

TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON JUNE 19, 2023,
COMMENCING AT 7:00 PM

GoToMeeting
Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|-------------|---|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Public Hearings – None |
| 4. | Delegations
a) Spencer Popik – Ambassador for Calmar to Kalmar, Sweden |
| 5. | Adoption of Minutes
a) Regular Council Meeting – June 05, 2023 |
| 6. | Unfinished Business
a) Senior's Bus – Discussion Only
b) Pride month – Discussion and Declaration |
| 7. | Bylaws or Policies
a) Fee Bylaw
b) Parks & Rec for Diamond Rental |
| 8. | New Business
a) Refund of Development Permit
b) Sale of Town Property
c) GFL Green Bins |
| 9. | Financial
a) Trial Balance as of June 15, 2023 |
| 10. | Department Reports
a) Growth Report |
| 11. | Council and Committee Reports
a) Mayor Carnahan – not submitted
b) Councillor Faulkner
c) Councillor Gardner
d) Councillor McKeag Reber
e) Councillor Benson |
| 12. | Action Items – None |
| 13. | Correspondence
a) Resumption of Progress Toward a North Saskatchewan Regional Plan
b) LRHF 2022 Annual Report
c) YRL 2022 ROI for Calmar Public Library
d) Municipal Accountability Program Cycle 2 |
| 14. | Clarification of Agenda Business – (Open mic) |
| 15. | Closed Session
a) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act) |
| 16. | Adjournment |

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JUNE 05, 2023**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of June 05, 2023, to order at the hour of 7:02 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber & Benson, and CAO Losier & ADCS Bryans and members of the public

2. **ADOPTION OF AGENDA:**

Moved by Councillor Gardner that the agenda is hereby adopted as amended.

Addition of discussion re: ball tournament

**CARRIED
R-23-06-0186**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS:** None

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – May 15, 2023

Moved by Councillor McKeag Reber that the minutes of the Regular Council Meeting of May 15, 2023, are hereby approved as presented.

**CARRIED
R-23-06-0187**

- b) **Regular Council Meeting** – May 30, 2023

Moved by Councillor Benson that the minutes of the Special Meeting of Council of May 30, 2023, are hereby approved as presented.

**CARRIED
R-23-06-0188**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:** none

8. **NEW BUSINESS:**

- a) **Cancellation of Property Taxes**

Moved by Councillor Faulkner that Council passes a motion to cancel the balance of the property taxes on TA #9028.02.

**CARRIED
R-23-06-0189**

- b) **Invitation to Ukrainian Day Celebration**

Moved by Councillor McKeag Reber that Council accept this as information.

**CARRIED
R-23-06-0190**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JUNE 05, 2023**

Access Code: 211-016-493

c) Pride Month

Moved by Councillor Benson that Council directs Administration to continue with the events from last year, having the flag present in Council Chambers along with a statement from the Mayor. Purchasing an outdoor flag to raise at the arena. No painting, instead using chalk on the sidewalks and crosswalks.

**CARRIED
R-23-06-0191**

d) Residential District Lot Size – Discussion Only

e) Senior’s Bus – Discussion Only

f) Ball Tournament Follow-up - Discussion Only

9. FINANCIAL: None

10. DEPARTMENT REPORTS: None

11. COUNCIL AND COMMITTEE REPORTS: None

12. ACTION ITEM: None

13. CORRESPONDENCE: None

14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

Susan Parkinson addressed Council re: senior’s bus and pride month.

Recessed @ 9:10 pm

Reconvened @ 9:15 pm

15. CLOSED SESSION:

a) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

b) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

c) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor Gardner that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 9:17 pm.

**CARRIED
R-23-06-0192**

CAO Losier & ADCS Bryans remained in Chambers for the closed sessions.

Moved by Councillor that Council Faulkner comes out of into closed session at 10:13 pm.

**CARRIED
R-23-06-0193**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY JUNE 05, 2023**

Access Code: 211-016-493

16. ADJOURNMENT:

The Regular Council Meeting adjourned at 10:13 pm.

These minutes signed this 19th day of June 2023.

Mayor Carnahan

CAO Losier

Un-Approved Minutes



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 19, 2023
Originated By:	CAO Losier
Title:	Fee bylaw, bylaw 2023-20
Approved By:	CAO Losier
Agenda Item Number:	7 A

BACKGROUND/PROPOSAL:

In February 2023, Council adopted bylaw 2022-22, Fees and Charges bylaw. The intent was to include all fees and charges into a single bylaw. During an internal discussion, Administration realized that the building/disciplines permit fees were not included in the bylaw and that they should.

Administration is proposing to add the current building/disciplines permits fee to the bylaw to ensure that all fees are now contained in the fee bylaw. A review of the actual fees will be done when the bylaw is reviewed for the 2024-2027 budget exercise. Furthermore, Administration has removed the damage deposit as these are not necessary for enforcement activity and constitute an accounting burden.

Administration is also proposing to change the appeal fee as required by the Leduc County Regional Subdivision and Development Appeal Board which is \$162.75 (including gst).

In addition, Administration found that there were 2 operational fees that were not in the bylaw. The first one is associated with the bulk water station, and the other one is link to the lagoon. For the bulk water station, a replacement key or an additional key is \$5.00. This should also be added in the bylaw. Lastly, the key to the lagoon is \$60.00 as we need to replace a lock and multiple permanent keys when a user does not bring a key back. This fee should also be identified in the bylaw.

Lastly, the proposed bylaw has revised Getaway fee. After doing an analysis, administration adjusted the fees to stimulate participation. At the time of this report, 72 participants were registered over the 8 weeks.

The proposed bylaw is attached to the report.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Adding the fees to the bylaw would make it easier for residents, developers, and Administration. It would also make it easier for maintenance purposes as we will be able to focus the review around 1 single bylaw and evaluate the potential impacts to the budget and the level of service.

Option 1 – Council could decide to wait until the next review to add the missing fees to the bylaw.

Option 2 – Council could decide to request further changes to the fees and charges bylaw before adopting a new version.

Option 3 – Council could approve the proposed bylaw at the current meeting or initiate the process today and wrap it at a future meeting.

COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

That Council approves option 3.

TOWN OF CALMAR
BYLAW NO. 2023-20

A BYLAW of the TOWN OF CALMAR to establish a bylaw pertaining to setting fees and rate charges levied to the public for goods and services provided by the Town of Calmar.

WHEREAS the *Municipal Government Act, R.S.A 2000, Chapter M-26* provides that a Council may pass a Bylaw for setting fees & charges levied to the public excluding taxation.

NOW THEREFORE, the Council of the Town of Calmar, in the Province of Alberta, duly assembled, hereby enacts as follows:

Review of Fees and Rate charges

1. (a) The Town shall review the fees & services schedule annually.
- (b) After the review has been completed, the Town may amend this Bylaw to update the fees and rates or adopt a new bylaw with fees and rates.

Schedules

2. Fees and charges are hereby established pursuant to Schedule "A" attached hereto and forming part of this Bylaw.

Rescinding

3. Bylaw No. 2022 – 22 is hereby rescinded.

Read a first time this 19th day of June 2023.

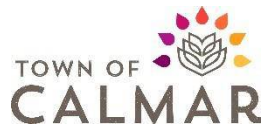
Read a second time this ___ day of _____ 2023.

Read a third time and approved this ___ day of _____ 2023.

Mayor Carnahan

CAO Losler

This Bylaw signed this ___ day of _____, 2023.



SCHEDULE "A"
FEE SCHEDULE

ADMINISTRATION

FEES

Town Coffee Mugs	\$5.00 + GST
Town Hats	\$15.00 + GST
Town Pins	\$2.50 + GST
Tax Certificates	\$25.00 + GST
Tax Searches	\$25.00 + GST
Tax Notification Filing Fee	\$200.00
Not Sufficient Funds fees	\$35.00
Fax/Photocopying	\$0.25per page/\$1.50 long distance
Chronicle advertising (business card size)	\$25.00 + GST
Chronicle advertising (quarter page ad)	\$50.00 + GST
Chronicle advertising (half page ad)	\$75.00 + GST
Chronicle advertising (full page ad)	\$100.00 + GST
Chronicle advertising shown above request for color fees doubled	
Land Use Bylaw (Photocopy)	\$75.00 + GST
Municipal Development Plan (Photocopy)	\$75.00 + GST
Paper Copy of Utility Bill	\$2.00 + GST (starting March 01/2023)
Lagoon Key Deposit	\$60.00 (refundable)

FACILITY RENTAL RATES

FEES

1. BALL DIAMONDS:

Youth Hourly	\$10.00/Diamond/Hour + GST
Adult Hourly	\$20.00/Diamond/Hour + GST
Youth Team	\$200.00/team/year + GST
Adult Team	\$400.00/team/year + GST
Youth Tournament	\$50.00/Diamond/Day + GST
Adult Tournament	\$125.00/Diamond/Day + GST
Tournament Damage Deposit	\$500.00

2. PROGRAM CENTRE

Local Hourly	\$20.00 + GST
Local Half-day (6 hours)	\$100.00 + GST
Local Full day	\$250.00 + GST
Non-local Hourly	\$30.00 + GST
Non-local Half-day (6 hours)	\$150.00 + GST
Non-local Full day	\$300.00 + GST
Damage Deposit	\$100.00

3. SUMMER GETAWAY

Local resident/Week (5 days)	\$100.00 + GST
Local resident/Full Program	\$760.00 + GST

4. PUBLIC GROUNDS CAMPING

RV / Overnight / Per Unit	\$30.00 + GST
Tent / Overnight / Per Unit	\$20.00 + GST

5. MIKE KARBONIK ARENA ICE

Local Youth Hourly	\$125.00 + GST
Out of Town Youth Hourly	\$150.00 + GST
Local Adult Hourly	\$200.00 + GST

Out of Town Adult Hourly \$225.00 + GST

6. DRY ICE/FLOOR

Local Hourly \$50.00 + GST
Local Daily \$400.00 + GST
Non-local Hourly \$65.00 + GST
Non-local Daily \$500.00 + GST
Damage Deposit \$400.00

PLANNING & DEVELOPMENT

FEES

(linked to Municipal Government Act and Land Use Bylaw)

1. PLANNING:

Municipal Development Plan amendment \$750.00 + GST plus advertising cost
Land Use Bylaw amendment \$750.00 + GST plus advertising cost
Area Structure Plan Adoption & amendment \$1,000.00 + GST plus advertising cost
Compliance request (non-rushed 10-day service) \$80.00 + GST
Compliance request (rushed 0-3 day service) \$120.00 + GST

2. SUBDIVISION:

Standard Subdivision \$250.00 per parcel + GST
Boundary Adjustment \$250 per parcel + GST
Condominium Plan Consent \$40.00 per unit + GST
Extension \$100.00 + GST
Fee at Endorsement \$150.00 per parcel + GST

3. DEVELOPMENT AGREEMENT FEES:

Affecting 1 parcel: \$2,000 + GST
Affecting 2 or more parcels: \$3,500 + GST

4. DEVELOPMENT PERMIT:

Notification for discretionary use \$125.00 + GST
Dwellings (up to 4 dwelling units) \$100.00 per unit+ GST
Dwelling, Multi-units (5 dwelling units and more) \$500.00+ GST
New Commercial/New Industrial \$100.00+ GST
Manufactured Home (mobile home park) \$100.00 + GST + \$500.00 deposit to be refunded when skirted
Residential additions \$50.00 + GST
Accessory Buildings – Garages \$50.00 + GST
Accessory Buildings – sheds \$50.00 + GST
Accessory Decks (attached or detached) \$50.00 + GST
Basement Renovations \$50.00 + GST
Signs permits \$50.00 + GST
Development Appeal fees \$285.00 + GST
Home Based Business Development Permit fee \$100.00 + GST plus notification fee when applicable
Change of use \$50.00 + GST
Any other development not identified within the table \$50.00 + GST
Subdivision / Development Appeal (Leduc County Regional Subdivision and Development Appeal Board) \$162.75 (inclusive of GST)

Note: Development Permits are not required for installation of a wood burning stove, hot tub or sheds less than 10 m2 (<160 ft2)

Note: Development Permit fees does not include water meter fees as per Bylaw adopted.

Note: Advertising costs in local paper are based on actual cost the Town is billed

5. BUILDING PERMIT FEES:

Residential Installations

New Single Family Dwellings, Additions	\$6.00 per \$1,000 of Project Value**
Relocation of a Building (on crawlspace or basement)	\$0.35 per square foot of main floor
Relocation of a Building (on piles or blocking only)	\$150.00
Garage, Renovation, Basement Development (not at time of new home construction)	\$0.30 per square foot of dev. area, minimum of \$150.00
Minimum Residential Building Permit Fee (Demolition, Solid Fuel, Decks, Sheds, Hot Tubs, Swimming Pools)	\$150.00

Commercial, Industrial, Institutional

New, Addition, Renovation	\$6.00 per \$1000 of Project Value
Minimum Building Permit Fee (including Demolition Permits)	\$300.00

Note: Project value is based on the actual cost of material and labour verification of cost may be requested prior to permit issuance.

Note: PERMIT FEES SHALL BE DOUBLED FOR WORK COMMENCING PRIOR TO OBTAINING THE REQUIRED PERMIT

Note: Safety Code Council Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560.00

6. ELECTRICAL PERMIT FEES:

Residential Installations: New single family dwelling and additions

Square footage of developed area	Cost of permit + Safety Code Council Levy = Total cost
Up to 1,200 sq. ft	\$150.00 + \$6.00 = \$156.00
1,201 to 1,500 sq. ft	\$175.00 + \$7.00 = \$182.00
1,501-2,000 sq. ft	\$200.00 + \$8.00 = \$208.00
2,001-2,500 sq. ft	\$225.00 + \$9.00 = \$234.00
2501-3,500 sq. ft	\$250.00 + \$10.00 = \$260.00
Over 3,500 sq. ft	Permit fee is \$250.00 plus \$0.10 per sq. ft over 3500 plus SCC Levy

Note: Add \$75.00 to homeowner permits over \$500 value excluding Temp Power / UG Service, Permanent Service Connection, Hot Tub / AC and Panel Change or Upgrade.

Other residential installations

Basement Development	\$125.00 + \$5.00 = \$130.00
Temporary Power/ Underground Service	\$100.00 + \$4.50 = \$104.50
Permanent Service Connection Only	\$100.00 + \$4.50 = \$104.50
Hot Tub / Air Conditioning Unit	\$80.00 + \$4.50 = \$84.50
Panel Change or Upgrade	\$80.00 + \$4.50 = \$84.50
Garages	\$0.20 per sq. ft. + SCC Levy, minimum fee of \$80.00

Note: Add \$75.00 to homeowner permits over \$500 value excluding Temp Power / UG Service, Permanent Service Connection, Hot Tub / AC and Panel Change or Upgrade.

Commercial, Industrial, Institutional installations

Installation cost (\$)	Permit Fee	SCC Levy	Total
0-1,000	\$85.00	\$4.50	\$89.50
1,001-1,500	\$95.00	\$4.50	\$99.50
1,501-2,000	\$100.00	\$4.50	\$104.50
2,001-2,500	\$110.00	\$4.50	\$114.50
2,501-3,000	\$120.00	\$4.50	\$124.50
3,001-3,500	\$130.00	\$5.20	\$135.20
3,501-4,000	\$140.00	\$5.60	\$145.60
4,001-4,500	\$150.00	\$6.00	\$156.00
4,501-5,000	\$155.00	\$6.20	\$161.20
5,001-5,500	\$160.00	\$6.40	\$166.40
5,501-6,000	\$165.00	\$6.60	\$171.60
6,001-6,500	\$170.00	\$6.80	\$176.80
6,501-7,000	\$175.00	\$7.00	\$182.00
7,001-7,500	\$180.00	\$7.20	\$187.20
7,501-8,000	\$185.00	\$7.40	\$192.40
8,001-8,500	\$190.00	\$7.60	\$197.60
8,501-9,000	\$195.00	\$7.80	\$202.80
9,001-9,500	\$200.00	\$8.00	\$208.00
9,501-10,000	\$205.00	\$8.20	\$213.20
10,001-10,500	\$210.00	\$8.40	\$218.40
10,501-11,000	\$215.00	\$8.60	\$223.60
11,001-11,500	\$220.00	\$8.80	\$228.80
11,501-12,000	\$225.00	\$9.00	\$234.00
12,001-12,500	\$230.00	\$9.20	\$239.20
12,501-13,000	\$235.00	\$9.40	\$244.40
13,001-13,500	\$240.00	\$9.60	\$249.60
13,501-14,000	\$245.00	\$9.80	\$254.80
14,001-14,500	\$250.00	\$10.00	\$260.00
14,501-15,000	\$255.00	\$10.20	\$265.20
15,001-15,500	\$260.00	\$10.40	\$270.40
15,501-16,000	\$265.00	\$10.60	\$275.60
16,001-16,500	\$270.00	\$10.80	\$280.80
16,501-17,000	\$275.00	\$11.00	\$286.00
17,001-17,500	\$280.00	\$11.20	\$291.20
17,501-18,000	\$285.00	\$11.40	\$296.40
18,001-18,500	\$290.00	\$11.60	\$301.60
18,501-19,000	\$295.00	\$11.80	\$306.80
19,001-19,500	\$300.00	\$12.00	\$312.00
19,501-20,000	\$305.00	\$12.20	\$317.20
20,001-20,500	\$310.00	\$12.40	\$322.40
20,501-21,000	\$315.00	\$12.60	\$327.60
21,001-21,500	\$320.00	\$12.80	\$332.80
21,501-22,000	\$325.00	\$13.00	\$338.00
22,001-22,500	\$330.00	\$13.20	\$343.20
22,501-23,000	\$340.00	\$13.40	\$353.40
23,001-23,500	\$345.00	\$13.60	\$358.60
23,501-24,000	\$350.00	\$13.80	\$363.80
24,001-24,500	\$355.00	\$14.00	\$369.00
24,501-25,000	\$360.00	\$14.20	\$374.20
25,001-25,500	\$365.00	\$14.40	\$379.40
25,501-26,000	\$370.00	\$14.60	\$384.60
26,001-26,500	\$375.00	\$14.80	\$389.80
26,501-27,000	\$380.00	\$15.00	\$395.00
27,001-27,500	\$385.00	\$15.20	\$400.20
27,501-28,000	\$390.00	\$15.40	\$405.40
28,001-28,501	\$395.00	\$14.60	\$410.60

6. PLUMBING PERMIT FEES:

Residential & Non-Residential Installations

Number Of Fixtures	Permit Fee	SCC Levy	Total Fee
1	\$80.00	\$4.50	\$84.50
2	\$85.00	\$4.50	\$89.50
3	\$90.00	\$4.50	\$94.50
4	\$95.00	\$4.50	\$99.50
5	\$105.00	\$4.50	\$109.50
6	\$110.00	\$4.50	\$114.50
7	\$115.00	\$4.60	\$119.60
8	\$120.00	\$4.80	\$124.80
9	\$125.00	\$5.00	\$130.00
10	\$130.00	\$5.20	\$135.20
11	\$135.00	\$5.40	\$140.40
12	\$140.00	\$5.60	\$145.60
13	\$150.00	\$6.00	\$156.00
14	\$155.00	\$6.20	\$161.20
15	\$160.00	\$6.40	\$166.40
16	\$165.00	\$6.60	\$171.60
17	\$175.00	\$7.00	\$182.00
18	\$180.00	\$7.20	\$187.20
19	\$185.00	\$7.40	\$192.40
20	\$190.00	\$7.60	\$197.60

Over 20 \$190.00 plus \$5.00 per fixture over 20
Add \$75.00 to homeowner permits over five (5) fixtures.

SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560. Permit fees shall be doubled for work commencing prior to obtaining the permit.

7. GAS PERMIT FEES:

Residential Installations

Number of Outlets	Permit Fee	SCC Levy	Total Fee
1	\$85.00	\$4.50	\$89.50
2	\$95.00	\$4.50	\$99.50
3	\$100.00	\$4.50	\$104.50
4	\$125.00	\$5.00	\$130.00
5	\$135.00	\$5.40	\$140.40
6	\$150.00	\$6.00	\$156.00
7	\$165.00	\$6.60	\$171.60
8	\$180.00	\$7.20	\$187.20
9	\$195.00	\$7.80	\$202.80
10	\$210.00	\$8.40	\$218.40
Over 10	\$210.00 plus \$10.00 per outlet over 10		

Propane Tank Set (does not include connection to appliance)	\$95.00	\$4.50	\$99.50
Temporary Heat	\$95.00	\$4.50	\$99.50

Commercial, Industrial, Institutional (Contractors Only)

BTU Input	Permit Fee	SCC Levy	Total Fee
0-50,000	\$85.00	\$4.50	\$89.50
50,001 - 100,000	\$100.00	\$4.50	\$104.50
100,001 - 200,000	\$125.00	\$5.00	\$130.00
200,001 - 300,000	\$150.00	\$6.00	\$156.00
300,001 - 500,000	\$175.00	\$7.00	\$182.00
500,001 - 750,000	\$200.00	\$8.00	\$208.00
750,001 - 1,000,000	\$250.00	\$10.00	\$260.00
1,000,001 - 2,000,000	\$275.00	\$11.00	\$286.00

Add \$5.00 for each 100,000 BTU (or portion of) over 2,000,000 BTU

Propane Tank Sets (does not include connection to appliance)			
Description of work	Permit Fee	SCC Levy	Total Fee
Tank Set Only	\$95.00	\$4.50	\$99.50
Propane Cylinder Refill Centre	\$275.00	\$11.00	\$286.00

SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560. Permit fees may be charged double for work commencing prior to obtaining the permit

ECONOMIC DEVELOPMENT

(linked to Business License Bylaw)

	FEES
Resident Business License (excluding general contractor)	\$100.00 + GST
Non-resident business license (excluding general contractor)	\$300.00 + GST
Resident General Contractor Business License	\$200.00 + GST
Non-Resident General Contractor Business License	\$400.00 + GST
Home-based business	\$100.00 + GST + notification if required
Hawker & Peddlers Business License	\$150.00 + GST
Single Project Business License	\$100.00 + GST
Renewal fee Business license	\$100.00 + GST
Regional Business License Fee	\$50.00 + GST
Transfer of Business License (Include name change)	\$25.00 + GST
New Business License purchased after August 31	50% Of original cost
Special Event License Local – Administration Fee	\$10.00 + GST
Special Event License Non – Local – Administration Fee	\$20.00 + GST
Mobile Home Park	\$30.00 / developed stall for mobile home + GST (with Development Agreement) or \$60.00 (without a Development Agreement)

PUBLIC WORKS

(linked to Water, Wastewater, Solid Waste, and Recycling Bylaw)

	FEES
PW operator labour charges	\$60.00/hour + GST
1. <u>EQUIPMENT (Equipment with labour included)</u>	
Street sweeper	\$80.00/travel + \$130.00/hour + GST
Grader	\$130.00/hour+ GST
Loader	\$130.00/hour+ GST
Hydrovac	\$200.00/hour+ GST
Loader with snowblower	\$200.00/hour+ GST
Tandem axle truck	\$100.00/hour+ GST
Single axle dump truck	\$80.00/hour+ GST
Skid Steer	\$80.00/hour+ GST
Sanding unit	\$80.00/unit+ GST
2. <u>MATERIALS:</u>	
Salt sand	\$40.00/yard + GST
Gravel	\$40.00/yard + GST
3. <u>CURB COCK (water valve)</u>	
Replacement Parts	\$260.00/assembly + GST

WATER

1. <u>UNDERGROUND SERVICE CONNECTIONS:</u>	
Connection to underground services	\$125.00 per connection + GST
2. <u>CONSTRUCTION/CONTRACTORS/RESIDENTIAL/COMMERCIAL SERVICE:</u>	
One cycle of turning the service on and off, or portion thereof	\$100.00 + GST
3. <u>METERS:</u>	
Meter repair	\$50.00 + GST or actual cost, whichever is greater

Meter testing Actual cost

Note: All requests for water service must fill out application and pay appropriate fees prior to any work commencing.

4. BULK WATER RATES:

Key deposit	\$25.00 + GST which \$10.00 of said deposit is a non-refundable administration fee
Bulk Water Replacement/Additional Key	\$5.00 each
Commercial and Industrial consumers	\$5.00 per m ³ or portion thereof
Rural agricultural consumers Annual Administration Fee	\$50.00 + GST
Rural agricultural consumers	\$3.00 per m ³ or portion thereof

5. USE OF EXISTING WATER WELL

Application fee	\$150.00 + GST
-----------------	----------------

6. WATER SERVICE CHARGES

SINGLE FAMILY, DUPLEXES, AND FOURPLEX DWELLING UNITS:

Flat rate for the first 10.88 m ³ (2,400 ga) consumed	\$93.00
For additional consumption thereafter	\$1.81 per m ³

COMMERCIAL AND INDUSTRIAL UNITS:

Flat rate for the first 10.88 m ³ (2,400 ga) consumed	\$90.00
For additional consumption thereafter	\$2.03 per m ³

APARTMENTS, CONDOMINIUMS, AND **SENIORS'** APARTMENTS:

Consumption rate for actual water used	\$3.60 per m ³
--	---------------------------

PUBLIC, INSTITUTIONAL, SCHOOLS:

Flat rate for the first 10.88 m ³ (2,400 ga) consumed	\$89.00
For additional consumption thereafter	\$1.81 per m ³

CHURCHES, CLUBS, ASSOCIATIONS AND CHARITABLE ORGANIZATIONS:

Flat rate for the first 10.88 m ³ (2,400 ga) consumed	\$80.00
For additional consumption thereafter	\$1.81 per m ³

REQUEST TO TURN WATER ON/OFF FOR TEST/CONSTRUCTION

Connection to Curb Stop	\$125.00 + GST
Test Turn on/off	\$100.00 + GST
Connection to Mainline	\$250.00 + GST
Construction water	\$72.00 for first 10.88 m ³ . Over 10.88 m ³ , a rate of \$1.35 / m ³ will apply

Note: Cubic meters are expressed as: "m³"; and gallons are expressed as: "ga".

Note: Public Works must be notified prior to backfill for inspection for a connection to the Curb Stop

REPLACEMENT AND/OR NEW WATER METER

5/8" Meter or metric equivalent	\$545.00 + GST
1 1/2" Meter of Metric equivalent	\$840.00 + GST
2 1/2" Meter of Metric equivalent	\$1,000.00 + GST

ALL OTHER WATER SERVICES BY AGREEMENT OF COUNCIL.

WASTEWATER

RESIDENTIAL *:

Single Family Dwelling Units per billing \$ 64.00

*Plus 50% of the amount of charges over and above the flat rate for water consumption pursuant to this bylaw for residential.

APARTMENTS, CONDOMINIUMS AND SENIORS' APARTMENTS:

Sewer (based on water consumption volume) \$1.66 per m³

COMMERCIAL & INDUSTRIAL **:

Hotel	\$177.00
Coin Laundry	\$129.00
Car Wash	\$129.00
Beauty Parlor	\$58.00
Restaurants	\$117.00
Offices	\$54.00

**Plus 50% of the amount of charges over and above the flat rate for water consumption pursuant to this bylaw for commercial and industrial properties.

PUBLIC AND INSTITUTIONAL *:

Schools	\$270.00
Churches, Clubs, Charitable Organizations	\$49.00

*Plus 50% of the amount of charges over and above the flat rate for water consumption pursuant to this bylaw for institutional properties.

ALL OTHER WASTEWATER SERVICES BY AGREEMENT OF COUNCIL.

SOLID WASTE AND RECYCLING

Collection and landfill tipping fees	\$18.00 per month + GST
Replacement for damaged or lost waste container	\$102.17 + GST
Recycling service	\$15.00 per billing + GST
Infrastructure replacement charges	\$16.25 per billing + GST

ALL OTHER SOLID WASTE AND RECYCLING SERVICES BY AGREEMENT OF COUNCIL.

ELECTRICAL CAR CHARGER

FEES

Electrical Charger at arena \$15.00/hour + GST

ANIMALS

FEES

(linked to Hens Bylaw/ Cat and Dog Bylaw)

Hens Application	\$50.00 + GST
Hens Yearly Renewal	\$10.00 + GST
Male or Female Dogs Unaltered License	\$60.00 + GST
Neutered Male or Spayed Female Dogs License	\$30.00 + GST
Vicious Cat or Dog Unaltered License	\$1,500 + GST
Vicious Cat or Dog Neutered or Spayed	\$1,000 + GST
Male or Female Cats Unaltered License	\$100.00 + GST
Neutered Male or Spayed Female Cats License	\$30.00 + GST
Replacement Tag	\$10.00 + GST
Dog/Cat Impoundment fees	As determined by operators of boarding facility used
Vicious Cats/Dogs	\$500.00 + GST + Sustenance of animal to commence at midnight on the day of impoundment at \$25.00 + GST/day
Veterinary Fees amount expended for euthanizing	\$150.00 + GST

EMERGENCY SERVICES

(linked to False Alarm Bylaw / Fire Services Bylaw)

False Alarm (1st one in calendar year)
False Alarm (2nd one in same calendar year)
False Alarm (3rd one in same calendar year)
False Alarm (4th one in same calendar year)
Any additional false alarm in same calendar year

Fire and Rescue Operations on all Flightways/Roadways, provincial and non-provincial which includes but not limited to, motor vehicle, train or aircraft emergencies, including fire suppression, rescue, spill clean-up and/or extrication services.

Fire and Rescue Operations in response to local state of emergencies request from other municipalities for services that do not have mutual aid or service agreements in place with Leduc County

Utility Companies requests for Public Safety/Standby services for emergency resources to provide/monitor/manage perimeter isolation/control zones.

Command Units for all calls

Cellulose Insulation Removal and/or disposal fee - Insurance Company cost recovery only

Providing security and/or fire watch for a fire scene where the insurance adjuster could not be reached to provide security

Fire Services site inspections at the request of the owner/ occupant of the premises

Fire Investigation services, to determine the cause and origin of any fire as per Quality Management Plan

Providing Fire Investigation reports for insurance companies - (1) page summary

FEES

no charge
\$500.00 + GST
\$1,500.00 + GST
\$3,000.00 + GST
\$3,500.00 + GST

As per Alberta Infrastructure and Transportation Policy # TCE-DC-501. \$615.00/hr/unit + replacement cost of equipment and/or materials used, lost or damaged as a result of the response

As per Alberta Infrastructure and Transportation Policy # TCE-DC-501. \$615.00/hr/unit

As per Alberta Infrastructure and Transportation Policy # TCE-DC-501. \$615.00/hr/unit

As per Alberta Infrastructure and Transportation Policy # TCE-DC-501. \$185.00

Actual cost billed to insurance company

\$100.00 per hour + GST

\$80.00 per hour or portion thereof + GST

\$80.00 per hour or portion thereof + GST

\$50.00 per hour + GST



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 19, 2023
Originated By:	CAO Losier Recreation Coordinator Miller
Title:	Calmar Camping Grounds and Ball Tournament Policy
Approved By:	CAO Losier
Agenda Item Number:	7 B

BACKGROUND/PROPOSAL:

Administration has created a policy to enhance the ability to book/and police the booking of both our campground and ball diamonds.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration believes that developing this policy will allow us to hold user groups accountable to our rules/guidelines that we have set out as well as protect ourselves against malicious intent. This policy will provide guidance, consistency, accountability, efficiency, and clarity on how we will deal with our campgrounds and ball diamond users. This offers user groups guidelines and rules to follow.

During ball season, Administration will collect feedback about the policy, the facility, and the process. Administration may come back this fall with some suggested changes.

Option 1 – Council could decide to approve this policy.

Option 2 – Council could decide to decline policy.

COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTIONS:

Administration recommends adding approving this policy.

TOWN OF CALMAR
Calmar Ball Diamond(s) and Calmar Recreation Campground RENTAL AGREEMENT

THIS AGREEMENT DATED THIS _____

BETWEEN: _____

The Town of Calmar (as the Lessor)

And

Lessee _____

1. The Lessee agrees to book the Calmar Ball Diamonds / Campground. The facilities are reserved for the use of the Lessee according to the online submissions approved by the Lessor.
2. Cost:

Youth Hourly	\$10.00/Diamond/Hour + GST
Adult Hourly	\$20.00/Diamond/Hour + GST
Youth Team	\$200.00/team/year + GST
Adult	\$400.00/team/year + GST
Youth Tournament	\$50.00/Diamond/Day + GST
Adult Tournament	\$125.00/Diamond/Day + GST
Tournament Damage Deposit	\$500.00
RV Camping	\$30.00/Per Night/Per Unit + GST
Tent Camping	\$20.00/Per Night/Per Unit + GST

NOTE: Damage to the Ball Diamonds, including the playing area, will incur a cost of \$150 per hour for repairs. Choose carefully when playing in wet weather conditions. Thank you.

Calmar Ball Diamonds and Calmar Recreation Campground Rules and Regulations.

1. Rental Season: Will be effective May to October for ball diamonds and sport fields contingent upon ball diamond or sport field conditions, as determined by the Town of Calmar Parks and Recreation Department.
2. Rain/Snow Policy: In the case of inclement weather, all Lessees scheduled for that day will be required to call the automated Town of Calmar Inclement Weather Line (780) 985 3604, extension 9 to determine whether the ball diamonds are closed. The Inclement Weather Line will be updated by 4:00 pm on weekdays and 10:00 am on weekends as conditions warrant. Under no circumstances will Lessees be allowed to practice or play on a sport field once it has been closed, there will be a charge of \$150.00 an hour for damages.



3. Behavior: Use of the ball diamond or sport field is authorized for the time and date specified on the booking only. The Lessee and those represented by the Lessee are required to leave the playing field on time and in a condition that will allow the next scheduled team to commence use immediately. The Lessee must ensure that the area is free of debris and garbage. The Town of Calmar will not be responsible for lost, stolen or damaged items. The Lessee must leave the facilities/camping grounds in the same or better condition than what they were found. All paper, garbage, cigarette butts, bottles, etc., must be picked up by the Lessee and placed in garbage bags or receptacles provided.

4. Injuries/Hazards: Must be reported to the Parks and Recreation Lead Hand and Recreation Coordinator immediately. Should an incident or injury occur, an incident report must be completed and submitted via email within 72 hours of the incident. All rental groups must supply their own first aid kits. Any changes to the equipment or the playing field must be reported to the Parks and Recreation Lead Hand / Recreation Coordinator as soon as possible.

5. Alcohol: May only be consumed when the Lessee has obtained the proper liquor permit and insurance to do so and must be consumed and served strictly in accordance therewith. This must be approved by the Town of Calmar in advance. Attach AGLC permit on rear of agreement. Consumption and/or sale of alcohol without AGLC permit is forbidden. Lessee and/or individual involved with alcohol without a AGLC permit may be fined and/or prosecuted.

6. Cannabis: No person shall smoke or vape cannabis in a public place.

7. Pets: must be kept on a leash and outside the ball diamond or sport field. Dogs are not permitted to be within the ball diamonds or dug outs at any time on or off leash.

8. Insurance: A Certificate of Insurance for \$2 million liability insurance naming the Town of Calmar as additional insured is required for any tournament.

9. Camping: Fees for camping is the responsibilities of the Lessee. The Lessee must ensure that each site being used has a Town pass. If the Lessee runs out of passes, he must communicate with the Town to acquire more or make note of the extra trailers/tents as these will be invoiced post-event. Campfires must be kept small and away from buildings, trailers, and trees. All campfires must be contained to the fire pits provided, and must be extinguished completely before being left unattended, burning of leaves and bush is not permitted. No garbage is to be left in fire pits. The safety of all patrons, especially children, is our main concern. It is your responsibility to monitor your children for their safety. ATVs of any kind shall not be operated within the park boundaries. Quiet time is from 11:00 pm – 8:00 am. You are also responsible for the behavior of any guests you may have visiting. Pets must remain on leash at all times and picked up after. No excessive barking is permitted. Fireworks of any kind are not allowed in the campground. Ensure all valuables and coolers are safely stored. If you witness any suspicious activity, please contact the Peace Officer or **the RCMP. Please do not enter another's campsite without their permission.**



10. Deposit and Key Pickup/Return: Bathroom and storage key to be signed out and picked up prior to start of **tournament and returned VIA key slot in the Town Office's front door. Upon receipt of keys and satisfactory diamond conditions, the damage deposit will be returned.**
11. AED: The Town of Calmar can provide an AED to the tournament organizer. The AED is the responsibility of the tournament organizer and if not returned the cost of replacement will be billed.
12. MANAGEMENT HAS THE RIGHT TO REFUSE CAMPING PRIVILEGES TO ANYONE. FAILURE TO COMPLY WITH THE ABOVE RULES MAY RESULT IN EVICTION.
13. Prior to use of the facility, the rental fee and the damage deposit must be paid in whole.
14. In the event of tournament cancellation by the person(s) or organization, 25% of the damage deposit shall be forfeited unless two (2) business weeks (fourteen days) notice is given.

Failure to abide by the RENTAL RULES AND REGULATIONS Conditions of Use as outlined on the Permit and any applicable Bylaws may result in the cancellation of the rental or additional charges.

Lessee's Name: _____

Mailing Address: _____

Contact Person: _____

Phone Number: 1 (____) _____

I, being the Lessee or authorized representative of the Lessee, hereby acknowledge agreement to adhere to the terms and conditions of rental as outlined in this contract, a copy of which has been duly provided to me this date.

LESSEE

LESSOR

____ By initialing here, the LESSEE will use the AED for the weekend and will return it to either the Town office on the Monday after tournament has concluded or made alternative arrangements with the Town confirmed in writing, failure to return the AED will result in LESSEE being billed for replacement.

Date of Refund of Damage Deposit: _____



Amount: _____

Cheque Number: _____

Authorized by: _____

Recreation Coordinator: IMiller@calmar.ca
Parks and Recreation Lead Hand:
rvanlooy@calmar.ca
Front Desk: (780) 985-3604
Public Works on Call: (780) 446-7319
Peace Officer: (780) 999-7181
RCMP Non-Emergency Line: (780) 980-7200
Emergency: 911



TOWN OF CALMAR
CERTIFICATE OF INSURANCE REQUIREMENTS

Following are the Town of Calmar Insurance Requirements when the maintenance or operation of the Town owned facility(ies) contracted out to a third party:

1. Name and address of insured
2. Description of activities / functions / work to be carried out
3. Minimum to Two Million (\$2,000,000.00) Dollars third party liability
4. Town of Calmar to be included as an additional named insured on policy (copy of endorsement required)
5. Provision for thirty (30) days written notice of material changes to policy, termination, or cancellation of policy / coverage
6. Name and address of Insurance Company / Carrier

Policy Number: _____

Date: _____

NAME OF AUTHORIZED REPRESENTATIVE: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

PHONE NUMBER: _____ FAX NUMBER: _____



TOWN OF CALMAR
AGLC CERTIFICATE ATTACH HERE



T 780.985.3604 F 780.985.3039 TF 1.877.922.5627 PO Box 750 Calmar, AB T0C 0V0

Calmar.ca



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	June 19, 2023
Originated By:	CAO Losier
Title:	Refund Development Permit
Approved By:	CAO Losier
Agenda Item Number:	8 A

BACKGROUND/PROPOSAL:

The business owner of Super Patch, Mrs. Nicole Ashley, obtained her business license and development permit (DP) late in the fall of 2022 (October 14) to operate her home based business. She has no issues getting her business license as it provides funds for the Town to market Calmar and its business community.

