

TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD
IN PERSON AND VIRTUALLY ON NOVEMBER 21, 2022,
COMMENCING AT 7:00 PM

GoToMeeting
Public Access Code: 211-016-493

AGENDA

- | <u>ITEM</u> | <u>SOURCE</u> | |
|-------------|---|--|
| 1. | Call to Order | |
| 2. | Adoption of Agenda | |
| 3. | Public Hearings – None | |
| 4. | Delegations | |
| | a) Leduc RCMP Annual Policing Priorities – Presented by Insp. J. McBeth | |
| | b) Alberta Transportation – Mr. Michael Botros | |
| 5. | Adoption of Minutes | |
| | a) Regular Council Meeting – November 07, 2022 | |
| 6. | Unfinished Business – None | |
| 7. | Bylaws or Policies | |
| | a) CAO Losier RFD – Council Procedural Bylaw 2022-21 | |
| 8. | New Business – None | |
| 9. | Financial | |
| | a) CAO – Losier - Update on Open House – discussion only | |
| 10. | Department Reports – None | |
| 11. | Council and Committee Reports | |
| | a) Mayor Carnahan | |
| | b) Councillor Faulkner | |
| | c) Councillor Gardner | |
| | d) Councillor McKeag Reber | |
| | e) Councillor Benson | |
| 12. | Action Items – None | |
| 13. | Correspondence | |
| | a) LDRWMC 2023 Rates | |
| | b) RCMP Q2 Community Policing Report | |
| 14. | Clarification of Agenda Business – (Open mic) | |
| 15. | Closed Session – None | |
| 16. | Adjournment | |



Presented By:
Insp. J. MCBETH

OIC LEDUC RCMP DETACHMENT

Town of Calmar
NOVEMBER 2022

2022-2023 ANNUAL POLICING PRIORITIES (APP)

CRIME REDUCTION-Property Crime

USE OF PROLIFIC OFFENDER BAIL PACKAGES (GOAL OF 10)

INCREASE DOWNTOWN FOOT/BIKE PATROLS (GOAL OF 100)

ENHANCING ROAD SAFETY

INCREASE OFFENDER CONTACTS (GOAL OF 500)

JFO's WITH LEDUC ENFORCEMENT (GOAL OF 4)



ENHANCED COMMUNITY CONFIDENCE & ENGAGEMENT

PARTICIPATION OF COMMUNITY EVENTS (GOAL OF 8)

PARTICIPATION OF TOWN HALLS (GOAL OF 2)

FILES OF INTEREST

2022-477401; April 2022, Officer on patrol, observed a vehicle enter Calmar on Hwy 39 at a high rate of speed, estimated to be travelling at 100 km/hr in a 50 km/hr zone.

Traffic stop was conducted, officer had a reasonable suspicion to believe the driver had alcohol or drug in their body. Driver provided a breath sample on road-side demand resulting in a fail. Driver arrested for Impaired Operation, was transported to cells and held until sober. Vehicle was towed & seized. Driver also received a violation ticket for speeding.

2022-713989; May 2022, caller reported a Break & Enter to Business in Calmar. Suspects had cut through the fenced yard, gaining entry to the exterior buildings and sea-cans. Theft of tools, **keys & other property including a company pickup truck with attempted theft of multiple ATV's.**

Video surveillance photos of the male suspect was obtained and disseminated to all surrounding Detachments to assist with identifying the suspect. A Leduc officer recognized and identified the suspect in the photos. Warrant was issued, suspect was arrested in possession of the stolen truck.

FILES OF INTEREST

2022-850180; In May 2022, Leduc Drug Unit received information a male suspect of Calmar was selling Meth in the Leduc area. Investigation and surveillance of the suspect vehicle, including the suspect residence began, resulting in the arrest of the male suspect without incident in Leduc.

Execution of Search Warrants were conducted on the vehicle and the Calmar residence. The items located in the vehicle were consistent with drug trafficking. Additional illegal drug substances and drug paraphernalia were located and seized from the residence.

The suspect male was charged with multiple counts of Possession for Purpose of Trafficking Meth, Trafficking Meth & Possession of Property obtained by crime.

Total quantity drug seizure resulted in;

40.1 gr COCAINE

1.80 gr FENTANYL

66.90 gr METHAMPHETAMINE



Crime Mapping & Reporting



- Initiatives like the LD2A demonstrate just how important it is to report and document criminal activity



- The more intelligence we can gather, the more effective we can be in the community
- Crime Mapping is an important piece of the 360-degree approach

CALMAR
 OCCURRENCE STATS
 Common Traffic Offences

OCCURRENCE STATS- REPORTED	5 YR 2017	1 YR 2021	YTD 2022	*2022 YTD STATS JANUARY-OCTOBER
Traffic Collisions <i>(includes Property damage & non-fatal)</i>	6	10	16	
Traffic Violations-Provincial	10	33	29	
Impaired Operation	6	6	2	

OCCURRENCE STATS

Common Non-Offence Calls

OCCURRENCE TYPE	5 YR 2017	1 YR 2021	YTD 2022	
CHILD WELFARE	2	21	10	
CORONERS ACT-Sudden Death	6	1	2	
FALSE ALARMS	-	16	11	
MENTAL HEALTH ACT	3	27	20	
OTHER PROVINCIAL _(assist EMS/fire)	-	15	17	
SUSPICIOUS Person/Veh/Prop	-	14	17	

OCCURRENCE STATS

Criminal Code Offences

-PROPERTY CRIME-

OCCURRENCE TYPE	5 YR 2017	1 YR 2021	YTD 2022	
Theft Under \$5000 <i>(includes theft from MV)</i>	24	29	27	
Theft Over \$5000 <i>(includes MV)</i>	22	29	8	
Mischief-Damage/Obstruct Property	13	42	26	
Break & Enter – Residence	9	3	5	
Break & Enter – Business	9	6	9	

OCCURRENCE STATS

Criminal Code Offences

-PERSON CRIME-

OCCURRENCE TYPE	5 YR 2017	1 YR 2021	YTD 2022	
Criminal Harassment	6	6	3	
Harassing Communications	1	6	10	
Uttering Threats	4	13	17	
Assault/Assault with Weapon	26	24	10	
DRUG ENFORCEMENT				
Possession & Trafficking	11	6	1	

All categories contain "Attempted" and/or "Completed"

**LEDOC
PROVINCIAL
CRIME STATS
5 YEAR TREND**

January –
September
2018-2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 – 2022	% Change 2021 – 2022	Avg File +/- per Year
Offences Related to Death		2	1	2	1	1	-50%	0%	-0.2
Robbery		4	2	3	3	4	0%	33%	0.1
Sexual Assaults		9	6	6	7	15	67%	114%	1.3
Other Sexual Offences		2	2	5	1	4	100%	300%	0.3
Assault		81	72	91	62	102	26%	65%	3.2
Kidnapping/Hostage/Abduction		0	1	0	2	6	N/A	200%	1.3
Extortion		2	2	3	1	1	-50%	0%	-0.3
Criminal Harassment		20	16	17	20	28	40%	40%	2.0
Uttering Threats		38	41	38	34	56	47%	65%	2.9
TOTAL PERSONS		158	143	165	131	217	37%	66%	10.6
Break & Enter		167	160	93	110	143	-14%	30%	-9.8
Theft of Motor Vehicle		154	119	107	110	126	-18%	15%	-6.5
Theft Over \$5,000		62	58	44	54	42	-32%	-22%	-4.4
Theft Under \$5,000		279	287	192	186	294	5%	58%	-7.1
Possn Stn Goods		95	112	76	92	62	-35%	-33%	-8.6
Fraud		101	117	94	87	96	-5%	10%	-4.0
Arson		9	11	9	9	8	-11%	-11%	-0.4
Mischief - Damage To Property		0	59	113	141	198	N/A	40%	47.8
Mischief - Other		176	159	54	84	48	-73%	-43%	-33.1
TOTAL PROPERTY		1,043	1,082	782	873	1,017	-2%	16%	-26.1
Offensive Weapons		49	56	37	67	79	61%	18%	7.1
Disturbing the peace		141	150	96	110	147	4%	34%	-2.8
Fail to Comply & Breaches		90	77	70	93	55	-39%	-41%	-5.4
OTHER CRIMINAL CODE		68	72	61	43	30	-56%	-30%	-10.5
TOTAL OTHER CRIMINAL CODE		348	355	264	313	311	-11%	-1%	-11.6
TOTAL CRIMINAL CODE		1,549	1,580	1,211	1,317	1,545	0%	17%	-27.1



