TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD IN PERSON AND VIRTUALLY ON JUNE 05, 2023, COMMENCING AT 7:00 PM

GoToMeeting

Public Access Code: 211-016-493

AGENDA

- 1. Call to Order
- 2. Adoption of Agenda
- 3. Public Hearings None
- 4. Delegations
- 5. Adoption of Minutes
 - a) Regular Council Meeting May 15, 2023
 - b) Special Meeting of Council May 30, 2023
- 6. Unfinished Business None
- 7. Bylaws or Policies None
- 8. New Business
 - a) Cancellation of Property Taxes
 - b) Invitation to Ukrainian Day Celebration
 - c) Pride Month
 - d) Residential District Lot Size Discussion Only
 - e) Senior's Bus Discussion Only
- 9. Financial None
- 10. Department Reports None
- 11. Council and Committee Reports None
- 12. Action Items None
- 13. Correspondence
- 14. Clarification of Agenda Business (Open mic)
- 15. Closed Session
 - a) Development (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)
 - b) Development (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)
 - Development (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)
- 16. Adjournment

Access Code: 211-016-493

1. CALL TO ORDER: Mayor Carnahan called the Regular Council Meeting of May 15, 2023, to order at the hour of 7:01pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber & Benson, and CAO Losier and members of public

2. ADOPTION OF AGENDA:

Moved by Councillor Faulkner that the agenda is hereby adopted as presented.

CARRIED R-23-05-0162

3. PUBLIC HEARINGS: none

4. **DELEGATIONS:**

a) Leduc - Nisku - Wetaskiwin Chamber of Commerce

Mayor welcomed Jennifer Garries, Amber Cook, and Cheryl Adelle from The Chamber who is leading a presentation at around 7:02 pm. The presentation and the questions/conversation ended at around 7:20 pm and the Mayor thanked the Chamber for the presentation.

Council McKeag Reber declared a potential conflict of interest and did not participate in the vote.

Moved by Councillor Faulkner that Council funds the \$2,000 requested by the Chamber for the new project.

CARRIED R-23-05-0163

b) Michael Leonardo – Bylaw Complaint

The Mayor welcomed Mr. Leonardo at around 7:22 pm/ Mr. Leonardo explained his complaint related to dog barking. Administration explained the process when they receive a complaint which include patrol I the neighbourhood and discussion with its residents to see if other share similar or other concerns within the area. The Mayor thanked Mr. Leonardo at around 7:45 for his presentation

5. ADOPTION OF MINUTES:

a) Regular Council Meeting – May 1, 2023

Moved by Councillor Benson that the minutes of the Regular Council Meeting of May 1, 2023, are hereby approved as presented.

CARRIED R-23-05-0164

6. UNFINISHED BUSINESS:

a) Devon Memorandum Agreement

Moved by Councillor Gardner that Council agrees to renew the agreement for a period of 3 years and direct the CAO to coordinate with his counterpart to finalize the document and get it ready for signature.

CARRIED R-23-05-0165

7. BYLAWS or POLICIES: none

Access Code: 211-016-493

8. NEW BUSINESS:

a) Waiver of penalties T/A 0212

Moved by Councillor McKeag that Council passes a motion to leave the penalties stand.

CARRIED R-23-05-0166

b) Invitation to Maskekosihk Treaty Education Gathering - Discussion Only

Recessed at 8:33 pm Reconvened at 8:43 pm

c) Falun Dafa Day Flag Raising - Discussion Only

Moved by Councillor McKeag that Council passes a motion to send an email to acknowledge their cause and wish them success in their endeavours.

CARRIED

R-23-05-0167

d) Capital budget adjustments

Moved by Councillor Faulkner that Council passes a motion to adopt a revised Capital plan and sheet for 2023 with a revised distribution of cost as presented. As for the purchase of the land, Council would like to negotiate the conditions.

CARRIED R-23-05-0168

e) Program Center Internet Agreement

Moved by Mayor Carnahan that Council passes a motion to direct Administration to get internet for the Program Center.

