

TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON APRIL 03, 2023,
COMMENCING AT 7:00 PM

GoToMeeting
Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|-------------|---|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Public Hearings – None |
| 4. | Delegations
a) No Where to Run – Cheque Presentation
b) Market on Main - Update |
| 5. | Adoption of Minutes
a) Regular Council Meeting – March 20, 2023 |
| 6. | Unfinished Business – None |
| 7. | Bylaws or Policies
a) Bylaw 2023-15 – Amendment to the Land Use Bylaw
b) Bylaw 2023-16 – Amendment to the Land Use Bylaw
c) Bylaw 2023-17 – A Bylaw to Join the Regional Leduc County Subdivision and Development Appeal Board |
| 8. | New Business
a) Leduc Crush Request to be Recognized as a Local Youth Group |
| 9. | Financial
a) Budget 2023 Latest Adjustments – Discussion Only |
| 10. | Department Reports
a) March Growth Report |
| 11. | Council and Committee Reports – None |
| 12. | Action Items – None |
| 13. | Correspondence
a) Town of Barrhead – Letter of Support – EPR Exemption for Newspaper Media |
| 14. | Clarification of Agenda Business – (Open mic) |
| 15. | Closed Session
a) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)
b) Personnel – (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act) |
| 16. | Adjournment |

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY MARCH 20, 2023**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of March 20, 2023, to order at the hour of 7:00 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber & Benson, CAO Losier, Acting DCS Bryans and members of the public

2. **ADOPTION OF AGENDA:**

Moved by Councillor Faulkner that the agenda is hereby adopted as amended.

**CARRIED
R-23-03-0100**

Removal of Leduc, Nisku & Wetaskiwin Chamber of Commerce
Addition of discussion item regarding the \$2 printed utility bill fee

3. **PUBLIC HEARINGS: None**

4. **DELEGATIONS:**

- a) **Leduc County** – FCSS Annual Update

Mayor Carnahan thanked the delegation from Leduc County, Dean, Sarah and Carol, for their presentation of the FCSS Annual Update at the time being 7:32 pm.

- b) **Leduc, Nisku & Wetaskiwin Chamber of Commerce**

Removed.

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – March 06, 2023

Moved by Councillor McKeag Reber that the minutes of the Regular Council Meeting of March 06, 2023, are hereby approved as amended.

**CARRIED
R-23-03-0101**

6. **UNFINISHED BUSINESS: None**

7. **BYLAWS or POLICIES: None**

8. **NEW BUSINESS:**

- a) **RCMP Annual Performance Review**

Moved by Councillor Benson that Council pass a motion to support the three areas of focus as suggested by the RCMP.

**CARRIED
R-23-03-0102**

- b) **MWG Trucking** – Request for Penalty Waiver

Council heard the representative for MWG Trucking present their case for the request for waiver.

Moved by Councillor McKeag Reber that Council pass a motion to direct Administration to waive the penalties as applied.

**CARRIED
R-23-03-0103**

**REGULAR MEETING OF COUNCIL
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c) Subdivision & Development Appeal Board

Moved by Councillor Faulkner that Council pass a motion to direct Administration to pursue an extension with PCPS to ensure SDAB coverage/continuity and for Administration to notify PCPS of our termination of the agreement. And that during the notification that PCPS waive the notification period.

**CARRIED
R-23-03-0104**

d) \$2.00 Printed Utility Bill Fee – Discussion Only

9. CLOSED SESSION:

- a) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)**

Moved by Councillor Gardner that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 8:50 pm.

**CARRIED
R-23-03-0105**

CAO Losier and Acting DCS Bryans remained in the meeting for the Closed Session.

Moved by Councillor Faulkner that the Regular Council Meeting reconvene from Closed Session at this time being 9:02 pm.

**CARRIED
R-23-03-0106**

10. FINANCIAL:

- a) 2022 Operating Surplus**

Moved by Councillor Faulkner that Council pass a motion to direct Administration to make the following reserve transfers from the 2022 operating surplus:

Operating Contingency Reserve - \$75,500
Debenture Stabilization Reserve - \$0
Incentive Grant Reserve - \$0
Infrastructure Reserve - \$623,000
Town Hall Reserve - \$40,000
Parks Facility Reserve - \$11,500
Arena Building Reserve - \$0

**CARRIED
R-23-03-0107**

11. DEPARTMENT REPORTS: None

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12. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Carnahan
- b) Councillor Faulkner
- c) Councillor Gardner
- d) Councillor McKeag Reber
- e) Councillor Benson

Moved by Councillor Benson that Council passes a motion to receive the reports as information.

**CARRIED
R-23-03-0108**

13. ACTION ITEM: None

14. CORRESPONDENCE: None

15. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

Recess @ 9:28 pm
Reconvene @ 9:41 pm

16. CLOSED SESSION:

- a) Personnel – (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act).
- b) Development - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor McKeag Reber that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 9:41 pm.

**CARRIED
R-23-03-0109**

CAO Losier and Acting DCS Bryans remained in the meeting for the Development portion of the Closed Session and left the meeting for the personnel portion.

Moved by Councillor Faulkner that the Regular Council Meeting reconvene from Closed Session at this time being 10:12 pm.

**CARRIED
R-23-03-0110**

Moved by Mayor Carnahan that the recruitment committee convene to redesign the CAO performance evaluation.

**CARRIED
R-23-03-0111**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
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17. ADJOURNMENT:

The Regular Council Meeting adjourned at 10:15 pm.

These minutes signed this 03rd day of April 2023.

Mayor Carnahan

CAO Losier

Un-Approved Minutes



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	April 3, 2023
Originated By:	CAO Losier
Title:	Bylaw 2023-15 - Amendment to Land Use Bylaw
Approved By:	CAO Losier
Agenda Item Number:	7 A

BACKGROUND/PROPOSAL:

Over the last few weeks, Administration has been in discussion with Hayduk Lumber and Hardware about the potential redevelopment of their properties at 4913 - 50 Avenue. The situation is complex as the existing use has been active for a very long period and is currently non-conforming with Land Use Bylaw 2017-07.

As the insurer for the properties is requiring that the eastern building be replaced, the Hayduk approached the Town to obtain the necessary permit. That is when the non-conforming status was exposed. To enable the current use to continue, the new building to be constructed, and to protect the future potential commercial redevelopment of the site, options are limited to enacting a Direct Control District with specific regulations.

As Administration was looking into the Land Use Bylaw, it was noticed that Warehouse and Warehouse sales establishment are not in any districts. Considering the nature of these uses, they should be added to the industrial districts (M1 and M2) to make Calmar more competitive.

Proposed Bylaw 2023-15, a bylaw to amend the LUB is attached.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

A public hearing is required prior to considering second and third reading of Bylaw 2023-15. The proposed bylaw will be advertised in accordance with the Municipal Government Act to allow the public an opportunity to comment. The proposed bylaw will be circulated to referral agencies for comment as well. A more detailed report will be provided by Administration at the public hearing.



