

TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD  
IN PERSON AND VIRTUALLY ON DECEMBER 19, 2022,  
COMMENCING AT 7:00 PM

GoToMeeting  
Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u>   |
|-------------|---|
| 1.          | Call to Order   |
| 2.          | Adoption of Agenda  |
| 3.          | Public Hearings – None  |
| 4.          | Delegations – None  |
| 5.          | Adoption of Minutes<br>a) Regular Council Meeting – December 05, 2022<br>b) Special Meeting of Council – December 17, 2022 (not included in package, will be presented at the December 19 <sup>th</sup> , 2022 meeting) |
| 6.          | Unfinished Business – None  |
| 7.          | Bylaws or Policies<br>a) Bylaw 2022-22 – Rates & Fees Bylaw   |
| 8.          | New Business – None   |
| 9.          | Financial<br>a) CAO Losier RFD - 2023 – 2025 Interim Budget and Interim 2023 – 2033 Capital Budget  |
| 10.         | Department Reports – None   |
| 11.         | Council and Committee Reports – None  |
| 12.         | Action Items – None   |
| 13.         | Correspondence<br>a) Letter from Minister Ellis – Re: Changes to Victim Services  |
| 14.         | Clarification of Agenda Business – (Open mic)   |
| 15.         | Closed Session<br>a) Development (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)   |
| 16.         | Adjournment   |

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY DECEMBER 05, 2022**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of December 05, 2022, to order at the hour of 7:01 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, CAO Losier, Acting DCS Bryans, EDO McIntosh and CPO Leggio

Absent with regrets Councillor McKeag Reber

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor Gardner that the agenda is hereby adopted as amended.

**CARRIED  
R-22-12-0412**

*Addition of capital reserve transfer*

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS:** None

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – November 21, 2022

*Moved by* Councillor Faulkner that the minutes of the Regular Council Meeting of November 21, 2022, are hereby approved as presented.

**CARRIED  
R-22-12-0413**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:** None

8. **NEW BUSINESS:**

- a) **CAO Losier RFD** – Eagle Homes Refund Request

*Moved by* Councillor Gardner that Council passes a motion to select option 2, a partial reimbursement of \$1,575 per application.

**CARRIED  
R-22-12-0414**

- b) **CAO Losier RFD** – Exposure & Liability

- c) **EDO McIntosh RFD** – Business Welcome Package – Discussion Only

- d) **CPO Leggio RFD** – Snow Removal

*Moved by* Mayor Carnahan that Council passes a motion to direct Administration to put together an information package as part of an educational/awareness campaign to be made available to all residents for future reference.

**CARRIED  
R-22-12-0415**

Recess at 8:55 pm  
Reconvene at 9:04 pm

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**9. FINANCIAL:**

a) **Draft Budget** – Discussion Only

b) **Capital Reserve Transfer**

*Moved by* Councillor Faulkner that Council pass a motion to allow a transfer from the infrastructure reserve to capital revenue to pay for the parts purchased to repair the aerators at the lagoon. At the end of the year the full amount of the special tax will be transferred to the infrastructure reserve to cover this expenditure as well as the balance of the parts that will be required to complete the repairs to the aerators.

**CARRIED  
R-22-12-0416**

**10. DEPARTMENT REPORTS: None**

**11. COUNCIL AND COMMITTEE REPORTS: None**

**12. ACTION ITEM: None**

**13. CORRESPONDENCE:**

- a) Town of Ponoka – Letter to Minister Copping – Volunteer Fire Department
- b) Mike Lake Christmas Open House Invitation
- c) Leduc & District Victim Services – Letter to Premier Smith – Victim Services Redesign
- d) Help International – Shelterbelt Program and Application Form
- e) 2561 Miswete Cadets Mess Dinner Invitation to Council

*Moved by* Councillor Faulkner that Council passes a motion to purchase four tickets to the Cadets Mess Dinner (for Council & Administration).

**CARRIED  
R-22-12-0417**

*Moved by* Councillor Gardner that Council passes a motion to accept this as information.

**CARRIED  
R-22-12-0418**

**14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)**

**15. CLOSED SESSION:**

- a) Personnel - (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act).

*Moved by* Mayor Carnahan that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 9:15 pm.

**CARRIED  
R-22-12-0419**

CAO Losier and Acting DCS Bryans remained in the meeting for the Closed Session.

*Moved by* Councillor Gardner that the Regular Council Meeting reconvene from Closed Session at this time being 10:15 pm.

**CARRIED  
R-22-12-0420**

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY DECEMBER 05, 2022**

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**16. ADJOURNMENT:**

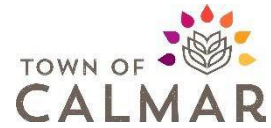
The Regular Council Meeting adjourned at 10:16 pm.

These minutes signed this 19<sup>th</sup> day of December 2022.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losier

Un-Approved Minutes



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 19, 2022
Originated By:	CAO Losier
Title:	Fee Bylaw update
Approved By:	CAO Losier
Agenda Item Number:	7 A

**BACKGROUND/PROPOSAL:**

Administration has been reviewing the fees and charges bylaw over several weeks. In its work, Administration also reviewed the fee bylaw of surrounding municipalities and concluded that in **many instances, Calmar's fees were significantly lower. This translates into a heavier taxation burden** placed on the residents and business owners.

It is understood that many public services are not and will likely never be profitable or even breaking even. Having said this, the fee bylaw is an opportunity to recuperate a portion of the expenses associated with the services that typically is enjoyed by an individual or a small group of individuals compared to the whole of the community. Adopting appropriate fees enables the Town to reduce the taxation burden on the residents.

Another item that Administration is proposing is to consolidate all fees in the fee bylaw instead of the numerous bylaws that the Town has. This will facilitate the annual review of the fee bylaw. Conducting a review allows Calmar to remain competitive and sustainable. This strategy however will require the Town to raise awareness and educate the public about the location of the fees associated with the various services/amenities.

Lastly, Administration would like to state that fees for Getaway and Diamonds have not been changed in this bylaw as we want to discuss with users in January before coming to Council seeking 2<sup>nd</sup> reading.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

**There are a few options as Council's disposition.**

Option 1

Council could decide to maintain the fees at the same rate, understanding that the cost of services is creating a tax burden to the property owners in Calmar. As the cost of doing business

and offering the public services is going up, preserving status quo will only increase the pressure on the assessment via taxation.

### Option 2

Council could decide to increase the cost but remain cheaper than adjacent municipalities to **create/maintain incentives for local and nonlocal to take advantage of Calmar's services and amenities**. This is the approach that Administration utilised in the proposed bylaw. It does have the advantage of potentially generating more revenues for the Town and therefore reduce **taxation burden without significantly impacting the attractiveness of Calmar's services** and/or amenities. The drawback is that it would not yield maximum revenues for the Town.

### Option 3

Council could decide to increase the fees to be equal to adjacent municipalities that are in the lower tier. This would have the benefit of generating the most revenues but could potentially influence **people's decision of using Calmar's facilities/services**. Furthermore, because of the current fees being so low, taking this approach would mean that the increase for many fees would be huge. This could alter the perception of quality/price even though we would be equal to the municipalities in the lower tier.

### COSTS/SOURCE OF FUNDING (if applicable)

There is **no cost associated with this process, but Council's decision will impact the potential revenues**.

### RECOMMENDED ACTIONS:

Council passes a motion to give first reading to Bylaw 2022-22, Fees & Charges.

TOWN OF CALMAR  
BYLAW NO. 2022-22

A BYLAW of the TOWN OF CALMAR to establish a bylaw pertaining to setting fees and rate charges levied to the public for goods and services provided by the Town of Calmar.

WHEREAS the *Municipal Government Act, R.S.A 2000, Chapter M-26* provides that a Council may pass a Bylaw for setting fees & charges levied to the public excluding utilities and taxation.

NOW THEREFORE, the Council of the Town of Calmar, in the Province of Alberta, duly assembled, hereby enacts as follows:

Review of Fees and Rate charges

1. (a) The Town shall review the fees & services schedule annually.
- (b) After the review has been completed, the Town may amend this Bylaw to update the fees and rates or adopt a new bylaw with fees and rates.

Schedules

2. Fees and charges are hereby established pursuant to Schedule "A" attached hereto and forming part of this Bylaw.

Rescinding

3. Bylaw No. 2018 – 27 and Bylaw 2016-09 are hereby rescinded.

Read a first time this 19th day of December, 2022.

Read a second time this                    day of January, 2023.

Read a third time and approved this                    day of January, 2023.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losler

This Bylaw signed this                    day of January, 2023.

**SCHEDULE "A"**  
FEE SCHEDULE

ADMINISTRATION FEES

Town Coffee Mugs	\$5.00 + GST
Town Hats	\$15.00 + GST
Town Pins	\$2.50 + GST
Tax Certificates	\$25.00 + GST
Tax Searches	\$25.00 +GST
Tax Notification Filing Fee	\$200.00
Not Sufficient Funds fees	\$35.00
Fax/Photocopying	\$0.25per page/\$1.50 long distance
Chronicle advertising (business card size)	\$25.00 + GST
Chronicle advertising (quarter page ad)	\$50.00 + GST
Chronicle advertising (half page ad)	\$75.00 + GST
Chronicle advertising (full page ad)	\$100.00 +GST
Chronicle advertising shown above request for color fees doubled	
Land Use Bylaw (Photocopy)	\$75.00 + GST
Municipal Development Plan (Photocopy)	\$75.00 + GST
Paper Copy of Utility Bill	\$2.00 + GST (starting Mar 01/2023)

FACILITY RENTAL RATES

1. BALL DIAMONDS:

Youth	\$100.00/team/year + GST
Out of Town Youth	\$200.00/team/year + GST
Adult	\$270.00/team/year + GST
Out of Town Adult	\$400.00/team/year + GST
Tournament	\$300.00 + GST
Out of Town Tournament	\$600.00 + GST
Tournament Damage Deposit	\$300.00

2. PROGRAM CENTRE

Local Hourly	\$20.00 + GST
Local Half-day (6 hours)	\$100.00 + GST
Local Full day	\$250.00 + GST
Non-local Hourly	\$30.00 + GST
Non-local Half-day (6 hours)	\$150.00 + GST
Non-local Full day	\$300.00 + GST
Damage Deposit	\$100.00

3. SUMMER GETAWAY

Local resident/Week	\$150.00 + GST
Non-local resident/Week	\$250.00 + GST
Local resident/Full Program	\$850.00 + GST
Non-local resident/Full Program	\$1450.00 + GST

4. PUBLIC GROUNDS CAMPING

RV / Overnight / Per Unit	\$30.00 + GST
Tent / Overnight / Per Unit	\$ 20.00 + GST

5. MIKE KARBONIK ARENA ICE

Local Youth Hourly	\$125.00 + GST
Out of Town Youth Hourly	\$150.00 + GST



Local Adult Hourly	\$200.00 + GST
Out of Town Adult Hourly	\$225.00 + GST

6. DRY ICE/FLOOR

Local Hourly	\$50.00 + GST
Local Daily	\$400.00 + GST
Non-local Hourly	\$65.00 + GST
Non-local Daily	\$500.00 + GST
Damage Deposit	\$400.00

PLANNING & DEVELOPMENT FEES

1. PLANNING FEES:

Municipal Development Plan amendment	\$750.00 + GST plus advertising cost
Land Use Bylaw amendment	\$750.00 + GST plus advertising cost
Area Structure Plan Adoption & amendment	\$1,000.00 + GST plus advertising cost
Compliance request (non-rushed 10-day service)	\$80.00 + GST
Compliance request (rushed 0-3 day service)	\$120.00 + GST

2. SUBDIVISION FEES:

Standard Subdivision	\$250.00 per parcel + GST
Boundary Adjustment	\$250 per parcel + GST
Condominium Plan Consent	\$40.00 per unit + GST
Extension	\$100.00 + GST
Fee at Endorsement	\$150.00 per parcel + GST

3. DEVELOPMENT AGREEMENT FEES:

Affecting 1 parcel:	\$2,000 + GST
Affecting 2 or more parcels:	\$3,500 + GST

4. DEVELOPMENT PERMIT FEES:

	<u>Fee</u>	<u>Deposit</u>
Notification for discretionary use	\$125.00 + GST	
Dwellings (up to 4 dwelling units) (Duplex/Triplex/Fourplex/Bare land Condos)	\$100.00 per unit+ GST	
Dwelling, Multi-units (5 dwelling units and more)	\$500.00+ GST	
New Commercial/New Industrial	\$100.00+ GST	
Manufactured Home (mobile home park)	\$100.00 + GST	\$500.00 (refunded when skirted)
Residential additions	\$50.00 + GST	
Accessory Buildings – Garages	\$50.00 + GST	
Accessory Buildings – sheds	\$50.00 + GST	
Accessory Decks (attached or detached)	\$50.00 + GST	
Basement Renovations	\$50.00 + GST	
Signs permits	\$50.00 + GST	
Development Appeal fees	\$285.00 + GST	
Home Based Business Development Permit fee	\$100.00 + GST plus notification fee when applicable	
Change of use	\$50.00 + GST	
Any other development not identified within the table	\$50.00 + GST	

Note: Development Permits are not required for installation of a wood burning stove, hot tub or sheds less than 10 m2 (<160 ft2)

Note: Development Permit fees does not include water meter fees as per Bylaw adopted.

Note: Advertising costs are based on actual cost the Town is billed

### ECONOMIC DEVELOPMENT

Resident Business License (excluding general contractor)	\$100.00 + GST
Non-resident business license (excluding general contractor)	\$300.00 + GST
Resident General Contractor Business License	\$200.00 + GST
Non-Resident General Contractor Business License	\$400.00 + GST
Home-based business	\$100.00 + GST + notification if required
Hawker & Peddlers Business License	\$150.00 + GST
Renewal fee Business license	\$100.00 + GST
Regional Business License Fee	\$50.00 + GST
Transfer of Business License (Include name change)	\$25.00 + GST
New Business License purchased after August 31	50% Of original cost
Special Event License Local – Administration Fee	\$10.00 + GST
Special Event License Non – Local – Administration Fee	\$20.00 + GST
Mobile Home Park	\$30.00 / developed stall for mobile home + GST (with Development Agreement) or \$60.00 (without a Development Agreement)

### PUBLIC WORKS

PW operator labour charges	\$60.00/hour + GST
1. <u>EQUIPMENT (Equipment with labour included)</u>	
Street sweeper	\$80.00/travel + \$130.00/hour + GST
Grader	\$130.00/hour+ GST
Loader	\$130.00/hour+ GST
Hydrovac	\$200.00/hour+ GST
Loader with snowblower	\$200.00/hour+ GST
Tandem axle truck	\$100.00/hour+ GST
Single axle dump truck	\$80.00/hour+ GST
Skid Steer	\$80.00/hour+ GST
Sanding unit	\$80.00/unit+ GST
2. <u>MATERIALS:</u>	
Salt sand	\$40.00/yard + GST
Gravel	\$40.00/yard + GST
3. <u>CURB COCK (water valve)</u>	
Replacement Parts	\$260.00/assembly + GST

### WATER

#### 1. UNDERGROUND SERVICE CONNECTIONS:

Permit for connection to underground services shall be one-hundred and twenty-five (\$125.00) dollars per connection unless otherwise provided for in an agreement with the property owner.