CARRIED R-23-05-0169

f) Agreements with Black Gold School Division

Moved by Mayor Carnahan that Council passes a motion to send the joint use agreement back Administration to insert a reciprocity clause on cost recovery for when the arena is not being staffed.

CARRIED R-23-05-0170

Moved by Councillor Benson that Council passes a motion to direct the CAO to communicate to BGSD that the planning agreement is ready to be signed.

CARRIED R-23-05-0171

Moved by Councillor McKeag Reber that Administration discussed with BGSD to explore the possibility of allocating a value to the service and do an in-lieu compensation (service value exchange).

CARRIED R-23-05-0172

9. FINANCIAL: none

Access Code: 211-016-493

10. DEPARTMENT REPORTS:

- a) CAO Losier
- b) Planning & Development
- c) Corporate Services
- d) Enforcement Services
- e) Emergency Management

Moved by Councillor Faulkner that Council goes pass 10:00 pm.

CARRIED R-23-05-0173

- f) Public Works
- g) Economic Development
- h) Recreation
- i) Family & Community Support Services
- j) Growth Report

Moved by Councillor Gardner that Council receives the department reports as information.

CARRIED R-23-05-0174

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Carnahan none
- b) Councillor Faulkner
- c) Councillor Gardner
- d) Councillor McKeag Reber
- e) Councillor Benson

Moved by Councillor Gardner that Council receives the Council and committee reports as information.

CARRIED R-23-05-0175

- 12. ACTION ITEM: None
- 13. CORRESPONDENCE: None
 - a) 2022 LDRWMC Financial Statements
 - b) Yellowhead County Letter re: delay election

Moved by Councillor Benson that Council receives the correspondence as information.

CARRIED R-23-05-0176

14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

Moved by Councillor that Council goes into closed session at 10:23 pm.

CARRIED R-23-05-0177

Access Code: 211-016-493

15. CLOSED SESSION:

a) Advice from Official - (Pursuant to Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor that Council McKeag Reber comes out of into closed session at 10:34 pm.

CARRIED R-23-05-0178

16. ADJOURNMENT:

The Regular Council Meeting adjourned at 10:35 pm.

These minutes signed this 5	5 th day of June 20
Mayor Carnahan	
wayor Camanan	
CAO Losier	

SPECIAL MEETING OF COUNCIL TO BE HELD IN PERSON AND VIRTUALLY ON MAY 30, 2023 COMMENCING AT 7:00 PM

GoToMeeting Public Access Code: 738-393-413

1. CALL TO ORDER: Mayor Carnahan called the Special Meeting of Council of May 30, 2023, to order at the hour of 7:00 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, Benson & McKeag Reber, CAO Losier. CPO Leggio entered at 7:11pm.

2. ADOPTION OF AGENDA:

Moved by Councillor Benson that the agenda is hereby adopted as presented.

CARRIED R-23-05-0179

3. DELEGATION

a) Roxanne Popowich – Pride Month Discussion

Mayor Carnahan thanked Ms. Popowich for her presentation at the time being 7h20 pm.

4. WORKSHOP

a) Unsightly Premises Action Plan

Council discussed executing the plan faster, skipping flyers.

b) Land Use Bylaw: Consolidation & Strategy Moving Forward

Discussion about Council identifying key items in the LUB before end of September.

Recessed at 9h06 Reconvened at 9h17

c) Budget 2024 – 2027 Pre-planning Discussion

Discussion about the need to identify priorities for recreational investment (capital planning). There also need to be more discussion between Administration and Council before arriving at budget deliberation in fall, and we need to schedule in advance discussion with Leduc County. We also need to look at Council remuneration as the item that was flagged last year. Council is also challenging staff to find efficiencies.

Moved by Councillor Faulkner that the meeting extend beyond 10:00 pm.

CARRIED R-23-05-0179

d) Annual Report Discussion

The Annual report should be highlighting the projects that help sell the community, highlighting what changed. Need to be more narrative oriented. Could definitively be shorter and hit highest things. Explanation to number is needed and put in a personal touch to it so that community can identify who to connect with.

Council also discussed distribution. Should be on the website, budget, mention in the chronicle.

e) Markets & Parades Discussion

Discussion was not held on this item.

