

TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON MARCH 06, 2023,
COMMENCING AT 7:00 PM

GoToMeeting
Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|-------------|--|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Public Hearings – None |
| 4. | Delegations – None |
| 5. | Adoption of Minutes
a) Regular Council Meeting – January 21, 2023 |
| 6. | Unfinished Business – None |
| 7. | Bylaws or Policies
a) Bylaw #2023-13 – Amendment to Bylaw # 2019-17
b) Policy #2023-105 – Development Scheme |
| 8. | New Business
a) Leduc, Nisku & Wetaskiwin Regional Chamber of Commerce Membership
b) Request for Fence Contribution
c) Farm Safety Centre – Request for Donation – Follow Up
d) Enforcement Services Ride-Along Program |
| 9. | Financial – None |
| 10. | Department Reports
a) CAO Losier
b) Planning & Development
c) Corporate Services
d) Enforcement Services
e) Emergency Management
f) Public Works
g) Economic Development
h) Recreation
i) Family & Community Support Services |
| 11. | Council and Committee Reports – None |
| 12. | Action Items – None |
| 13. | Correspondence
a) Municipal Affairs – Office of the Minister – 2023 Budget
b) RCMP Annual Performance Plan |
| 14. | Clarification of Agenda Business – (Open mic) |
| 15. | Closed Session
a) Personal Privacy - (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act). |
| 16. | Adjournment |

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY FEBRUARY 21, 2023**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of February 21, 2023, to order at the hour of 7:01 pm.

PRESENT: Mayor Carnahan, Councillors Faulkner, Gardner, McKeag Reber & Benson, CAO Losier and Acting DCS Bryans and public

2. **ADOPTION OF AGENDA:**

Moved by Councillor Faulkner that the agenda is hereby adopted as amended.

**CARRIED
R-23-02-0079**

**Addition of borrowing bylaw
Amendment to minutes**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS:** None

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – February 06, 2023

Moved by Councillor McKeag Reber that the minutes of the Regular Council Meeting of February 06, 2023, are hereby approved as presented.

**CARRIED
R-23-02-0080**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:**

- a) **Bylaw #2023-01 – Temporary Borrowing Bylaw**

Moved by Councillor Gardner that Council pass a motion to give second reading to Bylaw #2023-01 – Temporary Borrowing as amended.

**CARRIED
R-23-02-0081**

Moved by Councillor Benson that Council pass a motion to give third reading to Bylaw #2023-01 – Temporary Borrowing as amended.

**CARRIED
R-23-02-0082**

8. **NEW BUSINESS:**

- a) **Black Gold Regional School** – Joint Use Agreement – Discussion Only

- b) **Black Gold Regional School** – Joint Planning Agreement – Discussion Only

- c) **Farm Safety Centre** – Request for Donation

Moved by Councillor McKeag Reber that Council pass a motion to send the request back to administration for more information.

**CARRIED
R-23-02-0083**

**REGULAR MEETING OF COUNCIL
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9. FINANCIAL: None

10. DEPARTMENT REPORTS: None

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Carnahan
- b) Councillor Faulkner
- c) Councillor Gardner – Not Submitted
- d) Councillor McKeag Reber
- e) Councillor Benson

Moved by Councillor Faulkner that Council passes a motion to receive the reports as information.

**CARRIED
R-23-02-0084**

12. ACTION ITEM: None

13. CORRESPONDENCE:

- a) Camrose Casino Appeal to AGLC – Letters of Support
- b) Solution 105 – Volatile Utility Rates
- c) Rural Charities AGLC Gaming Revenues Equality
- d) Letter to Library Board

Moved by Councillor Gardner that Council passes a motion to direct administration to draft a letter of support for the relocation of the Camrose Casino.

**CARRIED
R-23-02-0085**

Moved by Councillor McKeag Reber that Council passes a motion to accept this as information.

**CARRIED
R-23-02-0086**

14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

15. CLOSED SESSION:

- a) Development – (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor Benson that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 7:48 pm.

**CARRIED
R-23-02-0087**

CAO Losier and Acting DCS Bryans remained in the meeting for the Closed Session.

Moved by Councillor Faulkner that the Regular Council Meeting reconvene from Closed Session at this time being 9:15 pm.

**CARRIED
R-23-02-0088**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
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16. ADJOURNMENT:

The Regular Council Meeting adjourned at 9:16 pm.

These minutes signed this 06th day of March 2023.

Mayor Carnahan

CAO Losier

Un-Approved Minutes



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	March 06, 2023
Originated By:	Dir. Infrastructure & Growth Melesko and CAO Losier
Title:	Municipal Development Plan Amendment
Approved By:	CAO Losier
Agenda Item Number:	7 A

BACKGROUND/PROPOSAL:

Calmar Municipal Development Plan (MDP) was prepared by ISL and adopted by Council in September 2019. Since the adoption, Calmar has experienced limited growth as the world experienced a pandemic. As we are slowly emerging out of the pandemic, development proposals have been discussed with Administration. From discussions held with investors, it appears that the economy is fragile, investors are exercising significant caution, and the increasing interest rates are making development more challenging.

The Municipal Government Act (Sec. 632) stipulates what the MDP must and may address. One of these elements is the future land use within the municipality (Sec. 632(3)(a)(i)). To comply with the MGA, the MDP contains several policies as well as a land use concept (Map 2 of MDP). Section 5.1 of the MDP contains the policies associated with General Planning and Development.

Section 5.1.6 stipulate the following:

“An ASP shall be prepared by a proponent/developer in accordance with Section 633 of the MGA, as a prerequisite to approval of a rezoning, subdivision or development for a new residential, commercial, or industrial neighbourhood...”. The policy essence can be resumed to plan first, build after planning is done.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

All things being equal and within perfect conditions, policy 5.1.6 is a logical approach to land use and servicing planning and coordination. Conducting appropriate planning prior to developing a parcel of land has been proven as a successful approach many times already throughout Alberta and beyond. Unfortunately, this context also comes with the disadvantage of sometime requiring significant amount of time and resources, all loaded before the investor can stabilize its cashflow.

