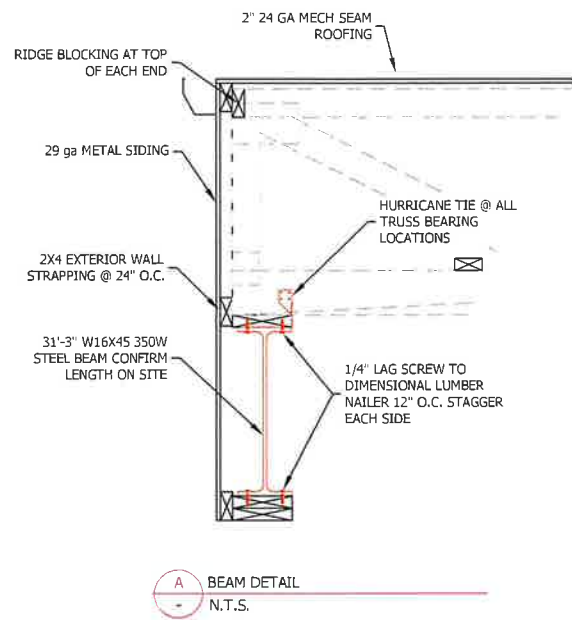
LEGAL INFORMATION		
LOT	BLOCK	PLAN NUM.
4736 50 AVENUE		
LOCATION	SUBDIVISION	LOT ZONING
CAI MAR		



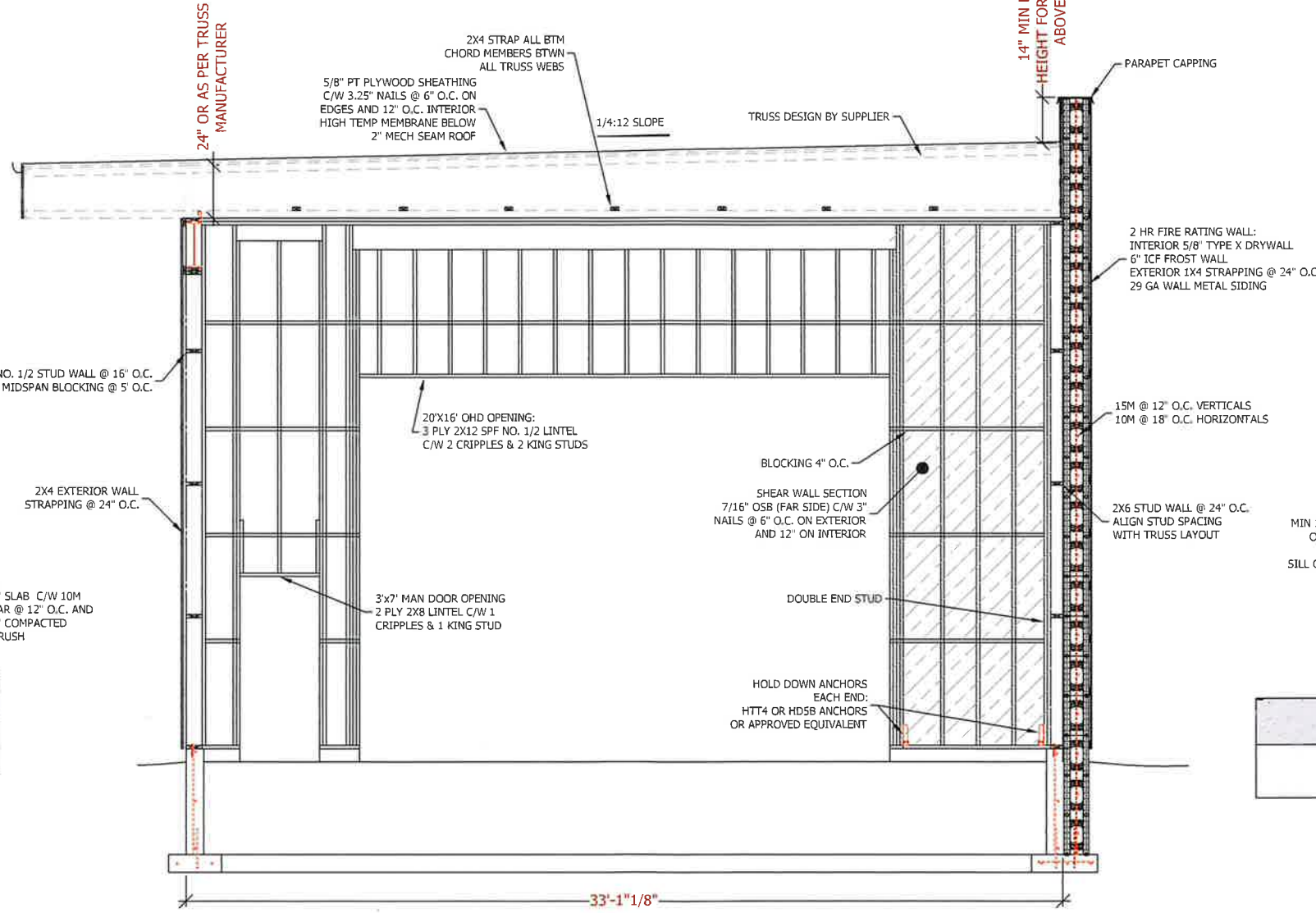
EMAIL: ANDREW@RUS-TEC.CA 75 SASKATCHEWAN AVENUE
PHONE: 780-231-6405 DEVON. AB T9G 1E5

DRAWING TITLE			
ROOF AND FRONT WALL FRAMING			
JOB NUMBER	MODEL	STATUS	
109-178	SHOP	PERMIT APP.	
BUILDER: HAYDUK LUMBER AND HARDWARE			
DRAFTED BY	DATE	SCALE	PAGE
A IK	2023-07-31	N T S	5 of 6

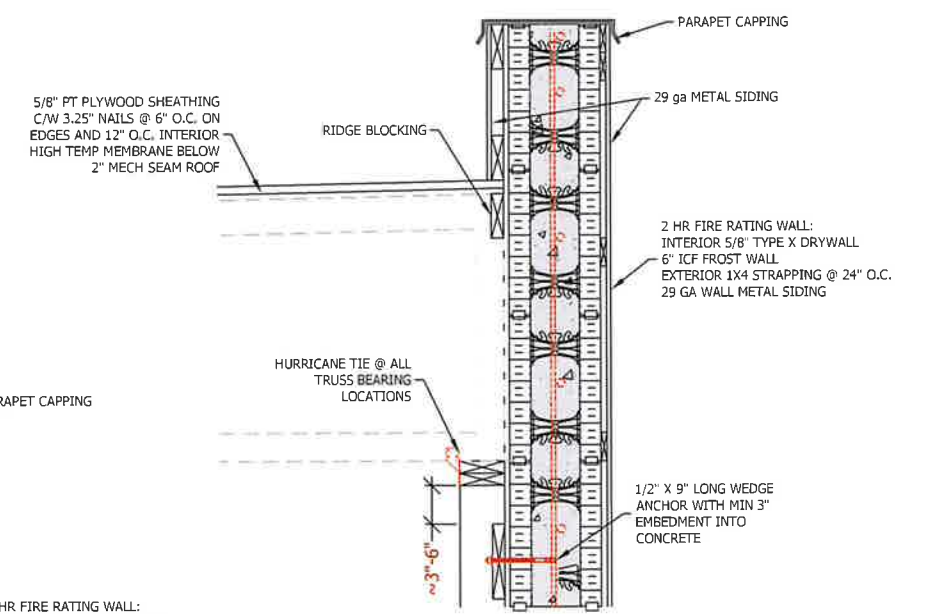
DWG NAME



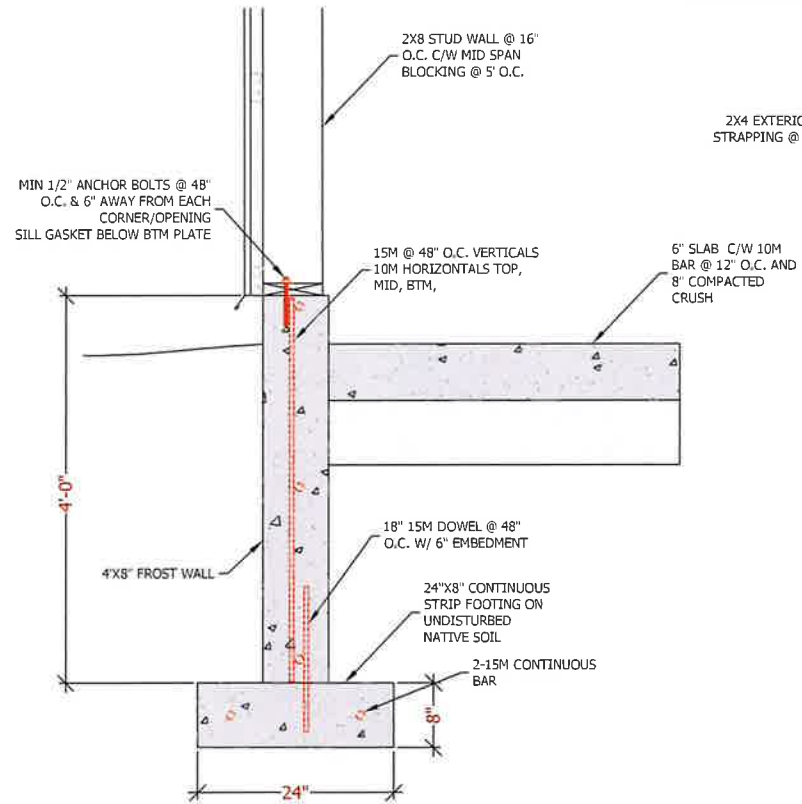
A BEAM DETAIL
- N.T.S.



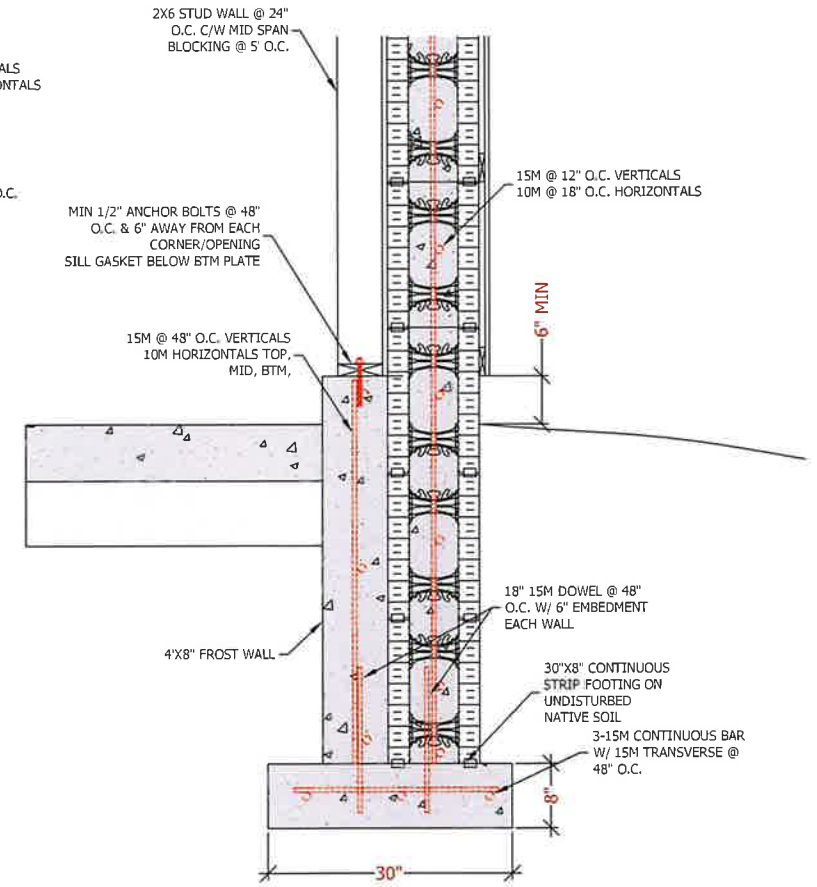
B-B WALL CROSS SECTION DETAIL
- N.T.S.



D ICF WALL CONNECTION DETAIL
- N.T.S.



C TYPICAL FROST WALL
- N.T.S.



D ICF FROST WALL
- N.T.S.

NOTES:
 1. THE CONTRACTOR SHALL CHECK AND VERIFY DIMENSIONS AND OTHER DATA NOTED HEREIN WITH CONDITION ON SITE.
 2. WRITTEN DIMENSIONS SHALL HAVE PRECEDENCE OVER SCALED DIMENSION.
 3. DRAWINGS ARE PROPERTY OF RUS-TEC ENGINEERING.

LEGAL INFORMATION		
LOT	BLOCK	PLAN NUM.
4736 50 AVENUE		
LOCATION	SUBDIVISION	LOT ZONING
CAI MAR		



EMAIL: ANDREW@RUS-TEC.CA 75 SASKATCHEWAN AVENUE
 PHONE: 780-231-6405 DEVON, AB T9G 1E5

DRAWING TITLE			
INTERIOR SHEAR WALL AND CONNECTION DETAILS			
JOB NUMBER	MODEL	STATUS	
109-178	SHOP	PERMIT APP.	
BUILDER: HAYDUK LUMBER AND HARDWARE			
DRAFTED BY	DATE	SCALE	PAGE
A IK	2023-07-31	N T S	6 of 6

APFGA PERMIT P-12368

DWG NAME

MEMORANDUM OF AGREEMENT ENTERED INTO AS OF THIS __ DAY OF _____, 2023 BETWEEN:

(INSERT LEGAL NAME OF APPLICANT)

An independent corporation operating under the laws of the Province of Alberta
(hereinafter called "Applicant")

and

TOWN OF CALMAR

a municipality incorporated under the laws of the Province of Alberta
(hereinafter called "Calmar")

WHEREAS Calmar owns and operates the Mike Karbonik Arena, located at 5019 47 Street,

AND WHEREAS Calmar is desirous of supporting physical, leisure, and social interaction opportunities/activities within the town for both residents and non-residents,

AND WHEREAS the Applicant would like to utilize Calmar's Mike Karbonik Arena,

NOW THEREFORE IN CONSIDERATION of the mutual covenants, terms and conditions contained herein, the parties hereto agree as follows:

1. DEFINITIONS

In this Agreement,

"Arena and/or Facility" means the Town of Calmar Mike Karbonik Arena.