SPECIAL MEETING OF COUNCIL TO BE HELD IN PERSON AND VIRTUALLY ON MAY 30, 2023 COMMENCING AT 7:00 PM

GoToMeeting Public Access Code: 738-393-413

5. CLOSED SESSION

- **a) Personnel -** (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act).
- **b) Personnel -** (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act).

Moved by Councillor Reber that the Special Meeting of Council temporarily adjourn, and Council sit in Closed Session at this time being 10h20 pm.

CARRIED R-23-05-0184

CAO Losier left the meeting for the 2nd Closed Session at 11:10 pm.

Moved by Councillor Faulkner that the Special Meeting of Council reconvene from Closed Session at this time being 11:25 pm.

CARRIED R-23-05-0185

6. ADJOURNMENT:

The Special Council Meeting adjourned at 11:26 pm.

	These minutes signed this 05th day of June 2023
40°10	Mayor Carnahan
	CAO Losier



Town of Calmar

Request for Decision (RFD)

Meeting: Regular Council

Meeting Date: June 05, 2023
Originated By: ADCS Bryans

Title: 9028.02 Property Tax Cancellation

Approved By: CAO Losier

Agenda Item Number: 8A

BACKGROUND/PROPOSAL:

On April 04, 2023 the mobile home located on site #28 in the Calmar Trailer Park was sold and moved out of town.

On May 05, 2023, property taxes were levied on this property in the amount of \$1005.44 for the entire year.

As the trailer has been moved out of the park, and Calmar, the taxes that the owner are responsible for total \$259.44 (\$1,005.44/365 x 94). The lawyers have since paid this amount. The balance on the account is the taxes that would be due for the remainder of the year, should the trailer have remained in Calmar.

Administration is asking for a Council motion to cancel the balance of the taxes on this account.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

As the mobile home has been moved out of the town, the owner is not liable for the taxes relating to it from the date that it moved out.

COSTS/SOURCE OF FUNDING (if applicable)

\$746.00

RECOMMENDED ACTIONS:

That Council pass a motion to cancel the taxes remaining on this account as the improvement is no longer located within the town.

From: Karen Buss

To: <u>Heather Bryans</u>; <u>Sylvain Losier</u>

Subject: FW: Invitation to Ukrainian Day Celebration - August 20, 2023

Date: Thursday, May 18, 2023 2:45:23 PM **Attachments:** Sponsorship Package 2023.docx

From: Info <info@uccab.ca>

Sent: Thursday, May 18, 2023 1:43 PM

To: Khrystyna Halchuk < Khrystyna. Halchuk@uccab.ca>

Subject: Invitation to Ukrainian Day Celebration - August 20, 2023

Dear Mayor and Esteemed Council Members,

I hope this email finds you in good health and high spirits. I am writing to extend a warm invitation to you and the entire council to join us for the annual Ukrainian Day celebration, organized by the Ukrainian Canadian Congress - Alberta Provincial Council (UCC-APC). This highly anticipated event will take place on Sunday, August 20, 2023, at the picturesque Ukrainian Cultural Heritage Village.

Ukrainian Day holds great significance in our community and has been a cherished tradition for over 70 years. It is a joyous occasion where we come together to celebrate Ukrainian culture, heritage, and the vibrant contributions that Ukrainian Canadians have made to our society.

To provide you with more detailed information about the event and the various sponsorship opportunities available, we have attached our Sponsorship Package to this email. Should you have any questions or require further information, please do not hesitate to reach out to our office via phone or email at info@uccab.ca.

On behalf of the UCC-APC Ukrainian Day Committee, I extend our heartfelt thanks for considering our invitation. We truly hope that you and your esteemed council members will be able to join us in celebrating Ukrainian culture, heritage, and community spirit.

Thank you for your attention, and we look forward to the honor of your presence at Ukrainian Day.

UCC-APC Ukrainian Day Committee

Orysia Boychuk, President

Ukrainian Canadian Congress – Alberta Provincial Council Click here to subscribe to our e-newsletter!