Considering the operations of the site, it would not be advisable to amend the commercial district to allow the present use in C1 as it would open all C1 districted properties to host similar use, which would not align with the Vitalization Plan for the downtown core. Enabling redevelopment while keeping the door open to the commercialization of the site should be a high priority.

Option 1 – Council may request further information from Administration prior to proceeding with first reading of Bylaw 2023-15.

Option 2 – Council may provide direction to Administration on changes to Bylaw 2023-15 with the amended bylaw coming before Council for first reading at a later date.

Option 3 – Council may defeat first reading of Bylaw 2023-15.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Council gives first reading to Bylaw 2023-15.

TOWN OF CALMAR

BYLAW #2023-15

A BYLAW OF THE TOWN OF CALMAR IN THE PROVINCE OF ALBERTA, TO AMEND THE LAND USE BYLAW BEING BYLAW 2017-07.

WHEREAS, the Municipal Government Act, being Chapter M-26 of the R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Land Use Bylaw.

AND WHEREAS, the Council of the Town of Calmar wishes to amend its Land Use Bylaw 2017-07 as it affects certain lands.

NOW THEREFORE the Council of the Town of Calmar, duly assembled, enacts as follows:

- 1) Section 1.3, INTERPRETATION is amended by repealing definition 345 "Warehouse sales establishment" and replacing with the following:

345. "Warehouse sales establishment" means a development where bulky goods are sold and/or stored from within an enclosed building and/or enclosed area within the property where the size and nature of the principal goods require large floor areas for direct display to the purchaser or consumer. Warehouse sales establishments include uses such as furniture stores, carpet stores, major appliance stores, building materials stores, and building material storage area for the purpose of sale to customers;

- 2) Section 9, Land Use District Provisions is amended by adding in Section 9,14 M1 INDUSTRIAL DISTRICT the following permitted uses after bb. Building and uses accessory to permitted uses:

cc. Warehouse
dd. Warehouse sales establishment

- 3) Section 9, Land Use District Provisions is amended by adding in Section 9,15 M2 INDUSTRIAL DISTRICT the following permitted uses after aa. Building and uses accessory to permitted uses:

bb. Warehouse
cc. Warehouse sales establishment

- 4) Section 9, Land Use District Provisions is amended by adding the following section after 9.18.1 DC-DIRECT CONTROL DISTRICT 02:

9.18.3 DC – DIRECT CONTROL DISTRICT 03

1. General Purpose of District

a. This district is intended to enable the existing land use to continue while preserving the potential for future redevelopment of the land for commercial purposes that would be conducive with the C1-COMMERCIAL (CENTRAL) DISTRICT as well as the Community Vitalization Plan.

2. Permitted Uses

- a. Warehouse sales establishment, and
- b. Permitted and/or Discretionary uses of the C1-COMMERCIAL (CENTRAL) DISTRICT.

3. Development Regulations

a. Site coverage:

i. One hundred percent (100%) of site coverage shall be allowed, provided that adequate provision is made for parking spaces, loading spaces, and garbage collection facilities.

b. Minimum Lot Area

i. No new lot shall be created by subdivision with an area of less than 150 m² (1,614 ft²) and a width of less than 6.0 m (19.7 ft.).

c. Maximum building height:

i. Building height shall not exceed 11 meters (36.08 feet);

d. Minimum Required Yards:

i. Front Yard: none;

ii. Side Yard: none;

iii. Rear Yard: none; and

iv. Notwithstanding i., ii., and iii. Above, any new building shall be located to the property boundary on 50 Avenue with no Front Yard.

e. Parking and loading:

i. shall in accordance with section 7.19 of the Land Use Bylaw.

f. Fences

i. any fence on the north side (along 50 Ave) of the site shall be:

a. opaque and of high quality and safe material but cannot incorporate/include barbed wire;

b. should there be any opening, these would have to be secured and strategically located to enhance safety and make the design aesthetically pleasing;

c. of an height not exceeding 3.29 m (10 feet).

ii. any gate on the north side (along 50th Ave) can be made of chain link and/or opaque material but cannot exceed the height of 1/3 of the height of the building on premises or to a maximum of 3.29 m (10 feet), whichever is lesser.

iii. any fence or gate on the south side (along alley) of the site shall be:

a. opaque and/or chain-link or a combination thereof;

b. design to enhance the security of the premise;

c. of safe material and durable material, but cannot incorporate/include barbed wire

c. of an height not exceeding 3.29 m (10 feet).

g. Outdoor Storage

i. No outdoor storage of goods, materials, machinery or supplies shall be allowed in this District unless directly associated with the Warehouse sales establishment use.

h. Landscaping and amenity areas

i. There are no requirements for landscaping. Should an applicant decide to insert landscaping elements, all landscaping and planting required shall be carried out to the satisfaction of the Development Authority.

ii. There are no requirements in this District for the provision of amenity area.

i. Signs

i. Signs shall be developed in accordance with Section 8.37 of the Land Use Bylaw.

j. Special provisions

i. On any new building, the façade on 50 Ave (Highway 39) must:

a. contain a minimum of 3 openings (windows and/or doors);

b. contain a sign/logo identifying activities and/or businesses operating from the premises;

c. be erected with a combination of 2 or more types of building material and display a minimum of 2 different colours and/or tones; and

d. be of a quality that will improve the current downtown aesthetics situation to the satisfaction of the Development Authority.

ii. Any new building will have to be designed in such a way to be flexible, practical, and adaptable to potential future land uses.

iii. Any new façade on 50 Avenue should be designed to facilitate a front-oriented redevelopment in the future.

iv. The gate/access along 50 Avenue shall not be enlarged beyond 6.096 m (20 feet) of an opening which is its current width.

5) That the land legally described as Lots 5, 6, and 7, Block 4, Plan 4250 EO, identified by the municipal address 4913-50 Ave Calmar, be re-designated as follow:

a. From C1- COMMERCIAL (CENTRAL) DISTRICT to DC Direct Control District 03 as shown on the attached Schedule A.

6) This Bylaw shall come into full force and effect upon third and final reading thereof.

READ A FIRST TIME THIS __ DAY OF April 2023.