#### 2. CONSTRUCTION/CONTRACTORS/RESIDENTIAL/COMMERCIAL SERVICE:

One cycle of turning the service on and off, or portion thereof, shall be billed at one-hundred (\$100.00) dollars.

#### 3. METERS:

Meter repair shall be billed to the account holder at a minimum of fifty (\$50.00) dollars and will be billed at the actual cost for anything above fifty (\$50.00) dollars.

The Customer shall pay all applicable fees associated to meter testing.

All requests for service must fill out application and pay appropriate fees prior to any work commencing.

4. BULK WATER RATES:

Bulk water consumers shall be required to pay a key deposit in the amount of \$25.00, with \$10.00 of said deposit being retained as a non-refundable administration fee;

Commercial and Industrial consumers shall be billed, on a monthly basis a rate of \$5.00 per cubic m<sup>3</sup> or portion thereof;

Rural agricultural consumers are hereby defined as owners of bonafide farming operations. These consumers are required to provide the Town of Calmar with their legal land description at the time of registration for a bulk water account.

Rural agricultural consumers are required to pay the Town of Calmar an Annual Administration Fee of \$50.00.

Rural agricultural consumers shall be billed, on a monthly basis, a rate of \$3.00 per cubic m<sup>3</sup>, or portion thereof.

5. USE OF EXISTING WATER WELL

Application fee \$150.00 + GST

6. WATER SERVICE CHARGES

The following water service charges shall be levied and collected per billing from all persons, businesses, churches, clubs and charitable organizations, government units, etc. connected to the Town of Calmar **water system. Cubic meters are expressed as: "m<sup>3</sup>"; and gallons are expressed as: "ga".**

SINGLE FAMILY, DUPLEXES, AND FOURPLEX DWELLING UNITS:

RATES:

Flat rate for the first 10.88 m<sup>3</sup> (2,400 ga) consumed \$93.00  
For additional consumption thereafter \$1.81 per m<sup>3</sup>

COMMERCIAL AND INDUSTRIAL UNITS:

Flat rate for the first 10.88 m<sup>3</sup> (2,400 ga) consumed \$90.00  
For additional consumption thereafter \$2.03 per m<sup>3</sup>

APARTMENTS, CONDOMINIUMS, AND **SENIORS'** APARTMENTS:

Consumption rate for actual water used \$3.60 per m<sup>3</sup>

PUBLIC, INSTITUTIONAL, SCHOOLS:

Flat rate for the first 10.88 m<sup>3</sup> (2,400 ga) consumed \$89.00  
For additional consumption thereafter \$1.81 per m<sup>3</sup>

CHURCHES, CLUBS, ASSOCIATIONS AND CHARITABLE ORGANIZATIONS:

Flat rate for the first 10.88 m<sup>3</sup> (2,400 ga) consumed \$80.00  
For additional consumption thereafter \$1.81 per m<sup>3</sup>

REQUEST TO TURN WATER ON/OFF FOR TEST/CONSTRUCTION

Connection to Curb Stop \$125.00 + GST  
Test Turn on/off \$100.00 + GST  
Connection to Mainline \$250.00 + GST  
Construction water \$72.00 for first 10.88 m<sup>3</sup>. Over 10.88 m<sup>3</sup>, a rate of \$1.35 / m<sup>3</sup> will apply

Note: Public Works must be notified prior to backfill for inspection for a connection to the Curb Stop

REPLACEMENT AND/OR NEW WATER METER

New meter or replacement of a meter will be billed as follow:

5/8" Meter or metric equivalent	\$545.00 + GST
1 ½" Meter of Metric equivalent	\$840.00 + GST
2 ½" Meter of Metric equivalent	\$1,000.00 + GST

ALL OTHER WATER SERVICES BY AGREEMENT OF COUNCIL.

WASTEWATER

The following sewer service charges shall be levied and connected per billing from all persons, businesses, churches, clubs, charitable organizations, government units etc. connected to the Town of Calmar wastewater system.

The billing charge shall be as follows:

<u>RESIDENTIAL</u> *:	<u>RATES:</u>
Single Family Dwelling Units per billing	\$ 64.00

\*Plus 50% of the amount of charges over and above the flat rate for water consumption pursuant to this bylaw for residential.

APARTMENTS, CONDOMINIUMS AND SENIORS' APARTMENTS:

Sewer (based on water consumption)	\$1.66 per m <sup>3</sup>
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COMMERCIAL & INDUSTRIAL \*\*:

Hotel	\$177.00
Coin Laundry	\$129.00
Car Wash	\$129.00
Beauty Parlor	\$58.00
Restaurants	\$117.00
Offices	\$54.00

\*\*Plus 50% of the amount of charges over and above the flat rate for water consumption pursuant to this bylaw for commercial and industrial properties.

PUBLIC AND INSTITUTIONAL \*:

Schools	\$270.00
Churches, Clubs, Charitable Organizations	\$49.00

\*Plus 50% of the amount of charges over and above the flat rate for water consumption pursuant to this bylaw for institutional properties.

ALL OTHER WASTEWATER SERVICES BY AGREEMENT OF COUNCIL.

SOLID WASTE AND RECYCLING

Basic Residential/Commercial service (excluding recycling) collected once per week.

Rate for collection and landfill tipping fees shall be eighteen dollars (\$18.00) per month, billed directly by the Town to the user.

Replacement cost for damaged or lost waste container is \$102.17 & GST and the responsibility of the resident.

The following recycling service and infrastructure replacement charges shall be levied and collected per billing from all persons, businesses, churches, clubs, charitable organizations, apartments per unit, **seniors' apartments per unit, government units, etc. situated in the Town of Calmar:**

- \$15.00 per billing for recycling
- \$16.25 per billing for infrastructure

ALL OTHER SOLID WASTE AND RECYCLING SERVICES BY AGREEMENT OF COUNCIL.

ELECTRICAL CAR CHARGER

Electrical Charger at arena	\$15.00/hour + GST
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## ANIMALS

Hens Application	\$50.00 + GST
Hens Yearly Renewal	\$10.00 + GST
Male or Female Dogs Unaltered License	\$60.00 + GST
Neutered Male or Spayed Female Dogs License	\$30.00 + GST
Vicious Cat or Dog Unaltered License	\$1,500 + GST
Vicious Cat or Dog Neutered or Spayed	\$1,000 + GST
Male or Female Cats Unaltered License	\$100.00 + GST
Neutered Male or Spayed Female Cats License	\$30.00 + GST
Replacement Tag	\$10.00 + GST
Dog/Cat Impoundment fees	As determined by operators of boarding facility used
Vicious Cats/Dogs	\$500.00 + GST + Sustenance of animal to commence at midnight on the day of impoundment at \$25.00 + GST/day

## EMERGENCY SERVICES

False Alarm (1st one in calendar year)	no charge
False Alarm (2nd one in same calendar year)	\$500.00 + GST
False Alarm (3rd one in same calendar year)	\$1,500.00 + GST
False Alarm (4th one in same calendar year)	\$3,000.00 + GST
Any additional false alarm in same calendar year	\$3,500.00 + GST

- Fire and Rescue Operations on all Flightways/Roadways, provincial and non-provincial /hr./unit which includes but not limited to, motor vehicle, train or aircraft emergencies, including fire suppression, rescue, spill clean-up and/or extrication services. Cost replacement of equipment and/or materials used, lost or damaged as a result of the response, /hr./unit or any portion thereof. As per Alberta Infrastructure and Transportation Policy # TCE-DC-501. (\$615.00)
- Fire and Rescue Operations in response to local state of emergencies request from other municipalities for services that do not have mutual aid or service agreements in place with Leduc County. As per Alberta Infrastructure and Transportation Policy # TCEDC-501. (\$615.00)
- Utility Companies requests for Public Safety/Standby services for emergency resources to provide/monitor/manage perimeter isolation/control zones. As per Alberta Infrastructure and Transportation Policy # TCE-DC-501. (\$615.00)
- Command Units for all calls As per Alberta Infrastructure and Transportation Policy # TCE-DC-501. (\$185.00)
- Cellulose Insulation Removal and/or disposal fee - Insurance Company cost recovery only, billed to insurance company.
- Providing security and/or fire watch for a fire scene where the insurance adjuster could not be reached to provide security, /hour. (\$100.00)
- Fire Services site inspections at the request of the owner/ occupant of the premises shall carry the following fees:
  - First Hour or portion thereof \$80.00 + GST.
  - Each additional hour or portion thereof \$80.00 + GST.
- Fire Investigation services, to determine the cause and origin of any fire as per Quality Management Plan the following fees apply:
  - First hour, or any portion thereof \$80.00 + GST.
  - Each additional hour, or part thereof \$80.00 + GST.
- Providing Fire Investigation reports for insurance companies (1) page summary \$50.00 + GST.



Town of Calmar

Request for Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	December 19, 2022
Originated By:	CAO Losier
Title:	Interim Budget 2023-2025 and Interim Capital Plan
Approved By:	CAO Losier
Agenda Item Number:	9 A

BACKGROUND/PROPOSAL:

Administration has been working at assembling budget information for several weeks. Many sessions were held, the last being on Saturday, December 17. The strategy is to adopt an interim budget and finalise it early in 2023 once the assessment information is completed. In 2023, the Town of Calmar will have to adopt its 3 years operational budget as well as its 5 years capital budget.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Adopting a 2023-2025 interim budget will enable the Town to operate as of January 1<sup>st</sup>, 2023. It will also allow the Town of Calmar to obtain all the necessary information about the requisitions and the assessment. This information will enable the adoption of a mil rate bylaw as well as the final budgets.

**Administration's intent was also to provide an updated fee bylaw for potential first reading** (separate item on the agenda tonight). By only giving first reading tonight, it will allow Council to adjust the fee bylaw as they will complete the budget in 2023.

This budget exercise has been challenging as it was the first for this new Administration, and the timeline was significantly compressed. We anticipate that the 2024-2027 process will be enhanced compared to this exercise.

COSTS/SOURCE OF FUNDING (if applicable)

**Council's decision on the budget will dictate Town's operations** in the upcoming year. As it is an interim budget, Council will have the ability to adjust as/if necessary, early in 2023.



RECOMMENDED ACTIONS:

Council passes a motion to adopt the interim 2023-2025 operational budget and the interim Capital budget as amended.



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2022 YTD	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
1-00-00-110	GEN - Residential Taxes	(2,275,600.00)	1%		(2,292,667.00)	(2,350,650.00)	(2,380,820.00)	Increase of 0.75%
1-00-00-111	GEN - Non-Residential Taxes	(607,200.00)	0%		(610,000.00)	(613,000.00)	(615,000.00)	nominal increase
1-00-00-112	Minimum Tax Levy	(33,900.00)	-76%		(8,000.00)	(8,000.00)	(8,000.00)	Minimum taxes payable for all properties @ \$500. This is based on 2022 calculations (2022 Budget amount was not based on the actual, but was based of of \$1,000 minimum)
1-00-00-115	GEN - Special Tax (Tangible Asset Purposes)	(130,000.00)	-100%		0.00	0.00	0.00	
1-00-00-116	GEN - Allowance for Uncollected Taxes	(40,000.00)	-100%		0.00	0.00	0.00	Prior to 2022 we have never budgeted for uncollected taxes
1-00-00-130	GEN - Franchise Agreements	(568,200.00)	6%		(600,000.00)	(600,000.00)	(600,000.00)	Adjusted to be based on actual Fortis \$19,000 x 12 Months Apex \$29,750 x 12 Months (35% max)
1-00-00-510	GEN - Penalties & Costs	(115,200.00)	22%		(140,000.00)	(140,000.00)	(140,000.00)	Penalties on Taxes have been changed to 2% monthly. Calculation is based on an average of \$11,700 x 12 months
1-00-00-515	GEN - Tax Recovery Costs	0.00	#DIV/0!		0.00	0.00	0.00	No Tax Recovery Costs anticipated
1-00-00-550	GEN - Investment Return	(9,900.00)	102%		(20,000.00)	(20,000.00)	(20,000.00)	Based off of 2022 actual
1-12-00-490	ADMIN - Administration Costs Recovered	0.00	#DIV/0!		(6,000.00)	(6,000.00)	(6,000.00)	\$2/bill for printed water bill
1-12-00-495	ADMIN - Assessment Appeals	0.00	#DIV/0!		0.00	0.00	0.00	Unknown, these fees are collected only if an assessment appeal is requested and is not a budgeted amount
1-12-00-551	ADMIN - Tax Recovery Properties - Property Revenue	0.00	#DIV/0!		0.00	0.00	0.00	This revenue is only realized if the tax forfeiture exceeds 15 years of holding
1-12-00-590	ADMIN - Other Revenue - Administration	(4,000.00)	150%		(10,000.00)	(10,000.00)	(10,000.00)	Miscellaneous revenue for general purposes (WCB PIR Refund approx \$5k)
1-12-00-840	ADMIN - Provincial Conditional Grants	(27,300.00)	0%		(27,300.00)	(27,300.00)	(27,300.00)	MSI Operating \$27,300
1-12-00-850	ADMIN - Conditional Grants - Other Governments	0.00	#DIV/0!		0.00	0.00	0.00	No other government contributions are expected that apply to general administration
1-12-00-920	ADMIN - Drawn from Reserves	(150,400.00)	-100%		0.00	0.00	0.00	
1-21-00-590	POLICING - Other Revenue	0.00	#DIV/0!		(88,000.00)	(132,100.00)	(132,100.00)	RCMP cost funding model as per estimate provided on launch
1-23-00-590	FIRE - Other General Revenue-Protective Services	0.00	#DIV/0!		0.00	0.00	0.00	No other revenue is anticipated
1-23-00-920	FIRE - Drawn from Reserves	0.00	#DIV/0!		0.00	0.00	0.00	No projects are planned for this year
1-24-00-590	DISASTER - Other General Revenues	0.00	#DIV/0!		0.00	0.00	0.00	No other revenue is anticipated
1-24-00-840	DISASTER - Provincial Grant	0.00	#DIV/0!		0.00	0.00	0.00	No Grants are planned for this year
1-24-00-920	DISASTER - Drawn from Reserves	0.00	#DIV/0!		0.00	0.00	0.00	No projects are planned for this year
1-26-00-410	ENFORCEMENT - Municipal Fines	0.00	#DIV/0!		(15,000.00)	(15,000.00)	(15,000.00)	Anticipated revenue from weed enforcement to offset expense
1-26-00-510	ENFORCEMENT - Provincial Fines	(10,900.00)	405%		(55,000.00)	(55,000.00)	(55,000.00)	Based on anticipated enhanced services and historical data (prior to bylaws becoming priority)
1-26-00-520	ENFORCEMENT - Animal License Fee's	(2,900.00)	-66%		(1,000.00)	(1,000.00)	(1,000.00)	Based on 3 year average (after cost decreased)
1-26-00-521	ENFORCEMENT - Business License Fee	(20,200.00)	-10%		(18,100.00)	(18,400.00)	(18,800.00)	Based on 5 year average (we are charging twice the amount of other similar mun.)
1-26-00-522	ENFORCEMENT - Regional Business License	(100.00)	0%		(100.00)	(100.00)	(100.00)	Based on 2021 Actual
1-26-00-590	ENFORCEMENT - Other General Revenue	0.00	#DIV/0!		0.00	0.00	0.00	Nothing scheduled
1-26-00-840	ENFORCEMENT - Provincial Conditional Grants	0.00	#DIV/0!		0.00	0.00	0.00	No projects are planned for this year
1-26-00-920	ENFORCEMENT - Drawn from Reserves	0.00	#DIV/0!		0.00	0.00	0.00	No projects are planned for this year



