

TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON DECEMBER 05, 2022,
COMMENCING AT 7:00 PM

GoToMeeting
Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Call to Order |
| 2. | Adoption of Agenda |
| 3. | Public Hearings – None |
| 4. | Delegations – None |
| 5. | Adoption of Minutes
a) Regular Council Meeting – November 21, 2022 |
| 6. | Unfinished Business – None |
| 7. | Bylaws or Policies |
| 8. | New Business
a) CAO Losier RFD – Eagle Homes Refund Request
b) CAO Losier RFD – Exposure and Liability
c) EDO McIntosh RFD – Business Welcome Package
d) CPO Leggio RFD – Snow Removal |
| 9. | Financial
a) Draft Budget |
| 10. | Department Reports – None |
| 11. | Council and Committee Reports – None |
| 12. | Action Items – None |
| 13. | Correspondence
a) Town of Ponoka – Letter to Minister Copping – Volunteer Fire Department
b) Mike Lake Christmas Open House Invitation
c) Leduc & District Victim Services – Letter to Premier Smith – Victim Services Redesign
d) Help International – Shelterbelt Program and Application Form
e) 2561 Miswete Cadets Mess Dinner Invitation to Council |
| 14. | Clarification of Agenda Business – (Open mic) |
| 15. | Closed Session
a) Personnel - (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act). |
| 16. | Adjournment |

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY NOVEMBER 21, 2022**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of November 21, 2022, to order at the hour of 7:14 pm.

PRESENT: Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber, and CAO Losier

Absent with regrets Councillor Benson

2. **ADOPTION OF AGENDA:**

Moved by Councillor Gardner that the agenda is hereby adopted as amended.

**CARRIED
R-22-11-0404**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS:**

- a) **Leduc RCMP Annual Policing Priorities** – Presented by Insp. McBeth

Mayor Carnahan thanked Insp. McBeth for his presentation at the time being 7:45 pm.

- b) **Alberta Transportation** – Presented by Reginal Director, Mr. Botros

Mayor Carnahan thanked Dir. Botros for his presentation at the time being 7:55 pm.

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – November 07, 2022

Moved by Councillor McKeag Reber that the minutes of the Regular Council Meeting of November 7, 2022, are hereby approved as presented.

**CARRIED
R-22-11-0405**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:**

- a) **CAO Losier RFD** – Bylaw 2022-21 - Council Procedural Bylaw

Moved by Councillor Faulkner Council passes a motion to give the Procedural Bylaw, being Bylaw 2022-21 as amended, first reading.

**CARRIED
R-22-11-0406**

Moved by Councillor McKeag Reber Council passes a motion to give the Procedural Bylaw, being Bylaw 2022-21 as amended, second reading.

**CARRIED
R-22-11-0407**

Moved by Councillor Gardner that Council passes a motion to consider 3rd reading of the Bylaw 2022- 21.

**CARRIED UNANIMOUSLY
R-22-11-0408**

**REGULAR MEETING OF COUNCIL
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Moved by Mayor Carnahan that Council passes a motion to approve Bylaw #2022-21 – Council Procedural Bylaw as amended for section 23 and 57 for 3rd reading.

**CARRIED
R-22-11-0409**

Recess at 8:08 pm
Reconvene at 8:15 pm

8. NEW BUSINESS:

- a) **Power and Natural Gas contract** – discussion only

9. FINANCIAL:

- a) **Update on budget open house** – discussion only

10. DEPARTMENT REPORTS: None

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Carnahan
- b) Councillor Faulkner
- c) Councillor Gardner
- d) Councillor McKeag Reber
- e) Councillor Benson

Moved by that Council Faulkner passes a motion to receive the reports as information.

**CARRIED
R-22-11-0410**

12. ACTION ITEM: None

13. CORRESPONDENCE:

- a) LDRWMC 2023 Rates
- b) RCMP Q2 Community Policing Report

Moved by Mayor Carnahan that Council passes a motion to accept this as information.

**CARRIED
R-22-11-0411**

14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

15. CLOSED SESSION: None

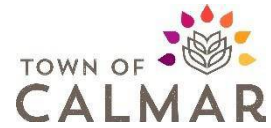
16. ADJOURNMENT:

The Regular Council Meeting adjourned at 9:35pm.

These minutes signed this 5th day of December 2022.

Mayor Carnahan

CAO Losier



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 05, 2022
Originated By:	CAO Losier
Title:	Eagle Homes Refund Request
Approved By:	CAO Losier
Agenda Item Number:	8 A

BACKGROUND/PROPOSAL:

Administration has received a request from Eagle Homes to refund the costs of permits for two single detached homes. The applicant had applied for the two development permits in May and they were granted on May 11, 2022. The building permit applications were paid and sent to Superior who reviewed the files, but at the request of the applicant, did not issue the permits. The applicant did not want the permits as he concluded that the market conditions were not optimal, Therefore, he decided to postpone construction to 2023.

Has there has been no construction, Administration has no issues returning the damage deposit as well as the water connection fees. However, the work for the development permit (DP) was all done and Superior has confirmed that they will retain 25% of the cost of the building permit (BP)(\$525) for the time and effort they invested in the file. Furthermore, considering the lapse of time, the Town will not be able to recuperate the portion that was sent to the Safety Code Council (SCC).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

<u>57 Parkview Crescent</u>		<u>13 Parkview Crescent</u>	
Development permit	\$100	Development permit	\$100
Building permit	\$2,100	Building permit	\$2,100
Safety Codes	\$84.00	Safety Codes	\$84.00
Total:	\$2,284	Total:	\$2,284

As the Fee Bylaw does not speak to refund once the work has started (BP) and/or was completed (DP), Council needs to provide direction to Administration. Council has a few options.

Option 1

Council could decide to reimburse the applicant for 100% of the application cost. This would mean that Calmar would absorb a lost of \$609 (BP + SCC fee). The applicant would receive \$2,284 per application.

Option 2

Council could decide to reimburse partially the applicant. The Town could reimburse the portion of the BP that Superior will not keep for their services. As for the DP, considering that it was issues, the Town would not reimburse the applicant. Having said this, as per the Land Use Bylaw, the applicant could still develop using the original development permits as they are valid for 12 months. If construction starts before May 11, 2023, the permits are legal. After that, they will elapse. In this option, the applicant would get \$1,575 per application.

Option 3

Is a variant of option 2 where Council could decide to reimburse a portion of the DP to the applicant. This would be based on a percentage of the \$100 fee per application for a house. In this scenario, the applicant would receive \$1,575 per application + the % of the DP that Council would want to reimburse.

COSTS/SOURCE OF FUNDING (if applicable)

The cost will be dictated by Council's decisions o the option

RECOMMENDED ACTIONS:

Council passes a motion to select option 2. Should Council lean towards option 3, Administration would recommend not reimbursing more than 25% as all the work was done and technically, the permits are valid until May 11, 2023.

Town of Calmar

Request for Discussion (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 05, 2022
Originated By:	CAO Losier
Title:	Liabilities and risks assessment
Approved By:	CAO Losier
Agenda Item Number:	8 B

BACKGROUND/PROPOSAL:

When Council hired its new CAO, it was agreed that within the first 6 months, a report discussing risks, exposures, and/or liabilities would be prepared. As there are only 2 regular Council meeting left in 2022 and December 30 will mark the 6 months anniversary of the new CAO, it felt **appropriate to bring this report to Council’s attention.**

To facilitate the discussion, the report uses a matrix approach to quantify the potential risks and liabilities. Both the likelihood and the consequence/impact severity are graded as Low, Medium, or High. The following matrix provide the visual for the grading system.

Severity	High	3	6	9
	Medium	2	4	6
	Low	1	2	3
		Low	Medium	High
		Likelihood		

Furthermore, to facilitate the discussion, the risks are divided by categories. By no mean is this report the complete list of all the risks/exposures that need to be addressed. These are the ones that were discovered during the first 6 months, and the CAO is convinced that other will come to **Administration’s attention as other projects/events unfold. Therefore, it may be beneficial** to have a risk assessment conducted on an annual basis, and measure how the Town is doing regarding its mitigation strategies.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The report is divided in 3 categories which are operational, financial, and legal. For each risk/exposure, the report contains a short description and then contains 1 or more mitigation strategies.

Category Operational risks/exposures/liabilities

A) Depth of Administration (S1;L2)

Many Town functions are done by 1 staff. In some instances, Administration has been able to cross-trained other staff to conduct the function in the absence of the primary staff, but in other situations, the service is discontinued until the return of the staff overseeing the function. The areas that are the most exposed are FCSS, Payroll, and Parks and Recreation Coordination.

Mitigation strategies:

- For Payroll: Train at least 1 additional staff to be able to process Payroll.
- For Payroll: explore the option of having mutual aid agreement in place.
- For FCSS: Review and implement a mutual aid protocol with Leduc County for instance when the FCSS coordinator will be absent for more than 2-3 days.
- For Parks and Recreation Coordinator: Ensure that the protocols/processes for booking are well documented/established in order for the supervisor or another staff to deal with booking/inquiries.

B) Task requiring specific expertise (S2;L2)

Similar to the previous exposure, these are a few functions that are done by 1 staff but with the difference that other staff do not currently possess the credentials to undertake the function. The 2 most exposed functions are the CPO and Planning (more precisely long-range planning). On the CPO front, Calmar does have a mutual aid agreement with Devon to provide some **coverage when Calmar's CPO is incapacitated. For planning, the Town was using a combination** of a consultant (special study, long range planning) and the Parkland Planning Agency (current planning). This solution is definitively very expensive and unsustainable in the long term.

Mitigation strategies:

- For CPO: Town is currently exploring the option of hiring a second CPO. This would allow for extended coverage and potential backup when 1 CPO is away.
- For CPO: The Town should solidify its mutual aid agreement with Devon and explore the opportunity of having another mutual agreement with another adjacent municipality. Devon has provided great support but they are operating at capacity and may not always be available in the future.
- For Planning: Town should explore opportunities to have a consultant providing backup support as needed. Town should avoid a contract with guaranteed minimal expenses. As the municipality grows, it will be important to monitor the level of activity in order to anticipate the need to hire a planner. The CAO will not be able to conduct long range planning functions with other functions should the Town experience significant growth.

C) Inconsistency of operation, lack of progress, and misalignment with strategic plan (S2;L2)

The Town has many policies, bylaws, and practices. Many of these are outdated, obsoleted, or simply have never been written down. This can lead to inconsistency in operation. The Town is also deficient in the monitoring/tracking of its activities. All major initiatives should be

documented. Lastly, the Town currently does not use any workplans, which creates a missing link between the strategic plans and the operations. It is unrealistic to anticipate that every actions of every master plan will be done and/or advance, but it is **Council's** responsibility to set the priorities.

Mitigation strategies:

- For operation inconsistencies: Town should create operation manual for all important functions. This was initiated a while back, but not completed or created in a digital format that would be more accessible.
- For operation inconsistencies: Town needs to document all practices and decide if it would be more appropriate to have a policy instead of a general practice.
- For tracking progress: Town needs to prepare annual reports as well as quarterly update on major initiatives. This will allow to track progress as well as areas where Administration is having challenges.
- For alignment of operation with plans: Town needs to adopt a work plan for every staff. This **will allow to link staff functions/activities with Council's priorities.**

D) Records management and backups (S1;L3)

The Town currently use tape backups for its server. It is older technology with significant limitations. As for Records Management, the Town has a mixture of physical and digital records, with limited capabilities to track/search records. In addition, many records have been destroyed by former staff with little to no oversight and/or control.

Mitigation strategies:

- For backup: Town should investigate options to backup server both on and off-site.
- For records management: Town needs to review and update its Records management policy
- For records management: Town needs to educate and train staff on the updated policy to facilitate its implementation.

Category Financial risks/exposures/liabilities

A) Weakness/composition of the assessment (S2; L2)

As recognized in the strategic plan, it is of vital importance for Calmar to grow its assessment. With such a high residential base, it is very difficult to reduce the burden on residents without cutting out services or reducing the level of services. As the Town is not a developer, and even if the impacts are directly felt by the Town, the Town cannot directly change the composition of the assessment. The Town needs to find ways to alter the environment in order to attract investment, which in return will change the assessment composition.

Mitigation strategies:

- For the assessment: Town needs to change the way it market/promote itself. The Town needs to work with the business community to identify and leverage growth opportunities.

B) User fees (S2;L2)

Half of the Town's operational budget relies on user fees. A quick analysis in 2022 revealed that most user fee categories are drastically lower than the fees charged in other municipalities. This translate into a heavier burden being placed on resident who then have to subsidize functions/activities that may not benefit them.

Mitigation strategies:

- For User fees: Town needs to review all user fees to ensure that the appropriate recovery ratio is being enabled. It is understood that certain services will never break even, but Council must identify what is an acceptable recovery rate.
- For user fees: The Town must implement more rigorous process to review, implement, and collect user fees. This should be done every year, or two year at most.

C) Lack of procurement process (S2; L2)

Under the Canadian Western Trade agreement, the Town must follow public procurement process. The threshold is \$75,000 for goods and/or services and \$200,000 for construction projects. Best practices typically establish procedure for lower amounts in other to offer fair and equitable opportunities to all vendors.

Mitigation strategies:

- For procurement: Town must adopt a procurement policy. The work was initiated in 2022 and should be completed as early as possible in 2023.
- For procurement: Key staff in the Administration must be trained with procurement.

D) Towns financial reserves

As identified in a recent Council meeting during preliminary budget discussion, the Town as several reserves active. Many reserves have very small amounts that would not be considered **healthy considering the total value of the Town's assets. A reserve policy update was conducted late 2021/early 2022, but the policy is very complex and not practical.**

Mitigation strategies:

- For Financial reserves: Town must revise the policy and agree on a reserve philosophy. The asset management committee could help facilitate the process.

E) Missed opportunities related to Land Use Bylaw (S2;L2)

The Land Use Bylaw (LUB) was adopted in 2017. Since then, a few amendments were passed by Council. A quick review of the LUB as enable Administration to identify significant issues that could be creating challenges for the Town has it tries to attract investment in Calmar. Recent amendments for parking requirement reduction and sign area increase are two small example of

regulations that were potential impediment to businesses expanding and/or locating into Calmar. In the last 5 years, many municipalities have drastically reduced regulations that are or perceived as “red tape”. **This is an exercise that has not been done in Calmar.**

Mitigation strategies:

- For updating the LUB: Administration will have to conduct an intensive review of the LUB to identify all issues and/or perceived issues.
- For updating the LUB: Administration should interact with the developer association as well as with the business community to identify potential opportunity to improve the LUB and make Calmar investment-ready/attractive.

Category Legal risks/exposures/liabilities

A) Staff departure (S2;L1)

In the last two years, Administration has seen a medium turnover. These staff have left the organization for various reasons that might have been or not within their control. Every time a relationship employer-employee is altered/severed, there is always a potential for legal implications.

Mitigation strategies:

- For staff departure: The Town should always conduct exit interviews when the departure is due to a staff moving on to another employer in order to potentially improve the work environment.
- For staff departure: The Town needs to install a robust performance review for all employees. This will allow to define expectations, establish standards, and address performance issues appropriately.

B) Bylaws inconsistency/outdated (S2;L2)

The Town has many bylaws and policies. To manage these, the Town has put together a registry. However, it has been noticed that many bylaws are outdated or contained provisions that are not consistent with other bylaws.

Mitigation strategies:

- For bylaws: Administration will have to review the registry and identify the priorities. Bylaws year of adoption are not the only indicator that should be reviewed as the content of a bylaw can have significantly more impact than the year that it was adopted.

C) OHS requirements (S3;L2)

With the turnover of staff within the last two years, the Town has neglected its OHS requirements. The safety manual has not been updated and the monthly safety meetings have not always occurred. With the type of operations that certain positions must do on a regular basis, addressing the OHS shortfall is a high priority. On a positive note, the hazard assessment exercises have not stopped and were done as required.

Mitigation strategies:

- For OHS: Town must bring back the OHS committee together and start the monthly meeting again.
- For OHS: Town should reach to OHS consultant who owns the manual to make sure that most recent updates are included.
- For OHS: Town should explore option of sharing OHS resources within the Alliance and/or another adjacent municipality.

D) Emergency management (S3;L1)

Under the Emergency Management Act, the Town has many responsibilities. Educating/training staff and Council members as well as **running exercises are part of the Town's obligations**. The 2021 annual audit revealed that the Town has not been meeting its obligation since 2015 (2014 being the last year GoA has a record of the town being compliant).

Mitigation strategies:

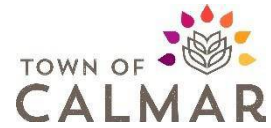
- For Emergency Management: Town must train its staff on all required ICS and EM training.
- For Emergency Management: Town must conduct at least 1 exercise per year to comply with legislation.
- For Emergency Management: Town needs to advance the discussion about the Regional Emergency partnership and see if this is a viable long-term option.

COSTS/SOURCE OF FUNDING (if applicable)

Many strategies contain minimal cost (i.e. staff time). However, the opportunity cost shouldn't be forgotten as the time invested in addressing the risks/exposures identified in this report means that staff will be pulled away from other duties. Therefore, prioritization will be important.

RECOMMENDED ACTIONS:

Council should priorities the risks in order to guide the mitigation strategies.



Town of Calmar

Request for Discussion (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	December 05, 2022
Originated By:	EDO McIntosh
Title:	Business Welcome Package
Approved By:	CAO Losier
Agenda Item Number:	8 A

BACKGROUND/PROPOSAL:

Administration has been working on putting together a business welcome package that is community building and at the same time, be something that they can use in their businesses. We took our ideas and talked to a few of the newer businesses in town to gauge what type of welcome they would like to see from the Town. The businesses appreciated each of the promotional items and would like to see the Business Welcome Package used as a place to provide information on ways that the business community can partner with, advertise, or sponsor the Town of Calmar activities.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Business Welcome Package has been created with our business community in mind. Providing ways to engage with the Town on activities, events, and advertising is a great way to bring new businesses into the community and have them feel like welcome, contributing members.