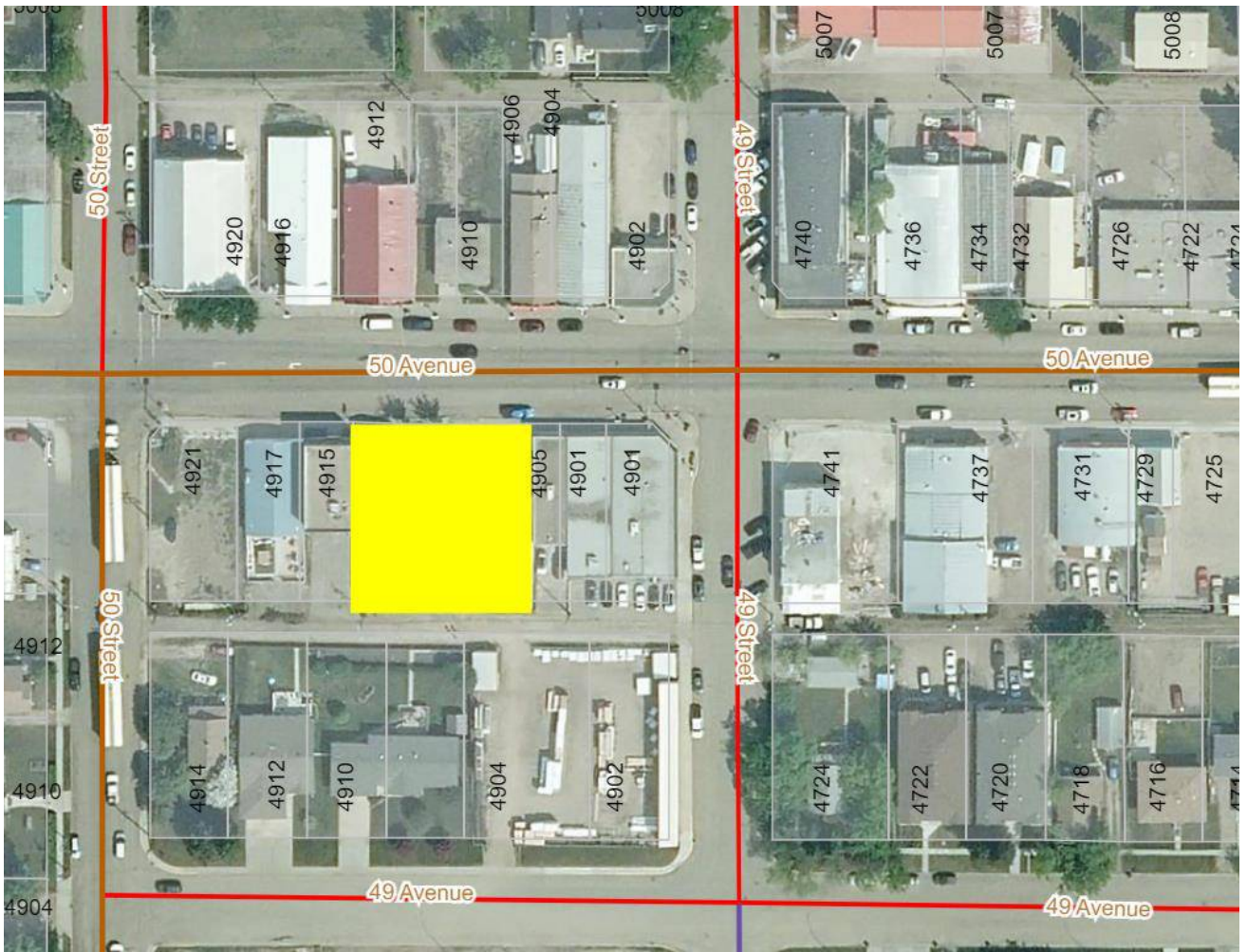
READ A SECOND TIME THIS __ DAY OF 2023.

READ A THIRD TIME AND FINALLY PASSED THIS __ DAY OF 2023.

MAYOR CARNAHAN

CAO LOSIER

Schedule A – Bylaw 2023-15



 Redistricting from C1 to Direct Control District 03



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	April 3, 2023
Originated By:	CAO Losier
Title:	Bylaw 2023-16 - Amendment to Land Use Bylaw
Approved By:	CAO Losier
Agenda Item Number:	7 B

BACKGROUND/PROPOSAL:

A resident recently approach Administration to obtain a basement development permit. In the review process, it was discovered that the property in question is within the R1 district, which **doesn't allow for duplex. Therefore, the Development Officer was not** able to issue a development permit as the current use is an existing non-confirming use.

To enable the basement development to occur, the property would have to be redistricted to an R2. The properties hosting the duplex have 5302A – 48 Street and 5302B – 48 Street as their municipal addresses. These two properties are located within an R1 district block.

As Administration was looking into the Land Use Bylaw, it was noticed that the residential districts all have significantly large rear yard setback requirements in the magnitude of 8 meters, exception of the R1B (residential small lots – 7m) and RCE (Residential Country Estate – 10m). Looking at competing urban environments, we noticed that Leduc requires 7 meters and Beaumont requires 6 meters. As the Town has enabled several variances for rear yards and a few developers have introduced the idea of increasing building pocket and/or reducing lot depth, Administration believed that rear yard setback requires adjustments.

A larger rear yard requirement translates into reducing the building footprint, increasing the cost of development, and increasing building separation. Smaller rear yard requirements could allow for compact built form, lower development cost, and bigger footprint. It would also potentially reduce the need for variances and/or non-conforming or illegal situations.

Proposed Bylaw 2023-16, a bylaw to amend the LUB is attached.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

A public hearing is required prior to considering second and third reading of Bylaw 2023-16. The proposed bylaw will be advertised in accordance with the Municipal Government Act to allow the public an opportunity to comment. The proposed bylaw will be circulated to referral agencies for comment as well. A more detailed report will be provided by Administration at the public hearing.

Considering that the duplex has been there for a long period, but that no other properties have been converted to duplexes, it would not be advisable to amend the LUB to convert the entire area into R2 or to allow duplex as a permitted use in R1. The later would have implication for most residential areas in Town. The redistricting of the two properties creates the smallest impact for the neighbourhood.

Option 1 – Council may request further information from Administration prior to proceeding with first reading of Bylaw 2023-16.

Option 2 – Council may provide direction to Administration on changes to Bylaw 2023-16 with the amended bylaw coming before Council for first reading at a later date.

Option 3 – Council may defeat first reading of Bylaw 2023-16.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Council gives first reading to Bylaw 2023-16.

TOWN OF CALMAR

BYLAW #2023-16

A BYLAW OF THE TOWN OF CALMAR IN THE PROVINCE OF ALBERTA, TO AMEND THE LAND USE BYLAW BEING BYLAW 2017-07.

WHEREAS, the Municipal Government Act, being Chapter M-26 of the R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Land Use Bylaw.

AND WHEREAS, the Council of the Town of Calmar wishes to amend its Land Use Bylaw 2017-07 as it affects certain lands.