1-26-01-410	ENFORCEMENT - Municipal Fines - Snow Removal	0.00	#DIV/0!	(15,000.00)	(15,000.00)	(15,000.00)	Anticipated revenue from snow removal enforcement to offset expense
1-32-00-410	PUB WRKS - Cost Recovered	0.00	#DIV/0!	0.00	0.00	0.00	Not a budget Item
1-32-00-590	PUB WORKS - Other General Revenue	(5,000.00)	0%	(5,000.00)	(5,000.00)	(5,000.00)	Cost Recovery for service provided to individuals and organizations
1-32-00-920	PUB WORKS - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-41-00-410	WATER - Sale of Water	(620,000.00)	0%	(620,000.00)	(620,000.00)	(620,000.00)	Water distribution - All accounts thru regular billing process. Budget dollars are based on 2021 actual
1-41-00-490	WATER - Water Connection Fees	(12,000.00)	-33%	(8,000.00)	(8,000.00)	(8,000.00)	Cost of connecting the water meter
1-41-00-500	WATER - Sale of Bulk Water	(50,000.00)	0%	(50,000.00)	(50,000.00)	(50,000.00)	Fees collected from the bulk water station based on 2021 actual
1-41-00-510	WATER - Penalties and Costs	(5,000.00)	0%	(5,000.00)	(5,000.00)	(5,000.00)	Based on 2021 actual
1-41-00-590	WATER - Other Revenue Water	(2,000.00)	-100%	0.00	0.00	0.00	Fire Department - County Beginning in 2022, billing to be done quarterly based on consumption. Item moved into Sale of water
1-41-00-920	WATER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-42-00-410	SEWER - Sanitary Sewer Fees	(400,000.00)	0%	(400,000.00)	(400,000.00)	(400,000.00)	Sewer collection and treatment - All accounts thru regular billing process. Budget dollars are based on 2021 actual
1-42-00-500	SEWER - Water & Sewer Infrastructure	(94,000.00)	-4%	(90,000.00)	(90,000.00)	(90,000.00)	Regular billing fee for Infrastructure dollars intended to cover maintenance of lines, reservoir and lagoons. Budget Dollars are based on 2021 actual
1-42-00-590	SEWER - Other General Revenue	(17,900.00)	1017%	(200,000.00)	(200,000.00)	(200,000.00)	Sale of lagoon water. Customer having issues with weed, may not be able to continue
1-42-00-920	SEWER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-43-00-410	GARBAGE - Garbage Service Fees	(180,000.00)	6%	(190,000.00)	(190,000.00)	(190,000.00)	Regular billing to cover weekly garbage pickup and disposal. Budget Dollars are based on 2021 Actual
1-43-00-500	GARBAGE - Recycling Fees	(85,000.00)	8%	(92,000.00)	(92,000.00)	(92,000.00)	Regular billing to cover monthly recycling pickup and disposal. Budget Dollars are based on 2021 Actual
1-43-00-590	GARBAGE - Other General Revenue	0.00	#DIV/0!	0.00	0.00	0.00	No Revenue Projected
1-43-00-920	GARBAGE - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-51-00-410	FAMILY SERV - Fees & Programs	(1,000.00)	-50%	(500.00)	(500.00)	(500.00)	Xmas Elves payroll deductions and other miscellaneous revenues for programs
1-51-00-590	FAMILY SERV - Other General Revenue	(1,000.00)	0%	(1,000.00)	(500.00)	(500.00)	Volunteer Alberta Grant
1-51-00-840	Provincial Grant	(4,500.00)	-100%	0.00	0.00	0.00	
1-51-00-850	FAMILY SERV - Regional FCSS Grant	(37,500.00)	0%	(37,500.00)	(37,500.00)	(37,500.00)	Leduc County distribution (agreement need to be reviewed in 2023)
1-51-01-590	FAMILY SERV - Christmas Elves Program Revenues	(3,500.00)	0%	(3,500.00)	(3,500.00)	(3,500.00)	Christmas elves charitable donations
1-61-00-410	MUNI DEV - Service Fees	(7,000.00)	-21%	(5,500.00)	(6,000.00)	(6,000.00)	Tax Certificates Zoning Compliance Certificates Budget Dollars based on 2021 Actual
1-61-00-411	MUNI DEV - Subdivision Fees	(2,000.00)	-63%	(750.00)	(750.00)	(750.00)	Subdivision Fees are not known, small amount recognized in anticipation of some movement
1-61-00-510	MUNI DEV - Safety Codes Council	0.00	#DIV/0!	0.00	0.00	0.00	No Revenue Projected
1-61-00-520	MUNI DEV - Development Permits	(7,000.00)	-71%	(2,000.00)	(2,000.00)	(2,000.00)	Development Permits budget based on 2021 Actual
1-61-00-530	MUNI DEV - Building Permits	(60,000.00)	-33%	(40,000.00)	(40,000.00)	(45,000.00)	Building Permits revenue is based on 5 year average
1-61-00-590	MUNI DEV - Other General Revenue	(1,000.00)	0%	(1,000.00)	(1,000.00)	(1,000.00)	Construction Deposits Retained & Other Misc. Revenue
1-61-00-840	MUNI DEV - Conditional Grants - Provincial	0.00	#DIV/0!	0.00	0.00	0.00	No Grants are planned for this year
1-61-00-900	MUNI DEV - Off Site Levies	(1,000.00)	-100%	0.00	0.00	0.00	Offsite Levies are not known, small amount recognized in anticipation of some movement \$0 revenue in previous 5 years
1-61-00-920	MUNI DEV - Contributed from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-62-00-410	COMM SER - Promotional Revenue	(1,000.00)	-100%	0.00	0.00	0.00	No Revenue Projected
1-62-00-590	COMM SER - Other General Revenue	0.00	#DIV/0!	(7,500.00)	(7,500.00)	(7,500.00)	Council approved the sponsorship policy

1-62-00-840	COMM SER - Conditional Grant - Provincial	0.00	#DIV/0!	0.00	0.00	0.00	No Revenue Projected
1-62-00-920	Transfer From Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-72-00-590	REC FAC - Other General Revenues	(3,300.00)	-24%	(2,500.00)	(2,500.00)	(2,500.00)	Get-a-away
1-72-00-591	REC FAC - Fair Revenue - Calmar Days	(500.00)	0%	(500.00)	(500.00)	(500.00)	Misc. Revenue
1-72-00-592	REC FAC - Program Center Rental	(4,900.00)	-59%	(2,000.00)	(2,000.00)	(2,000.00)	Administration will promote the asset
1-72-00-850	REC FAC - Other Local Government Grants	(230,000.00)	23%	(282,750.00)	(282,750.00)	(282,750.00)	County Cost Sharing
1-72-00-860	REC FAC - Grants from Others	0.00	#DIV/0!	(500.00)	(500.00)	(500.00)	Canada Day grant
1-72-00-920	Transfer From Reserve	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-72-01-410	REC FAC - Rental Fees	(5,400.00)	0%	(5,400.00)	(5,500.00)	(5,500.00)	Diamond Rental (pending user fees adjustments)
1-72-01-860	REC FAC - Grants from Others	0.00	#DIV/0!	(8,000.00)	(8,000.00)	(8,000.00)	CSJ Grant
1-72-02-410	REC FAC - Ice Rental Fees	(120,000.00)	4%	(125,000.00)	(125,000.00)	(125,000.00)	Administration will review user fees during budget process for Council's consideration
1-72-02-510	REC FAC - Arena-Concessiona Sales	(100.00)	-100%	0.00	0.00	0.00	
1-72-02-590	REC FAC - General Revenue	(2,000.00)	0%	(2,000.00)	(2,100.00)	(2,100.00)	Non Ice Arena Rental (concession rental revenue)
1-72-02-920	REC FAC - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-72-03-591	Fair Revenue - Calmar Days	0.00	#DIV/0!	0.00	0.00	0.00	
1-74-00-410	CULTURE - Fines & Membership Fees	(1,000.00)	0%	(1,000.00)	(1,000.00)	(1,000.00)	Membership Fees
1-74-00-490	CULTURE - General Revenue	(700.00)	0%	(700.00)	(700.00)	(700.00)	Miscellaneous revenue for general purposes
1-74-00-590	CULTURE - Book Sales	(300.00)	0%	(300.00)	(300.00)	(300.00)	Book Sales
1-74-00-840	CULTURE - Provincial Library Operating Grant	(16,600.00)	0%	(16,600.00)	(16,600.00)	(16,600.00)	Alberta Libraries Grant
1-74-00-841	CULTURE - Other Grants	(9,000.00)	0%	(9,000.00)	(9,000.00)	(9,000.00)	Leduc County distribution
1-74-00-850	CULTURE - Other Local Government Contributions	(73,400.00)	0%	(73,400.00)	(73,400.00)	(73,400.00)	Leduc County distribution
1-74-01-850	CULTURE - Other Local Government Contributions	(2,600.00)	0%	(2,600.00)	(2,600.00)	(2,600.00)	Leduc County distribution
1-97-00-745	REQUISITION- Education Levy- Residential	(592,000.00)	2%	(604,000.00)	(604,000.00)	(604,000.00)	Based on last year plus 2%
1-97-00-750	REQUISITION - Education Levy - Non-Residential	(178,900.00)	2%	(182,500.00)	(182,500.00)	(182,500.00)	Based on last year plus 2%
1-97-00-755	REQUISITION - Leduc Foundation Levy	(7,100.00)	0%	(7,100.00)	(7,100.00)	(7,100.00)	As per requisition
1-97-00-757	REQUISITION - Rural Policing Levy	(66,100.00)	-100%	0.00	0.00	0.00	Reallocated
		<b>(6,907,100.00)</b>		<b>(6,991,267.00)</b>	<b>(7,096,850.00)</b>	<b>(7,134,420.00)</b>	

2-11-00-110	COUNCIL - Wages & Salaries	77,700.00	-100%	0.00	0.00	0.00	No budgeted expense
2-11-00-115	Overtime	2,400.00	-100%	0.00	0.00	0.00	No budgeted expense
2-11-00-130	COUNCIL - Employer's Contributions	11,700.00	-100%	0.00	0.00	0.00	No budgeted expense
2-11-00-136	COUNCIL - Workers' Compensation Board Fees	1,500.00	-100%	0.00	0.00	0.00	Reallocated to Administration
2-11-00-148	COUNCIL - Training & Development	1,600.00	0%	1,600.00	1,600.00	1,600.00	This budget line is for shared training sessions and not specific to individual Council members
2-11-00-215	COUNCIL - Freight & Postage	700.00	0%	700.00	700.00	700.00	The primary expense to this line item is based on a percentage of cost for filling the postage meter
2-11-00-217	COUNCIL - Telephone	7,200.00	0%	7,200.00	7,200.00	7,200.00	Council Land Line \$100 x 12 Months = \$ 1,200 Council Communication Allowance \$100 Per month \$ 6,000
2-11-00-220	COUNCIL - Advertising	4,600.00	-35%	3,000.00	3,000.00	3,000.00	Tax Assess. Mailout, , Ad-Regional Maple Leaf, Ad-Salute to Farmers, Sponsor Ad-Fire Dept, Sponsor Ad-Remembrance Day, Sponsor Ad-Holiday Season, Remembrance Day, Other Advertisements

							Basic Membership fee \$2,755.29
							2021 Chamber Membership \$263.10
							2021-22 Membership \$649.36
							Muni Govt Act-Carey Benson \$35.00
							Queens Printer Subscription \$125.00
							Prepaid Adjustments \$195.00
2-11-00-222	COUNCIL - Memberships & Subscriptions	4,400.00	7%	4,700.00	4,700.00	4,700.00	2022 Membership \$664.73
2-11-00-223	COUNCIL - Special Projects	20,000.00	100%	40,000.00	15,000.00	15,000.00	playground at school in 2023
							\$1,500 Leduc & District Food Bank
							\$1,114 NSWA
2-11-00-224	COUNCIL - Other Projects	1,500.00	141%	3,614.00	3,614.00	3,614.00	\$1,000 Calmar Seniors Club
2-11-00-231	COUNCIL - Audit Fees	1,800.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% Administration
2-11-00-250	COUNCIL - Building Repairs & Maintenance	3,200.00	-69%	1,000.00	1,000.00	1,000.00	has been \$0 for last 5 years
2-11-00-270	COUNCIL - Insurance	3,100.00	0%	3,100.00	3,100.00	3,100.00	Council Chambers Insurance
2-11-00-510	COUNCIL - Printing & Stationery	3,500.00	-57%	1,500.00	1,500.00	1,500.00	Based on 5 year average
							Regional Municipal Meetings, Collaboration & Networking based on 5 year average (+
2-11-00-511	COUNCIL - Special Events Hosting	6,000.00	-33%	4,000.00	4,000.00	4,000.00	interaction with eastern municipalities)
2-11-00-512	COUNCIL - Janitor Contract	1,400.00	-100%	0.00	0.00	0.00	Moved to Admin
2-11-00-520	Equipment, Parts, Repairs & Maintenance	6,000.00	-83%	1,000.00	1,000.00	1,000.00	\$0 for previous 5 years, excluding new laptops in 2021
2-11-00-540	COUNCIL - Power	1,300.00	75%	2,275.00	2,275.00	2,275.00	Council Chambers allocation
2-11-00-541	COUNCIL - Natural Gas	700.00	131%	1,620.00	1,680.00	1,700.00	Council Chambers allocation
2-11-00-590	COUNCIL - Other General Expenses-Legislative	2,000.00	0%	2,000.00	2,000.00	4,000.00	Budget based on prior year expenses (adjusted in 2025 for election)
2-11-00-761	COUNCIL - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	Transfer to Election Reserve for Next Election
							Monthly Remuneration 12 @ \$ 694.62
							60 - 0-3 Hour Meetings @ \$ 75.00
							32 - 3-5 Hour Meetings @ \$ 125.00
2-11-01-110	COUNCIL - Councillor Faulkner - Remuneration & Fee	18,600.00	0%	18,600.00	18,600.00	18,600.00	10 - 5 Hours or More Meetings @ \$ 175.00
2-11-01-130	COUNCIL - Councillor Faulkner - Benefits	4,300.00	-77%	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-01-140	COUNCIL - Councillor Faulkner - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel (combined with training)
							Conferences: AUMA, RMA etc.
2-11-01-148	COUNCIL - Councillor Faulkner - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Training AB Emergency Management, Municipal Courses etc.
2-11-01-212	COUNCIL - Councillor Faulkner - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
							Monthly Remuneration 12 @ \$ 694.62
							Deputy Mayor 12 @ \$ 100.00
							60 - 0-3 Hour Meetings @ \$ 75.00
							32 - 3-5 Hour Meetings @ \$ 125.00
2-11-13-110	COUNCIL - Councillor Gardner - Remuneration & Fee	19,800.00	0%	19,800.00	19,800.00	19,800.00	10 - 5 Hours or More Meetings @ \$ 175.00
2-11-13-130	COUNCIL - Councillor Gardner - Benefits	4,600.00	-78%	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-13-140	COUNCIL - Councillor Gardner - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel (combined with training)
							Conferences: AUMA, RMA etc.
2-11-13-148	COUNCIL - Councillor Gardner - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Training AB Emergency Management, Municipal Courses etc.
2-11-13-212	COUNCIL - Councillor Gardner - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
							Monthly Remuneration 12 @ \$ 1,389.24
							60 - 0-3 Hour Meetings @ \$ 75.00
							32 - 3-5 Hour Meetings @ \$ 125.00
2-11-17-110	COUNCIL - Mayor Carnahan- Remuneration & Fees	27,000.00	0%	27,000.00	27,000.00	27,000.00	10 - 5 Hours or More Meetings @ \$ 175.00