2022 vs 2021 Jan-Sep
Total Criminal Code Offences:
17 % Increase

All categories contain "Attempted" and/or "Completed"

**LEDOC
PROVINCIAL
CRIME STATS
5 YEAR TREND**

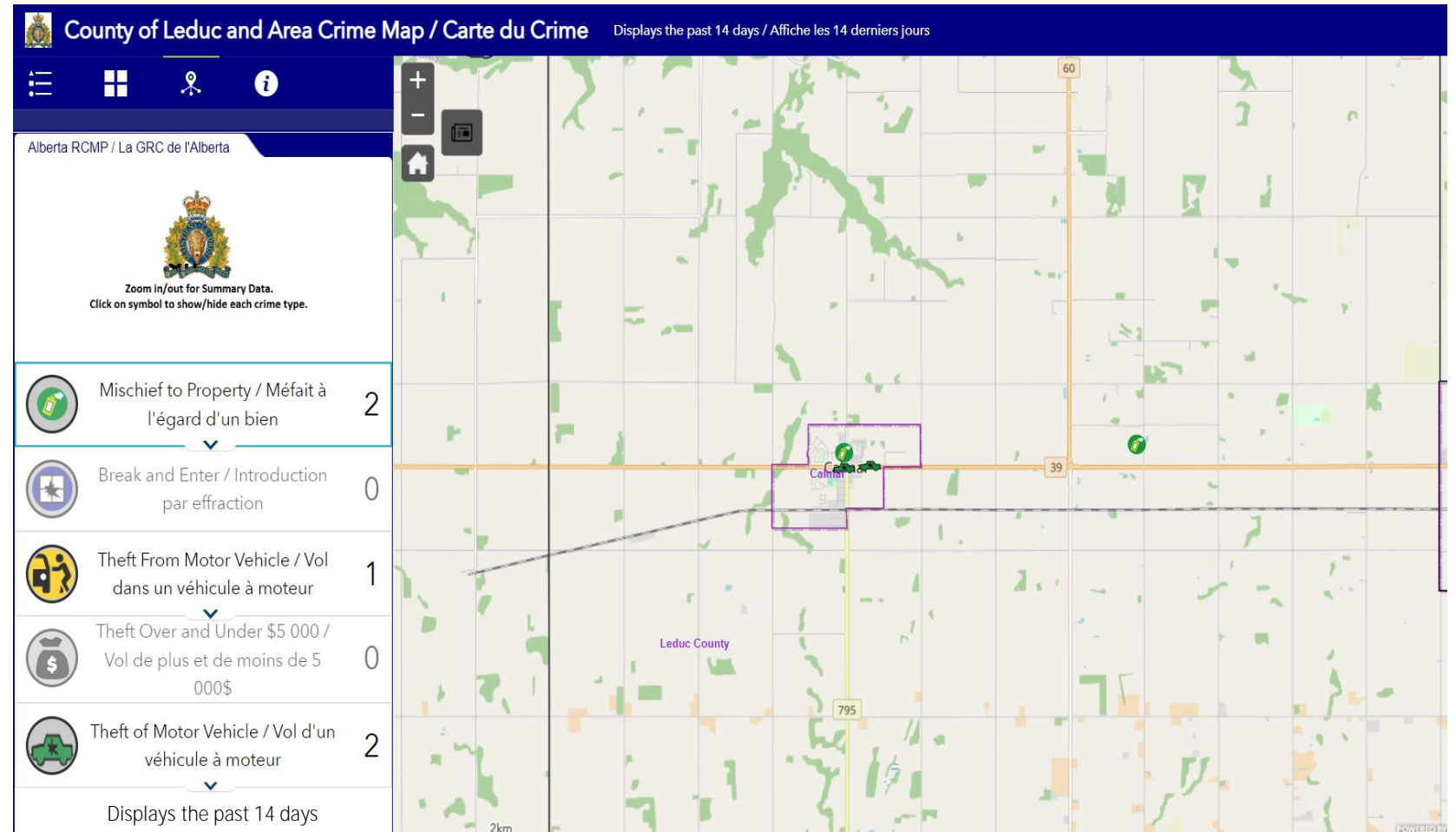
January –
September
2018-2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		1	0	1	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		50	45	27	25	14	-72%	-44%	-9.2
Drug Enforcement - Trafficking		10	5	11	20	3	-70%	-85%	0.1
Drug Enforcement - Other		5	2	1	0	0	-100%	N/A	-1.2
Total Drugs		66	52	40	45	17	-74%	-62%	-10.5
Cannabis Enforcement		0	3	4	2	0	N/A	-100%	-0.1
Federal - General		31	47	43	26	33	6%	27%	-1.7
TOTAL FEDERAL		97	102	87	73	50	-48%	-32%	-12.3
Liquor Act		51	41	31	29	24	-53%	-17%	-6.6
Cannabis Act		0	22	18	8	5	N/A	-38%	-0.4
Mental Health Act		98	111	122	113	117	19%	4%	4.0
Other Provincial Stats		244	245	272	324	281	15%	-13%	15.3
Total Provincial Stats		393	419	443	474	427	9%	-10%	12.3
Municipal By-laws Traffic		0	0	1	2	1	N/A	-50%	0.4
Municipal By-laws		15	31	25	32	27	80%	-16%	2.5
Total Municipal		15	31	26	34	28	87%	-18%	2.9
Fatals		3	3	4	2	1	-67%	-50%	-0.5
Injury MVC		156	168	96	118	151	-3%	28%	-6.0
Property Damage MVC (Reportable)		570	560	405	401	614	8%	53%	-7.1
Property Damage MVC (Non Reportable)		91	75	71	59	112	23%	90%	2.6
TOTAL MVC		820	806	576	580	878	7%	51%	-11.0
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	49	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	3	N/A	N/A	N/A
Total Provincial Traffic		8,378	9,380	5,850	6,022	3,518	-58%	-42%	-1,307.8
Other Traffic		29	35	40	18	13	-55%	-28%	-4.9
Criminal Code Traffic		277	256	178	152	100	-64%	-34%	-45.8



Crime Mapping & Reporting

- Initiatives like the D2A demonstrate just how important it is to **report and document criminal activity**
- The more intelligence we can gather, the more effective we can be in the community

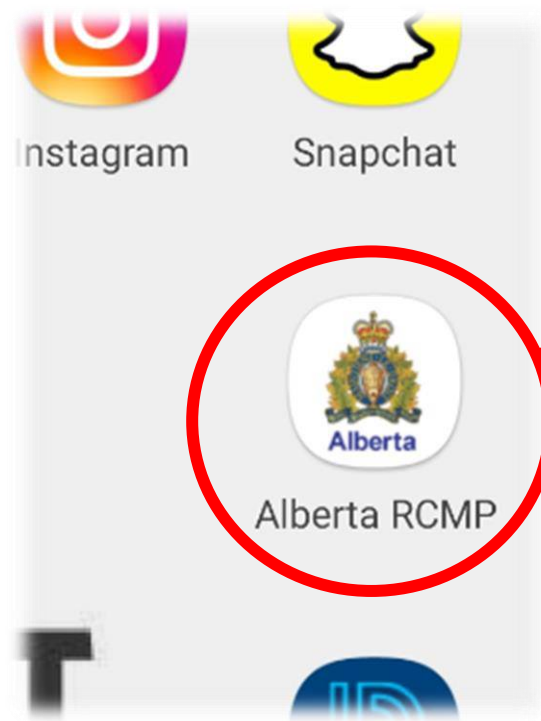


We've made this even easier with...

Alberta RCMP Crime App

A new App to report *non-urgent crimes*.

Help keep your neighborhood safe!