NOW THEREFORE the Council of the Town of Calmar, duly assembled, enacts as follows:

- 1) Section 9.2 R1- Residential (Single detached) District is amended by deleting section 2 i. and replacing it with the following:
 - i. Minimum Requirement Rear yard
 - i. A rear yard shall be provided of not less than 6.0 m (19.68 ft) provided that in the case of a corner site, the required yard next to a lane shall not be less than 5.0 m (16.45 ft).
- 2) Section 9.4 R1A- Residential (Special Single detached) District is amended by deleting section 2 i. and replacing it with the following:
 - i. Minimum Requirement Rear yard
 - i. A rear yard shall be provided of not less than 6.0 m (19.68 ft) provided that in the case of a corner site, the required yard next to a lane shall not be less than 5.0 m (16.45 ft).
- 3) Section 9.5 R1B - Residential (Small lots, Single detached) District is amended by deleting section 2 i. and replacing it with the following:
 - i. Minimum Requirement Rear yard
 - i. A rear yard shall be provided of not less than 6.0 m (19.68 ft) provided that in the case of a corner site, the required yard next to a lane shall not be less than 5.0 m (16.45 ft).
- 4) Section 9.6 R1C - Residential (Single detached with attached garages) District is amended by deleting section 2 j. and replacing it with the following:
 - j. Minimum Requirement Rear yard
 - i. A rear yard shall be provided of not less than 6.0 m (19.68 ft) provided that in the case of a corner site, the required yard next to a lane shall not be less than 5.0 m (16.45 ft).
- 5) Section 9.7 R2- Residential (General) District is amended by deleting section 2 i. and replacing it with the following:
 - i. Minimum Requirement Rear yard
 - i. A rear yard shall be provided of not less than 6.0 m (19.68 ft) provided that in the case of a corner site, the required yard next to a lane shall not be less than 5.0 m (16.45 ft).
- 6) Section 9.8 R3- Residential (Medium Density) District is amended by deleting section 2 i. and replacing it with the following:

i. Minimum Requirement Rear yard

i. A rear yard shall be provided of not less than 6.0 m (19.68 ft) of half the height of the building, whichever is greater, provided that in the case of a corner site, the required yard next to a lane shall not be less than 5.0 m (16.45 ft).

7) Section 9.9 R4- Residential (Higher Density) District is amended by deleting section 2 k. and replacing it with the following:

i. Minimum Requirement Rear yard

i. A rear yard shall be provided of not less than 6.0 m (19.68 ft) of half the height of the building, whichever is greater, provided that in the case of a corner site, the required yard next to a lane shall not be less than 5.0 m (16.45 ft).

8) That the land legally described as Lot 19, Block 13, Plan 782 2313, identified by the municipal address 5302A and 5302B - 48 Street, be re-designated as follow:

a. From R1 – Residential (Single Detached) District to R2 – Residential (General) District as shown on the attached Schedule A.

9) This Bylaw shall come into full force and effect upon third and final reading thereof.

READ A FIRST TIME THIS __ DAY OF April 2023.

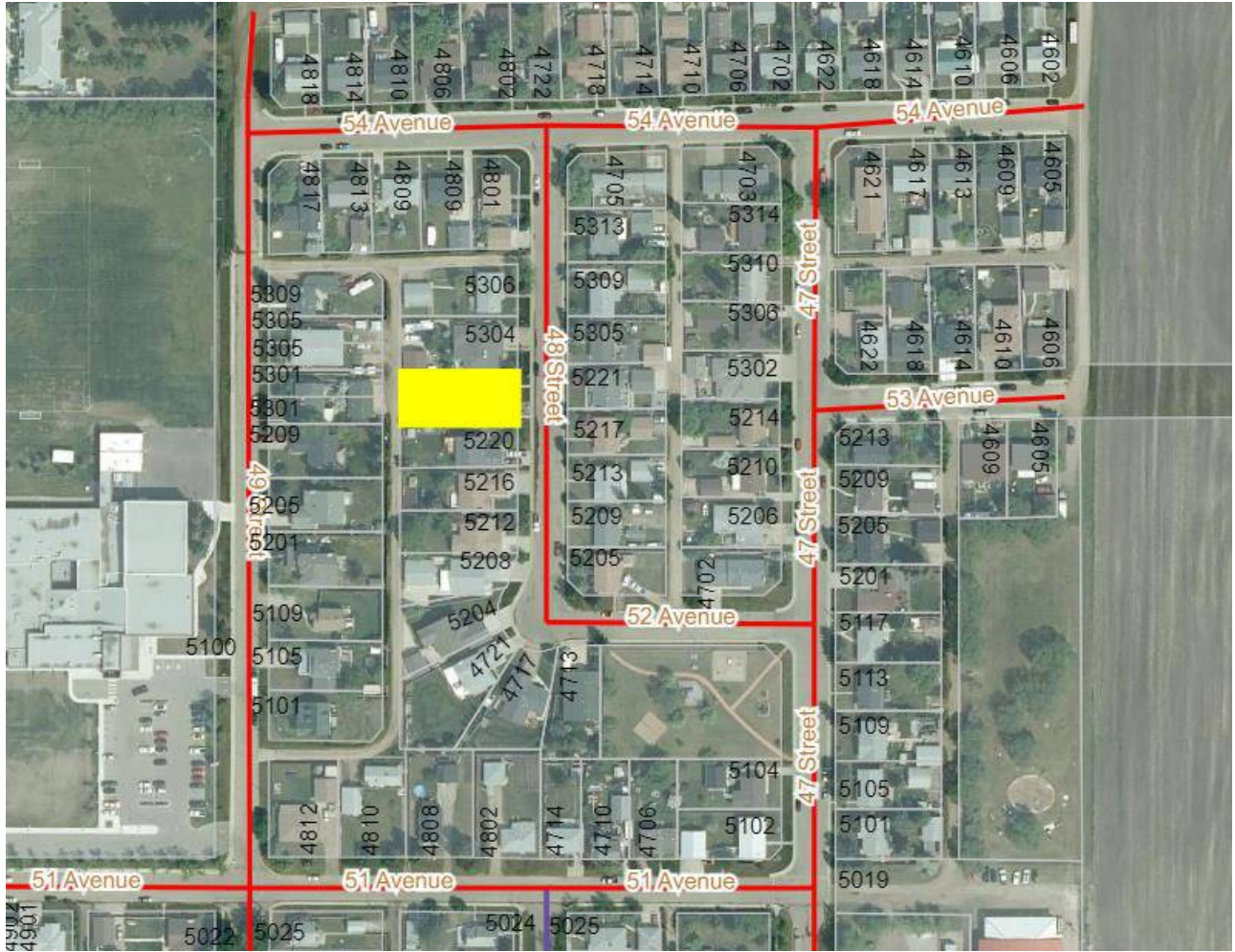
READ A SECOND TIME THIS __ DAY OF 2023.

READ A THIRD TIME AND FINALLY PASSED THIS __ DAY OF 2023.