2-11-17-130	COUNCIL - Mayor Carnahan - Benefits	6,300.00	-79%	1,350.00	1,350.00	1,350.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-17-140	COUNCIL - Mayor Carnahan - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel
2-11-17-148	COUNCIL - Mayor Carnahan - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-17-212	COUNCIL - Mayor Carnahan - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-11-18-110	COUNCIL - Councillor Benson - Remuneration & Fees	18,600.00	0%	18,600.00	18,600.00	18,600.00	Monthly Remuneration 12 @ \$ 694.62 60 - 0-3 Hour Meetings @ \$ 75.00 32 - 3-5 Hour Meetings @ \$ 125.00 10 - 5 Hours or More Meetings @ \$ 175.00
2-11-18-130	COUNCIL - Councillor Benson - Benefits	4,300.00	-77%	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-18-140	COUNCIL - Councillor Benson - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel (combined with training)
2-11-18-148	COUNCIL - Councillor Benson - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-18-212	COUNCIL - Councillor Benson - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-11-19-110	COUNCIL - Councillor McKeag - Remuneration & Fees	18,600.00	0%	18,600.00	18,600.00	18,600.00	Monthly Remuneration 12 @ \$ 694.62 60 - 0-3 Hour Meetings @ \$ 75.00 32 - 3-5 Hour Meetings @ \$ 125.00 10 - 5 Hours or More Meetings @ \$ 175.00
2-11-19-130	COUNCIL - Councillor McKeag - Benefits	4,300.00	-77%	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-19-140	COUNCIL - Councillor McKeag - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel (combined with training)
2-11-19-148	COUNCIL - Councillor McKeag - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-19-212	COUNCIL - Councillor McKeag - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-12-00-100	ADMIN - Annual Depreciation	0.00	#DIV/0!	0.00	0.00	0.00	Annual depreciation is not in the current budget
2-12-00-110	ADMIN - Wages & Salaries	133,400.00	116%	288,185.00	285,000.00	292,000.00	Per distribution
2-12-00-115	ADMIN - Overtime	2,600.00	-81%	500.00	500.00	500.00	0.00
2-12-00-130	ADMIN - Employer Contributions	20,100.00	101%	40,500.00	43,000.00	44,000.00	15% of Wages to cover variation of benefit coverage + addition of Health spending account
2-12-00-136	ADMIN - Workers' Compensation Board Fees	2,500.00	188%	7,200.00	7,200.00	7,200.00	18% of \$40k premium based on wage distribution
2-12-00-140	ADMIN - Meals & Lodging	2,000.00	-100%	0.00	0.00	0.00	reallocated to training & development
2-12-00-148	ADMIN - Training & Development	7,000.00	79%	12,500.00	12,500.00	12,500.00	GFOA \$695 x 2, SLGM \$549 x 1, NACLAA II \$795 x 6 (courses, conferences, meals & rooms)
2-12-00-210	ADMIN - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	no budgeted vehicle allowance
2-12-00-212	ADMIN - Mileage	1,500.00	0%	1,500.00	1,750.00	1,750.00	Travel to conferences and meetings are anticipated to increase
2-12-00-215	ADMIN - Freight & Postage	5,500.00	0%	5,500.00	5,700.00	5,900.00	Based on 2022 actuals
2-12-00-217	ADMIN - Telephone	6,000.00	-8%	5,500.00	5,700.00	5,900.00	Phone, Internet, Cells, Toll Free based on 2022 year actual
2-12-00-220	ADMIN - Advertising	3,000.00	-33%	2,000.00	2,000.00	2,000.00	Employment Ads, Tourism and promotional ads
2-12-00-222	ADMIN - Memberships & Subscriptions	3,000.00	-17%	2,500.00	2,500.00	2,500.00	LGAA - \$300 x 1 SGLM-\$700 x 2 GFOA-\$170 x 1 Subscriptions - \$500
2-12-00-223	ADMIN - Recognition & Bonuses	9,500.00	-100%	0.00	0.00	0.00	Anticipating the framework approach based on performance
2-12-00-231	ADMIN - Auditor	6,200.00	545%	40,000.00	40,000.00	40,000.00	Based on 2022 actuals in anticipation of a more thorough 2022 audit and not being split between all departments
2-12-00-232	ADMIN - Assessment Services	19,500.00	-5%	18,500.00	19,500.00	19,500.00	Based on prior \$4488/quarter and an allowance of a CPI increase
2-12-00-233	ADMIN - Legal Fees	13,000.00	-23%	10,000.00	10,000.00	10,000.00	Based on 5 year average

2-12-00-250	ADMIN - Building Repairs & Maintenance	8,000.00	0%	8,000.00	8,000.00	8,000.00	Based on 5 year average (not including office repainting in 2020)
2-12-00-270	ADMIN - Insurance	6,000.00	0%	6,000.00	6,500.00	7,000.00	Annual Allocation for insurance cost
2-12-00-290	ADMIN - Entertainment & Hospitality	3,500.00	-71%	1,000.00	1,500.00	1,500.00	Based on 5 year average
2-12-00-510	ADMIN - Printing & Stationery	7,500.00	-40%	4,500.00	5,000.00	5,000.00	Based on 5 year average
2-12-00-511	ADMIN - Household Goods & Misc. Supplies	6,000.00	0%	6,000.00	6,000.00	6,000.00	cleaner, washroom, water, etc. Based on 5 year average
2-12-00-512	ADMIN - Janitor Contract	11,700.00	4%	12,225.00	12,225.00	12,225.00	Trinus \$5500 x 12 = \$66,000 Postage Machine \$2,000 (new lease) Photocopier \$7,000 Central Square Support \$15,000 Software licenses (Adobe) \$2,000
2-12-00-513	ADMIN - Equipment Leases & Contracts	102,100.00	-12%	90,000.00	90,000.00	90,000.00	Amount based on 5 year average not including 2022 budget/actual
2-12-00-516	ADMIN - Alarm Maintenance	700.00	-29%	500.00	600.00	600.00	Based on 5 year average
2-12-00-520	ADMIN - Equipment Parts, Repairs & Maintenance	16,000.00	-63%	6,000.00	8,000.00	8,000.00	Based on 5 year average
2-12-00-540	ADMIN - Power	2,900.00	75%	5,075.00	5,100.00	5,200.00	Based on quoted rate with Enmax contract renewal
2-12-00-541	ADMIN - Natural Gas	2,200.00	131%	5,085.00	5,100.00	5,200.00	Based on quoted rate with Enmax contract renewal
2-12-00-590	ADMIN - Other General Expenses	19,200.00	-61%	7,500.00	7,500.00	7,500.00	Based on 5 year average not including 2022 budget/actual
2-12-00-761	ADMIN - Transfer to Reserves	263,600.00	10%	290,000.00	290,000.00	290,000.00	50% of the revenue raised through franchise fees as per reserve policy
2-12-00-810	ADMIN - Bank Charges & Fees	6,000.00	37%	8,200.00	8,500.00	8,500.00	Based on 2022 actual
2-12-00-831	ADMIN - Debenture Principle	0.00	#DIV/0!	0.00	0.00	0.00	No debentures anticipated
2-12-00-832	ADMIN - Debenture Interest	0.00	#DIV/0!	0.00	0.00	0.00	No debentures anticipated
2-12-00-910	ADMIN - Tax Cancellations	0.00	#DIV/0!	0.00	0.00	0.00	No tax cancellations included in budget
2-12-00-920	ADMIN - Bad Debts	100.00	-100%	0.00	0.00	0.00	No budget for bad debts
2-12-00-995	ADMIN - Year End Surplus to Reserve Trnsfr	0.00	#DIV/0!	0.00	0.00	0.00	Not a budget Item
2-12-00-998	ADMIN - Gain/loss on Disposal of TCA	0.00	#DIV/0!	0.00	0.00	0.00	Not budgeted for, although disposals of assets get coded through this GL
2-12-00-999	ADMIN - Contingency Fund	80,800.00	-38%	50,000.00	50,000.00	50,000.00	Annual operating contingency for unexpected expenses
2-12-01-148	All Staff Training & Development	0.00	#DIV/0!	1,000.00	1,000.00	1,000.00	Should we need special training for all staff
2-21-00-745	POLICING - Provincial Policing	0.00	#DIV/0!	88,000.00	132,100.00	132,100.00	RCMP cost funding model, offset with revenue for the same
2-23-00-115	FIRE - Overtime	0.00	#DIV/0!	0.00	0.00	0.00	No budget as this service is contracted out to regional service provider
2-23-00-136	FIRE - WCB Fees	0.00	#DIV/0!	0.00	0.00	0.00	No budget as this service is contracted out to regional service provider
2-23-00-250	FIRE - Building Repairs & Maintenance	0.00	#DIV/0!	0.00	0.00	0.00	No budget as this service is contracted out to regional service provider
2-23-00-270	FIRE - Insurance	2,200.00	9%	2,400.00	2,400.00	2,400.00	Old fire hall insurance allocation
							Regional Fire Fee for Service Total Expenses – (minus) Total Revenue = Total Budget 40% of Total Budget ÷ (divided) by 3 Year Average Call Volume = Fee per Incident Fee Per Incident X (times) Actual Incident Responses = Town's Annual Cost for Service
2-23-00-514	FIRE - Contracted Services & Communications	165,000.00	1%	166,000.00	168,000.00	170,000.00	Fee Per Incident X (times) Actual Incident Responses = Town's Annual Cost for Service
2-23-00-540	FIRE - Power	2,600.00	75%	4,550.00	4,550.00	4,600.00	Based on prior year actual
2-23-00-541	FIRE - Natural Gas	6,000.00	131%	13,860.00	13,900.00	14,000.00	Based on prior year actual
2-24-00-110	DISASTER - Wages & Salaries	12,400.00	248%	43,204.80	44,000.00	45,000.00	
2-24-00-115	DISASTER - Disaster - Overtime Earnings	0.00	#DIV/0!	0.00	0.00	0.00	No Overtime expected
2-24-00-130	DISASTER - Employer Contributions	1,900.00	241%	6,481.00	6,600.00	6,750.00	15% of salary allocated to this cost center
2-24-00-136	DISASTER - Workers' Compensation Board Fees	300.00	300%	1,200.00	1,200.00	1,200.00	3% of \$40k premium based on wage distribution
2-24-00-140	DISASTER - Meals & Lodging	2,000.00	-100%	0.00	0.00	0.00	reallocated to training and development

							Disaster Services \$4,000
							OH&S \$2,000
							EOC training- DSS/ICS/EOC Management
2-24-00-148	DISASTER - Training & Development	7,000.00	43%	10,000.00	10,500.00	11,000.00	Basic Emergency Management - \$900
2-24-00-217	DISASTER - Disaster Services Emergency Line	1,000.00	0%	1,000.00	1,000.00	1,000.00	Based on porting to VOIP system once fibre is available
2-24-00-231	DISASTER - Audit Fees	1,400.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
							Build designated area for OH&S equipment & DS Equipment (shelving/cabinet)
							Disaster \$1,000
							OH&S \$1,000
2-24-00-250	DISASTER - Building Repairs & Maintenance OH&S	2,000.00	100%	4,000.00	2,000.00	2,000.00	Plus regular annual expenses
							Stationary- Inspections forms/meetings/scribe log/PPE
							Disaster \$1,500
2-24-00-520	DISASTER - Equipment Parts, Repairs & Maintenance	3,000.00	0%	3,000.00	3,000.00	2,000.00	OH&S \$1,500
2-24-00-522	DISASTER - Vehicle Parts, Repairs & Maintenance	500.00	0%	500.00	500.00	500.00	Vehicle maintenance for course trips
2-24-00-590	DISASTER - Other General Expenses	30,200.00	-26%	22,200.00	22,200.00	22,200.00	Regional Disaster Services- \$20,000; develop town's form
2-24-00-761	DISASTER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-26-00-110	ENFORCEMENT - Wages & Salaries	105,400.00	34%	141,211.20	130,000.00	133,000.00	
2-26-00-115	ENFORCEMENT - Overtime	2,200.00	-100%	0.00	0.00	0.00	no anticipated overtime
2-26-00-130	ENFORCEMENT - Employer Contributions	15,800.00	34%	21,181.68	19,500.00	19,950.00	15% of salary allocated to this cost center
2-26-00-136	ENFORCEMENT - Workers' Compensation Board Fees	2,100.00	-5%	2,000.00	2,000.00	2,000.00	5% of \$40k premium based on wage distribution
2-26-00-140	ENFORCEMENT - Meals & Lodging	2,500.00	-100%	0.00	0.00	0.00	reallocated to training and development
							AACPO Conference (1)
							Recertification Baton/O.C./PPCT
							E-Ticketing Training
							Possible Rapid Force Training
2-26-00-148	ENFORCEMENT - Training & Development	4,500.00	40%	6,300.00	6,700.00	7,000.00	Mental Health Training
2-26-00-210	ENFORCEMENT - Vehicle Expense	300.00	0%	300.00	300.00	300.00	Vehicle maintenance for course trips
2-26-00-211	ENFORCEMENT - Vehicle Allowance	3,600.00	-100%	0.00	0.00	0.00	Employee allowance for vehicle as per contract reallocated to 110
2-26-00-215	ENFORCEMENT - Freight & Postage	1,200.00	0%	1,200.00	1,200.00	1,200.00	0.00
2-26-00-217	ENFORCEMENT - Telephone	2,500.00	-28%	1,800.00	2,000.00	2,200.00	Monthly charge for cell phone based on 5 year average
2-26-00-220	ENFORCEMENT - Advertising	500.00	0%	500.00	500.00	500.00	Based on prior year actual (\$200 Crime Report Publication)
							Radio License \$280
							CPO Program License \$650
2-26-00-222	ENFORCEMENT - Memberships & Subscriptions	3,600.00	11%	4,000.00	4,000.00	4,000.00	Report Exec
2-26-00-223	ENFORCEMENT - Victims Services	2,400.00	0%	2,400.00	2,400.00	2,400.00	Annual allocation for Victim Services donation
2-26-00-225	ENFORCEMENT - Citizens on Patrol	0.00	#DIV/0!	0.00	0.00	0.00	No expenses allocated for this line
2-26-00-231	ENFORCEMENT - Audit Fees	2,500.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-26-00-233	ENFORCEMENT - Legal Fees	1,000.00	100%	2,000.00	2,000.00	2,000.00	Budget dollars are for possible legal advice on bylaw enforcement
							Calmar does not operate a pound, this is for fees charged by kennels when an animal is
2-26-00-235	ENFORCEMENT - Vet & Pound Fees	4,500.00	11%	5,000.00	5,000.00	5,000.00	picked up
2-26-00-270	ENFORCEMENT - Insurance	3,000.00	8%	3,250.00	3,250.00	3,250.00	Annual Allocation for insurance cost
2-26-00-510	ENFORCEMENT - Printing & Stationary	1,500.00	-33%	1,000.00	1,100.00	1,200.00	Based on 5 year average
							Equipment
2-26-00-511	ENFORCEMENT - Household Goods & Miscellaneous Supplies	1,000.00	0%	1,000.00	1,000.00	1,000.00	Cat Cages