COSTS/SOURCE OF FUNDING (if applicable)

The promotional material that is included in the packages, along with our printed information and letter from Mayor and Council, will cost approximately \$75.00 per welcome Package. This cost will come out of the Economic Development budget under Promotion.

Attached: Letter to go out with the Business Welcome Package

WELCOME TO CALMAR

On behalf of the Town of Calmar Council and Administration, we would like to welcome you to the Calmar Business Community.

We take great pride in our town and are always glad to see new businesses move in. It is a sign that the area is growing, and business is good. We hope you find our business community as friendly as we have and that you see your dreams for your new business come true in Calmar.

We are delighted to have you in the neighborhood, and we are looking forward to meeting you and getting to know you and your business better.

Sincerely,

Mayor Sean Carnahan
Town of Calmar





Town of Calmar

Request for Discussion (RFD)

Meeting:	Council Meeting
Meeting Date:	December 05, 2022
Originated By:	Calmar Enforcement
Title:	Sidewalk clearing standard.
Approved By:	CAO Losier
Agenda Item Number:	

BACKGROUND/PROPOSAL:

This RFD is being requested to have council set/confirm the standard for what they feel a clean sidewalk looks like after a snow clearing event.

Our process for evaluating whether a walk needs to be cleared is based on the CPO observations of the neighboring walks and the standard of the rest of town has set. Then, the CPO records the violating walks, leave a notice, and schedules the walks for clearing with our contractor.

There are over 500 homes with walks, empty lots with walks, and homes under construction with walks. Enforcement issued 85 written notices on Wednesday November 9th and gave 9 verbal warnings to those who were already out shoveling their driveways. Out of those numbers, only 34 homes, lots, and homes under construction, were deemed to require snow clearing. These stats show the limited number of notices given and enforcement required to even fewer of the homes given notice. Below is the history associated with the recent snow event.

Monday, November 7th was the snow day, Wednesday, November 9th was the day the notices were handed out, and Saturday November 12th was the snow clearing enforcement action. That means residents had Wednesday to Saturday morning to clear their sidewalks. A full 3 days from issued notices, or 4 days from end of snowing, prior to clearing enforcement. The final part of evaluating whether a walk needs to be cleared is by our contractor. He is instructed to uses the same evaluation as Enforcement does. Then, the contractor takes a picture before he starts and after he is done. We do not monitor the sidewalk between the day notices get issued and the day of enforcement action.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

BENEFITS:

- Post pictures on social media that council decides should be the minimum standard for a sidewalk deemed accessible.
- Clarity for our residents of expectation.
- Clarity for Calmar Enforcement to use as a baseline.
- Attached find City of Leduc Sidewalk Maintenance Definition.
- Attached find two walks, that are corner lots, which represent a large clearing surface to be cleaned, next day after November 28 snowfall. Both are found to be in the majority as limited amount of snow left on walk.
- Attached find Calmar Sidewalk clearing bylaw (2009-02).

DISADVANTAGES:

- If the standard is too low, most of the town who do a great job may drop to a lower standard.
- If too low, it will reward for untidy sidewalk.
- If too low, sets town up for liability issues of pedestrian slipping or not being able to circulate within town.
- If too low, the majority in town who keep cleaner walks will call and complain.

COSTS/SOURCE OF FUNDING (if applicable)

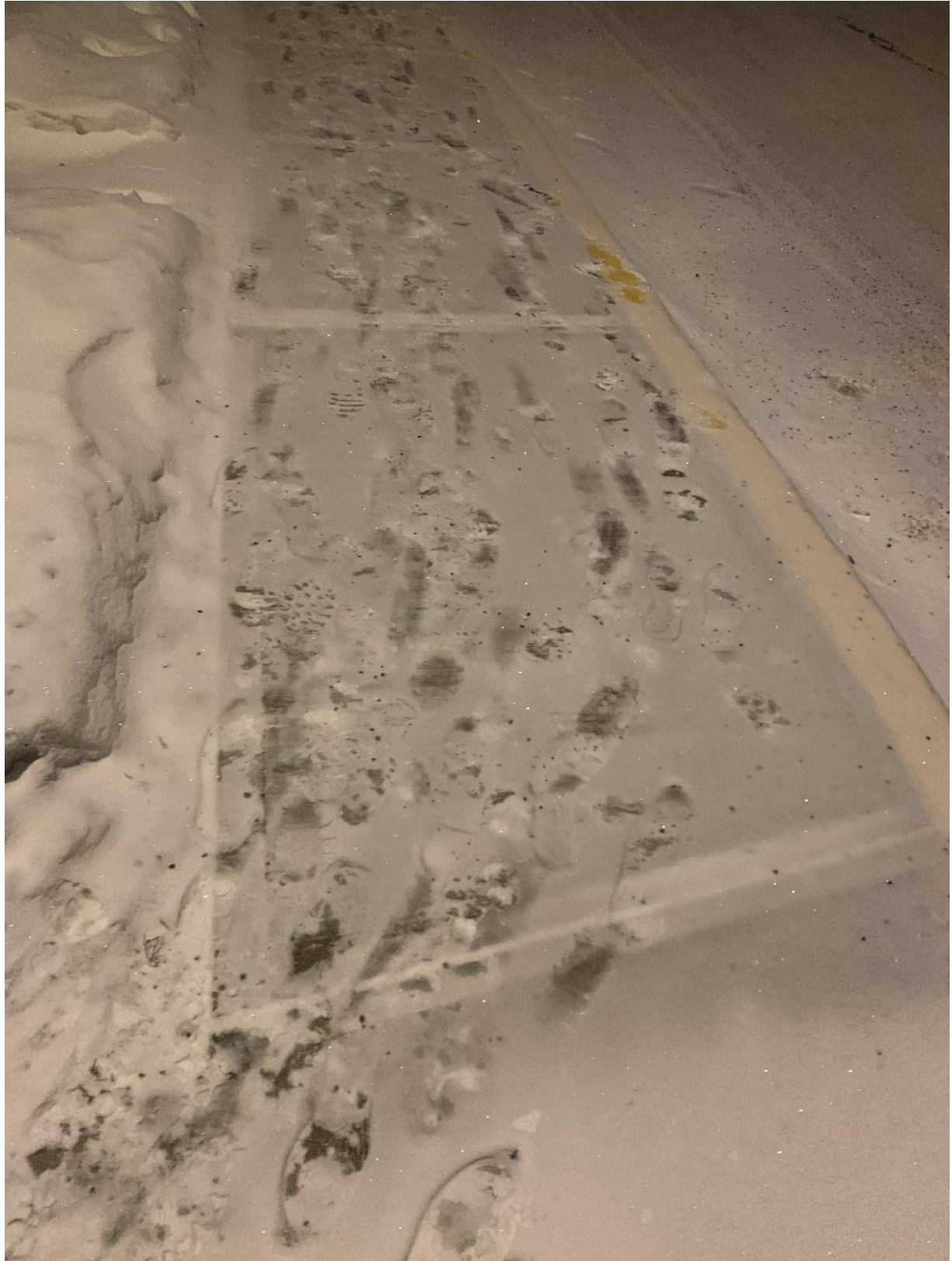
- None as the Town charges the resident the exact cost the contractor charges so that it does not become a burden to the complying residents
- CPO time spent collecting and issuing notices for sidewalk infraction.

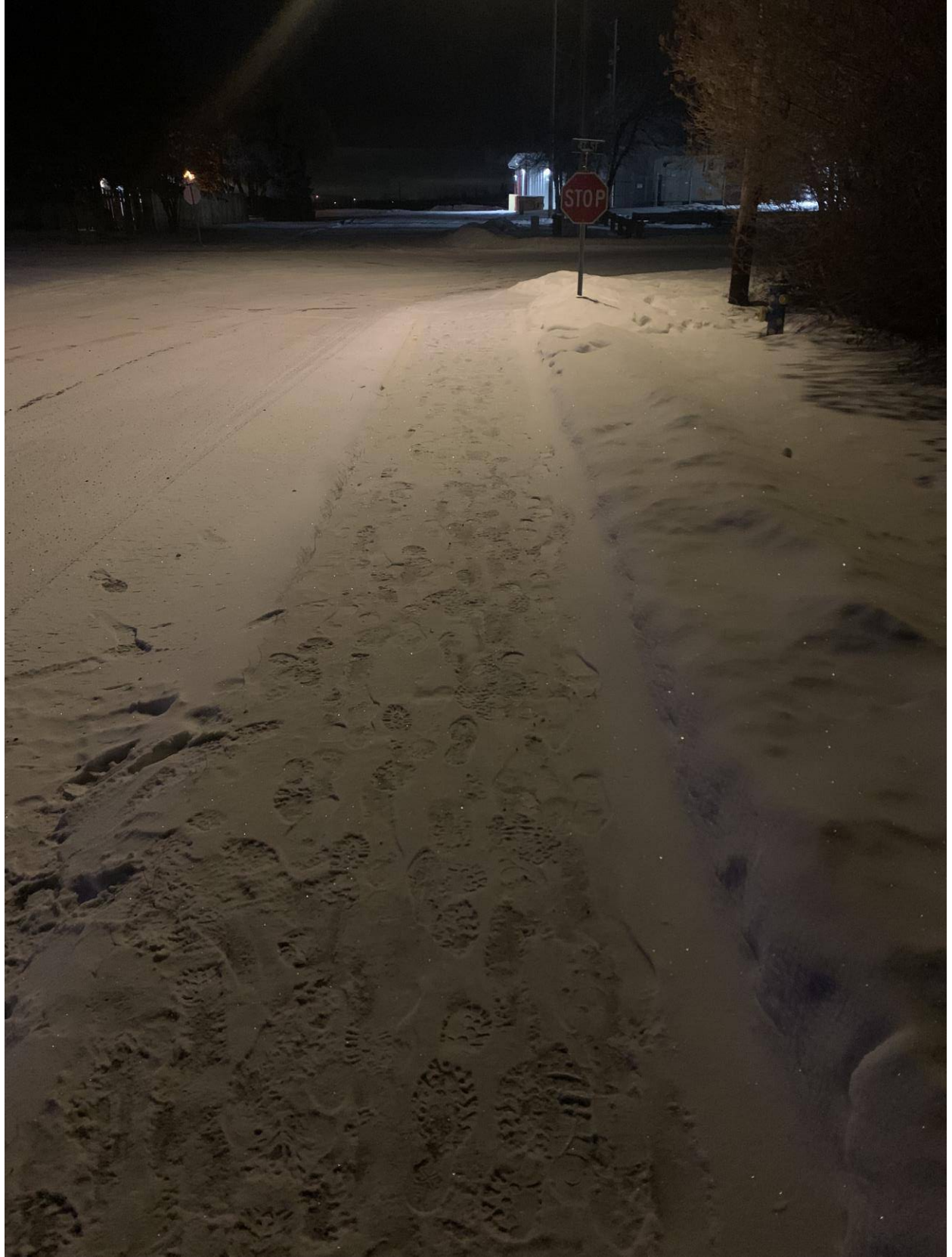
RECOMMENDED ACTION:

That Council passes motions to:

1. Council chooses pictures from provided album and select approved walkways standards.
2. Direct Administration to post council approved pictures on Calmar social media and website as part as an education/awareness campaign.









TOWN OF CALMAR
BYLAW NUMBER 2009-02

A BY-LAW OF THE TOWN OF CALMAR IN THE PROVINCE OF ALBERTA TO REGULATE AND CONTROL THE REMOVAL OF SNOW, ICE, DIRT OR OTHER FOREIGN MATTER FROM THE SIDEWALKS IN THE TOWN OF CALMAR.

WHEREAS it is the intention of the Municipal Council of the Town of Calmar to ensure that municipal sidewalks are passable and safe for pedestrians;

AND WHEREAS Section 7 of the Municipal Government Act being Chapter M-26.1 Statutes of Alberta 2000 and amendments thereto, gives Council the authority to pass such a by-law;

NOW THEREFORE, THE Council of the Town of Calmar, duly assembled, hereby enacts as follows:

1. This bylaw shall be cited as "The Sidewalk Clearing Bylaw".
2. Definitions:
 - a. **Council** - means the Council of the Town of Calmar;
 - b. **Authorized Person** - means the Peace Officer or in his absence, the Director of Community Services;
 - c. **Occupant** – means the person occupying or any person who is registered under the Land Titles Act as the owner of the land, or in the case of property other than land, any person who is in lawful possession thereof;
 - d. **Person** - includes corporation, firm, partnership, individual person, his or her heirs, executors, administrators or other legal representatives;
 - e. **Sidewalk** – shall mean cement or asphalt walk along the frontage of the property or, where it is a corner site, that portion along the frontage and that portion of walk along the side of the property.
3. Every occupant, and in case there is no occupant, then the owner of every house, shop, building, lot or parcel of land and every person having charge or care of any public building shall, within the first forty-eight (48) hours after every fall of snow or hail, cause the same to be removed off the sidewalks from or abutting on each house, shop, building, lot or parcel of land respectively and shall also keep the said sidewalk free of all ice which may be deposited thereon.
4. Remove or sand any ice, to the extent that walking is safe, that has formed or is deposited on sidewalks situated on land adjacent to that property as soon as practical after the ice is formed or deposited on the sidewalk
5. That no person shall place snow, ice or dirt from private property, such as driveways, parking lots, and service station lots, etc. on any street.
6. That no person shall cause any injury to any sidewalks by striking, picking, or cutting the same with any shovel, pick, crow bar or any other metal instrument or utilize any type of chemical causing a deterioration to the sidewalk surface whether such person be engaged in removing snow, ice or dirt from such sidewalk.
7. In default of any person complying with sections 3, 4, 5 of this by-law, the Town of Calmar may provide for the clearing of the sidewalk and any expenses incurred by the Town in doing so shall be charged

JP *JP*

against the owner or occupant of the property adjacent to the sidewalk as debt due and owing to the Town.

8. The Town of Calmar is not required to enforce this bylaw. In deciding whether to enforce this bylaw, the Town may take into account any practical concerns, including available municipal budget and personnel resources.
9. That the said clearing of sidewalks shall be performed within forty eight (48) hours of the time when the snowfall ended or the ice or other obstruction was formed or deposited thereon.
10. That failure to comply with any section of this bylaw by an owner shall constitute a breach of this bylaw and a Peace Officer may issue a provincial ticket, pursuant to Part 2, of the Provincial Offenses Procedure Act, Revised Statutes of Alberta 2000, Chapter P-34.
11. That in the event of a failure by an owner to pay the actual costs of removal, as applied in Section 7. above, the costs will be charged as an expense against the property owner of the property adjacent to the sidewalk as a debt owing to the Town of Calmar pursuant to Section (553.1) of the Municipal Government Act.
12. Bylaw # 97-20, and all amendments, thereto, are hereby repealed.
13. That this bylaw shall come into full force and effect upon final reading thereof.

READ A FIRST TIME THIS 17 DAY OF February, 2009

READ A SECOND TIME THIS 2 DAY OF March 2009

READ A THIRD TIME, by unanimous consent AND FINALLY PASSED THIS 2 DAY OF March, 2009

MAYOR

TOWN MANAGER



Community Standards

The **Community Standards Bylaw (/bylaw-711-2008-community-standards-bylaw)** was created to regulate the activities of people in public places and on privately owned property. The bylaw promotes safe, enjoyable and reasonable use of property for the benefit of all residents and visitors of Leduc.

Highlights of the Community Standards Bylaw include:

Noise control

- Regulations prohibiting noise that disturbs the peace of others
- Prohibited construction activity and garbage collection before 7am and after 10pm on weekdays (weekends/holidays before 8am/after 10pm)

Public Behaviour

- Fighting in public
- Littering
- Public urination and defecation

Property Maintenance

- Broader regulations on issues regarding general maintenance and upkeep of properties including: unsightly weeds, grass control, garbage, construction debris and derelict vehicles.

Sidewalk Maintenance

A person shall reasonably remove snow and ice from any sidewalk adjacent to land they own or occupy within 48 hours after the snow or ice has been deposited. Enforcement Services gauge reasonable removal to ensure all pedestrians, such as those with strollers or wheelchairs, can access and use the sidewalks.