"Applicant/Lessee" means the individual, organization, or corporation entering into this Agreement with the Town.

"Town of Calmar/Town/Calmar" means the Town of Calmar as represented by the Chief Administrative Officer or designate."

"User(s)" means an individual, organization, or corporation that has requested a rental or have a confirmed rental with the Town. Users are of two kinds:

- “**Casual User(s)**” means those individuals, organizations, or corporation that do not have continuous rentals on an ongoing basis.
- “**Regular User(s)**” means those individuals, organizations, or corporations that have a set number of rentals with the Town on an ongoing basis.

For the purpose of this Agreement, the Applicant is considered a **Regular User**.

2. GENERAL PROVISIONS

2.1. Purpose

The purpose of this Agreement shall be to allow the Applicant to utilize the Arena as per this agreement for the 2023-2024 ice hockey season.

2.2. Cost

The applicant will pay Calmar a user fee as per Calmar’s Fees and Charges Bylaw in effect at the time of the Agreement. For ease of reference, the rates are also attached as Schedule A of this Agreement.

For the 2023-2024 Hockey season, the Applicant is required to pay the user fees in advance of using the facility. Payment options are as follow:

- Singular payment option: Applicant pays for the entire season prior to using the facility for the first time in September. Cancellations made as per the Agreement will be reimbursed at the end of the season.
- Dual payments option: Applicant pays for the September to December period prior to using the facility for the first time in September. The second payment, covering January to March, is due prior to using the facility in September. Cancellations made as per the Agreement in the first segment of the season will be reimbursed in January. Those done in the second segment of the season as per the Agreement will be reimbursed at the end of the season.

The Applicant must advise the Town which payment option they will select prior to the beginning of the 2023-2024 season.

2.3. Liability insurance

Without limiting or restricting any obligations, responsibilities or liabilities under this Agreement, the Applicant shall provide, maintain and pay for insurance coverage of no less than \$2 million in accordance with the Alberta Insurance Act and be in a form acceptable to the Municipality. Prior to commencing any activities under this Agreement, acceptable evidence of all required insurance must be provided to Calmar.

2.4. Indemnity

- i. The Applicant agrees to indemnify and save harmless the municipality or their agents, servants,

officers, elected officials or employees) with respect to any claim, action, suit, proceeding or demand including those related to negligence, made or brought against the municipality (or any of them, their agents, servants, officers, elected officials or employees) by the third party with respect to any occurrence, incident, accident or happening relating to this Agreement, excepting any occurrence, incident, accident involving negligence or intentional torts by Calmar (or their agents, servants, elected officials or employees).

- ii. The Town is not responsible for any lost or stolen articles occurring during the use by the Lessee of the facilities.

2.5. Termination

Cause for termination or suspension of this Agreement includes, but is not limited to:

- i. failure of the Applicant to observe or perform any covenant or provision to this Agreement for a period of five (5) days after written notice from Calmar,
- ii. if in the opinion of Calmar, the Applicant repeatedly defaults in the timely performance of its obligations under this Agreement,
- iii. Willful damage to the facility,
- iv. Illegal alcohol consumption/alcohol consumption in unauthorized areas,
- v. Abuse of staff,
- vi. Use of drugs in the facility,
- vii. Failure to manage or control spectators, and
- viii. Any other behavior considered by the Town to constitute a public nuisance or a danger/threat to public health and/or safety.

Notwithstanding the above, the Town reserves the right to terminate this Agreement without notice in the case of an emergency or circumstances beyond the control of the Town. If the Town for any reason cancels this Agreement, the Applicant has no claim or rights to any damages or reimbursement except for refund of fees where the Town concludes at its sole discretion to do so.

2.6. Cancellation of Rental

With prior written consent of the Town, a Regular User that has entered into an Agreement with the Town, may subcontract their ice time to another User so long as the Applicant is responsible for the User and any damages incurred will be the responsibility of the Applicant.

Regular Users will have one (1) cancellation per month at no charge. If additional cancellations are required, it is up to the Applicant to find a replacement for that slot and the Applicant will be charge for the time as per the Agreement. If too many cancellations are required, the Town will review the usage and may revoke remaining rentals.

3. TERM

3.1. Term of Agreement

The term of this Agreement shall be from September 1, 2023, or as soon as the ice is ready in September, and shall terminate on March 31, 2024. The Agreement may be extended at the sole discretion of the Town, subject to weather, staffing, and other criteria identified by the Town.

For the purpose of this agreement, the ice slots allotted to the Applicant will be as per Schedule C.

4. SERVICES

4.1. Applicant duties and responsibilities

The Applicant/Lessee shall:

- i. assume full financial liability for any damage or loss to the facilities, furniture and equipment when caused by negligent or abusive treatment arising from the Applicant's use of the facility,
- ii. make prompt payments. Invoices left outstanding may result in the cancellation of all rentals, and no further rentals will be allowed until all outstanding accounts are paid in full. At its discretion that Town may charge an additional fee for any "not sufficient funds" cheques,
- iii. be responsible for ensuring that the rules of conduct for the Arena are followed by all individuals or groups associated with the Lessee and the Lessee's rental,
- iv. ensure that the rules and regulations pertaining to the use of dressing rooms. Rules and regulations of dressing room use are located inside the dressing rooms and are attached as Schedule "B",
- v. with the potential hazard during the Ice Resurfacing operation, the Lessee acknowledges and will ensure that under no circumstances is anyone to be on the ice during ice resurfacing. All doors to ice surface will be kept closed until all re-surfacing work has been completed,
- vi. agrees and acknowledges that they shall be responsible for spectators attending their event, including admission, conduct and control. The level of security and supervision of spectator control deemed necessary shall be determined by the Town and it will then be mandatory for the Lessee to provide the required security at their cost. The Town reserves the right to evict any person(s) who do not comply,
- vii. vacate the dressing room within thirty (30) minutes of the end of the rental. Failure to comply may result in an additional fee, based on the current hourly rate for the Arena. The additional fee will be automatically added to the Lessee's invoice,
- viii. facilitating facility cleanliness, by ensuring the following:
 - being responsible for the clean-up and removal of any and all bodily fluids / excretions from any room / bathroom / walkway in or around the building that arise from the Lessee's rental of the Facility as well as ensuring that that toilets are all flushed at the end of the event in the dressing rooms.
 - that all garbage and supplies / decorations etc. is / are properly placed in provided receptacles.

- refraining from spitting or placing other bodily fluids on floor surfaces in/around dressing rooms and/or in player box areas.
- ix. The Lessee shall ensure it is up to date with and will comply with any other regulations of the Town, Provincial or Federal Government applicable to the use of the Facility by the Lessee pursuant to this agreement
- x. acknowledges that failure to comply with any of the requirements of this Agreement or deadlines listed in this Agreement will result in the cancellation of this Agreement.

4.2. Calmar duties

Calmar shall:

- i. Town employees shall, at all times, oversee the facility and the Lessee shall ensure that the instructions of that Town employee are followed.
- ii. The Town will strive to have the facility opened thirty (30) minutes prior to the Lessee's rental and will attempt to provide dressing rooms thirty (30) minutes prior to the ice rental
- iii. The Town reserves the right to cancel a rental at its sole discretion. In the unlikely event the Town is required to cancel a confirmed rental:
 - The Town will endeavour to provide the Lessee with forty-eight (48) hours' notice;
 - Refund fees paid by the Lessee for the specific rental being cancelled.
- iv. The Town reserves the right to evict, remove or deny any further rentals or admissions to persons or groups deemed to be misbehaving, causing nuisance, willful damage or ignoring / failing to comply with the requirements of this Agreement.

5. NOTIFICATIONS

5.1. Notices

Unless otherwise stated in this agreement, all notices and correspondence exchanged to fulfill the obligations of this agreement shall be sent by the following methods: personal delivery, email, or courier to:

Town of Calmar
Box 750, 4901 - 50th Ave
Calmar, AB T0C 0V0

Name of Organization
Address of Organization
Attention: Insert name



Attention: Sylvain Losier, CAO
Email: slosier@calmar.ca

Mike Karbonik Rental Agreement

Email: insert email

5.2. Deemed Notification

Unless otherwise stated in this Agreement, any notice or correspondence given in the manner set out above shall be deemed given if and when personally delivered. Any notice or correspondence transmitted by email transmission shall be deemed given and received on the date of transmission if received during normal business hours of the recipient and on the first business day after its transmission if it is received after the end of normal business hours on the date of its transmission. Any notice or correspondence sent by courier shall be deemed to be received the next business day after being sent.

6. REVIEW AND AMENDMENTS

6.1. Process

This Agreement may be reviewed and at any time amended, by mutual consent of the Parties. The town intends to discuss with all users during the season to see if any improvements/changes may be required.

IN WITNESS WHEREOF the parties have set their seals and hands of their proper officer in that behalf on the day and year first above written.

Name or organization

Town of Calmar

Per _____

Per _____

Per _____

Per _____

**SCHEDULE A
ARENA RATES – ICE (September to end of March)**

2023/2024 Rates Mike Karbonik Arena	2023-2024 Season
Local Youth Hourly	\$125.00 / hour + GST
Out of Town Youth Hourly	\$150.00 / hour + GST
Local Adult Hourly	\$200.00 / hour + GST
Non-Local Adult Hourly	\$225.00 / hour + GST

2023/2024 Rates Mike Karbonik Arena Dry Floor	2023
Local Hourly	\$50.00 / hour + GST
Local Daily	\$400.00 + GST
Non-Local Hourly	\$65.00 / hour + GST
Non-Local Daily	\$500.00 + GST
Damage Deposit	\$400.00

Schedule B

Town of Calmar – Mike Karbonik Rules and Regulations for Dressing Room Use

1. The following activities inside the dressing room are prohibited: playing hockey, stick ball, throwing tape or tape balls, use of pucks, spitting, locker boxing and or any other physical activity that would be judged as horse play.
2. The Town of Calmar discourages the use of any video equipment such as camcorders, digital cameras and or cell phones in the dressing room.
3. Players must always remain in the dressing room prior to activities accompanied by a coach or authorized adult.
4. Please treat the room as if it were your own, the way you found it will be the way you leave it. The last one must make sure the room is clean and inspected by both a coach and Facility Operator.
5. All users and players will remain off the ice until the ice resurfacers has completed the ice and gates are closed, failure to do so will result in disciplinary actions.
6. All teams and or users have a maximum of 30 minutes to vacate the dressing room.
7. Please make sure the showers and sinks are off before leaving room.



Schedule C
Ice allotment to the Applicant for the 2023-2024 ice hockey season

Insert table below

TOWN OF CALMAR
Trial Balance

8/14/23 10:20 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
REVENUE				
<u>00-General</u>				
1-00-00-110 Residential Taxes	(\$2,414,796.00)	(\$2,417,180.40)	\$2,384.40	100.1%
1-00-00-111 Non-Residential Taxes	(636,558.00)	(633,536.61)	(3,021.39)	99.5%
1-00-00-112 Minimum Tax Levy	(8,100.00)	(8,116.94)	16.94	100.2%
1-00-00-115 Special Tax	0.00	0.00	0.00	0.0%
1-00-00-116 Allowance for Uncollected Tax	0.00	0.00	0.00	0.0%
1-00-00-130 Franchise Agreements	(600,000.00)	(371,110.51)	(228,889.49)	61.9%
1-00-00-510 Penalties & Costs	(140,000.00)	(106,043.84)	(33,956.16)	75.7%
1-00-00-515 Tax Recovery Costs	0.00	(4,800.00)	4,800.00	0.0%
1-00-00-550 Investment Return	(20,000.00)	(46,623.62)	26,623.62	233.1%
	(3,819,454.00)	(3,587,411.92)	(232,042.08)	93.9%
<u>11 - Legislative</u>				
1-11-00-590 Other General Revenue	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>12 - Administration</u>				
1-12-00-490 Administration Costs Recovered	(6,000.00)	(2,379.49)	(3,620.51)	39.7%
1-12-00-495 Assessment Appeals	0.00	0.00	0.00	0.0%
1-12-00-551 Tax Recovery Properties - Property	0.00	0.00	0.00	0.0%
1-12-00-590 Other Revenue - Administration	(10,000.00)	(2,483.92)	(7,516.08)	24.8%
1-12-00-730 Federal Government Grants	0.00	0.00	0.00	0.0%
1-12-00-840 Provincial Government Grants	(27,300.00)	(54,684.00)	27,384.00	200.3%
1-12-00-850 Conditional Grants - Other Governments	0.00	0.00	0.00	0.0%
1-12-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-12-01-540 EVCharging Revenue	0.00	(86.25)	86.25	0.0%
	(43,300.00)	(59,633.66)	16,333.66	137.7%
<u>21 - Policing</u>				
1-21-00-590 Policing - Other Revenue	(88,000.00)	(88,023.82)	23.82	100.0%
	(88,000.00)	(88,023.82)	23.82	100.0%
<u>23 - Fire</u>				
1-23-00-590 Other General Revenue - Protective	0.00	0.00	0.00	0.0%
1-23-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>24 - Disaster Services</u>				
1-24-00-590 Other General Revenues	0.00	0.00	0.00	0.0%
1-24-00-840 Provincial Grant	0.00	0.00	0.00	0.0%
1-24-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>26 - Constabulary Services</u>				
1-26-00-350 Contract with Other Local Governments	0.00	0.00	0.00	0.0%