To remain competitive, Calmar needs to find the right balance between adequate planning and development and the sequencing of necessary events while ensuring that the cashflow and the quality of the project are not compromised. The dangers with developing as planning occurs are:

- opportunities might be lost as development occurs,
- the risk of having increased cost due to the need of retrofitting/ poor planning increases,
- coordination of all necessary approvals may get complicated and/or missed,
- developer may end in a cul-de-sac and/or an impasse after significant investment has been made, and
- municipality may end with a development that does not meet the vision/ needs/expectations.

To minimize the above pitfalls, the Town could retain the current framework or amend the current framework to introduce some flexibility without completely relinquishing its control over the orderly development of the land.

Option 1 – Keep the current framework as is

This option has a proven track record of minimizing the risks for the investors and for the Town. The investor does all the planning work before applying for redistricting, subdividing, and developing. The municipality review all the documentations prior to accepting or rejecting the Area Structure Plan. This option also includes the benefits of having a public process to inform and engage the community and affected parties. The downfall is that it requires significant time. It is not uncommon for this process to require many months, even 1-3 years.

Option 2 – Amend the framework to provide flexibility by introducing a development scheme requirement.

To ensure that a minimum of planning occurs and that the public as an opportunity to be informed and engaged, Council could require a development scheme from an investor/developer as the ASP is being prepared. The development scheme is a non-statutory document that Council would have to approve by motion after an established process has been completed and would contains the information deemed pertinent by Council. To ensure a certain standardization of the process and the content, Council could pass a policy to regulate development schemes.

COSTS/SOURCE OF FUNDING (if applicable)

There is no direct cost associated with the situation, but there is an indirect cost. The cost of lost opportunities as potential projects where there are special circumstances will not be able to materialize themselves and the investors will turn look for another location.

RECOMMENDED ACTION:

Administration recommends that Council further investigate option 2 by:

- passing first reading of proposed bylaw 2023-13, A Bylaw of the Town of Calmar to Amend the Municipal Development Plan being Bylaw 2019-17,
- directing Administration to conduct the referral of the proposed bylaw, and
- preparing a Public Hearing under the MGA to allow Council to receive further input on this option before making any final decision.

TOWN OF CALMAR

BYLAW #2023-13

BEING A BYLAW OF THE TOWN OF CALMAR, IN THE PROVINCE OF ALBERTA, PURSUANT TO PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT, BEING CHAPTER M-26 OF THE REVISED STATUTES OF ALBERTA 2000 AND AMENDMENTS THERETO, TO AMEND THE MUNICIPAL DEVELOPMENT PLAN OF THE TOWN OF CALMAR.

WHEREAS, the Municipal Government Act, being Chapter M-26 of the R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Municipal Development Plan;

WHEREAS, the Council of the Town of Calmar wishes to amend its Municipal Development Plan, being bylaw 2019-17;

NOW THEREFORE the Municipal Council of Town of Calmar, duly assembled, enacts as follows:

1. AMENDMENT

Section 5.1 General Planning and Development Policies is amended by adding the following after policy 5.1.20:

Development Scheme 5.1.21 Notwithstanding policy 5.1.6, a proponent/developer may proceed with redistricting and/or subdivision and/or development if the following two conditions are met:

- the parcel(s) of land is/are governed by an approved Development Scheme prepared as per the Development Scheme Policy;
- the proponent/developer has submitted to the Town an acceptable timetable for the preparation of an Area Structure Plan.

2. EFFECTIVE DATE

a) This Bylaw shall come into full force and effect upon third and final reading thereof.

READ FIRST TIME THIS 06 DAY OF March 2023.

READ A SECOND TIME THIS __ DAY OF _____ 2023.

READ A THIRD TIME, AND FINALLY PASSED THIS __ DAY OF _____ 2023.

Mayor Carnahan

CAO Losier



POLICY

POLICY No.	2023-105	APPROVAL DATE:	_____, 2023
TITLE:	Development Scheme	AMENDED DATE:	N/A
DEPARTMENT:	PLANNING AND DEVELOPMENT	REVISION DATE:	N/A
MAYOR:	_____	CAO:	_____

Policy Statement:

The Town of Calmar provides this policy as a mechanism to initiate development activities as land use planning is being finalized while ensuring process standardization and public engagement.

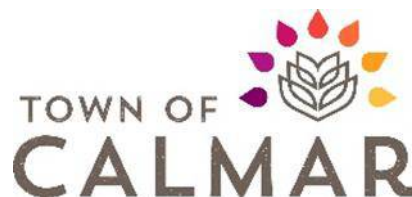
Purpose:

The purpose of this Policy is to establish a protocol that:

1. Will allow an Applicant to submit a Development Scheme to subdivide/redistrict/develop its property to a certain extent in a controlled environment to the satisfaction of Council until such time an Area Structure plan is developed and adopted.
2. Will allow the Planning Department, the Development Authority, and Subdivision Authority to process an application without breaching the Municipal Development Plan policy framework.
3. Ensure that each application is standardized to the extent feasible in terms of content, process, and timeline.

Definitions

- Applicant – means a person and/or entity that submits a development scheme.
- Area Structure Plan (ASP) – means a statutory plan as per the Municipal Government Act (MGA), RSA 2000 M-26
- Council – means the Council of the Town of Calmar elected pursuant to the Local Authorities Election Act (LAEA), RSA 2000 C-21.
- Development Authority (DA)- means the Development Authority established pursuant to the Act **through the municipality's Development Authority Bylaw.**
- Development Scheme (DS) - means a non-statutory document containing pertinent information to the land use concept, servicing, and development staging for 1 or more parcels of land.



- Land Use Bylaw (LUB) – means the Land Use Bylaw adopted by Council under the Municipal Government Act.
- Significant Proportion – means more than 20% of the area of a parcel of land.
- Subdivision Authority (SA) - means the Subdivision Authority established pursuant to the Act **through the municipality's** Subdivision Authority Bylaw.
- Town – means the municipal corporation of The Town of Calmar in the Province of Alberta.
- Town CAO – means the Chief Administrative Officer of the Town of Calmar, pursuant to the MGA.