MAYOR CARNAHAN

CAO LOSIER

Schedule A – Bylaw 2023-16



 Redistricting from R1 to R2



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	April 3, 2023
Originated By:	CAO Losier
Title:	Regional Subdivision and Development Appeal Board (SDAB)
Approved By:	CAO Losier
Agenda Item Number:	7 C

BACKGROUND/PROPOSAL:

Administration made Council aware of the Subdivision and Development Appeal Board (SDAB) situation at the March 20, 2023, Council meeting. Since then, Leduc County has established its regional SDAP as of March 28, enabling the Town of Calmar to join. This would allow Calmar to not renew/extend its contract with Parkland Community Planning Services (PCPS).

To proceed with the regional SDAB, Council will have to rescind bylaw 2022-02 Membership in Parkland Community Planning Services and pass a new bylaw to establish the regional entity as Calmar SDAB. Both actions can be taken into a single bylaw.

Proposed Bylaw 2023-17, a bylaw to join Leduc County Regional Subdivision and Development Appeal Board is attached.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Town realistically has 2 options. It can go with the new regional entity created by Leduc County or can proceed with the extension of our service agreement with PCPS. As time is of the essence, a decision must be made tonight to ensure continuity of the SDAB service to our residents.

Option 1 – Council may direct Administration to pursue the extension with PCPS as per motion R-23-03-0104.

Option 2 – Council adopt Bylaw 2023-17 as presented.

Option 3 – Council may amend Bylaw 2023-17 before proceeding to the adoption as amended.



COSTS/SOURCE OF FUNDING (if applicable)

Should Calmar join into the regional entity, Administration anticipate that this new entity will include Thorsby, Devon, Warburg, Leduc County, and Calmar as of May 1. Cost of operating will be the responsibility of the municipality having the appeal and the cost for training/certification will be shared equally by members.

Costs are estimated to be minimal, but we do not know any final cost as we do not know yet how many members will join the regional entity or what will be the fees associated with PCPS as they are in full transition (membership, services, and fees).

RECOMMENDED ACTIONS:

That Council chooses option 2 and give all readings to Bylaw 2023-17.

That Council direct the Mayor and the CAO to sign the agreement to officialise Calmar joining the entity.

TOWN OF CALMAR

BYLAW #2023-17

A BYLAW OF THE TOWN OF CALMAR IN THE PROVINCE OF ALBERTA, TO JOIN THE LEDUC COUNTY REGIONAL SUBDIVISION AND APPEAL BOARD.

WHEREAS, Section 627 of the Municipal Government Act, being Chapter M-26 of the R.S.A. 2000, as amended ("the Act") authorizes a Municipal Council to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board.

AND WHEREAS, the Council of the Town of Calmar wishes to join Leduc County Regional Subdivision and Development Appeal Board (LCRSDAP).

NOW THEREFORE the Council of the Town of Calmar, duly assembled, enacts as follows:

- 1) **This bylaw may be cited as the "Town of Calmar joining the Leduc County Regional Subdivision and Development Appeal Board Bylaw".**
- 2) The Town of Calmar is hereby authorized to enter into an agreement with Leduc County, and the other members that may join thereafter, for the Leduc Regional Subdivision and Development Appeal Board to provide for the following:
 - (a) the hearing of subdivision appeals and development appeals, including appeals on issuance of a stop order (in accordance with Section 645(3) of the *Municipal Government Act*), arising within the boundaries of the Municipalities,
 - (b) the procedure and conduct of the Leduc County Regional Subdivision and Development Appeal Board and its members, and
 - (c) the functions and duties of the Leduc County Regional Subdivision and Development Appeal Board.
- 3) Bylaw No. 2022-02 is repealed upon this bylaw coming into force.
- 4) This Bylaw shall come into full force and effect upon third and final reading thereof.

READ A FIRST TIME THIS __ DAY OF April 2023.

READ A SECOND TIME THIS __ DAY OF 2023.

READ A THIRD TIME AND FINALLY PASSED THIS __ DAY OF 2023.

MAYOR CARNAHAN

CAO LOSIER

**LEDUC COUNTY REGIONAL SUBDIVISION AND
DEVELOPMENT APPEAL BOARD
AGREEMENT**

AN AGREEMENT DATED THIS 3rd DAY OF APRIL, 2023,

BETWEEN

LEDUC COUNTY
and

TOWN OF CALMAR
and

TOWN OF DEVON
and

TOWN OF THORSBY
and

VILLAGE OF WARURG

(hereinafter referred to as the “Municipalities”)

WHEREAS Section 627 of the *Municipal Government Act* authorizes municipalities to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board;

AND WHEREAS the Councils for the respective Municipalities have determined that it is beneficial to establish an intermunicipal subdivision and development appeal board for the purposes of hearing appeals from decision made by the development authority and subdivision authority of the respective Municipalities;

NOW THEREFORE, in consideration of the promises, mutual terms, covenants and conditions herein, the Municipalities agree as follows:

1. DEFINITIONS

1.1 In this Agreement, unless the context provides otherwise, the following words or phrases shall have the following meanings:

- (a) “Act” means the *Municipal Government Act*, R.S.A. 2000, Chapter M-26;
- (b) “Clerk” means the individual or individuals appointed to be the clerk of the Leduc County Regional Subdivision and Development Appeal Board (LCRSDAB);
- (c) “Council” means the Council of any of the Municipalities;
- (d) “Leduc County Regional Subdivision and Development Appeal Board” or “LCRSDAB” means the intermunicipal subdivision and development appeal board established by the Municipalities by this Agreement pursuant to Section 627 and 628 of the Act;

- (e) “Leduc County Intermunicipal Partnership” means the intermunicipal partnership within the Leduc County region of which the Municipalities are members;
- (f) “Member” means a member of the LCRSDAB; and
- (g) “Municipality” or “Municipalities” means any Municipality that is a party to this Agreement.

1.2 All other terms used in this Agreement shall have the meaning assigned to them in the Act.

2. ESTABLISHMENT

2.1 The LCRSDAB is hereby established.

2.2 The LCRSDAB has all the powers, duties and responsibilities of a subdivision development appeal board under the Act and the Matters Related to Subdivision and Development Regulation passed pursuant to the Act.

2.3 The LCRSDAB shall conduct hearings in accordance with the procedures set out in Schedule “A” which forms part of this Agreement.

2.4 The Members of the LCRSDAB shall comply with the rules of conduct set out in Schedule “B” which forms part of this Agreement.

3. FUNCTIONS AND DUTIES

3.1 The LCRSDAB shall hear all appeals from decisions made by the subdivision authority and the development authority of the respective Municipalities in accordance with Division 10 of Part 17 of the Act.

4. MEMBERSHIP

4.1 The Clerk shall advertise for candidates as needed. The Clerk shall review the candidate applications and provide a shortlist of candidates for appointment. The Clerk shall make reasonable efforts to attract and shortlist candidates with qualifications, skills and experience which will assist the LCRSDAB in determining appeals.