Online Crime Reporting

Can be used if:

- You have *lost property* that costs less than \$5000
- Someone has *stolen property* from you that costs less than \$5000
- Someone has *vandalized your property or vehicle* and it will cost less than \$5000 to repair it
- The crime happened within the jurisdiction of the Alberta RCMP



Learn more or start a report at:

<https://ocre-sielc.rcmp-grc.gc.ca/alberta>





📍 #1, 4119 - 50 Street, Leduc, AB T9E 7L9

📞 (780) 980-7232

📄 (780) 986-9569

@ Send Email

🌐 Visit Website



Hours:

8:30 a.m. to 4:30 p.m. Monday to Friday

About Us

The mission of Leduc & District Victim Assistance Society is to provide a highly skilled, compassionate level of service to any victim of crime or tragedy, through our dedicated and trained staff and volunteers.

Our Victim Service Unit is a policed based, non-profit, charitable society that works in partnership with the Leduc, Beaumont, Devon, Edmonton Int'l Airport, Thorsby & Breton RCMP detachments to provide Support, Information and Referrals to persons in Leduc County & Breton during their time of crisis, trauma or tragedy whether it is as a victim of a crime, sudden death or crisis.

Highlights

- Crisis Intervention
- Victim Programs
- Court Support
- Volunteer
- Donate





Questions?

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY NOVEMBER 07, 2022**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of November 07, 2022, to order at the hour of 6:07 pm.

PRESENT: Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber,
CAO Losier and Acting DCS Bryans

Absent with regrets Councillor Benson

2. **ADOPTION OF AGENDA:**

Moved by Councillor Gardner that the agenda is hereby adopted as presented.

**CARRIED
R-22-11-0392**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS:**

- a) **Carol Vowk** – UCP Nomination Candidate – Drayton Valley, Devon

Mayor Carnahan thanked Ms. Vowk for her presentation at the time being 6:20 pm.

5. **ADOPTION OF MINUTES:**

- a) **Organizational Meeting** – October 17, 2022

Moved by Councillor McKeag Reber that the minutes of the Organizational Meeting of October 17, 2022, are hereby approved as presented.

**CARRIED
R-22-11-0393**

- b) **Regular Council Meeting** – October 17, 2022

Moved by Councillor Faulkner that the minutes of the Regular Council Meeting of October 17, 2022, are hereby approved as presented.

**CARRIED
R-22-11-0394**

- c) **Special Meeting of Council** – October 21, 2022

Moved by Councillor Gardner that the minutes of the Special Meeting of Council of October 21, 2022, are hereby approved as presented.

**CARRIED
R-22-11-0395**

- d) **Special Meeting of Council** – November 01, 2022

Moved by Mayor Carnahan that the minutes of the Special Meeting of Council of November 01, 2022, are hereby approved as presented.

**CARRIED
R-22-11-0396**

6. **UNFINISHED BUSINESS:** None

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY NOVEMBER 07, 2022**

Access Code: 211-016-493

7. BYLAWS or POLICIES:

- a) **EDO McIntosh RFD** – Policy #2022-103 – Sponsorship Policy

Moved by Councillor Faulkner that Council passes a motion to approve Policy #2022-103 – Sponsorship Policy as amended with the attached appendix which outlines the types, levels, and financial obligations of the various sponsorship opportunities.

**CARRIED
R-22-11-0397**

- b) **CPO Leggio** – Policy #2022-101 – Notebook Policy (addition of audit form)

Moved by Councillor Gardner that Council passes a motion to approve Policy #2022-101 – Notebook Policy as re-presented with the attached audit form.

**CARRIED
R-22-11-0398**

- c) **CPO Leggio** – Policy #2022-102 – Enforcement Body Camera Policy (addition of audit form)

Moved by Mayor Carnahan that Council passes a motion to approve Policy #2022-102 – Enforcement Body Camera Policy as re-presented with the attached audit form.

**CARRIED
R-22-11-0399**

8. NEW BUSINESS:

- a) **NWST Charitable Foundation** – Each One Plant One Email

Administration will look into this project further.

- b) **Alberta Utilities Commission, Notice of Hearing** – Creekside Solar Project

Moved by Councillor Faulkner that this be accepted as information.

**CARRIED
R-22-11-0400**

- c) **CAO Losier RFD** – Apex Franchise Fees

Moved by Councillor McKeag Reber that the franchise fees be left at 35 % for 2023.

**CARRIED
R-22-11-0401**

9. FINANCIAL:

- a) **Monthly Financial Report**

Moved by Councillor Gardner that Council passes a motion to accept this report as information.

**CARRIED
R-22-11-0402**

- b) **2023 Consolidated Draft Budget** – Discussion Only

**Recess @ 7:33 pm
Resume @ 7:45 pm**

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD IN PERSON
AND VIRTUALLY ON MONDAY NOVEMBER 07, 2022**

Access Code: 211-016-493

- c) **Budget 2023 Open House Update** – Discussion Only

10. DEPARTMENT REPORTS: None

11. COUNCIL AND COMMITTEE REPORTS: None

12. ACTION ITEM: None

13. CORRESPONDENCE:

- a) Letter from Minister Shandro – Working Definition of Anti-Semitism
- b) Black Gold School Board Highlights – October 19, 2022
- c) Leduc and District Food Bank Donation Receipt

Moved by Councillor McKeag Reber that Council passes a motion to accept this as information.

**CARRIED
R-22-11-0403**

14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)

15. CLOSED SESSION: None

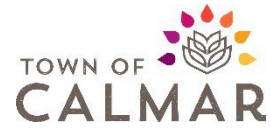
16. ADJOURNMENT:

The Regular Council Meeting adjourned at 8:56 pm.

These minutes signed this 21st day of November 2022.

Mayor Carnahan

CAO Losier



Town of Calmar

Request for Decision (RFD)

Meeting:	Regular Council meeting
Meeting Date:	November 21, 2022
Originated By:	CAO Losier
Title:	Council Procedural Bylaw
Approved By:	CAO Losier
Agenda Item Number:	7A

BACKGROUND/PROPOSAL:

The procedural bylaw was discussed with Council on May 9th, June 13, and October 17. All elements that were raised by Council got addressed. On November 7th, Council received from Administration the latest version of the bylaw for a final review before its adoption.

While preparing the agenda package, Administration did a final review of the proposed bylaw and found that the Asset Management Committee (AMC) was not included in section 57. Administration added the AMC as item U as the Committee, once established, should remain active for the foreseeable future.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Updating the Procedural bylaw is a good practice. The proposed changes should help the Town in being more transparent. The adoption of this bylaw will automatically trigger the rescinding of the current Procedural Bylaw, being Bylaw 2021-28.

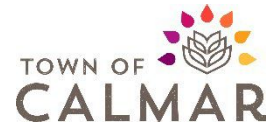
COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTIONS:

Council passes a motion to give the Procedural Bylaw, being Bylaw 2022-21, first reading.

Council passes a motion to give the Procedural Bylaw, being Bylaw 2022-21, second reading.



Council passes a motion to give the Procedural Bylaw, being Bylaw 2022-21, third reading and adopt said bylaw.

**TOWN OF CALMAR
BYLAW 2022-21**

**Being a Bylaw of the Town of Calmar, in the Province of Alberta, to
Regulate the Procedure of Council**

WHEREAS, pursuant to Section 145 of the Municipal Government Act, Chapter M-26, RSA 2000, and amendments thereto, Council may pass a Bylaw to regulate the affairs of Council;

NOW THEREFORE, the Council of the Town of Calmar, in the Province of Alberta, duly assembled, enacts as follows;

Part I. TITLE AND PURPOSE

1. This Bylaw may be cited as the Council Procedural Bylaw.
2. The purpose of this Bylaw is to establish rules and regulations for the order and conduct in which the business of all Council meetings shall be transacted.