Scope

This policy applies to applications for redistricting, subdividing, and/or developing 1 or more parcel(s) of land that is/are located outside of an area governed by an ASP.

This policy does not apply to:

- A situation where a redistricting, a subdivision, and/or a development permit application is required for 1 or more parcel(s) of land being located within an area governed by an approved ASP.
- A situation where the Applicant's **intention is to redistrict, subdivide, and/or develop a significant proportion** of the parcel(s) of land.
- **A situation where, at Council's sole discretion, would be better served by an ASP** and not a Development Scheme.

Responsibilities - General

Administration is responsible for ensuring that the Applicant follows the requirements of this policy.

An Applicant that decides to proceed with a DS does at its sole risks/liabilities. The Town will accept no responsibility for any errors or damage to persons or property, whether direct or indirect that may result from and/or in relation to a DS process.

Council will be responsible, at its sole discretion, for making decision on every DS.

Development Scheme - content

1. A DS must contain:
 - a. The list of all registered professional(s) working on the DS with their contact information and their credentials;



- b. A land use concept that illustrates the intended land use within the area and the integration of adjacent land uses (current and future). For each land use category, a short description must be provided.
 - c. A tentative transportation plan that will enable access to and from the parcel(s) of land while meeting the Engineering Design Standards from the Town of Calmar.
 - d. A conceptual servicing plan (water, sewer, storm) accompanied by a description from the registered professional(s) identifying the strengths/advantages of the concept as well as the challenges/disadvantages.
 - e. A table identifying the feedback received during the engagement process and a description of how the feedback was addressed (post open house and pre submission for approval).
 - f. A staging plan for the DS which will identify stage 1 (area being less than a Significant Proportion of the parcel(s) of land). The staging plan shall also identify the other stages that will be detailed in the future ASP.
 - g. A timetable for completion and submission to Council for the approval of the future ASP.
2. A DS may contain:
- a. Description of the methodology on how the ASP will confirm the tentative transportation plan and the conceptual servicing plan.
 - b. A staging plan that will identify the subsequent stages to stage 1.
 - c. Any other information as requested by Council.

Development Scheme - process

1. An Applicant must notify Administration in writing (email or letter) of its intent of developing a DS. The notification must clearly identify the parcel(s) of land that will be subject to the DS.
2. Administration will upload the information/notice **on the Town's website**.
3. Once all the information will be gathered to complete the DS, the Applicant will submit its application to Administration.
4. If deemed complete, the Applicant will be instructed to prepare an open house for the public to have an opportunity to provide feedback. If deemed incomplete, the Applicant will have to provide the missing information before an open house can be considered.
5. **The open house must be held within the Town of Calmar's boundary.**
6. As the open house is being advertised, Administration will conduct a referral to agencies of the DS. The referral will be for no less than 21 days.
7. Notification to adjacent owners will be made as for discretionary use (letter within a minimum of 60 meters radius + adjacent properties + discretion of Development Officer pending potential impacts). Notification will also include 2 consecutive advertisements in a weekly local paper).
8. Notifications fees will be the responsibility of the Applicant and will be based on the Towns Fees and Charges Bylaw, section 4 of Planning and Development.



9. Following the open house, the Applicant must consider the feedback received and create a table indicating how the feedback is being addressed.
10. Once the table is done and the potential changes considered, the Applicant can submit the final DS to the Town for consideration.
11. If Council approves the DS, the Applicant will be able to pursue redistricting, subdivision, and/or development application while the ASP is being prepared.

Decision making

1. A DS can only be approved or rejected by Council at a regular or special Council meeting held in accordance with the MGA.
2. In making its decision, Council can:
 - a. Approve a DS with or without conditions,
 - b. Reject a DS, or
 - c. Direct the Applicant to conduct change(s) to the DS and return to a subsequent Council meeting.
3. **An applicant cannot appeal Council's decision on a DS.**
4. The approval of a DS does not substitute, and/or eliminate the requirement of other jurisdictions. It is the sole responsibility of the Applicant to ensure that all applicable Acts, Regulations, Directives, and other requirements from the Federal, Provincial, and Local Governments are met.
5. The Approval of a DS does not constitute a guaranteed approval of the subdivision, the redistricting, development permit, or approval linked to the future ASP. Amendments, alterations may be required by the various authorities (SA, DA, Council).

Related Documents

Municipal Development Plan Bylaw, NO. 2019-17
Land Use Bylaw, NO. 2017-07
Development Authority Bylaw, NO. 2022-14
Subdivision Authority Bylaw, NO. 2001-02

Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	March 06, 2023
Originated By:	EDO McIntosh
Title:	Chamber Membership
Approved By:	CAO Losier
Agenda Item Number:	8 A

BACKGROUND/PROPOSAL:

Administration has received an invoice for the yearly membership to the Leduc, Nisku, and Wetaskiwin Regional Chamber of Commerce. In the past we have both had years where we held a paid membership and years where we have opted out of having a paid membership.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Leduc, Nisku, and Wetaskiwin Regional Chamber of Commerce has monthly luncheons, weekly member events, yearly economic update for the region and a business Expo & Job Fair. With a membership, the cost of attending these events is reduced, on average, by 20%. The membership also comes with opportunities to partner with the Leduc, Nisku and Wetaskiwin Regional Chamber of Commerce in projects that would include our local businesses, such as, Discover Leduc Region tourism project, StartUp, Lunch and Learns, job connector, and advocating to higher levels of government on behalf of their members.

Attendance at these events is not restricted to only those with a membership. The difference would be paying the full price as opposed to the member price. Depending on how many events, etc. that Council will attend will determine the value of the membership. Representatives from the Town of Calmar cannot sit as part of the Board of Directors of the Leduc, Nisku and Wetaskiwin Regional Chamber of Commerce. The Town of Calmar will not hold voting powers.

Option 1 –

Move to approve the Chamber membership for 2023.

Option 2 –

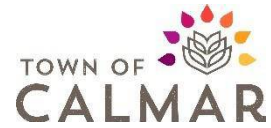
Move to deny the Chamber membership for 2023.