Follow us on **Facebook** and **Instagram** Contact us:
#8, 8103 127 Avenue
T5C 1R9, Edmonton, AB
(780)414-1624



Ukrainian Day Opening our Hearts

August 20, 2023

SPONSORSHIP & ADVERTISING OPPORTUNITIES!

On Sunday, August 20th 2023, the UCC-APC will be celebrating our annual Ukrainian Day at the Ukrainian Cultural Heritage Village. This annual festival has been a signature community event for over 70 years!

The festival includes several activities, talent showcases, and commemorative events promoting and celebrating Ukrainian-Albertan heritage and culture. The event will feature a Music Jam, Cheremosh & Tryzub dancers, choirs, food vendors, presentations, children's activities, displays and much more!

We encourage you to show your support of the Ukrainian-Canadian community, the largest population of Ukrainians outside of Ukraine itself, especially during this time of Russia's invasion of Ukraine. Ukrainian Day is a unique opportunity to showcase your organization, business or services to a large, diverse audience. A chance to show your community spirit and caring, while at the same time fostering brand recognition throughout the Ukrainian community. All sponsors will be profiled to maximum capacity by UCC-APC.

You can show your support of Alberta's vibrant Ukrainian community at one of several different levels of sponsorship. All Ukrainian Day sponsors will be acknowledged. In addition, each level of sponsorship has a wide variety of profile and marketing opportunities.

All sponsors will be provided with:

- Logo and recognition on UCC-APC website, e-Bulletins, program booklet and media releases
- Prominent signage at Ukrainian Day (sponsor to provide banner)
- Announcements and recognition of sponsorship by the Emcee at the Showcase Concert
- Opportunity to distribute corporate marketing item/brochure (must be approved by the UCC-APC)
- Acknowledgement in the UCC-APC newsletter article about Ukrainian Day.

A. 2022 Ukrainian Day Presenting Sponsor \$5,000

The Presenting Sponsorship is a unique opportunity for a company/organization to attach its name and reputation to an important annual event and be associated with the broader community in Alberta. This is a co-branding opportunity with the potential for lasting recognition and offers the chance for your corporate/organization name and logo to be prominently melded into all 2022 Ukrainian Day advertising and promotion. In addition to the promotional and advertising opportunities previously mentioned, you will also receive:

- Naming opportunity of the event, i.e. UCC-APC and 'your company' present Ukrainian Day 2023
- Opportunity to use 'Ukrainian Day Sponsor' on your promotional and advertising materials
- Opportunity to develop a special marketing item/component at the Ukrainian Day event
- Link from the UCC-APC website to your organization's website
- First right of refusal for next year's presenting sponsorship
- Corporate Logo on an email announcement acknowledging and promoting the sponsorship (5000+)
- Your corporate logo on all our emails promoting the event, broadcast directly to over 5000 contacts (targeted to community leaders, local business, individuals and media)
- Logo on the cover of the Ukrainian Day program book, 3000+ distributed at the event and mailed around Alberta
- Full page ad in the Ukrainian Day program book (3000+ copies)
- Corporate Logo on an e-Bulletin announcement acknowledging and promoting the sponsorship (5000+)
- Half page ad in the UCC-APC newsletter, distributed to 1500+ contacts
- Special VIP luncheon with unique entertainment

B. 2022 Ukrainian DayConcert Showcase Sponsor\$3,000



This Sponsor receives many benefits from sponsoring the headline event of the afternoon at Ukrainian Day, the Ukrainian Showcase performance. In addition to the promotional and advertising opportunities previously mentioned, you will also receive:

- Opportunity to use 'Ukrainian Day Sponsor' on your promotional and advertising materials
- Link from the UCC-APC website to your organization's website
- First right of refusal for next year's concert sponsorship
- Opportunity for corporate/organization name and logo to be displayed on the main stage (banner to be provided by the sponsor)
- Your corporate logo on all our emails promoting the event, broadcast directly to over 5000 contacts (targeted to community leaders, local business, individuals and media)
- Logo on the acknowledgement page in the Ukrainian Day program book (3000+)
- Half page ad in the Ukrainian Day program book (3000+ copies)
- Corporate Logo on an e-Bulletin announcement acknowledging and promoting the sponsorship (5000+)
- Quarter page ad in the UCC-APC newsletter, distributed to 1500+ contacts, and on-line
- Special VIP luncheon with unique entertainment