TOWN OF CALMAR
Trial Balance

8/14/23 10:20 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
1-26-00-410 Municipal Fines	(15,000.00)	0.00	(15,000.00)	0.0%
1-26-00-510 Provincial Fines	(55,000.00)	(17,326.35)	(37,673.65)	31.5%
1-26-00-520 Animal License Fees	(1,000.00)	(950.00)	(50.00)	95.0%
1-26-00-521 Business License Fee	(18,100.00)	(16,705.00)	(1,395.00)	92.3%
1-26-00-522 Regional Business License	(100.00)	(50.00)	(50.00)	50.0%
1-26-00-590 Other General Revenue	0.00	624.00	(624.00)	0.0%
1-26-00-840 Provincial Conditional Grants	0.00	0.00	0.00	0.0%
1-26-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-26-01-410 Municipal Fines	(15,000.00)	(1,560.00)	(13,440.00)	10.4%
	(104,200.00)	(35,967.35)	(68,232.65)	34.5%
<u>32 - Transportation</u>				
1-32-00-410 Costs Recovered	0.00	0.00	0.00	0.0%
1-32-00-590 Other General Revenue	(5,000.00)	(6,863.47)	1,863.47	137.3%
1-32-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(5,000.00)	(6,863.47)	1,863.47	137.3%
<u>41 - Water</u>				
1-41-00-410 Sale of Water	(620,000.00)	(320,194.68)	(299,805.32)	51.6%
1-41-00-490 Water Connection Fees	(8,000.00)	(2,680.00)	(5,320.00)	33.5%
1-41-00-500 Sale of Bulk Water	(50,000.00)	(41,544.78)	(8,455.22)	83.1%
1-41-00-510 Penalties and Costs	(5,000.00)	(3,174.36)	(1,825.64)	63.5%
1-41-00-590 Other Revenue Water	0.00	(87.60)	87.60	0.0%
1-41-00-730 Federal Grants	0.00	0.00	0.00	0.0%
1-41-00-840 Provincial Conditional Grants	0.00	0.00	0.00	0.0%
1-41-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(683,000.00)	(367,681.42)	(315,318.58)	53.8%
<u>42 - Sanitary</u>				
1-42-00-410 Sanitary Sewer Fees	(400,000.00)	(209,662.59)	(190,337.41)	52.4%
1-42-00-500 Water & Sewer Infrastructure	(90,000.00)	(48,062.90)	(41,937.10)	53.4%
1-42-00-590 Other General Revenue	(200,000.00)	(76,362.00)	(123,638.00)	38.2%
1-42-00-730 Federal Grants	0.00	0.00	0.00	0.0%
1-42-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(690,000.00)	(334,087.49)	(355,912.51)	48.4%
<u>43 - Solid Waste</u>				
1-43-00-410 Garbage Service Fees	(190,000.00)	(95,506.20)	(94,493.80)	50.3%
1-43-00-500 Recycling Fees	(92,000.00)	(44,110.75)	(47,889.25)	47.9%
1-43-00-590 Other General Revenue	0.00	(7,243.73)	7,243.73	0.0%
1-43-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(282,000.00)	(146,860.68)	(135,139.32)	52.1%
<u>51 - Family & Community Support</u>				
1-51-00-410 Fees & Programs	(500.00)	(220.00)	(280.00)	44.0%

TOWN OF CALMAR
Trial Balance

8/14/23 10:20 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
1-51-00-590 Other General Revenue	(1,000.00)	(600.00)	(400.00)	60.0%
1-51-00-840 Provincial Grant	0.00	0.00	0.00	0.0%
1-51-00-850 Regional FCSS Grant	(37,500.00)	(37,548.00)	48.00	100.1%
1-51-01-590 Christmas Elves Program Revenues	(3,500.00)	(13,774.14)	10,274.14	393.5%
	(42,500.00)	(52,142.14)	9,642.14	122.7%
<u>61 - Planning</u>				
1-61-00-400 Land Sales	0.00	0.00	0.00	0.0%
1-61-00-410 Service Fees	(5,500.00)	(4,985.50)	(514.50)	90.6%
1-61-00-411 Subdivision Fees	(750.00)	(3,150.00)	2,400.00	420.0%
1-61-00-510 Safety Codes Council	0.00	0.00	0.00	0.0%
1-61-00-520 Development Permits	(2,000.00)	(2,200.00)	200.00	110.0%
1-61-00-530 Building Permits	(40,000.00)	(19,181.40)	(20,818.60)	48.0%
1-61-00-590 Other General Revenue	(1,000.00)	(3,515.24)	2,515.24	351.5%
1-61-00-730 Conditional Grants - Federal	0.00	0.00	0.00	0.0%
1-61-00-840 Conditional Grants - Provincial	0.00	0.00	0.00	0.0%
1-61-00-900 Off Site Levies	0.00	0.00	0.00	0.0%
1-61-00-920 Contributed from Reserves	0.00	0.00	0.00	0.0%
	(49,250.00)	(33,032.14)	(16,217.86)	67.1%
<u>62 - Economic Development</u>				
1-62-00-410 Promotional Revenue	0.00	(855.00)	855.00	0.0%
1-62-00-590 Other General Revenue	(7,500.00)	(47.62)	(7,452.38)	0.6%
1-62-00-840 Conditional Grant - Provincial	0.00	0.00	0.00	0.0%
1-62-00-920 Transfer From Reserve	0.00	0.00	0.00	0.0%
	(7,500.00)	(902.62)	(6,597.38)	12.0%
<u>72-00 - Parks General</u>				
1-72-00-590 Other General Revenues	(2,500.00)	(12,600.00)	10,100.00	504.0%
1-72-00-591 Fair Revenues - Calmar Days	(500.00)	(180.00)	(320.00)	36.0%
1-72-00-592 Program Center Rental	(2,000.00)	(1,750.00)	(250.00)	87.5%
1-72-00-850 Other Local Government Grants	(282,750.00)	(147,392.64)	(135,357.36)	52.1%
1-72-00-860 Grants from Others	(500.00)	(5,000.00)	4,500.00	1000.0%
1-72-00-920 Transfer From Reserve	0.00	0.00	0.00	0.0%
	(288,250.00)	(166,922.64)	(121,327.36)	57.9%
<u>72-01 - Parks Sportsgrounds</u>				
1-72-01-410 Rental Fees	(5,400.00)	(9,365.00)	3,965.00	173.4%
1-72-01-411 Community Hall Rental Fees	0.00	0.00	0.00	0.0%
1-72-01-590 Other General Revenue	0.00	0.00	0.00	0.0%
1-72-01-860 Grants from Others	(8,000.00)	0.00	(8,000.00)	0.0%
	(13,400.00)	(9,365.00)	(4,035.00)	69.9%
<u>72-02 - Parks Arena</u>				
1-72-02-410 Ice Rental Fees	(125,000.00)	(48,746.62)	(76,253.38)	39.0%

TOWN OF CALMAR
Trial Balance

8/14/23 10:20 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
1-72-02-590 Other General Revenue	(2,000.00)	(2,227.00)	227.00	111.4%
1-72-02-850 Other Local Government Grants	0.00	0.00	0.00	0.0%
1-72-02-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(127,000.00)	(50,973.62)	(76,026.38)	40.1%
<u>72-03 - Fair Revenue</u>				
1-72-03-591 Calmar Days	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>74 - Library</u>				
1-74-00-410 Fines & Memberships Fees	(1,000.00)	0.00	(1,000.00)	0.0%
1-74-00-490 General Revenue	(700.00)	(177.95)	(522.05)	25.4%
1-74-00-590 Book Sales	(300.00)	0.00	(300.00)	0.0%
1-74-00-840 Provincial Library Operating Grant	(16,600.00)	0.00	(16,600.00)	0.0%
1-74-00-841 Other Grants	(9,000.00)	(22,977.00)	13,977.00	255.3%
1-74-00-850 Other Local Government Contributions	(73,400.00)	(38,048.00)	(35,352.00)	51.8%
1-74-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-74-01-850 Other Local Government Contributions	(2,600.00)	0.00	(2,600.00)	0.0%
	(103,600.00)	(61,202.95)	(42,397.05)	59.1%
<u>97 - Requisitions</u>				
1-97-00-745 Education Levy - Residential	(564,260.00)	(564,460.72)	200.72	100.0%
1-97-00-750 Education Levy - Non-Residential	(176,720.00)	(176,642.73)	(77.27)	100.0%
1-97-00-755 Leduc Foundation Levy	(7,100.00)	(7,103.45)	3.45	100.0%
1-97-00-757 Rural Policing Levy	0.00	0.00	0.00	0.0%
	(748,080.00)	(748,206.90)	126.90	100.0%
TOTAL REVENUES	(7,094,534.00)	(5,749,277.82)	(1,345,256.18)	81.0%
Check Sum (Must be zero)	0.00	0.00	0.00	0.0%

EXPENSES

11 - Legislative

2-11-00-110 Wages & Salaries	0.00	0.00	0.00	0.0%
2-11-00-115 Overtime	0.00	0.00	0.00	0.0%
2-11-00-130 Employer's Contributions	0.00	0.00	0.00	0.0%
2-11-00-136 WCB Fees	0.00	0.00	0.00	0.0%
2-11-00-148 Training & Development	10,000.00	155.00	9,845.00	1.6%
2-11-00-215 Freight & Postage	700.00	276.63	423.37	39.5%
2-11-00-217 Telephone	7,200.00	4,112.95	3,087.05	57.1%
2-11-00-220 Advertising	3,000.00	583.80	2,416.20	19.5%
2-11-00-222 Memberships & Subscriptions	4,700.00	7,592.62	(2,892.62)	161.5%
2-11-00-223 Special Projects	40,000.00	40,279.70	(279.70)	100.7%
2-11-00-224 Other Projects	3,614.00	3,614.00	0.00	100.0%
2-11-00-231 Audit Fees	0.00	0.00	0.00	0.0%

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	BUDGET	ACTUAL	VARIANCE	%
2-11-00-250 Building Repairs & Maintenance	1,000.00	0.00	1,000.00	0.0%
2-11-00-270 Insurance	3,100.00	2,355.87	744.13	76.0%
2-11-00-510 Printing & Stationary	1,500.00	478.81	1,021.19	31.9%
2-11-00-511 Special Events Hosting	4,000.00	1,791.90	2,208.10	44.8%
2-11-00-520 Equipment, Parts Repairs & Maint	1,000.00	0.00	1,000.00	0.0%
2-11-00-540 Power	2,275.00	791.81	1,483.19	34.8%
2-11-00-541 Natural Gas	1,620.00	556.60	1,063.40	34.4%
2-11-00-590 Other General Expenses - Legislative	2,000.00	1,674.02	325.98	83.7%
2-11-01-110 Councillor Faulkner - Remuneration &	18,600.00	9,881.96	8,718.04	53.1%
2-11-01-130 Councillor Faulkner - Benefits	1,000.00	575.86	424.14	57.6%
2-11-01-140 Councillor Faulkner - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-01-148 Councillor Faulkner - Training &	3,700.00	1,724.55	1,975.45	46.6%
2-11-01-212 Councillor Faulkner - Mileage	1,000.00	55.24	944.76	5.5%
2-11-13-110 Councillor Gardner - Remuneration &	19,800.00	10,581.96	9,218.04	53.4%
2-11-13-130 Councillor Gardner - Benefits	1,000.00	617.52	382.48	61.8%
2-11-13-140 Councillor Gardner - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-13-148 Councillor Gardner - Training &	3,700.00	875.00	2,825.00	23.6%
2-11-13-212 Councillor Gardner - Mileage	1,000.00	231.99	768.01	23.2%
2-11-17-110 Mayor Carnahan - Remuneration & Fees	27,000.00	15,188.92	11,811.08	56.3%
2-11-17-130 Mayor Carnahan - Benefits	1,350.00	891.63	458.37	66.0%
2-11-17-140 Mayor Carnahan - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-17-148 Mayor Carnahan - Training &	3,700.00	2,116.42	1,583.58	57.2%
2-11-17-212 Mayor Carnahan - Mileage	1,000.00	61.43	938.57	6.1%
2-11-18-110 Councillor Benson - Remuneration &	18,600.00	7,506.96	11,093.04	40.4%
2-11-18-130 Councillor Benson - Benefits	1,000.00	416.58	583.42	41.7%
2-11-18-140 Councillor Benson - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-18-148 Councillor Benson - Training &	3,700.00	275.00	3,425.00	7.4%
2-11-18-212 Councillor Benson - Mileage	1,000.00	0.00	1,000.00	0.0%
2-11-19-110 Councillor McKeag - Remuneration &	18,600.00	9,531.96	9,068.04	51.2%
2-11-19-130 Councillor McKeag - Benefits	1,000.00	555.05	444.95	55.5%
2-11-19-140 Councillor McKeag - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-19-148 Councillor McKeag - Training &	3,700.00	1,768.35	1,931.65	47.8%
2-11-19-212 Councillor McKeag - Mileage	1,000.00	0.00	1,000.00	0.0%
	217,159.00	127,120.09	90,038.91	58.5%
 <u>12 - Administration</u>				
2-12-00-100 Amortization	0.00	0.00	0.00	0.0%
2-12-00-110 Wages & Salaries	288,185.00	188,994.86	99,190.14	65.6%
2-12-00-115 Overtime	500.00	264.55	235.45	52.9%
2-12-00-130 Employer Contributions	40,500.00	38,855.91	1,644.09	95.9%
2-12-00-136 Workers' Compensation Board Fees	7,200.00	4,326.48	2,873.52	60.1%