As she wanted to move forward, she paid the development permit fee with the hope that Council could refund this fee as it was unnecessary in her opinion since there was no changes to her house.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

A DP is required when someone is starting a home business to make sure that the magnitude, frequency, and location of the activities will be as per the Land Use Bylaw. Since Administration must review the application, floor plan, and sometimes do a referral/coordinate with other departments/agencies, there is a fee for the DP.

As Council was deliberating on the budget, Administration worked on the user fees and proposed certain changes. As Council wanted to support businesses, the new fee structure adopted in February 2023 changed the fee for home base business DP from \$200 to \$100. This allows Calmar to be more competitive without having all residents subsidizing the work being done.

Option 1: Council passes a motion to not refund the applicant as the fees were \$200 at the time of application.

Option 2: Council passes a motion to refund \$100 of the DP fees as the fee structure was under review at the time of application and got approved in February.

Option 3: Council passes a motion to refund completely the DP fee. Should Council decide to go down this path, Administration would then recommend removing the home base business DP fee from the bylaw.

COSTS/SOURCE OF FUNDING (if applicable)

There is minimal cost associated with option 1 and 2. Option 3 could be a bit more substantive as it could remove the fee for future application. There could also be other cost (non-financial) associated with option 3 as it could eliminate the verification process that is currently done with each application.

RECOMMENDED ACTION:

Council passes a motion to support option 2.

December 14, 2022

Dear Ed, and Calmar Board Members,

in the spirit of growing and supporting small home-based business owners, particularly those that are mostly online businesses, the necessity to apply for a development permit is a hinderance for the town to collect \$100.00 of annual home-based business fees.

Would you not agree that for every person who has a home business that does not need to make changes to the following is detracting from many applicants who could be paying the \$100.00 annual home-based business fee?

Water shut-off valves, curbs and curb stops, sidewalks, lanes or any landscaping, new construction that to pay \$200.00 is unnecessary and discourages these businesses to pay the home-based business fee of \$100.00 a year?

There is no need for a site plan, to submit lot lines, direction of lot grading and drainage plan, dimensions of all existing and proposed buildings and structures including any outside storage.

No need to show all existing and proposed setbacks, locations of utility easements and right of ways, location and details of proposed landscaping, fencing and screening, location of existing and proposed on-site parking, and so on.

My proposal is to encourage the growth of all our small home based/MLM businesses to apply and pay the \$100.00 a year fee. The application can ask if there are any materials that are a danger to our town, and any other concerns you may have. It requires approval anyways, so ask the questions in that document.

With that said if we can make a couple of changes to our business online locator section to attract more businesses, there would be more incentive for small businesses to pay the annual \$100.00 fee.

Even with only two months left in the 2022 year I gladly paid the \$50.00 knowing I would pay the \$100.00 again in January, as support to our town.

The invitation is open to the board to meet and discuss what changes can be proposed to improve the relationship with small businesses.

With that said, I apply to have my \$200.00 fee for an unnecessary development permit refunded.

Thank you for your time and look forward to discussing this matter further with the goal of more small businesses paying the annual fee, and to build a strong home based community network.

Nicole Ashley

Independent Associate of the Super Patch Company

780-991-0856 Web : nicoleashley.superpatch.com



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	June 19, 2023
Originated By:	EDO McIntosh
Title:	Sale of Municipal Owned Land
Approved By:	CAO Losier
Agenda Item Number:	8 B

BACKGROUND/PROPOSAL:

The two parcels of land, owned by the Town of Calmar, located at 4718 – 50 Avenue (R2 Residential) and 5007 – 50 Street (C1 Commercial) are being put up for sale. An appraisal has been completed on each parcel with an official valuation of the properties.

The Town of Calmar has parties who have expressed an interest in one or both of the properties. There is also an organization that has an agreement with the Town of Calmar to use one of the properties each week for the summer of 2023 with a second party looking to lease the property. The sale of the two parcels of land will have conditions written into the contract. The Development, Building, and discipline permits must be obtained within 6 months of the purchase date. The buyer must break ground within 3 months permits being approved. Additional conditions such as lease agreements for current groups using the properties can also be added.

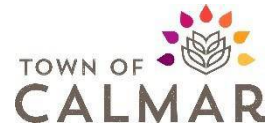
Copies of a mock up advertising package are attached.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration puts forward 3 options for Council to discuss and decide on the road forward.

Option 1: Council passes a motion to support the hiring of a realtor to sell the two parcels of land. The cost of hiring a realtor will be approximately 7% on the first 100,000 and 3% on each additional 100,000. The realtor will conduct the marketing, showing, negotiating, and overall support for the sale of the properties.

Option 2: Council passes a motion to support Administration issuing a Request For Proposal to accept proposals from interested parties from July 1, 2023, through to October 31, 2023, with conditions included in case there is only a small number of proposals, or the proposals only come in during a short window. **Council will make the final decision on who's proposal wins.**



Administration will handle the receipt and verification of qualified proposals. Once a proposal is chosen, Brownlee LLP would be engaged to handle the formal sale at a cost of approximately \$3,000 – \$5,000.00.

Option 3: Council passes a motion to support Administration hiring an Auction company to auction the land during a specified period. A reserve bid amount would be provided at least the assessed value to cover costs of outstanding taxes or whatever value Council deems appropriate. The cost of hiring an auction company will be approximately 10 – 15% of the sale of the parcels as their commission.

COSTS/SOURCE OF FUNDING (if applicable)

There is a different cost associated with each option. Funds would be taken out of the proceeds of the sale of each parcel of land. It is important to note that legal fees will be associated with any options as there will be transfer of Title which requires certain due diligence and mandatory requirements.

RECOMMENDED ACTION:

Council passes a motion to support one of the three options.

RESIDENTIAL LAND FOR SALE

The Town of Calmar is selling this residential lot just off our vibrant downtown. It can remain residential or be rezoned C1 Commercial.

- Fully Serviced
- Close to schools and downtown
- Option to re-zone to C1 Commercial
- Build your Dream home or new business!

LOCATION:

5007 - 50 Street
Calmar, AB T0C0V0

SIZE:

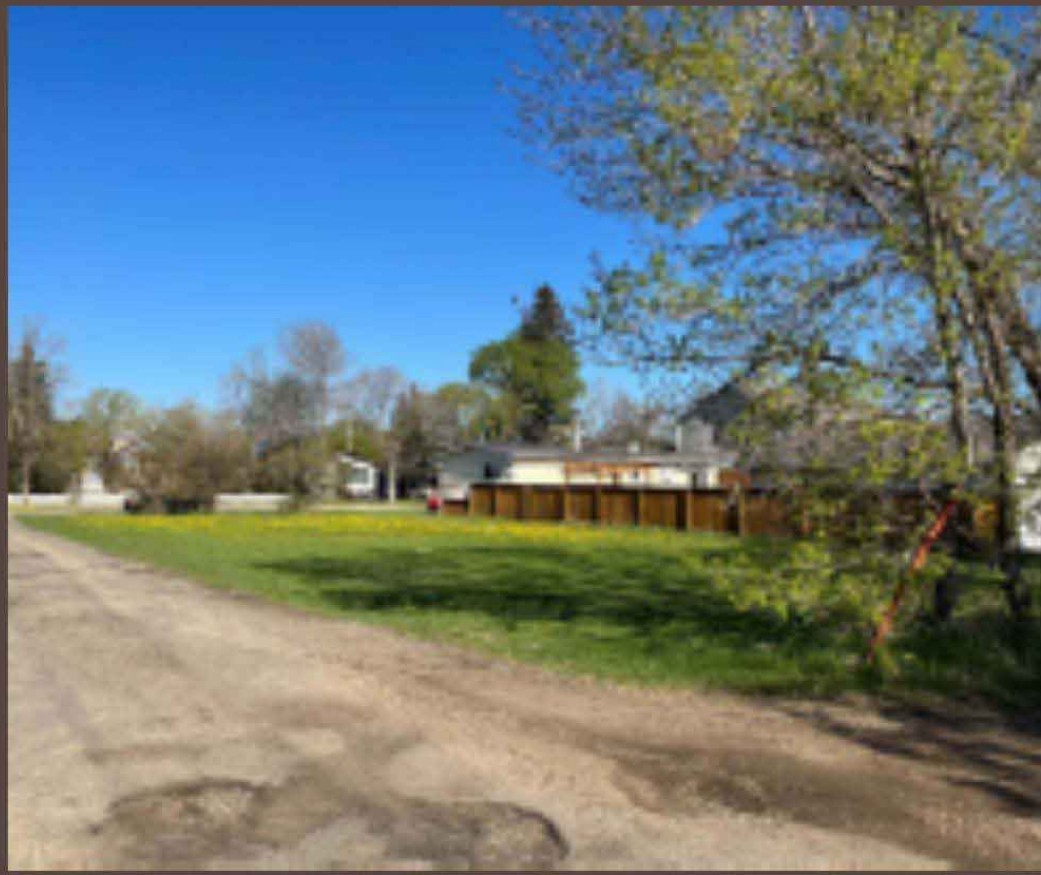
9300 SF, 0.213 Acres

ZONING:

R2 Residential General

SALE:

\$94,900.00

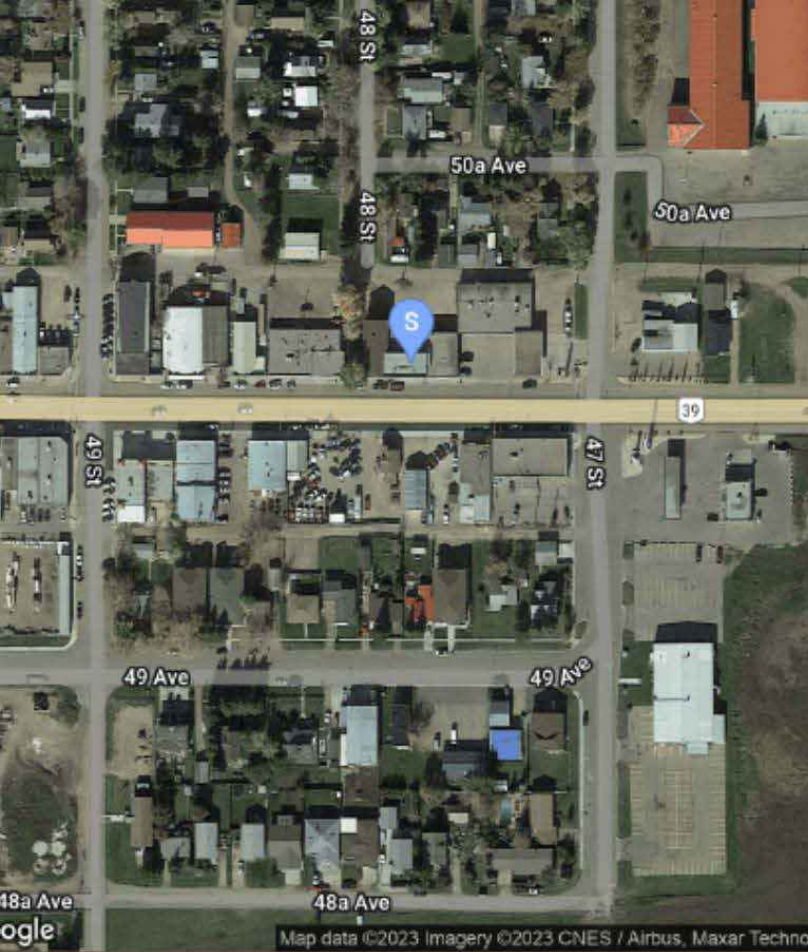




For Inquiries, please contact
Chris Feist Real Estate

780-916-9530

www.chrisfeist.remax.ca



The Town of Calmar

Is selling this commercial lot in our vibrant downtown. The lot is serviced, graded, and ready for you to build your dream business in Downtown Calmar.

Are you a developer, looking for that perfect location to build your retail mall with second story residential? Then this spot is perfect.

So many opportunities for the next great development in the Town of Calmar!

COMMERCIAL PROPERTY

Location:

4718 - 50 Avenue,
Calmar, AB

Size:

18,255SF, 0.419 A cres

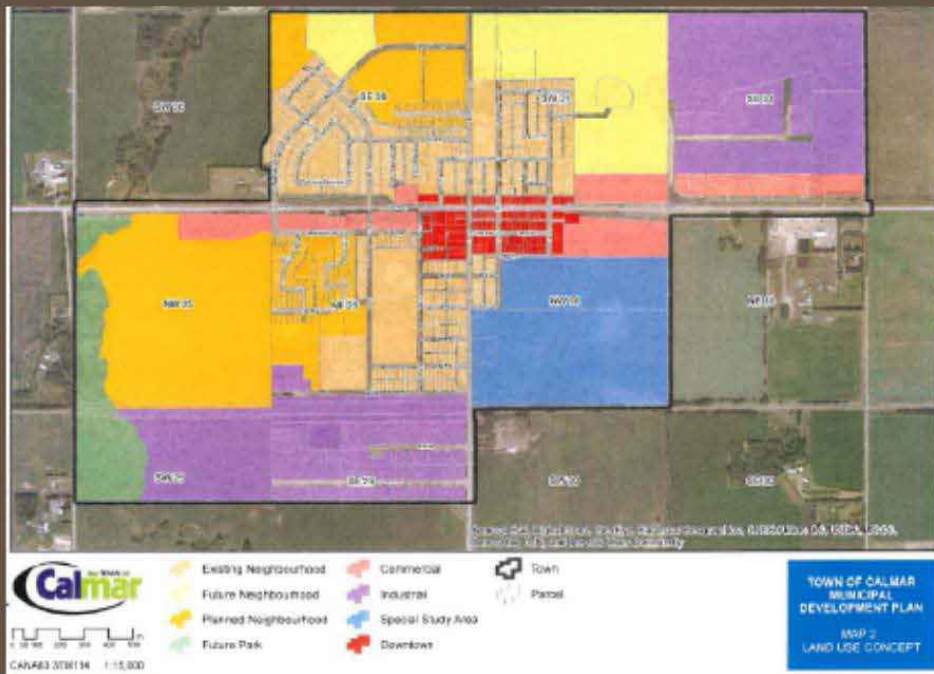
Zoning:

C1 Commercial

Sale:

\$299,900.00





For Inquiries, please contact
Chris Feist Real Estate

780-916-9530

www.chrisfeist.remax.ca



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 19, 2023
Originated By:	Director Melesko
Title:	Organics Collection
Approved By:	CAO Losier
Agenda Item Number:	8 C

BACKGROUND/PROPOSAL:

As you are all aware I have been in negotiations/talks with GFL to provide services/bins to piggyback organics Collection (household organics) with the grass collection agreement.

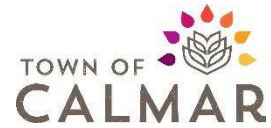
DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Through past conversations with the LDRWMA it was brought to our attention that despite the Towns effort to run a grass pickup project for recycle/composting we were made aware that the **Majority of Calmar’s grass ends up in the landfill, as the clear plastic bag, “which we were directed to use are considered contamination.** Upon hearing this I began to look at bins as an alternative to bags.

COSTS/SOURCE OF FUNDING (if applicable)

When discussion began on this endeavor in 2021 it pretty much came to a dead end when carts became unavailable. At this time GFL had offered to buy the carts and maintain the existing price for pick up. When working on the 2023 budget carts became available however, GFL was not in a position to offer the service and pay for the carts. Cost of carts would have been a Town expense at approx.\$100/cart X approx. 800 carts (\$80,000.00), it was decided this was too expensive and the project was dropped again. Prior to 2023 – 24 budget talks I have decided to approach GFL once again.

GFL has indicated that carts are available (approx. 2mth. wait), and they are willing to pay for The carts. However there is a stickler, Our current contract with GFL was signed in 2020 for 5years expiring in 2025. The contract when signed was \$3.16/household for weekly pick up, with a clause that rates will increase 3% of the base rate annually which puts us \$3.35/household currently.



In order for GFL to supply carts we must enter into a new 5 year contract. With the new Contract comes the new rates, \$7.00 per household/week + \$125.00/mt/month for Processing. On the average GFL claims approx. 6 mt/month, additional \$750.00/mth.

This is a substantial increase to current rates as you can see. This would be based on 6 months. If we wish to continue in the winter months with just household organics we would drop down to bi-weekly pickup and of course costs would be substantial lower.

Options: #1 Council direct Administration to pursue the new 5 year contract with the increased expenses for the 2023 -24 Budget.

Option #2 Council Direct Administration to continue with the old contract until July 2025 at the current rates, then have another look at the program and go through the procurement process.

RECOMMENDED ACTIONS:

Option #2 – continue with the current contract, direct Administration to explore other service providers for 2025.