COSTS/SOURCE OF FUNDING (if applicable)

Yearly membership is \$276.26 (Including GST)

RECOMMENDED ACTION:

Administration recommends that Council approves the membership of the Leduc, Nisku, and Wetaskiwin Regional Chamber of Commerce for 2023.



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	March 06, 2023
Originated By:	DI&G/DO Melesko
Title:	Request for Fence Contribution
Approved By:	CAO Losier
Agenda Item Number:	8 B

BACKGROUND/PROPOSAL:

A request has been received from Mr. George regarding a new fence he would like to install at his property at #13 Southbridge Drive. The lot is next to the walkway leading from Southbridge Drive to the pond. When the fountains went in the power was brought in within the walkway right of way making it very close to the property.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The grade of #13 Southbridge is substantially higher than the elevation of the walking path as a result of the storm pond elevation in relation to the Street. This is a very unique situation for the Town. To make his side yard somewhat usable/flat he would need to install a retaining wall and then the fence on top of the retaining wall. Because of the close proximity of the power line the Town installed, digging the holes with a conventional auger would risk hitting the line. This being said, the other option would be to hydro vac the holes adding additional cost to the project. What Mr. George is asking is if the Town would consider paying the additional cost to hydro vac the holes. The cost to hydro vac approx. 8 – 10 fence holes would be around \$600.00 dollars based on a price we received from a local company.

Option 1: Council pass a motion to cover the cost of hydro vac.

Option 2: Council pass a motion to cover the cost of hydro vac to the extent of \$500.

Option 3: Council pass a motion to not cover the cost hydro vac.

COSTS/SOURCE OF FUNDING (if applicable)

Cost will be pending Council's option, but should option 1 be selected, Administration anticipate the cost to be between \$600.00 and \$750.00 based on conditions encountered

RECOMMENDED ACTION:

Administration recommends option 1 whereas Council make a motion to pay for the additional costs of a hydro vac involvement of the Town will be subject to the Town selecting the contractor to be doing the work.

Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	March 06, 2023
Originated By:	CAO Losier
Title:	Farm Safety Centre – Request for Donation
Approved By:	CAO Losier
Agenda Item Number:	8 C

BACKGROUND/PROPOSAL:

The Farm Safety Centre is a community-based organization led by farmers and ranchers with an interest in helping things go right for all individuals in rural Alberta.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Farm Safety Centre (FSC) offers a variety of programs and presentations, and they partner with towns, municipalities, counties and/or specialty groups to offer these programs.

They are requesting a donation in the range of \$350 - \$500 to help them continue to bring awareness of farm safety to children and promote health, well-being and safety to all Rural Albertans.

Their request was presented to Council on February 21. Council directed administration to find more information about the organization and if Leduc County is funding them. Administration reached out to the Agriculture Department at Leduc County which confirmed that the County has been partnering with the FSC for many years. In 2022, Leduc County gave the organization \$3,000. Leduc County also confirmed that the FSC was active in Calmar in 2018 as they visited the schools.

COSTS/SOURCE OF FUNDING (if applicable)

\$350 - \$500 dependant on the donation amount approved by Council.

RECOMMENDED ACTION:

Council pass a motion to accept the request for donation in the amount of \$350.



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	March 06 2023
Originated By:	Calmar Enforcement
Title:	Calmar Enforcement Ride-A-Long Program.
Approved By:	CAO Losier
Agenda Item Number:	8 D

BACKGROUND/PROPOSAL:

A Calmar Enforcement Ride-A-Long Program was requested to be created by Council. This previously came to Council at its September 19, 2022 meeting. Council directed Administration to give the program more structure. Therefore, Administration is proposing the procedure document, the request form, and the waiver document to accompany the program.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

BENEFITS:

- Opportunity for Town and private sector to ride a long and witness how and what we do within the Enforcement department.
- Ability to build rapport and relationships between Enforcement and private sector.

DISADVANTAGES:

- Seeing some of the negative side of the Town of Calmar.
- Potential safety risk to Ride-A-Long member.
- Potential liability to Town.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Council pass this program and its related document.

Calmar Enforcement

Peace Officer Ride-Along Program Overview

The Peace Officer Ride-Along program allows residents to accompany an officer during their tour of duty in a peace officer vehicle. This public education program gives residents a better understanding of peace officer operations. The Ride-Along Program serves as a mechanism for community members to personally observe patrol operations and enhance transparency between peace officers and members of the community.

Steps, and requirements, to take before and after a ride-along is approved:

- Call Calmar Town Office 780.985.3604 – Request Overview sheet and ride-along package.
- Fill out questionnaire /request form.
- In person interview with Calmar Enforcement Department – Discuss questions about program and the actual ride-along.
- Sign waiver.
- Arrive ½ hour prior to ride-along start.
- Have pre-ride-along meeting with patrol officer.
- Officer will assign ride-along a call sign for dispatch and emergency purposes.
- Have own snacks or liquids, as none supplied.
- Ride-along may end before requested time frame due to unforeseen circumstances.
- Ride-along will last no longer than three hours.
- Ride-along completion form will need to be filled out after ride-along is done.

Calmar's Enforcement Services reserve the rights, at its sole discretion, to refuse a participant, cancel a Ride-Along, or reschedule the Ride-Along.

WAIVER

Being the age of majority in consideration of my participation with the Town of Calmar in the program stated above. I hereby absolve and save harmless the Town of Calmar and its individual employees and agents from liabilities, causes of action, damages or otherwise for defamation, personal injury or loss of or damage to property however caused by or resulting from my participation in the program stated above.

I do declare that prior to seeking publication of any article or other material containing information of which I may become possessed through my participation in a Law Enforcement Familiarization Program with the Town of Calmar, I will submit same for review by the Special Constable of the Town of Calmar.

I do solemnly declare that I will not disclose to any person outside the Town of Calmar any information of which I may become possessed through my participation in a Law Enforcement Familiarization Program, without authorization from the Special Constable of the Town of Calmar where I participate.

Being the parent/guardian of the participant I hereby authorize his/her participation with the Town of Calmar in the program stated above. Furthermore and in consideration of the said participation, I hereby absolve and save harmless the Town of Calmar and its individual employees and agents from liabilities, causes of action, damages or otherwise for defamation, personal injury or loss of or damage to property, howsoever caused by or resulting from the said participant of the above participant in the program stated.