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	BUDGET	ACTUAL	VARIANCE	%
2-12-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-12-00-148 Training & Development	12,500.00	10,239.57	2,260.43	81.9%
2-12-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-12-00-212 Mileage	1,500.00	396.79	1,103.21	26.5%
2-12-00-215 Freight & Postage	5,500.00	2,203.70	3,296.30	40.1%
2-12-00-217 Telephone	5,500.00	4,974.22	525.78	90.4%
2-12-00-220 Advertising	2,000.00	595.00	1,405.00	29.8%
2-12-00-222 Memberships & Subscriptions	2,500.00	2,253.27	246.73	90.1%
2-12-00-223 Recognition & Bonuses	0.00	0.00	0.00	0.0%
2-12-00-231 Auditor	40,000.00	(69.95)	40,069.95	(0.2%)
2-12-00-232 Assessment Services	18,500.00	10,095.80	8,404.20	54.6%
2-12-00-233 Legal Fees	10,000.00	429.56	9,570.44	4.3%
2-12-00-250 Building Repairs & Maintenance	8,000.00	9,640.79	(1,640.79)	120.5%
2-12-00-270 Insurance	6,000.00	4,711.15	1,288.85	78.5%
2-12-00-290 Entertainment & Hospitality	1,000.00	0.00	1,000.00	0.0%
2-12-00-510 Printing & Stationary	4,500.00	2,227.04	2,272.96	49.5%
2-12-00-511 Household Goods & Miscellaneous	6,000.00	1,602.47	4,397.53	26.7%
2-12-00-512 Janitor Contract	12,225.00	6,825.00	5,400.00	55.8%
2-12-00-513 Equipment Leases & Contracts	115,000.00	73,244.65	41,755.35	63.7%
2-12-00-516 Alarm Maintenance	500.00	100.00	400.00	20.0%
2-12-00-520 Equipment Parts, Repairs, &	6,000.00	638.09	5,361.91	10.6%
2-12-00-540 Power	5,075.00	1,979.58	3,095.42	39.0%
2-12-00-541 Natural Gas	5,085.00	2,597.63	2,487.37	51.1%
2-12-00-590 Other General Expenses	7,500.00	1,988.41	5,511.59	26.5%
2-12-00-761 Transfer to Reserves	319,000.00	0.00	319,000.00	0.0%
2-12-00-810 Bank Charges & Fees	8,200.00	4,109.36	4,090.64	50.1%
2-12-00-831 Debenture Principle	0.00	0.00	0.00	0.0%
2-12-00-832 Debenture Interest	0.00	0.00	0.00	0.0%
2-12-00-910 Tax Cancellations	0.00	746.00	(746.00)	0.0%
2-12-00-920 Bad Debts	0.00	0.00	0.00	0.0%
2-12-00-999 Contingency Fund	59,000.00	0.00	59,000.00	0.0%
2-12-01-148 All Staff Training	1,000.00	0.00	1,000.00	0.0%
2-12-01-540 EV Power	0.00	5,019.19	(5,019.19)	0.0%
	998,470.00	378,989.12	619,480.88	38.0%
<u>21 - Policing</u>				
2-21-00-745 Provincial Policing Requisition	88,000.00	0.00	88,000.00	0.0%
	88,000.00	0.00	88,000.00	0.0%
<u>23 - Fire</u>				
2-23-00-250 Building Repairs & Maintenance	0.00	0.00	0.00	0.0%
2-23-00-270 Insurance	2,400.00	1,823.90	576.10	76.0%

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	BUDGET	ACTUAL	VARIANCE	%
2-23-00-514 Contracted Services & Communications	166,000.00	0.00	166,000.00	0.0%
2-23-00-540 Power	4,550.00	0.00	4,550.00	0.0%
2-23-00-541 Natural Gas	13,860.00	0.00	13,860.00	0.0%
	186,810.00	1,823.90	184,986.10	1.0%
<u>24 - Disaster Services</u>				
2-24-00-110 Wages & Salaries	43,204.80	30,023.02	13,181.78	69.5%
2-24-00-115 Disaster - Overtime Earnings	0.00	0.00	0.00	0.0%
2-24-00-130 Employer Contributions	6,481.00	5,414.76	1,066.24	83.5%
2-24-00-136 WCB Fees	1,200.00	663.98	536.02	55.3%
2-24-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-24-00-148 Training & Development	10,000.00	2,159.66	7,840.34	21.6%
2-24-00-217 Disaster Services Emergency Line	1,000.00	596.59	403.41	59.7%
2-24-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-24-00-250 Building Repairs & Maintenance OH&S	4,000.00	76.84	3,923.16	1.9%
2-24-00-520 Equipment Parts, Repairs & Maintenance	3,000.00	1,100.95	1,899.05	36.7%
2-24-00-522 Vehicle Parts, Repairs & Maintenance	500.00	0.00	500.00	0.0%
2-24-00-590 Other General Expenses	22,200.00	667.42	21,532.58	3.0%
2-24-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-24-00-762 Transfer to Capital Budget	0.00	0.00	0.00	0.0%
	91,585.80	40,703.22	50,882.58	44.4%
<u>26 - Constabulary Services</u>				
2-26-00-110 Wages & Salaries	141,211.20	55,103.53	86,107.67	39.0%
2-26-00-115 Overtime	0.00	0.00	0.00	0.0%
2-26-00-130 Employer Contributions	21,181.68	10,533.67	10,648.01	49.7%
2-26-00-136 WCB Fees	2,000.00	1,106.64	893.36	55.3%
2-26-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-26-00-148 Training & Development	6,300.00	2,701.38	3,598.62	42.9%
2-26-00-210 Vehicle Expense	300.00	0.00	300.00	0.0%
2-26-00-211 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-26-00-215 Freight & Postage	1,200.00	553.23	646.77	46.1%
2-26-00-217 Telephone	1,800.00	1,094.20	705.80	60.8%
2-26-00-220 Advertising	500.00	0.00	500.00	0.0%
2-26-00-222 Memberships & Subscriptions	4,000.00	4,668.49	(668.49)	116.7%
2-26-00-223 Victims Services	2,400.00	2,400.00	0.00	100.0%
2-26-00-225 Citizens on Patrol	0.00	0.00	0.00	0.0%
2-26-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-26-00-233 Legal Fees	2,000.00	0.00	2,000.00	0.0%
2-26-00-235 Vet & Pound Fees	5,000.00	1,739.10	3,260.90	34.8%
2-26-00-270 Insurance	3,250.00	2,469.86	780.14	76.0%
2-26-00-510 Printing & Stationary	1,000.00	1,356.09	(356.09)	135.6%

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	BUDGET	ACTUAL	VARIANCE	%
2-26-00-511 Household Goods & Miscellaneous	1,000.00	69.11	930.89	6.9%
2-26-00-513 Contracted Services	6,000.00	1,485.36	4,514.64	24.8%
2-26-00-520 Equipment Parts, Repairs & Maintenance	5,000.00	3,620.76	1,379.24	72.4%
2-26-00-521 Fuel & Oil	5,000.00	1,600.17	3,399.83	32.0%
2-26-00-522 Vehilce Parts, Repairs & Maintenance	2,500.00	434.09	2,065.91	17.4%
2-26-00-540 Power	700.00	2,846.46	(2,146.46)	406.6%
2-26-00-541 Natural Gas	1,390.00	4,272.43	(2,882.43)	307.4%
2-26-00-590 Other General Expenses	0.00	0.00	0.00	0.0%
2-26-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-26-01-240 Bylaw Enforcement	30,000.00	0.00	30,000.00	0.0%
	243,732.88	98,054.57	145,678.31	40.2%
<u>32 - Transportation</u>				
2-32-00-110 Wages & Salaries	124,293.45	85,414.85	38,878.60	68.7%
2-32-00-115 Overtime	7,000.00	2,383.47	4,616.53	34.0%
2-32-00-116 On Call	10,000.00	0.00	10,000.00	0.0%
2-32-00-117 Casual Labour	0.00	0.00	0.00	0.0%
2-32-00-130 Employer Contributions	18,644.02	12,932.10	5,711.92	69.4%
2-32-00-136 Workers Comensation Board Fees	2,800.00	1,549.27	1,250.73	55.3%
2-32-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-32-00-148 Training & Development	5,000.00	3,776.00	1,224.00	75.5%
2-32-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-32-00-212 Mileage	500.00	0.00	500.00	0.0%
2-32-00-215 Freight & Postage	600.00	165.98	434.02	27.7%
2-32-00-217 Telephone	3,000.00	1,613.78	1,386.22	53.8%
2-32-00-220 Advertising	500.00	0.00	500.00	0.0%
2-32-00-230 Engineering Fees	25,000.00	2,274.00	22,726.00	9.1%
2-32-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-32-00-250 Building Repairs & Maintenance	20,000.00	9,186.43	10,813.57	45.9%
2-32-00-252 R/R Ditch Mainteneace	0.00	0.00	0.00	0.0%
2-32-00-253 Roadway Maintenance	50,000.00	7,232.63	42,767.37	14.5%
2-32-00-254 Sidewalk Maintenance	35,000.00	0.00	35,000.00	0.0%
2-32-00-260 Equipment Lease & Rental	2,000.00	0.00	2,000.00	0.0%
2-32-00-270 Insurance	17,000.00	12,919.28	4,080.72	76.0%
2-32-00-510 Printing & Stationary	600.00	405.99	194.01	67.7%
2-32-00-511 Shop Supplies & Miscellaneous Supplies	15,000.00	5,816.82	9,183.18	38.8%
2-32-00-513 Contracted Services	17,000.00	5,017.60	11,982.40	29.5%
2-32-00-516 Alarm	0.00	100.00	(100.00)	0.0%
2-32-00-520 Equipment Maintenance & Repair	47,000.00	26,844.14	20,155.86	57.1%
2-32-00-521 Fuel & Oil	30,000.00	18,820.06	11,179.94	62.7%
2-32-00-522 Vehicle Parts, Repairs & Maintenance	12,000.00	2,031.97	9,968.03	16.9%

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	BUDGET	ACTUAL	VARIANCE	%
2-32-00-523 Small Tools	5,000.00	940.96	4,059.04	18.8%
2-32-00-524 Traffic Safety Devices	4,000.00	549.72	3,450.28	13.7%
2-32-00-530 Road Materials	48,000.00	12,777.60	35,222.40	26.6%
2-32-00-531 Safety Equipment	5,000.00	3,167.22	1,832.78	63.3%
2-32-00-540 Power	24,500.00	8,586.67	15,913.33	35.0%
2-32-00-541 Natural Gas	8,320.00	2,637.98	5,682.02	31.7%
2-32-00-542 Power - Street Lights	242,000.00	81,127.53	160,872.47	33.5%
2-32-00-590 Other General Expenses	5,000.00	0.00	5,000.00	0.0%
2-32-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-32-00-831 Debenture Principle	167,000.00	82,826.34	84,173.66	49.6%
2-32-00-832 Debenture Interest	79,000.00	39,936.13	39,063.87	50.6%
	1,030,757.47	431,034.52	599,722.95	41.8%
<u>41 - Water</u>				
2-41-00-110 Wages & Salaries	124,293.45	85,410.11	38,883.34	68.7%
2-41-00-115 Overtime	5,000.00	2,340.06	2,659.94	46.8%
2-41-00-116 On Call	0.00	0.00	0.00	0.0%
2-41-00-130 Employer Contributions	18,644.02	12,861.82	5,782.20	69.0%
2-41-00-136 Workers' Compensation Board Fees	2,800.00	1,549.27	1,250.73	55.3%
2-41-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-41-00-148 Training & Development	7,000.00	2,985.42	4,014.58	42.6%
2-41-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-41-00-212 Mileage	500.00	0.00	500.00	0.0%
2-41-00-215 Freight & Postage	800.00	276.63	523.37	34.6%
2-41-00-217 Telephone	5,500.00	2,909.72	2,590.28	52.9%
2-41-00-220 Advertising	500.00	0.00	500.00	0.0%
2-41-00-222 Memberships & Subscriptions	700.00	346.42	353.58	49.5%
2-41-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-41-00-250 Building Repairs & Maintenance	1,000.00	634.00	366.00	63.4%
2-41-00-253 Infrastructure Maintenance	0.00	0.00	0.00	0.0%
2-41-00-260 Equipment Lease & Rental	500.00	0.00	500.00	0.0%
2-41-00-270 Insurance	10,000.00	7,599.57	2,400.43	76.0%
2-41-00-300 Water Purchases	400,000.00	212,361.96	187,638.04	53.1%
2-41-00-510 Printing & Stationary	4,000.00	1,754.03	2,245.97	43.9%
2-41-00-511 Household Goods & Miscellaneous	2,000.00	455.24	1,544.76	22.8%
2-41-00-512 Janitor Service	0.00	0.00	0.00	0.0%
2-41-00-513 Contracted Services	5,000.00	6,125.00	(1,125.00)	122.5%
2-41-00-516 Alarm	0.00	0.00	0.00	0.0%
2-41-00-520 Equipment Parts, Repairs & Maintenance	30,000.00	3,353.22	26,646.78	11.2%
2-41-00-521 Fuel & Oil	3,000.00	628.11	2,371.89	20.9%
2-41-00-522 Infrastructure Repairs	60,000.00	17,012.25	42,987.75	28.4%