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
REVENUE				
<u>00-General</u>				
1-00-00-110 Residential Taxes	(\$2,414,796.00)	(\$2,417,180.40)	\$2,384.40	100.1%
1-00-00-111 Non-Residential Taxes	(636,558.00)	(634,437.32)	(2,120.68)	99.7%
1-00-00-112 Minimum Tax Levy	(8,100.00)	(8,116.94)	16.94	100.2%
1-00-00-115 Special Tax	0.00	0.00	0.00	0.0%
1-00-00-116 Allowance for Uncollected Tax	0.00	0.00	0.00	0.0%
1-00-00-130 Franchise Agreements	(600,000.00)	(275,183.50)	(324,816.50)	45.9%
1-00-00-510 Penalties & Costs	(140,000.00)	(73,744.99)	(66,255.01)	52.7%
1-00-00-515 Tax Recovery Costs	0.00	(4,800.00)	4,800.00	0.0%
1-00-00-550 Investment Return	(20,000.00)	(35,504.83)	15,504.83	177.5%
	(3,819,454.00)	(3,448,967.98)	(370,486.02)	90.3%
<u>11 - Legislative</u>				
1-11-00-590 Other General Revenue	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>12 - Administration</u>				
1-12-00-490 Administration Costs Recovered	(6,000.00)	(937.50)	(5,062.50)	15.6%
1-12-00-495 Assessment Appeals	0.00	0.00	0.00	0.0%
1-12-00-551 Tax Recovery Properties - Property	0.00	0.00	0.00	0.0%
1-12-00-590 Other Revenue - Administration	(10,000.00)	(2,183.33)	(7,816.67)	21.8%
1-12-00-730 Federal Government Grants	0.00	0.00	0.00	0.0%
1-12-00-840 Provincial Government Grants	(27,300.00)	0.00	(27,300.00)	0.0%
1-12-00-850 Conditional Grants - Other Governments	0.00	0.00	0.00	0.0%
1-12-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-12-01-540 EVCharging Revenue	0.00	0.00	0.00	0.0%
	(43,300.00)	(3,120.83)	(40,179.17)	7.2%
<u>21 - Policing</u>				
1-21-00-590 Policing - Other Revenue	(88,000.00)	(88,030.61)	30.61	100.0%
	(88,000.00)	(88,030.61)	30.61	100.0%
<u>23 - Fire</u>				
1-23-00-590 Other General Revenue - Protective	0.00	0.00	0.00	0.0%
1-23-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>24 - Disaster Services</u>				
1-24-00-590 Other General Revenues	0.00	0.00	0.00	0.0%
1-24-00-840 Provincial Grant	0.00	0.00	0.00	0.0%
1-24-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>26 - Constabulary Services</u>				
1-26-00-350 Contract with Other Local Governments	0.00	0.00	0.00	0.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023 BUDGET	2023 ACTUAL	2023 VARIANCE	2023 %
1-26-00-410 Municipal Fines	(15,000.00)	0.00	(15,000.00)	0.0%
1-26-00-510 Provincial Fines	(55,000.00)	(10,325.31)	(44,674.69)	18.8%
1-26-00-520 Animal License Fees	(1,000.00)	(370.00)	(630.00)	37.0%
1-26-00-521 Business License Fee	(18,100.00)	(16,235.00)	(1,865.00)	89.7%
1-26-00-522 Regional Business License	(100.00)	(50.00)	(50.00)	50.0%
1-26-00-590 Other General Revenue	0.00	156.00	(156.00)	0.0%
1-26-00-840 Provincial Conditional Grants	0.00	0.00	0.00	0.0%
1-26-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-26-01-410 Municipal Fines - Snow Removal	(15,000.00)	(1,560.00)	(13,440.00)	10.4%
	(104,200.00)	(28,384.31)	(75,815.69)	27.2%
<u>32 - Transportation</u>				
1-32-00-410 Costs Recovered	0.00	0.00	0.00	0.0%
1-32-00-590 Other General Revenue	(5,000.00)	(6,603.47)	1,603.47	132.1%
1-32-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(5,000.00)	(6,603.47)	1,603.47	132.1%
<u>41 - Water</u>				
1-41-00-410 Sale of Water	(620,000.00)	(206,678.72)	(413,321.28)	33.3%
1-41-00-490 Water Connection Fees	(8,000.00)	(2,680.00)	(5,320.00)	33.5%
1-41-00-500 Sale of Bulk Water	(50,000.00)	(25,178.42)	(24,821.58)	50.4%
1-41-00-510 Penalties and Costs	(5,000.00)	(2,357.41)	(2,642.59)	47.1%
1-41-00-590 Other Revenue Water	0.00	(87.60)	87.60	0.0%
1-41-00-730 Federal Grants	0.00	0.00	0.00	0.0%
1-41-00-840 Provincial Conditional Grants	0.00	0.00	0.00	0.0%
1-41-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(683,000.00)	(236,982.15)	(446,017.85)	34.7%
<u>42 - Sanitary</u>				
1-42-00-410 Sanitary Sewer Fees	(400,000.00)	(136,299.90)	(263,700.10)	34.1%
1-42-00-500 Water & Sewer Infrastructure	(90,000.00)	(32,043.67)	(57,956.33)	35.6%
1-42-00-590 Other General Revenue	(200,000.00)	0.00	(200,000.00)	0.0%
1-42-00-730 Federal Grants	0.00	0.00	0.00	0.0%
1-42-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(690,000.00)	(168,343.57)	(521,656.43)	24.4%
<u>43 - Solid Waste</u>				
1-43-00-410 Garbage Service Fees	(190,000.00)	(63,681.00)	(126,319.00)	33.5%
1-43-00-500 Recycling Fees	(92,000.00)	(29,408.75)	(62,591.25)	32.0%
1-43-00-590 Other General Revenue	0.00	(7,243.73)	7,243.73	0.0%
1-43-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(282,000.00)	(100,333.48)	(181,666.52)	35.6%
<u>51 - Family & Community Support</u>				
1-51-00-410 Fees & Programs	(500.00)	(220.00)	(280.00)	44.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
1-51-00-590 Other General Revenue	(1,000.00)	0.00	(1,000.00)	0.0%
1-51-00-840 Provincial Grant	0.00	0.00	0.00	0.0%
1-51-00-850 Regional FCSS Grant	(37,500.00)	(37,548.00)	48.00	100.1%
1-51-01-590 Christmas Elves Program Revenues	(3,500.00)	(13,774.14)	10,274.14	393.5%
	(42,500.00)	(51,542.14)	9,042.14	121.3%
<u>61 - Planning</u>				
1-61-00-400 Land Sales	0.00	0.00	0.00	0.0%
1-61-00-410 Service Fees	(5,500.00)	(2,600.00)	(2,900.00)	47.3%
1-61-00-411 Subdivision Fees	(750.00)	(2,900.00)	2,150.00	386.7%
1-61-00-510 Safety Codes Council	0.00	0.00	0.00	0.0%
1-61-00-520 Development Permits	(2,000.00)	(1,550.00)	(450.00)	77.5%
1-61-00-530 Building Permits	(40,000.00)	(12,329.80)	(27,670.20)	30.8%
1-61-00-590 Other General Revenue	(1,000.00)	(2,786.41)	1,786.41	278.6%
1-61-00-730 Conditional Grants - Federal	0.00	0.00	0.00	0.0%
1-61-00-840 Conditional Grants - Provincial	0.00	0.00	0.00	0.0%
1-61-00-900 Off Site Levies	0.00	0.00	0.00	0.0%
1-61-00-920 Contributed from Reserves	0.00	0.00	0.00	0.0%
	(49,250.00)	(22,166.21)	(27,083.79)	45.0%
<u>62 - Economic Development</u>				
1-62-00-410 Promotional Revenue	0.00	0.00	0.00	0.0%
1-62-00-590 Other General Revenue	(7,500.00)	(47.62)	(7,452.38)	0.6%
1-62-00-840 Conditional Grant - Provincial	0.00	0.00	0.00	0.0%
1-62-00-920 Transfer From Reserve	0.00	0.00	0.00	0.0%
	(7,500.00)	(47.62)	(7,452.38)	0.6%
<u>72-00 - Parks General</u>				
1-72-00-590 Other General Revenues	(2,500.00)	(8,220.00)	5,720.00	328.8%
1-72-00-591 Fair Revenues - Calmar Days	(500.00)	(180.00)	(320.00)	36.0%
1-72-00-592 Program Center Rental	(2,000.00)	(2,100.00)	100.00	105.0%
1-72-00-850 Other Local Government Grants	(282,750.00)	0.00	(282,750.00)	0.0%
1-72-00-860 Grants from Others	(500.00)	(5,000.00)	4,500.00	1000.0%
1-72-00-920 Transfer From Reserve	0.00	0.00	0.00	0.0%
	(288,250.00)	(15,500.00)	(272,750.00)	5.4%
<u>72-01 - Parks Sportsgrounds</u>				
1-72-01-410 Rental Fees	(5,400.00)	(7,465.00)	2,065.00	138.2%
1-72-01-411 Community Hall Rental Fees	0.00	0.00	0.00	0.0%
1-72-01-590 Other General Revenue	0.00	0.00	0.00	0.0%
1-72-01-860 Grants from Others	(8,000.00)	0.00	(8,000.00)	0.0%
	(13,400.00)	(7,465.00)	(5,935.00)	55.7%
<u>72-02 - Parks Arena</u>				
1-72-02-410 Ice Rental Fees	(125,000.00)	(47,948.99)	(77,051.01)	38.4%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
1-72-02-590 Other General Revenue	(2,000.00)	(2,225.00)	225.00	111.3%
1-72-02-850 Other Local Government Grants	0.00	0.00	0.00	0.0%
1-72-02-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
	(127,000.00)	(50,173.99)	(76,826.01)	39.5%
<u>72-03 - Fair Revenue</u>				
1-72-03-591 Calmar Days	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>74 - Library</u>				
1-74-00-410 Fines & Memberships Fees	(1,000.00)	0.00	(1,000.00)	0.0%
1-74-00-490 General Revenue	(700.00)	(177.95)	(522.05)	25.4%
1-74-00-590 Book Sales	(300.00)	0.00	(300.00)	0.0%
1-74-00-840 Provincial Library Operating Grant	(16,600.00)	0.00	(16,600.00)	0.0%
1-74-00-841 Other Grants	(9,000.00)	(1,500.00)	(7,500.00)	16.7%
1-74-00-850 Other Local Government Contributions	(73,400.00)	0.00	(73,400.00)	0.0%
1-74-00-920 Drawn from Reserves	0.00	0.00	0.00	0.0%
1-74-01-850 Other Local Government Contributions	(2,600.00)	0.00	(2,600.00)	0.0%
	(103,600.00)	(1,677.95)	(101,922.05)	1.6%
<u>97 - Requisitions</u>				
1-97-00-745 Education Levy - Residential	(564,260.00)	(564,460.72)	200.72	100.0%
1-97-00-750 Education Levy - Non-Residential	(176,720.00)	(176,719.39)	(0.61)	100.0%
1-97-00-755 Leduc Foundation Levy	(7,100.00)	(7,103.99)	3.99	100.1%
1-97-00-757 Rural Policing Levy	0.00	0.00	0.00	0.0%
	(748,080.00)	(748,284.10)	204.10	100.0%
TOTAL REVENUES	(7,094,534.00)	(4,977,623.41)	(2,116,910.59)	70.2%
Check Sum (Must be zero)	0.00	0.00	0.00	0.0%
EXPENSES				
<u>11 - Legislative</u>				
2-11-00-110 Wages & Salaries	0.00	0.00	0.00	0.0%
2-11-00-115 Overtime	0.00	0.00	0.00	0.0%
2-11-00-130 Employer's Contributions	0.00	0.00	0.00	0.0%
2-11-00-136 WCB Fees	0.00	0.00	0.00	0.0%
2-11-00-148 Training & Development	10,000.00	155.00	9,845.00	1.6%
2-11-00-215 Freight & Postage	700.00	104.86	595.14	15.0%
2-11-00-217 Telephone	7,200.00	2,872.91	4,327.09	39.9%
2-11-00-220 Advertising	3,000.00	583.80	2,416.20	19.5%
2-11-00-222 Memberships & Subscriptions	4,700.00	4,092.62	607.38	87.1%
2-11-00-223 Special Projects	40,000.00	40,000.00	0.00	100.0%
2-11-00-224 Other Projects	3,614.00	3,614.00	0.00	100.0%
2-11-00-231 Audit Fees	0.00	0.00	0.00	0.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-11-00-250 Building Repairs & Maintenance	1,000.00	0.00	1,000.00	0.0%
2-11-00-270 Insurance	3,100.00	2,355.87	744.13	76.0%
2-11-00-510 Printing & Stationary	1,500.00	410.15	1,089.85	27.3%
2-11-00-511 Special Events Hosting	4,000.00	454.90	3,545.10	11.4%
2-11-00-520 Equipment, Parts Repairs & Maint	1,000.00	0.00	1,000.00	0.0%
2-11-00-540 Power	2,275.00	519.20	1,755.80	22.8%
2-11-00-541 Natural Gas	1,620.00	496.27	1,123.73	30.6%
2-11-00-590 Other General Expenses - Legislative	2,000.00	813.68	1,186.32	40.7%
2-11-01-110 Councillor Faulkner - Remuneration &	18,600.00	7,242.72	11,357.28	38.9%
2-11-01-130 Councillor Faulkner - Benefits	1,000.00	421.86	578.14	42.2%
2-11-01-140 Councillor Faulkner - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-01-148 Councillor Faulkner - Training &	3,700.00	1,079.55	2,620.45	29.2%
2-11-01-212 Councillor Faulkner - Mileage	1,000.00	55.24	944.76	5.5%
2-11-13-110 Councillor Gardner - Remuneration &	19,800.00	7,642.72	12,157.28	38.6%
2-11-13-130 Councillor Gardner - Benefits	1,000.00	445.66	554.34	44.6%
2-11-13-140 Councillor Gardner - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-13-148 Councillor Gardner - Training &	3,700.00	480.00	3,220.00	13.0%
2-11-13-212 Councillor Gardner - Mileage	1,000.00	60.76	939.24	6.1%
2-11-17-110 Mayor Carnahan - Remuneration & Fees	27,000.00	11,560.44	15,439.56	42.8%
2-11-17-130 Mayor Carnahan - Benefits	1,350.00	678.76	671.24	50.3%
2-11-17-140 Mayor Carnahan - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-17-148 Mayor Carnahan - Training &	3,700.00	1,320.24	2,379.76	35.7%
2-11-17-212 Mayor Carnahan - Mileage	1,000.00	61.43	938.57	6.1%
2-11-18-110 Councillor Benson - Remuneration &	18,600.00	5,617.72	12,982.28	30.2%
2-11-18-130 Councillor Benson - Benefits	1,000.00	311.69	688.31	31.2%
2-11-18-140 Councillor Benson - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-18-148 Councillor Benson - Training &	3,700.00	275.00	3,425.00	7.4%
2-11-18-212 Councillor Benson - Mileage	1,000.00	0.00	1,000.00	0.0%
2-11-19-110 Councillor McKeag - Remuneration &	18,600.00	6,917.72	11,682.28	37.2%
2-11-19-130 Councillor McKeag - Benefits	1,000.00	402.53	597.47	40.3%
2-11-19-140 Councillor McKeag - Meals & Lodging	0.00	0.00	0.00	0.0%
2-11-19-148 Councillor McKeag - Training &	3,700.00	748.35	2,951.65	20.2%
2-11-19-212 Councillor McKeag - Mileage	1,000.00	0.00	1,000.00	0.0%
	217,159.00	101,795.65	115,363.35	46.9%
<u>12 - Administration</u>				
2-12-00-100 Amortization	0.00	0.00	0.00	0.0%
2-12-00-110 Wages & Salaries	288,185.00	141,275.86	146,909.14	49.0%
2-12-00-115 Overtime	500.00	181.01	318.99	36.2%
2-12-00-130 Employer Contributions	40,500.00	29,020.14	11,479.86	71.7%
2-12-00-136 Workers' Compensation Board Fees	7,200.00	2,924.75	4,275.25	40.6%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-12-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-12-00-148 Training & Development	12,500.00	7,714.64	4,785.36	61.7%
2-12-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-12-00-212 Mileage	1,500.00	396.79	1,103.21	26.5%
2-12-00-215 Freight & Postage	5,500.00	904.68	4,595.32	16.4%
2-12-00-217 Telephone	5,500.00	3,188.30	2,311.70	58.0%
2-12-00-220 Advertising	2,000.00	595.00	1,405.00	29.8%
2-12-00-222 Memberships & Subscriptions	2,500.00	1,751.01	748.99	70.0%
2-12-00-223 Recognition & Bonuses	0.00	0.00	0.00	0.0%
2-12-00-231 Auditor	40,000.00	0.00	40,000.00	0.0%
2-12-00-232 Assessment Services	18,500.00	10,095.80	8,404.20	54.6%
2-12-00-233 Legal Fees	10,000.00	367.99	9,632.01	3.7%
2-12-00-250 Building Repairs & Maintenance	8,000.00	9,354.83	(1,354.83)	116.9%
2-12-00-270 Insurance	6,000.00	4,711.15	1,288.85	78.5%
2-12-00-290 Entertainment & Hospitality	1,000.00	0.00	1,000.00	0.0%
2-12-00-510 Printing & Stationary	4,500.00	1,952.36	2,547.64	43.4%
2-12-00-511 Household Goods & Miscellaneous	6,000.00	852.63	5,147.37	14.2%
2-12-00-512 Janitor Contract	12,225.00	5,362.50	6,862.50	43.9%
2-12-00-513 Equipment Leases & Contracts	115,000.00	59,993.41	55,006.59	52.2%
2-12-00-516 Alarm Maintenance	500.00	100.00	400.00	20.0%
2-12-00-520 Equipment Parts, Repairs, &	6,000.00	149.99	5,850.01	2.5%
2-12-00-540 Power	5,075.00	1,298.05	3,776.95	25.6%
2-12-00-541 Natural Gas	5,085.00	2,316.12	2,768.88	45.5%
2-12-00-590 Other General Expenses	7,500.00	1,988.41	5,511.59	26.5%
2-12-00-761 Transfer to Reserves	319,000.00	0.00	319,000.00	0.0%
2-12-00-810 Bank Charges & Fees	8,200.00	3,226.40	4,973.60	39.3%
2-12-00-831 Debenture Principle	0.00	0.00	0.00	0.0%
2-12-00-832 Debenture Interest	0.00	0.00	0.00	0.0%
2-12-00-910 Tax Cancellations	0.00	746.00	(746.00)	0.0%
2-12-00-920 Bad Debts	0.00	0.00	0.00	0.0%
2-12-00-999 Contingency Fund	59,000.00	0.00	59,000.00	0.0%
2-12-01-148 All Staff Training	1,000.00	0.00	1,000.00	0.0%
2-12-01-540 EV Power	0.00	3,213.22	(3,213.22)	0.0%
	998,470.00	293,681.04	704,788.96	29.4%
<u>21 - Policing</u>				
2-21-00-745 Provincial Policing Requisition	88,000.00	0.00	88,000.00	0.0%
	88,000.00	0.00	88,000.00	0.0%
<u>23 - Fire</u>				
2-23-00-250 Building Repairs & Maintenance	0.00	0.00	0.00	0.0%
2-23-00-270 Insurance	2,400.00	1,823.90	576.10	76.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-23-00-514 Contracted Services & Communications	166,000.00	0.00	166,000.00	0.0%
2-23-00-540 Power	4,550.00	0.00	4,550.00	0.0%
2-23-00-541 Natural Gas	13,860.00	0.00	13,860.00	0.0%
	186,810.00	1,823.90	184,986.10	1.0%
<u>24 - Disaster Services</u>				
2-24-00-110 Wages & Salaries	43,204.80	21,753.98	21,450.82	50.4%
2-24-00-115 Disaster - Overtime Earnings	0.00	0.00	0.00	0.0%
2-24-00-130 Employer Contributions	6,481.00	4,054.03	2,426.97	62.6%
2-24-00-136 WCB Fees	1,200.00	442.65	757.35	36.9%
2-24-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-24-00-148 Training & Development	10,000.00	795.00	9,205.00	8.0%
2-24-00-217 Disaster Services Emergency Line	1,000.00	364.75	635.25	36.5%
2-24-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-24-00-250 Building Repairs & Maintenance OH&S	4,000.00	76.84	3,923.16	1.9%
2-24-00-520 Equipment Parts, Repairs & Maintenance	3,000.00	449.14	2,550.86	15.0%
2-24-00-522 Vehicle Parts, Repairs & Maintenance	500.00	0.00	500.00	0.0%
2-24-00-590 Other General Expenses	22,200.00	0.00	22,200.00	0.0%
2-24-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-24-00-762 Transfer to Capital Budget	0.00	0.00	0.00	0.0%
	91,585.80	27,936.39	63,649.41	30.5%
<u>26 - Constabulary Services</u>				
2-26-00-110 Wages & Salaries	141,211.20	39,603.95	101,607.25	28.0%
2-26-00-115 Overtime	0.00	0.00	0.00	0.0%
2-26-00-130 Employer Contributions	21,181.68	7,740.46	13,441.22	36.5%
2-26-00-136 WCB Fees	2,000.00	737.76	1,262.24	36.9%
2-26-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-26-00-148 Training & Development	6,300.00	2,701.38	3,598.62	42.9%
2-26-00-210 Vehicle Expense	300.00	0.00	300.00	0.0%
2-26-00-211 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-26-00-215 Freight & Postage	1,200.00	209.71	990.29	17.5%
2-26-00-217 Telephone	1,800.00	712.66	1,087.34	39.6%
2-26-00-220 Advertising	500.00	0.00	500.00	0.0%
2-26-00-222 Memberships & Subscriptions	4,000.00	4,668.49	(668.49)	116.7%
2-26-00-223 Victims Services	2,400.00	2,400.00	0.00	100.0%
2-26-00-225 Citizens on Patrol	0.00	0.00	0.00	0.0%
2-26-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-26-00-233 Legal Fees	2,000.00	0.00	2,000.00	0.0%
2-26-00-235 Vet & Pound Fees	5,000.00	1,000.00	4,000.00	20.0%
2-26-00-270 Insurance	3,250.00	2,469.86	780.14	76.0%
2-26-00-510 Printing & Stationary	1,000.00	940.98	59.02	94.1%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-26-00-511 Household Goods & Miscellaneous	1,000.00	52.66	947.34	5.3%
2-26-00-513 Contracted Services	6,000.00	1,485.36	4,514.64	24.8%
2-26-00-520 Equipment Parts, Repairs & Maintenance	5,000.00	710.90	4,289.10	14.2%
2-26-00-521 Fuel & Oil	5,000.00	1,126.00	3,874.00	22.5%
2-26-00-522 Vehilce Parts, Repairs & Maintenance	2,500.00	434.09	2,065.91	17.4%
2-26-00-540 Power	700.00	1,998.09	(1,298.09)	285.4%
2-26-00-541 Natural Gas	1,390.00	3,987.64	(2,597.64)	286.9%
2-26-00-590 Other General Expenses	0.00	0.00	0.00	0.0%
2-26-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-26-01-240 Bylaw Enforcement - Snow Removal	30,000.00	0.00	30,000.00	0.0%
	243,732.88	72,979.99	170,752.89	29.9%
<u>32 - Transportation</u>				
2-32-00-110 Wages & Salaries	124,293.45	62,525.70	61,767.75	50.3%
2-32-00-115 Overtime	7,000.00	1,605.08	5,394.92	22.9%
2-32-00-116 On Call	10,000.00	0.00	10,000.00	0.0%
2-32-00-117 Casual Labour	0.00	0.00	0.00	0.0%
2-32-00-130 Employer Contributions	18,644.02	9,493.32	9,150.70	50.9%
2-32-00-136 Workers Comensation Board Fees	2,800.00	1,032.84	1,767.16	36.9%
2-32-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-32-00-148 Training & Development	5,000.00	3,776.00	1,224.00	75.5%
2-32-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-32-00-212 Mileage	500.00	0.00	500.00	0.0%
2-32-00-215 Freight & Postage	600.00	62.92	537.08	10.5%
2-32-00-217 Telephone	3,000.00	1,137.84	1,862.16	37.9%
2-32-00-220 Advertising	500.00	0.00	500.00	0.0%
2-32-00-230 Engineering Fees	25,000.00	0.00	25,000.00	0.0%
2-32-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-32-00-250 Building Repairs & Maintenance	20,000.00	8,178.43	11,821.57	40.9%
2-32-00-252 R/R Ditch Mainteneace	0.00	0.00	0.00	0.0%
2-32-00-253 Roadway Maintenance	50,000.00	2,853.75	47,146.25	5.7%
2-32-00-254 Sidewalk Maintenance	35,000.00	0.00	35,000.00	0.0%
2-32-00-260 Equipment Lease & Rental	2,000.00	0.00	2,000.00	0.0%
2-32-00-270 Insurance	17,000.00	12,919.28	4,080.72	76.0%
2-32-00-510 Printing & Stationary	600.00	363.78	236.22	60.6%
2-32-00-511 Shop Supplies & Miscellaneous Supplies	15,000.00	3,157.33	11,842.67	21.0%
2-32-00-513 Contracted Services	17,000.00	2,383.60	14,616.40	14.0%
2-32-00-516 Alarm	0.00	100.00	(100.00)	0.0%
2-32-00-520 Equipment Maintenance & Repair	47,000.00	23,167.15	23,832.85	49.3%
2-32-00-521 Fuel & Oil	30,000.00	11,026.38	18,973.62	36.8%
2-32-00-522 Vehicle Parts, Repairs & Maintenance	12,000.00	1,873.53	10,126.47	15.6%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-32-00-523 Small Tools	5,000.00	120.93	4,879.07	2.4%
2-32-00-524 Traffic Safety Devices	4,000.00	0.00	4,000.00	0.0%
2-32-00-530 Road Materials	48,000.00	(88.44)	48,088.44	(0.2%)
2-32-00-531 Safety Equipment	5,000.00	371.59	4,628.41	7.4%
2-32-00-540 Power	24,500.00	4,523.49	19,976.51	18.5%
2-32-00-541 Natural Gas	8,320.00	2,462.23	5,857.77	29.6%
2-32-00-542 Power - Street Lights	242,000.00	57,497.65	184,502.35	23.8%
2-32-00-590 Other General Expenses	5,000.00	0.00	5,000.00	0.0%
2-32-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-32-00-831 Debenture Principle	167,000.00	82,826.34	84,173.66	49.6%
2-32-00-832 Debenture Interest	79,000.00	39,936.13	39,063.87	50.6%
	1,030,757.47	333,306.85	697,450.62	32.3%
<u>41 - Water</u>				
2-41-00-110 Wages & Salaries	124,293.45	62,388.22	61,905.23	50.2%
2-41-00-115 Overtime	5,000.00	1,604.92	3,395.08	32.1%
2-41-00-116 On Call	0.00	0.00	0.00	0.0%
2-41-00-130 Employer Contributions	18,644.02	9,484.40	9,159.62	50.9%
2-41-00-136 Workers' Compensation Board Fees	2,800.00	1,032.84	1,767.16	36.9%
2-41-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-41-00-148 Training & Development	7,000.00	1,721.61	5,278.39	24.6%