2-26-00-513	ENFORCEMENT - Contracted Services	5,400.00	11%	6,000.00	6,000.00	6,000.00	Dispatch fees \$2,228 License (Program)- \$1,650 Animal Control- \$500 RCMP levy moved to 97 department under requisitions CPO Only - Uniforms, kits, boots, etc. Handcuffs Baton
2-26-00-520	ENFORCEMENT - Equipment Parts, Repairs & Maintenance	13,000.00	-62%	5,000.00	5,000.00	5,000.00	Speed & safety related equipment
2-26-00-521	ENFORCEMENT - Fuel & Oil	4,000.00	25%	5,000.00	5,500.00	6,000.00	Cost of operating Peace Officer vehicle and cruiser
2-26-00-522	ENFORCEMENT - Vehicle Parts, Repairs & Maintenance	2,500.00	0%	2,500.00	3,000.00	3,000.00	Cost of operating Peace Officer vehicle and cruiser
2-26-00-540	ENFORCEMENT - Power	400.00	75%	700.00	720.00	740.00	Annual allocation for distributed costs
2-26-00-541	ENFORCEMENT - Natural Gas	600.00	132%	1,390.00	1,400.00	1,420.00	Annual allocation for distributed costs
2-26-00-590	ENFORCEMENT - Other General Expenses	0.00	#DIV/0!	0.00	0.00	0.00	
2-26-00-761	ENFORCEMENT - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget allocation for the line
2-26-01-240	ENFORCEMENT - Bylaw Enforcement - Snow Removal	0.00	#DIV/0!	30,000.00	30,000.00	30,000.00	Offset for municipal fine revenue for weeds & snow removal
2-32-00-110	ROADS - Wages & Salaries	197,900.00	-35%	128,048.85	130,000.00	132,000.00	Per distribution
2-32-00-115	ROADS - Overtime	11,900.00	-41%	7,000.00	7,200.00	7,500.00	6% of Wages and Salaries used for calculation
2-32-00-116	ROADS - On Call	6,000.00	67%	10,000.00	10,000.00	10,000.00	
2-32-00-117	ROADS - Casual Labour	0.00	#DIV/0!	0.00	0.00	0.00	No budget allocation for the line
2-32-00-130	ROADS - Employer Contributions	28,400.00	-32%	19,207.33	19,500.00	19,800.00	15% of salary allocated to this cost center
2-32-00-136	ROADS - Worker's Compensation Board Fees	3,800.00	-26%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-32-00-140	ROADS - Meals & Lodging	2,500.00	-100%	0.00	0.00	0.00	reallocated to training and development APWA Course
2-32-00-148	ROADS - Training & Development	2,500.00	100%	5,000.00	5,000.00	5,000.00	Equipment operator training (grader, loader etc.)
2-32-00-210	ROADS - Vehicle Allowance	3,000.00	-100%	0.00	0.00	0.00	Vehicle allowance eliminated
2-32-00-212	ROADS - Mileage	1,600.00	-69%	500.00	500.00	500.00	\$0 for previous 5 years
2-32-00-215	ROADS - Freight & Postage	600.00	0%	600.00	600.00	600.00	Based on 5 year average
2-32-00-217	ROADS - Telephone	4,500.00	-33%	3,000.00	3,000.00	3,000.00	Public Works shop and cell phone allowances based on 5 year average
2-32-00-220	ROADS - Advertising	1,000.00	-50%	500.00	500.00	500.00	Advertising Equipment sales, bylaws etc. based on 5 year average
2-32-00-230	ROADS - Engineering Fees	25,000.00	0%	25,000.00	25,000.00	25,000.00	General Engineering for streets, sidewalks, walkways, storm sewer and infrastructure. It also includes tendering process and preparation (move to Capital)
2-32-00-231	ROADS - Audit Fees	4,800.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-32-00-250	ROADS - Building Repairs & Maintenance	30,000.00	-33%	20,000.00	20,000.00	20,000.00	Based on 5 year average No expenses in the last 5 years in this GL (activity needed every 5 years. Is being done in 2022)
2-32-00-252	ROADS - R/R Ditch Maintenance	25,000.00	-100%	0.00	0.00	0.00	
2-32-00-253	ROADS - Roadway Maintenance	50,000.00	0%	50,000.00	50,000.00	58,000.00	Crack filling, line painting, pothole patching etc.
2-32-00-254	ROADS - Sidewalk Maintenance	50,000.00	-30%	35,000.00	35,000.00	35,000.00	Curb repairs, curb crossing and general repairs based on 5 year average
2-32-00-260	ROADS - Equipment Lease & Rental	2,000.00	0%	2,000.00	2,000.00	2,000.00	Lift rentals, jackhammers, compressors etc.
2-32-00-270	ROADS - Insurance	17,000.00	0%	17,000.00	17,000.00	17,000.00	Allocation distributed to this department
2-32-00-510	ROADS - Printing & Stationary	600.00	0%	600.00	600.00	600.00	Allocation distributed to this department
2-32-00-511	ROADS - Shop Supplies & Miscellaneous Supplies	16,800.00	-11%	15,000.00	15,000.00	15,000.00	grinding wheels, ear plugs, garden tools, blades, ladders, other misc.
2-32-00-513	ROADS - Contracted Services	26,000.00	-35%	17,000.00	17,000.00	17,000.00	Crack filling, other items not possible in house based on 5 year average
2-32-00-516	ROADS - Alarm	600.00	-100%	0.00	0.00	0.00	no expenses in this GL since 2018
2-32-00-520	ROADS - Equipment Maintenance & Repair	50,000.00	-6%	47,000.00	47,000.00	47,000.00	Cutting edges, roller blades, sweeper brooms etc. based on 5 year average

2-32-00-521	ROADS - Fuel & Oil	25,000.00	20%	30,000.00	32,000.00	35,000.00	Varies based on all equipment, vehicles and machinery. Agreement with Co-op to achieve cost savings, based on fuel anticipated increases
2-32-00-522	ROADS - Vehicle Parts, Repairs & Maintenance	12,000.00	0%	12,000.00	12,000.00	12,000.00	Oil changes, brakes, tires etc., based on 5 year average
2-32-00-523	ROADS - Small Tools	5,000.00	0%	5,000.00	5,000.00	5,000.00	metal detectors, shovels, hammers, saws etc. based on 5 year average
2-32-00-524	ROADS - Traffic Safety Devices	5,000.00	-20%	4,000.00	4,000.00	4,000.00	Traffic signs, barricades, posts etc. based on 5 year average
2-32-00-530	ROADS - Road Materials	45,000.00	7%	48,000.00	50,000.00	52,000.00	Gravel for Lanes Industrial Parks (Calcium) Winter Salt/Sand based on anticipated increases
2-32-00-531	ROADS - Safety Equipment	5,000.00	0%	5,000.00	5,000.00	5,000.00	Construction Signs, Barricades, etc. Safety Fence based on 5 year average
2-32-00-540	ROADS - Power	14,000.00	75%	24,500.00	24,600.00	24,600.00	Allocation distributed to this department
2-32-00-541	ROADS - Natural Gas	3,600.00	131%	8,320.00	8,350.00	8,350.00	Allocation distributed to this department
2-32-00-542	ROADS - Power - Street Lights	138,000.00	75%	242,000.00	243,000.00	243,500.00	Allocation distributed to this department
2-32-00-590	ROADS - Other General Expense	25,000.00	-80%	5,000.00	5,000.00	5,000.00	Allocation distributed to this department
2-32-00-761	ROADS - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No allocation budgeted
2-32-00-831	ROADS - Debenture Principle	168,700.00	-1%	167,000.00	171,800.00	176,800.00	Streets & Sewer (4000900) Gravel Truck (4001324) Public Works Shop (4002615)
2-32-00-832	ROADS - Debenture Interest	83,500.00	-5%	79,000.00	74,000.00	69,000.00	Streets & Sewer (4000900) Gravel Truck (4001324) Public Works Shop (4002615)
2-41-00-110	WATER - Wages & Salaries	146,800.00	-13%	128,048.85	130,000.00	132,000.00	Per distribution
2-41-00-115	WATER - Overtime	5,900.00	-15%	5,000.00	5,000.00	5,000.00	4% of Wages and Salaries used for calculation
2-41-00-130	WATER - Employer Contributions	21,400.00	-10%	19,207.33	19,500.00	19,800.00	15% of salary allocated to this cost center
2-41-00-136	WATER - Workers' Compensation Board Fees	2,800.00	0%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-41-00-140	WATER - Meals & Lodging	3,500.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-41-00-148	WATER - Training & Development	3,500.00	100%	7,000.00	7,000.00	7,000.00	AWWOWA Conference & Misc.
2-41-00-210	WATER - Vehicle Allowance	3,000.00	-100%	0.00	0.00	0.00	
2-41-00-212	WATER - Mileage	1,000.00	-50%	500.00	500.00	500.00	no expenses in this GL in the previous 5 years
2-41-00-215	WATER - Freight & Postage	900.00	-11%	800.00	800.00	800.00	Based on 5 year average
2-41-00-217	WATER - Telephone	7,000.00	-21%	5,500.00	5,500.00	5,500.00	Based on 5 year average
2-41-00-220	WATER - Advertising	500.00	0%	500.00	500.00	500.00	Water shut off, water bans, spray park etc.
2-41-00-222	WATER - Memberships & Subscriptions	800.00	-13%	700.00	700.00	700.00	AWWOWA, Water magazines etc.
2-41-00-231	WATER - Audit Fees	4,200.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-41-00-250	WATER - Building Repairs & Maintenance	1,000.00	0%	1,000.00	1,000.00	1,000.00	paint, pumphouse maintenance, roof etc.
2-41-00-253	WATER - Infrastructure Maintenance	35,000.00	-100%	0.00	0.00	0.00	Combined with 2-41-00-522
2-41-00-260	WATER - Equipment Lease & Rental	600.00	-17%	500.00	500.00	500.00	no expenses in this GL in the previous 5 years
2-41-00-270	WATER - Insurance	10,000.00	0%	10,000.00	10,000.00	10,000.00	Allocation distributed to this department
2-41-00-300	WATER - Water Purchases	400,000.00	0%	400,000.00	400,000.00	400,000.00	Water purchased for resale and distribution
2-41-00-510	WATER - Printing & Stationary	4,000.00	0%	4,000.00	4,000.00	4,000.00	Allocation distributed to this department
2-41-00-511	WATER - Household Goods & Miscellaneous Supplies	2,000.00	0%	2,000.00	2,000.00	2,000.00	Hydrant Antifreeze Chlorine packets for water testing etc.
2-41-00-513	WATER - Contracted Services	4,500.00	11%	5,000.00	5,000.00	5,000.00	Meter gun Handheld Support Service Water testing lab costs
2-41-00-516	WATER - Alarm	300.00	-100%	0.00	0.00	0.00	no expense in this GL since 2019
2-41-00-520	WATER - Equipment Parts, Repairs & Maintenance	35,000.00	-14%	30,000.00	30,000.00	30,000.00	repairs to pump station, calibration on analyzer, other misc.



2-41-00-521	WATER - Fuel & Oil	3,000.00	0%	3,000.00	3,000.00	3,000.00	Allocation distributed to this department
2-41-00-522	WATER - Infrastructure Repairs	35,000.00	71%	60,000.00	60,000.00	60,000.00	Water line breaks, valve replacements, hydrant repairs etc.
2-41-00-523	WATER - Small Tools	1,000.00	-50%	500.00	500.00	500.00	metal detectors, shovels, hammers, saws etc.
2-41-00-530	WATER - Water Meters	20,000.00	0%	20,000.00	20,000.00	20,000.00	15,000 = 30 meters
2-41-00-540	WATER - Power	23,000.00	75%	40,250.00	40,300.00	40,500.00	Allocation distributed to this department
2-41-00-541	WATER - Natural Gas	10,100.00	132%	23,400.00	23,450.00	23,500.00	Allocation distributed to this department
2-41-00-761	WATER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No allocation budgeted
2-41-00-831	WATER - Debenture Principle	62,900.00	5%	65,900.00	68,700.00	33,000.00	Sewer Line (3100062) 51 St Water Line (4001773) Reservoir (4002118)
2-41-00-832	WATER - Debenture Interest	20,100.00	-13%	17,500.00	14,700.00	12,300.00	Sewer Line (3100062) 51 St Water Line (4001773) Reservoir (4002118)
2-41-00-920	WATER - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	No budget for bad debts
2-42-00-110	SEWER - Wages & Salaries	118,500.00	8%	128,048.85	130,000.00	132,000.00	As per distribution
2-42-00-115	SEWER - Overtime	2,400.00	0%	2,400.00	2,400.00	2,500.00	2% of Wages and Salaries used for calculation
2-42-00-130	SEWER - Employer Contributions	17,100.00	12%	19,207.33	19,500.00	19,800.00	15% of salary allocated to this cost center
2-42-00-136	SEWER - Workers' Compensation Board Fees	2,300.00	22%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-42-00-140	SEWER - Meals & Lodging	1,500.00	-100%	0.00	0.00	0.00	AWWQA, AWWA
2-42-00-148	SEWER - Training & Development	1,500.00	100%	3,000.00	3,000.00	3,000.00	AWWQA, AWWA
2-42-00-210	SEWER - Vehicle Allowance	2,000.00	-100%	0.00	0.00	0.00	Removed
2-42-00-215	SEWER - Freight & Postage	800.00	25%	1,000.00	1,000.00	1,000.00	based on 5 year average
2-42-00-217	SEWER - Telephone	2,500.00	0%	2,500.00	2,500.00	2,500.00	Allocation distributed to this department
2-42-00-230	SEWER - Engineering Fees	1,000.00	-100%	0.00	0.00	0.00	no expenses to this GL in previous 5 years
2-42-00-231	SEWER - Audit Fees	4,000.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-42-00-253	SEWER - Infrastructure Repair & Maintenance	20,000.00	-100%	0.00	0.00	0.00	combined GL with 2-42-00-520
2-42-00-254	SEWER - Weed Control	2,500.00	-40%	1,500.00	1,500.00	1,500.00	Lagoon Weed Control only a 2021 expense in previous 5 years
2-42-00-260	SEWER - Equipment Lease & Rental	1,000.00	0%	1,000.00	1,000.00	1,000.00	Rent equipment we don't own or need to own
2-42-00-270	SEWER - Insurance	11,000.00	0%	11,000.00	11,000.00	11,000.00	Allocation distributed to this department
2-42-00-510	SEWER - Printing & Stationary	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-42-00-511	SEWER - Household Goods & Miscellaneous Supplies	600.00	0%	600.00	600.00	600.00	Enzymes etc.
2-42-00-513	SEWER - Contracted Services	15,000.00	13%	17,000.00	17,000.00	60,000.00	Effluent sampling (2021 lagoon dredge expensed here \$220k) weed haresting in 2025
2-42-00-516	SEWER - Alarm	0.00	#DIV/0!	0.00	0.00	0.00	No alarms budgeted
2-42-00-520	SEWER - Equipment Parts, Repairs & Maintenance	15,000.00	0%	15,000.00	15,000.00	15,000.00	Lift station pumps, alarms, etc. Aerators
2-42-00-521	SEWER - Fuel & Oil	2,000.00	15%	2,300.00	2,350.00	2,400.00	Allocation distributed to this department
2-42-00-522	SEWER - Vehicles Parts, Repairs & Maintenance	2,000.00	-25%	1,500.00	1,500.00	1,500.00	Allocation distributed to this department
2-42-00-523	SEWER - Small Tools	500.00	0%	500.00	500.00	500.00	shovels, hammers, picks etc. Line breaks, video inspections, etc.
2-42-00-525	SEWER - Water & Sewer Infrastructure	10,000.00	230%	33,000.00	33,000.00	33,000.00	3 year average - \$12,538
2-42-00-530	SEWER - Chemical Supplies	15,000.00	-20%	12,000.00	12,000.00	12,000.00	Live Bacteria, Degreaser, Etc. based on 5 year average
2-42-00-540	SEWER - Power	56,000.00	100%	112,000.00	112,000.00	112,000.00	Allocation distributed to this department
2-42-00-761	SEWER - Transfer to Reserves	0.00	#DIV/0!	180,000.00	180,000.00	180,000.00	Transfer of lagoon water sales to reserve