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2-41-00-523 Small Tools	500.00	67.53	432.47	13.5%
2-41-00-530 Water Meters	20,000.00	8,666.40	11,333.60	43.3%
2-41-00-540 Power	40,250.00	12,727.33	27,522.67	31.6%
2-41-00-541 Natural Gas	23,400.00	8,465.29	14,934.71	36.2%
2-41-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-41-00-831 Debenture Principle	65,900.00	32,608.87	33,291.13	49.5%
2-41-00-832 Debenture Interest	17,500.00	9,065.61	8,434.39	51.8%
2-41-00-920 Bad Debts	0.00	90.77	(90.77)	0.0%
	848,787.47	430,294.63	418,492.84	50.7%
<u>42 - Sanitary</u>				
2-42-00-110 Wages & Salaries	124,293.45	85,414.85	38,878.60	68.7%
2-42-00-115 Overtime	2,400.00	2,340.34	59.66	97.5%
2-42-00-116 On Call	0.00	0.00	0.00	0.0%
2-42-00-130 Employer Contributions	18,644.02	12,863.59	5,780.43	69.0%
2-42-00-136 Workers' Compensation Board Fees	2,800.00	1,549.27	1,250.73	55.3%
2-42-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-42-00-148 Training & Development	3,000.00	3,363.07	(363.07)	112.1%
2-42-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-42-00-215 Freight & Postage	1,000.00	276.63	723.37	27.7%
2-42-00-217 Telephone	2,500.00	1,226.62	1,273.38	49.1%
2-42-00-230 Engineering Fees	0.00	0.00	0.00	0.0%
2-42-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-42-00-253 Infrastructure Maintenance	0.00	7,088.12	(7,088.12)	0.0%
2-42-00-254 Weed Control	1,500.00	0.00	1,500.00	0.0%
2-42-00-260 Equipment Lease & Rental	1,000.00	0.00	1,000.00	0.0%
2-42-00-270 Insurance	11,000.00	8,359.53	2,640.47	76.0%
2-42-00-510 Printing & Stationary	500.00	226.94	273.06	45.4%
2-42-00-511 Household Goods & Miscellaneous	600.00	243.10	356.90	40.5%
2-42-00-513 Contracted Services	17,000.00	21,684.29	(4,684.29)	127.6%
2-42-00-516 Alarm	0.00	0.00	0.00	0.0%
2-42-00-520 Equipment Parts, Repairs & Maintenance	15,000.00	1,211.33	13,788.67	8.1%
2-42-00-521 Fuel & Oil	2,300.00	1,061.52	1,238.48	46.2%
2-42-00-522 Vehicle Parts, Repairs & Maintenance	1,500.00	0.00	1,500.00	0.0%
2-42-00-523 Small Tools	500.00	0.00	500.00	0.0%
2-42-00-525 Water & Sewer Infrastructure	33,000.00	10,511.52	22,488.48	31.9%
2-42-00-530 Chemical Supplies	12,000.00	11,519.75	480.25	96.0%
2-42-00-540 Power	112,000.00	28,118.18	83,881.82	25.1%
2-42-00-761 Transfer to Reserves	180,000.00	0.00	180,000.00	0.0%
2-42-00-831 Debenture Principle	82,600.00	40,817.64	41,782.36	49.4%
2-42-00-832 Debenture Interest	11,800.00	6,339.59	5,460.41	53.7%

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2-42-00-920 Bad Debts	0.00	0.00	0.00	0.0%
	636,937.47	244,215.88	392,721.59	38.3%
<u>43 - Solid Waste</u>				
2-43-00-110 Salaries & Wages	84,668.65	59,109.43	25,559.22	69.8%
2-43-00-115 Overtime	1,200.00	1,512.86	(312.86)	126.1%
2-43-00-130 Employer Contributions	12,700.30	9,443.03	3,257.27	74.4%
2-43-00-136 Workers' Compensation Board Fees	2,800.00	1,549.27	1,250.73	55.3%
2-43-00-215 Freight & Postage	800.00	276.63	523.37	34.6%
2-43-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-43-00-270 Insurance	3,300.00	2,507.86	792.14	76.0%
2-43-00-300 Landfill Fees & Charges	48,000.00	7,291.97	40,708.03	15.2%
2-43-00-510 Printing & Stationary	500.00	226.94	273.06	45.4%
2-43-00-513 Contracted Services	27,000.00	11,716.65	15,283.35	43.4%
2-43-00-514 Garbage Service Contract	91,000.00	56,715.18	34,284.82	62.3%
2-43-00-515 Recycling Service Contract	40,000.00	21,176.85	18,823.15	52.9%
2-43-00-540 Power	2,100.00	335.68	1,764.32	16.0%
2-43-00-541 Natural Gas	9,700.00	3,112.61	6,587.39	32.1%
2-43-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
	323,768.95	174,974.96	148,793.99	54.0%
<u>49 - Recycling</u>				
2-49-00-513 Recycling Contraced Services	0.00	0.00	0.00	0.0%
2-49-00-515 Recycling Service Contract	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>51 - Family & Community Services</u>				
2-51-00-110 Wages & Salaries	36,600.00	23,744.32	12,855.68	64.9%
2-51-00-115 Overtime	500.00	0.00	500.00	0.0%
2-51-00-130 Employer Contributions	5,490.00	4,161.37	1,328.63	75.8%
2-51-00-136 Workers' Compensation Board Fees	1,600.00	1,106.63	493.37	69.2%
2-51-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-51-00-148 Training & Development	2,500.00	0.00	2,500.00	0.0%
2-51-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-51-00-212 Mileage	500.00	43.42	456.58	8.7%
2-51-00-215 Freight & Postage	700.00	276.63	423.37	39.5%
2-51-00-217 Telephone	750.00	731.99	18.01	97.6%
2-51-00-220 Advertising	2,100.00	1,300.00	800.00	61.9%
2-51-00-221 Program Hosting Expense	8,000.00	7,304.86	695.14	91.3%
2-51-00-222 FCSS Municipal Cost Share Portion	13,800.00	13,551.00	249.00	98.2%
2-51-00-225 Volunteer Recognition	2,000.00	500.00	1,500.00	25.0%
2-51-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-51-00-260 Office Rental	0.00	0.00	0.00	0.0%

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2-51-00-270 Insurance	600.00	455.97	144.03	76.0%
2-51-00-510 Printing & Stationary	800.00	662.56	137.44	82.8%
2-51-00-511 Household & Miscellaneous Goods	300.00	0.00	300.00	0.0%
2-51-00-520 Equipment Parts, Repairs & Maintenance	400.00	0.00	400.00	0.0%
2-51-00-540 Power	1,050.00	395.86	654.14	37.7%
2-51-00-541 Natural Gas	1,625.00	556.61	1,068.39	34.3%
2-51-00-590 Other General Expenses	500.00	185.92	314.08	37.2%
2-51-01-511 Christmas Elves Prog. Donation Exp.	5,750.00	0.00	5,750.00	0.0%
2-51-01-512 Christmas Elves Prog. Hosting Exp.	0.00	0.00	0.00	0.0%
	85,565.00	54,977.14	30,587.86	64.3%
<u>61 - Planning & Development</u>				
2-61-00-110 Wages & Salaries	88,780.00	59,039.54	29,740.46	66.5%
2-61-00-115 Overtime	0.00	0.00	0.00	0.0%
2-61-00-130 Employer Contributions	13,317.00	6,970.90	6,346.10	52.3%
2-61-00-136 Workers' Compensation Board Fees	1,600.00	1,106.63	493.37	69.2%
2-61-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-61-00-148 Training & Development	2,500.00	654.78	1,845.22	26.2%
2-61-00-150 S.D.A.B. Meeting Fees	1,000.00	480.00	520.00	48.0%
2-61-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-61-00-215 Freight & Postage	1,500.00	553.23	946.77	36.9%
2-61-00-217 Telephone	1,200.00	624.40	575.60	52.0%
2-61-00-220 Advertising	3,200.00	4,797.34	(1,597.34)	149.9%
2-61-00-221 Title & Land Seaches	1,000.00	1,052.00	(52.00)	105.2%
2-61-00-222 Memberships & Subscriptions	1,300.00	634.02	665.98	48.8%
2-61-00-223 Subdivision & Development Costs	0.00	0.00	0.00	0.0%
2-61-00-230 Engineering Fees	40,000.00	12,674.75	27,325.25	31.7%
2-61-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-61-00-232 Inspection Fees	18,000.00	7,599.75	10,400.25	42.2%
2-61-00-233 Legal Fees	12,500.00	11,367.50	1,132.50	90.9%
2-61-00-234 Planning Fees	0.00	0.00	0.00	0.0%
2-61-00-510 Printing & Stationary	800.00	322.52	477.48	40.3%
2-61-00-513 Contracted Services	30,000.00	18,452.97	11,547.03	61.5%
2-61-00-515 Other Contracted Services	0.00	0.00	0.00	0.0%
2-61-00-520 Cost of Land Sold	0.00	0.00	0.00	0.0%
2-61-00-540 Admin Power	175.00	0.00	175.00	0.0%
2-61-00-591 Cost of Land Re-Sale	0.00	0.00	0.00	0.0%
2-61-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
	216,872.00	126,330.33	90,541.67	58.3%
<u>62 - Economic Development</u>				
2-62-00-110 Wages & Salaries	118,000.00	70,586.91	47,413.09	59.8%

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2-62-00-115 Overtime	2,350.00	346.76	2,003.24	14.8%
2-62-00-130 Employer Contributions	17,700.00	10,673.15	7,026.85	60.3%
2-62-00-136 Workers' Compensation Board Fees	3,200.00	1,991.94	1,208.06	62.2%
2-62-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-62-00-148 Training & Development	2,000.00	2,343.61	(343.61)	117.2%
2-62-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-62-00-212 Mileage	2,000.00	55.27	1,944.73	2.8%
2-62-00-215 Freight & Postage	700.00	276.63	423.37	39.5%
2-62-00-217 Telephone	600.00	350.00	250.00	58.3%
2-62-00-220 Advertising	25,000.00	7,814.23	17,185.77	31.3%
2-62-00-222 Memberships & Subscriptions	6,500.00	639.73	5,860.27	9.8%
2-62-00-223 Promotion & Research	3,200.00	8,806.53	(5,606.53)	275.2%
2-62-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-62-00-510 Printing & Stationary	900.00	596.45	303.55	66.3%
2-62-00-511 Miscellaneous	600.00	163.56	436.44	27.3%
2-62-00-513 Contracted Services	4,700.00	0.00	4,700.00	0.0%
2-62-00-540 Power	175.00	0.00	175.00	0.0%
2-62-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-62-00-900 Grants to Others	35,000.00	14,000.00	21,000.00	40.0%
	222,625.00	118,644.77	103,980.23	53.3%
<u>72-00 - Parks General</u>				
2-72-00-110 Wages & Salaries	114,196.00	74,831.79	39,364.21	65.5%
2-72-00-112 Getaway Supervisors Contract	20,000.00	10,061.20	9,938.80	50.3%
2-72-00-115 Overtime	2,280.00	4,163.90	(1,883.90)	182.6%
2-72-00-130 Employer Contributions	20,129.40	12,131.04	7,998.36	60.3%
2-72-00-136 Workers' Compensation Board Fees	3,200.00	1,991.94	1,208.06	62.2%
2-72-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-72-00-148 Training & Development	2,900.00	0.00	2,900.00	0.0%
2-72-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-72-00-212 Mileage	1,000.00	0.00	1,000.00	0.0%
2-72-00-215 Freight & Postage	750.00	315.07	434.93	42.0%
2-72-00-217 Telephone	1,600.00	1,723.61	(123.61)	107.7%
2-72-00-220 Advertising	2,000.00	0.00	2,000.00	0.0%
2-72-00-221 Promotions & Hosting	15,000.00	6,727.57	8,272.43	44.9%
2-72-00-222 Memberships & Subscriptions	900.00	0.00	900.00	0.0%
2-72-00-225 Volunteer Recognition	1,100.00	0.00	1,100.00	0.0%
2-72-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-72-00-250 Facility Maintenance	4,100.00	0.00	4,100.00	0.0%
2-72-00-270 Insurance	2,800.00	2,127.88	672.12	76.0%
2-72-00-510 Printing & Stationary	3,000.00	1,788.77	1,211.23	59.6%

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2-72-00-511 Household & Miscellaneous Supplies	1,000.00	25.00	975.00	2.5%
2-72-00-513 Contracted Services	1,000.00	1,128.68	(128.68)	112.9%
2-72-00-540 Power	4,900.00	1,615.02	3,284.98	33.0%
2-72-00-541 Natural Gas	3,950.00	1,364.03	2,585.97	34.5%
2-72-00-590 Communities in Bloom	30,000.00	21,707.16	8,292.84	72.4%
2-72-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-72-00-762 Transfer to Capital Budget	0.00	0.00	0.00	0.0%
2-72-00-823 Financing - Solar Panels	0.00	0.00	0.00	0.0%
	235,805.40	141,702.66	94,102.74	60.1%
<u>72-01 - Parks Sportsgrounds</u>				
2-72-01-110 Wages & Salaries	108,209.00	75,287.28	32,921.72	69.6%
2-72-01-115 Overtime	1,800.00	880.13	919.87	48.9%
2-72-01-117 Casual Labour - Parks	38,000.00	19,287.97	18,712.03	50.8%
2-72-01-130 Employer Contributions	16,231.35	17,185.64	(954.29)	105.9%
2-72-01-136 Workers' Compensation Board Fees	2,400.00	1,327.95	1,072.05	55.3%
2-72-01-140 Meals & Lodging	1,500.00	569.45	930.55	38.0%
2-72-01-148 Training & Development	3,000.00	2,351.94	648.06	78.4%
2-72-01-220 Advertising	500.00	0.00	500.00	0.0%
2-72-01-231 Audit Fees	0.00	0.00	0.00	0.0%
2-72-01-250 Facility Maintenance	50,000.00	23,757.68	26,242.32	47.5%
2-72-01-260 Equipment Lease & Rental	2,000.00	168.40	1,831.60	8.4%
2-72-01-270 Insurance	4,900.00	3,723.79	1,176.21	76.0%
2-72-01-511 Miscellaneous Supplies	10,000.00	4,648.32	5,351.68	46.5%
2-72-01-513 Contracted Services	22,000.00	24,009.30	(2,009.30)	109.1%
2-72-01-520 Equipment Parts, Repair & Maintenance	16,300.00	4,581.17	11,718.83	28.1%
2-72-01-521 Fuel & Oil	9,500.00	4,155.49	5,344.51	43.7%
2-72-01-522 Vehicle Parts, Repairs & Maintenance	2,700.00	1,395.89	1,304.11	51.7%
2-72-01-523 Small Tools	1,300.00	435.33	864.67	33.5%
2-72-01-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
	290,340.35	183,765.73	106,574.62	63.3%
<u>72-02 Parks Arena</u>				
2-72-02-110 Wages & Salaries	108,209.00	74,956.04	33,252.96	69.3%
2-72-02-115 Overtime	1,800.00	1,004.20	795.80	55.8%
2-72-02-117 Arena - Casual Labour	15,000.00	23,463.95	(8,463.95)	156.4%
2-72-02-130 Employer Contributions	16,231.35	17,017.08	(785.73)	104.8%
2-72-02-136 Workers' Compensation Board Fees	2,400.00	1,327.95	1,072.05	55.3%
2-72-02-140 Meals & Lodging	2,100.00	1,871.39	228.61	89.1%
2-72-02-148 Training & Development	3,500.00	3,262.05	237.95	93.2%
2-72-02-215 Freight & Postage	700.00	276.50	423.50	39.5%
2-72-02-217 Telephone	2,500.00	1,526.05	973.95	61.0%