2-41-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-41-00-212 Mileage	500.00	0.00	500.00	0.0%
2-41-00-215 Freight & Postage	800.00	104.86	695.14	13.1%
2-41-00-217 Telephone	5,500.00	1,959.69	3,540.31	35.6%
2-41-00-220 Advertising	500.00	0.00	500.00	0.0%
2-41-00-222 Memberships & Subscriptions	700.00	171.42	528.58	24.5%
2-41-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-41-00-250 Building Repairs & Maintenance	1,000.00	634.00	366.00	63.4%
2-41-00-253 Infrastructure Maintenance	0.00	0.00	0.00	0.0%
2-41-00-260 Equipment Lease & Rental	500.00	0.00	500.00	0.0%
2-41-00-270 Insurance	10,000.00	7,599.57	2,400.43	76.0%
2-41-00-300 Water Purchases	400,000.00	106,291.68	293,708.32	26.6%
2-41-00-510 Printing & Stationary	4,000.00	1,502.24	2,497.76	37.6%
2-41-00-511 Household Goods & Miscellaneous	2,000.00	64.61	1,935.39	3.2%
2-41-00-512 Janitor Service	0.00	0.00	0.00	0.0%
2-41-00-513 Contracted Services	5,000.00	2,500.00	2,500.00	50.0%
2-41-00-516 Alarm	0.00	0.00	0.00	0.0%
2-41-00-520 Equipment Parts, Repairs & Maintenance	30,000.00	7,339.22	22,660.78	24.5%
2-41-00-521 Fuel & Oil	3,000.00	492.15	2,507.85	16.4%
2-41-00-522 Infrastructure Repairs	60,000.00	13,026.25	46,973.75	21.7%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-41-00-523 Small Tools	500.00	0.00	500.00	0.0%
2-41-00-530 Water Meters	20,000.00	8,666.40	11,333.60	43.3%
2-41-00-540 Power	40,250.00	7,894.05	32,355.95	19.6%
2-41-00-541 Natural Gas	23,400.00	7,698.72	15,701.28	32.9%
2-41-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-41-00-831 Debenture Principle	65,900.00	17,192.54	48,707.46	26.1%
2-41-00-832 Debenture Interest	17,500.00	1,849.69	15,650.31	10.6%
2-41-00-920 Bad Debts	0.00	90.77	(90.77)	0.0%
	848,787.47	261,309.85	587,477.62	30.8%
<u>42 - Sanitary</u>				
2-42-00-110 Wages & Salaries	124,293.45	62,391.68	61,901.77	50.2%
2-42-00-115 Overtime	2,400.00	1,605.08	794.92	66.9%
2-42-00-116 On Call	0.00	0.00	0.00	0.0%
2-42-00-130 Employer Contributions	18,644.02	9,485.77	9,158.25	50.9%
2-42-00-136 Workers' Compensation Board Fees	2,800.00	1,032.84	1,767.16	36.9%
2-42-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-42-00-148 Training & Development	3,000.00	3,363.07	(363.07)	112.1%
2-42-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-42-00-215 Freight & Postage	1,000.00	104.86	895.14	10.5%
2-42-00-217 Telephone	2,500.00	858.59	1,641.41	34.3%
2-42-00-230 Engineering Fees	0.00	0.00	0.00	0.0%
2-42-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-42-00-253 Infrastructure Maintenance	0.00	7,088.12	(7,088.12)	0.0%
2-42-00-254 Weed Control	1,500.00	0.00	1,500.00	0.0%
2-42-00-260 Equipment Lease & Rental	1,000.00	0.00	1,000.00	0.0%
2-42-00-270 Insurance	11,000.00	8,359.53	2,640.47	76.0%
2-42-00-510 Printing & Stationary	500.00	192.60	307.40	38.5%
2-42-00-511 Household Goods & Miscellaneous	600.00	0.00	600.00	0.0%
2-42-00-513 Contracted Services	17,000.00	10,518.40	6,481.60	61.9%
2-42-00-516 Alarm	0.00	0.00	0.00	0.0%
2-42-00-520 Equipment Parts, Repairs & Maintenance	15,000.00	1,211.33	13,788.67	8.1%
2-42-00-521 Fuel & Oil	2,300.00	1,061.52	1,238.48	46.2%
2-42-00-522 Vehicle Parts, Repairs & Maintenance	1,500.00	0.00	1,500.00	0.0%
2-42-00-523 Small Tools	500.00	0.00	500.00	0.0%
2-42-00-525 Water & Sewer Infrastructure	33,000.00	10,511.52	22,488.48	31.9%
2-42-00-530 Chemical Supplies	12,000.00	8,294.00	3,706.00	69.1%
2-42-00-540 Power	112,000.00	15,488.68	96,511.32	13.8%
2-42-00-761 Transfer to Reserves	180,000.00	0.00	180,000.00	0.0%
2-42-00-831 Debenture Principle	82,600.00	16,751.26	65,848.74	20.3%
2-42-00-832 Debenture Interest	11,800.00	1,802.21	9,997.79	15.3%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-42-00-920 Bad Debts	0.00	0.00	0.00	0.0%
	636,937.47	160,121.06	476,816.41	25.1%
<u>43 - Solid Waste</u>				
2-43-00-110 Salaries & Wages	84,668.65	43,252.99	41,415.66	51.1%
2-43-00-115 Overtime	1,200.00	934.17	265.83	77.8%
2-43-00-130 Employer Contributions	12,700.30	7,172.27	5,528.03	56.5%
2-43-00-136 Workers' Compensation Board Fees	2,800.00	1,032.84	1,767.16	36.9%
2-43-00-215 Freight & Postage	800.00	104.86	695.14	13.1%
2-43-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-43-00-270 Insurance	3,300.00	2,507.86	792.14	76.0%
2-43-00-300 Landfill Fees & Charges	48,000.00	1,257.85	46,742.15	2.6%
2-43-00-510 Printing & Stationary	500.00	192.60	307.40	38.5%
2-43-00-513 Contracted Services	27,000.00	5,275.39	21,724.61	19.5%
2-43-00-514 Garbage Service Contract	91,000.00	40,472.98	50,527.02	44.5%
2-43-00-515 Recycling Service Contract	40,000.00	15,113.95	24,886.05	37.8%
2-43-00-540 Power	2,100.00	116.79	1,983.21	5.6%
2-43-00-541 Natural Gas	9,700.00	2,800.18	6,899.82	28.9%
2-43-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
	323,768.95	120,234.73	203,534.22	37.1%
<u>49 - Recycling</u>				
2-49-00-513 Recycling Contraced Services	0.00	0.00	0.00	0.0%
2-49-00-515 Recycling Service Contract	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
<u>51 - Family & Community Services</u>				
2-51-00-110 Wages & Salaries	36,600.00	16,882.82	19,717.18	46.1%
2-51-00-115 Overtime	500.00	0.00	500.00	0.0%
2-51-00-130 Employer Contributions	5,490.00	3,032.06	2,457.94	55.2%
2-51-00-136 Workers' Compensation Board Fees	1,600.00	737.75	862.25	46.1%
2-51-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-51-00-148 Training & Development	2,500.00	0.00	2,500.00	0.0%
2-51-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-51-00-212 Mileage	500.00	43.42	456.58	8.7%
2-51-00-215 Freight & Postage	700.00	104.86	595.14	15.0%
2-51-00-217 Telephone	750.00	490.34	259.66	65.4%
2-51-00-220 Advertising	2,100.00	1,150.00	950.00	54.8%
2-51-00-221 Program Hosting Expense	8,000.00	5,153.58	2,846.42	64.4%
2-51-00-222 FCSS Municipal Cost Share Portion	13,800.00	13,551.00	249.00	98.2%
2-51-00-225 Volunteer Recognition	2,000.00	0.00	2,000.00	0.0%
2-51-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-51-00-260 Office Rental	0.00	0.00	0.00	0.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-51-00-270 Insurance	600.00	455.97	144.03	76.0%
2-51-00-510 Printing & Stationary	800.00	545.80	254.20	68.2%
2-51-00-511 Household & Miscellaneous Goods	300.00	0.00	300.00	0.0%
2-51-00-520 Equipment Parts, Repairs & Maintenance	400.00	0.00	400.00	0.0%
2-51-00-540 Power	1,050.00	259.57	790.43	24.7%
2-51-00-541 Natural Gas	1,625.00	496.28	1,128.72	30.5%
2-51-00-590 Other General Expenses	500.00	185.92	314.08	37.2%
2-51-01-511 Christmas Elves Prog. Donation Exp.	5,750.00	0.00	5,750.00	0.0%
2-51-01-512 Christmas Elves Prog. Hosting Exp.	0.00	0.00	0.00	0.0%
	85,565.00	43,089.37	42,475.63	50.4%
<u>61 - Planning & Development</u>				
2-61-00-110 Wages & Salaries	88,780.00	43,082.10	45,697.90	48.5%
2-61-00-115 Overtime	0.00	0.00	0.00	0.0%
2-61-00-130 Employer Contributions	13,317.00	5,915.08	7,401.92	44.4%
2-61-00-136 Workers' Compensation Board Fees	1,600.00	737.75	862.25	46.1%
2-61-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-61-00-148 Training & Development	2,500.00	654.78	1,845.22	26.2%
2-61-00-150 S.D.A.B. Meeting Fees	1,000.00	480.00	520.00	48.0%
2-61-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-61-00-215 Freight & Postage	1,500.00	209.71	1,290.29	14.0%
2-61-00-217 Telephone	1,200.00	446.00	754.00	37.2%
2-61-00-220 Advertising	3,200.00	3,254.32	(54.32)	101.7%
2-61-00-221 Title & Land Seaches	1,000.00	1,052.00	(52.00)	105.2%
2-61-00-222 Memberships & Subscriptions	1,300.00	634.02	665.98	48.8%
2-61-00-223 Subdivision & Development Costs	0.00	0.00	0.00	0.0%
2-61-00-230 Engineering Fees	40,000.00	2,082.00	37,918.00	5.2%
2-61-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-61-00-232 Inspection Fees	18,000.00	5,361.00	12,639.00	29.8%
2-61-00-233 Legal Fees	12,500.00	0.00	12,500.00	0.0%
2-61-00-234 Planning Fees	0.00	0.00	0.00	0.0%
2-61-00-510 Printing & Stationary	800.00	276.75	523.25	34.6%
2-61-00-513 Contracted Services	30,000.00	18,452.97	11,547.03	61.5%
2-61-00-515 Other Contracted Services	0.00	0.00	0.00	0.0%
2-61-00-520 Cost of Land Sold	0.00	0.00	0.00	0.0%
2-61-00-540 Admin Power	175.00	0.00	175.00	0.0%
2-61-00-591 Cost of Land Re-Sale	0.00	0.00	0.00	0.0%
2-61-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
	216,872.00	82,638.48	134,233.52	38.1%
<u>62 - Economic Development</u>				
2-62-00-110 Wages & Salaries	118,000.00	53,290.40	64,709.60	45.2%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-62-00-115 Overtime	2,350.00	346.76	2,003.24	14.8%
2-62-00-130 Employer Contributions	17,700.00	8,102.07	9,597.93	45.8%
2-62-00-136 Workers' Compensation Board Fees	3,200.00	1,327.96	1,872.04	41.5%
2-62-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-62-00-148 Training & Development	2,000.00	2,181.99	(181.99)	109.1%
2-62-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-62-00-212 Mileage	2,000.00	55.27	1,944.73	2.8%
2-62-00-215 Freight & Postage	700.00	104.86	595.14	15.0%
2-62-00-217 Telephone	600.00	250.00	350.00	41.7%
2-62-00-220 Advertising	25,000.00	2,000.00	23,000.00	8.0%
2-62-00-222 Memberships & Subscriptions	6,500.00	603.82	5,896.18	9.3%
2-62-00-223 Promotion & Research	3,200.00	6,874.19	(3,674.19)	214.8%
2-62-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-62-00-510 Printing & Stationary	900.00	458.30	441.70	50.9%
2-62-00-511 Miscellaneous	600.00	116.42	483.58	19.4%
2-62-00-513 Contracted Services	4,700.00	0.00	4,700.00	0.0%
2-62-00-540 Power	175.00	0.00	175.00	0.0%
2-62-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-62-00-900 Grants to Others	35,000.00	10,500.00	24,500.00	30.0%
	222,625.00	86,212.04	136,412.96	38.7%
<u>72-00 - Parks General</u>				
2-72-00-110 Wages & Salaries	114,196.00	54,532.67	59,663.33	47.8%
2-72-00-112 Getaway Supervisors Contract	20,000.00	0.00	20,000.00	0.0%
2-72-00-115 Overtime	2,280.00	1,782.99	497.01	78.2%
2-72-00-130 Employer Contributions	20,129.40	8,020.30	12,109.10	39.8%
2-72-00-136 Workers' Compensation Board Fees	3,200.00	1,327.96	1,872.04	41.5%
2-72-00-140 Meals & Lodging	0.00	0.00	0.00	0.0%
2-72-00-148 Training & Development	2,900.00	0.00	2,900.00	0.0%
2-72-00-210 Vehicle Allowance	0.00	0.00	0.00	0.0%
2-72-00-212 Mileage	1,000.00	0.00	1,000.00	0.0%
2-72-00-215 Freight & Postage	750.00	143.30	606.70	19.1%
2-72-00-217 Telephone	1,600.00	1,117.84	482.16	69.9%
2-72-00-220 Advertising	2,000.00	0.00	2,000.00	0.0%
2-72-00-221 Promotions & Hosting	15,000.00	394.43	14,605.57	2.6%
2-72-00-222 Memberships & Subscriptions	900.00	0.00	900.00	0.0%
2-72-00-225 Volunteer Recognition	1,100.00	0.00	1,100.00	0.0%
2-72-00-231 Audit Fees	0.00	0.00	0.00	0.0%
2-72-00-250 Facility Maintenance	4,100.00	0.00	4,100.00	0.0%
2-72-00-270 Insurance	2,800.00	2,127.88	672.12	76.0%
2-72-00-510 Printing & Stationary	3,000.00	1,283.86	1,716.14	42.8%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-72-00-511 Household & Miscellaneous Supplies	1,000.00	25.00	975.00	2.5%
2-72-00-513 Contracted Services	1,000.00	372.52	627.48	37.3%
2-72-00-540 Power	4,900.00	1,028.54	3,871.46	21.0%
2-72-00-541 Natural Gas	3,950.00	1,157.04	2,792.96	29.3%
2-72-00-590 Donations	30,000.00	0.00	30,000.00	0.0%
2-72-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-72-00-762 Transfer to Capital Budget	0.00	0.00	0.00	0.0%
2-72-00-823 Financing - Solar Panels	0.00	0.00	0.00	0.0%
	235,805.40	73,314.33	162,491.07	31.1%
<u>72-01 - Parks Sportsgrounds</u>				
2-72-01-110 Wages & Salaries	108,209.00	59,144.44	49,064.56	54.7%
2-72-01-115 Overtime	1,800.00	524.19	1,275.81	29.1%
2-72-01-117 Casual Labour - Parks	38,000.00	0.00	38,000.00	0.0%
2-72-01-130 Employer Contributions	16,231.35	12,371.11	3,860.24	76.2%
2-72-01-136 Workers' Compensation Board Fees	2,400.00	885.30	1,514.70	36.9%
2-72-01-140 Meals & Lodging	1,500.00	434.81	1,065.19	29.0%
2-72-01-148 Training & Development	3,000.00	2,034.98	965.02	67.8%
2-72-01-220 Advertising	500.00	0.00	500.00	0.0%
2-72-01-231 Audit Fees	0.00	0.00	0.00	0.0%
2-72-01-250 Facility Maintenance	50,000.00	12,453.62	37,546.38	24.9%
2-72-01-260 Equipment Lease & Rental	2,000.00	168.40	1,831.60	8.4%
2-72-01-270 Insurance	4,900.00	3,723.79	1,176.21	76.0%
2-72-01-511 Miscellaneous Supplies	10,000.00	1,268.46	8,731.54	12.7%
2-72-01-513 Contracted Services	22,000.00	13,184.30	8,815.70	59.9%
2-72-01-520 Equipment Parts, Repair & Maintenance	16,300.00	2,647.16	13,652.84	16.2%
2-72-01-521 Fuel & Oil	9,500.00	875.64	8,624.36	9.2%
2-72-01-522 Vehicle Parts, Repairs & Maintenance	2,700.00	229.95	2,470.05	8.5%
2-72-01-523 Small Tools	1,300.00	0.00	1,300.00	0.0%
2-72-01-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
	290,340.35	109,946.15	180,394.20	37.9%
<u>72-02 Parks Arena</u>				
2-72-02-110 Wages & Salaries	108,209.00	72,895.73	35,313.27	67.4%
2-72-02-115 Overtime	1,800.00	648.25	1,151.75	36.0%
2-72-02-117 Arena - Casual Labour	15,000.00	0.00	15,000.00	0.0%
2-72-02-130 Employer Contributions	16,231.35	12,492.49	3,738.86	77.0%
2-72-02-136 Workers' Compensation Board Fees	2,400.00	885.30	1,514.70	36.9%
2-72-02-140 Meals & Lodging	2,100.00	0.00	2,100.00	0.0%
2-72-02-148 Training & Development	3,500.00	3,262.05	237.95	93.2%
2-72-02-215 Freight & Postage	700.00	104.81	595.19	15.0%
2-72-02-217 Telephone	2,500.00	1,024.24	1,475.76	41.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-72-02-222 Memberships	900.00	441.00	459.00	49.0%
2-72-02-231 Audit Fees	0.00	0.00	0.00	0.0%
2-72-02-250 Facility Maintenance	20,000.00	11,710.07	8,289.93	58.6%
2-72-02-270 Insurance	30,900.00	23,482.70	7,417.30	76.0%
2-72-02-510 Printing & Stationary	600.00	192.54	407.46	32.1%
2-72-02-511 Household & Miscellaneous Supplies	11,000.00	653.64	10,346.36	5.9%
2-72-02-513 Contracted Services	15,300.00	3,472.07	11,827.93	22.7%
2-72-02-516 Alarm	500.00	100.00	400.00	20.0%
2-72-02-520 Equipment Parts, Repair & Maintenance	14,000.00	5,685.19	8,314.81	40.6%
2-72-02-521 Fuel & Oil	1,500.00	589.10	910.90	39.3%
2-72-02-523 Small Tools	600.00	0.00	600.00	0.0%
2-72-02-540 Power	87,500.00	25,560.47	61,939.53	29.2%
2-72-02-541 Natural Gas	32,350.00	13,535.31	18,814.69	41.8%
2-72-02-590 Safety Equipment	3,000.00	1,440.50	1,559.50	48.0%
2-72-02-591 Donations	0.00	0.00	0.00	0.0%
2-72-02-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-72-02-821 Debenture Interest	5,956.91	2,500.59	3,456.32	42.0%
2-72-02-822 Debenture Principle	11,816.65	4,905.06	6,911.59	41.5%
2-72-02-920 Bad Debts	0.00	0.00	0.00	0.0%
	388,363.91	185,581.11	202,782.80	47.8%
<u>72-03 - 06 Fair Expenses</u>				
2-72-03-221 Calmar Fair Days	30,000.00	0.00	30,000.00	0.0%
2-72-04-221 Farmer's Day/Canada Day	1,000.00	5,000.00	(4,000.00)	500.0%
2-72-05-221 Christmas in the Park	11,500.00	0.00	11,500.00	0.0%
2-72-06-221 First Night	8,500.00	0.00	8,500.00	0.0%
	51,000.00	5,000.00	46,000.00	9.8%
<u>74 - Library</u>				
2-74-00-110 Wages & Salaries	134,000.00	44,171.90	89,828.10	33.0%
2-74-00-115 Overtime	0.00	0.00	0.00	0.0%
2-74-00-130 Employer Contributions	24,000.00	6,982.78	17,017.22	29.1%
2-74-00-136 Workers' Compensation Board Fees	2,000.00	737.76	1,262.24	36.9%
2-74-00-140 Meals	200.00	0.00	200.00	0.0%
2-74-00-148 Training & Development	1,000.00	9.52	990.48	1.0%
2-74-00-150 Honariums	1,000.00	62.00	938.00	6.2%
2-74-00-212 Mileage	400.00	0.00	400.00	0.0%
2-74-00-215 Freight & Postage	100.00	5.30	94.70	5.3%
2-74-00-217 Telephone	1,000.00	732.65	267.35	73.3%
2-74-00-220 Advertising & Promotions	0.00	0.00	0.00	0.0%
2-74-00-222 Memberships	1,000.00	37.28	962.72	3.7%
2-74-00-223 Special Projects	2,000.00	570.19	1,429.81	28.5%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
2-74-00-224 Subscriptions	1,200.00	0.00	1,200.00	0.0%
2-74-00-231 Audit Fees	2,100.00	0.00	2,100.00	0.0%
2-74-00-233 Legal Fees	0.00	0.00	0.00	0.0%
2-74-00-250 Building Repairs & Maintenance	100.00	0.00	100.00	0.0%
2-74-00-270 Insurance	1,671.00	1,269.89	401.11	76.0%
2-74-00-510 Printing & Stationary	1,000.00	199.10	800.90	19.9%
2-74-00-511 Household & Miscellaneous Supplies	400.00	141.71	258.29	35.4%
2-74-00-512 Janitor Contract	3,000.00	1,177.71	1,822.29	39.3%
2-74-00-520 Equipment Parts, Repair & Maintenance	500.00	580.34	(80.34)	116.1%
2-74-00-521 Furnishings	0.00	0.00	0.00	0.0%
2-74-00-523 Books & Videos	10,000.00	2,910.75	7,089.25	29.1%
2-74-00-540 Power	4,200.00	1,418.34	2,781.66	33.8%
2-74-00-541 Natural Gas	3,200.00	2,778.20	421.80	86.8%
2-74-00-590 Other General Expenses	(19,071.00)	0.00	(19,071.00)	0.0%
2-74-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
2-74-01-222 Yellowhead Membership Fees	11,000.00	5,595.55	5,404.45	50.9%
2-74-01-231 Audit Fees	0.00	0.00	0.00	0.0%
2-74-01-250 Building Repairs & Maintenance	1,000.00	2,874.08	(1,874.08)	287.4%
2-74-01-270 Insurance	2,300.00	1,747.90	552.10	76.0%
2-74-01-520 Equipment Repair & Maintenance	500.00	0.00	500.00	0.0%
2-74-01-590 Other General Expense	0.00	0.00	0.00	0.0%
	189,800.00	74,002.95	115,797.05	39.0%
<u>97 - Requisitions</u>				
2-97-00-745 Education Requisitions - Residential	564,260.00	148,387.18	415,872.82	26.3%
2-97-00-750 Education Requisitions - Non-Residential	176,720.00	44,323.44	132,396.56	25.1%
2-97-00-755 Leduc Foundation Requisition	7,100.00	7,103.00	(3.00)	100.0%
2-97-00-757 Rural Policing Levy	0.00	0.00	0.00	0.0%
	748,080.00	199,813.62	548,266.38	26.7%
TOTAL EXPENSES	7,094,460.70	2,232,787.51	4,861,673.19	31.5%
Check Sum (Must be zero)	0.00	0.00		
NET (SURPLUS)/LOSS	(73.30)	(2,744,835.90)		
ASSETS				
3-00-00-110 Payroll Advance	0.00	0.00	0.00	0.0%
3-00-00-111 Prepaids	0.00	0.00	0.00	0.0%
3-00-00-112 Petty Cash	0.00	300.00	(300.00)	0.0%
3-00-00-113 Petty Cash - Library	0.00	200.00	(200.00)	0.0%
3-00-00-114 Petty Cash - Arena	0.00	0.00	0.00	0.0%
3-00-00-115 Petty Cash - Recreation	0.00	200.00	(200.00)	0.0%
3-00-00-116 Petty Cash - Vending Machine for Arena	0.00	30.00	(30.00)	0.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
3-00-00-117 Petty Cash - Fire Department	0.00	0.00	0.00	0.0%
3-00-00-120 General Bank Account	0.00	2,692,224.33	(2,692,224.33)	0.0%
3-00-00-121 Alberta Treasury Branch	0.00	(300.77)	300.77	0.0%
3-00-00-122 CIBC Investments	0.00	0.00	0.00	0.0%
3-00-00-123 Tax Sale Proceeds - Trust Asset	0.00	0.00	0.00	0.0%
3-00-00-124 XMAS Elves - ATB	0.00	17,615.14	(17,615.14)	0.0%
3-00-00-210 Current Property Taxes Receivable	0.00	2,585,563.47	(2,585,563.47)	0.0%
3-00-00-212 Arrears of Property Taxes Receivable	0.00	491,876.09	(491,876.09)	0.0%
3-00-00-214 Allowance for Doubtful Tax Accounts	0.00	0.00	0.00	0.0%
3-00-00-270 Construction Advances Receivable	0.00	0.00	0.00	0.0%
3-00-00-280 Utilities Receivable	0.00	7,167.01	(7,167.01)	0.0%
3-00-00-290 Accounts Receivable	0.00	181,373.62	(181,373.62)	0.0%
3-00-00-291 Utility/Tax Clearing Account	0.00	0.00	0.00	0.0%
3-00-00-292 Cash Receipts Suspense	0.00	0.00	0.00	0.0%
3-00-00-294 Accrued Interest Receivable	0.00	0.00	0.00	0.0%
3-00-00-295 GST Receivable	0.00	36,883.90	(36,883.90)	0.0%
3-00-00-296 Education Tax Underlevy	0.00	0.00	0.00	0.0%
3-00-00-297 Non-Res Education Tax Underlevy	0.00	0.00	0.00	0.0%
3-00-00-301 General Investments	0.00	0.00	0.00	0.0%
3-00-00-302 Tax Sale Investments TA# 0169	0.00	0.00	0.00	0.0%
3-00-00-303 Tax Sale Investment TA# 0123	0.00	0.00	0.00	0.0%
3-00-00-304 Tax Sale Investment TA# 0457	0.00	0.00	0.00	0.0%
3-00-00-305 Land Held for Resale	0.00	200,000.00	(200,000.00)	0.0%
3-00-00-410 AMFC Investment	0.00	0.00	0.00	0.0%
3-00-00-510 Engineering Structures	0.00	26,221,289.22	(26,221,289.22)	0.0%
3-00-00-511 Accum Amort - Engineered Structures	0.00	(11,782,523.79)	11,782,523.79	0.0%
3-00-00-520 Buildings	0.00	14,746,531.56	(14,746,531.56)	0.0%
3-00-00-521 Accum Amort - Buildings	0.00	(5,487,648.62)	5,487,648.62	0.0%
3-00-00-530 Machinery & Equipment	0.00	3,843,708.12	(3,843,708.12)	0.0%
3-00-00-531 Accum Amort - Machinery & Equipment	0.00	(1,789,882.58)	1,789,882.58	0.0%
3-00-00-540 Land for Own Use	0.00	1,292,122.94	(1,292,122.94)	0.0%
3-00-00-541 Accum Amort - Land Improvements	0.00	(104,602.47)	104,602.47	0.0%
3-00-00-550 Vehicles	0.00	617,803.98	(617,803.98)	0.0%
3-00-00-551 Accum Amort - Vehicles	0.00	(449,093.49)	449,093.49	0.0%
3-00-00-560 Land Improvements	0.00	251,417.43	(251,417.43)	0.0%
3-12-00-295 GST - 57.14 - Municipal Purposes	0.00	(3,923.83)	3,923.83	0.0%
3-12-00-296 GST - 42.86 - Municipal Purposes	0.00	0.00	0.00	0.0%
3-41-00-290 Payroll Clearing Account	0.00	0.00	0.00	0.0%
TOTAL ASSESTS	0.00	33,568,331.26	(33,568,331.26)	0.0%
Check Sum	0.00	0.00		