2-42-00-831	SEWER - Debenture Principle	79,300.00	4%	82,600.00	86,600.00	53,100.00	Sewer Line (3100062) 50 St Widening (4000150)
2-42-00-832	SEWER - Debenture Interest	15,600.00	-24%	11,800.00	7,800.00	4,200.00	Sewer Line (3100062) 50 St Widening (4000150)
2-42-00-920	SEWER - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	No budget for bad debts
2-43-00-110	GARBAGE - Salaries & Wages	118,500.00	-27%	85,920.45	88,000.00	90,000.00	As per distribution
2-43-00-115	GARBAGE - Overtime	1,200.00	0%	1,200.00	1,200.00	1,250.00	1% of Wages and Salaries used for calculation
2-43-00-130	GARBAGE - Employer Contributions	17,100.00	-25%	12,888.07	18,000.00	18,600.00	15% of salary allocated to this cost center
2-43-00-136	GARBAGE - Workers' Compensation Board Fees	2,300.00	22%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-43-00-215	GARBAGE - Freight & Postage	600.00	33%	800.00	800.00	800.00	Based on 5 year average
2-43-00-231	GARBAGE - Audit Fees	4,100.00	-100%	0.00	0.00	0.00	Allocation changed to 100% through Administration
2-43-00-270	GARBAGE - Insurance	3,300.00	0%	3,300.00	3,300.00	3,300.00	Allocation distributed to this department
2-43-00-300	GARBAGE - Landfill Fees & Charges	55,000.00	-13%	48,000.00	48,000.00	48,000.00	Garbage disposal at Leduc Regional Landfill based on 5 year average + Eco station 3K
2-43-00-510	GARBAGE - Printing & Stationary	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-43-00-513	GARBAGE - Contracted Services	27,000.00	0%	27,000.00	27,000.00	27,000.00	GFL- grass based on 5 year average (Contract ends in 2025)
2-43-00-514	GARBAGE - Garbage Service Contract	97,900.00	-7%	91,000.00	91,000.00	91,000.00	GFL- waste based on 5 year average
2-43-00-515	GARBAGE - Recycling Service Contract	47,500.00	-16%	40,000.00	40,000.00	40,000.00	GFL- recycle based on 5 year average
2-43-00-540	GARBAGE - Power	1,200.00	75%	2,100.00	2,150.00	2,200.00	Allocation distributed to this department
2-43-00-541	GARBAGE - Natural Gas	4,200.00	131%	9,700.00	9,750.00	9,800.00	Allocation distributed to this department
2-43-00-761	GARBAGE - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget allocation for the line
2-49-00-513	RECYCLING - Contracted Services	0.00	#DIV/0!	0.00	0.00	0.00	eliminate for 2023 (created in 2022 and never used)
2-49-00-515	RECYCLING - Recycling Service Contract	0.00	#DIV/0!	0.00	0.00	0.00	eliminate for 2023 (created in 2022 and never used)
2-51-00-110	FAMILY SERV - Wages & Salaries	94,700.00	-61%	36,600.00	37,000.00	37,500.00	Per distribution
2-51-00-115	FAMILY SERV - Overtime	800.00	-38%	500.00	500.00	500.00	Estimated overtime to be paid. Will be adjusted once the new programs/events are identified.
2-51-00-130	FAMILY SERV - Employer Contributions	14,300.00	-62%	5,490.00	5,550.00	5,625.00	Percentage of salary allocated to this cost center
2-51-00-136	FAMILY SERV - Workers's Compensation Board Fees	1,800.00	-11%	1,600.00	1,600.00	1,600.00	4% of \$40k premium based on wage distribution
2-51-00-140	FAMILY SERV - Meals & Lodging	800.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-51-00-148	FAMILY SERV - Training & Development	600.00	317%	2,500.00	2,500.00	2,500.00	Conferences, training etc (comnined with meals and lodging)
2-51-00-210	FAMILY SERV - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-51-00-212	FAMILY SERV - Mileage	500.00	0%	500.00	500.00	500.00	Conferences, training etc
2-51-00-215	FAMILY SERV - Freight & Postage	700.00	0%	700.00	750.00	800.00	Based on 5 year average
2-51-00-217	FAMILY SERV - Telephone	1,200.00	-38%	750.00	800.00	850.00	Based on 5 year average
2-51-00-220	FAMILY SERV - Advertising	2,000.00	5%	2,100.00	2,200.00	2,300.00	Departmental program promotional materials Awareness campaign materials
2-51-00-221	FAMILY SERV - Program Hosting Expense	10,000.00	-20%	8,000.00	8,400.00	9,000.00	National Volunteer Week, Seniors Week, Virtual Webinars Calmar Youth Council, Community Connections Event/Programming, Indigenous Awareness Event, Community Volunteer Income Tax Program, Rural Mental Health Program, Mental Health Week
2-51-00-222	FAMILY SERV - FCSS Municipal Cost Share Portion	13,800.00	0%	13,800.00	14,000.00	14,200.00	Town of Calmar 20% share of regional service
2-51-00-225	FAMILY SERV - Volunteer Recognition	3,000.00	-33%	2,000.00	2,200.00	2,300.00	Volunteer honorariums & volunteer recognition items
2-51-00-231	FAMILY SERV - Audit Fees	1,100.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Admin
2-51-00-260	FAMILY SERV - Office Rental	1,300.00	-100%	0.00	0.00	0.00	Historically journal entries had been done to cr revenue and dr exp?? 2020 back
2-51-00-270	FAMILY SERV - Insurance	600.00	0%	600.00	700.00	800.00	Allocation distributed to this department
2-51-00-510	FAMILY SERV - Printing & Stationary	800.00	0%	800.00	800.00	800.00	Allocation distributed to this department
2-51-00-511	FAMILY SERV - Household & Miscellaneous Goods	300.00	0%	300.00	300.00	300.00	General supplies

2-51-00-513	FAMILY SERV - Contracted Services	0.00		0.00	0.00	0.00	
2-51-00-520	FAMILY SERV - Equipment Parts, Repairs & Main	400.00	0%	400.00	400.00	400.00	Office Equipment
2-51-00-540	FAMILY SERV - Power	600.00	75%	1,050.00	1,100.00	1,150.00	Allocation distributed to this department
2-51-00-541	FAMILY SERV - Natural Gas	700.00	132%	1,625.00	1,650.00	1,650.00	Allocation distributed to this department
2-51-00-590	FAMILY SERV - Other General Expenses	500.00	0%	500.00	500.00	500.00	
2-51-01-511	FAMILY SERV - Christmas Elves Prog. Donation Exp.	500.00	1050%	5,750.00	5,750.00	5,800.00	Christmas Elves expenses combined
2-51-01-512	FAMILY SERV - Christmas Elves Prog. Hosting Exp.	5,000.00	-100%	0.00	0.00	0.00	
2-61-00-110	MUNI DEV - Wages & Salaries	93,900.00	-5%	88,780.00	89,500.00	91,000.00	Per distribution
2-61-00-115	MUNI DEV - Overtime	800.00	-100%	0.00	0.00	0.00	no overtime budgeted
2-61-00-130	MUNI DEV - Employer Contributions	14,100.00	-6%	13,317.00	13,425.00	13,650.00	15% of salary allocated to this cost center
2-61-00-136	MUNI DEV - Workers' Compensation Board Fees	1,800.00	-11%	1,600.00	1,600.00	1,600.00	4% of \$40k premium based on wage distribution
2-61-00-140	MUNI DEV - Meals & Lodging	1,000.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-61-00-148	MUNI DEV - Training & Development	1,000.00	150%	2,500.00	2,500.00	2,500.00	APPI/CIP
2-61-00-150	MUNI DEV - S.D.A.B. Meeting Fees	1,000.00	0%	1,000.00	1,000.00	1,000.00	To cover expenses if Subdivision is Appealed (looking at County SDAB)
2-61-00-210	MUNI DEV - Vehicle Allowance	300.00	-100%	0.00	0.00	0.00	No budget is anticipated
2-61-00-215	MUNI DEV - Freight & Postage	1,500.00	0%	1,500.00	1,500.00	1,500.00	Based on 5 year average
2-61-00-217	MUNI DEV - Telephone	1,700.00	-29%	1,200.00	1,200.00	1,200.00	Based on 5 year average
2-61-00-220	MUNI DEV - Advertising	6,000.00	-47%	3,200.00	3,200.00	3,200.00	Subdivision, bylaws and open houses, based on 5 year average + (need to adopt advertising bylaw)
2-61-00-221	MUNI DEV - Title & Land Searches	1,500.00	-33%	1,000.00	1,000.00	1,000.00	Information gathering for developments based on 5 year average
2-61-00-222	MUNI DEV - Memberships & Subscriptions	800.00	63%	1,300.00	1,300.00	1,300.00	CPAA, CIP, APPI
2-61-00-223	MUNI DEV - Subdivision & Development Costs	2,500.00	-100%	0.00	0.00	0.00	Planning consultation (\$0 the last 5 years)
2-61-00-230	MUNI DEV - Engineering Fees	60,000.00	-33%	40,000.00	40,000.00	40,000.00	Review Drawings and Consultation on Development
2-61-00-231	MUNI DEV - Audit Fees	1,300.00	-100%	0.00	0.00	0.00	Inspections for FAC, CCC, sub. and dev. Review
2-61-00-232	MUNI DEV - Inspection Fees	20,000.00	-10%	18,000.00	18,000.00	18,000.00	Allocation changed to 100% Administration
2-61-00-233	MUNI DEV - Inspection Fees	20,000.00	-10%	18,000.00	18,000.00	18,000.00	Building, Electrical, Plumbing Inspections
2-61-00-234	MUNI DEV - Legal Fees	20,000.00	-38%	12,500.00	12,500.00	12,500.00	Consultation for agreements etc. (5 year av with \$0 in 2022)
2-61-00-234	MUNI DEV - Planning Fees	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-61-00-510	MUNI DEV - Printing & Stationary	1,000.00	-20%	800.00	800.00	800.00	Based on 5 year average
2-61-00-513	MUNI DEV - Contracted Services	75,000.00	-60%	30,000.00	30,000.00	30,000.00	GIS annual fee + planning support as needed
2-61-00-515	MUNI DEV - Other Contracted Services	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-61-00-520	MUNI DEV - Cost of Land Sold	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-61-00-540	MUNI DEV - Admin Power	100.00	75%	175.00	185.00	200.00	Allocation distributed to this department
2-61-00-761	MUNI DEV - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-62-00-110	COMM SER - Wages & Salaries	86,000.00	37%	118,000.00	121,500.00	125,800.00	Per distribution
2-62-00-115	COMM SER - Overtime	1,200.00	96%	2,350.00	2,450.00	2,550.00	2% of Wages and Salaries used for calculation
2-62-00-130	COMM SER - Employer Contributions	12,900.00	37%	17,700.00	18,225.00	18,870.00	15% of salary allocated to this cost center
2-62-00-136	COMM SER - Workers' Compensation Board Fees	1,100.00	191%	3,200.00	3,200.00	3,200.00	8% of \$40k premium based on wage distribution
2-62-00-140	COMM SER - Meals & Lodging	500.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-62-00-148	COMM SER - Training & Development	1,000.00	100%	2,000.00	2,000.00	2,000.00	EDAC Conference
2-62-00-210	COMM SER - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-62-00-212	COMM SER - Mileage	6,000.00	-67%	2,000.00	2,000.00	2,000.00	For business visit
2-62-00-215	COMM SER - Freight & Postage	200.00	250%	700.00	700.00	700.00	Based on 5 year average
2-62-00-217	COMM SER - Telephone	600.00	0%	600.00	600.00	600.00	\$50 x 12 months