C. 2022 Ukrainian Day Silver Sponsor \$2,000

This sponsor will receive many benefits and prominent positioning of your organization's name and logo on all Ukrainian Day promotion and advertising materials. In addition to the opportunities mentioned above, you will also receive:

- Opportunity to use 'Ukrainian Day Sponsor' on your promotional and advertising materials
- Link from the UCC-APC website to your organization's website
- Your corporate logo on all our emails promoting the event, broadcast directly to over 5000 contacts (targeted to community leaders, local business, individuals and media)
- Logo on the acknowledgement page in the Ukrainian Day program book 3000+)
- Half page ad in the Ukrainian Day program book (3000+ copies)
- Acknowledgement in the UCC-APC newsletter, distributed to 1500+ contacts, and online

D. 2022 Ukrainian Day Bronze Sponsor \$750

For your sponsorship of this special event, you will receive positioning of your organization as follows:

- Your corporate logo on all our emails promoting the event, broadcast directly to over 5000 contacts (targeted to community leaders, local business, individuals and media)
- Logo on the acknowledgement page in the Ukrainian Day program book (3000+)
- Quarter page ad in the Ukrainian Day program book (3000+ copies)
- Logo and recognition on the UCC-APC website
- Announcements and recognition of sponsorship by the Emcee at the Showcase Concert
- Prominent on site signage
- Acknowledgement in the UCC-APC newsletter article about Ukrainian Day, and on-line

E. 2022 Ukrainian Day Activity Sponsor \$500

Businesses and organizations also have an opportunity to sponsor a specific component of Ukrainian Day 2022. Activity areas include:

- Stage Sponsor
- Arts and Crafts Sponsor
- Market Sponsor
- Children's activities and games

For your sponsorship of this special component, you will receive positioning of your organization as follows:

- Quarter page ad in the Ukrainian Day program book (3000+ copies)
- Logo and recognition on the UCC-APC website
- Prominent Signage at the sponsorship area (banner to be provided by the sponsor)
- Recognition on the acknowledgement page of the Ukrainian Day program book
- Acknowledgement in UCC-APC newsletter article about Ukrainian Day, and on-line.

F. In-Kind Sponsor

To mount any event there are many needs and opportunities for businesses to provide in-kind support for items such as:

- Decorations
- Tents
- Design of Promotional Materials
- Printing of Promotional Materials
- Technical equipment and support

If you are interested in an in-kind sponsorship, recognition will be provided at the level of support provided - in Program booklet, website, e-Bulletin. Please contact our office for more details.

UCC-AB Provincial Council #8, 8103-127 Ave, Edmonton, T5C 1R9 community@uccab.ca (780) 414-1624

The Ukrainian Day Souvenir Program Booklet Advertising Opportunities!

Printed in full colour!

The Ukrainian Day Booklet is distributed free of cost to <u>all attendees</u> during annual Ukrainian Day festivities.

Advertising rates:

Taxes do not apply to prices!

Full page

$$7^{1}/_{4}$$
 " x $9^{1}/_{4}$ " = \$800

Half page

$$3^{1}/_{2}$$
 " x 9 $^{1}/_{4}$ " or $7^{1}/_{4}$ " x 4 $^{1}/_{2}$ " = \$535

Quarter page

$$3^{1}/_{2}$$
 " x $4^{1}/_{2}$ " = \$325

Business card

$$3^{1}/_{2}$$
 " x 2 " = \$190

DEADLINES:

Ad space reservation - <u>July 5, 2023</u> Ad material submission – <u>July 15, 2023</u>

* Orders received after the deadline will only be accepted based on space availability



Town of Calmar

Request for Decision (RFD)

Meeting: Regular Council Meeting

Meeting Date: June 5, 2023

Originated By: CAO Losier, Coordinator MacDonald

Title: Pride proposal

Approved By: CAO Losier

Agenda Item Number: 8 C

BACKGROUND/PROPOSAL:

Roxanne Popowich approached administration about Celebrating Pride month. Roxanne would like to raise awareness and have the Town and Council make a public statement of acceptance. Roxanne proposed painting of the cross walks in rainbow colors, as well as moving the flagpole from the spray park to the existing woodland park while adding the pride flag. Having the Town of Calmar staff wearing the Pride shirts.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This would show Calmar as an inclusive and supportive community.