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
LIABILITES				
4-00-00-120 Deferred Revenue - Conditional Grants	0.00	(190,098.85)	190,098.85	0.0%
4-00-00-121 Deferred Revenue - Education Tax	0.00	0.00	0.00	0.0%
4-00-00-122 Deferred Revenue - Operating	0.00	(10,102.75)	10,102.75	0.0%
4-00-00-123 Tax Sale Proceeds - Trust Liability	0.00	0.00	0.00	0.0%
4-00-00-124 Deferred Revenue - Developer	0.00	0.00	0.00	0.0%
4-00-00-125 Deferred Revenue - Business Licenses	0.00	0.00	0.00	0.0%
4-00-00-200 Vacation Pay Payable	0.00	(47,525.37)	47,525.37	0.0%
4-00-00-201 Sick Pay Payable	0.00	(50,330.85)	50,330.85	0.0%
4-00-00-202 Overtime Payable	0.00	(12,097.51)	12,097.51	0.0%
4-00-00-210 E.I. Rebate	0.00	(1,066.10)	1,066.10	0.0%
4-00-00-230 C.P.P.	0.00	(95.94)	95.94	0.0%
4-00-00-231 UIC Payable	0.00	(34.22)	34.22	0.0%
4-00-00-232 Income Tax Payable	0.00	(108.24)	108.24	0.0%
4-00-00-240 Fire Fighters Association Fees Payable	0.00	0.00	0.00	0.0%
4-00-00-250 AMEBS Payable	0.00	13,389.00	(13,389.00)	0.0%
4-00-00-260 GST Payable	0.00	(3,327.92)	3,327.92	0.0%
4-00-00-265 Safety Codes Council	0.00	(258.22)	258.22	0.0%
4-00-00-271 R.R.S.P. Contributions	0.00	(4,264.99)	4,264.99	0.0%
4-00-00-290 Accounts Payable Suspense	0.00	0.00	0.00	0.0%
4-00-00-300 Short Term Operating Loan	0.00	0.00	0.00	0.0%
4-00-00-310 Debentures Payable	0.00	(3,816,260.89)	3,816,260.89	0.0%
4-00-00-323 Long Term Loan - Treasury Branch	0.00	0.00	0.00	0.0%
4-00-00-400 Accrued Liabilites	0.00	(69.95)	69.95	0.0%
4-00-00-410 Accrued Interest Debentures	0.00	2,461.79	(2,461.79)	0.0%
4-00-00-430 Capital Lease Debt	0.00	(202,007.97)	202,007.97	0.0%
4-00-00-663 Equity in Fixed Assets	0.00	(23,280,515.00)	23,280,515.00	0.0%
4-00-00-900 Accumulated Surplus	0.00	0.00	0.00	0.0%
4-00-00-990 Accumulated Deficit	0.00	(740,112.50)	740,112.50	0.0%
4-00-00-991 Prior Period Adjustment	0.00	0.00	0.00	0.0%
4-41-00-470 Bulk Water Deposits	0.00	(4,155.00)	4,155.00	0.0%
4-41-00-471 Deposits - Water Meters	0.00	0.00	0.00	0.0%
4-42-00-421 Prepaid Local Improvements - Sewer	0.00	0.00	0.00	0.0%
4-42-00-422 Lagoon Key Deposit	0.00	0.00	0.00	0.0%
4-61-00-470 Mobile Home Performance Deposit	0.00	0.00	0.00	0.0%
4-61-00-473 Development Agreement Deposits	0.00	(198,223.96)	198,223.96	0.0%
4-61-00-474 Construction Deposits	0.00	(118,500.00)	118,500.00	0.0%
4-61-00-475 Southbridge Phase 2 - Development	0.00	(209,494.59)	209,494.59	0.0%
4-61-00-476 Security Deposit SB Hayduk	0.00	(6,160.00)	6,160.00	0.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
4-61-00-477 Incentive Grant Reserve	0.00	0.00	0.00	0.0%
4-62-00-290 Ticket Sales Payable	0.00	0.00	0.00	0.0%
4-72-00-470 Recreation Facility Deposits	0.00	(1,800.00)	1,800.00	0.0%
4-72-00-475 First Night Celebration Donations	0.00	0.00	0.00	0.0%
4-77-00-635 Reserve from Sale of Karen's Cafe	0.00	0.00	0.00	0.0%
4-77-00-636 Land Sale Reserve	0.00	0.00	0.00	0.0%
4-77-00-710 Operating Contingency Reserve	0.00	(381,874.70)	381,874.70	0.0%
4-77-00-715 Debenture Stabilization Reserve	0.00	(55,344.00)	55,344.00	0.0%
4-77-00-720 Incentive Reserve Grant	0.00	(53,000.00)	53,000.00	0.0%
4-77-00-900 Off Site Levy Reserve	0.00	0.00	0.00	0.0%
4-77-00-901 Water Offsite Reserve	0.00	(69,795.77)	69,795.77	0.0%
4-77-00-902 Sewer Offsite Reserve	0.00	(112,950.13)	112,950.13	0.0%
4-77-00-903 Transportation Offsite reserve	0.00	(48,277.95)	48,277.95	0.0%
4-77-00-905 Infrastructure Reserve	0.00	(1,124,652.08)	1,124,652.08	0.0%
4-77-00-910 Fleet Services Reserve	0.00	0.00	0.00	0.0%
4-77-00-915 Water Play Park Reserve	0.00	0.00	0.00	0.0%
4-77-00-920 Arena Compressor Reserve	0.00	0.00	0.00	0.0%
4-77-00-925 Town Hall Reserve	0.00	(78,776.86)	78,776.86	0.0%
4-77-00-930 Protective Services Reserves	0.00	0.00	0.00	0.0%
4-77-00-935 Disaster Services Reserve	0.00	(1,308.46)	1,308.46	0.0%
4-77-00-940 Constabulary Reserve	0.00	0.00	0.00	0.0%
4-77-00-945 Transportation Reserve	0.00	0.00	0.00	0.0%
4-77-00-950 Parks Facility Reserve	0.00	(63,610.69)	63,610.69	0.0%
4-77-00-951 Arena Building Reserve	0.00	(51,809.85)	51,809.85	0.0%
4-77-00-955 Library Facility Reserve	0.00	(188.89)	188.89	0.0%
9-99-99-999 Clearing Account	0.00	669.09	(669.09)	0.0%
TOTAL LIABILITIES	0.00	(30,921,680.32)	30,921,680.32	0.0%
Check Sum	0.00	0.00	0.00	0.0%
NET (SURPLUS)/LOSS		(2,744,835.90)		
NET CAPITAL		98,184.96		
		(33,568,331.26)		
CAPITAL REVENUE				
5-11-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-11-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-11-00-650 Conditional Grants	0.00	0.00	0.00	0.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
5-12-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-12-00-636 Debenture Borrowing - Office Reno's	0.00	0.00	0.00	0.0%
5-12-00-640 Contributed from Reserve	(15,000.00)	0.00	(15,000.00)	0.0%
5-12-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-23-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-23-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-23-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-23-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-23-00-900 Revenue Acct - Contributed from Other	0.00	0.00	0.00	0.0%
5-23-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-24-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-24-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-24-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-26-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-26-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-26-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-32-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-32-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-32-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-32-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-32-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-32-00-900 Contributed from Other	0.00	0.00	0.00	0.0%
5-32-00-910 Sale of F/A	0.00	0.00	0.00	0.0%
5-32-01-636 Debenture Borrow	0.00	0.00	0.00	0.0%
5-41-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-41-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-41-00-636 Debenture Borrowing	0.00	0.00	0.00	0.0%
5-41-00-640 Contributed from Reserve	(14,000.00)	0.00	(14,000.00)	0.0%
5-41-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-42-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-42-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-42-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-42-00-640 Contributed from Reserve	(690,745.00)	0.00	(690,745.00)	0.0%
5-42-00-650 Conditional Grants	(573,255.00)	0.00	(573,255.00)	0.0%
5-42-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-61-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-61-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-61-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-61-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-62-00-630 Community/Economic Development	0.00	0.00	0.00	0.0%