Quicklinks

- >> [Community Standards Bylaw \(/bylaw-711-2008-community-standards-bylaw\)](#)
- >> [Enforcement Services \(/departments/enforcement-services\)](#)
- >> [Land Use Bylaw \(/bylaw-809-2013-land-use-bylaw\)](#)
- >> [Speed Bylaw \(/bylaw-846-2014-speed-bylaw-0\)](#)



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2022 YTD	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
1-00-00-110	GEN - Residential Taxes	(2,275,600.00)	1%		(2,292,667.00)	(2,350,650.00)	(2,380,820.00)	Increase of 0.75%
1-00-00-111	GEN - Non-Residential Taxes	(607,200.00)	0%		(610,000.00)	(613,000.00)	(615,000.00)	nominal increase
1-00-00-112	Minimum Tax Levy	(33,900.00)	-76%		(8,000.00)	(8,000.00)	(8,000.00)	Minimum taxes payable for all properties @ \$500. This is based on 2022 calculations (2022 Budget amount was not based on the actual, but was based of of \$1,000 minimum)
1-00-00-115	GEN - Special Tax (Tangible Asset Purposes)	(130,000.00)	-100%		0.00	0.00	0.00	
1-00-00-116	GEN - Allowance for Uncollected Taxes	(40,000.00)	-100%		0.00	0.00	0.00	Prior to 2022 we have never budgeted for uncollected taxes
1-00-00-130	GEN - Franchise Agreements	(568,200.00)	6%		(600,000.00)	(600,000.00)	(600,000.00)	Adjusted to be based on actual Fortis \$19,000 x 12 Months Apex \$29,750 x 12 Months (35% max)
1-00-00-510	GEN - Penalties & Costs	(115,200.00)	22%		(140,000.00)	(140,000.00)	(140,000.00)	Penalties on Taxes have been changed to 2% monthly. Calculation is based on an average of \$11,700 x 12 months
1-00-00-515	GEN - Tax Recovery Costs	0.00	#DIV/0!		0.00	0.00	0.00	No Tax Recovery Costs anticipated
1-00-00-550	GEN - Investment Return	(9,900.00)	102%		(20,000.00)	(20,000.00)	(20,000.00)	Based off of 2022 actual
1-12-00-490	ADMIN - Administration Costs Recovered	0.00	#DIV/0!		(6,000.00)	(6,000.00)	(6,000.00)	\$2/bill for printed water bill
1-12-00-495	ADMIN - Assessment Appeals	0.00	#DIV/0!		0.00	0.00	0.00	Unknown, these fees are collected only if an assessment appeal is requested and is not a budgeted amount
1-12-00-551	ADMIN - Tax Recovery Properties - Property Revenue	0.00	#DIV/0!		0.00	0.00	0.00	This revenue is only realized if the tax forfeiture exceeds 15 years of holding
1-12-00-590	ADMIN - Other Revenue - Administration	(4,000.00)	150%		(10,000.00)	(10,000.00)	(10,000.00)	Miscellaneous revenue for general purposes (WCB PIR Refund approx \$5k)
1-12-00-840	ADMIN - Provincial Conditional Grants	(27,300.00)	0%		(27,300.00)	(27,300.00)	(27,300.00)	MSI Operating \$27,300
1-12-00-850	ADMIN - Conditional Grants - Other Governments	0.00	#DIV/0!		0.00	0.00	0.00	No other government contributions are expected that apply to general administration
1-12-00-920	ADMIN - Drawn from Reserves	(150,400.00)	-100%		0.00	0.00	0.00	
1-21-00-590	POLICING - Other Revenue	0.00	#DIV/0!		(88,000.00)	(132,100.00)	(132,100.00)	RCMP cost funding model as per estimate provided on launch
1-23-00-590	FIRE - Other General Revenue-Protective Services	0.00	#DIV/0!		0.00	0.00	0.00	No other revenue is anticipated
1-23-00-920	FIRE - Drawn from Reserves	0.00	#DIV/0!		0.00	0.00	0.00	No projects are planned for this year
1-24-00-590	DISASTER - Other General Revenues	0.00	#DIV/0!		0.00	0.00	0.00	No other revenue is anticipated
1-24-00-840	DISASTER - Provincial Grant	0.00	#DIV/0!		0.00	0.00	0.00	No Grants are planned for this year
1-24-00-920	DISASTER - Drawn from Reserves	0.00	#DIV/0!		0.00	0.00	0.00	No projects are planned for this year
1-26-00-410	ENFORCEMENT - Municipal Fines	0.00	#DIV/0!		(15,000.00)	(15,000.00)	(15,000.00)	Anticipated revenue from weed enforcement to offset expense
1-26-00-510	ENFORCEMENT - Provincial Fines	(10,900.00)	405%		(55,000.00)	(55,000.00)	(55,000.00)	Based on anticipated enhanced services and historical data (prior to bylaws becoming priority)
1-26-00-520	ENFORCEMENT - Animal License Fee's	(2,900.00)	-66%		(1,000.00)	(1,000.00)	(1,000.00)	Based on 3 year average (after cost decreased)
1-26-00-521	ENFORCEMENT - Business License Fee	(20,200.00)	-10%		(18,100.00)	(18,400.00)	(18,800.00)	Based on 5 year average (we are charging twice the amount of other similar mun.)
1-26-00-522	ENFORCEMENT - Regional Business License	(100.00)	0%		(100.00)	(100.00)	(100.00)	Based on 2021 Actual
1-26-00-590	ENFORCEMENT - Other General Revenue	0.00	#DIV/0!		0.00	0.00	0.00	Nothing scheduled
1-26-00-840	ENFORCEMENT - Provincial Conditional Grants	0.00	#DIV/0!		0.00	0.00	0.00	No projects are planned for this year
1-26-00-920	ENFORCEMENT - Drawn from Reserves	0.00	#DIV/0!		0.00	0.00	0.00	No projects are planned for this year

1-26-01-410	ENFORCEMENT - Municipal Fines - Snow Removal	0.00	#DIV/0!	(15,000.00)	(15,000.00)	(15,000.00)	Anticipated revenue from snow removal enforcement to offset expense
1-32-00-410	PUB WRKS - Cost Recovered	0.00	#DIV/0!	0.00	0.00	0.00	Not a budget Item
1-32-00-590	PUB WORKS - Other General Revenue	(5,000.00)	0%	(5,000.00)	(5,000.00)	(5,000.00)	Cost Recovery for service provided to individuals and organizations
1-32-00-920	PUB WORKS - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-41-00-410	WATER - Sale of Water	(620,000.00)	0%	(620,000.00)	(620,000.00)	(620,000.00)	Water distribution - All accounts thru regular billing process. Budget dollars are based on 2021 actual
1-41-00-490	WATER - Water Connection Fees	(12,000.00)	-33%	(8,000.00)	(8,000.00)	(8,000.00)	Cost of connecting the water meter
1-41-00-500	WATER - Sale of Bulk Water	(50,000.00)	0%	(50,000.00)	(50,000.00)	(50,000.00)	Fees collected from the bulk water station based on 2021 actual
1-41-00-510	WATER - Penalties and Costs	(5,000.00)	0%	(5,000.00)	(5,000.00)	(5,000.00)	Based on 2021 actual
1-41-00-590	WATER - Other Revenue Water	(2,000.00)	-100%	0.00	0.00	0.00	Fire Department - County Beginning in 2022, billing to be done quarterly based on consumption. Item moved into Sale of water
1-41-00-920	WATER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-42-00-410	SEWER - Sanitary Sewer Fees	(400,000.00)	0%	(400,000.00)	(400,000.00)	(400,000.00)	Sewer collection and treatment - All accounts thru regular billing process. Budget dollars are based on 2021 actual
1-42-00-500	SEWER - Water & Sewer Infrastructure	(94,000.00)	-4%	(90,000.00)	(90,000.00)	(90,000.00)	Regular billing fee for Infrastructure dollars intended to cover maintenance of lines, reservoir and lagoons. Budget Dollars are based on 2021 actual
1-42-00-590	SEWER - Other General Revenue	(17,900.00)	1017%	(200,000.00)	(200,000.00)	(200,000.00)	Sale of lagoon water. Customer having issues with weed, may not be able to continue
1-42-00-920	SEWER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-43-00-410	GARBAGE - Garbage Service Fees	(180,000.00)	6%	(190,000.00)	(190,000.00)	(190,000.00)	Regular billing to cover weekly garbage pickup and disposal. Budget Dollars are based on 2021 Actual
1-43-00-500	GARBAGE - Recycling Fees	(85,000.00)	8%	(92,000.00)	(92,000.00)	(92,000.00)	Regular billing to cover monthly recycling pickup and disposal. Budget Dollars are based on 2021 Actual
1-43-00-590	GARBAGE - Other General Revenue	0.00	#DIV/0!	0.00	0.00	0.00	No Revenue Projected
1-43-00-920	GARBAGE - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-51-00-410	FAMILY SERV - Fees & Programs	(1,000.00)	-50%	(500.00)	(500.00)	(500.00)	Xmas Elves payroll deductions and other miscellaneous revenues for programs
1-51-00-590	FAMILY SERV - Other General Revenue	(1,000.00)	0%	(1,000.00)	(500.00)	(500.00)	Volunteer Alberta Grant
1-51-00-840	Provincial Grant	(4,500.00)	-100%	0.00	0.00	0.00	
1-51-00-850	FAMILY SERV - Regional FCSS Grant	(37,500.00)	0%	(37,500.00)	(37,500.00)	(37,500.00)	Leduc County distribution (agreement need to be reviewed in 2023)
1-51-01-590	FAMILY SERV - Christmas Elves Program Revenues	(3,500.00)	0%	(3,500.00)	(3,500.00)	(3,500.00)	Christmas elves charitable donations
1-61-00-410	MUNI DEV - Service Fees	(7,000.00)	-21%	(5,500.00)	(6,000.00)	(6,000.00)	Tax Certificates Zoning Compliance Certificates Budget Dollars based on 2021 Actual
1-61-00-411	MUNI DEV - Subdivision Fees	(2,000.00)	-63%	(750.00)	(750.00)	(750.00)	Subdivision Fees are not known, small amount recognized in anticipation of some movement
1-61-00-510	MUNI DEV - Safety Codes Council	0.00	#DIV/0!	0.00	0.00	0.00	No Revenue Projected
1-61-00-520	MUNI DEV - Development Permits	(7,000.00)	-71%	(2,000.00)	(2,000.00)	(2,000.00)	Development Permits budget based on 2021 Actual
1-61-00-530	MUNI DEV - Building Permits	(60,000.00)	-33%	(40,000.00)	(40,000.00)	(45,000.00)	Building Permits revenue is based on 5 year average
1-61-00-590	MUNI DEV - Other General Revenue	(1,000.00)	0%	(1,000.00)	(1,000.00)	(1,000.00)	Construction Deposits Retained & Other Misc. Revenue
1-61-00-840	MUNI DEV - Conditional Grants - Provincial	0.00	#DIV/0!	0.00	0.00	0.00	No Grants are planned for this year
1-61-00-900	MUNI DEV - Off Site Levies	(1,000.00)	-100%	0.00	0.00	0.00	Offsite Levies are not known, small amount recognized in anticipation of some movement \$0 revenue in previous 5 years
1-61-00-920	MUNI DEV - Contributed from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-62-00-410	COMM SER - Promotional Revenue	(1,000.00)	-100%	0.00	0.00	0.00	No Revenue Projected
1-62-00-590	COMM SER - Other General Revenue	0.00	#DIV/0!	(7,500.00)	(7,500.00)	(7,500.00)	Council approved the sponsorship policy

1-62-00-840	COMM SER - Conditional Grant - Provincial	0.00	#DIV/0!	0.00	0.00	0.00	No Revenue Projected
1-62-00-920	Transfer From Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-72-00-590	REC FAC - Other General Revenues	(3,300.00)	-24%	(2,500.00)	(2,500.00)	(2,500.00)	Get-a-away
1-72-00-591	REC FAC - Fair Revenue - Calmar Days	(500.00)	0%	(500.00)	(500.00)	(500.00)	Misc. Revenue
1-72-00-592	REC FAC - Program Center Rental	(4,900.00)	-59%	(2,000.00)	(2,000.00)	(2,000.00)	Administration will promote the asset
1-72-00-850	REC FAC - Other Local Government Grants	(230,000.00)	23%	(282,750.00)	(282,750.00)	(282,750.00)	County Cost Sharing
1-72-00-860	REC FAC - Grants from Others	0.00	#DIV/0!	(500.00)	(500.00)	(500.00)	Canada Day grant
1-72-00-920	Transfer From Reserve	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-72-01-410	REC FAC - Rental Fees	(5,400.00)	0%	(5,400.00)	(5,500.00)	(5,500.00)	Diamond Rental (pending user fees adjustments)
1-72-01-860	REC FAC - Grants from Others	0.00	#DIV/0!	(8,000.00)	(8,000.00)	(8,000.00)	CSJ Grant
1-72-02-410	REC FAC - Ice Rental Fees	(120,000.00)	4%	(125,000.00)	(125,000.00)	(125,000.00)	Administration will review user fees during budget process for Council's consideration
1-72-02-510	REC FAC - Arena-Concessiona Sales	(100.00)	-100%	0.00	0.00	0.00	
1-72-02-590	REC FAC - General Revenue	(2,000.00)	0%	(2,000.00)	(2,100.00)	(2,100.00)	Non Ice Arena Rental (concession rental revenue)
1-72-02-920	REC FAC - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-72-03-591	Fair Revenue - Calmar Days	0.00	#DIV/0!	0.00	0.00	0.00	
1-74-00-410	CULTURE - Fines & Membership Fees	(1,000.00)	0%	(1,000.00)	(1,000.00)	(1,000.00)	Membership Fees
1-74-00-490	CULTURE - General Revenue	(700.00)	0%	(700.00)	(700.00)	(700.00)	Miscellaneous revenue for general purposes
1-74-00-590	CULTURE - Book Sales	(300.00)	0%	(300.00)	(300.00)	(300.00)	Book Sales
1-74-00-840	CULTURE - Provincial Library Operating Grant	(16,600.00)	0%	(16,600.00)	(16,600.00)	(16,600.00)	Alberta Libraries Grant
1-74-00-841	CULTURE - Other Grants	(9,000.00)	0%	(9,000.00)	(9,000.00)	(9,000.00)	Leduc County distribution
1-74-00-850	CULTURE - Other Local Government Contributions	(73,400.00)	0%	(73,400.00)	(73,400.00)	(73,400.00)	Leduc County distribution
1-74-01-850	CULTURE - Other Local Government Contributions	(2,600.00)	0%	(2,600.00)	(2,600.00)	(2,600.00)	Leduc County distribution
1-97-00-745	REQUISITION- Education Levy- Residential	(592,000.00)	2%	(604,000.00)	(604,000.00)	(604,000.00)	Based on last year plus 2%
1-97-00-750	REQUISITION - Education Levy - Non-Residential	(178,900.00)	2%	(182,500.00)	(182,500.00)	(182,500.00)	Based on last year plus 2%
1-97-00-755	REQUISITION - Leduc Foundation Levy	(7,100.00)	0%	(7,100.00)	(7,100.00)	(7,100.00)	As per requisition
1-97-00-757	REQUISITION - Rural Policing Levy	(66,100.00)	-100%	0.00	0.00	0.00	Reallocated
		(6,907,100.00)		(6,991,267.00)	(7,096,850.00)	(7,134,420.00)	

2-11-00-110	COUNCIL - Wages & Salaries	77,700.00	-100%	0.00	0.00	0.00	No budgeted expense
2-11-00-115	Overtime	2,400.00	-100%	0.00	0.00	0.00	No budgeted expense
2-11-00-130	COUNCIL - Employer's Contributions	11,700.00	-100%	0.00	0.00	0.00	No budgeted expense
2-11-00-136	COUNCIL - Workers' Compensation Board Fees	1,500.00	-100%	0.00	0.00	0.00	Reallocated to Administration
2-11-00-148	COUNCIL - Training & Development	1,600.00	0%	1,600.00	1,600.00	1,600.00	This budget line is for shared training sessions and not specific to individual Council members
2-11-00-215	COUNCIL - Freight & Postage	700.00	0%	700.00	700.00	700.00	The primary expense to this line item is based on a percentage of cost for filling the postage meter
2-11-00-217	COUNCIL - Telephone	7,200.00	0%	7,200.00	7,200.00	7,200.00	Council Land Line \$100 x 12 Months = \$ 1,200 Council Communication Allowance \$100 Per month \$ 6,000
2-11-00-220	COUNCIL - Advertising	4,600.00	-35%	3,000.00	3,000.00	3,000.00	Tax Assess. Mailout, , Ad-Regional Maple Leaf, Ad-Salute to Farmers, Sponsor Ad-Fire Dept, Sponsor Ad-Remembrance Day, Sponsor Ad-Holiday Season, Remembrance Day, Other Advertisements