Part II. DEFINITIONS, APPLICATION AND INTERPRETATION

3. In this Bylaw,
 - a. "Chief Administrative Officer" means the Chief Administrative Officer of the Town of Calmar or his/her delegate;
 - b. "Council" means the Council of the Town of Calmar;
 - c. "Deputy Mayor" means the Member appointed pursuant to Section 7 of the Bylaw;
 - d. "Mayor" means the Chief Elected Official of the Town of Calmar;
 - e. "Member" means a member of Council of the Town of Calmar;
 - f. "MGA" means the Municipal Government Act, RSA 2000, c.M-26;
 - g. "Presiding Officer" means the person who has been given authority to direct the proceedings of a meeting;

Application

4. This Bylaw shall apply to all meetings of Council.

Interpretation

5. Any matter of meeting conduct which is not herein provided for, shall be determined in accordance with the Municipal Government Act, and then "Robert's Rules of Order", in that order.

Part III. ORGANIZATION OF COUNCIL

Organizational Meeting

6. Council shall hold an Organizational Meeting each year at any time within two (2) weeks of the third Monday in October.
7. At the Organizational Meeting, Council shall establish by resolution for the term of office:
 - a. the roster for each Member to act as Deputy Mayor on a rotating basis;

- b. the dates, time of commencement and adjournment and place of the regular Council meetings and Council Committee meetings;
- c. the Council Committee appointments and the rotating schedule for committee membership; and
- d. any other business described in the notice of the meeting.

Inaugural Meeting

- 8. The Organizational Meeting immediately following a general municipal election shall be called the inaugural meeting.
- 9. The Mayor and each Member shall take the prescribed oath of office as the first order of business at the inaugural meeting.
- 10. Until the Mayor has taken the oath of office, the Chief Administrative Officer shall chair the inaugural meeting.

Quorum

- 11. Quorum of Council is 3 Members present who are eligible to vote.

Lack of Quorum

- 12. If there is no quorum present within 15 minutes after the time appointed for a Regular Meeting of Council, the Chief Administrative Officer shall record the names of the Members of Council who are present, and the meeting shall be cancelled until the next Regular Meeting unless a Special Meeting has been duly called in the meantime. Notice of cancellation shall be posted on the outside door of access to the Council Chambers.

Absence of the Mayor and Deputy Mayor

- 13. In case the Mayor or Deputy Mayor is not in attendance within 15 minutes after the hour appointed for a meeting and a quorum is present, the Chief Administrative Officer shall call the meeting to order and a chairman shall be chosen by Members present, who shall preside during the meeting or until the arrival of the Mayor or Deputy Mayor, who may assume chair at his/her discretion, if all present are unanimous in continuing.

Regular Council Meetings

- 14. All Regular Council meetings will be held at 7h00 PM in Council Chamber and accessible virtually (hybrid approach) unless otherwise decided by the majority of Council through a resolution.
 - a. Notice of the connection information for public access and participation in the meeting will be published on the agenda.
 - b. Public viewing and sound for the virtual connection will be displayed in Council chambers when open to the public.
 - c. Councillors participating physically or virtually in the meeting are deemed to be present at the meeting.
- 15. Extended absences from meetings will be managed as per the Municipal Government Act.

Part IV. DUTIES OF OFFICIALS

Duties of the Mayor

16. The Mayor at his/her discretion may allow the Deputy Mayor or another member of Council to preside over the meeting in his/her presence.
17. As soon after the hour of the meeting as there is a quorum present, the Mayor shall take the chair and call the meeting to order.
18. The Mayor or Presiding Officer shall:
 - a. preserve order and decorum; and
 - b. decide questions of order, subject to an appeal to the Council by resolution. The decision of the Mayor shall be final unless reversed or altered by a majority vote of Members present.

Duties of the Deputy Mayor

19. The Deputy Mayor shall act as the Presiding Officer:
 - a. when the Mayor is unable to perform his/her duties;
 - b. if the office of Mayor is vacant.

Duties of the Chief Administrative Officer

20. The Chief Administrative Officer shall, subject to the Act:
 - a. provide Council with information and advice with respect to the operation of the Town;
 - b. when requested, provide information and advice to the Mayor and Council on procedural matters in Council; and
 - c. keep on file copies of Bylaws which have been read a third time and passed.

Part V. AGENDAS FOR COUNCIL MEETINGS

21. The agenda for each Regular and Special Meetings shall be approved by the Chief Administrative Officer in cooperation with the Mayor and submitted together with copies of all pertinent correspondence, statements and reports to each Member of Council at least four days prior to each Regular Meeting.
22. Any Member of Council, Town Official or any other person wishing to have an item of business placed on the agenda, shall make their written submission to the Mayor and Chief Administrative Officer not later than 10:00 am four business days prior to the meeting. The submissions shall contain adequate information to the satisfaction of the Chief Administrative Officer to enable Council to deal with the matter.
23. Council reports must be submitted as information in writing for the 3rd Monday of the month's meeting. Report must be submitted three business days prior to the meeting.
24. When a communication intended for Council is received by the Chief Administrative Officer, he/she shall place it on the agenda of Council unless the Chief Administrative Officer considers the matter libellous, or administrative in nature, in which case the Chief Administrative Officer shall advise the originator that the communication is not being sent to Council.
25. The order of business on the agenda shall be as follows:
 - a. Call to Order

- b. Adoption of Agenda
 - c. Public Hearings
 - d. Delegations
 - e. Adoption of Minutes
 - f. Unfinished Business
 - g. Bylaws and/or Policies
 - h. New Business
 - i. Financial Information
 - j. Department Reports
 - k. Council Reports
 - l. Correspondence
 - m. Clarification of Agenda Business
 - n. Closed Session
 - o. Adjournment
26. No item of business shall be considered by the Council if the item has not been placed on the agenda unless the Members of Council present, by a two-thirds majority vote, agree to the item being placed on the agenda. The Mayor, Members of Council and the Chief Administrative Officer shall be given an opportunity to state why an item should receive consideration on the agenda because its time sensitivity before the motion is put to vote.
27. On Thursday afternoon preceding a Regular Council Meeting, the official notice of the agenda shall be posted on the Town Office front door and Council Chambers door for public viewing. The agenda package may also be posted on the Town's media platforms.

Part VI. GENERAL RULES OF COUNCIL

28. Upon the Meeting being called to order, motion shall be presented to adopt all or part of the circulated agenda for the meeting. Upon adoption of the meeting's agenda, the Mayor shall call for a motion adopting the minutes of the preceding meeting or meetings as circulated or as read, which motion shall be voted on, either by consent or amendment of any errors or omissions contained.
29. All reports made by a Council Member shall be placed on file and outlined in the minutes only if presented in a written format, otherwise recorded in the minutes only as "oral report presented".
30. Meetings of Council shall adjourn no later than three hours after the start unless Members of Council present, by a four-fifths majority vote, agree to an extension of time.
31. When the Presiding Officer is called on to decide a point of order or practice, the Presiding Officer shall do so without argument or comment and shall state the rule of authority applicable to the case.
32. Every Member wishing to speak to a question or motion shall address the Presiding Officer. The Address to the Presiding Officer shall be "Chair" when a topic is opened, subsequent discussion may be less formal with the use of given names and shall be respectful.
33. No person shall be permitted to speak unless, and until, that person has been recognized by the Presiding Officer and then only so long as all remarks are addressed to the Presiding Officer. The Presiding Officer will address other Council Members in a formal and respectful manner.

34. The Presiding Officer shall have authority to set a time limit and the number of times that a Member may speak on the same question or resolution having due regard to the importance of the matter.
35. After a motion is read by the Presiding Officer it shall be deemed to be in possession of the Council but may be withdrawn at any time before decision or amendment with the permission of the mover.
36. When a motion is regularly before the meeting it may be:
 - a. carried
 - b. debated
 - c. amended
 - d. defeated
 - e. withdrawn, ie: withdrawn at the request of the maker with the permission of all Members of Council present.
 - f. laid on the table, ie: laying a pending question aside temporarily
 - g. referred, ie: turning the question over to a committee or administration for study; or
 - h. postponed, ie: postpone indefinitely or to a certain time, a means of avoiding a direct vote until a later time.
37. No motion shall be offered that is substantially the same as one on which the judgement of the meeting has already been expressed during the same meeting. Where a question under consideration contains distinct propositions, each proposition shall be made as a separate motion when any Member so requests, or the Presiding Officer so directs. If the vote is taken on each proposition, it then becomes unnecessary to vote on the question which was separated.
38. A motion to refer, until it is decided, shall preclude all amendments to the main question. The motion is debatable.