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2-72-02-222 Memberships	900.00	441.00	459.00	49.0%
2-72-02-231 Audit Fees	0.00	0.00	0.00	0.0%
2-72-02-250 Facility Maintenance	20,000.00	11,710.07	8,289.93	58.6%
2-72-02-270 Insurance	30,900.00	23,482.70	7,417.30	76.0%
2-72-02-510 Printing & Stationary	600.00	226.91	373.09	37.8%
2-72-02-511 Household & Miscellaneous Supplies	11,000.00	1,566.27	9,433.73	14.2%
2-72-02-513 Contracted Services	15,300.00	5,229.92	10,070.08	34.2%
2-72-02-516 Alarm	500.00	100.00	400.00	20.0%
2-72-02-520 Equipment Parts, Repair & Maintenance	14,000.00	5,870.19	8,129.81	41.9%
2-72-02-521 Fuel & Oil	1,500.00	589.10	910.90	39.3%
2-72-02-523 Small Tools	600.00	11.99	588.01	2.0%
2-72-02-540 Power	87,500.00	21,983.32	65,516.68	25.1%
2-72-02-541 Natural Gas	32,350.00	14,269.65	18,080.35	44.1%
2-72-02-590 Safety Equipment	3,000.00	1,670.50	1,329.50	55.7%
2-72-02-591 Donations	0.00	0.00	0.00	0.0%
2-72-02-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-72-02-821 Debenture Interest	5,956.91	3,483.62	2,473.29	58.5%
2-72-02-822 Debenture Principle	11,816.65	6,884.29	4,932.36	58.3%
2-72-02-920 Bad Debts	0.00	0.00	0.00	0.0%
	388,363.91	222,224.74	166,139.17	57.2%
<u>72-03 - 06 Fair Expenses</u>				
2-72-03-221 Calmar Fair Days	30,000.00	12,768.01	17,231.99	42.6%
2-72-04-221 Farmer's Day/Canada Day	1,000.00	22,119.13	(21,119.13)	2211.9%
2-72-05-221 Christmas in the Park	11,500.00	0.00	11,500.00	0.0%
2-72-06-221 First Night	8,500.00	0.00	8,500.00	0.0%
	51,000.00	34,887.14	16,112.86	68.4%
<u>74 - Library</u>				
2-74-00-110 Wages & Salaries	134,000.00	63,061.12	70,938.88	47.1%
2-74-00-115 Overtime	0.00	0.00	0.00	0.0%
2-74-00-130 Employer Contributions	24,000.00	9,672.78	14,327.22	40.3%
2-74-00-136 Workers' Compensation Board Fees	2,000.00	1,106.58	893.42	55.3%
2-74-00-140 Meals	200.00	0.00	200.00	0.0%
2-74-00-148 Training & Development	1,000.00	9.52	990.48	1.0%
2-74-00-150 Honariums	1,000.00	62.00	938.00	6.2%
2-74-00-212 Mileage	400.00	0.00	400.00	0.0%
2-74-00-215 Freight & Postage	100.00	5.30	94.70	5.3%
2-74-00-217 Telephone	1,000.00	1,198.23	(198.23)	119.8%
2-74-00-220 Advertising & Promotions	0.00	0.00	0.00	0.0%
2-74-00-222 Memberships	1,000.00	72.28	927.72	7.2%
2-74-00-223 Special Projects	2,000.00	1,421.45	578.55	71.1%

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2-74-00-224 Subscriptions	1,200.00	211.38	988.62	17.6%
2-74-00-231 Audit Fees	2,100.00	2,215.50	(115.50)	105.5%
2-74-00-233 Legal Fees	0.00	0.00	0.00	0.0%
2-74-00-250 Building Repairs & Maintenance	100.00	0.00	100.00	0.0%
2-74-00-270 Insurance	1,671.00	1,269.89	401.11	76.0%
2-74-00-510 Printing & Stationary	1,000.00	597.32	402.68	59.7%
2-74-00-511 Household & Miscellaneous Supplies	400.00	141.71	258.29	35.4%
2-74-00-512 Janitor Contract	3,000.00	1,663.71	1,336.29	55.5%
2-74-00-520 Equipment Parts, Repair & Maintenance	500.00	1,996.51	(1,496.51)	399.3%
2-74-00-521 Furnishings	0.00	0.00	0.00	0.0%
2-74-00-523 Books & Videos	10,000.00	3,964.82	6,035.18	39.6%
2-74-00-540 Power	4,200.00	2,350.95	1,849.05	56.0%
2-74-00-541 Natural Gas	3,200.00	3,114.78	85.22	97.3%
2-74-00-590 Other General Expenses	(19,071.00)	0.00	(19,071.00)	0.0%
2-74-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-74-01-222 Yellowhead Membership Fees	11,000.00	11,191.10	(191.10)	101.7%
2-74-01-231 Audit Fees	0.00	0.00	0.00	0.0%
2-74-01-250 Building Repairs & Maintenance	1,000.00	2,874.08	(1,874.08)	287.4%
2-74-01-270 Insurance	2,300.00	1,747.90	552.10	76.0%
2-74-01-520 Equipment Repair & Maintenance	500.00	0.00	500.00	0.0%
2-74-01-590 Other General Expense	0.00	0.00	0.00	0.0%
	189,800.00	109,948.91	79,851.09	57.9%
<u>97 - Requisitions</u>				
2-97-00-745 Education Requisitions - Residential	564,260.00	296,774.35	267,485.65	52.6%
2-97-00-750 Education Requisitions - Non-Residential	176,720.00	88,646.88	88,073.12	50.2%
2-97-00-755 Leduc Foundation Requisition	7,100.00	7,103.00	(3.00)	100.0%
2-97-00-757 Rural Policing Levy	0.00	0.00	0.00	0.0%
	748,080.00	392,524.23	355,555.77	52.5%
TOTAL EXPENSES	7,094,460.70	3,312,216.54	3,782,244.16	46.7%
Check Sum (Must be zero)	0.00	0.00		
NET (SURPLUS)/LOSS	(73.30)	(2,437,061.28)		
ASSETS				
3-00-00-110 Payroll Advance	0.00	0.00	0.00	0.0%
3-00-00-111 Prepaids	0.00	446.50	(446.50)	0.0%
3-00-00-112 Petty Cash	0.00	300.00	(300.00)	0.0%
3-00-00-113 Petty Cash - Library	0.00	200.00	(200.00)	0.0%
3-00-00-114 Petty Cash - Arena	0.00	0.00	0.00	0.0%
3-00-00-115 Petty Cash - Recreation	0.00	200.00	(200.00)	0.0%
3-00-00-116 Petty Cash - Vending Machine for Arena	0.00	30.00	(30.00)	0.0%

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	BUDGET	ACTUAL	VARIANCE	%
3-00-00-117 Petty Cash - Fire Department	0.00	0.00	0.00	0.0%
3-00-00-120 General Bank Account	0.00	4,718,076.06	(4,718,076.06)	0.0%
3-00-00-121 Alberta Treasury Branch	0.00	0.00	0.00	0.0%
3-00-00-122 CIBC Investments	0.00	0.00	0.00	0.0%
3-00-00-123 Tax Sale Proceeds - Trust Asset	0.00	0.00	0.00	0.0%
3-00-00-124 XMAS Elves - ATB	0.00	17,615.14	(17,615.14)	0.0%
3-00-00-210 Current Property Taxes Receivable	0.00	700,841.49	(700,841.49)	0.0%
3-00-00-212 Arrears of Property Taxes Receivable	0.00	454,195.96	(454,195.96)	0.0%
3-00-00-214 Allowance for Doubtful Tax Accounts	0.00	0.00	0.00	0.0%
3-00-00-270 Construction Advances Receivable	0.00	0.00	0.00	0.0%
3-00-00-280 Utilities Receivable	0.00	11,620.86	(11,620.86)	0.0%
3-00-00-290 Accounts Receivable	0.00	12,017.27	(12,017.27)	0.0%
3-00-00-291 Utility/Tax Clearing Account	0.00	0.00	0.00	0.0%
3-00-00-292 Cash Receipts Suspense	0.00	0.00	0.00	0.0%
3-00-00-294 Accrued Interest Receivable	0.00	0.00	0.00	0.0%
3-00-00-295 GST Receivable	0.00	17,498.76	(17,498.76)	0.0%
3-00-00-296 Education Tax Underlevy	0.00	0.00	0.00	0.0%
3-00-00-297 Non-Res Education Tax Underlevy	0.00	0.00	0.00	0.0%
3-00-00-301 General Investments	0.00	0.00	0.00	0.0%
3-00-00-302 Tax Sale Investments TA# 0169	0.00	0.00	0.00	0.0%
3-00-00-303 Tax Sale Investment TA# 0123	0.00	0.00	0.00	0.0%
3-00-00-304 Tax Sale Investment TA# 0457	0.00	0.00	0.00	0.0%
3-00-00-305 Land Held for Resale	0.00	200,000.00	(200,000.00)	0.0%
3-00-00-410 AMFC Investment	0.00	0.00	0.00	0.0%
3-00-00-510 Engineering Structures	0.00	26,221,289.22	(26,221,289.22)	0.0%
3-00-00-511 Accum Amort - Engineered Structures	0.00	(11,782,523.79)	11,782,523.79	0.0%
3-00-00-520 Buildings	0.00	14,746,531.56	(14,746,531.56)	0.0%
3-00-00-521 Accum Amort - Buildings	0.00	(5,487,648.62)	5,487,648.62	0.0%
3-00-00-530 Machinery & Equipment	0.00	3,843,708.12	(3,843,708.12)	0.0%
3-00-00-531 Accum Amort - Machinery & Equipment	0.00	(1,789,882.58)	1,789,882.58	0.0%
3-00-00-540 Land for Own Use	0.00	1,292,122.94	(1,292,122.94)	0.0%
3-00-00-541 Accum Amort - Land Improvements	0.00	(104,602.47)	104,602.47	0.0%
3-00-00-550 Vehicles	0.00	617,803.98	(617,803.98)	0.0%
3-00-00-551 Accum Amort - Vehicles	0.00	(449,093.49)	449,093.49	0.0%
3-00-00-560 Land Improvements	0.00	251,417.43	(251,417.43)	0.0%
3-12-00-295 GST - 57.14 - Municipal Purposes	0.00	17,736.97	(17,736.97)	0.0%
3-12-00-296 GST - 42.86 - Municipal Purposes	0.00	0.00	0.00	0.0%
3-41-00-290 Payroll Clearing Account	0.00	0.00	0.00	0.0%
TOTAL ASSESTS	0.00	33,509,901.31	(33,509,901.31)	0.0%
Check Sum	0.00	0.00		