							Basic Membership fee \$2,755.29
							2021 Chamber Membership \$263.10
							2021-22 Membership \$649.36
							Muni Govt Act-Carey Benson \$35.00
							Queens Printer Subscription \$125.00
							Prepaid Adjustments \$195.00
2-11-00-222	COUNCIL - Memberships & Subscriptions	4,400.00	7%	4,700.00	4,700.00	4,700.00	2022 Membership \$664.73
2-11-00-223	COUNCIL - Special Projects	20,000.00	100%	40,000.00	15,000.00	15,000.00	playground at school in 2023
							\$1,500 Leduc & District Food Bank
							\$1,114 NSWA
2-11-00-224	COUNCIL - Other Projects	1,500.00	141%	3,614.00	3,614.00	3,614.00	\$1,000 Calmar Seniors Club
2-11-00-231	COUNCIL - Audit Fees	1,800.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% Administration
2-11-00-250	COUNCIL - Building Repairs & Maintenance	3,200.00	-69%	1,000.00	1,000.00	1,000.00	has been \$0 for last 5 years
2-11-00-270	COUNCIL - Insurance	3,100.00	0%	3,100.00	3,100.00	3,100.00	Council Chambers Insurance
2-11-00-510	COUNCIL - Printing & Stationery	3,500.00	-57%	1,500.00	1,500.00	1,500.00	Based on 5 year average
							Regional Municipal Meetings, Collaboration & Networking based on 5 year average (+
2-11-00-511	COUNCIL - Special Events Hosting	6,000.00	-33%	4,000.00	4,000.00	4,000.00	interaction with eastern municipalities)
2-11-00-512	COUNCIL - Janitor Contract	1,400.00	-100%	0.00	0.00	0.00	Moved to Admin
2-11-00-520	Equipment, Parts, Repairs & Maintenance	6,000.00	-83%	1,000.00	1,000.00	1,000.00	\$0 for previous 5 years, excluding new laptops in 2021
2-11-00-540	COUNCIL - Power	1,300.00	75%	2,275.00	2,275.00	2,275.00	Council Chambers allocation
2-11-00-541	COUNCIL - Natural Gas	700.00	131%	1,620.00	1,680.00	1,700.00	Council Chambers allocation
2-11-00-590	COUNCIL - Other General Expenses-Legislative	2,000.00	0%	2,000.00	2,000.00	4,000.00	Budget based on prior year expenses (adjusted in 2025 for election)
2-11-00-761	COUNCIL - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	Transfer to Election Reserve for Next Election
							Monthly Remuneration 12 @ \$ 694.62
							60 - 0-3 Hour Meetings @ \$ 75.00
							32 - 3-5 Hour Meetings @ \$ 125.00
2-11-01-110	COUNCIL - Councillor Faulkner - Remuneration & Fee	18,600.00	0%	18,600.00	18,600.00	18,600.00	10 - 5 Hours or More Meetings @ \$ 175.00
2-11-01-130	COUNCIL - Councillor Faulkner - Benefits	4,300.00	-77%	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-01-140	COUNCIL - Councillor Faulkner - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel (combined with training)
							Conferences: AUMA, RMA etc.
2-11-01-148	COUNCIL - Councillor Faulkner - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Training AB Emergency Management, Municipal Courses etc.
2-11-01-212	COUNCIL - Councillor Faulkner - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
							Monthly Remuneration 12 @ \$ 694.62
							Deputy Mayor 12 @ \$ 100.00
							60 - 0-3 Hour Meetings @ \$ 75.00
							32 - 3-5 Hour Meetings @ \$ 125.00
2-11-13-110	COUNCIL - Councillor Gardner - Remuneration & Fee	19,800.00	0%	19,800.00	19,800.00	19,800.00	10 - 5 Hours or More Meetings @ \$ 175.00
2-11-13-130	COUNCIL - Councillor Gardner - Benefits	4,600.00	-78%	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-13-140	COUNCIL - Councillor Gardner - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel (combined with training)
							Conferences: AUMA, RMA etc.
2-11-13-148	COUNCIL - Councillor Gardner - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Training AB Emergency Management, Municipal Courses etc.
2-11-13-212	COUNCIL - Councillor Gardner - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
							Monthly Remuneration 12 @ \$ 1,389.24
							60 - 0-3 Hour Meetings @ \$ 75.00
							32 - 3-5 Hour Meetings @ \$ 125.00
2-11-17-110	COUNCIL - Mayor Carnahan- Remuneration & Fees	27,000.00	0%	27,000.00	27,000.00	27,000.00	10 - 5 Hours or More Meetings @ \$ 175.00

2-11-17-130	COUNCIL - Mayor Carnahan - Benefits	6,300.00	-79%	1,350.00	1,350.00	1,350.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-17-140	COUNCIL - Mayor Carnahan - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel
2-11-17-148	COUNCIL - Mayor Carnahan - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-17-212	COUNCIL - Mayor Carnahan - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-11-18-110	COUNCIL - Councillor Benson - Remuneration & Fees	18,600.00	0%	18,600.00	18,600.00	18,600.00	Monthly Remuneration 12 @ \$ 694.62 60 - 0-3 Hour Meetings @ \$ 75.00 32 - 3-5 Hour Meetings @ \$ 125.00 10 - 5 Hours or More Meetings @ \$ 175.00
2-11-18-130	COUNCIL - Councillor Benson - Benefits	4,300.00	-77%	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-18-140	COUNCIL - Councillor Benson - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel (combined with training)
2-11-18-148	COUNCIL - Councillor Benson - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-18-212	COUNCIL - Councillor Benson - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-11-19-110	COUNCIL - Councillor McKeag - Remuneration & Fees	18,600.00	0%	18,600.00	18,600.00	18,600.00	Monthly Remuneration 12 @ \$ 694.62 60 - 0-3 Hour Meetings @ \$ 75.00 32 - 3-5 Hour Meetings @ \$ 125.00 10 - 5 Hours or More Meetings @ \$ 175.00
2-11-19-130	COUNCIL - Councillor McKeag - Benefits	4,300.00	-77%	1,000.00	1,000.00	1,000.00	Calculated at % of earnings (CPP & benefits @ \$14.95/month)
2-11-19-140	COUNCIL - Councillor McKeag - Meals & Lodging	1,200.00	-100%	0.00	0.00	0.00	Out of Town Travel (combined with training)
2-11-19-148	COUNCIL - Councillor McKeag - Training & Dev	2,500.00	48%	3,700.00	3,700.00	3,700.00	Conferences: AUMA, RMA etc. Training AB Emergency Management, Municipal Courses etc.
2-11-19-212	COUNCIL - Councillor McKeag - Mileage	1,000.00	0%	1,000.00	1,000.00	1,000.00	Out of Town Travel
2-12-00-100	ADMIN - Annual Depreciation	0.00	#DIV/0!	0.00	0.00	0.00	Annual depreciation is not in the current budget
2-12-00-110	ADMIN - Wages & Salaries	133,400.00	116%	288,185.00	285,000.00	292,000.00	Per distribution
2-12-00-115	ADMIN - Overtime	2,600.00	-81%	500.00	500.00	500.00	0.00
2-12-00-130	ADMIN - Employer Contributions	20,100.00	101%	40,500.00	43,000.00	44,000.00	15% of Wages to cover variation of benefit coverage + addition of Health spending account
2-12-00-136	ADMIN - Workers' Compensation Board Fees	2,500.00	188%	7,200.00	7,200.00	7,200.00	18% of \$40k premium based on wage distribution
2-12-00-140	ADMIN - Meals & Lodging	2,000.00	-100%	0.00	0.00	0.00	reallocated to training & development
2-12-00-148	ADMIN - Training & Development	7,000.00	79%	12,500.00	12,500.00	12,500.00	GFOA \$695 x 2, SLGM \$549 x 1, NACLAA II \$795 x 6 (courses, conferences, meals & rooms)
2-12-00-210	ADMIN - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	no budgeted vehicle allowance
2-12-00-212	ADMIN - Mileage	1,500.00	0%	1,500.00	1,750.00	1,750.00	Travel to conferences and meetings are anticipated to increase
2-12-00-215	ADMIN - Freight & Postage	5,500.00	0%	5,500.00	5,700.00	5,900.00	Based on 2022 actuals
2-12-00-217	ADMIN - Telephone	6,000.00	-8%	5,500.00	5,700.00	5,900.00	Phone, Internet, Cells, Toll Free based on 2022 year actual
2-12-00-220	ADMIN - Advertising	3,000.00	-33%	2,000.00	2,000.00	2,000.00	Employment Ads, Tourism and promotional ads
2-12-00-222	ADMIN - Memberships & Subscriptions	3,000.00	-17%	2,500.00	2,500.00	2,500.00	LGAA - \$300 x 1 SGLM-\$700 x 2 GFOA-\$170 x 1 Subscriptions - \$500
2-12-00-223	ADMIN - Recognition & Bonuses	9,500.00	-100%	0.00	0.00	0.00	Anticipating the framework approach based on performance
2-12-00-231	ADMIN - Auditor	6,200.00	545%	40,000.00	40,000.00	40,000.00	Based on 2022 actuals in anticipation of a more thorough 2022 audit and not being split between all departments
2-12-00-232	ADMIN - Assessment Services	19,500.00	-5%	18,500.00	19,500.00	19,500.00	Based on prior \$4488/quarter and an allowance of a CPI increase
2-12-00-233	ADMIN - Legal Fees	13,000.00	-23%	10,000.00	10,000.00	10,000.00	Based on 5 year average

2-12-00-250	ADMIN - Building Repairs & Maintenance	8,000.00	0%	8,000.00	8,000.00	8,000.00	Based on 5 year average (not including office repainting in 2020)
2-12-00-270	ADMIN - Insurance	6,000.00	0%	6,000.00	6,500.00	7,000.00	Annual Allocation for insurance cost
2-12-00-290	ADMIN - Entertainment & Hospitality	3,500.00	-71%	1,000.00	1,500.00	1,500.00	Based on 5 year average
2-12-00-510	ADMIN - Printing & Stationery	7,500.00	-40%	4,500.00	5,000.00	5,000.00	Based on 5 year average
2-12-00-511	ADMIN - Household Goods & Misc. Supplies	6,000.00	0%	6,000.00	6,000.00	6,000.00	cleaner, washroom, water, etc. Based on 5 year average
2-12-00-512	ADMIN - Janitor Contract	11,700.00	4%	12,225.00	12,225.00	12,225.00	Trinus \$5500 x 12 = \$66,000 Postage Machine \$2,000 (new lease) Photocopier \$7,000 Central Square Support \$15,000 Software licenses (Adobe) \$2,000
2-12-00-513	ADMIN - Equipment Leases & Contracts	102,100.00	-12%	90,000.00	90,000.00	90,000.00	Amount based on 5 year average not including 2022 budget/actual
2-12-00-516	ADMIN - Alarm Maintenance	700.00	-29%	500.00	600.00	600.00	Based on 5 year average
2-12-00-520	ADMIN - Equipment Parts, Repairs & Maintenance	16,000.00	-63%	6,000.00	8,000.00	8,000.00	Based on 5 year average
2-12-00-540	ADMIN - Power	2,900.00	75%	5,075.00	5,100.00	5,200.00	Based on quoted rate with Enmax contract renewal
2-12-00-541	ADMIN - Natural Gas	2,200.00	131%	5,085.00	5,100.00	5,200.00	Based on quoted rate with Enmax contract renewal
2-12-00-590	ADMIN - Other General Expenses	19,200.00	-61%	7,500.00	7,500.00	7,500.00	Based on 5 year average not including 2022 budget/actual
2-12-00-761	ADMIN - Transfer to Reserves	263,600.00	10%	290,000.00	290,000.00	290,000.00	50% of the revenue raised through franchise fees as per reserve policy
2-12-00-810	ADMIN - Bank Charges & Fees	6,000.00	37%	8,200.00	8,500.00	8,500.00	Based on 2022 actual
2-12-00-831	ADMIN - Debenture Principle	0.00	#DIV/0!	0.00	0.00	0.00	No debentures anticipated
2-12-00-832	ADMIN - Debenture Interest	0.00	#DIV/0!	0.00	0.00	0.00	No debentures anticipated
2-12-00-910	ADMIN - Tax Cancellations	0.00	#DIV/0!	0.00	0.00	0.00	No tax cancellations included in budget
2-12-00-920	ADMIN - Bad Debts	100.00	-100%	0.00	0.00	0.00	No budget for bad debts
2-12-00-995	ADMIN - Year End Surplus to Reserve Trnsfr	0.00	#DIV/0!	0.00	0.00	0.00	Not a budget Item
2-12-00-998	ADMIN - Gain/loss on Disposal of TCA	0.00	#DIV/0!	0.00	0.00	0.00	Not budgeted for, although disposals of assets get coded through this GL
2-12-00-999	ADMIN - Contingency Fund	80,800.00	-38%	50,000.00	50,000.00	50,000.00	Annual operating contingency for unexpected expenses
2-12-01-148	All Staff Training & Development	0.00	#DIV/0!	1,000.00	1,000.00	1,000.00	Should we need special training for all staff
2-21-00-745	POLICING - Provincial Policing	0.00	#DIV/0!	88,000.00	132,100.00	132,100.00	RCMP cost funding model, offset with revenue for the same
2-23-00-115	FIRE - Overtime	0.00	#DIV/0!	0.00	0.00	0.00	No budget as this service is contracted out to regional service provider
2-23-00-136	FIRE - WCB Fees	0.00	#DIV/0!	0.00	0.00	0.00	No budget as this service is contracted out to regional service provider
2-23-00-250	FIRE - Building Repairs & Maintenance	0.00	#DIV/0!	0.00	0.00	0.00	No budget as this service is contracted out to regional service provider
2-23-00-270	FIRE - Insurance	2,200.00	9%	2,400.00	2,400.00	2,400.00	Old fire hall insurance allocation
							Regional Fire Fee for Service Total Expenses – (minus) Total Revenue = Total Budget 40% of Total Budget ÷ (divided) by 3 Year Average Call Volume = Fee per Incident Fee Per Incident X (times) Actual Incident Responses = Town's Annual Cost for Service
2-23-00-514	FIRE - Contracted Services & Communications	165,000.00	1%	166,000.00	168,000.00	170,000.00	Fee Per Incident X (times) Actual Incident Responses = Town's Annual Cost for Service
2-23-00-540	FIRE - Power	2,600.00	75%	4,550.00	4,550.00	4,600.00	Based on prior year actual
2-23-00-541	FIRE - Natural Gas	6,000.00	131%	13,860.00	13,900.00	14,000.00	Based on prior year actual
2-24-00-110	DISASTER - Wages & Salaries	12,400.00	248%	43,204.80	44,000.00	45,000.00	
2-24-00-115	DISASTER - Disaster - Overtime Earnings	0.00	#DIV/0!	0.00	0.00	0.00	No Overtime expected
2-24-00-130	DISASTER - Employer Contributions	1,900.00	241%	6,481.00	6,600.00	6,750.00	15% of salary allocated to this cost center
2-24-00-136	DISASTER - Workers' Compensation Board Fees	300.00	300%	1,200.00	1,200.00	1,200.00	3% of \$40k premium based on wage distribution
2-24-00-140	DISASTER - Meals & Lodging	2,000.00	-100%	0.00	0.00	0.00	reallocated to training and development

							Disaster Services \$4,000
							OH&S \$2,000
							EOC training- DSS/ICS/EOC Management
2-24-00-148	DISASTER - Training & Development	7,000.00	43%	10,000.00	10,500.00	11,000.00	Basic Emergency Management - \$900
2-24-00-217	DISASTER - Disaster Services Emergency Line	1,000.00	0%	1,000.00	1,000.00	1,000.00	Based on porting to VOIP system once fibre is available
2-24-00-231	DISASTER - Audit Fees	1,400.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
							Build designated area for OH&S equipment & DS Equipment (shelving/cabinet)
							Disaster \$1,000
							OH&S \$1,000
2-24-00-250	DISASTER - Building Repairs & Maintenance OH&S	2,000.00	100%	4,000.00	2,000.00	2,000.00	Plus regular annual expenses
							Stationary- Inspections forms/meetings/scribe log/PPE
							Disaster \$1,500
2-24-00-520	DISASTER - Equipment Parts, Repairs & Maintenance	3,000.00	0%	3,000.00	3,000.00	2,000.00	OH&S \$1,500
2-24-00-522	DISASTER - Vehicle Parts, Repairs & Maintenance	500.00	0%	500.00	500.00	500.00	Vehicle maintenance for course trips
2-24-00-590	DISASTER - Other General Expenses	30,200.00	-26%	22,200.00	22,200.00	22,200.00	Regional Disaster Services- \$20,000; develop town's form
2-24-00-761	DISASTER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-26-00-110	ENFORCEMENT - Wages & Salaries	105,400.00	34%	141,211.20	130,000.00	133,000.00	
2-26-00-115	ENFORCEMENT - Overtime	2,200.00	-100%	0.00	0.00	0.00	no anticipated overtime
2-26-00-130	ENFORCEMENT - Employer Contributions	15,800.00	34%	21,181.68	19,500.00	19,950.00	15% of salary allocated to this cost center
2-26-00-136	ENFORCEMENT - Workers' Compensation Board Fees	2,100.00	-5%	2,000.00	2,000.00	2,000.00	5% of \$40k premium based on wage distribution
2-26-00-140	ENFORCEMENT - Meals & Lodging	2,500.00	-100%	0.00	0.00	0.00	reallocated to training and development
							AACPO Conference (1)
							Recertification Baton/O.C./PPCT
							E-Ticketing Training
							Possible Rapid Force Training
2-26-00-148	ENFORCEMENT - Training & Development	4,500.00	40%	6,300.00	6,700.00	7,000.00	Mental Health Training
2-26-00-210	ENFORCEMENT - Vehicle Expense	300.00	0%	300.00	300.00	300.00	Vehicle maintenance for course trips
2-26-00-211	ENFORCEMENT - Vehicle Allowance	3,600.00	-100%	0.00	0.00	0.00	Employee allowance for vehicle as per contract reallocated to 110
2-26-00-215	ENFORCEMENT - Freight & Postage	1,200.00	0%	1,200.00	1,200.00	1,200.00	0.00
2-26-00-217	ENFORCEMENT - Telephone	2,500.00	-28%	1,800.00	2,000.00	2,200.00	Monthly charge for cell phone based on 5 year average
2-26-00-220	ENFORCEMENT - Advertising	500.00	0%	500.00	500.00	500.00	Based on prior year actual (\$200 Crime Report Publication)
							Radio License \$280
							CPO Program License \$650
2-26-00-222	ENFORCEMENT - Memberships & Subscriptions	3,600.00	11%	4,000.00	4,000.00	4,000.00	Report Exec
2-26-00-223	ENFORCEMENT - Victims Services	2,400.00	0%	2,400.00	2,400.00	2,400.00	Annual allocation for Victim Services donation
2-26-00-225	ENFORCEMENT - Citizens on Patrol	0.00	#DIV/0!	0.00	0.00	0.00	No expenses allocated for this line
2-26-00-231	ENFORCEMENT - Audit Fees	2,500.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-26-00-233	ENFORCEMENT - Legal Fees	1,000.00	100%	2,000.00	2,000.00	2,000.00	Budget dollars are for possible legal advice on bylaw enforcement
							Calmar does not operate a pound, this is for fees charged by kennels when an animal is
2-26-00-235	ENFORCEMENT - Vet & Pound Fees	4,500.00	11%	5,000.00	5,000.00	5,000.00	picked up
2-26-00-270	ENFORCEMENT - Insurance	3,000.00	8%	3,250.00	3,250.00	3,250.00	Annual Allocation for insurance cost
2-26-00-510	ENFORCEMENT - Printing & Stationary	1,500.00	-33%	1,000.00	1,100.00	1,200.00	Based on 5 year average
							Equipment
2-26-00-511	ENFORCEMENT - Household Goods & Miscellaneous Supplies	1,000.00	0%	1,000.00	1,000.00	1,000.00	Cat Cages