Amendments

39. Every amendment must be relevant to the question on which it is proposed. Any amendment offered which raises a new question can only be considered as a new distinct motion after notice.
40. An amendment proposing a direct negative is out of order.
41. All amendments shall be put in the reverse order to that in which they are moved; and every amendment shall be decided upon or withdrawn before the main question is put to vote. Only one amendment to the main motion at one time shall be allowed, and only one amendment shall be allowed to an amendment at one time.
42. No Member may move to amend his/her own motion.
43. All motions shall be stated by the Presiding Officer or Chief Administrative Officer before being debated or voted on.

Voting

44. After any question is finally put by the Presiding Officer, no Member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Presiding Officer as to whether the question has been finally put shall be conclusive.
45. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the Presiding Officer. Members attending virtually shall do the same unless technologically

challenged (ie audio only). In such instance, the member will have to verbally express their vote.

46. After the Presiding Officer has counted the vote, the Presiding Officer shall declare whether it was “carried” or “defeated”.
47. Except where provided for in this Bylaw or by the applicable legislation, a majority vote of the Members present who are eligible to vote, shall decide a question or motion before Council. A tie vote results in a “defeated” motion.

Adjournment

48. When a member(s) of the public is in attendance and Council temporarily adjourns to sit in Closed Session:

In Chambers - Council shall leave the Council Chambers and convene the Closed Session in the Board Room along with any persons and staff that Council deem necessary to be included in the Closed Session. Following discussions in Closed Session, Council shall return to the Council Chambers to reconvene and resume the Council or Committee Meeting.

Virtual – Council shall leave the meeting with the connection open and convene in a separate private meeting connection.

49. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council which has been duly convened but not terminated. The object of adjourning is to finish the business which the meeting was called to transact in the first place, but which has not been completed.

Bylaws

50. The question that “Bylaw # be read a first time”, shall be decided without amendment or debate, but not motions for subsequent reading.
51. Every bylaw shall be read a third time before it is signed by the Mayor and Chief Administrative Officer.

General Discussion Meetings

52. The business of standing and special committees including Council Committee Meetings shall be conducted in accordance with the rules governing procedure in the Council, except that:
 - a. no motion need be recorded;
 - b. no Member shall be as to the number of times allowed to speak to the question under construction; and
 - c. no Member may move the previous question.

Part VII. PETITIONS AND DELEGATIONS

53. When a person wishes to appear before the Council to present a petition or speak on behalf of a delegation, he/she shall send a request in writing in accordance with Section 22 of this Bylaw. Such appearances before the Council shall be limited to ten (10) minutes unless the Council, by a majority vote, agrees to extend the time.
54. Council shall hear all delegations who have brought their items of business on to the agenda in accordance with Part VI in the order in which they are placed on the agenda or the order may be changed by a majority vote

of Members present. All rules of Council in this Bylaw shall apply to each and every Member of the delegation.

Part VIII. COMMISSIONS, COMMITTEES AND BOARDS

55. The following Council committee is hereby established:
 - a. Committee of the Whole
56. This Committee shall be comprised of all Members of Council. The Chairperson shall be the Mayor unless the Members present by majority vote agree to any change.
57. The Mayor shall appoint representatives and appoint alternates, where applicable, to the following Commissions, Committees and Boards at the Organizational meeting each year, in a fair and equitable manner with consultation from the Members:
 - a. Municipal Planning Commission
 - b. Subdivision & Development Appeal Board
 - c. Local Assessment Review Board
 - d. Composite Assessment Review Board
 - e. Calmar Public Library Board
 - f. Yellowhead Regional Library Board
 - g. Calmar and District Recreation Committee
 - h. Leduc County FCSS Advisory Board
 - i. Capital Regional Southwest Water Services Commission
 - j. Communities In Bloom Committee
 - k. Leduc County Fire Services Advisory Committee
 - l. Leduc Regional Emergency Management Committee
 - m. Leduc and District Regional Waste Management Commission
 - n. Edmonton Metro Region Waste Advisory Committee
 - o. Leduc Regional Housing Foundation
 - p. THE CHAMBER – Leduc, Nisku, Wetaskiwin Regions
 - q. Public Communication and Marketing Committee
 - r. Senior Citizens Club Advisor Representative
 - s. 39/20 Alliance
 - t. Youth Council Committee
 - u. Asset Management Committee
 - v. Such other Commissions, Committees and Boards as Council may deem appropriate or necessary from time to time.
58. It shall be the duty of the Chairman of each standing or special committee, or in case of his/her illness or absence for the Town, it shall be the duty of the Legislative Assistant to summon Members for meetings and for special meetings when necessary or whenever requested in writing to do so by a majority of Members of any such committee. The Mayor shall be advised in a similar manner as other Members when any meetings are called.

Part IX. DUTIES OF REPRESENTATIVES OF COMMISSIONS, COMMITTEES AND BOARDS

59. The members of Commissions, Committees and Boards have the following duties:
 - a. to report to the Council whenever desired by the Council and as often as the interest of the Town may require on all matters connected with the duties imposed upon such committee and to recommend such action by Council as it deems necessary within its term of reference;
 - b. to observe, unless otherwise specifically permitted, the rules prescribed by the Bylaws of the Council.
 - c. to make reports of all committees to Council prior to the same being given to the public.

Part X. OTHER

- 60. Council compensation will be reviewed as part of the annual Organizational Meeting of Council.
- 61. Administration to provide Council with a quarterly budget variance report.
- 62. That Bylaw #2021-28 is hereby repealed.

Part XI. EFFECTIVE DATE

- 63. This Bylaw shall come into full force and effect on final reading.

READ A FIRST TIME THIS __ DAY OF _____, 2022.

READ A SECOND TIME THIS __ DAY OF _____, 2022.

READ A THIRD TIME THIS __ DAY OF _____, 2022.

Mayor Carnahan

CAO Losier

This Bylaw signed this __ day of _____, 2022.

Mayor Sean Carnahan
Council Report October 2022

In addition to regular council meetings, Committee of the Whole meetings and various correspondence and administration duties

October 1st ☑ **No Where to Run Event** ☑ Attended with council to server pancake breakfast before the event and mingle with participants. Walked in the 5 km group and had a blast at his great event to raise funds to support positive mental health initiatives and trail development in Calmar. Keynote speaker Chris Koch was a true inspiration to the event. Would love to see more people attend this event as it truly benefits our community.

Oct 11,12,17& 21 ☑ **Budget sessions-** Met with council and administration and began the 2023 budget process. Reviewing budget plans for operations of public works (covering water, sewer, storm runoff lagoon operations, streets and sidewalks), parks and recreation (covering all parks, recreation amenities, library and arts & culture in our town), family & community support services (covering assistance programs to all of those in some type of need), Economic development (covering enhanced business activities, commercial, industrial and residential growth, etc), community safety services (covering fire, policing, peace officers and bylaw enforcement), administration (covering the management, clerical and daily administration duties, including communication and marketing), revenues (covering grants funding, user & license fees and taxation). This a grueling period as many tough decisions have ot be made when you are always faced with rising costs and limited sources funding coupled with increased government push down of costs.

October 13th ☑ **Legacy oilwell discussion** ☑ meeting with MLA Mark Smith to discuss issues with current wellsites with in the town boundaries, hampering development of land within our community. This was just an initial meeting to allow Mr. Smith to raise the issues with our New UCP leader. Council is still determined to help find the positive solutions to these complex legacy issues.