I fully understand that, as a result of my participation with the Town of Calmar in the Law Enforcement Familiarization Program, I may be required and hereby agree to testify as a witness in future proceedings and that I may also be required and hereby agree to provide a statement and/or a detailed written account of my observations and actions in that regard, I also recognize and hereby agree that these written statements and/or accounts are subject to release to the defence counsel of an accused person where they are relevant to that person's defence in a related criminal proceeding.

ADULT

**RELEASE OF LIABILITY, WAIVER OF CLAIMS,
ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT**

WARNING: BY SIGNING THIS DOCUMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE, CLAIM DAMAGES, SEEK COMPENSATION.

This document is to be signed by (*print name*) _____ (the "**Participant**") together with (*print name(s)*) _____, being the parent(s) and/or guardian(s) of the **Participant**, in order to *participate in/use and enjoy* the following:

Community Peace Officer Ride Along on _____, 20__ as part of the Law Enforcement Familiarization Program in the Town of Calmar and Surrounding Area

and related events and activities (collectively referred to as the "**Event**").

We, the undersigned **Participant** and the parent(s) and/or guardian(s) of the **Participant**, are aware that the **Event** involves inherent risks, dangers and hazards, involving all manner of injury or loss, including potentially serious or life-threatening injury and death, including, but not limited to:

- (a) the use of equipment, materials or facilities related to the **Event**;
- (b) the actions or negligence of the **Participant** or other participants in/users of the **Event**;
- (c) the actions or negligence of the **Town of Calmar** or its council, officers, employees, volunteers, agents, invitees, or representatives of any kind (collectively referred to as the "**Municipality**"); or
- (d) additional risks arising out of the **Event** and related events and activities.

We, the undersigned **Participant** and the parent(s) and/or guardian(s) of the **Participant**, freely accept and assume all such risks, dangers and hazards and the possibility of injury, death, property damage, property loss or any other loss or expense resulting to the **Participant** or myself/ourselves.

We, the undersigned **Participant** and the parent(s) and/or guardian(s) of the **Participant**, hereby agree as follows:

- (a) **TO WAIVE ANY AND ALL CLAIMS** of every nature and kind at law or equity or under any statute that we have or may have in the future against the **Municipality**;
- (b) **TO RELEASE THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense that the **Participant** or myself/ourselves may suffer or that respective next of kin or legal representatives may suffer as a result of participation in or use of the **Event**, due to any cause whatsoever, including negligence on the part of the **Municipality**;
- (c) **TO HOLD HARMLESS AND INDEMNIFY THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense to any party, including ourselves, a result of participation in or use of the **Event**, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis in defending against such claims or enforcing the terms contained within this document;
- (d) **THAT WE UNDERSTAND THAT THE FOLLOWING ADDITIONAL TERMS** shall apply:
 - i) prior to seeking publication of any article or other material containing information that the **Participant** becomes possessed through his/her participation in the **Event**, the **Participant** will submit the same for review and written approval from the Special Constable of the **Municipality**;
 - ii) the **Participant** shall not discuss or disclose any information that the **Participant** may become aware of as a result of participation in the **Event** to anyone, other than the **Municipality's** employees involved with the **Event**, without the prior written consent of the Special Constable of the **Municipality**; and
 - iii) we understand that as a result of the **Participant's** participation in the **Event**, the **Participant** may be required to testify as a witness in future proceedings and that the **Participant** may also be required to provide a written statement of the

MINOR

**RELEASE OF LIABILITY, WAIVER OF CLAIMS,
ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT**

**WARNING: BY SIGNING THIS DOCUMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING
THE RIGHT TO SUE, CLAIM DAMAGES, AND SEEK COMPENSATION.**

This document is to be signed by the participant in order to participate in and enjoy the following:

**Community Peace Officer Ride Along on _____, 20__ as part of the Law Enforcement Familiarization
Program in the Town of Calmar and Surrounding Area**

and related events and activities (collectively referred to as the "Event").

I, (print name) _____ (the "**Participant**"), am 18 years of age or older, and I am aware that the **Event** involves inherent risks, dangers and hazards, involving all manner of injury or loss, including potentially serious or life-threatening injury and death, including, but not limited to:

- (a) the use of equipment, materials or facilities related to the **Event**;
- (b) the actions or negligence of myself or other participants in the **Event**;
- (c) the actions or negligence of the **Town of Calmar** or its council, officers, employees, volunteers, agents, invitees, or representatives of any kind (collectively referred to as the "**Municipality**"); or
- (d) additional risks arising out of the **Event** and related events and activities.

I, the undersigned **Participant**, freely accept and assume all such risks, dangers and hazards and the possibility of injury, death, property damage, property loss or any other loss or expense resulting to myself.

I, the undersigned **Participant**, hereby agree as follows:

- (a) **TO WAIVE ANY AND ALL CLAIMS** of every nature and kind at law or equity or under any statute that I have or may have in the future against the **Municipality**;
- (b) **TO RELEASE THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense that I may suffer or that my next of kin or legal representatives may suffer as a result of participation in the **Event**, due to any cause whatsoever, including negligence on the part of the **Municipality**;
- (c) **TO HOLD HARMLESS AND INDEMNIFY THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense to any party, including myself, as a result of participation in the **Event**, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis in defending against such claims or enforcing the terms contained within this document;
- (d) **THAT I UNDERSTAND THAT THE FOLLOWING ADDITIONAL TERMS** shall apply:
 - i) prior to seeking publication of any article or other material containing information that I become possessed through my participation in the **Event**, I will submit the same for review and written approval from the Special Constable of the **Municipality**;
 - ii) I shall not discuss or disclose any information that the I may become aware of as a result of participation in the **Event** to anyone, other than the **Municipality's** employees involved with the **Event**, without the prior written consent of the Special Constable of the **Municipality**; and
 - iii) I understand that as a result of my participation in the **Event**, I may be required to testify as a witness in future proceedings and that I may also be required to provide a written statement of my observations and actions during the **Event**. I acknowledge that any such written statements are subject to release to defence counsel of an accused person if they are relevant to that person's defence in a related criminal proceeding; and



Town of Calmar

Department Report (DR) – Office of the CAO

Meeting:	Regular Council Meeting
Meeting Date:	March 06, 2023
Originated By:	S. Losier
Title:	Office of the CAO Report
Approved By:	CAO Losier
Agenda Item Number:	10 A

KEY INITIATIVES/METRIC:

Budget 2023

Administration met with the assessor to discuss the sensitivity of Calmar’s assessment and the data for the 2023 budget. This enabled Administration to provide updated information to Council for its special meeting held February 18.