2-26-00-513	ENFORCEMENT - Contracted Services	5,400.00	11%	6,000.00	6,000.00	6,000.00	Dispatch fees \$2,228 License (Program)- \$1,650 Animal Control- \$500 RCMP levy moved to 97 department under requisitions CPO Only - Uniforms, kits, boots, etc. Handcuffs Baton
2-26-00-520	ENFORCEMENT - Equipment Parts, Repairs & Maintenance	13,000.00	-62%	5,000.00	5,000.00	5,000.00	Speed & safety related equipment
2-26-00-521	ENFORCEMENT - Fuel & Oil	4,000.00	25%	5,000.00	5,500.00	6,000.00	Cost of operating Peace Officer vehicle and cruiser
2-26-00-522	ENFORCEMENT - Vehicle Parts, Repairs & Maintenance	2,500.00	0%	2,500.00	3,000.00	3,000.00	Cost of operating Peace Officer vehicle and cruiser
2-26-00-540	ENFORCEMENT - Power	400.00	75%	700.00	720.00	740.00	Annual allocation for distributed costs
2-26-00-541	ENFORCEMENT - Natural Gas	600.00	132%	1,390.00	1,400.00	1,420.00	Annual allocation for distributed costs
2-26-00-590	ENFORCEMENT - Other General Expenses	0.00	#DIV/0!	0.00	0.00	0.00	
2-26-00-761	ENFORCEMENT - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget allocation for the line
2-26-01-240	ENFORCEMENT - Bylaw Enforcement - Snow Removal	0.00	#DIV/0!	30,000.00	30,000.00	30,000.00	Offset for municipal fine revenue for weeds & snow removal
2-32-00-110	ROADS - Wages & Salaries	197,900.00	-35%	128,048.85	130,000.00	132,000.00	Per distribution
2-32-00-115	ROADS - Overtime	11,900.00	-41%	7,000.00	7,200.00	7,500.00	6% of Wages and Salaries used for calculation
2-32-00-116	ROADS - On Call	6,000.00	67%	10,000.00	10,000.00	10,000.00	
2-32-00-117	ROADS - Casual Labour	0.00	#DIV/0!	0.00	0.00	0.00	No budget allocation for the line
2-32-00-130	ROADS - Employer Contributions	28,400.00	-32%	19,207.33	19,500.00	19,800.00	15% of salary allocated to this cost center
2-32-00-136	ROADS - Worker's Compensation Board Fees	3,800.00	-26%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-32-00-140	ROADS - Meals & Lodging	2,500.00	-100%	0.00	0.00	0.00	reallocated to training and development APWA Course
2-32-00-148	ROADS - Training & Development	2,500.00	100%	5,000.00	5,000.00	5,000.00	Equipment operator training (grader, loader etc.)
2-32-00-210	ROADS - Vehicle Allowance	3,000.00	-100%	0.00	0.00	0.00	Vehicle allowance eliminated
2-32-00-212	ROADS - Mileage	1,600.00	-69%	500.00	500.00	500.00	\$0 for previous 5 years
2-32-00-215	ROADS - Freight & Postage	600.00	0%	600.00	600.00	600.00	Based on 5 year average
2-32-00-217	ROADS - Telephone	4,500.00	-33%	3,000.00	3,000.00	3,000.00	Public Works shop and cell phone allowances based on 5 year average
2-32-00-220	ROADS - Advertising	1,000.00	-50%	500.00	500.00	500.00	Advertising Equipment sales, bylaws etc. based on 5 year average
2-32-00-230	ROADS - Engineering Fees	25,000.00	0%	25,000.00	25,000.00	25,000.00	General Engineering for streets, sidewalks, walkways, storm sewer and infrastructure. It also includes tendering process and preparation (move to Capital)
2-32-00-231	ROADS - Audit Fees	4,800.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-32-00-250	ROADS - Building Repairs & Maintenance	30,000.00	-33%	20,000.00	20,000.00	20,000.00	Based on 5 year average No expenses in the last 5 years in this GL (activity needed every 5 years. Is being done in 2022)
2-32-00-252	ROADS - R/R Ditch Maintenance	25,000.00	-100%	0.00	0.00	0.00	
2-32-00-253	ROADS - Roadway Maintenance	50,000.00	0%	50,000.00	50,000.00	58,000.00	Crack filling, line painting, pothole patching etc.
2-32-00-254	ROADS - Sidewalk Maintenance	50,000.00	-30%	35,000.00	35,000.00	35,000.00	Curb repairs, curb crossing and general repairs based on 5 year average
2-32-00-260	ROADS - Equipment Lease & Rental	2,000.00	0%	2,000.00	2,000.00	2,000.00	Lift rentals, jackhammers, compressors etc.
2-32-00-270	ROADS - Insurance	17,000.00	0%	17,000.00	17,000.00	17,000.00	Allocation distributed to this department
2-32-00-510	ROADS - Printing & Stationary	600.00	0%	600.00	600.00	600.00	Allocation distributed to this department
2-32-00-511	ROADS - Shop Supplies & Miscellaneous Supplies	16,800.00	-11%	15,000.00	15,000.00	15,000.00	grinding wheels, ear plugs, garden tools, blades, ladders, other misc.
2-32-00-513	ROADS - Contracted Services	26,000.00	-35%	17,000.00	17,000.00	17,000.00	Crack filling, other items not possible in house based on 5 year average
2-32-00-516	ROADS - Alarm	600.00	-100%	0.00	0.00	0.00	no expenses in this GL since 2018
2-32-00-520	ROADS - Equipment Maintenance & Repair	50,000.00	-6%	47,000.00	47,000.00	47,000.00	Cutting edges, roller blades, sweeper brooms etc. based on 5 year average

2-32-00-521	ROADS - Fuel & Oil	25,000.00	20%	30,000.00	32,000.00	35,000.00	Varies based on all equipment, vehicles and machinery. Agreement with Co-op to achieve cost savings, based on fuel anticipated increases
2-32-00-522	ROADS - Vehicle Parts, Repairs & Maintenance	12,000.00	0%	12,000.00	12,000.00	12,000.00	Oil changes, brakes, tires etc., based on 5 year average
2-32-00-523	ROADS - Small Tools	5,000.00	0%	5,000.00	5,000.00	5,000.00	metal detectors, shovels, hammers, saws etc. based on 5 year average
2-32-00-524	ROADS - Traffic Safety Devices	5,000.00	-20%	4,000.00	4,000.00	4,000.00	Traffic signs, barricades, posts etc. based on 5 year average
2-32-00-530	ROADS - Road Materials	45,000.00	7%	48,000.00	50,000.00	52,000.00	Gravel for Lanes Industrial Parks (Calcium) Winter Salt/Sand based on anticipated increases
2-32-00-531	ROADS - Safety Equipment	5,000.00	0%	5,000.00	5,000.00	5,000.00	Construction Signs, Barricades, etc. Safety Fence based on 5 year average
2-32-00-540	ROADS - Power	14,000.00	75%	24,500.00	24,600.00	24,600.00	Allocation distributed to this department
2-32-00-541	ROADS - Natural Gas	3,600.00	131%	8,320.00	8,350.00	8,350.00	Allocation distributed to this department
2-32-00-542	ROADS - Power - Street Lights	138,000.00	75%	242,000.00	243,000.00	243,500.00	Allocation distributed to this department
2-32-00-590	ROADS - Other General Expense	25,000.00	-80%	5,000.00	5,000.00	5,000.00	Allocation distributed to this department
2-32-00-761	ROADS - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No allocation budgeted
2-32-00-831	ROADS - Debenture Principle	168,700.00	-1%	167,000.00	171,800.00	176,800.00	Streets & Sewer (4000900) Gravel Truck (4001324) Public Works Shop (4002615)
2-32-00-832	ROADS - Debenture Interest	83,500.00	-5%	79,000.00	74,000.00	69,000.00	Streets & Sewer (4000900) Gravel Truck (4001324) Public Works Shop (4002615)
2-41-00-110	WATER - Wages & Salaries	146,800.00	-13%	128,048.85	130,000.00	132,000.00	Per distribution
2-41-00-115	WATER - Overtime	5,900.00	-15%	5,000.00	5,000.00	5,000.00	4% of Wages and Salaries used for calculation
2-41-00-130	WATER - Employer Contributions	21,400.00	-10%	19,207.33	19,500.00	19,800.00	15% of salary allocated to this cost center
2-41-00-136	WATER - Workers' Compensation Board Fees	2,800.00	0%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-41-00-140	WATER - Meals & Lodging	3,500.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-41-00-148	WATER - Training & Development	3,500.00	100%	7,000.00	7,000.00	7,000.00	AWWOWA Conference & Misc.
2-41-00-210	WATER - Vehicle Allowance	3,000.00	-100%	0.00	0.00	0.00	
2-41-00-212	WATER - Mileage	1,000.00	-50%	500.00	500.00	500.00	no expenses in this GL in the previous 5 years
2-41-00-215	WATER - Freight & Postage	900.00	-11%	800.00	800.00	800.00	Based on 5 year average
2-41-00-217	WATER - Telephone	7,000.00	-21%	5,500.00	5,500.00	5,500.00	Based on 5 year average
2-41-00-220	WATER - Advertising	500.00	0%	500.00	500.00	500.00	Water shut off, water bans, spray park etc.
2-41-00-222	WATER - Memberships & Subscriptions	800.00	-13%	700.00	700.00	700.00	AWWOWA, Water magazines etc.
2-41-00-231	WATER - Audit Fees	4,200.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-41-00-250	WATER - Building Repairs & Maintenance	1,000.00	0%	1,000.00	1,000.00	1,000.00	paint, pumphouse maintenance, roof etc.
2-41-00-253	WATER - Infrastructure Maintenance	35,000.00	-100%	0.00	0.00	0.00	Combined with 2-41-00-522
2-41-00-260	WATER - Equipment Lease & Rental	600.00	-17%	500.00	500.00	500.00	no expenses in this GL in the previous 5 years
2-41-00-270	WATER - Insurance	10,000.00	0%	10,000.00	10,000.00	10,000.00	Allocation distributed to this department
2-41-00-300	WATER - Water Purchases	400,000.00	0%	400,000.00	400,000.00	400,000.00	Water purchased for resale and distribution
2-41-00-510	WATER - Printing & Stationary	4,000.00	0%	4,000.00	4,000.00	4,000.00	Allocation distributed to this department
2-41-00-511	WATER - Household Goods & Miscellaneous Supplies	2,000.00	0%	2,000.00	2,000.00	2,000.00	Hydrant Antifreeze Chlorine packets for water testing etc.
2-41-00-513	WATER - Contracted Services	4,500.00	11%	5,000.00	5,000.00	5,000.00	Meter gun Handheld Support Service Water testing lab costs
2-41-00-516	WATER - Alarm	300.00	-100%	0.00	0.00	0.00	no expense in this GL since 2019
2-41-00-520	WATER - Equipment Parts, Repairs & Maintenance	35,000.00	-14%	30,000.00	30,000.00	30,000.00	repairs to pump station, calibration on analyzer, other misc.

2-41-00-521	WATER - Fuel & Oil	3,000.00	0%	3,000.00	3,000.00	3,000.00	Allocation distributed to this department
2-41-00-522	WATER - Infrastructure Repairs	35,000.00	71%	60,000.00	60,000.00	60,000.00	Water line breaks, valve replacements, hydrant repairs etc.
2-41-00-523	WATER - Small Tools	1,000.00	-50%	500.00	500.00	500.00	metal detectors, shovels, hammers, saws etc.
2-41-00-530	WATER - Water Meters	20,000.00	0%	20,000.00	20,000.00	20,000.00	15,000 = 30 meters
2-41-00-540	WATER - Power	23,000.00	75%	40,250.00	40,300.00	40,500.00	Allocation distributed to this department
2-41-00-541	WATER - Natural Gas	10,100.00	132%	23,400.00	23,450.00	23,500.00	Allocation distributed to this department
2-41-00-761	WATER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No allocation budgeted
							Sewer Line (3100062)
							51 St Water Line (4001773)
2-41-00-831	WATER - Debenture Principle	62,900.00	5%	65,900.00	68,700.00	33,000.00	Reservoir (4002118)
							Sewer Line (3100062)
							51 St Water Line (4001773)
2-41-00-832	WATER - Debenture Interest	20,100.00	-13%	17,500.00	14,700.00	12,300.00	Reservoir (4002118)
2-41-00-920	WATER - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	No budget for bad debts
2-42-00-110	SEWER - Wages & Salaries	118,500.00	8%	128,048.85	130,000.00	132,000.00	As per distribution
2-42-00-115	SEWER - Overtime	2,400.00	0%	2,400.00	2,400.00	2,500.00	2% of Wages and Salaries used for calculation
2-42-00-130	SEWER - Employer Contributions	17,100.00	12%	19,207.33	19,500.00	19,800.00	15% of salary allocated to this cost center
2-42-00-136	SEWER - Workers' Compensation Board Fees	2,300.00	22%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-42-00-140	SEWER - Meals & Lodging	1,500.00	-100%	0.00	0.00	0.00	AWWQA, AWWA
2-42-00-148	SEWER - Training & Development	1,500.00	100%	3,000.00	3,000.00	3,000.00	AWWQA, AWWA
2-42-00-210	SEWER - Vehicle Allowance	2,000.00	-100%	0.00	0.00	0.00	Removed
2-42-00-215	SEWER - Freight & Postage	800.00	25%	1,000.00	1,000.00	1,000.00	based on 5 year average
2-42-00-217	SEWER - Telephone	2,500.00	0%	2,500.00	2,500.00	2,500.00	Allocation distributed to this department
2-42-00-230	SEWER - Engineering Fees	1,000.00	-100%	0.00	0.00	0.00	no expenses to this GL in previous 5 years
2-42-00-231	SEWER - Audit Fees	4,000.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-42-00-253	SEWER - Infrastructure Repair & Maintenance	20,000.00	-100%	0.00	0.00	0.00	combined GL with 2-42-00-520
2-42-00-254	SEWER - Weed Control	2,500.00	-40%	1,500.00	1,500.00	1,500.00	Lagoon Weed Control only a 2021 expense in previous 5 years
2-42-00-260	SEWER - Equipment Lease & Rental	1,000.00	0%	1,000.00	1,000.00	1,000.00	Rent equipment we don't own or need to own
2-42-00-270	SEWER - Insurance	11,000.00	0%	11,000.00	11,000.00	11,000.00	Allocation distributed to this department
2-42-00-510	SEWER - Printing & Stationary	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-42-00-511	SEWER - Household Goods & Miscellaneous Supplies	600.00	0%	600.00	600.00	600.00	Enzymes etc.
2-42-00-513	SEWER - Contracted Services	15,000.00	13%	17,000.00	17,000.00	60,000.00	Effluent sampling (2021 lagoon dredge expensed here \$220k) weed haresting in 2025
2-42-00-516	SEWER - Alarm	0.00	#DIV/0!	0.00	0.00	0.00	No alarms budgeted
							Lift station pumps, alarms, etc.
2-42-00-520	SEWER - Equipment Parts, Repairs & Maintenance	15,000.00	0%	15,000.00	15,000.00	15,000.00	Aerators
2-42-00-521	SEWER - Fuel & Oil	2,000.00	15%	2,300.00	2,350.00	2,400.00	Allocation distributed to this department
2-42-00-522	SEWER - Vehicles Parts, Repairs & Maintenance	2,000.00	-25%	1,500.00	1,500.00	1,500.00	Allocation distributed to this department
2-42-00-523	SEWER - Small Tools	500.00	0%	500.00	500.00	500.00	shovels, hammers, picks etc.
							Line breaks, video inspections, etc.
2-42-00-525	SEWER - Water & Sewer Infrastructure	10,000.00	230%	33,000.00	33,000.00	33,000.00	3 year average - \$12,538
2-42-00-530	SEWER - Chemical Supplies	15,000.00	-20%	12,000.00	12,000.00	12,000.00	Live Bacteria, Degreaser, Etc. based on 5 year average
2-42-00-540	SEWER - Power	56,000.00	100%	112,000.00	112,000.00	112,000.00	Allocation distributed to this department
2-42-00-761	SEWER - Transfer to Reserves	0.00	#DIV/0!	180,000.00	180,000.00	180,000.00	Transfer of lagoon water sales to reserve