2-62-00-220	COMM SER - Advertising	4,000.00	325%	17,000.00	17,000.00	17,000.00	2 x \$2,500 promo video \$10,000 bag project \$2,000 swag
2-62-00-222	COMM SER - Memberships & Subscriptions	1,000.00	350%	4,500.00	4,500.00	4,500.00	Executive Pulse - Biz Database - Alliance membership EDA EDAC
2-62-00-223	COMM SER - Promotion & Research	154,500.00	-98%	3,200.00	3,200.00	3,200.00	\$2,000 swag for Council/admin to give to businesses on their anniversary \$1,200 donuts/pizza/sweets/swag for business visits
2-62-00-231	COMM SER - Audit Fees	900.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% Administration
2-62-00-510	COMM SER - Printing & Stationary	900.00	0%	900.00	900.00	900.00	Based on 5 year average
2-62-00-511	COMM SER - Miscellaneous	600.00	0%	600.00	600.00	600.00	Committee meeting hosting New business welcome Way finding signage
2-62-00-513	COMM SER - Contracted Services	6,000.00	145%	14,700.00	4,700.00	4,700.00	\$10,000 social media contracted services, 4 x \$1100 for business breakfast program, \$300 for advertising
2-62-00-540	COMM SER - Power	100.00	75%	175.00	185.00	200.00	Allocation distributed to this department
2-62-00-761	COMM SER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-62-00-900	COMM SER - Grants to Others	85,000.00	-59%	35,000.00	20,000.00	20,000.00	3 year DIG program expires in 2023 (opportunity for new program in 2024-25)
2-72-00-110	REC FAC - Arena - Wages & Salaries	218,800.00	-53%	102,085.00	115,000.00	117,000.00	Per distribution
2-72-00-112	REC FAC - Arena - Getaway Supervisors Contract	0.00	#DIV/0!	20,000.00	20,000.00	20,000.00	Getaway Employees (6 weeks and 1 week before and after)
2-72-00-115	REC FAC - Overtime	4,300.00	-47%	2,280.00	2,300.00	2,350.00	2% of Wages and Salaries used for calculation
2-72-00-130	REC FAC - Employer Contributions	30,800.00	-41%	18,312.75	20,250.00	20,550.00	15% of salary allocated to this cost center
2-72-00-136	REC FAC - Workers' Compensation Board Fees	4,100.00	-22%	3,200.00	3,200.00	3,200.00	8% of \$40k premium based on wage distribution
2-72-00-140	REC FAC - Meals & Lodging	1,000.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-72-00-148	REC FAC - Training & Development	1,700.00	71%	2,900.00	3,200.00	3,400.00	ARPA or sports and recreation conferences
2-72-00-210	REC FAC - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-00-212	REC FAC - Mileage	900.00	11%	1,000.00	1,100.00	1,200.00	Getaway Staff
2-72-00-215	REC FAC - Freight & Postage	700.00	7%	750.00	800.00	800.00	Allocation distributed to this department
2-72-00-217	REC FAC - Telephone	200.00	700%	1,600.00	1,700.00	1,800.00	Based on 5 year average
2-72-00-220	REC FAC - Advertising	4,000.00	-50%	2,000.00	2,000.00	2,000.00	various medium
2-72-00-221	REC FAC - Promotions & Hosting	39,000.00	-62%	15,000.00	16,000.00	16,000.00	Get Away and community event
2-72-00-222	REC FAC - Memberships & Subscriptions	800.00	13%	900.00	1,000.00	1,100.00	Alberta Recreation & Parks Association etc
2-72-00-225	REC FAC - Volunteer Recognition	1,000.00	10%	1,100.00	1,200.00	1,300.00	Volunteer honourariums
2-72-00-231	REC FAC - Audit Fees	800.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin
2-72-00-250	REC FAC - Facility Maintenance	4,000.00	3%	4,100.00	4,200.00	4,300.00	2022 - Program Centre Painting (3yr cycle will be in 2026)
2-72-00-270	REC FAC - Insurance	2,800.00	0%	2,800.00	3,000.00	3,200.00	Allocation distributed to this department
2-72-00-510	REC FAC - Printing & Stationary	3,000.00	0%	3,000.00	3,100.00	3,200.00	Based on 5 year average
2-72-00-511	REC FAC - Household & Miscellaneous Supplies	2,000.00	-50%	1,000.00	1,000.00	1,000.00	Parks appreciation week, office supplies, staff BBQ etc
2-72-00-513	REC FAC - Contracted Services	3,100.00	-68%	1,000.00	1,000.00	1,000.00	Eliminate Pronto
2-72-00-540	REC FAC - Power	2,800.00	75%	4,900.00	4,950.00	5,000.00	Allocation distributed to this department
2-72-00-541	REC FAC - Natural Gas	1,700.00	132%	3,950.00	4,000.00	4,000.00	Allocation distributed to this department
2-72-00-590	REC FAC - Communities In Bloom Expenses	35,000.00	-14%	30,000.00	30,000.00	30,000.00	CIB \$30,000
2-72-00-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-00-823	Financing - Solar Panels on Arena	0.00	#DIV/0!	0.00	0.00	0.00	
2-72-01-110	REC FAC - Wages & Salaries	60,600.00	79%	108,209.00	108,750.00	109,000.00	As per distribution
2-72-01-115	REC FAC - Overtime	1,300.00	38%	1,800.00	2,000.00	2,200.00	2% of Wages and Salaries used for calculation

2-72-01-117	REC FAC - Casual Labour-Parks	0.00	#DIV/0!	38,000.00	38,000.00	38,000.00	based on 2022 amount
2-72-01-130	REC FAC - Employer Contributions	8,500.00	91%	16,231.35	20,000.00	21,000.00	15% of salary allocated to this cost center
2-72-01-136	REC FAC - Workers' Compensation Board Fees	1,200.00	100%	2,400.00	2,400.00	2,400.00	6% of \$40k premium based on wage distribution
2-72-01-140	REC FAC - Meals & Lodging	1,000.00	50%	1,500.00	1,600.00	1,700.00	Pesticide Applicator Course Turf Management Course AARFP Courses
2-72-01-148	REC FAC - Training & Development	2,500.00	20%	3,000.00	3,200.00	3,300.00	Pesticide Applicator Course Turf Management Course AARFP Courses
2-72-01-220	REC FAC - Advertising	500.00	0%	500.00	500.00	500.00	Parks promotions etc
2-72-01-231	REC FAC - Audit Fees	2,600.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin General Misc.
2-72-01-250	REC FAC - Facility Maintenance	38,000.00	32%	50,000.00	50,000.00	51,000.00	Top Spray/Mulch
2-72-01-260	REC FAC - Equipment Lease & Rental	2,000.00	0%	2,000.00	2,100.00	2,200.00	Fence rentals, lawn roller, signs etc
2-72-01-270	REC FAC - Insurance	4,900.00	0%	4,900.00	5,200.00	5,400.00	Allocation distributed to this department
2-72-01-511	REC FAC - Miscellaneous Supplies	6,000.00	67%	10,000.00	10,000.00	10,000.00	Waste, Dispensers & Receptacles
2-72-01-513	REC FAC - Contracted Services	20,000.00	10%	22,000.00	22,000.00	23,000.00	Porta-Potties, Tree Pruning Services Weed control contracted services
2-72-01-520	REC FAC - Equipment Parts, Repairs & Maint.	16,000.00	2%	16,300.00	16,300.00	16,300.00	lights, batteries, mower blades, belts etc
2-72-01-521	REC FAC - Fuel & Oil	9,100.00	4%	9,500.00	9,600.00	9,700.00	Allocation distributed to this department
2-72-01-522	REC FAC - Vehicle Parts, Repairs & Maint.	2,600.00	4%	2,700.00	2,800.00	2,900.00	filters, batteries, mirror, tires etc
2-72-01-523	REC FAC - Small Tools	1,200.00	8%	1,300.00	1,400.00	1,400.00	Shovels, hammers, garden tools etc.
2-72-01-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-110	REC FAC - Wages & Salaries	60,600.00	79%	108,209.00	108,750.00	109,000.00	As per distribution
2-72-02-115	REC FAC - Overtime	1,300.00	38%	1,800.00	2,000.00	2,200.00	2% of Wages and Salaries used for calculation
2-72-02-117	REC FAC - Arena - Casual Labour	0.00	#DIV/0!	15,000.00	17,000.00	19,000.00	Arena casual hours
2-72-02-130	REC FAC - Employer Contributions	8,500.00	91%	16,231.35	16,700.00	17,250.00	Percentage of salary allocated to this cost center
2-72-02-136	REC FAC - Workers' Compensation Board Fees	1,200.00	100%	2,400.00	2,400.00	2,400.00	6% of \$40k premium based on wage distribution
2-72-02-140	REC FAC - Meals & Lodging	2,000.00	5%	2,100.00	2,200.00	2,300.00	AARFP Courses & Training Others Need more training
2-72-02-148	REC FAC - Training & Development	3,400.00	3%	3,500.00	3,600.00	3,700.00	AARFP Courses & Training Others Need more training
2-72-02-215	REC FAC - Freight & Postage	1,100.00	-36%	700.00	750.00	800.00	Based on 5 year average
2-72-02-217	REC FAC - Telephone	2,700.00	-7%	2,500.00	2,600.00	2,700.00	Based on 5 year average
2-72-02-222	REC FAC - Memberships	800.00	13%	900.00	1,000.00	1,100.00	Music license, AARFP, Regional Conference etc
2-72-02-231	REC FAC - Audit Fees	2,700.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin
2-72-02-250	REC FAC - Facility Maintenance	30,000.00	-33%	20,000.00	20,000.00	20,000.00	Floors, General, Cleaning
2-72-02-270	REC FAC - Insurance	30,900.00	0%	30,900.00	31,500.00	33,000.00	Allocation distributed to this department
2-72-02-510	REC FAC - Printing & Stationary	600.00	0%	600.00	650.00	750.00	Based on 5 year average
2-72-02-511	REC FAC - Household & Miscellaneous Supplies	12,000.00	-8%	11,000.00	12,000.00	13,000.00	Paper towel, floor finish, decorations etc, based on 5 year average
2-72-02-513	REC FAC - Contracted Services	15,000.00	2%	15,300.00	15,300.00	15,400.00	Garbage pickup, cable, internet, etc
2-72-02-516	REC FAC - Alarm	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-72-02-520	REC FAC - Equipment Parts, Repairs & Maintenance	10,000.00	40%	14,000.00	14,000.00	14,000.00	Based on 2022 actuals
2-72-02-521	REC FAC - Fuel & Oil	2,000.00	-25%	1,500.00	1,700.00	1,900.00	Based on 5 year average
2-72-02-523	REC FAC - Small Tools	500.00	20%	600.00	600.00	700.00	hammers, screw drivers, flashlights etc
2-72-02-540	REC FAC - Power	50,000.00	75%	87,500.00	87,600.00	87,800.00	Allocation distributed to this department (not ure yet of saving due to panels)
2-72-02-541	REC FAC - Natural Gas	14,000.00	131%	32,350.00	32,450.00	32,500.00	Allocation distributed to this department

2-72-02-590	REC FAC - Safety Equipment	4,000.00	-25%	3,000.00	3,000.00	3,000.00	eye wash station, first aid kits, gas calibration, etc
2-72-02-591	REC FAC - Donations	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-821	Solar Panel Loan Interest	0.00	#DIV/0!	5,956.91	5,597.49	5,227.15	As per debenture schedule
2-72-02-822	Solar Panel Loan Principle	0.00	#DIV/0!	11,816.65	12,176.07	12,546.41	As per debenture schedule
2-72-02-920	REC FAC - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	No budget for bad debts
2-72-03-221	Calmar Fair Days	0.00	#DIV/0!	30,000.00	32,000.00	33,000.00	
2-72-04-221	Farmer's Day/Canada Day	0.00	#DIV/0!	1,000.00	1,100.00	1,200.00	
2-72-05-221	Christmas in the Park	0.00	#DIV/0!	11,500.00	11,500.00	11,500.00	
2-72-06-221	First Night	0.00	#DIV/0!	8,500.00	8,600.00	8,800.00	
							Not open Monday nights or Saturdays. Staff work alone. Enables Library to fulfill the current Plan of Service. Includes hours for training,staff meetings and programs. Does not include cost of Town Administration Staff
2-74-00-110	CULTURE - Wages & Salaries	147,500.00	-8%	136,100.00	140,200.00	142,300.00	include cost of Town Administration Staff
2-74-00-115	CULTURE - Overtime	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-74-00-130	CULTURE - Employer Contributions	26,900.00	-11%	24,000.00	26,000.00	28,000.00	Percentage of salary allocated to this cost center Does not include Town Administration staff
							Percentage of salary allocated to this cost center. Does not included Town Administration staff
2-74-00-136	CULTURE - Workers' Compensation Board Fees	3,100.00	-35%	2,000.00	2,000.00	2,000.00	Conferences and Training
2-74-00-140	CULTURE - Meals	700.00	-71%	200.00	300.00	400.00	Conferences and Training
2-74-00-148	CULTURE - Training & Development	4,500.00	-78%	1,000.00	1,500.00	2,000.00	Conferences and Training
2-74-00-150	CULTURE - Honorariums	1,000.00	0%	1,000.00	1,000.00	1,000.00	Board & Program Honorariums
2-74-00-212	CULTURE - Mileage	800.00	-50%	400.00	500.00	500.00	Meetings, training, supplies, conferences
2-74-00-215	CULTURE - Freight & Postage	100.00	0%	100.00	100.00	100.00	Mailing of invoices and other material
2-74-00-217	CULTURE - Telephone	1,000.00	0%	1,000.00	1,400.00	1,500.00	Allocation distributed to this department
2-74-00-220	CULTURE - Advertising & Promotions	0.00	#DIV/0!	0.00	0.00	0.00	no advertising budget
2-74-00-222	CULTURE - Memberships	1,000.00	0%	1,000.00	1,200.00	0.00	Hybrid meetings, Professional organizational memberships, advertising tools
2-74-00-223	CULTURE - Special Projects	5,000.00	-60%	2,000.00	3,000.00	4,000.00	Program materials & supplies following Plan of Service
2-74-00-224	CULTURE - Subscriptions	1,400.00	-14%	1,200.00	1,200.00	1,200.00	Magazine subscriptions
2-74-00-231	CULTURE - Audit Fees	2,100.00	-100%	0.00	0.00	0.00	Audit fees to be paid by Administration (\$\$ put into Wages & Salaries)
2-74-00-233	Legal Fees	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-74-00-250	CULTURE - Building Repairs & Maintenance	100.00	0%	100.00	100.00	100.00	limited building repairs
2-74-00-270	CULTURE - Insurance	1,300.00	29%	1,671.00	1,700.00	1,800.00	Allocation distributed to this department
2-74-00-510	CULTURE - Printing & Stationary	1,400.00	-29%	1,000.00	1,200.00	1,300.00	Office supplies and promotional material - posters
2-74-00-511	CULTURE - Household & Miscellaneous Supplies	700.00	-43%	400.00	500.00	600.00	Cleaning and bathroom Supplies
2-74-00-512	CULTURE - Janitor Contract	3,000.00	0%	3,000.00	3,000.00	3,000.00	Cleaning contract
2-74-00-520	CULTURE - Equipment Parts,Repairs & Maint.	500.00	0%	500.00	1,000.00	1,500.00	computer and printer repairs
2-74-00-521	CULTURE - Furnishings	0.00	#DIV/0!	0.00	1,000.00	1,000.00	replace furniture as needed
2-74-00-523	CULTURE - Books & Videos	17,000.00	-41%	10,000.00	12,000.00	14,000.00	Purchase of items for lending following Plan of Service
2-74-00-540	CULTURE - Power	4,200.00	0%	4,200.00	4,700.00	5,000.00	Allocation distributed to this department
2-74-00-541	CULTURE - Natural Gas	3,200.00	0%	3,200.00	3,500.00	3,700.00	Allocation distributed to this department
2-74-00-590	CULTURE - Other General Expenses	(45,000.00)	-100%	0.00	0.00	0.00	
2-74-00-761	CULTURE - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-74-01-222	CULTURE - Yellowhead Membership Fees	11,000.00	0%	11,000.00	11,000.00	11,000.00	Per capita calculation varies year over year paid by Town
2-74-01-231	CULTURE - Audit Fees	1,800.00	6%	1,900.00	2,000.00	2,100.00	Allocation distributed to this department
2-74-01-250	CULTURE - Building Repairs & Maintenance	1,000.00	0%	1,000.00	1,000.00	1,000.00	No large repairs anticipated
2-74-01-270	CULTURE - Insurance	2,200.00	5%	2,300.00	2,400.00	2,500.00	Allocation distributed to this department

2-74-01-520	CULTURE - Equipment Repairs & Maintenance	500.00	0%	500.00	500.00	0.00	Office Equipment
2-97-00-745	REQUISITION - Education - Residential	592,000.00	2%	604,000.00	604,000.00	604,000.00	Expense GL to offset Revenue collected on behalf of Alberta School Foundation
2-97-00-750	REQUISITION - Education - Non-Residential	178,900.00	2%	182,500.00	182,500.00	182,500.00	Expense GL to offset Revenue collected on behalf of Alberta School Foundation
2-97-00-755	REQUISITION - Leduc Foundation	7,100.00	0%	7,100.00	7,100.00	7,100.00	Expense GL to offset Revenue collected on behalf of the Leduc Regional Housing Authority
2-97-00-757	REQUISITION - Rural Policing Levy	66,100.00	-100%	0.00	0.00	0.00	Reallocated
		<u>6,907,100.00</u>		<u>7,090,019.74</u>	<u>7,149,057.56</u>	<u>7,191,042.56</u>	
		0.00		98,752.74	52,207.56	56,622.56	(SURPLUS)/DEFICIT