TOWN OF CALMAR
Trial Balance

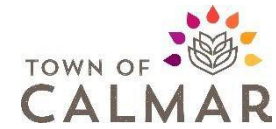
6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
5-72-00-635 From Borrowing	0.00	0.00	0.00	0.0%
5-72-00-640 Contributed From Reserves	0.00	0.00	0.00	0.0%
5-72-00-910 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
5-72-01-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-72-01-640 Contributed from Reserve	(112,000.00)	0.00	(112,000.00)	0.0%
5-72-01-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-72-01-670 Parks - County Cost Share	(43,000.00)	0.00	(43,000.00)	0.0%
5-72-01-900 Parks - Contributed from Other	0.00	0.00	0.00	0.0%
5-72-02-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-72-02-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-72-02-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-72-02-660 Federal Grants	0.00	0.00	0.00	0.0%
5-72-02-900 Arena - Contributed from Other	0.00	0.00	0.00	0.0%
5-74-00-550 Investment Interest	0.00	0.00	0.00	0.0%
5-74-00-630 Contributed from Operating	0.00	0.00	0.00	0.0%
5-74-00-640 Contributed from Reserve	0.00	0.00	0.00	0.0%
5-74-00-650 Conditional Grants	0.00	0.00	0.00	0.0%
5-74-00-900 Library - Contributed from Other	0.00	0.00	0.00	0.0%
	(1,448,000.00)	0.00	(1,448,000.00)	0.0%
CAPITAL EXPENSE				
6-11-00-630 Legislative	0.00	0.00	0.00	0.0%
6-12-00-630 Administrative	15,000.00	0.00	15,000.00	0.0%
6-23-00-630 Protective Services	0.00	0.00	0.00	0.0%
6-23-00-761 Transfer to Reserve	0.00	0.00	0.00	0.0%
6-24-00-630 Disaster Services	0.00	0.00	0.00	0.0%
6-26-00-630 By-Law & Constabulary Services	0.00	0.00	0.00	0.0%
6-32-00-610 43 Street Intersection	0.00	0.00	0.00	0.0%
6-32-00-620 Transportation/Building	0.00	0.00	0.00	0.0%
6-32-00-630 Transportation	0.00	0.00	0.00	0.0%
6-32-00-640 Transportation/Land	0.00	0.00	0.00	0.0%
6-32-00-650 Transportation Vehicles	0.00	0.00	0.00	0.0%
6-32-00-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
6-32-01-610 Lateral Upgrades	0.00	0.00	0.00	0.0%
6-32-01-630 Transportation - 2005	0.00	0.00	0.00	0.0%
6-32-02-610 Roads/Sidewalks Upgrades	0.00	0.00	0.00	0.0%
6-32-02-630 Transportation - 2006	0.00	0.00	0.00	0.0%
6-32-03-630 49 Ave & 47 St Upgrades	0.00	0.00	0.00	0.0%
6-32-04-630 Electronic Sign	0.00	0.00	0.00	0.0%
6-41-00-610 Water Reservoir Expansion	0.00	0.00	0.00	0.0%
6-41-00-630 Water Services	14,000.00	0.00	14,000.00	0.0%

TOWN OF CALMAR
Trial Balance

6/15/2023 11:04 AM

	2023	2023	2023	2023
	BUDGET	ACTUAL	VARIANCE	%
6-41-00-761 Water - Transfer to Reserve	0.00	0.00	0.00	0.0%
6-42-00-610 Sewer Mains	0.00	0.00	0.00	0.0%
6-42-00-630 Sanitary Sewer	1,264,000.00	6,674.00	1,257,326.00	0.5%
6-51-00-630 Family & Community Services	0.00	0.00	0.00	0.0%
6-61-00-630 Planning & Development	0.00	0.00	0.00	0.0%
6-62-00-630 Community/Economic Development	0.00	0.00	0.00	0.0%
6-72-00-630 RecreationAdmin. Equipment	0.00	0.00	0.00	0.0%
6-72-01-630 Recreation Sportsgrounds	92,000.00	91,510.96	489.04	99.5%
6-72-01-640 Parks Land	63,000.00	0.00	63,000.00	0.0%
6-72-01-650 Parks Vehicles	0.00	0.00	0.00	0.0%
6-72-01-761 Transfer to Reserves	0.00	0.00	0.00	0.0%
6-72-02-620 Arena Building	0.00	0.00	0.00	0.0%
6-72-02-630 Arena	0.00	0.00	0.00	0.0%
6-72-02-761 Transfer to Reserve - Arena	0.00	0.00	0.00	0.0%
6-74-00-620 Library Building	0.00	0.00	0.00	0.0%
6-74-00-630 Library/Culture Services	0.00	0.00	0.00	0.0%
	1,448,000.00	98,184.96	1,349,815.04	6.8%
Totals:	0.00	98,184.96	(98,184.96)	0.0%



Town of Calmar

Growth Report for Discussion

Meeting:	Regular Meeting of Council
Meeting Date:	June 19, 2023
Originated By:	CAO Losier
Title:	Growth Report – May 2023
Approved By:	CAO Losier
Agenda Item Number:	10 A

BACKGROUND:

The following table depicts the development permit activities in May 2023.

Permit #	Date	Civic Address	Applicant	Project	Value	Variance	Type	Authority	Comments
2023-006D	May 3	5302a 58 Street	Sheila Welch	Basement renovation	\$7,000	no	N/A	Development Officer	Following redistricting
2023-009D	May 3	4729 - 50 Ave	Chido Ndiraya	new business	n/a	no	N/A	Development Officer	N/A
2023-012D	May 26	5010 - 42 Avenue	Lance Hamelton	new business	n/a	no	N/A	Development Officer	N/A

Council Report

Don Faulkner

June 19, 2023

High Performance Governance is all about our Organizational Ability to Lead, Imagine New Possibilities and Achieve Operational Excellence.

May 1/23, Regular Council Meeting

- Refer to the Calmar Web Site for agenda and minutes.

May 1-4/23, Attended the Waste Expo as a L&DRWMC member in New Orleans

- A full report was provided separately.

May 10/23, Seniors Meeting

- **Delegations, Leah/Sara representatives of the Calmar/Leduc County FCSS's** presented on the services available to seniors through the FCSS. They were well received and left some literature with information that the club members could access.
- The plaque idea came back from the school as they are winding up their school year **and can't do it at this time**, an experimentation doing it in house will be tried.
- Office space received a budget and will proceed soon.
- They struck up a bylaw review committee.
- Discussed bus rentals and driver pay (\$150 plus gas, driver \$25/hr.).
- The seniors are sponsoring a barrel for CIB, and I asked for mine to be located there.
- Small donation to camp He Ho Ha.
- Financial report no issues.

May 12/23, Seniors Strawberry Tea (Volunteer)

- Helped with delivery of strawberry short cake, very impressed with the support of the community in this fund-raising event.

May 15/23, Regular Council Meeting

- Refer to the Calmar Web Site for agenda and minutes.

May 17/23, Leduc & District Regional Waste Management Commission Meeting

- **Managers' Report:** The Goodwill Pilot Project has started as of May 1, 2023, and has been very successful so far. Organics contamination continues to be a challenge. The Cell 5 project 90% design package is nearing completion. The Gull Program has continued, improved daily cover has resulted in far less pyrotechnics used compared to last year. Administration met with members of the

Rose Ridge Waste Services Commission to share knowledge and identify opportunities to collaborate. Administration is working on a Request for Proposal (RFP) for a new Operator Agreement (the current agreement expires at the end of 2023). **The Director's project list is attached for Board reference, providing a summary of current and upcoming projects and assignments.**

- **Operators' Report:** The former "Take it or Leave it" is now a Goodwill drop off center. It is permanently staffed with one of two full time Goodwill employees. We have seen an improvement to the overall service level for rate payers during peak hours. Landfilled tonnage is now trending up 3.5% over the first four months of 2022. Spring leachate levels are the lowest they have been in recent memory. Seasonal hours are in effect as of May 1, 2023. The landfill is now open until 9:00 pm every Wednesday until September 15, 2023.
- **Financial Report:** Net revenue at quarter-end is \$1.193M, which is 18% of the annual budget. Operator expenses at quarter-end are \$566K, which is 18% of annual budget. Commission expenses at quarter-end are \$1.025M, which is 19% of annual budget. Total capital expenditures are at 1% of budget as the Cell 5 project is still in the design and engineering phase. The site master plan will start once the Director of Operations has started and settled in their role, as their input will be valuable to the process.
- **Communications:** Administration was tasked to investigate all communications resources available to them LDRWMC. Each member municipality was contacted to determine what they had been doing previously in terms of communication for the LDRWMC. Resources were outlined, scope of involvement and level of effort put in were assessed. All agreed that the workload is not overbearing and mentioned that they would be okay to see more sent their way on behalf of the landfill. They are all happy to continue to receive asks to inform residents through their social media channels. Thanks to our administration for helping with this process.

May 18/23, Capital Region Southwest Water Service Commission Meeting

- **Manager's Report:** Nisku Booster Station Land Acquisitions and RFP, the final outstanding agreement for the EPCOR connections has been finalized by EPCOR and returned to the Commission. All agreements are now finalized and completed, (Maple Reinders mobilized to site mid-March). EPCOR Amending Agreement, as part of the EPCOR asset transfer, an amendment was signed for the Water Supply Agreement. Administration previously reported on a Subdivision Application for Highway 39 Industrial Stage 2 (Application 2022-002S) in the March 23, 2023, (No comments were provided as Administration noted no concerns).
- **Building Valuation & Loss Control Program:** Suncorp Valuations reached out to the CRSWSC through AB Municipalities on April 6, 2023, to schedule an assessment of our insured assets. The intent of the valuation is to ensure that in the event of a loss experienced by the commission that we are adequately covered.
- **EIA Reservoir 2 and FAC.** For the CRSWS to take over the asset there needs to be some insurance that the asset has been built and designed according to standards, the EIA agreed to pay for the Commissions engineer (Associated Engineering) to undertake an assessment to minimize risk to the CRSWSC in taking over the asset.

- Commission Facility Locates: Commission operators have completed 132 Utility Safety Partner locates in 2023 on Commission facilities, as compared to 34 at this time in 2022.
- **Treasurer's Report:** Management expenses are under budget with 21% of the budget spent and operating expenses are on track for the year with 31% of the budget spent. Both water sales and purchases are within budget with 32% of the budget spent/earned. Interest earned exceeds the budget for the year due to interest earned on investments and bank deposits. Investment and bank balances will begin to decline as spending on the Nisku Booster Station occurs throughout 2023 & 2024. Insurance is paid in full at the beginning of the year. Debenture payments are paid in June and December. Honorarium, Mileage, and Regular & Annual Meeting Expenses is over budget currently due to the AGM occurring early in the year. Other Communication/Maintenance Costs are at 52% of the budget spent as the annual license for radios has been paid in full at the beginning of the year. There are several line items with 0% of the budget spent due to the timing of when work is completed, and expenditures occur. Capital expenditures are below budget with 4% of the budget spent due to timing of capital project.
- 2022 Audit: The Commission Auditors, MNP LLP, completed and presented the audit findings at the AGM. The Financial Statements along with Financial Information Return have been submitted to the province.
- Regional Water Customers Group: The Regional Water Customers Group (RWCG) meeting was held on May 4, 2023. The 2021 settlement with EPCOR is about to be finalized. The RWCG has not received the 2021 settlement in the balancing fund as of that date. This is due to the rate being set at \$1.01/m³ and the actual rate was \$0.87/m³. This is savings of \$0.14/m³ which results in a refund to the balancing fund of approximately \$5.3M. This is over and above the internal maximum set by the RWCG for the balancing fund. The RWCG decided not to pay out to the members and utilize the current year rate to capitalize on these savings. The 2023 rate was set at \$1.01/m³ and due to the 2021 upcoming settlement the RWCG voted to reduce the rate to \$0.90/m³. The rate of \$0.90/m³ will start July 1, 2023, and continue to December 31, 2023. To capitalize on these savings, Administration is proposing adjust the budget and transfer the \$0.11/m³ (\$340,000) savings to the Future Water Capacity Capital Reserve.

May 19/23, Sweet and Savory Hotdog/pop/ice cream

- At Jaime's suggestion enjoyed a promotional event to support a local business.

May 26/23, Attended the Market on Main

- I came in a little late (17:15), but Sean and Carey had things under control. Fielded a few questions from resident and helped Sean with taking down the tent and returning it for storage.

May 27/23, Beaumont Parade

- Had to back out of this event, thank you Sean for going in my place.

May 30/23, Special Council Meeting

- Refer to the Calmar Web Site for agenda and minutes.

Krista Gardner Councillor Report

May 2023

May 1st - Regular Meeting of Council

May 2nd- CPAA Conference “Fam Tour”

I joined a contingent of conference attendees, Councillor McKeag-Reber, CAO Losier, EDO McIntosh and our previous consultant from Dialog, Chelsea Whitty for a tour and discussion of the award-winning 2021 Community Vitalization Plan for downtown Calmar. It was great to show off our community and talk about our vision for downtown. I answered lots of questions about the history of Calmar during our walking tour.

May 4th- Recruitment Committee Meeting

The recruitment committee (Mayor Carnahan, Councillor McKeag-Reber and I) met to review and amend the CAO performance evaluation document in advance of CAO Losier’s employment anniversary. Changes were made to the document in order to make it more streamlined and relevant to the role of Town Manager for a community the size of Calmar.

May 10th- Leduc Regional Housing Foundation Municipal Conversation

The municipal Members of the LRHF, staff, and community partners such as the Leduc District Food Bank met to discuss the future of affordable housing in the region. Unfortunately, I was the only attendee from Calmar able to make the event. Roundtable discussions were held on a variety of specific topics to provide feedback to the LRHF staff for future direction. The LRHF anticipates releasing a “What We Heard” report in the near future to encapsulate the conversations. One important note- Foundation Director Margot Haggerty informed me that Calmar can review the Housing Needs Assessment report by booking Margot to provide a presentation to Council on the Foundation and it’s needs. LRHF serves an important function in our community, and I appreciated the conversations with elected officials and administration from our neighbours.

May 10th- Red Deer Chamber of Commerce Provincial Election Candidates Forum

I brought greetings to this event on behalf of Alberta Municipalities. I enjoyed hearing from the candidates for both Red Deer South and North ridings as well as listening to the questions and concerns of the residents in attendance.

May 15th- Regular Council Meeting

May 17th – Calmar Youth Leadership

The Youth Leadership team is creating a town-wide scavenger hunt for youth and members of the community. They have a ton of ideas and enthusiasm! I'm looking forward to seeing the final product and I hope the community as a whole will support their initiative!

May 17th- 19th- Alberta Municipalities Strategic Planning Retreat and Board Meeting

May 23rd – Fort McMurray Chamber of Commerce Provincial Election Candidates Forum

May 24th – Recreation Board Meeting

The Rec Board welcomed Susan Anderson to her first meeting with us. Susan will be a fantastic addition to the team! Our Rec Board always has great conversation on a variety of topics. Some key topics include a review of the Wild Rose Amusements Midway in April (perhaps this ought to be reviewed by administration considering recent events), quick updates on our sports groups operating during the spring (soccer, t-ball, lacrosse, softball), plans for the upcoming Farmers' Day Pancake Breakfast, Pride Month opportunities, and then other upcoming events like the 1st Annual Calmar Canada Cup and Calmar Days.

May 25th- Asset Management for Elected Officials

This course covered the basics of asset management, which is the process of making decisions about using and caring for infrastructure to deliver services in a way that considers current and future needs, manages risks and opportunities, and makes the best use of resources. Elected officials support asset management in their communities by being knowledgeable about good practice, supporting staff initiatives, making resources for asset management available, championing asset management in the broader community, and asking the right questions when making decisions about infrastructure. My key takeaway from this course is that asset management is a lens through which we should be making all decisions, not just capital infrastructure. I would recommend taking this course to all my Council colleagues.

May 30th – Special Council Meeting

Council Report May 2023

Councillor Jaime McKeag Reber

May 1st Regular Meeting of Council- Please see meeting minutes

May 2nd CPAA Conference – Had the opportunity to be a guide of the CPAA Conference. The group was very diverse and made up of individuals of both administration and councillors of other municipalities. We took them through a walking tour, lead largely by EDO McIntosh and CAO Losier through some of the key highlights of Calmar's main street and shared our challenges and hopes for the community. There were really great questions and comments from the group and as always, we lost a few stragglers to the Antiques and Bakery.

May 4th- Recruitment Committee- Mayor Carnahan, Councillor Gardner and I went through a performance evaluation for CAO Losier as he has completed/survived 1 year with the Town of Calmar!

May 4,11,18,25 EOEP- Strategic Planning Course- For the month 4 Thursdays in May, I was able to take the Strategic Planning course through EOEP. Here I learned about how important it is for the Council to have a clear vision and ways to work cohesively with administrators to build the communities of the future. I found it really interesting to hear about some of the problems other municipalities face and how they are over coming them. It was interesting to talk with other EO's and hear their stories such as The County of Red Deers trials with funding and acquiring Broadband, and Lake Louise and how their dynamic being apart of a Provincial park both limits them but opens doors in other ways.

This course left me feeling how important it is now that we have some fresh staff, including our CAO, how important it is going into the next budgeting season that we get clear on the Strategic plan for THIS council and keep it at the forefront of our minds in our decision making.

I can't recall which Municipality it was, but one of them has their key values or goals as the header of the Meeting minutes so that not only in the Council and administration working together, but the direction is clear and the entire community can get behind the goals of the future.

May 4th- Communities in Bloom- Dropped off any remaining Brochures throughout main street of the Barrels that you now see on the street as well as picked up a few sponsorships.