2-42-00-831	SEWER - Debenture Principle	79,300.00	4%	82,600.00	86,600.00	53,100.00	Sewer Line (3100062) 50 St Widening (4000150)
2-42-00-832	SEWER - Debenture Interest	15,600.00	-24%	11,800.00	7,800.00	4,200.00	Sewer Line (3100062) 50 St Widening (4000150)
2-42-00-920	SEWER - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	No budget for bad debts
2-43-00-110	GARBAGE - Salaries & Wages	118,500.00	-27%	85,920.45	88,000.00	90,000.00	As per distribution
2-43-00-115	GARBAGE - Overtime	1,200.00	0%	1,200.00	1,200.00	1,250.00	1% of Wages and Salaries used for calculation
2-43-00-130	GARBAGE - Employer Contributions	17,100.00	-25%	12,888.07	18,000.00	18,600.00	15% of salary allocated to this cost center
2-43-00-136	GARBAGE - Workers' Compensation Board Fees	2,300.00	22%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-43-00-215	GARBAGE - Freight & Postage	600.00	33%	800.00	800.00	800.00	Based on 5 year average
2-43-00-231	GARBAGE - Audit Fees	4,100.00	-100%	0.00	0.00	0.00	Allocation changed to 100% through Administration
2-43-00-270	GARBAGE - Insurance	3,300.00	0%	3,300.00	3,300.00	3,300.00	Allocation distributed to this department
2-43-00-300	GARBAGE - Landfill Fees & Charges	55,000.00	-13%	48,000.00	48,000.00	48,000.00	Garbage disposal at Leduc Regional Landfill based on 5 year average + Eco station 3K
2-43-00-510	GARBAGE - Printing & Stationary	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-43-00-513	GARBAGE - Contracted Services	27,000.00	0%	27,000.00	27,000.00	27,000.00	GFL- grass based on 5 year average (Contract ends in 2025)
2-43-00-514	GARBAGE - Garbage Service Contract	97,900.00	-7%	91,000.00	91,000.00	91,000.00	GFL- waste based on 5 year average
2-43-00-515	GARBAGE - Recycling Service Contract	47,500.00	-16%	40,000.00	40,000.00	40,000.00	GFL- recycle based on 5 year average
2-43-00-540	GARBAGE - Power	1,200.00	75%	2,100.00	2,150.00	2,200.00	Allocation distributed to this department
2-43-00-541	GARBAGE - Natural Gas	4,200.00	131%	9,700.00	9,750.00	9,800.00	Allocation distributed to this department
2-43-00-761	GARBAGE - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget allocation for the line
2-49-00-513	RECYCLING - Contracted Services	0.00	#DIV/0!	0.00	0.00	0.00	eliminate for 2023 (created in 2022 and never used)
2-49-00-515	RECYCLING - Recycling Service Contract	0.00	#DIV/0!	0.00	0.00	0.00	eliminate for 2023 (created in 2022 and never used)
2-51-00-110	FAMILY SERV - Wages & Salaries	94,700.00	-61%	36,600.00	37,000.00	37,500.00	Per distribution
2-51-00-115	FAMILY SERV - Overtime	800.00	-38%	500.00	500.00	500.00	Estimated overtime to be paid. Will be adjusted once the new programs/events are identified.
2-51-00-130	FAMILY SERV - Employer Contributions	14,300.00	-62%	5,490.00	5,550.00	5,625.00	Percentage of salary allocated to this cost center
2-51-00-136	FAMILY SERV - Workers's Compensation Board Fees	1,800.00	-11%	1,600.00	1,600.00	1,600.00	4% of \$40k premium based on wage distribution
2-51-00-140	FAMILY SERV - Meals & Lodging	800.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-51-00-148	FAMILY SERV - Training & Development	600.00	317%	2,500.00	2,500.00	2,500.00	Conferences, training etc (comnined with meals and lodging)
2-51-00-210	FAMILY SERV - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-51-00-212	FAMILY SERV - Mileage	500.00	0%	500.00	500.00	500.00	Conferences, training etc
2-51-00-215	FAMILY SERV - Freight & Postage	700.00	0%	700.00	750.00	800.00	Based on 5 year average
2-51-00-217	FAMILY SERV - Telephone	1,200.00	-38%	750.00	800.00	850.00	Based on 5 year average
2-51-00-220	FAMILY SERV - Advertising	2,000.00	5%	2,100.00	2,200.00	2,300.00	Departmental program promotional materials Awareness campaign materials
2-51-00-221	FAMILY SERV - Program Hosting Expense	10,000.00	-20%	8,000.00	8,400.00	9,000.00	National Volunteer Week, Seniors Week, Virtual Webinars Calmar Youth Council, Community Connections Event/Programming, Indigenous Awareness Event, Community Volunteer Income Tax Program, Rural Mental Health Program, Mental Health Week
2-51-00-222	FAMILY SERV - FCSS Municipal Cost Share Portion	13,800.00	0%	13,800.00	14,000.00	14,200.00	Town of Calmar 20% share of regional service
2-51-00-225	FAMILY SERV - Volunteer Recognition	3,000.00	-33%	2,000.00	2,200.00	2,300.00	Volunteer honorariums & volunteer recognition items
2-51-00-231	FAMILY SERV - Audit Fees	1,100.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Admin
2-51-00-260	FAMILY SERV - Office Rental	1,300.00	-100%	0.00	0.00	0.00	Historically journal entries had been done to cr revenue and dr exp?? 2020 back
2-51-00-270	FAMILY SERV - Insurance	600.00	0%	600.00	700.00	800.00	Allocation distributed to this department
2-51-00-510	FAMILY SERV - Printing & Stationary	800.00	0%	800.00	800.00	800.00	Allocation distributed to this department
2-51-00-511	FAMILY SERV - Household & Miscellaneous Goods	300.00	0%	300.00	300.00	300.00	General supplies

2-51-00-513	FAMILY SERV - Contracted Services	0.00		0.00	0.00	0.00	
2-51-00-520	FAMILY SERV - Equipment Parts, Repairs & Main	400.00	0%	400.00	400.00	400.00	Office Equipment
2-51-00-540	FAMILY SERV - Power	600.00	75%	1,050.00	1,100.00	1,150.00	Allocation distributed to this department
2-51-00-541	FAMILY SERV - Natural Gas	700.00	132%	1,625.00	1,650.00	1,650.00	Allocation distributed to this department
2-51-00-590	FAMILY SERV - Other General Expenses	500.00	0%	500.00	500.00	500.00	
2-51-01-511	FAMILY SERV - Christmas Elves Prog. Donation Exp.	500.00	1050%	5,750.00	5,750.00	5,800.00	Christmas Elves expenses combined
2-51-01-512	FAMILY SERV - Christmas Elves Prog. Hosting Exp.	5,000.00	-100%	0.00	0.00	0.00	
2-61-00-110	MUNI DEV - Wages & Salaries	93,900.00	-5%	88,780.00	89,500.00	91,000.00	Per distribution
2-61-00-115	MUNI DEV - Overtime	800.00	-100%	0.00	0.00	0.00	no overtime budgeted
2-61-00-130	MUNI DEV - Employer Contributions	14,100.00	-6%	13,317.00	13,425.00	13,650.00	15% of salary allocated to this cost center
2-61-00-136	MUNI DEV - Workers' Compensation Board Fees	1,800.00	-11%	1,600.00	1,600.00	1,600.00	4% of \$40k premium based on wage distribution
2-61-00-140	MUNI DEV - Meals & Lodging	1,000.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-61-00-148	MUNI DEV - Training & Development	1,000.00	150%	2,500.00	2,500.00	2,500.00	APPI/CIP
2-61-00-150	MUNI DEV - S.D.A.B. Meeting Fees	1,000.00	0%	1,000.00	1,000.00	1,000.00	To cover expenses if Subdivision is Appealed (looking at County SDAB)
2-61-00-210	MUNI DEV - Vehicle Allowance	300.00	-100%	0.00	0.00	0.00	No budget is anticipated
2-61-00-215	MUNI DEV - Freight & Postage	1,500.00	0%	1,500.00	1,500.00	1,500.00	Based on 5 year average
2-61-00-217	MUNI DEV - Telephone	1,700.00	-29%	1,200.00	1,200.00	1,200.00	Based on 5 year average
2-61-00-220	MUNI DEV - Advertising	6,000.00	-47%	3,200.00	3,200.00	3,200.00	Subdivision, bylaws and open houses, based on 5 year average + (need to adopt advertising bylaw)
2-61-00-221	MUNI DEV - Title & Land Searches	1,500.00	-33%	1,000.00	1,000.00	1,000.00	Information gathering for developments based on 5 year average
2-61-00-222	MUNI DEV - Memberships & Subscriptions	800.00	63%	1,300.00	1,300.00	1,300.00	CPAA, CIP, APPI
2-61-00-223	MUNI DEV - Subdivision & Development Costs	2,500.00	-100%	0.00	0.00	0.00	Planning consultation (\$0 the last 5 years)
2-61-00-230	MUNI DEV - Engineering Fees	60,000.00	-33%	40,000.00	40,000.00	40,000.00	Review Drawings and Consultation on Development
2-61-00-231	MUNI DEV - Audit Fees	1,300.00	-100%	0.00	0.00	0.00	Inspections for FAC, CCC, sub. and dev. Review
2-61-00-232	MUNI DEV - Inspection Fees	20,000.00	-10%	18,000.00	18,000.00	18,000.00	Allocation changed to 100% Administration
2-61-00-233	MUNI DEV - Inspection Fees	20,000.00	-10%	18,000.00	18,000.00	18,000.00	Building, Electrical, Plumbing Inspections
2-61-00-234	MUNI DEV - Legal Fees	20,000.00	-38%	12,500.00	12,500.00	12,500.00	Consultation for agreements etc. (5 year av with \$0 in 2022)
2-61-00-234	MUNI DEV - Planning Fees	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-61-00-510	MUNI DEV - Printing & Stationary	1,000.00	-20%	800.00	800.00	800.00	Based on 5 year average
2-61-00-513	MUNI DEV - Contracted Services	75,000.00	-60%	30,000.00	30,000.00	30,000.00	GIS annual fee + planning support as needed
2-61-00-515	MUNI DEV - Other Contracted Services	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-61-00-520	MUNI DEV - Cost of Land Sold	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-61-00-540	MUNI DEV - Admin Power	100.00	75%	175.00	185.00	200.00	Allocation distributed to this department
2-61-00-761	MUNI DEV - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-62-00-110	COMM SER - Wages & Salaries	86,000.00	37%	118,000.00	121,500.00	125,800.00	Per distribution
2-62-00-115	COMM SER - Overtime	1,200.00	96%	2,350.00	2,450.00	2,550.00	2% of Wages and Salaries used for calculation
2-62-00-130	COMM SER - Employer Contributions	12,900.00	37%	17,700.00	18,225.00	18,870.00	15% of salary allocated to this cost center
2-62-00-136	COMM SER - Workers' Compensation Board Fees	1,100.00	191%	3,200.00	3,200.00	3,200.00	8% of \$40k premium based on wage distribution
2-62-00-140	COMM SER - Meals & Lodging	500.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-62-00-148	COMM SER - Training & Development	1,000.00	100%	2,000.00	2,000.00	2,000.00	EDAC Conference
2-62-00-210	COMM SER - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-62-00-212	COMM SER - Mileage	6,000.00	-67%	2,000.00	2,000.00	2,000.00	For business visit
2-62-00-215	COMM SER - Freight & Postage	200.00	250%	700.00	700.00	700.00	Based on 5 year average
2-62-00-217	COMM SER - Telephone	600.00	0%	600.00	600.00	600.00	\$50 x 12 months

							2 x \$2,500 promo video \$10,000 bag project
2-62-00-220	COMM SER - Advertising	4,000.00	325%	17,000.00	17,000.00	17,000.00	\$2,000 swag
							Executive Pulse - Biz Database - Alliance membership
2-62-00-222	COMM SER - Memberships & Subscriptions	1,000.00	350%	4,500.00	4,500.00	4,500.00	EDA EDAC
							\$2,000 swag for Council/admin to give to businesses on their anniversary
2-62-00-223	COMM SER - Promotion & Research	154,500.00	-98%	3,200.00	3,200.00	3,200.00	\$1,200 donuts/pizza/sweets/swag for business visits
2-62-00-231	COMM SER - Audit Fees	900.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% Administration
2-62-00-510	COMM SER - Printing & Stationary	900.00	0%	900.00	900.00	900.00	Based on 5 year average
							Committee meeting hosting
							New business welcome
2-62-00-511	COMM SER - Miscellaneous	600.00	0%	600.00	600.00	600.00	Way finding signage
2-62-00-513	COMM SER - Contracted Services	6,000.00	145%	14,700.00	4,700.00	4,700.00	\$10,000 social media contracted services, 4 x \$1100 for business breakfast program, \$300
2-62-00-540	COMM SER - Power	100.00	75%	175.00	185.00	200.00	Allocation distributed to this department
2-62-00-761	COMM SER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-62-00-900	COMM SER - Grants to Others	85,000.00	-59%	35,000.00	20,000.00	20,000.00	3 year DIG program expires in 2023 (opportunity for new program in 2024-25)
2-72-00-110	REC FAC - Arena - Wages & Salaries	218,800.00	-53%	102,085.00	115,000.00	117,000.00	Per distribution
2-72-00-112	REC FAC - Arena - Getaway Supervisors Contract	0.00	#DIV/0!	20,000.00	20,000.00	20,000.00	Getaway Employees (6 weeks and 1 week before and after)
2-72-00-115	REC FAC - Overtime	4,300.00	-47%	2,280.00	2,300.00	2,350.00	2% of Wages and Salaries used for calculation
2-72-00-130	REC FAC - Employer Contributions	30,800.00	-41%	18,312.75	20,250.00	20,550.00	15% of salary allocated to this cost center
2-72-00-136	REC FAC - Workers' Compensation Board Fees	4,100.00	-22%	3,200.00	3,200.00	3,200.00	8% of \$40k premium based on wage distribution
2-72-00-140	REC FAC - Meals & Lodging	1,000.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-72-00-148	REC FAC - Training & Development	1,700.00	71%	2,900.00	3,200.00	3,400.00	ARPA or sports and recreation conferences
2-72-00-210	REC FAC - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-00-212	REC FAC - Mileage	900.00	11%	1,000.00	1,100.00	1,200.00	Getaway Staff
2-72-00-215	REC FAC - Freight & Postage	700.00	7%	750.00	800.00	800.00	Allocation distributed to this department
2-72-00-217	REC FAC - Telephone	200.00	700%	1,600.00	1,700.00	1,800.00	Based on 5 year average
2-72-00-220	REC FAC - Advertising	4,000.00	-50%	2,000.00	2,000.00	2,000.00	various medium
2-72-00-221	REC FAC - Promotions & Hosting	39,000.00	-62%	15,000.00	16,000.00	16,000.00	Get Away and community event
2-72-00-222	REC FAC - Memberships & Subscriptions	800.00	13%	900.00	1,000.00	1,100.00	Alberta Recreation & Parks Association etc
2-72-00-225	REC FAC - Volunteer Recognition	1,000.00	10%	1,100.00	1,200.00	1,300.00	Volunteer honourariums
2-72-00-231	REC FAC - Audit Fees	800.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin
2-72-00-250	REC FAC - Facility Maintenance	4,000.00	3%	4,100.00	4,200.00	4,300.00	2022 - Program Centre Painting (3yr cycle will be in 2026)
2-72-00-270	REC FAC - Insurance	2,800.00	0%	2,800.00	3,000.00	3,200.00	Allocation distributed to this department
2-72-00-510	REC FAC - Printing & Stationary	3,000.00	0%	3,000.00	3,100.00	3,200.00	Based on 5 year average
2-72-00-511	REC FAC - Household & Miscellaneous Supplies	2,000.00	-50%	1,000.00	1,000.00	1,000.00	Parks appreciation week, office supplies, staff BBQ etc
2-72-00-513	REC FAC - Contracted Services	3,100.00	-68%	1,000.00	1,000.00	1,000.00	Eliminate Pronto
2-72-00-540	REC FAC - Power	2,800.00	75%	4,900.00	4,950.00	5,000.00	Allocation distributed to this department
2-72-00-541	REC FAC - Natural Gas	1,700.00	132%	3,950.00	4,000.00	4,000.00	Allocation distributed to this department
2-72-00-590	REC FAC - Communities In Bloom Expenses	35,000.00	-14%	30,000.00	30,000.00	30,000.00	CIB \$30,000
2-72-00-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-00-823	Financing - Solar Panels on Arena	0.00	#DIV/0!	0.00	0.00	0.00	
2-72-01-110	REC FAC - Wages & Salaries	60,600.00	79%	108,209.00	108,750.00	109,000.00	As per distribution
2-72-01-115	REC FAC - Overtime	1,300.00	38%	1,800.00	2,000.00	2,200.00	2% of Wages and Salaries used for calculation