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	BUDGET	ACTUAL	VARIANCE	%
LIABILITES				
4-00-00-120 Deferred Revenue - Conditional Grants	0.00	(190,098.85)	190,098.85	0.0%
4-00-00-121 Deferred Revenue - Education Tax	0.00	0.00	0.00	0.0%
4-00-00-122 Deferred Revenue - Operating	0.00	(10,102.75)	10,102.75	0.0%
4-00-00-123 Tax Sale Proceeds - Trust Liability	0.00	0.00	0.00	0.0%
4-00-00-124 Deferred Revenue - Developer	0.00	0.00	0.00	0.0%
4-00-00-125 Deferred Revenue - Business Licenses	0.00	0.00	0.00	0.0%
4-00-00-200 Vacation Pay Payable	0.00	(53,671.05)	53,671.05	0.0%
4-00-00-201 Sick Pay Payable	0.00	(54,167.82)	54,167.82	0.0%
4-00-00-202 Overtime Payable	0.00	(7,776.93)	7,776.93	0.0%
4-00-00-210 E.I. Rebate	0.00	(1,376.99)	1,376.99	0.0%
4-00-00-230 C.P.P.	0.00	(5,659.38)	5,659.38	0.0%
4-00-00-231 UIC Payable	0.00	(1,548.10)	1,548.10	0.0%
4-00-00-232 Income Tax Payable	0.00	(14,543.17)	14,543.17	0.0%
4-00-00-240 Fire Fighters Association Fees Payable	0.00	0.00	0.00	0.0%
4-00-00-250 AMEBS Payable	0.00	13,404.72	(13,404.72)	0.0%
4-00-00-260 GST Payable	0.00	(3,797.32)	3,797.32	0.0%
4-00-00-265 Safety Codes Council	0.00	(132.46)	132.46	0.0%
4-00-00-271 R.R.S.P. Contributions	0.00	(4,190.16)	4,190.16	0.0%
4-00-00-290 Accounts Payable Suspense	0.00	0.00	0.00	0.0%
4-00-00-300 Short Term Operating Loan	0.00	0.00	0.00	0.0%
4-00-00-310 Debentures Payable	0.00	(3,816,260.89)	3,816,260.89	0.0%
4-00-00-323 Long Term Loan - Treasury Branch	0.00	0.00	0.00	0.0%
4-00-00-400 Accrued Liabilites	0.00	0.00	0.00	0.0%
4-00-00-410 Accrued Interest Debentures	0.00	2,461.79	(2,461.79)	0.0%
4-00-00-430 Capital Lease Debt	0.00	(202,007.97)	202,007.97	0.0%
4-00-00-663 Equity in Fixed Assets	0.00	(23,280,515.00)	23,280,515.00	0.0%
4-00-00-900 Accumulated Surplus	0.00	0.00	0.00	0.0%
4-00-00-990 Accumulated Deficit	0.00	(740,112.50)	740,112.50	0.0%
4-00-00-991 Prior Period Adjustment	0.00	0.00	0.00	0.0%
4-41-00-470 Bulk Water Deposits	0.00	(4,170.00)	4,170.00	0.0%
4-41-00-471 Deposits - Water Meters	0.00	0.00	0.00	0.0%
4-42-00-421 Prepaid Local Improvements - Sewer	0.00	0.00	0.00	0.0%
4-42-00-422 Lagoon Key Deposit	0.00	0.00	0.00	0.0%
4-61-00-470 Mobile Home Performance Deposit	0.00	0.00	0.00	0.0%
4-61-00-473 Development Agreement Deposits	0.00	(198,799.91)	198,799.91	0.0%
4-61-00-474 Construction Deposits	0.00	(113,500.00)	113,500.00	0.0%
4-61-00-475 Southbridge Phase 2 - Development	0.00	(210,103.28)	210,103.28	0.0%
4-61-00-476 Security Deposit SB Hayduk	0.00	(6,160.00)	6,160.00	0.0%

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	BUDGET	ACTUAL	VARIANCE	%
4-61-00-477 Incentive Grant Reserve	0.00	0.00	0.00	0.0%
4-62-00-290 Ticket Sales Payable	0.00	0.00	0.00	0.0%
4-72-00-470 Recreation Facility Deposits	0.00	(1,153.55)	1,153.55	0.0%
4-72-00-475 First Night Celebration Donations	0.00	0.00	0.00	0.0%
4-77-00-635 Reserve from Sale of Karen's Cafe	0.00	0.00	0.00	0.0%
4-77-00-636 Land Sale Reserve	0.00	0.00	0.00	0.0%
4-77-00-710 Operating Contingency Reserve	0.00	(381,874.70)	381,874.70	0.0%
4-77-00-715 Debenture Stabilization Reserve	0.00	(55,344.00)	55,344.00	0.0%
4-77-00-720 Incentive Reserve Grant	0.00	(53,000.00)	53,000.00	0.0%
4-77-00-900 Off Site Levy Reserve	0.00	0.00	0.00	0.0%
4-77-00-901 Water Offsite Reserve	0.00	(69,795.77)	69,795.77	0.0%
4-77-00-902 Sewer Offsite Reserve	0.00	(112,950.13)	112,950.13	0.0%
4-77-00-903 Transportation Offsite reserve	0.00	(48,277.95)	48,277.95	0.0%
4-77-00-905 Infrastructure Reserve	0.00	(1,124,652.08)	1,124,652.08	0.0%
4-77-00-910 Fleet Services Reserve	0.00	0.00	0.00	0.0%
4-77-00-915 Water Play Park Reserve	0.00	0.00	0.00	0.0%
4-77-00-920 Arena Compressor Reserve	0.00	0.00	0.00	0.0%
4-77-00-925 Town Hall Reserve	0.00	(78,776.86)	78,776.86	0.0%
4-77-00-930 Protective Services Reserves	0.00	0.00	0.00	0.0%
4-77-00-935 Disaster Services Reserve	0.00	(1,308.46)	1,308.46	0.0%
4-77-00-940 Constabulary Reserve	0.00	0.00	0.00	0.0%
4-77-00-945 Transportation Reserve	0.00	0.00	0.00	0.0%
4-77-00-949 Parks Trail Reserve	0.00	(3,156.46)	3,156.46	0.0%
4-77-00-950 Parks Facility Reserve	0.00	(61,164.73)	61,164.73	0.0%
4-77-00-951 Arena Building Reserve	0.00	(51,809.85)	51,809.85	0.0%
4-77-00-955 Library Facility Reserve	0.00	(188.89)	188.89	0.0%
9-99-99-999 Clearing Account	0.00	593.66	(593.66)	0.0%
TOTAL LIABILITIES	0.00	(30,945,687.79)	30,945,687.79	0.0%
Check Sum	0.00	0.00	0.00	0.0%
NET (SURPLUS)/LOSS		(2,437,061.28)		
NET CAPITAL		(127,152.24)		
		(33,509,901.31)		
CAPITAL REVENUE				
5-11-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-11-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%

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	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
5-11-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-12-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-12-00-636 Debenture Borrowing - Office Reno's	0.00	0.00	0.00	0.0%
5-12-00-640 Contributed from Reserve	(15,000.00)	0.00	(15,000.00)	0.0%
5-12-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-23-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-23-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-23-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-23-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-23-00-900 Revenue Acct - Contributed from Other	0.00	0.00	0.00	0.0%
5-23-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-24-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-24-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-24-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-26-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-26-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-26-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-32-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-32-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-32-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-32-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-32-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-32-00-900 Contributed from Other	0.00	0.00	0.00	0.0%
5-32-00-910 Sale of F/A	0.00	0.00	0.00	0.0%
5-32-01-636 Debenture Borrow	0.00	0.00	0.00	0.0%
5-41-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-41-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-41-00-636 Debenture Borrowing	0.00	0.00	0.00	0.0%
5-41-00-640 Contributed from Reserve	(14,000.00)	0.00	(14,000.00)	0.0%
5-41-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-42-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-42-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-42-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-42-00-640 Contributed from Reserve	(690,745.00)	0.00	(690,745.00)	0.0%
5-42-00-650 Conditional Grants	(573,255.00)	(397,652.00)	(175,603.00)	69.4%
5-42-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-61-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-61-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-61-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-61-00-650 Conditional Grants	0.00	0.00	0.00	0.0%

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	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
5-62-00-630 Community/Economic Development	0.00	0.00	0.00	0.0%
5-72-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-72-00-640 Contributed From Reserves	0.00	0.00	0.00	0.0%
5-72-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-72-01-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-72-01-640 Contributed from Reserve	(112,000.00)	0.00	(112,000.00)	0.0%
5-72-01-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-72-01-670 Parks - County Cost Share	(43,000.00)	(10,193.00)	(32,807.00)	23.7%
5-72-01-900 Parks - Contributed from Other	0.00	0.00	0.00	0.0%
5-72-02-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-72-02-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-72-02-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-72-02-660 Federal Grants	0.00	0.00	0.00	0.0%
5-72-02-900 Arena - Contributed from Other	0.00	0.00	0.00	0.0%
5-74-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-74-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-74-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-74-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-74-00-900 Library - Contributed from Other	0.00	0.00	0.00	0.0%
	(1,448,000.00)	(407,845.00)	(1,040,155.00)	28.2%

CAPITAL EXPENSE

6-11-00-630 Legislative	0.00	0.00	0.00	0.0%
6-12-00-630 Administrative	15,000.00	0.00	15,000.00	0.0%
6-23-00-630 Protective Services	0.00	0.00	0.00	0.0%
6-23-00-761 Transfer to Reserve	0.00	0.00	0.00	0.0%
6-24-00-630 Disaster Services	0.00	0.00	0.00	0.0%
6-26-00-630 By-Law & Constabulary Services	0.00	0.00	0.00	0.0%
6-32-00-610 43 Street Intersection	0.00	0.00	0.00	0.0%
6-32-00-620 Transportation/Building	0.00	0.00	0.00	0.0%
6-32-00-630 Transportation	0.00	2,120.00	(2,120.00)	0.0%
6-32-00-640 Transportation/Land	0.00	0.00	0.00	0.0%
6-32-00-650 Transportation Vehicles	0.00	0.00	0.00	0.0%
6-32-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
6-32-01-610 Lateral Upgrades	0.00	0.00	0.00	0.0%
6-32-01-630 Transportation - 2005	0.00	0.00	0.00	0.0%
6-32-02-610 Roads/Sidewalks Upgrades	0.00	0.00	0.00	0.0%
6-32-02-630 Transportation - 2006	0.00	0.00	0.00	0.0%
6-32-03-630 49 Ave & 47 St Upgrades	0.00	0.00	0.00	0.0%
6-32-04-630 Electronic Sign	0.00	0.00	0.00	0.0%
6-41-00-610 Water Reservoir Expansion	0.00	0.00	0.00	0.0%

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	BUDGET	ACTUAL	VARIANCE	%
6-41-00-630 Water Services	14,000.00	59,850.00	(45,850.00)	427.5%
6-41-00-761 Water - Transfer to Reserve	0.00	0.00	0.00	0.0%
6-42-00-610 Sewer Mains	0.00	0.00	0.00	0.0%
6-42-00-630 Sanitary Sewer	1,264,000.00	127,211.80	1,136,788.20	10.1%
6-51-00-630 Family & Community Services	0.00	0.00	0.00	0.0%
6-61-00-630 Planning & Development	0.00	0.00	0.00	0.0%
6-62-00-630 Community/Economic Development	0.00	0.00	0.00	0.0%
6-72-00-630 RecreationAdmin. Equipment	0.00	0.00	0.00	0.0%
6-72-01-630 Recreation Sportsgrounds	92,000.00	91,510.96	489.04	99.5%
6-72-01-640 Parks Land	63,000.00	0.00	63,000.00	0.0%
6-72-01-650 Parks Vehicles	0.00	0.00	0.00	0.0%
6-72-01-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
6-72-02-620 Arena Building	0.00	0.00	0.00	0.0%
6-72-02-630 Arena	0.00	0.00	0.00	0.0%
6-72-02-761 Transfer to Reserve - Arena	0.00	0.00	0.00	0.0%
6-74-00-620 Library Building	0.00	0.00	0.00	0.0%
6-74-00-630 Library/Culture Services	0.00	0.00	0.00	0.0%
	1,448,000.00	280,692.76	1,167,307.24	19.4%
Totals:	0.00	(127,152.24)	127,152.24	0.0%

Council Report

Don Faulkner

August 21, 2023

High Performance Governance is all about our **Organizational Ability to Lead, Imagine New Possibilities and Achieve Operational Excellence.**

July 10/23, Special Council Meeting

- Refer to Calmar Web Site for agenda and minutes.

July 12/23, Seniors Meeting

- Summer Recess

July 12/23, Canada Day Debrief

- As a non-participant, it was interesting to hear the opinions of those who were involved talk about how the event went and how it could be made better. I think it is very valuable to have these discussions to improve how we operate as we move forward on to the next event.

July 12/23, Public Engagement, CPO (Dog Complaints)

- It was interesting as a dog owner to get more information on what my rights and expectations are. Pasquale ran the event and as a Councillor I was happy to see the number of residents attending, but a little disheartened by the lack of questions other than the ones from members of council. Hearing about comments made on social media regarding council and Pasquale controlling the narrative were out of line as the opportunity to ask questions was there, maybe a little more effort was needed to make sure that everyone was able to express and communicate their concerns.

July 17/23, Regular Council Meeting

- Refer to Calmar Web Site for agenda and minutes.

July 19/23, Leduc & District Regional Waste Management Commission Meeting

- Summer Recess

July 26/23, 39/20, Alliance General Meeting

- Financials seem to be in order, current bank balance \$77,902.10.
- The delegation gave us a plan moving forward with our web site, \$6700 for updating our website (including tech support for 6 mos.) plus \$125/month. Some discussion about a

newsletter, consensus was not to go forward with newsletter, and to table the website, as we need to know more about what our direction is going to be.

- Short discussion on the Resolution Page/Structure and Operations, followed by the signing by all mayors' present (still need Warburg's signature).
- Discussion about meeting ministers during AB Munis, quickly went into discussion about hosting like minded communities within 2 hours (population under 20,000) regarding "nurse practitioners". I questioned putting resolution co-sponsored by our group and that was disregarded. There was a lack of expectations for AB Munis by the CAO of Thorsby and conversation was directed down a path of us doing something. After having further thoughts and conversation with the mayor, I feel uncomfortable with putting trust into an organization that we have trouble supporting to advocate for us. Furthermore, I feel AB Munis would be better at putting its weight behind a resolution or to help us co-host a small communities forum.
- After updates from member municipalities, we entertained the letters from Calmar and Thorsby regarding the future of the 39/20 Alliance, and everyone agreed that this might be the end of us as it currently stands and perhaps something less formal might be for us moving forward.