4.2 The LCRSDAB shall consist of a minimum of three Members and a maximum of seven Members.

4.3 Members shall be adult individuals who reside within the municipal boundaries of the Municipalities.

4.4 The Clerk shall provide the shortlist of candidates for appointment to each Municipality for review. If a Municipality has a concern about a candidate on the shortlist, the Municipality shall contact the Clerk to address the concern in advance of appointments.

4.5 Following the circulation and review of the shortlist, the Clerk will recommend a final list of candidates for approval by the Council of each Municipality.

4.6 No individual who is an employee (or a Councillor) of a Municipality or who is a subdivision authority, a development authority or a member of a municipal planning commission for a Municipality shall be appointed as a Member.

4.7 A Member ceases to be a Member if:

- (a) the Member ceases to be a resident of any of the Municipalities;
- (b) the Member becomes an employee of or a Councillor for any of the Municipalities; or
- (c) the Municipalities remove the Member by each Municipality passing a resolution of Council to remove the Member.

- 4.8 If the Municipalities rescind an appointment, a Member resigns for any reasons, or a Member ceases to be a Member, the Municipalities may appoint a new Member at any time to complete the term of appointment of the Member who resigned.
- 4.9 Members must participate in training programs approved by the Minister of Municipal Affairs. Only Members who are qualified in accordance with the Act may participate in a hearing.
- 4.10 In the event that there are insufficient Members for a hearing, the Clerk may recruit trained subdivision and development appeal board members from outside the municipal boundaries of the Municipalities (an "Alternate Member"). An Alternate Member's appointment shall be:
 - (a) ratified by a resolution of the Council of Leduc County or a resolution of the Council of a Municipality, as the Clerk deems efficient in order to open a hearing in accordance with the Act;
 - (b) limited to a specific hearing; and
 - (c) terminated automatically at the conclusion of the specific hearing to which the Alternate Member was appointed.

5. TERM OF APPOINTMENT

- 5.1 Members shall have a three year of appointment.
- 5.2 Regardless of the date of appointment, a Member's term of appointment shall expire on December 31 of the last year of the Member's term of appointment.
- 5.3 Members may be reappointed for one or more additional terms but the Member must re-apply for reappointment.
- 5.4 A Member may resign by giving written notice to the Clerk.

6. CLERK

- 6.1 The county manager for Leduc County shall appoint an employee of Leduc County as a Clerk.
- 6.2 The Clerk must participate in training programs approved by the Minister of Municipal Affairs. The Clerk must be qualified in accordance with the Act before participating in a hearing.
- 6.3 The responsibilities of the Clerk are as follows:
 - (a) ensure that all statutory requirements of the LCRSDAB are met;
 - (b) inform all affected parties of the appeal hearing in accordance with the Act;
 - (c) inform all statutory parties of the appeal hearing in accordance with the Act;
 - (d) compile necessary documentation for distribution to the Members;
 - (e) attend all LCRSDAB hearings;
 - (f) make and keep a record of the proceedings, which may be in the form of a summary of the evidence presented, and retain all exhibits, including all written submissions to the LCRSDAB;
 - (g) communicate decisions of the LCRSDAB in accordance with the Act; and
 - (h) such other matters as the LCRSDAB may direct.

7. MEMBER REMUNERATION AND OTHER COSTS

- 7.1 Members shall be entitled to remuneration for attending training, preparing for a hearing, and participating in a hearing as follows:
- (a) Half day (under 4 hours) \$155.00
 - (b) Full day (over 4 hours) \$310.00
- 7.2 A Member who is elected to preside over a hearing shall be entitled to the following additional remuneration:
- (a) Half day (under 4 hours) extra \$45.00
 - (b) Full day (over 4 hours) extra \$90.00
- 7.3 Reimbursement for mileage shall be provided in accordance with the rates set by Canada Revenue Agency (“CRA”) for the year in which the expense was incurred. A claim for reimbursement must be provided to the Clerk within 30 days of the date of the hearing to which the expenses relate.
- 7.4 The Municipality from which an appeal originates shall pay all Board costs and expenses related to the appeal, including the following:
- (a) Member remuneration;
 - (b) Member reimbursement for meals and mileage, if any;
 - (c) Clerk reimbursement for meals and mileage, if any;
 - (d) All administrative costs and expenses incurred in holding a hearing, including any facility rental costs; and
 - (e) Any legal costs.
- 7.5 The Clerk may, in consultation with the chief administration officer of the Municipality from where the appeal originates, retain legal counsel on behalf of the Board for that appeal.
- 7.6 The costs and expenses of training the Clerk and Members, including reasonable travel, mileage and meals, shall be shared equally by the Municipalities.
- 7.7 The Clerk shall track all hours spent carrying out the duties and functions, including but not limited to recruiting candidates, administering appeals, and running the hearing, and these costs shall be invoiced to Leduc County Intermunicipal Partnership at a rate of \$50.00 per hour.

8. APPEAL FILING FEES

- 8.1 Notices of appeal must be filed with the Municipality from which the appeal originates.
- 8.2 The fee for an appeal is the amount established by Leduc County from time to time which is non-refundable.
- 8.3 A notice of appeal is not complete without payment of the appeal fee.
- 8.4 Upon receipt of a notice of appeal and appeal fee, the Municipality will retain the fee and forward the notice of appeal to the Clerk.

9. GENERAL

- 9.1 This Agreement may not be altered or amended in any of its provisions, except where any such changes are reduced to writing and executed by the Municipalities.

- 9.2 This Agreement may be executed in several counterparts each of which when so executed shall be deemed to be an original, and such counterparts shall constitute one and the same instrument and notwithstanding their date of execution shall be deemed to bear date as of the date first written above.
- 9.3 Should any Municipality wish to withdraw from this Agreement, they may do so by serving 60 days' written notice to each Municipality.
- 9.4 In the event a dispute arises regarding any clause in this Agreement, the chief administrative officers of the Municipalities shall meet to consider the matter and a decision of the chief administrative officers of the Municipalities will be final.
- 9.5 This Agreement supersedes and replaces any previous Leduc County/Village of Warburg Intermunicipal Subdivision and Development Appeal Board (ISDAB) Agreement.

IN WITNESS WHEREOF, the Municipalities have executed this Agreement as evidenced by the duly authorized signatures attached:

LEDUC COUNTY

	<u>March 28, 2023</u>
Mayor	Date
County Manager	

TOWN OF CALMAR

	<u>April 3, 2023</u>
Mayor	Date
Chief Administrative Officer	

TOWN OF DEVON

Mayor	Date
Chief Administrative Officer	

TOWN OF THORSBY

Mayor	Date
Chief Administrative Officer	

VILLAGE OF WARURG

Mayor	Date
Chief Administrative Officer	

SCHEDULE “A”
LEDUC COUNTY REGIONAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD
PROCEDURES

1. DEFINITIONS

- 1.1 Unless otherwise specified herein, all terms shall have the meaning assigned to them in the Agreement or, where not specified in the Agreement, in the *Municipal Government Act*.
- (a) “Administration” means an employee or consultant of a Municipality;
 - (b) “Agreement” means the Leduc County Regional Subdivision and Development Appeal Board Agreement dated April 3, 2023;
 - (c) “Appellant” means a person who, pursuant to the Act, has served a notice of appeal on the Board;
 - (d) “Applicant” means the person who has applied for a permit or approval and whose permit or approval is being appealed;
 - (e) “Board” means the Leduc County Regional Subdivision and Development Appeal Board (LCRSDAB) and includes a Panel; and
 - (f) “Panel” means a specific panel of Members assigned to hear a specific appeal.