October 19th ☑ **Economic Development Alberta** ☑ Attended the EDA dinner hosted in Edmonton to network and meet various community leaders, ministries of the government (Federal & Provincial) and various funding opportunity organizations. The following is a sample of the networking opportunities that presented themselves ☑ Prairies Economic Development Canada, Innovation, Science & Economic Development Canada, Canada Infrastructure Bank, BDC, EDC, Public Services & Procurement Canada, Ministry of Infrastructure, Jobs, Economy & Innovation Ministry, Agriculture, Forestry & Rural Economic Development ministry and Advanced Education ministry. We let them know Calmar is open for business, we are located in close proximity to the City of Edmonton on a major provincial highway. We had open discussion with a number of ministries that talked about economic opportunity and many had questions about how to spur the development of fibre optic networks as a utility that is required for economic diversity in almost all industries. Connections were made for various lines of possible

business funding for small start up to larger business expansions, new technology and innovation funding.

October 20th ☐ Hook☐ introductory meeting ☐ meeting arranged by MLA Mark Smith to introduce Hook☐ WiFi to CAO Losier and myself, as an alternative solution provided to the internet issues and access to increased services in the community. This may be a solution for improved service offerings in the community to residents and business.

October 26th ☐ 39/20 Alliance Meeting ☐ Attended meeting as newly appointed member. Reviewed promotional video timeline and request more information on costing. Discussions around frequency of meeting being changed, discussed regional business license opportunities to allow business to offer services in member communities with the same license. The Alliance need to plan its future and look at changing it☐ focus in order to survive.

October 27th ☐ Leduc Regional Housing Foundation ☐ this was the organization meeting for the foundation. Kathy Barnhardt remains the chair of the foundation. I have remained on the finance committee. We have seen a couple of new members appointed to the board but generally kept all the same members. Reviewed and approved new signing authority policy for the foundation.

October 27th - Library Board ☐ attended the board meeting as a newly appointed council member, reviewed the budget that was presented to town council. I had discussion around what we should have in the budget and what should be presented. There may be more work to do here the library budget as we head into cost sharing discussions with the county partners. The library has now found a fundraising partner Friends of the Library so there will be future fundraising opportunities to help support the libraries on going offerings.

Council Report

Don Faulkner

November 21, 2022

Oct. 1/22, No Where to Run Event.

- Awesome event well attended and well organized.
- Great event for council to get in front of the public and serve some breakfast.

Oct. 3/22, Council Meeting.

- Refer to the Calmar Web Site for agenda and minutes.

Oct. 11/22, Budget Meeting.

- I am liking this year's presentation much better than last years.

Oct. 12/22, Budget Meeting.

- All these little pieces of the pie will come together soon, great job Sylvain.

Oct. 17/22, Organizational Meeting and Regular Council/Budget Meeting.

- Refer to Calmar Web Site for agendas and minutes.

Oct. 18/22, Seniors Meeting.

- Lots of housekeeping (organization related, activities and volunteers) as this was the start up after the pandemic.
- There was a mention of the request to the town, I told them that we were still in deliberations. I am encouraged that they also asked the county as they are a regional group.

Oct. 21/22, Budget Meeting.

- Good as always conversation and information for our final decision.

Oct. 26/22, Leduc and District Regional Waste Management Commission Board Meeting

- Regular agenda items (minutes will be available as correspondence shortly).
- Point of interest is that our tipping fees will be going up by \$4.00, Leduc calculated that it would be an approximately \$.50/household/month for them.

Oct. 27/22, Inaugural Calmar Business Breakfast.

- Great event and a good effort for our first event, on to bigger and better, great job team Calmar.

Krista Gardner Councillor Report

October 2022

Oct 1st- Nowhere to Run

I was pleased to support this organization by helping at the Town-sponsored pancake breakfast before the race began. While completing the 5K Walk, I spoke with our local School Board Trustee, Ms. Devonna Klaassen, about local concerns. Huge thanks to the organizing board and participants for making this a fantastic event!

Oct 3rd- Yellowhead Regional Library Board

I attended the YRL board meeting in place of Councillor McKeag-Reber. The Board received a presentation reviewing the proposed 2023 budget, in advance of the anticipated approval of the budget at the December Board meeting. Of particular note to Calmar is the slight increase of per capita membership fee to \$4.54 pp for a forecasted amount of \$11 191.00 for 2023. Also interesting is the intentional presentation of the budget as an extension of the strategic plan. This is a direction that I would like to see Calmar pursue. The Board then approved the updates to a number of policies, key items including the Communications Policy, Compensation Philosophy Policy, and the Director Succession Plan Policy.

Oct 3rd- Regular Meeting of Council

Oct 11th- Committee of the Whole Meeting

Oct 12th- Special Council Meeting for Budget 2023 presentations

Oct 13th- Legacy Wells Meeting

Mayor Carnahan, CAO Losier and I met with MLA Mark Smith to discuss Calmar's challenges related to the legacy well sites in Town before he met with the Premier-elect. I mentioned to Mr. Smith that Premier-Elect Danielle Smith hosted the Town's previously Economic Development Officer Ms. Lavasseur and former Mayor Wally Yachimetz on her radio show, discussing legacy wells and that hopefully she recalls that interview. We seem to have a lot of interest in our concerns and I'm hopeful that we will see some support and effort from the provincial government shortly.

Oct 17th- Organizational Meeting and Regular Meeting of Council

Oct 19th-Economic Developers of Alberta Ministry Dinner

Oct 21st- Special Council Meeting for Budget 2023 presentations

Oct 25th- Alberta Energy Regulator Webinar on the Closure Nomination Program

It had been suggested to us that the recently announced Closure Nomination Program could be a solution to well site issues in Calmar. I attended this webinar to learn more about the program requirements and opportunities when it launches in January. Key points about the new program are that the property owner must be the one to apply, which can be the municipality in the case of wells on municipally owned land, the costs will be covered by the licensee and in the case of insolvency, the costs will be transferred to the Orphan Well Association. In order to be eligible, the sites must be inactive or abandoned for a minimum of 5 years. They said that sites with reclamation certificates that are no longer considered valid are not covered but are under review by the Government of Alberta as to what action should be taken. At this time, the CNP does not appear to be a panacea to Calmar's problems but as mentioned above, there seems to be lots of interest in our concerns and hopefully, we will soon see action.

Oct 26th- Calmar Recreation Board

This was the first board meeting with new Parks and Recreation Coordinator Ian Miller. He shared his vision for Calmar and the plans for enhanced programming for 2023. The Board discussed possibilities to upgrade Christmas in the Park and First Night, as well as ideas moving into next year. Also discussed were the potential sponsorship opportunities to work with local businesses to support our events and programming, once Council approves the new Sponsorship Policy (Note- this has now been approved). I am looking forward to seeing what this group accomplishes under the direction of the energetic Mr. Miller!

Oct 26th- 39/20 Alliance Board Meeting

The 39/20 Alliance met in Calmar (which made it easy to hop from Rec Board to here) and had a robust discussion regarding the future of the Alliance. This discussion was primarily brought up due to concerns from a member that the Alliance meets too often without a purpose and that nothing seems to be getting done. In response following the meeting, the Alliance administrative support staff sent out a copy of the original Resolution creating the Alliance for members to see what the original vision was. Whether that vision is relevant anymore remains to be seen. Other items covered include an update on the promotional video status and the inclusion of additional dates for filming. The video should be ready to be presented at the AGM. The Board also reviewed the 2021 financial statement, and much discussion was had regarding the current version of a regional business license and whether we felt it was working or not. I do not feel like the board has a clear understanding and commitment to a future direction. Without those things, I'm sorry to say that I don't think the 39/20 Alliance will be successful.

Oct 27th- Calmar Business Breakfast

I was thrilled to be at the Inaugural Calmar Business Breakfast alongside all of Council and a number of our staff. The Breakfast was well attended by our local business owners and I'm looking forward to building connections with them.

Sept 14th- Calmar's Community in Bloom Society

CIB met to discuss the outcomes of the 2022 planting season and set goals for next year. Highlights include beginning to plan for competing in 2024 (using 2023 as a stepping stone to a successful run), sustainability initiatives including attempting to overwinter a number of our current plants and collecting seeds to start our own plants in early spring (thus saving both dollars and energy requirements), and a redesign of the East Town entrance bed for more colour and pizzazz. At the time of this writing, our CIB board has contributed hundreds of volunteer hours this summer with more to come as we prepare our gardens for winter. CIB has received many compliments from residents, businesses and visitors over the summer and I thank our CIB team for all their hard work!