Krista Gardner Councillor Report

July 2023

July 1st- Inaugural Calmar Canada Cup

I had a fantastic time at this event! From serving at the pancake breakfast alongside our dedicated rec board volunteers to refereeing games to even playing, it was such a great experience! Thank you so much to the staff and volunteers for all their hard work and a big shout out to Recreation Coordinator Ian Miller for dreaming big and then going out and getting it done. Last but definitely not least, thank you to our local business sponsors for supporting community initiatives- Chris Feist Re/Max Real Estate, ...Is Good Coffee Bar & More, Calmar Co-Op, Calmar Chevron, Whatever Repairs, New Shanghai Restaurant, Norpoint Sandblasting & Painting, Latmann Generators & Equipment, Vertex Resource Group, Elite Promotional Marketing, United Cycle and the Edmonton Sport & Social Club. We couldn't do it without you!

July 10th- Special Meeting of Council

July 11th- Economic Developers of Alberta Webinar- "Performance Measurement in Economic Development"

This webinar was very informative regarding how to determine if your economic development activities are successful or not and provided some suggestions on what to measure to make sure you are making an impact. The webinar emphasized the importance of evaluating the impact of initiatives and programs and being able to respond to Council, residents and stakeholders about that impact. Some suggestions for areas to track included # of partnerships, # of new businesses, # of businesses supported, # of interactions with businesses (meetings, attendance at events, emails, newsletters sent, etc.), # of social media interactions, attendance at events in downtown areas, building permits, job creation statistics, and inquiries received in the department. I know our economic development department works very hard and I'm looking forward to seeing how we can better measure the impact of the investment in this area.

July 11th- Calmar Canada Cup Debrief Event

Recreation Coordinator Miller organized a formal meeting with staff and volunteers to discuss what went well, what didn't, and where we could improve for next year. I'm excited to see where this event goes in the future!

July 11th- Nuisance Dog Public House

As a resident, I attended Community Peace Officer Leggio's Open House regarding recent concerns regarding dogs in Calmar. Excessive barking complaints, dogs (or pets) at large and even dog bites have become a greater concern. I was pleased to see a number of people in attendance and Officer Leggio spoke about the current bylaws and how he enforces them. I'm

looking forward to his stated follow up educational series (on Facebook and in the Chronicle) for how he intends to move forward in this area.

July 17th- Rural Municipalities of Alberta District 3 Meeting

As the Alberta Municipalities Director for Towns West, I attended our provincial Counterparts local area meeting. RMA represents counties and municipal districts in the province. It was a good chance to hear issues from a more rural lens and I was pleased to be able to spend some time with our closest neighbours, Leduc County.

July 17th- Regular Meeting of Council

July 19th- Recreation Board Meeting

The rec board reviewed the outcomes from the Calmar Canada Cup. We estimate attendance at the pancake breakfast to be ~350 people and about 1000 people overall enjoyed at least some of the festivities. We then briefly discussed the 2017 Recreation Board Bylaw and worked on upcoming events, including Calmar Days. Highlights for Calmar Days include Super Mario Bros the Movie at our outdoor movie event, new items have been purchased to facilitate pancake breakfasts for our volunteers, and two paid markets will be held during Calmar Days in addition to the Mega Market.

July 21st- Asset Management Committee Meeting

While the Asset Management Committee was officially established in October of 2022, this was our first formal meeting (although members of the committee have been attending small group learning communities as part of our asset management learning). We discussed where we currently are in the (ongoing) process of establishing an asset management practice in the Town. While much of this work has been happening on an informal basis, we are working to standardize and digitize many of our practices and the information we know (or don't know as the case may be). Next steps for the Asset management Committee include creating a plan with timelines and goals for approval by Council. We are also investigating the most appropriate software to manage the information collected by the Public Works team.



Inspiring Success!

BLACK GOLD SCHOOL DIVISION

3rd Floor, 1101-5th Street
Nisku, Alberta T9E 7N3

P: 780.955.6025

F: 780.955.6050

blackgold.ca

August 9, 2023

His Worship Sean Carnahan, Mayor
Town of Calmar
PO Box 750
4901 – 50 Avenue
Calmar, AB T0C 0V0
scarnahan@calmar.ca

RE: Calmar Town Council and Black Gold School Division Board of Trustees Meet & Greet

Dear Mayor Carnahan,

The Board of Trustees for Black Gold School Division is delighted to invite you and members of Town Council to a special supper meeting on Wednesday, January 31, 2024, to discuss how the Board can continue to fulfill its commitment to inclusive and equitable K-12 public education in the Town of Calmar, and other topics of mutual interest.

The Board is available to meet from 6:30 p.m. - 8 p.m. at the Black Gold School Division's Central Office, located at the County Centre building, 5th Floor, 1101 - 5th Street, Nisku.

Please let us know if you and members of Council are available on that date at your earliest convenience, and if we should be aware of any dietary restrictions.

Please confirm your attendance (RSVP) with Kelly Friesen, Executive Assistant - Superintendent/CEO at kelly.friesen@gshare.blackgold.ca before Friday, September 1, 2023.

We very much look forward to meeting you and Council members at our special supper meeting, and to your engagement in our exciting work on behalf of children, families, and educators in your community.

Sincerely,

Esther Eckert, Chair
Board of Trustees



**AN EVENING OF
PARTNERSHIPS,
COMMUNITIES AND
FRIENDSHIPS!**

Wine & Cheese



We make a difference everyday!

When: Wednesday, September 13th, 2023
7:00 p.m. - 9:00 p.m.

Where: Planeview Place
5105 - 52 Avenue, Leduc AB

Please RVSP to 780.986.2835 by September 4th, 2023.

From: [Anita Sookar \(she/her\)](#)
Subject: ABmunis President's Dinner and Awards Ceremony - September 26, 2023
Date: August 16, 2023 11:08:56 AM

Hello,

Please see email below. We are currently awaiting responses for attendance.

Best Regards,

Anita Sookar (she/her) MSc, NCSO, CPHR, GPC.D | Governance Manager

D: 780.989.7406 | E: Anita@abmunis.ca
300, 8616 51 Ave NW Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

From: Anita Sookar (she/her) <Anita@abmunis.ca>
Sent: Saturday, August 12, 2023 8:13 PM
Subject: ABmunis President's Dinner and Awards Ceremony - September 26, 2023

Dear Award Winners,

I hope this email finds you well. I am writing to congratulate you once again on your outstanding achievement as the recipient of a prestigious ABmunis award. Your remarkable contributions and dedication have truly set you apart, and we are thrilled to honor you at our upcoming award ceremony to take place during the President's Dinner on September 26, 2023, at 6:00 p.m. at the Wedgewood Room, Fairmont Hotel Macdonald.

As the event draws near, we kindly request your confirmation of attendance. To ensure we can make the necessary arrangements, kindly confirm your attendance by August 21, 2023.

We believe it will be a memorable evening filled with celebration, recognition, and networking opportunities with esteemed professionals from various municipalities. If you have any dietary restrictions or special requirements, please let me know in advance, and we will do our best to accommodate them.

Once again, congratulations on your well-deserved recognition. We look forward to celebrating your achievements and sharing this special occasion with you. Should you have any questions or require further information, please do not hesitate to reach out to me.

CFB EDMONTON BASE COMMANDER'S



LOBSTERFEST

Saturday, September 23, 2023

Let's shell-abrate!

Join us for an evening of cracking good fun at the third annual CFB Edmonton Base Commander's Lobsterfest! This 18+ event will feature maritime lobster and 4 ounce steak dinner and all the fixings. Live entertainment by the Derina Harvey Band!

LAMPLIGHTER LOUNGE, BLDG 210, CFB EDMONTON

COCKTAILS: 5:30 PM (cash bar) DINNER: 6:30 PM DANCE: 7:30 PM

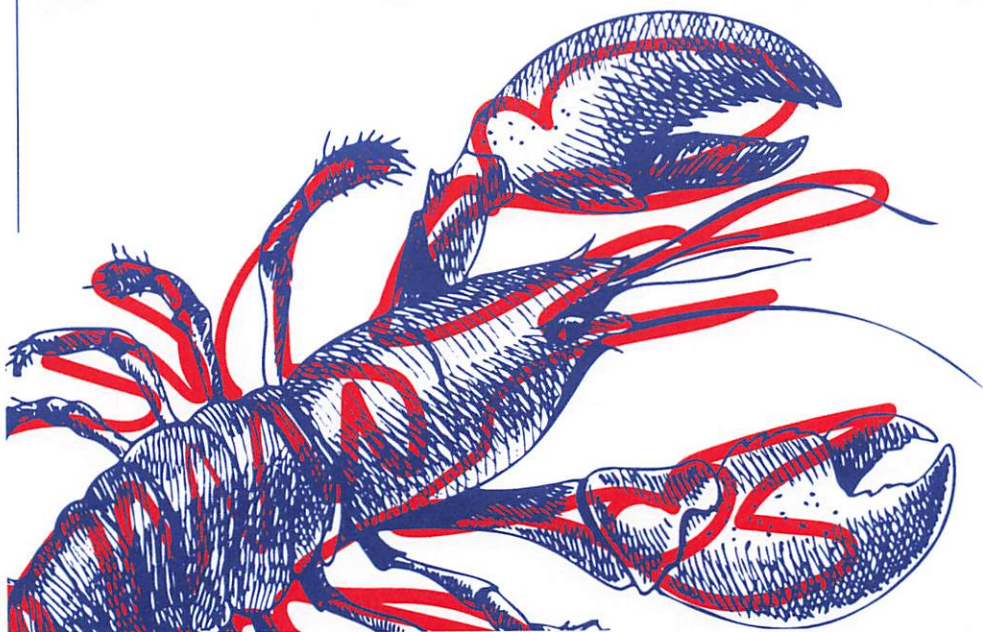
\$70/per person (non-refundable)

Dress is casual/festive.

For tickets scan the QR code or visit cfbedmlobsterfest.eventbrite.ca

Tickets can also be purchased in person at the MFRC.

For information call 780-973-4011 ext. 6300 or email funddev@mfrcedmonton.com



In support of:



Lobsterfest Sponsorship Opportunities

Title Sponsor - \$7,000

- 12 tickets to the event
- Company name and logo (66% size) on event collateral (poster, ads, and signage)
- Verbal recognition as presenting sponsor by the Master of Ceremonies at the event.
- Six social media posts tagging your company before event.
- Sponsor name displayed on Donor wall at the MFRC.
- Acknowledgement of your company in the MFRC's Annual General Report
- Company name, logo, and recognition on the MFRC web site with link.
- Company pull-up banner at the event (provided by sponsor)
- Opportunity to set up an awareness table or tent outside.

Gold Sponsor - \$5,000

- 8 tickets to the event
- Company name and logo (33% size) on event collateral (signage and ads)
- Verbal recognition by the Master of Ceremonies at the event.
- Four social media posts tagging your company before event.
- Sponsor name displayed on Donor wall at the MFRC.
- Acknowledgement of your company in the MFRC's Annual General Report
- Company name, logo, and recognition on the MFRC web site with link.
- Opportunity to set up an awareness table or a tent outside.

Silver Sponsor - \$2,000

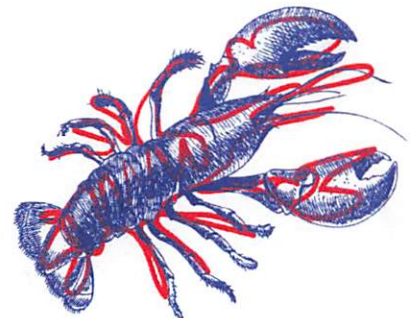
- 4 tickets to the event
- Company name and logo (25% size) on event collateral (signage)
- Verbal recognition by the Master of Ceremonies at the event.
- Two social media posts tagging your company before event.
- Sponsor name displayed on Donor wall at the MFRC.
- Acknowledgement of your company in the MFRC's Annual General Report
- Company name, logo, and recognition on the MFRC web site.

Bronze Sponsor - \$1,000

- 2 tickets to the event
- Company name and logo (10% size) on event collateral (signage)
- Verbal recognition by the Master of Ceremonies at the event.
- Sponsor name displayed on Donor wall at the MFRC.
- Acknowledgement of your company in the MFRC's Annual General Report

Table Sponsor - \$420

- Company name and logo displayed on one table at the event.
- Sponsor name displayed on Donor wall in MFRC
- Acknowledgement of your company in the MFRC's Annual General Report



CHILDREN OF VIETNAM BENEVOLENT FOUNDATION

--- giving hope and opportunities

PO BOX 1079
CALMAR, AB
T0C0V0

Phone: 780-984-4114
Fax: 780-985-3877
Email: childrenofvietnam.foundation@gmail.com
Website: www.childrenofvietnambf.org

July 24, 2023

Dear

Town of Calmar

The Children of Vietnam Benevolent Foundation (CVBF) is a **Registered Canadian Charity**. Our mission is to give hope and opportunities to impoverished children through love, education, and the provision of basic needs.

We support orphanages, provide scholarships, school supplies, bicycles, wheelchairs, hearing aids, and other basic needs to impoverished children in orphanages and schools throughout Vietnam. We also direct funds to local projects in Canada and internationally, where the need arises.

We are delighted to be hosting our **11th Annual Fundraising Dinner Gala** at 6pm on **September 23, 2023** at the **Emperor's Palace (10638 – 100 St NW, Edmonton)**. Please join us if you can. *Tickets \$70.00*

We hope you can also help us with the fundraiser by **donating items or gift cards** for our **silent & live auction**, or by **becoming a sponsor**. **Financial donations** can also be made directly via our website, by cheque to our mailing address, or via securities (through transfer agents). We will recognize your generosity on posters, social media, and our website. **Tax receipts** will be issued for your donations.

For further information, to purchase tickets, or to arrange donation pick-up, please contact *TARA-780-405-0251* or. Thank you so much!

Calmar Medical Clinic-780-985-3344

With gratitude,



Children of Vietnam Benevolent Foundation
Registered Canadian Charity no. 835083379RR0001
Canada.ca/charities-giving

RECEIVED

AUG 15 2023

TOWN OF CALMAR - INT