May 8th Communities in Bloom- Completed another sweep of businesses requesting pick up for their sponsorships for the Barrels

May 12th Communities in Bloom- Completed another Sweep of Business requesting pick up for their sponsorships for Barrels.

May 15th Regular Meeting of Council- Please see meeting minutes.

May 16th Communities in Bloom- Committee Meeting- This committee was hard at work organizing and preparing for the busy few weeks of planting the garden beds and barrels. This group is really passionate and have dedicated a lot of time and effort into making Calmar beautiful. Effort is being made to find more cost effective suppliers for some of the flowers for next year.

May 19th- Met up with Councillor Faulkner and Mayor Carnahan for a Hot Dog and Ice cream to support a local business and to see how the Friday night main Street life is. There is a good amount of traffic rolling through town even on a Friday, I hope the Market on Main see's an even better turn out this year.

May 23nd- The final call for Barrels went out the previous week for Barrel sponsorship (Thank you to EDO MacIntosh for you help!) CIB completely sold out of barrels this year and a few who hadn't paid for them yet had to be turned away. This is really wonderful and a recommendation was put into the CIB to increase the number of barrels for next year. I did another sweep of businesses who were waiting for their sponsorships to be picked up.

May 24th- NoWhere to Run event- I sit on this board as a resident and not a councillor but I wanted to take a moment to extend my gratitude to Leah and Sandra from our administration team for taking the time to meet with us and go over the great event we are hoping to host in Calmar in September. The date has been moved to Sunday, September 24 with the hopes of a Hot Dog lunch provided by the Town to help keep people in the area of the guest speaker TBD and the Market should they choose to join us again this year.

May 24th- Recreation Board Meeting- I always leave these meetings feeling both excited and inspired. As I've said previously its going to be a fun summer here in Calmar with the Canada Day event just around the corner and Calmar Days coming up before we know it. There was lots of discussion about the potential of Pickle ball and volley ball coming into Calmar for the Fall, Lacrosse already starting this spring and more diversity for sport offerings for kids and adults alike.

One thing that keeps getting brought up is the camping fees and structure for the Calmar Outdoor Recreational Grounds, and the Rec board was in agreement of the importance of charging fees for that space.

May 26th Stopped in at the Market on Main to check out the event. It was a quieter start but still great to see some familiar faces. I look forward to attending this event over the summer months.

May 30th- Special Meeting of Council- Please see meeting minutes

Carey Benson Councilor Report May 2023

May 1st, 2023, Regular Meeting of Council

- We had an addition to the agenda in New Business to discuss a Fire Ban in Calmar.
- This meeting we had 2 Public Hearings about Hayduk's renovations and for a duplex redistricting, there was no comments for either. When each respected Bylaws came up, both had all three readings passed for their amendments.
- Council also approved for a dedication to be made and read by the mayor for Seniors Week and National Public Works Week.
- We also pass a motion to direct Mayor Carnahan to sign the 39/20's Structure and Operations document on behalf of Council with the understanding that will not pay the annual fee. Furthermore, Calmar's representatives on the Alliance will report back to Council at years end with an evaluation of the progress and/or the value of being a member. We asked administration to draft a letter signed by the mayor, clearly stating our expectations of the Alliance and the consequences should these expectations not be met.

May 15th, 2023, Zyp Art Gallery

- I attended an event held at the Zyp Art Gallery to celebrate its 5th anniversary. Artist Diana Templeton was on hand to talk about her art as well as members of the Calmar Art Society to talk about the gallery and how art has an impact on all of us.

May 15th, 2023, Regular Meeting of Council

- We had two Delegations come to present to council.
 - First was 3 representatives from The Chamber to talk about their programs on mentoring and fostering entrepreneurs in Calmar. They asked for a donation of \$2000. After hearing about their vision and goals for this, Council voted in favor of supporting them.
 - Final Delegation was a member of the public who had a complaint about a dog barking at unreasonable times and for long periods of time. Administration explained the process when they receive a complaint which includes a patrol in the neighbourhood. Administration also said they had discussions with residents in the same area to see if others shared similar or other concerns about barking dogs.
- Council had someone come in and ask for a waiver to his penalties that he occurred from unpaid property taxes. Through the discussion he had said he didn't receive any letters about his property tax notices and he shouldn't have to pay the penalties because of that. At the end we empathized with him but said he should have known that property taxes must be paid every year. Council made and passed a motion for the penalties to stand.
- Department Reports were also presented to council for our information.
- Closed session

May 23rd, 2023, Calmar Library Board Meeting

- We had a delegation from YRL come and make a presentation to the library board. Currently YRL covers 53 municipalities and 3 school divisions with a population of 309000.
- I will be adding a document under correspondence on how what the Return of Investment is for Calmar being a member of YRL. Please do take the time to read it.
- The Four Goals for YRL is to be:
 - Hub for Learning
 - Quality info and resources
 - Share Knowledge and Skills
 - Excellent Place to work
- The Library Board voted in favor to have the library closed for 3 days out of the year for Staff development and training.
- Library Board also voted in favor of spending up \$500 for the 50th Birthday of the Calmar Library

May 27th, 2023, Beaumont Days Parade

- I attended the parade as a representative for the town of Calmar. Was great to be there and hand out candy to the kids along the parade route.

May 30th, 2023, Special Meeting of Council

- We had a delegation come in and talk about ways the town could celebrate pride month. The discussions were good, and we talked about how the delegate could partner up with other organizations to share the common goal of supporting Pride events.
- Council discussed with administration on how we can fix our Unsightly Premises through an action plan.
- We're looking at Consolidating the Land Use Bylaw so it's current with all new amendments and more efficient.
- Closed Session



Smoky Lake County

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0
Phone: 780-656-3730
1-888-656-3730
Fax: 780-656-3768
www.smokylakecounty.ab.ca

June 9th, 2023

Alberta Land Use Secretariat
Stewardship Commissioner

OFFICE OF THE REEVE

Email: LUF@gov.ab.ca

Via Email

Re: **Resumption of Progress Toward a North Saskatchewan Regional Plan (NSRP) and Subregional Planning**

Dear Commissioner,

I hope this letter finds you very well. At the Rural Municipalities of Alberta November 2022 conference, Smoky Lake County sponsored a [Resolution](#) in support of resuming or continuing work on the entirety of Alberta's remaining incomplete Land Use Framework regional plans. Although said Resolution was not carried, this letter is in furtherance to the subsequent County Council Motion 192-22 (*carried* at the December 14, 2022 Council Meeting) specific to the North Saskatchewan Regional Plan (NSRP).

We were pleased that the former Minister's Mandate Letter dated November 9, 2022, included direction to '*...continue establishing new land use plans... under the Alberta Land Stewardship Act...*'. In addition to the ongoing caribou sub-regional planning, it is our express hope that this can include resuming progress on the NSRP.

We are aware that the purpose of regional planning is to support the numerous policies and strategies that guide natural resource development, support economic growth, and protect our environment. Regional plans integrate these policies and strategies at the regional level and provide policy direction and clarity for decision makers at the federal, provincial, and local levels.

The Alberta Land Use Framework (2008) provides a basis for regional plans that guide natural resource development, support economic growth, and protect the environment. Alberta is comprised of seven regional planning areas including the North Saskatchewan planning area, which is defined by provincial and municipal boundaries but includes most of the North Saskatchewan River watershed. Covering +85,780²-kilometers, the North Saskatchewan Region includes about 13% of the province and more than 1.5 million Albertans.

The interests of our rural communities could be advanced through a completed regional plan. Indeed, regional plans provide a framework for collaborative planning for the economy of the future, including support of energy, agriculture, forestry, and tourism. We want our children, grandchildren, and great-grandchildren to be able to grow up, thrive, be healthy, and prosper. Completion of the NSRP would be



LEDUC REGIONAL HOUSING FOUNDATION 2022 ANNUAL REPORT

OUR VISION

Every individual and family in our region lives in comfortable, safe and affordable housing.

Message from the Executive Director



The start of 2022 saw us continuing to embrace the Minister of Health's public health orders on COVID-19 and working diligently to continue to keep our residents/tenants/staff safe in our communities. The end of the year saw a relaxation of these orders, allowing us to start to enjoy the opportunity of congregating together once again. What a year of transition - going from locked down common space with restricted visiting to hosting events including a wine & cheese at Planeview Place and lovely Christmas gatherings for our residents/tenants and staff.

Notable highlights from this year include:

- Strategic planning with our Board of Directors allowed us to evaluate each of our buildings/communities with a snapshot that identified their financial status, maintenance status, and occupancy status. These snapshots allowed us to augment our Business Plan for 2022 identifying where we needed and wanted to focus going forward. The redevelopment of Planeview Place lodge, augmenting our Rent Assistance Benefit program, and further development of our Affordable Housing Program were areas of focus identified.
- Collaborative work continued with key partners within our region through the Municipal Conversation VI. The annual event focused the conversation around funding sources to help develop housing solutions.
- We reviewed architectural plans for the redevelopment of Planeview Place lodge to accommodate larger independent spaces that would allow for programming to be accessed at will rather than mandated. We will continue to review the redevelopment plans in 2023 ensuring that we explore the needs and wants of our seniors and to offer choices that reflect them.
- All of the housing solutions and services we offer require funding through potential grants, financing and/or fundraising. We focused on the following areas in 2022 with results:
 - Applied for the Affordable Housing Partnership Program offered by the Government of Alberta at the end of 2022 and were rewarded with a \$2,040,000 grant at the beginning of 2023 (Gaetz Landing II Project).
 - Have applied for a Federal grant for the Gaetz Landing II Project and are waiting to see if we will be successful.
 - Received a significant increase to our Rent Supplement Program from the Government of Alberta that will allow us to assist approximately 80 more households annually.
 - Initiated the planning towards our first fundraising event for spring of 2023.

We are looking forward to the opportunities and growth that 2023 will bring.

Margot Hagarty BA, BComm
Executive Director

For more information on our [Strategic Priorities](#) or to find out more about our [Board of Directors](#) visit www.leducregionalhousing.ca

OUR MEMBERS



“We make a difference everyday.”



LEDUC REGIONAL HOUSING FOUNDATION 2022 ANNUAL REPORT

OUR MISSION

Through partnerships and programs, we support communities by providing quality housing solutions and services to individuals and families.

OUR VALUES

**Professional Accountability * Diversity, Equity and Inclusion * Collaboration * Empathy
Innovation * Engagement**

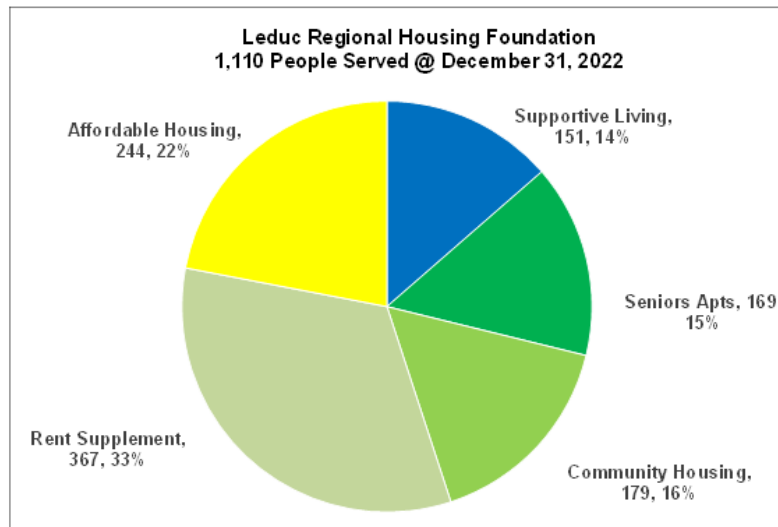
# of People Served	1110 (increase of 3.8% from 2021)		
Who We Served	Seniors	386	35%
	Adults	425	38%
	Children	299	27%
# of People Served by Program	Seniors Lodge	151	14%
	Seniors Apartments	169	15%
	Community Housing	179	16%
	Affordable Housing	244	22%
	Rent Supplement	367	33%

Linsford Community Housing

42% of tenants attend school or are employed

Employee Average Years of Service

2022 = 5.7
2021 = 6.8



Leduc Regional Housing Foundation Statement of Financial Position As at December 31, 2022	
	Current Balance
ASSETS	
Current Assets	\$ 8,767,100
Long-Term Assets	\$ 26,182,471
Total Assets	\$ 34,949,571
LIABILITIES & EQUITY	
Current Liabilities	\$ 1,181,628
Long-Term Liabilities	\$ 16,570,842
Total Liabilities	\$ 17,752,470
EQUITY	
Accumulated Surplus	\$ -
Reserves	\$ 7,983,288
Equity in Fixed Assets	\$ 9,213,813
Total Equity	\$ 17,197,101
Total Liabilities & Equity	\$ 34,949,571

THANK YOU TO PARTNER SUPPORT IN 2022

**Ecopest Leduc, Nisku & Wetaskiwin Regional Chamber of Commerce Public Guardian and Trustee Town of Thorsby George Spady Society Calmar FCSS
Village of Warburg Devon Public Library Leduc Community Living Association SYSCO Foods Alberta Seniors Communities & Housing Association (ASHCA)
Family Resource Network Leduc County FCSS Government of Alberta City of Leduc Leduc Downtown Business Association The Hub Town of Devon
RMS Mechanical Services Ltd. Leduc County Leduc & District Food Bank Complete Purchasing Alberta Works Devon FCSS New Beginnings Greenhouse
Limber Environmental Leduc Bottle Depot 8 Landlords Linx Connect Leduc Public Library Scouts Canada Rimoka Housing Foundation Thorsby FCSS
Town of Calmar Homecare Supplies WeCare Leduc FCSS UCRS Various Schools Beaumont FCSS Project Santa City of Beaumont**

**For more information on Leduc Regional Housing Foundation contact us at
5118 – 50 Avenue, Leduc, AB T9E 6V4 P: 780.986.2814 F: 780.986.4881**

www.leducregionalhousing.ca

Follow us on [Facebook](#), [Twitter](#) and [Instagram](#)

Registered Charity: RR0001 13029 5561

Calmar Public Library 2022 Return on Investment

Your Membership

Total Financial Benefits

\$240,565.33

Return on Investment

\$1.00 = \$22.35

Membership levy

On behalf of Calmar Public Library in 2022 **\$10,761.98**

Direct financial return

2022 Materials allotment from YRL \$1,809.75

Allotment from other municipalities (if applicable) \$1,388.73

Total funds \$3,198.48

Benefits of YRL services

Technology

Website \$325.24

Software and licensing \$2,067.13

SuperNet and hardware \$11,416.49

Cost avoidance \$13,808.85

Resource sharing

Items borrowed from other libraries: **3,414** \$49,503.00

Digital items borrowed through YRL: **3,417** \$170,850.00

Cost avoidance \$220,353.00

Training

Free YRL training/workshop participation hours 17.5

Note: May not reflect all training provided, such as informal sessions.

Crucial Conversations for Mastering Dialogue \$305.00

Homelessness Academy for Librarians \$2,900.00

Cost avoidance \$3,205.00

Total financial savings \$237,366.85

With YRL membership, municipal residents gain:

- Access to more than three million items in the TRAC⁵ collection.
- Free province-wide resource sharing of physical material collections including interlibrary lending and onsite borrowing.
- Free access to digital content (eBooks, eAudiobooks, eComics, eMagazines, movies, music and television shows) through 31 online resources, including:
 - Centre for Equitable Library Access and National Network for Equitable Library Service: national collections for those with print disabilities.
 - Cypress Resume: professional-looking cover letters and resumes.
 - Grant Connect: linking Canadian nonprofits with funding programs.
 - LinkedIn Learning, a preeminent source for video tutorials in business, computer technology, software and creative skills.
 - PressReader, for local and international newspapers and magazines.
 - Pronunciator, multi-faceted learning options for 80 languages.
- Additional shared eBooks with Parkland Regional Library System in Lacombe.
- Access to library collections across Canada.

And, Calmar Public Library has access to:

- Free broadband Internet connection via SuperNet (paid for by the Government of Alberta) and WiFi.
- Hosted and managed websites with technical support.
- Computer and network support and services including password manager licensing for library managers. In 2022, we recommended wireless printing options for libraries and offered phish threat cybersecurity training with email phish testing (required by many insurance companies) for library staff.
- The library software that manages borrowers, circulation and materials
- An online catalogue and mobile app for the public to access library resources, manage their personal account and self-checkout items on the app.
- A bulk discount of 37% on library books purchased through YRL.
- Cataloguing and shelf-ready processing of purchased and donated materials.
- 118 shared specialty kit collections including Deakin (new in 2022), Indigenous, makerspace, read Alberta, storytime, storywalk, Xbox and world languages.
- Free delivery and pick up of materials at least once every week.
- Physical library cards at no cost.
- Professional library expertise and access to regional knowledge sharing.
- Training and materials for onboarding, skill building and professional development of library staff and board members.
- Core competencies skills and levels launched in late 2021 to help identify the knowledge, skills and abilities library workers need to grow and succeed.

⁵ Originally formed in 2001, The Regional Libraries Computer Automation Systems Consortium Society (TRAC) is comprised of Marigold Library System in Strathmore, Northern Lights Library System in Elk Point, Peace Library System in Grande Prairie, and YRL in Spruce Grove.

JUN 15 2023

TOWN OF CALMAR - INT. _____

Deputy Minister
18th Floor Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone: 780-427-4826
MA.DMO@gov.ab.ca

AR111594

Mr. Sylvain Losier
Chief Administrative Officer
Town of Calmar
PO Box 750
Calmar AB T0C 0V0

Dear Mr. Losier:

Subject: Municipal Accountability Program Cycle 2

As you may know, the Municipal Accountability Program (MAP) was initiated in 2018 to collaboratively foster effective local governance and build administrative capacity in Alberta's municipalities. Municipal Accountability Advisors review municipal processes and procedures to develop and enhance knowledge of mandatory legislative requirements. Through these efforts, Municipal Affairs supports Alberta municipalities with legislative compliance, and Chief Administrative Officers (CAOs) are able to confirm areas where the municipality is doing well and receive guidance on areas for improvement.

The first cycle of the program is complete, with 210 municipalities participating in a MAP review from 2018-22. The program is mandatory for municipalities with populations of 2,500 or less and may be offered to any municipality upon council request, if approved by the Minister.

I am pleased to advise Municipal Affairs is initiating the second cycle of the MAP in conjunction with continued support for municipalities to complete their remaining action plans for legislative compliance from Cycle 1. Your municipality is not included in the schedule for the 2023 program year; however, as a municipality with a population of 2,500 or less, Municipal Affairs will schedule a review within the five-year cycle between 2024 to 2027. As in the first cycle of the program, municipalities will be notified of their scheduling in advance of their review.

To ensure MAP continues to provide value to program participants and to the Ministry, the review areas in Cycle 2 have been expanded to include discretionary areas within the *Municipal Government Act*. During a MAP Cycle 2 review, the program team will work with you as the municipality's CAO to highlight the municipality's progress made through MAP Cycle 1. Additionally, the program team will assist in identifying areas to review and identify discretionary legislative provisions that apply or are likely to apply to your municipality. In your role as CAO, you will also be invited to identify other areas of focus for inclusion in the review.

.../2

If you have any questions or concerns, or if you wish to be added to the 2023 program year, please contact a Municipal Accountability Advisor with the Municipal Capacity and Sustainability Branch of Municipal Affairs, toll-free by first dialing 310-0000, then 780-427-2225.

On behalf of Municipal Affairs, thank you for your continued participation in this program. Through our collective efforts, we will continue to proactively address legislative compliance in a collaborative and constructive manner.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brandy Cox".

Brandy Cox
Deputy Minister