2. APPLICATION

- 2.1 These procedures shall apply to all hearings of the Board.

3. APPEAL PANEL

- 3.1 The Board shall hold hearings as necessary to consider and decide appeals in accordance with the Act.
- 3.2 Appeals will be heard by the Board in Panels of at least three Members.
- 3.3 Panels shall have all the same powers, duties and responsibilities of the Board.
- 3.4 When a hearing is required in accordance with the Act, the Clerk shall canvass the Members for availability. Reasonable efforts will be made to assign Members to the Panel for an appeal who are not residents of the Municipality from where the appeal originates.
- 3.5 The Members of a Panel shall elect a Chair who shall be responsible for the conduct of the hearing and for ensuring the hearing is conducted in a fair and impartial manner, in accordance with the Act.
- 3.6 The Chair shall also be responsible for drafting the decision of the Panel.

4. APPEAL HEARINGS

- 4.1 The Board shall consider and decide all subdivision appeals and development appeals, including Section 645 Stop Order appeals, which have been properly filed in accordance with the Act.
- 4.2 Any information previously submitted to the development authority or subdivision authority will not be considered by the Board unless resubmitted for the hearing. The author of the submission must be identified on the document.

- 4.3 The Board shall hear appeals in public, but it shall deliberate in private.
- 4.4 At the hearing of an appeal, if the Board desires to request further technical information, legal opinions, or other assistance, it may recess the hearing pending receipt of such information.
- 4.5 Electronic or similar recording devices shall not be used during the hearing by anyone in attendance except the Clerk.

5. HEARING PROCEDURE

- 5.1 At hearings, the following procedures will be followed, subject to the discretion of the Chair to modify these procedures as circumstances require to ensure a fair hearing:
 - (a) The Chair will open the hearing, introduce the Members of the Panel, and outline how the hearing will proceed.
 - (b) The Clerk will introduce the appeal and confirm that notice of appeal has been provided to all parties in accordance with the Act.
 - (c) The Chair will ask if anyone objects to any Member of the Panel hearing the appeal and any objections may be addressed as a preliminary matter, if necessary.
 - (d) The Chair shall then call upon Administration to outline the matter under appeal and make submissions, if any.
 - (e) The Chair shall call upon the Applicant if different from the Appellant, to make submissions, if any.
 - (f) The Chair shall then call upon the Appellant to make submissions, if any.
 - (g) The Chair shall then call upon any individual(s) in favour of the appeal and who is entitled to be heard by the Board in accordance with the Act to speak.
 - (h) The Chair shall then call upon any individual(s) opposed to the appeal and who is entitled to be heard by the Board in accordance with the Act to speak.
 - (i) The Chair will then call upon the Applicant to provide closing comments, if any.
 - (j) The Chair will then call upon Administration to provide closing comments, if any.
 - (k) The Chair will then call upon the Appellant to provide closing comments, if any.
 - (l) Members may ask any presenter questions through the Chair at any time, although questions will generally be asked after the presenter has completed their submissions.
 - (m) Once Members have asked all their questions, the Chair will close the hearing.
 - (n) The Board shall deliberate and make its decision in private in accordance with the Act.
- 5.2 Submissions to the Board may be made by individuals, their agents, their consultants and their legal counsel.
- 5.3 All individuals who want to address the Board shall provide their full name, location of residence and indicate whether they are speaking on their own behalf, for another person, or for a group.
- 5.4 An individual who does not provide their identity will not be given the opportunity to address the Board.
- 5.5 The Chair may limit repetitious oral submissions.

6. SUBMISSION OF APPEAL MATERIALS

- 6.1 All appeal submissions must be provided to the Clerk at least five business days before the hearing date. Notwithstanding the foregoing, the Board has the discretion to accept late submissions.
- 6.2 The use of slides, maps, videos, and powerpoint presentations are permitted with advance notice to the Clerk.
- 6.3 All materials submitted or shown to the Board at a hearing become the property of the Board and shall be marked as an exhibit to the appeal.
- 6.4 The Chair, in consultation with the Clerk, may set alternate timelines for providing submissions for a specific appeal, including staggered timelines for submissions by each party, if deemed necessary.

7. DECISIONS OF THE PANEL

- 7.1 Only Members present for the entire hearing shall participate in the making of a decision on any matter before the Panel. The Clerk shall not participate in making a decision on any matter before the Panel.
- 7.2 The decision of the majority of Members present at a hearing shall be deemed to be the decision of the whole Panel.
- 7.3 A decision of the Panel is deemed to be a decision of the Board.
- 7.4 The Board may make its decision with or without conditions in accordance with the Act.
- 7.5 If a hearing is recessed for any reason following the submission of evidence, the hearing may be recessed to another date when all original Members of the Panel are available. Only Members present at the original hearing shall render a decision on the appeal.
- 7.6 The Panel shall issue a written decision together with reasons for the decision in accordance with the Act.
- 7.7 An order, decision, approval, notice or other thing made, given or issued by the Panel shall be signed by the Chair or in the Chair's absence, the Clerk.

8. CONDUCT AT HEARINGS

- 8.1 All individuals who address the Board shall:
 - (a) address the Board through the Chair;
 - (b) maintain order and decorum; and
 - (c) not applaud or otherwise interrupt any speech or action of the Members or any other individual addressing the Board.
- 8.2 The Chair may order that an individual who disturbs or acts improperly at a hearing by words or actions leave the hearing or be removed. The Chair may request the assistance of a Peace Officer to remove an individual.

9. MEMBER CONDUCT AT HEARINGS

9.1 A Member wishing to speak at a hearing shall obtain the approval of the Chair before speaking.

9.2 When a Member or member of the public is addressing the Chair, every other Member shall:

- (a) remain quiet and seated;
- (b) not interrupt except on a point of order;
- (c) not carry on a private conversation;
- (d) not cross between the speaker and the Chair.

SCHEDULE “B”

LEDUC COUNTY REGIONAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD RULES OF CONDUCT FOR MEMBERS

Unless otherwise specified herein, all terms shall have the meaning assigned to them in the Agreement, including Schedule “A”, or where not specified in the Agreement, in the *Municipal Government Act*.