2-72-01-117	REC FAC - Casual Labour-Parks	0.00	#DIV/0!	38,000.00	38,000.00	38,000.00	based on 2022 amount
2-72-01-130	REC FAC - Employer Contributions	8,500.00	91%	16,231.35	20,000.00	21,000.00	15% of salary allocated to this cost center
2-72-01-136	REC FAC - Workers' Compensation Board Fees	1,200.00	100%	2,400.00	2,400.00	2,400.00	6% of \$40k premium based on wage distribution
2-72-01-140	REC FAC - Meals & Lodging	1,000.00	50%	1,500.00	1,600.00	1,700.00	Pesticide Applicator Course Turf Management Course AARFP Courses
2-72-01-148	REC FAC - Training & Development	2,500.00	20%	3,000.00	3,200.00	3,300.00	Pesticide Applicator Course Turf Management Course AARFP Courses
2-72-01-220	REC FAC - Advertising	500.00	0%	500.00	500.00	500.00	Parks promotions etc
2-72-01-231	REC FAC - Audit Fees	2,600.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin General Misc.
2-72-01-250	REC FAC - Facility Maintenance	38,000.00	32%	50,000.00	50,000.00	51,000.00	Top Spray/Mulch
2-72-01-260	REC FAC - Equipment Lease & Rental	2,000.00	0%	2,000.00	2,100.00	2,200.00	Fence rentals, lawn roller, signs etc
2-72-01-270	REC FAC - Insurance	4,900.00	0%	4,900.00	5,200.00	5,400.00	Allocation distributed to this department
2-72-01-511	REC FAC - Miscellaneous Supplies	6,000.00	67%	10,000.00	10,000.00	10,000.00	Waste, Dispensers & Receptacles
2-72-01-513	REC FAC - Contracted Services	20,000.00	10%	22,000.00	22,000.00	23,000.00	Porta-Potties, Tree Pruning Services Weed control contracted services
2-72-01-520	REC FAC - Equipment Parts, Repairs & Maint.	16,000.00	2%	16,300.00	16,300.00	16,300.00	lights, batteries, mower blades, belts etc
2-72-01-521	REC FAC - Fuel & Oil	9,100.00	4%	9,500.00	9,600.00	9,700.00	Allocation distributed to this department
2-72-01-522	REC FAC - Vehicle Parts, Repairs & Maint.	2,600.00	4%	2,700.00	2,800.00	2,900.00	filters, batteries, mirror, tires etc
2-72-01-523	REC FAC - Small Tools	1,200.00	8%	1,300.00	1,400.00	1,400.00	Shovels, hammers, garden tools etc.
2-72-01-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-110	REC FAC - Wages & Salaries	60,600.00	79%	108,209.00	108,750.00	109,000.00	As per distribution
2-72-02-115	REC FAC - Overtime	1,300.00	38%	1,800.00	2,000.00	2,200.00	2% of Wages and Salaries used for calculation
2-72-02-117	REC FAC - Arena - Casual Labour	0.00	#DIV/0!	15,000.00	17,000.00	19,000.00	Arena casual hours
2-72-02-130	REC FAC - Employer Contributions	8,500.00	91%	16,231.35	16,700.00	17,250.00	Percentage of salary allocated to this cost center
2-72-02-136	REC FAC - Workers' Compensation Board Fees	1,200.00	100%	2,400.00	2,400.00	2,400.00	6% of \$40k premium based on wage distribution
2-72-02-140	REC FAC - Meals & Lodging	2,000.00	5%	2,100.00	2,200.00	2,300.00	AARFP Courses & Training Others Need more training
2-72-02-148	REC FAC - Training & Development	3,400.00	3%	3,500.00	3,600.00	3,700.00	AARFP Courses & Training Others Need more training
2-72-02-215	REC FAC - Freight & Postage	1,100.00	-36%	700.00	750.00	800.00	Based on 5 year average
2-72-02-217	REC FAC - Telephone	2,700.00	-7%	2,500.00	2,600.00	2,700.00	Based on 5 year average
2-72-02-222	REC FAC - Memberships	800.00	13%	900.00	1,000.00	1,100.00	Music license, AARFP, Regional Conference etc
2-72-02-231	REC FAC - Audit Fees	2,700.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin
2-72-02-250	REC FAC - Facility Maintenance	30,000.00	-33%	20,000.00	20,000.00	20,000.00	Floors, General, Cleaning
2-72-02-270	REC FAC - Insurance	30,900.00	0%	30,900.00	31,500.00	33,000.00	Allocation distributed to this department
2-72-02-510	REC FAC - Printing & Stationary	600.00	0%	600.00	650.00	750.00	Based on 5 year average
2-72-02-511	REC FAC - Household & Miscellaneous Supplies	12,000.00	-8%	11,000.00	12,000.00	13,000.00	Paper towel, floor finish, decorations etc, based on 5 year average
2-72-02-513	REC FAC - Contracted Services	15,000.00	2%	15,300.00	15,300.00	15,400.00	Garbage pickup, cable, internet, etc
2-72-02-516	REC FAC - Alarm	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-72-02-520	REC FAC - Equipment Parts, Repairs & Maintenance	10,000.00	40%	14,000.00	14,000.00	14,000.00	Based on 2022 actuals
2-72-02-521	REC FAC - Fuel & Oil	2,000.00	-25%	1,500.00	1,700.00	1,900.00	Based on 5 year average
2-72-02-523	REC FAC - Small Tools	500.00	20%	600.00	600.00	700.00	hammers, screw drivers, flashlights etc
2-72-02-540	REC FAC - Power	50,000.00	75%	87,500.00	87,600.00	87,800.00	Allocation distributed to this department (not ure yet of saving due to panels)
2-72-02-541	REC FAC - Natural Gas	14,000.00	131%	32,350.00	32,450.00	32,500.00	Allocation distributed to this department

2-72-02-590	REC FAC - Safety Equipment	4,000.00	-25%	3,000.00	3,000.00	3,000.00	eye wash station, first aid kits, gas calibration, etc
2-72-02-591	REC FAC - Donations	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-821	Solar Panel Loan Interest	0.00	#DIV/0!	5,956.91	5,597.49	5,227.15	As per debenture schedule
2-72-02-822	Solar Panel Loan Principle	0.00	#DIV/0!	11,816.65	12,176.07	12,546.41	As per debenture schedule
2-72-02-920	REC FAC - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	No budget for bad debts
2-72-03-221	Calmar Fair Days	0.00	#DIV/0!	30,000.00	32,000.00	33,000.00	
2-72-04-221	Farmer's Day/Canada Day	0.00	#DIV/0!	1,000.00	1,100.00	1,200.00	
2-72-05-221	Christmas in the Park	0.00	#DIV/0!	11,500.00	11,500.00	11,500.00	
2-72-06-221	First Night	0.00	#DIV/0!	8,500.00	8,600.00	8,800.00	
2-74-00-110	CULTURE - Wages & Salaries	147,500.00	-8%	136,100.00	140,200.00	142,300.00	Not open Monday nights or Saturdays. Staff work alone. Enables Library to fulfill the current Plan of Service. Includes hours for training,staff meetings and programs. Does not include cost of Town Administration Staff
2-74-00-115	CULTURE - Overtime	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-74-00-130	CULTURE - Employer Contributions	26,900.00	-11%	24,000.00	26,000.00	28,000.00	Percentage of salary allocated to this cost center Does not include Town Administration staff
2-74-00-136	CULTURE - Workers' Compensation Board Fees	3,100.00	-35%	2,000.00	2,000.00	2,000.00	Percentage of salary allocated to this cost center. Does not included Town Administration staff
2-74-00-140	CULTURE - Meals	700.00	-71%	200.00	300.00	400.00	Conferences and Training
2-74-00-148	CULTURE - Training & Development	4,500.00	-78%	1,000.00	1,500.00	2,000.00	Conferences and Training
2-74-00-150	CULTURE - Honorariums	1,000.00	0%	1,000.00	1,000.00	1,000.00	Board & Program Honorariums
2-74-00-212	CULTURE - Mileage	800.00	-50%	400.00	500.00	500.00	Meetings, training, supplies, conferences
2-74-00-215	CULTURE - Freight & Postage	100.00	0%	100.00	100.00	100.00	Mailing of invoices and other material
2-74-00-217	CULTURE - Telephone	1,000.00	0%	1,000.00	1,400.00	1,500.00	Allocation distributed to this department
2-74-00-220	CULTURE - Advertising & Promotions	0.00	#DIV/0!	0.00	0.00	0.00	no advertising budget
2-74-00-222	CULTURE - Memberships	1,000.00	0%	1,000.00	1,200.00	0.00	Hybrid meetings, Professional organizational memberships, advertising tools
2-74-00-223	CULTURE - Special Projects	5,000.00	-60%	2,000.00	3,000.00	4,000.00	Program materials & supplies following Plan of Service
2-74-00-224	CULTURE - Subscriptions	1,400.00	-14%	1,200.00	1,200.00	1,200.00	Magazine subscriptions
2-74-00-231	CULTURE - Audit Fees	2,100.00	-100%	0.00	0.00	0.00	Audit fees to be paid by Administration (\$\$ put into Wages & Salaries)
2-74-00-233	Legal Fees	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-74-00-250	CULTURE - Building Repairs & Maintenance	100.00	0%	100.00	100.00	100.00	limited building repairs
2-74-00-270	CULTURE - Insurance	1,300.00	29%	1,671.00	1,700.00	1,800.00	Allocation distributed to this department
2-74-00-510	CULTURE - Printing & Stationary	1,400.00	-29%	1,000.00	1,200.00	1,300.00	Office supplies and promotional material - posters
2-74-00-511	CULTURE - Household & Miscellaneous Supplies	700.00	-43%	400.00	500.00	600.00	Cleaning and bathroom Supplies
2-74-00-512	CULTURE - Janitor Contract	3,000.00	0%	3,000.00	3,000.00	3,000.00	Cleaning contract
2-74-00-520	CULTURE - Equipment Parts,Repairs & Maint.	500.00	0%	500.00	1,000.00	1,500.00	computer and printer repairs
2-74-00-521	CULTURE - Furnishings	0.00	#DIV/0!	0.00	1,000.00	1,000.00	replace furniture as needed
2-74-00-523	CULTURE - Books & Videos	17,000.00	-41%	10,000.00	12,000.00	14,000.00	Purchase of items for lending following Plan of Service
2-74-00-540	CULTURE - Power	4,200.00	0%	4,200.00	4,700.00	5,000.00	Allocation distributed to this department
2-74-00-541	CULTURE - Natural Gas	3,200.00	0%	3,200.00	3,500.00	3,700.00	Allocation distributed to this department
2-74-00-590	CULTURE - Other General Expenses	(45,000.00)	-100%	0.00	0.00	0.00	
2-74-00-761	CULTURE - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-74-01-222	CULTURE - Yellowhead Membership Fees	11,000.00	0%	11,000.00	11,000.00	11,000.00	Per capita calculation varies year over year paid by Town
2-74-01-231	CULTURE - Audit Fees	1,800.00	6%	1,900.00	2,000.00	2,100.00	Allocation distributed to this department
2-74-01-250	CULTURE - Building Repairs & Maintenance	1,000.00	0%	1,000.00	1,000.00	1,000.00	No large repairs anticipated
2-74-01-270	CULTURE - Insurance	2,200.00	5%	2,300.00	2,400.00	2,500.00	Allocation distributed to this department

2-74-01-520	CULTURE - Equipment Repairs & Maintenance	500.00	0%	500.00	500.00	0.00	Office Equipment
2-97-00-745	REQUISITION - Education - Residential	592,000.00	2%	604,000.00	604,000.00	604,000.00	Expense GL to offset Revenue collected on behalf of Alberta School Foundation
2-97-00-750	REQUISITION - Education - Non-Residential	178,900.00	2%	182,500.00	182,500.00	182,500.00	Expense GL to offset Revenue collected on behalf of Alberta School Foundation
2-97-00-755	REQUISITION - Leduc Foundation	7,100.00	0%	7,100.00	7,100.00	7,100.00	Expense GL to offset Revenue collected on behalf of the Leduc Regional Housing Authority
2-97-00-757	REQUISITION - Rural Policing Levy	66,100.00	-100%	0.00	0.00	0.00	Reallocated
		<u>6,907,100.00</u>		<u>7,090,019.74</u>	<u>7,149,057.56</u>	<u>7,191,042.56</u>	
		0.00		98,752.74	52,207.56	56,622.56	(SURPLUS)/DEFICIT



November 23, 2022

Honourable Jason Copping
Minister of Health
432 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6
health.minister@gov.ab.ca

Dear Minister Copping:

I am writing to you on behalf of our Ponoka Volunteer Fire Department. Actually, I think I could be writing on behalf of most volunteer fire departments in rural Alberta. However, right now I am very concerned for the volunteer fire fighters of my community who bravely step forward and protect us all.

My main concern is with the current state that we find our ambulance service in. This is something that isn't new. It has been brewing for a number of years now and I believe we are about to hit critical mass, which means we are not too far away from doing far more damage to all of our emergency services, simply because we cannot collectively get a handle on how to manage this situation.

On November 21, 2022, we had an incident in the Town of Ponoka, where a pedestrian was hit on one of our roads by a motor vehicle. The first responders on the scene were our volunteer fire fighters. They had an ambulance dispatched from Bashaw which is about 30 minutes away. Ten minutes after the dispatch it was rerouted to Red Deer. By this time the next dispatched ambulance was to come from Leduc, 42 minutes away. In the meantime, the patient was seizing and his heartbeat had dropped to 28 beats per minute. At that time rather than continue to wait for an ambulance and lose the patient, our firefighters made the decision to pack him into the box of one of their pickups, and with a police escort got him to our local hospital. This is a summation of the report I read, and the complete absurdity of this situation I find astounding.

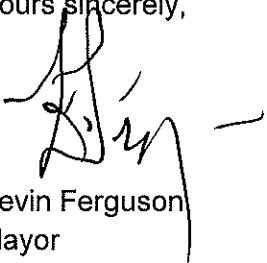
Two months prior, on September 21, 2022, we had a shooting in our downtown. Once again, our volunteer fire fighters were first on the scene because an ambulance had to be dispatched out of Red Deer, about 45 minutes away. In the meantime, our volunteer fire department bandaged and stabilized the victim, and some of the members learned how to deal with a person who had their ear shot off.



In the last year our volunteer fire department has been the first to arrive on the scene of a medical event 18 times. They do this for the love of their community, and are not being paid-----I would say for them money is not the issue. What is the issue is that after they have been faced with the trauma of a catastrophic medical event, they then have to go back to their real jobs the following day. So I put it to you, that while we are trying to somehow figure our way around this ambulance crisis, we are doing it on the backs of our rural volunteer fire fighters. I represent a rural municipality, and I am telling you what I see is that my friends, neighbours, and fellow citizens are being put at risk on a daily basis because we can't figure this ambulance thing out.

We are running out of time and something needs to be done not only for our cities, but for our rural communities too.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Ferguson', with a horizontal line extending to the right.

Kevin Ferguson
Mayor

c: Premier Danielle Smith
Rachel Notley, Leader of the Opposition
Ron Orr, MLA – Lacombe/Ponoka
Mayors – Alberta Municipalities
Reeve Paul McLauchlin, Ponoka County
Donna Noble, Protective Services Coordinator – Ponoka County



MERRY CHRISTMAS!

YOU'RE INVITED TO MIKE LAKE'S CHRISTMAS OPEN HOUSE WEEKEND!

Friday, December 16th, 2022

4:00pm - 7:00pm Constituency Office - #203, 1230 - 91 St SW, Edmonton

Saturday, December 17th, 2022

9:00am - 10:30am Royal Canadian Legion - 6 Huron St, Devon

11:30am - 1:00pm Eco Café - 10 Village Dr, Westeros

1:30pm - 3:00pm Beans Coffee Bar and Bistro - #114, 4814 - 56 St, Wetaskiwin

3:30pm - 5:00pm Kosmos Banquet Room - 5010 - 49 Ave, Leduc

5:30pm - 7:00pm Jef's Café - #104, 5012 - 50 St, Beaumont

NOV 21 2022



/MikeLakeMP



@MikeLakeMP



@MikeLakeMP

Dear Constituents,

Every December, we host a series of Christmas Open House events throughout the constituency.

For me, these events are a highlight of each year, providing the opportunity to share some coffee, treats and warm holiday conversation with you as Christmas approaches.

I hope you can join us, and I wish you and your loved ones a very Merry Christmas and all the best in 2023!



Hon. Mike Lake, P.C., M.P.
Edmonton-Wetaskiwin



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

CONSTITUENCY OFFICE

#203, 1230 - 91 Street SW

Edmonton, AB T6X 0P2

Phone: 780-495-2149

Toll-Free: 1-866-488-0919

Fax: 780-495-2147

E-mail: Mike.Lake@parl.gc.ca



November 24, 2022

The Honourable Danielle Smith, Premier of Alberta
Office of the Premier
307 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6
premier@gov.ab.ca

RE: Victim Services Redesign

Dear Honourable Danielle Smith, Premier of Alberta,

This letter is from the Board of Directors of Leduc and District Victim Assistance Society in response to the announcement by Honourable Minister Shandro in July of 2022 with the proposed changes to the redesign of Victim Services across the province of Alberta.

Our Victim Services Unit provides services to six municipalities and is not in support of the redesign where services will be limited to only those who have been a victim of a criminal matter, leaving those effected by trauma to find other supports during a tragic time.

Our Unit in particular, was incorporated in 1991 and has been providing support to both victims of criminal matters and victims of trauma for over thirty years. The newly proposed government zonal model will no longer support victims of trauma.

The mission and vision of Leduc and District Victim Assistance Society is, "Through our skilled staff and trained volunteers, provide information, support and referral services to victims of crime and trauma in the Leduc and District region with a vision that every victim of a crime or trauma in our service area is provided with the support they need."

We are able to provide supports to victims of non-criminal trauma by utilizing the unrestricted funds from our local municipal donors, private and corporate donors, grants, sponsorships and fundraising efforts.

The announcement of this redesign will have huge negative impacts on the communities we serve, the police officers we support, community agencies in our service area, but most importantly, a victim of a non criminal matter. We are aware the consultations were completed by MLA Angela Pitt, Airdrie and MLA Nathan Neudorf, Lethbridge East, however, there were no consultations with the Board of Directors of the 62 JSG funded Victim Services Units across the province. The municipalities who provide funding for Units that provide service in their region were not consulted and there was no consultation with the R.C.M.P. when these particular Units are police-based Units.

Leduc & District Victim Services
#1, 4119-50th Street Leduc, AB T9E 7L9
(P) 780-980-7232
leducvictimservices@gmail.com



The negative impact that the redesign will have on the frontline police officers who are called to numerous traumatic, non-criminal calls has high potential to effect their mental and emotional state throughout the remainder of their career. To expect our officers to carry this emotional load without supports will surely be detrimental to their well-being and over time the ability to do their job effectively.

Imagine for a moment, a horrible call involving the death of a child. Currently, Victim Services is able to attend the scene immediately, provide valuable support to a family and it often looks different on every call. Our victim support workers provide guidance, information, referrals, we are the ones there to collect the mom off the floor who is experiencing immense shock, while our partner is playing a game with the sibling in another room to try and lessen the affects of this unthinkable trauma this family is experiencing.