Sept 15th- Capital Region Southwest Water Services Commission Board Meeting

The CRSWSC board is pleased to grant the Commission's Management and Operations contract to the City of Leduc for a 4-year term with the option of an additional 1 year's extension. The Commission Board has been very happy with the daily operations and management of the Commission's facilities thus far and is looking forward to continuing success in the very important area of providing our region with safe water. Other highlights from the meeting include the announcement of the Commission receiving a \$2.325 Million Water for Life Grant to assist in the construction of the Nisku Booster Station and a formal motion officially naming the project the "Nisku Booster Station".

Sept 19th- Regular Meeting of Council

Sept 21st-23rd- Alberta Municipalities 2022 Convention

I was pleased to be able to attend this year's convention in person in Calgary, along with Mayor Carnahan, Councillors McKeag-Reber and Faulkner, and CAO Losier. I attended educational sessions on the topics of "the Weaponization of Social Media" and "Understanding the S & G in ESG (Environment, Social, and Governance)". Both sessions were highly informative, providing me with ideas to bring back to Calmar. The Convention's Keynote Address was given by Justin Kingsley, known as "the most creative man in Canada". He spoke about the importance of looking at things from an unfamiliar perspective and evaluating your strengths and weaknesses (What is your superpower?) while looking at some of his past marketing work. The Resolutions session (and in particular, the pre-convention analysis work done by our staff) allowed for many conversations regarding what Calmar's priorities are and how we can utilize ABMunis resources to achieve them. Team Calmar took full advantage of networking opportunities, particularly myself as I had put my name forward to represent the Towns West region on the ABMunis Board of Directors. I am incredibly proud to announce that I was elected by my peers to fill that role for 2022-2024! I could not have done it without the support and encouragement of Jaime, Don and Sean. Thank you so much!

Sept 26th- Special Council Meeting

Jaime McKeag Reber
October Council Report

October was a heavy month as we are deep in budget meetings. In addition to Regular Council meetings/Committee of the Whole Meetings and various correspondence:

October 1st: While this was not solely apart of my role as council I was in attendance for the Pancake Breakfast held at the secondary school before the No Where to Run Event. I was not my usually Golden Pancake Flipper self as I was also helping set up the No Where to Run event as one of the main organizers. We had around 150 runners plus those who were spectators. I was really impressed with the Team Calmar atmosphere from our staff and team. I look forward to next year!

October 3rd: Regular Council Meeting

October 11th: Special Council Meeting

October 12th: Special Council Meeting

October 17th: Organizational meeting and Regular meeting of council.

October 21st: Special Council Meeting

October 26th: Recreation Board Meeting: Very excited to welcome Ian to Team Calmar. I feel like the Rec board had a chance to debrief Ian on a lot of previous grievances and give our ideas of what we would like to see happen with in our town. Ian has a lot of great ideas and ways we can work with other organizations to increase out levels of service without downloading costs onto our residents. I look forward to another year on rec board and working to create some great things for out town.

October 27th: First Business Breakfast – I really appreciated this event and getting some great face to face time with our local business owners. I loved hearing their feedback and feelings towards Team Calmar as we have evolved over the last year. I look forward to working with Sandra and our local businesses to help build out business community.

October 31st: While there was no official business on Halloween, I was happy to see so many kids and residents out and about on Halloween and enjoying one of the last days of no snow. I was also happy to see CPO Leggio on duty for the evening ensuring everyone was safe and any issues that arose had a quick response.

Carey Benson Councilor Report October 2022

Oct. 5th, 2022, FCSS meeting

- Discussion on letters of recommendation for youth that do service work in Calmar
- Adding youth relevant info to Calmar Chronicle

Oct 11th, 2022, Committee of the Whole

- Council went over the Sponsorship policy to allow the potential of banners on the hockey boards in the arena.

Oct 13th, 2022, Youth Council Meeting

- Looking at changing the name and format of the youth council so its more appealing to youth to join.

Oct 17th, 2022, Organizational Meeting of Council

- We changed the schedule of meeting dates to reflect all the regular meetings that fall on to a holiday Monday. It will be moved to the following day. (Tuesday)
- I made a comment about changing how council gets paid on a monthly remuneration basis. Asked admin to see if it's feasible to restructure of councilors pay if they miss a regular council meeting. Admin will get back to us on a few proposals for council's consideration.
- We are scrapping Committee of the whole meeting
- We were appointed to mostly all the boards. We will come back to another meeting to finish placements

Oct 17th, 2022, Regular Meeting of Council

- Good meeting with good discussion about partnering with Leduc for Bulk Fuel buying.

Oct 21st, 2022, Special Meeting of Council

- Closed session
- Discussion on fixing the sanitary line that runs on 51 st and threw 51s Ave. Needs to be replaced.
- New Mower didn't come this year 2022 due to supply issues. Hopefully it will be here in soon.
- Added an item to the budget, Cameras for the arena

Oct 27th, 2022, Business Breakfast

- Was a wonderful time meeting with our local businesses and hearing the concerns on how we can improve business in Calmar.



Leduc and District Regional Waste Management Commission

c/o City of Leduc #1 Alexandra Park, Leduc, AB T9E 4C4 Ph. (780) 980-7199 Fax (780) 980-7127

November 1, 2022

Town of Calmar
P.O. Box 750, 4901 - 50 Avenue
Calmar, Alberta
T0C 0V0

Attention: Mr. Sylvain Losier, CAO

RE: 2023 Rates for the Leduc & District Regional Waste Management Commission

At the Regular Leduc & District Regional Waste Management Commission (LDRWMC) Board meeting on October 26, 2022, the Board approved a tipping fee rate increase of \$4.00/Tonne to \$72.00/Tonne for regular Municipal Solid Waste. The fee for source separated organics will also increase \$3.50/Tonne to \$68.00/Tonne.

The rate was applied uniformly to all member municipalities in order to maintain consistency throughout the region for all members. A copy of the 2023 Rate Schedule is enclosed for your information.

Please note that although the tonnage rate of \$72.00/Tonne will be assessed at the time of disposal, your monthly billing will represent the \$72.00/Tonne less a \$7.00/Tonne rebate, leaving a net cost to your municipality of \$65.00/T.

If you require further clarification, please contact Mike Pieters, Commission Manager, at 780-980-7151.

Sincerely,

Mike Pieters
Commission Manager

cc: Councillor Don Faulkner, LDRWMC Board Member
Mr. Darren Mitchell, Commission Treasurer, City of Leduc
Mr. Nathan Schaper, Municipal Energy Project Manager, City of Leduc

**Leduc & District Regional Waste Management
Commission**

2023 Proposed Tipping Fees

	2022 Actual	2023 Budget
<u>Landfilled</u>		
Residential - Member	68.00	72.00
Residential - Non-Member	72.00	76.00
Commercial (Wet) - Member	68.00	72.00
Commercial (Wet) - Non-Member	72.00	76.00
Building Debris - Construction	51.00	54.00
ICI Waste	51.00	54.00
Foundry Sand / Sandblast	27.50	29.00
<u>Hauled Offsite</u>		
Member Curbside Organics	64.50	68.00
Leaf & Yard Waste	64.50	68.00
Compost III - Commercial Organics	64.50	68.00
<u>Soils</u>		
Impacted Soil (Beneficial)	20.00	21.00
Impacted Soil (Waste)	72.00	76.00
<u>Diverted</u>		
Concrete	48.00	51.00
Wood	43.00	46.00
Asphalt Shingles	38.00	40.00
Scrap Metal	48.00	51.00
<u>Special Waste</u>		
Asbestos - Base Fee	100.00	105.00
Asbestos - Tonne	100.00	105.00
Propane Tanks	7.50	8.00
Animal Carcass	11.00	12.00
CFC Units	27.00	29.00
<u>Cover Material</u>		
Clean Usable	12.50	12.50



2022 November 7th

Mayor Sean Carnahan
Town of Calmar
Calmar, Alberta

Dear Mayor Carnahan ,

Attached you will find the quarterly Community Policing Report that encompasses the July 1st to September 30th, 2022 reporting period, and will provide you a quarterly snapshot of the human resources, financial data and crime statistics for the Leduc Detachment. These quarterly reports contribute greatly to ensuring that the police services provided by the Alberta Royal Canadian Mounted Police (RCMP) to you, and the citizens you represent, are meeting your needs on an ongoing basis.