- <u>Option 1</u> Moving the flagpole to Woodland Park, raising the Pride flag. Painting the sidewalks/crosswalks in specific places.
- Option 2 Continuing with the events from last year, having the flag present in Council Chambers along with a statement from the Mayor. Purchasing an outdoor flag to raise at the spray park. No painting, instead using chalk on the sidewalks and crosswalks. We could start off small and inexpensive with buttons for interested staff, Councillors, and members of the public rather than buying shirts for the staff.
- <u>Option 3</u> Council continues to display the pride flag in Council Chambers and statement from the Mayor.

It is to be noted that Calmar has already acknowledge Pride Month in its Chronicle.

COSTS/SOURCE OF FUNDING (if applicable)

Costs for an outdoor flag TBA
Paint for crosswalks \$50.00
Pack of sidewalk chalk \$25.00
Costs for moving the flagpole TBA



Buttons - \$0.50-\$1.00

RECOMMENDED ACTION:

Administration recommends Council chooses option 2.



Town of Calmar

Request for Discussion (RFD)

Meeting: Regular Council
Meeting Date: June 5, 2023
Originated By: CAO Losier

Title: Residential lot size discussion

Approved By: CAO Losier

Agenda Item Number: 8 D

BACKGROUND/PROPOSAL:

During Spring 2023, Administration had a few discussions with Avillia Development about lot size, more precisely within the R1B and R2 districts. The developer would like to discuss the possibility to adjust lot size, mainly width, to potentially launch different types of product and be more competitive.

In the R1B district, they would like to discuss the following:

- Corner site -6.1m (20ft) + 1.5/1.2m (4.9ft/3.9ft) + 3m (9.8ft) = 10.6m/10.3m (34.8ft/33.8ft). The current rule for corner site is 11.3 m.
- All other sites -6.1m (20ft) + 1.5/1.2m (4.9ft/3.9ft) + 1.5/1.2m (4.9ft/3.9ft) = **9.1m/8.5**m (29.8ft/27.9ft). The current rule for other sites is 9.1 m.
- 1.2m side yard setback if additional fire rating is applied (same as current rule)
- 1.5m side yard setback if no additional fire rating (could be superseded by fire code)
- Front yard set back 3.0m for detached garage (Rear-load/lane) / 6.0m for attached (front-load) garage. Current rule is 4.5 m.

In the R2 – Residential District, they would like to discuss the following:

- Duplex 16ft building pocket per unit
 - \circ Corner site 4.9m (16ft) + 3m (9.8ft) = **7.9m** (25.9ft) The current rule for corner site is 9.1 m (29.9 ft).
 - All other sites 4.9m (16ft) + 1.5/1.2m (4.9ft/3.9ft) = 6.4m/6.1m (21.0ft/20.0ft). The current rule for other sites is 8.0 m (26.2 ft).
- 1.2m side yard setback if additional fire rating is applied (current rule is 1.5m on one side, nil on other)
- 1.5m side yard setback if no additional fire rating (see above)
- Front yard set back 3.0m for detached garage (Rear-load/lane) / 6.0m for attached (front-load) garage. Current rule is 6m.



DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The proposed lot size would change the dynamics in terms of the building pocket. Lots would be somewhat smaller, and the houses could be of various sizes but their maximum would be set because of setbacks. Parking could also be impacted by lot sizes, since there would be less width per lot and vehicles are not to block driveways. Coordination of driveways would be required to minimize the impact on on-streety parking. Currently, the maximum width of driveway is 7.3m (24 ft).

COSTS/SOURCE OF FUNDING (if applicable)

No additional funds will be required.