1. PECUNIARY INTEREST AND BIAS

- 1.1 No member shall participate in the hearing of any matter before the Board in which that Member has a pecuniary interest.
- 1.2 For the purposes of determining whether a Member has a pecuniary interest in the matter before the Board, all provisions of Section 170 of the Act shall apply, substituting the term “Member” for the term “Councillor”.
- 1.3 No Member shall participate in the hearing of any matter before the Board in which that Member has an actual or perceived bias for or against the Appellant, Applicant or any parties that appear before the Board.
- 1.4 Where a Member has a pecuniary interest in the matter before the Board, or an actual or perceived bias for or against the Appellant, Applicant or any parties that appear before the Board, that Member shall disclose that interest or bias to the Clerk as soon as possible and remove him/herself from participating as a Member in the hearing of the matter.

2. GENERAL MATTERS

- 2.1 Members shall not discuss any matter under appeal with any party to that appeal or any other persons outside of the hearing nor shall Members conduct any independent investigations of matters under appeal outside the hearing.
- 2.2 Members shall keep matters discussed in private deliberations of the Board and any legal advice provided to the Board confidential, except where required to disclose that information by law.
- 2.3 Members shall attend all hearings to which they are assigned and Members shall make every effort to diligently prepare in advance for hearings.
- 2.4 Members shall make every effort to actively participate in the hearing, deliberation and decision making process on all appeals to which they have been assigned.
- 2.5 Members shall conduct themselves in a professional manner and treat all parties, including the Clerk, with dignity and respect.
- 2.6 Members shall perform their functions and duties in a conscientious and diligent manner.
- 2.7 Where, a Member breaches these rules, the Member’s appointment may be rescinded at the sole discretion of the Municipalities.

**LEDUC COUNTY REGIONAL SUBDIVISION AND
DEVELOPMENT APPEAL BOARD (LCRSDAB)
AGREEMENT**

Municipality	Date agreement signed	Signature
Leduc County	March 28, 2023	
Town of Calmar		
Town of Devon		
Town of Thorsby		
Village of Warburg		

Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	April 3, 2023
Originated By:	CAO Losier
Title:	Leduc Crush Request to be Recognized as Local Youth
Approved By:	CAO Losier
Agenda Item Number:	8 A

BACKGROUND/PROPOSAL:

Danielle Lewis, a representative of the Leduc Crush has approached Administration requesting to be considered as local youth as they are the Lacrosse authority for the region that includes Calmar (see boundary map attached). The Crush would like to establish their home at the Mike Karbonik Arena. Until such time when they can get the arena certified, they would practice Tuesday, Wednesday, and Thursday in Calmar, with the potential to eventually add Monday, Friday, and maybe the weekends. Until certification, games would be played elsewhere.

At this point, they have 3 evenings per week booked between May 2 and June 29. They also have booked a tournament for the youth on May 13-14.

The organization has approached the school in Calmar to establish a partnership, but the exercise was not successful. The Crush is hoping to establish themselves in the community and grow its membership. They currently have kids from Calmar and Leduc County playing, but they would like to grow their numbers.

The Crush is asking if it would be possible to receive the local youth fee as they are the jurisdiction for the Town of Calmar in the Lacrosse league. The difference between local and non-local is \$15.00 / hour (\$50 local; \$65 non-local)

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Having the Crush within our community would expose our youth to another option for sports/recreation. Currently, the arena is not being used much outside of hockey season. Even though the Lacrosse season is relatively short (2-3 months), it is definitively intense with activities multiple days per week.

Having another association in Town could also add a boost to volunteerism. Often, people involved in these types of organization are likely to get involved in their community.

Option 1 – Council could decide to maintain the non-local fee.

Option 2 – Council could decide to grant the local fee to Leduc Crush.

COSTS/SOURCE OF FUNDING (if applicable)

With the amount of rental hours being booked, the revenue would cover the cost of the utility and the staff for the hours the arena would be open. Should Council reduce the fee, \$15/hour would be loss.

RECOMMENDED ACTIONS:

That Council chooses option 2 and grant the local youth fee to the Crush with the understanding that the Crush will grow its presence within our community through public relations, membership drives, and volunteering and/or organizing events for the community.



Town of Calmar

Request for Discussion (RFD)

Meeting:	Regular Council
Meeting Date:	April 03, 2023
Originated By:	Acting DCS Bryans
Title:	2023 Operating and Capital Budget Adjustments
Approved By:	CAO Losier
Agenda Item Number:	9 A

BACKGROUND/PROPOSAL:

On December 19, 2022, Council adopted the Interim Operating and Capital Budgets for 2023. Subsequently in February 2023 during a Special Council meeting further budget considerations were brought forward, as well as looking at a proposed tax rate for 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

After the Special Council meeting Administration made all of the proposed budget adjustments, calculated the anticipated property tax revenues and updated the requisitions that had been received to date. These updates resulted in a further surplus of in excess of \$73,000.

Below are the adjustments to the budget that Administration is proposing to Council for their consideration prior to the adoption of the final operating budget at the next meeting of Council.

- An increase of \$8,400 to General Council Training and Development
- An increase of \$15,000 to Contracted Services for improvements to the website
- An increase of \$8,000 for Promotional materials and swag (volunteer clothing, etc.)
- An increase of \$43,000 to the Contingency fund, which if unused, would be transferred to reserves at year end

These adjusted expenses brings the total operating expenses for 2023 to \$7,094,460.69 and leaves a small operating surplus of \$73.31.

On the Capital budget, Administration will adjust to include the \$15,000 for asset management software as discussed previously. Administration would also recommend adding for 2023 \$14,000 for a spare PLC. This device is the brain that runs the entire process at the pumphouse. Currently, the PLC works well, but we have been advised that waiting time for these are

ridiculously long. Therefore, should our current one die, the Town would be in a severe position as everything would have to be done by hand.

COSTS/SOURCE OF FUNDING (if applicable)

n/a



Town of Calmar

Growth Report for Discussion

Meeting:	Regular Meeting of Council
Meeting Date:	April 3, 2023
Originated By:	CAO Losier
Title:	Growth Report – March 2023
Approved By:	CAO Losier
Agenda Item Number:	10 A

BACKGROUND:

The following table depicts the development permit activities in March. Please note that the first line was an omission from January.

Permit #	Date	Civic Address	Applicant	Project	Value	Variance	Type	Authority	Comments
2023-005D	March 28	5402 - 50 Street	Black Gold School Division	Gazebo	\$15,000.00	no	N/A	Development Officer	N/A
2023-007D	March.16	4726 - 50 Ave	SBH Enterprises	sign	\$1,100.00	no	N/A	Development Officer	N/A

March 21, 2023

Office of the Minister
Environment & Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: Community Spaces Grant application by Barrhead Wellness Connection

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper shuttering its doors due to additional expenses, will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



Dave McKenzie
Mayor

cc: Glen van Dijken, MLA Westlock-Peace River
Alberta Municipalities
All Alberta Municipalities