Liabilities and risks

Administration has worked on a few liabilities that were identified in the December 2022 report including:

- the User fees (which led to a new bylaw);
- OHS requirement (we have started toolbox meetings and the OHS committee again)
- Emergency management (we have created a workplan for the Director of Emergency Management position)

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

Administration has developed a workplan for every position within the organization. The workplans do not represent all the activities conducted by Administration. The workplans identify 4 key initiatives/projects/programs for each employee. These will be grouped in a document that we will refer to as Administration’s corporate plan for 2023.

ITEMS NEEDING INVESTIGATION:

- Administration would like to revise the Financial Reserve Policy and provide a Procurement Policy for Council’s consideration.
- Administration would like to prepare a ranking of the bylaws and policies in order to facilitate their review

The current report is submitted for discussion. Administration is happy to answer questions from Council.



Town of Calmar

Department Report (DR) - PD

Meeting:	Regular Council Meeting
Meeting Date:	March 6, 2023
Originated By:	S. Losier / E. Melesko
Title:	Planning & Development Report
Approved By:	CAO Losier
Agenda Item Number:	10 B

KEY INITIATIVES/METRIC:

Development Permits

As illustrated in the January and February Growth reports, 6 development permits were issued so far this year.

Administration is also having discussions with Blue Drop Water Services regarding the development/ partnership of the new Bulk Water Station. We will be working on the particulars of the development, agreement for purchase later, etc. Following the negotiations based on the previous arrangements we will enter into a legal contract to ensure the Town is protected moving forward. Blue Drop (Allan) is very eager to get the project up and running in early spring. We have also had some discussion with Blue Drop regarding an ECO Station on the south portion of the same property, administration will be looking into the metrics of an ECO Station and will be reporting to Council later.

Subdivisions

Administration has been processing Hwy-39 stage 2 subdivision. This will create 8 industrial lots and 2 public utility lots (PUL).

Conversations were also held with Avillia Development. Administration is awaiting a revised tentative plan.

Redistricting / LUB amendments

During the first two months, Council passed 2 amendments to the LUB. One was to redistrict a property to Direct Control to address a compliance issue and protect future land use opportunities. The other amendment was to clarify development officers' powers/duties as well as enable facia sign on non-residential building without height restrictions.

Compliance certificate

During this period, 5 compliance letter requests were process and another one is still being worked on. Processing period on these requests varied between less than 1 day to 6 days.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

In discussion with developers, the topic of building pocket and setback were mentioned a few times. The price point is critical for the development industry and the easiest way for the Town to help the developers to tackle this is to review the LUB requirements.

ITEMS NEEDING INVESTIGATION:

Town will need to investigate the lot sizes and setback for residential districts to ensure that we are as competitive as possible.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - CS

Meeting:	Regular Council Meeting
Meeting Date:	March 06, 2023
Originated By:	H. Bryans
Title:	Corporate Services Report
Approved By:	CAO Losier
Agenda Item Number:	10 C

KEY INITIATIVES/METRIC:

January and February have been busy months with finalizing 2022, preparing T4s and associated payroll year end reconciliations, filing the annual WCB return and completing all the required working papers for the 2022 audit. MNP was on site since February 21st and Monday February 27th was their last day. In total they spent five days in our office. They will be returning to their office to complete the audit and prepare the financial statements. So far, the feedback from MNP is that the audit is going quite smoothly.

I have also started the process for filing tax notifications and tax recovery as the deadline for these is March 31st and having everything prepared makes the processing much easier and quicker. Currently there are 29 properties that will be receiving a tax notification and 13 that will be going through tax recovery (auction).

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

With Council adopting Bylaw #2022-22, Fees and Charges Administration has had to make some changes to our accounting system. We have had to modify our utility bills to include the \$2 paper copy fee, which comes into effect in March, as well as change several other charges to be + GST instead of non-taxable. The enrolment in e-billing in response to the fee for paper copies of the utility bills, has been quite significant with the number of registrants almost doubling.

ITEMS NEEDING INVESTIGATION:

Currently I am working with the CAO on the Leduc County Cost Sharing Agreement. A new agreement has not yet been signed and we are working under the framework of the expired agreement. In an effort to report more clearly our recreation revenues and expenses we are trying to develop a reporting method that would not create an excessive amount of work for



finance but would also provide useful and valuable information to both Council and Leduc County. This is a work in progress, and I anticipate it may take several months to come up with a viable solution for both parties.

This current report is submitted discussion and Administration is happy to answer questions from Council.



Town of Calmar

Department Report (DR) - ES

Meeting:	Regular Council Meeting
Meeting Date:	March 06, 2023
Originated By:	P. Leggio
Title:	Enforcement Services Report
Approved By:	CAO Losier
Agenda Item Number:	10 D

KEY INITIATIVES/METRIC:

- Ensure meetings take place with Department Head, CAO LOSIER, as required by Solicitor Generals Office.
- Create council reports as directed by Department Head, CAO LOSIER.
- Continue strong traffic enforcement as directed by Department Head, CAO LOSIER.
- Attended AACPO Conference.
 - Achieved new Mental Health First Aid designation.
 - Certified Scene Safety training.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- Look for related grants to enhance our department.
- Provide input, if requested by Department Head, CAO LOSIER, regarding new CPO position.
- Continue to liaise with external partners.

ITEMS NEEDING INVESTIGATION:

- N/A.

The current report is submitted for discussion. Administration is happy to answer questions from Council.