**Town of Calmar**  
**Draft Capital Budget 2023 - 2033 Capital Plan**



Thursday, December 15, 2022

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033 (+)
FCSS - Community Service Master Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total New Asset Aquisition	\$ 56,000.00	\$ 293,000.00	\$ 563,500.00	\$ 340,700.00	\$ -	\$ 27,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Aquisition, Betterments &amp; Adjustments</b>	<b>\$ 471,000.00</b>	<b>\$ 4,048,800.00</b>	<b>\$ 2,388,500.00</b>	<b>\$ 5,569,500.00</b>	<b>\$ 695,800.00</b>	<b>\$ 4,554,000.00</b>	<b>\$ 148,200.00</b>	<b>\$ 177,200.00</b>	<b>\$ 1,582,000.00</b>	<b>\$ 2,211,000.00</b>	<b>\$ 8,918,600.00</b>	<b>\$ 25,289,700.00</b>
<b>Net Capital</b>	<b>\$ (181,564.00)</b>	<b>\$ 3,475,545.00</b>	<b>\$ 1,996,809.00</b>	<b>\$ 5,177,809.00</b>	<b>\$ 304,109.00</b>	<b>\$ 4,162,309.00</b>	<b>\$ (243,491.00)</b>	<b>\$ (214,491.00)</b>	<b>\$ 1,190,309.00</b>	<b>\$ 1,819,309.00</b>	<b>\$ 8,918,600.00</b>	<b>\$ 24,898,009.00</b>

**TOWN OF CALMAR**

**2023 - 2027 Capital Expenditures Budget**

Project Description	2023 Budget	Fed/Prov. Grant	Debenture	Operating	From Reserve	Other	Notes
51 Street Sanitary repair	900,000	573,255			326,745		Grant carry over + 2023 + Infr. Reserve
47 Ave Sanitary line	143,000				143,000		
47 Ave Overlay	212,000				212,000		Infrastructure Reserve
Walking path behind school	33,000				33,000		
Retaining wall Woodland	30,000			30,000			Operating (in lieu of special tax)
John Deere Mower	92,000				92,000		
New aerators 4 X 10hp	64,000					64,000	2022 Special tax
New aerators 8 X 7.5hp	120,000				100,000	20,000	2022 Special tax +

<b>Total</b>	<b>1,594,000</b>	<b>573,255</b>	<b>0</b>	<b>0</b>	<b>906,745</b>	<b>84,000</b>	
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Approved this 19th day of December, 2022

Mayor Carnahan: \_\_\_\_\_

Project Description	2024 Budget	Fed/Prov. Grant	Debenture	Operating	From Reserve	Other	Notes
Arena Ceiling (insulation)	65,000					30,550	Cost share agreement
Upgrade 50 A Ave	85,000						
Upgrade to 48 Street	112,000						
Upgrade to 48 Ave	132,000						
Overlay on 48 Ave (asphalt overlay)	182,000						
Replacement of Outdoor Rink Boards	88,000					41,360	Cost share agreement
30 X 40 Sand and Salt shelter	68,500						
6 in water pump	70,000						
Pickup Truck for Parks & Rec	50,000						
age 2- 5 playground West View	54,000						
Pickup Truck for Peace Officer	75,000						
CAMERA PHASE 4 ☑ East and South industrial park - 6 cameras, 2 radios	20,000						
Solar lighting for walkway	138,000						

<b>Total</b>	<b>1,139,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71,910</b>	
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Approved this 19th day of December, 2022

Mayor Carnahan: \_\_\_\_\_

Project Description	2025 Budget	Fed/Prov. Grant	Debenture	Operating	From Reserve	Other	Notes
Upgrade to 49 Street (similar to 52 St)	530,000						
Play structure spray park	101,000						
New electronic sign	130,000						
CAMERA PHASE 5 ☑ Middle 795 x New firehall. ☑ 2 cameras/1 radio	7,000						
CAMERA PHASE 6 ☑ Middle Hwy 39 x 52st north ☑ 2 cameras/1 radio	7,000						
Dive In Movie Setup	75,000						
Block Party Setup	10,700						



		2021 Principle	2021 Interest	2022 Principle	2022 Interest	2023 Principle	2023 Interest	2024 Principle	2024 Interest	2025 Principle	2025 Interest	2026 Principle	2026 Interest
3100062	sewer line	\$62,086.24	\$13,105.16	\$65,340.77	\$9,850.63	\$68,765.90	\$6,425.50	\$72,370.33	\$2,821.07				
4000150	50 st widening	\$44,632.20	\$12,575.32	\$46,601.65	\$10,605.87	\$48,658.01	\$8,549.51	\$50,805.11	\$6,402.41	\$53,046.96	\$4,160.56	\$55,388.06	\$1,819.46
4000900	streets & sewer	\$36,815.53	\$17,631.31	\$38,406.59	\$16,040.25	\$40,066.42	\$14,380.42	\$41,797.97	\$12,648.87	\$43,604.36	\$10,842.48	\$45,488.81	\$8,958.03
4001154	streets	\$10,699.37	\$167.89										
4001324	gravel truck	\$12,778.18	\$365.30	\$6,498.02	\$73.72								
4001773	51 st water line	\$16,766.11	\$8,335.79	\$17,265.54	\$7,836.36	\$17,779.86	\$7,322.04	\$18,309.50	\$6,792.40	\$18,854.92	\$6,246.98	\$19,416.58	\$5,685.32
4002118	reservoir	\$12,501.75	\$7,660.85	\$12,886.97	\$7,275.63	\$13,284.07	\$6,878.53	\$13,693.41	\$6,469.19	\$14,115.35	\$6,047.25	\$14,550.30	\$5,612.30
4002615	shop	\$120,726.02	\$70,352.08	\$123,719.04	\$67,359.06	\$126,786.26	\$64,291.84	\$129,929.51	\$61,148.59	\$133,150.69	\$57,927.41	\$136,451.74	\$54,626.36
		<b>\$317,005.40</b>	<b>\$130,193.70</b>	<b>\$310,718.58</b>	<b>\$119,041.52</b>	<b>\$315,340.52</b>	<b>\$107,847.84</b>	<b>\$326,905.83</b>	<b>\$96,282.53</b>	<b>\$262,772.28</b>	<b>\$85,224.68</b>	<b>\$271,295.49</b>	<b>\$76,701.47</b>
			<b>\$447,199.10</b>		<b>\$429,760.10</b>		<b>\$423,188.36</b>		<b>\$423,188.36</b>		<b>\$347,996.96</b>		<b>\$347,996.96</b>

2027 Principle	2027 Interest	2028 Prinicple	2028 Interest	2029 Prinicple	2029 Interest	2030 Prinicple	2030 Interest	2031 Principle	2031 Interest	2032 Prinicple	2032 Interest	2033 Prinicple	2033 Interest
\$47,454.71	\$6,992.13	\$49,505.56	\$4,941.28	\$51,645.05	\$2,801.79	\$26,653.33	\$570.09						
\$19,994.97	\$5,106.93	\$20,590.59	\$4,511.31	\$21,203.96	\$3,897.94	\$21,835.59	\$3,266.31	\$22,486.05	\$2,615.85	\$23,155.87	\$1,946.03	\$23,845.65	\$1,256.25
\$14,998.65	\$5,163.95	\$15,460.82	\$4,701.78	\$15,937.22	\$4,225.38	\$16,428.30	\$3,734.30	\$16,934.52	\$3,228.08	\$17,456.34	\$2,706.26	\$17,994.24	\$2,168.36
\$139,834.62	\$51,243.48	\$143,301.37	\$47,776.73	\$146,854.06	\$44,224.04	\$150,494.84	\$40,583.26	\$154,225.88	\$36,852.22	\$158,049.41	\$33,028.69	\$161,967.73	\$29,110.37
<b>\$222,282.95</b>	<b>\$68,506.49</b>	<b>\$228,858.34</b>	<b>\$61,931.10</b>	<b>\$235,640.29</b>	<b>\$55,149.15</b>	<b>\$215,412.06</b>	<b>\$48,153.96</b>	<b>\$193,646.45</b>	<b>\$42,696.15</b>	<b>\$198,661.62</b>	<b>\$37,680.98</b>	<b>\$203,807.62</b>	<b>\$32,534.98</b>
	<b>\$290,789.44</b>		<b>\$290,789.44</b>		<b>\$290,789.44</b>		<b>\$263,566.02</b>		<b>\$236,342.60</b>		<b>\$236,342.60</b>		<b>\$236,342.60</b>

2034 Principle	2034 Interest	2035 Principle	2035 Interest	2036 Principle	2036 Interest	2037 Principle	2037 Interest	2038 Principle	2038 Interest	2039 Principle	2039 Interest
\$24,555.92	\$545.98										
\$18,548.71	\$1,613.89	\$19,120.26	\$1,042.34	\$19,709.14	\$453.46						
\$165,983.20	\$25,094.90	\$170,098.23	\$20,979.87	\$174,315.27	\$16,762.83	\$178,636.85	\$12,441.25	\$183,065.58	\$8,012.52	\$187,604.28	\$3,473.82
<b>\$209,087.83</b>	<b>\$27,254.77</b>	<b>\$189,218.49</b>	<b>\$22,022.21</b>	<b>\$194,024.41</b>	<b>\$17,216.29</b>	<b>\$178,636.85</b>	<b>\$12,441.25</b>	<b>\$183,065.58</b>	<b>\$8,012.52</b>	<b>\$187,604.28</b>	<b>\$3,473.82</b>
<b>\$236,342.60</b>		<b>\$211,240.70</b>		<b>\$211,240.70</b>		<b>\$191,078.10</b>		<b>\$191,078.10</b>		<b>\$191,078.10</b>	

4-77-00-710	Operating Contingency Reserve	(304,246.70)
4-77-00-715	Debenture Stabilization Reserve	(55,344.00)
4-77-00-720	Incentive Reserve Grant	(53,000.00)
4-77-00-900	Off Site Levy Reserve	0.00
4-77-00-901	Water Offsite Reserve	(69,795.77)
4-77-00-902	Sewer Offsite Reserve	(112,950.13)
4-77-00-903	Transportation Offsite Reserve	(48,277.95)
4-77-00-905	Infrastructure Reserve	(418,819.08)
4-77-00-925	Town Hall Reserve	(38,776.86)
4-77-00-935	Disaster Services Reserve	(1,308.46)
4-77-00-950	Parks Facility Reserve	(50,948.19)
4-77-00-951	Arena Building Reserve	(51,809.85)
4-77-00-955	Library Facility Reserve	(188.89)
		<u>(1,205,465.88)</u>





ALBERTA  
PUBLIC SAFETY AND EMERGENCY SERVICES

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*Office of the Minister  
MLA, Calgary-West*

AR 53295

Dear Community Leader:

Over the last number of weeks, many of our Alberta municipalities have been in contact with government, requesting further information and clarification on a number of items related to the provincial changes to victim services announced July 19, 2022, and scheduled for implementation by April 1, 2024.

I have heard from the many of you about your concerns with the redesign initiative. I am writing to provide clarification on a number of points.

I would like to reassure you the move to a regional governance model for police-based victim services units has always been intended to improve the consistency, stability, and continuity of services received by victims of crime across all regions of the province - municipal, rural and remote. It was also designed to ensure that all victims would continue to be supported locally, by dedicated workers and volunteers from within and around their own communities. While board governance is moving toward integration, all front-line services remain local. I appreciate this opportunity to provide further information about the ongoing redesign work that has occurred to date as it relates to your community and others like it.

**Is victim services being removed from your community?**

In short, no. The new governance model will empower more than 130 paid, front-line victim caseworkers (full and part-time equivalents), each of them living and working in the communities they serve now. Our new model never contemplated centralizing front-line victim caseworkers in a regional office. They will continue to be co-located with RCMP members in their local detachments, work alongside their volunteer advocates, and be supported not only by their regional boards but also by a new, full-time centralized professional support staff (CPSS); one CPSS for each region. These CPSS teams will consist of, at minimum: an executive director; human resources professional; regional operations manager; regional court support coordinator; cultural safety specialist; admin/office manager; qualified financial management professional; and a retained legal resource.

For smaller, rural and remote communities in Alberta, the new regional governance model for police-based victim services means all areas of the province will have uniform, flexible and sustainable victim services. The new layer of full-time, professional support staff for front-line victim caseworks will stabilize and improve programs above and beyond what is offered under the current governance structure. Front-line caseworkers will have more time to focus on working alongside volunteer advocates and with their local RCMP officers to support victims in the immediate aftermath of a crime, to provide court support within an integrated and coordinated court support program, and for engaging with local and community partners.

**How will our communities be represented at the regional level?**

As stated, front-line staff will work in the same detachment areas in which they live, as will their cadre of volunteer advocates. The new regional governance boards themselves will be virtual in nature, and will consist of members from communities all across the region. While every detachment area will not necessarily be represented at the board level, no more than one board member per detachment area will be selected.

**Did the MLA-led review ever seek to engage municipalities, and did it engage local victim services units (VSUs)?**

The MLA-led review of victims services took place over 2020/21 and included participants from the Rural Municipalities of Alberta and the Alberta Municipalities. Other individuals and organizations engaged during this period included MLAs from across the political spectrum, volunteers and staff at police-based VSUs, victim-serving community organizations, a variety of police service representatives, the RCMP, legal experts and Indigenous organizations. Alberta held about 40 engagement sessions, with around 150 stakeholders and organizations attending. The Victim Service Redesign is based on feedback received during these engagements and reflects the final report and recommendations of the MLA-led review. The Victims Services Redesign team continues to meet with affected and/or interested groups and municipalities to gather any outstanding questions, concerns and suggestions. These meetings have already been instrumental in informing improvements to the model.

**Will there be a reduction in scope of services provided by the new victim services model, and will this new model serve Albertans who have been traumatized by non-criminal and tragic events?**

As Minister of Public Safety and Emergency Services, I recognize that services other than those provided solely to victims of crime, such as for victims of non-criminal trauma, are incredibly important to Albertans. As such, Albertans will not experience a reduction in services currently available, now nor when the new zonal model is implemented. If legislative amendments to the Victims of Crime and Public Safety Act are required to assure this, then our government will pursue those.

**Are program managers and other staff guaranteed jobs or do they have to re-apply for positions within the new zonal model?**

The hiring of the victim caseworker positions will be the responsibility of each new executive director and respective support staff group. GOAVS will collaborate with the support staff groups, preferring a process that honours the skills and experience of the current cadre of police-based victim services workers. We will be recommending that current VSU employees be invited into a stream-lined on-boarding process prior to any positions being advertised publicly.

These changes to victim services in Alberta are an exciting step forward to ensure victims in our province have the help they need when they need it most. Over the next year, we will continue to work closely with municipalities and Indigenous communities to design and implement the new service delivery model. To ensure that you continue to have the most accurate and up to date information about the new victim services redesign, I encourage you to maintain direct contact with the Director of Victim Services Trent Forsberg at [Trent.Forsberg@gov.ab.ca](mailto:Trent.Forsberg@gov.ab.ca). He would be happy meet with you should you have any future questions, concerns, or suggestions. We look forward to continuing to engage Alberta municipalities on this important initiative.

Thank you for your ongoing commitment to ensuring the needs of victims in your community continue to be met.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Ellis', with a stylized, cursive script.

Honourable Mike Ellis, ECA  
Minister

cc: Trent Forsberg, Director, Victims Services, Strategy, Support and Integrated Initiatives