How will a police officer support this trauma victim and their family? Our police officers are trained to remain un-biased, keep their emotions in check and ensure the investigation of each matter is carried out with integrity. These officers are not trained to deal with the emotional impacts that come with the non-criminal calls they respond to; however, they do feel them on a personal level. How can we ever expect an officer to continue attending these types of calls throughout their career if we now leave them to handle these non-criminal calls on their own? Officers who are required to deliver a Next of Kin Notification to a family that has suddenly lost a loved one? Victim Services obviously supports the family receiving the devastating news but we also support the member attending to deliver the NOK, as this is one of the most difficult parts of their job. These are simply two examples of the impact this redesign model will have on service delivery.

With officers responsible for providing this type of service, what quality will it be for a victim? How is that fair to the officer and most importantly, the family on the receiving end of this service? What does this look like? A resource sheet with a list of contact numbers, lacking the in-person connection? Time for questions? The ability to absorb the information at the time of the trauma? Is this really a trauma-informed approach? How will victims of a trauma be supported at the time of their trauma? How will that affect them moving forward from a traumatic experience? How will this affect our already overloaded system?

There are no other social service agencies in our area that support victims of crime or trauma the way Victim Services currently does. We provide support 24/7, 365 days a year with staff and a roster of 19 volunteers who reside in the communities we serve. Crime and trauma know no boundaries and often happen outside of the Monday to Friday, 8:30-4:30pm work week. In a time where society is facing what seems to be numerous challenges in multiple areas, why would we then take away another vital support to the people we serve? How can other agencies who are already overloaded take on this work? Where is their training to support the work Victim Services does?



In closing, our Unit is not in support of the new redesign of Victim Services across the province of Alberta. We are not in support of limiting services to those affected by trauma. We are not in support of this difficult work falling to police officers, community agencies and the victims themselves. The work we do is of high value. We are highly trained and skilled in supporting victims of both crime and trauma and we feel should this new redesign model for service delivery move ahead, victims, community agencies, and our police officers will suffer the negative impacts.

We have consulted with the R.C.M.P. Detachments we serve and they are in support of our Unit remaining in our service area and continuing to support the way we currently do. Our Detachments recognize the negative impact this will have. We have begun having conversations with our municipal funders so they understand how this will affect the communities they strive to support. In our service area multiple supporting agencies have expressed their concern to us and how the new redesign will negatively impact the people served in our service area.

The work being done by Victim Services, be it staff or volunteers is work that not all are able to do in this lifetime and it should be valued by all across our province. Victims are victims due to circumstances out of their control, be it criminal or non-criminal. Every victim deserves and has the right to have access to the supports they need in the time of crisis and they deserve to have people who are highly trained and skilled to walk them through the process.

We sincerely hope the province delays moving forward with this redesign and starts consultations with municipalities, Board of Directors, frontline support, community partners and individual Victim Services Units as these are the people with "boots on the ground" doing the work everyday.

Leduc and District Victim Assistance Society welcomes conversations surrounding the redesign and suggestions on how to improve what is already in place, as we know every community is unique in their needs and those who work in those communities know what those needs are and what works best in serving their people.

Sincerely,

On behalf of the Board of Directors,

Brenda Campbell

Board Chair, Leduc and District Victim Assistance Society

bl.campbell@telus.net

"We are not called to someone's best day; we are called to someone's worst day."

Leduc & District Victim Services
#1, 4119-50th Street Leduc, AB T9E 7L9
(P) 780-980-7232
leducvictimservices@gmail.com



CC: The Honourable Tyler Shandro, Minister of Justice and Solicitor General
Trent Forsberg, Director, Victim Services – Justice and Solicitor General
MLA Mr. Brad Rutherford
MLA Mr. Mark Smith
MLA Mr. Rick Wilson
City of Leduc Mayor and Council
County of Leduc Mayor and Council
City of Beaumont Mayor and Council
Town of Devon Mayor and Council
Town of Calmar Mayor and Council
Town of Thorsby Mayor and Council
Village of Breton Mayor and Council
County of Wetaskiwin No. 10 Reeve and Council

From: [Karen Buss](#)
To: [Sylvain Losier](#); [Heather Bryans](#)
Subject: FW: 2023 Subsidized Seedlings and Potted Trees for Towns
Date: Wednesday, November 23, 2022 9:41:06 AM
Attachments: [Announcement 2023 Subsidized Shelterbelt Program Launch for Towns.docx](#)
[Announcement 2023 Subsidized Shelterbelt Program Launch for Towns.pdf](#)
[HELP 2023 Spring Tree Order Form.docx](#)
[HELP 2023 Spring Tree Order Form.pdf](#)
[image002.png](#)
[image004.png](#)
[image006.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image012.png](#)
[image013.png](#)
[image014.png](#)



Karen Buss

Town Clerk

780.985.3604

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PO Box 750

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From: Rodney Sidloski <rsidloski@help-international.com>

Sent: November 23, 2022 8:22 AM

To: town_dministrator@yahoo.com

Subject: 2023 Subsidized Seedlings and Potted Trees for Towns

This message's attachments contains at least one web link. This is often used for phishing attempts. Please only interact with this attachment if you know its source and that the content is safe. If in doubt, confirm the legitimacy with the sender by phone.

Dear Mayor, Councilors, and Town Administrator;

Please find in attachment our 2023 Spring Shelterbelt Program Announcement and Application Form.

Please note that our program is not only available for town plantings and for towns

who wish to distribute tree seedlings to town residents but also for parks, resorts, and hamlets under your jurisdiction.

In addition to aesthetic plantings we have trees that are adapted for environmental protection plantings associated with municipal waste water, salinity control, and landfill leachate control. HELP was the first in Western Canada to develop strategies and protocols for these types of plantings.

HELP is available on a contract basis to carry out on-site assessment and planning sessions as well as carrying out contract plantings and drip irrigation installations.

HELP's current tree crop is larger with each passing year. In addition to seedlings towns will like to know that we now carry 10,000 potted saplings as well.

Action Request:

I thank you for your cooperation in the past and ask that you once again get this tree information onto your council's agenda.

Please contact me should you require more information or clarification.

Rodney Sidloski,
CEO & Lead Researcher
HELP International And
Green Research & Discovery Corp
Tel: 306-842-2433
Cell:306-861-0814
<http://www.help-international.com>
www.help-shelterbelts.com



HELP International Shelterbelt Program

Tree Production, Research and Training Center
P.O. Box 181, Weyburn, SK, Canada S4H 2J9
Tel: (306) 842-2433 Cell: (306) 861-0814
Fax: (306) 848-0902 Email: helpint@sasktel.net



2023 Subsidized Shelterbelt Program Launch

November 21, 2022

I am proud to announce the launch of HELP's 2023 Subsidized Shelterbelt Program

The program is open to any urban or rural municipality, local or regional park, farm, acreage owner, or other private or public landowner or community group for any purpose in tree planting including but not limited to:

- Shelterbelts, Stream Margin Forest Buffers, Wildlife Habitat Plantings
- Parks
- Street Boulevards
- Tree distributions by municipalities, non-for-profits or companies to the public
- Phytoremediation applications including but not limited to:
 - salinity control around lagoons
 - tree caps for decommissioned landfill for leachate control
 - forest filters on flood plains below landfills
 - effluent irrigation woodlots and much more

Great News About HELP Current Crop of Tree Seedlings

In response to supply chain concerns during Covid HELP embarked on a new strategy of over-producing tree stock and holding over more green house produced tree seedlings into their second year prior to sale. This ensures hardier stock than ever and means that for many varieties you are getting two year old seedlings for the price of one year olds.

New Sapling Production

In addition to 1,000,000 seedlings of diverse poplar, willow, evergreen and shrub varieties, HELP now has saplings available in one liter to one gallon pots including: Tristis Poplar, Okanese Poplar, Prairie Sky Poplar and the majestic North West Poplar (up to 7 feet potted saplings) in addition to Laurel Leaf Willow, Golden Willow as well as three year old Scot's Pine.

Three ways to order:

- On Line: www.help-shelterbelts.com and click on 'store'
- Mail in paper order with cheque payment
- By phone to 306-861-0814

Keeping Tree Price Low

HELP continues to keep its tree prices lowest in Canada of any private or non-subsidized social enterprise. Our patented tree production system and HELP volunteers are key in keeping tree pricing low. In addition to low cost seedlings, our charity provides early bird discounts up to 6 %, plus 5% bonus trees over top of what you order and an additional 10% (payable in large generic willow) for pick up customers. So potentially 21 percent in bonuses and/or discounts.

HELP also provides free trees exclusively for habitat plantings (to Saskatchewan residents only) in collaboration with Game Bird Trust and Shand Greenhouse. These are only available for Saskatchewan pick up customers and can only be provided at the time of pick up. No pre-ordering is available for these free habitat trees.

Uber-like Tree Deliveries

HELP pays pick up customers to carry and hand over shipping customer trees at or within 50 km of shipping customer destination. This allows trees to be delivered same day and allows full leaf trees to be transported in open container.

Our research unit continues production of longer root willows to enhance drought resistance.

Shelterbelt Planting Assistance

In addition to free website and telephone advice on shelterbelt planning, on a contract basis provides leading edge field assistance in shelterbelt planting, plastic film mulching with funnels at each tree, and turf grass installation. HELP also installs drip irrigation on a contract basis across the three Prairie Provinces.

HRD News

I am proud to announce that, in addition to our volunteers, HELP International has added eight full time professional technicians possessing PhDs, MAs and B.Sc.s. These fine workers will help lead important research and meet rising demand for trees and tree planting services across the prairies.

In response to ever increasing demand for trees, HELP is increasing its tree stock with each passing year. `

HELP is extremely thankful to all Towns, RMs, and Prairie residents who continue to collaborate with us in vital tree planting. This is an activity that increases the quality of life on the prairies for everyone.

Rodney Sidloski, CEO
HELP International



Applicant # _____

HELP International**SHELTERBELT TREE PROGRAM**

For 2023 Spring Planting (Tree Order Form)

Applicant Information

Applicant Name(s)			Home Phone	
Street and/or Postal Box Address			Cell Phone	
City	Province	Postal Code	Email Address	
RM/District/County	Comments		Date of Application:	
<ol style="list-style-type: none"> All customers receive 5% extra of each tree they order in lieu of other guarantees 10 % bonus payable in large generic willow (Up to 1 meter stem length) for all pick up customers. We pay pick up customers for each package of trees they carry and hand over to shipping customers at convenient fuel stations enroute. Early Bird Discounts: Nov 5%; Dec 4%; Jan 3%; Feb 2.5%; March 2%; April 1%. Shipping: \$40 (mi. Charge for SK/MB/AB) or 30 cents per seedling (whichever is more) for any location In Prairie Provinces, for Ontario and B.C: \$80(min charge for BC/ONTARIO) or 60 cents per seedling (whichever is more) for any location in Ontario or British Columbia. Tree Seedling Prices 10 to 49 trees: \$5 each, 50 to 149 trees: \$2.50 each, 150 or more of one tree variety: \$2.10 each. For online ordering, catalogue photos and online purchase go to website www.help-shelterbelts.com Trees will be shipped out in last week of May through 1st ten days of June unless arranged otherwise. Sapling trees in one liter to one-gallon pots are for pick up customers only (no shipping available for sapling trees). 				

Payment Options (check off only one of following choices & circle sub-options that apply)

<input type="checkbox"/> Payment by: Cheque Credit Card (circle one) If by cheque please enclose cheque with application form. If by Credit Card (not using on-line electronic shopping basket) please provide credit card information to effect payment: Type of Card: MC VISA (circle one)	
Card # <input type="text"/>	Full Name on Credit Card: <input type="text"/>
Credit Card Expiry Date: <input type="text"/>	3 Digit Credit Card Security Code: <input type="text"/>

Shipping Option

<p>HELP will call shipping customers with pick up locations at or near your destination town prior to delivery. Please indicate your shipping option below: Check one option!</p> <p><input type="checkbox"/> I will pick up my trees at Weyburn.</p> <p><input type="checkbox"/> I am also willing to provide Uber-like service by delivering one or more customer tree orders to hand over enroute at a major truck stop of other agreed locations. HELP will pay you for providing this service.</p> <p><input type="checkbox"/> Please ship my trees to my destination town or within 50 km for me to fetch them at a cost of 30 cents per seedling or \$40 (whichever is more). Ontario and BC customers customer agree to pay \$80 or 60 cents per seedlings for shipping (whichever is more)</p>

Other Customer Tree Planning or Planting Assistance

<p><input type="checkbox"/> Please contact me to discuss forestry design (or \$400 plus mileage for on-site visit for forestry design service)</p> <p><input type="checkbox"/> I would like a quote for HELP contract planting including equipment, trees and materials and assisting with planting, plastic mulching, grassing and possibly drip irrigation</p> <p><input type="checkbox"/> I really want to plant trees but don't know where to start. Please go to HELP website and click on planting and mulching instructions, shelterbelt design examples, and frequently asked questions. If you still need help please call HELP for phone advice.</p>

Applicant's signature: _____ Date: _____

For assistance in completing this application please call 306-842-2433 (Office hour: at customer convenience, Mon – Sat)

Or email helpint@sasktel.net

Please Fax or Email your signed application to:

HELP International Shelterbelt Program

Fax: 1(306) 848-0902 Or Mail to HELP Shelterbelt Program, P.O. Box 181, Weyburn, SK. S4H 2J9

QUANTITY OF TREES REQUIRED

See actual photos and size of seedlings in 'catalogue' on HELP website: www.help-shelterbelts.com

Note: All poplar varieties below are hybrid poplars. They are listed in order by highest recommendation by growth rate.

Tree Variety Trees are priced according to quantities of each tree varieties (We no longer combine quantities)	QTY
Seedling Price: 10 to 49: \$5/ea ; 50-150=\$2.50 ea ; 150 or more =\$2.10 ea ; Potted Saplings: \$20/each 5 to 6 feet	
Okanese Poplar	
Hill Poplar	
Tristis Poplar	
Walker Poplar	
Mixed Poplar	
Potted North West Poplar (Saplings only)	
Potted Okanese Saplings	
Potted Tristis Saplings	
Potted Prairie Sky Saplings	
Other Potted Saplings: Pick and Pay at time of pick up	
Golden Willow	
Silver Leaf Willow	
Acute Willow	
Common Shrub Willow	
Laurel Leaf Willow	
Potted Laurel Leaf willow	
Common Lilac	
Velosa Lilac	
Large Generic Willow (2 – 4 years) Flat costs of \$1.00 each and based upon pick up only.	
TOTAL QTY OF TREES	

ORDER SUMMARY

Order Summary

Seedlings:

150 trees or more of each variety: _____ x \$2.10 = \$_____

50 - 149 trees of each variety: _____ x \$2.50 = \$_____

Order of 10 - 49 trees: _____ x \$5.00 = \$_____

Generic Large Willow: _____ x \$1.50= \$_____

5-6 Ft Saplings: _____ @ \$20 = \$_____

Common Creeping Red Fescue Grass Seed

50 lb bag: _____ x \$125 = \$_____

Plastic Mulch Film (ONLY FOR PICK UP)

Rolls of plastic mulch (4ft x 1500ft):

2.5 mil: _____ Rolls @ \$200 each = \$_____

3.0 mil: _____ Rolls @ \$220 each = \$_____

10 mil Plastic Mulch Pads for single trees (2ft x 2ft)

_____ Mulch Pads x \$1.75 ea = \$_____

(Field research shows these mulch pads promote plant establishment & growth better than the \$20 shredded Tire mulch pads. HELP's mulch pads utilize less than 1% the energy during recycling than the shredded tire pads use mechanical and heat energy in recycling)

Discount: \$_____

(Nov: 5%; Dec: 4%; Jan: 3%; Feb: 2.5%; March:2%; April: 1%)

Sub-Total: \$_____

Shipping: _____ Seedlings and mulch pads @ 30 cents or \$40 whichever is more for any location in Prairies: \$_____

_____ Seedlings or mulch pads @\$80 or 60 cents (whichever is more for any location in Ontario or B.C.) = \$_____

Grass Seed and Mulch Rolls for pick up customers only unless customer provides their own shipping means.

New Sub-total: \$_____

GST: \$_____

SK PST 6%: \$_____

(SK Residents Only)

GRAND TOTAL TO PAY:\$_____

Heather Bryans

From: Sylvain Losier
Sent: Wednesday, November 30, 2022 9:42 AM
To: Council
Cc: Heather Bryans
Subject: FW: Cadets Mess dinner

Good morning Council,
Please see below the invite from the Cadet.


TOWN OF
CALMAR
Sylvain Losier
Chief Administrative Officer

780.985.3604 ext 229

c 825-459-3513

Slosier@calmar.ca

www.calmar.ca

4901 50 Avenue

PO Box 750

Calmar, AB T0C 0V0

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From: amber volk <ambervolk@live.ca>
Sent: Monday, November 28, 2022 9:20 PM
To: Sylvain Losier <SLosier@calmar.ca>
Subject: Cadets Mess dinner

Hi

I am Amber, Vice President to 2561 Miswete Cadets here in Calmar. Our cadets are putting on a dinner fundraiser. It will be on January 21, 2023 at the legion. It will be formal or dress wear dinner. We were wondering if the town council and MLAs in our area would like to join us? It is \$45 a ticket. We ask that no children under 10 attend. If you could please let us know by January 10, 2023 that would be wonderful.

We are also wondering if you would be able to donate anything to our silent auction?

Thank you for your time and consideration

Amber

SAVE THE DATE TO CELEBRATE

**JANUARY 21,
2023 AT 1800**

CALMAR LEGION
THE 2561 MISWETE CADETS

**FORMAL OR
DRESS ATTIRE**

RSVP BY JANUARY 5, 2023

**TICKETS AVAILIABLE
SOON**

DOOR PRICES & SILENT AUCTION

**HOPE TO SEE
YOU & YOUR
FAMILY THERE**