Town of Calmar

Department Report (DR) - EM

Meeting:	Regular Council Meeting
Meeting Date:	March 6, 2023
Originated By:	P. Leggio
Title:	Emergency Management Report
Approved By:	CAO Losier
Agenda Item Number:	10 E

KEY INITIATIVES/METRIC:

- Staff ICS, and tabletop training this year.
 - Created a training calendar – now securing class dates.
- Create a pamphlet regarding procedures during an emergency event.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- Looking at implementing the Registered Reception Program which allows residents the opportunity to preregister their names and information. This will expediate their relocation, if needed, or assistance when required during an emergency event.
- Have the Emergency Management section of website more detailed with information on our Town Services and information on what to do during an emergency event.

ITEMS NEEDING INVESTIGATION:

- Look for possible grants related to our department.
- Continue looking into the Regional Emergency Management Partnership.
 - Working with Leduc County Fire on this endeavor.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - PW

Meeting:	Regular Council Meeting
Meeting Date:	March 06, 2023
Originated By:	E. Melesko / G. Nielson
Title:	Public Works Report
Approved By:	CAO Losier
Agenda Item Number:	10 F

KEY INITIATIVES/METRIC:

- Snow removal: 460 trucks hauled out of town (January & February) (Over 600 to date)
- 11 bacteriological drinking water samples taken (per Water license)
- 9 wastewater samples taken (W50 & W50C) (Per Environmental Code of Practice)
- Sampled for trihalomethanes 2023 (Once every 3 years, per license)
- 100+ chlorine samples taken from reservoir and throughout the distribution system
- Outdoor rink maintenance (Cleared Snow + Flooded x15)
- Sanded intersections/school zones/spot sanding icy areas
- Sidewalk/walking trail snow removal after every snowfall
- 32 water curb stops located (Asset Management)
- Ran ice breaker through all back alley's multiple times
- New employee orientation/training x2
- Building inspections for both January and February completed on all Municipal buildings
- Spot sanded walking trails when necessary
- Reviewing and updating job procedures

NOTE:

- Road sand & salt purchased and used to date is up substantially, used approx. 11 loads (132yds), some years only use 6 in entire winter.
- Sidewalk (ice melt) used to date 50 bags, some years don't use that much in entire season.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

- Accepted the delivery of our new John Deere 1600T area mower.
- New Public Works employee Shawn Steil started February 7th, 2023, (Equipment Operator/Labourer)

- New Public Works Employee Mike Fudge started March 1st, 2023, Equipment Operator/Labourer)

ITEMS NEEDING INVESTIGATION:

N/A

The current report is submitted for discussion. Administration is happy to answer questions from Council.



Town of Calmar
Department Report (DR) - ED

Meeting:	Regular Council Meeting
Meeting Date:	March 06, 2023
Originated By:	S. McIntosh
Title:	Economic Development Report
Approved By:	CAO Losier
Agenda Item Number:	10 G

KEY INITIATIVES/METRIC:

January and February have been busy with business licensing and hosting another successful Business Breakfast. The breakfasts are turning into a brunch next month to catch those businesses that cannot come for breakfast. Our Business Licensing timelines were delayed due to the invoicing software. We went back to the manual process and our invoices were emailed to our businesses in mid January. We extended the due date for payments to February 28, 2023 to allow businesses to process the invoices. We have 89% of our businesses that have paid for their business licenses. This attributes to seven businesses that have not yet paid and another four businesses that have reached out to let us know that payment is in the mail.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

Following the Town of Calmar’s Strategic Plan, Economic Development will be increasing our communication with our businesses through social media, the electronic sign, and our Calmar Chronical. We have begun a Shop Local campaign that will continue as a background theme on our FaceBook page for the rest of 2023. We have begun to “like”, “love”, and “wow” the posts that our local businesses are posting. When appropriate, we will begin sharing local posts to help extend the range of our local businesses. The reach of our FaceBook page has gone up from 6,200 in January to 15,000 in February. This can be attributed to the increased number of posts and the 50% increase in the number of shares and reactions that our page is getting. The next initiative will be business spotlights with a new local business each month.

ITEMS NEEDING INVESTIGATION:

We are looking into opportunities to increase our choices and our bandwidth with our internet service provision. We are looking for all options of how to get high(er) speed internet into Calmar. We have reached out to the residents to log their current upload and download speeds, so we have some accurate data around our actual speeds in the community. From here the plan is to build out a comprehensive report on what is achievable and realistic for the Town of Calmar and which direction to potentially go in to achieve high(er) speeds.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - PR

Meeting:	Regular Council Meeting
Meeting Date:	March 06, 2023
Originated By:	R. Van Looy / I. Miller
Title:	Parks and Recreation Report
Approved By:	CAO Losier
Agenda Item Number:	10 H

KEY INITIATIVES/METRIC:

From a recreation side, we are currently:

- Finalizing summer job positions,
- Planning for summer events,
- Planning and programming the summer getaway,
- Finalizing fitness and music initiatives,
- Creating agreements for the arena, program center and ball diamond,
- Creating an allocation metric for ice rentals,
- Running youth leadership in partnership with FCSS, and
- Updating and managing BookKing.

Administration submitted for several grants including:

- Canada Summer Job (CSJ) grant,
- Trans Canada Trail (TCT) grant, and
- Celebrate Canada Grant

Administration also applied for the Healthy Communities grant from Communities Choosewell to expand on the Calmar Hands Up communal garden (5k maximum).

Administration also booked and updated outdoor staff on AMSHA safety training courses.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

Recreation attended RecPro (meetings of surrounding recreation professionals, St Albert, Spruce Grove, Stony Plain, Leduc County, Red Deer, Camrose, Leduc, Beaumont) to enhance our network. Administration heard and shared many ideas related to youth, adult and seniors. A lot of time is being invested on summer programming by municipalities. We got ideas for registration and booking.

Live Barn (Watch Live & On Demand from anywhere, at any time, on any device from the world's largest broadcaster of amateur sports.) also made a pitch to the recreation board, a good product potentially for our arena.

Currently developing work plan for 2023 spring parks and green space beautification and maintenance projects and working with rural mental health Calmar animator on a few public workshops in relation to the communal garden.

ITEMS NEEDING INVESTIGATION:

- Recreation is looking into the arena, ball diamonds and program center internet.
- New ways to gain access to program center (smart lock/box), ball diamond bathrooms (smart lock/box).
- Blue sky conversation is on going in terms of facility retrofit/upgrade.
- Investigating potential booking software.
- Tracking water use in the arena as well as floods. Looking at potential of staying open in April for spring demand.

The current report is submitted for discussion. Administration is happy to answer questions from Council.

Town of Calmar

Department Report (DR) - FCSS

Meeting:	Regular Council Meeting
Meeting Date:	March 06, 2023
Originated By:	L. MacDonald
Title:	FCSS Report
Approved By:	CAO Losier
Agenda Item Number:	10 I

KEY INITIATIVES/METRIC:

In January I was busy wrapping up Christmas Elves, we had 23 hampers in total. It was a very busy month for FCSS, lots of calls and emails looking for extra supports after the busy Christmas season.

Our work experience student from Calmar Secondary school came to an end. We got the privilege of having this student come to the office twice a week since November to complete light work tasks for staff.

FCSS and Recreation started the Older Adult Fitness class at the Program Centre. Cassie is a great fitness instructor with 10 years of experience. She currently has another Older Adult Fitness group in Breton that is very successful. We are promoting our fitness group through the Chronicle, on social media platforms, and from visiting the senior's hall and apartments. We have been present at senior's meetings promoting the fitness class and introducing ourselves. I have gone to the Music Jammers to introduce myself as well as attending the Leduc Regional Housing Foundation meeting at the seniors' apartments. Having those introductions has opened up communication between myself and the seniors and we have started to form some great relationships. I have applied for a Seniors Grant through Leduc County, hopeful that will cover our costs to continue with the Older Adult Fitness Program.

Lastly in February I was busy preparing for the Community Volunteer Income Tax Program. Our faithful and wonderful volunteer Doug has offered his tax services again this year to complete simple tax situations for our community members.

NEW IDEAS/TRENDS/PROGRAMS/SERVICES:

On March 2nd we are having our first information session at the Calmar Secondary School for our Youth Leadership program. We are working with the school liaison Tara and the school counsellor Suzy. They are both very excited about this new program and to work with the Town. We are looking for youth who are excited about bringing change to our community. Volunteering with community events, planning community events, we want to hear from the youth of Calmar. This could be a great opportunity to create a relationship with the Calmar Secondary School. We are also planning to work with the City of Leduc Recreation Centre. We are hoping to get our youth to the LRC every month for activities.

We are also partnering with Leduc County, the Calmar Library and Calmar Elementary School. We are engaging our seniors and elementary students in a series of Knitting classes and reading blocks. Our seniors will be going to the elementary school to teach Knitting classes for students grade 4 – 6 over a span of a few weeks. We will also have a Seniors story time they will be reading to our elementary students grades K – 3.

ITEMS NEEDING INVESTIGATION:

I am asking for direction with the Volunteer Appreciation Night. In the previous year 2022 we had Calmar community and district volunteers invited to a Volunteer Celebration at the Royal Canadian Legion. There was a cash bar, ceremony & awards, catered dinner, followed by a Safire Circus Show to end the night. We had tickets purchased for \$20/per person. I understand some community members were not happy with the price. How will we determine the definition for “Volunteer” as well as who will be charged for tickets? Would the guests of the volunteer be charged tickets or both the volunteer and their guests?

The current report is submitted for discussion. Administration is happy to answer questions from Council.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

.../2

I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

Budget 2023 will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz
Minister



Royal Canadian Gendarmerie Royale
Mounted Police du Canada

Inspector Jeff McBeth
Officer in Charge
RCMP Leduc Detachment
1 – 4119 50 Street
Leduc, AB
T9E 7L9

CRCC File # - CCETP no
de référence

Our File - Notre référence

Sylvain Losier
Town of Calmar

Date:

March 2, 2023

RE: 2022-2023 Annual Performance Plan

Mr. Losier,

Every year the RCMP sets goals and initiatives to achieve success in our communities and counties that we serve. This process is called the Annual Performance Plan (APP) and is used to focus policing activities in line with communities' concerns. The APP is the "Road Map" for the detachment activities throughout the year running from April 1, 2023 to March 31, 2024.

The APP is based on information that is obtained from all stakeholders, which include Mayor and Council as well as the community as a whole. In the case of Leduc detachment, we consult with Leduc, Leduc County and Calmar. I communicate frequently with council and listen to their concerns. I also hold Town Hall meetings seeking feedback from community members. Lastly, I review our detachment Crime statistics closely to understand what crimes are drawing the most attention.

Based on the totality of information gathered and in conjunction with our elected officials, I select priorities that address the concerns and interests of all involved. The priorities that I feel would best address all involved would continue to be:

Crime Reduction – Prevent and Reduce Property Crime

Property crime is always in the forefront for our communities and counties. It is well

known that a majority of crimes are committed by a small percentage of the population. These Prolific Offenders, when targeted appropriately often results in criminal charges being laid and incarceration for a period. This has a direct impact to crime reduction.

Community Engagement

Being engaged in our communities is one of the foundations of the RCMP. It is imperative that we continue to focus on community engagement from a positive prospective. The contacts and relationships built have a profound effect on our ability to police with success. Through this, we learn what is important to those we serve; we gain support and trust, and maintain our strong desire to continue to be the Alberta RCMP for years to come.

Enhanced Road Safety

Crime Statistics for Leduc show that the Motor vehicle collisions and other moving violations are in our top ten issues for Leduc County. Based on this I suggest that we continue with this initiative for the upcoming year. Through this, we can continue to provide a safer roadway for all users.

Once I have all stakeholders input, I will meet with the detachment management team and set the goals and initiatives for the detachment. With this, I will complete the APP and relay this back to you for final approval.

I look forwards to discussing these priorities with you.

Yours truly,



Inspector Jeff McBeth
Officer in Charge
RCMP Leduc Detachment