This quarter I want to update you on the status of Body Worn Cameras (BWC), which are set to be field tested early in 2023 at three different pilot locations in Alberta. A total of 191 cameras will be distributed amongst front line officers in Grand Prairie, Parkland, and St. Paul Detachments respectively; the objectives of this Field Test will be as follows:

- Confirm the Contractor is able to deliver the required services as defined within the SOW (Statement of Work) and Request for Proposal (RFP).
- Provide an early opportunity to get cameras in the hands of 191 frontline officers who will be the primary users of the BWC and the accompanying Digital Evidence Management System (DEMS) Service.
- Capture preliminary “lessons-learned” to help refine service delivery processes for full implementation in Alberta.

Should the top vendor demonstrate they can meet our requirements, the next step will be full implementation later in 2023. The introduction of body-worn cameras and digital evidence management service will become a new national standard to enhance public trust, confidence and public safety. Although preliminary estimates were provided within the 2023/24 to 2027/28 Multi-Year Financial Plan for your community, the field test results may impact the estimated costs. As details are refined the forecast will be updated and shared with your community.



Your ongoing engagement and the feedback you provide guides our Detachment team in responding to the priorities of our citizens. It solidifies our strong community partnership that supports your Alberta RCMP Detachment in providing flexible and responsive policing services that reflect the evolving needs of those who we are proud to serve.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

Jeff McBeth, Insp.
Officer in Charge
Leduc Detachment



Leduc Provincial Detachment Crime Statistics (Actual) Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	1	1	0	N/A	-100%	0.1
Robbery		0	0	1	3	1	N/A	-67%	0.5
Sexual Assaults		1	0	2	3	9	800%	200%	1.9
Other Sexual Offences		0	1	2	1	1	N/A	0%	0.2
Assault		24	27	26	28	36	50%	29%	2.5
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		2	2	0	0	0	-100%	N/A	-0.6
Criminal Harassment		8	6	6	4	11	38%	175%	0.4
Uttering Threats		13	11	12	13	27	108%	108%	3.0
TOTAL PERSONS		48	47	50	53	86	79%	62%	8.2
Break & Enter		59	59	40	41	54	-8%	32%	-2.8
Theft of Motor Vehicle		56	44	41	46	37	-34%	-20%	-3.6
Theft Over \$5,000		26	21	10	17	20	-23%	18%	-1.6
Theft Under \$5,000		95	104	65	78	114	20%	46%	1.2
Possn Stn Goods		41	39	32	19	21	-49%	11%	-6.0
Fraud		22	39	31	28	26	18%	-7%	-0.3
Arson		3	4	3	5	1	-67%	-80%	-0.3
Mischief - Damage To Property		0	56	37	52	80	N/A	54%	15.6
Mischief - Other		61	32	23	30	20	-67%	-33%	-8.4
TOTAL PROPERTY		363	398	282	316	373	3%	18%	-6.2
Offensive Weapons		15	24	15	33	36	140%	9%	5.1
Disturbing the peace		41	69	31	63	51	24%	-19%	1.4
Fail to Comply & Breaches		32	27	30	35	26	-19%	-26%	-0.4
OTHER CRIMINAL CODE		20	30	15	17	18	-10%	6%	-1.7
TOTAL OTHER CRIMINAL CODE		108	150	91	148	131	21%	-11%	4.4
TOTAL CRIMINAL CODE		519	595	423	517	590	14%	14%	6.4



Leduc Provincial Detachment

Crime Statistics (Actual)

Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		17	23	11	11	6	-65%	-45%	-3.4
Drug Enforcement - Trafficking		2	1	4	7	1	-50%	-86%	0.4
Drug Enforcement - Other		1	0	1	0	0	-100%	N/A	-0.2
Total Drugs		20	24	17	18	7	-65%	-61%	-3.2
Cannabis Enforcement		0	1	2	1	0	N/A	-100%	0.0
Federal - General		11	19	14	8	16	45%	100%	-0.1
TOTAL FEDERAL		31	44	33	27	23	-26%	-15%	-3.3
Liquor Act		17	16	9	14	13	-24%	-7%	-1.0
Cannabis Act		0	6	6	1	2	N/A	100%	-0.1
Mental Health Act		40	27	36	51	38	-5%	-25%	2.0
Other Provincial Stats		82	94	93	112	83	1%	-26%	2.0
Total Provincial Stats		139	143	144	178	136	-2%	-24%	2.9
Municipal By-laws Traffic		0	0	1	1	0	N/A	-100%	0.1
Municipal By-laws		8	11	14	16	13	63%	-19%	1.5
Total Municipal		8	11	15	17	13	63%	-24%	1.6
Fatals		1	1	1	1	1	0%	0%	0.0
Injury MVC		66	61	44	48	56	-15%	17%	-3.3
Property Damage MVC (Reportable)		189	172	113	152	190	1%	25%	-1.8
Property Damage MVC (Non Reportable)		28	18	18	20	25	-11%	25%	-0.4
TOTAL MVC		284	252	176	221	272	-4%	23%	-5.5
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	18	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Total Provincial Traffic		2,983	3,128	2,336	2,454	1,537	-48%	-37%	-356.6
Other Traffic		11	15	17	8	3	-73%	-63%	-2.3
Criminal Code Traffic		93	96	67	67	41	-56%	-39%	-13.3
Common Police Activities									
False Alarms		122	91	61	49	55	-55%	12%	-17.6
False/Abandoned 911 Call and 911 Act		49	36	34	61	45	-8%	-26%	1.7
Suspicious Person/Vehicle/Property		146	168	104	151	202	38%	34%	9.5
Persons Reported Missing		9	12	2	3	6	-33%	100%	-1.5
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		35	41	43	13	38	9%	192%	-2.2
Form 10 (MHA) (Reported)		0	2	4	2	4	N/A	100%	0.8



RCMP Provincial Policing Report

Detachment	Leduc Provincial
Detachment Commander	
Quarter	Q2 2022
Date of Report	

Community Consultations

Date	2022-09-12
Meeting Type	Meeting with Elected Officials
Topics Discussed	Crime reduction
Notes/Comments	Attended Council meeting to provide update on crime statistics and request the creation of a Municipal PACT.

Date	2022-09-21
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting
Notes/Comments	Meeting with County Council to discuss the quarterly statistics.



Community Priorities

Priority 1

Crime Reduction

Current Status & Results

A bait quad and bait trailer were deployed and the quad was successfully stolen leading to charges and recovery of other stolen property.

Priority 2

Enhance Road Safety

Current Status & Results

Priority 3

Be Clear, Accountable, and Transparent

Current Status & Results

The mandated second town hall is being planned for a January date in 2023 and will be held in the City of Leduc. It is likely that a third will be done in Calmar after that. 19 Community Events in Q1 did not track + 17 events in Q2 so we have done a total of 36 community events so far in the 2022-2023 year.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	517	590	14%	1,634	1,703	4%
<i>Persons Crime</i>	53	86	62%	229	174	-24%
<i>Property Crime</i>	316	373	18%	1,063	1,107	4%
<i>Other Criminal Code</i>	148	131	-11%	342	422	23%
Traffic Offences						
<i>Criminal Code Traffic</i>	67	41	-39%	245	199	-19%
<i>Provincial Code Traffic</i>	2,454	1,537	-37%	7,623	7,279	-5%
<i>Other Traffic</i>	8	3	-63%	52	30	-42%
CDSA Offences	18	7	-61%	56	49	-13%
Other Federal Acts	27	23	-15%	110	86	-22%
Other Provincial Acts	178	136	-24%	582	621	7%
Municipal By-Laws	17	13	-24%	32	46	44%
Motor Vehicle Collisions	221	272	23%	812	973	20%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	22	21	1	1
Detachment Support	7	8	0	0

²Data extracted on September 30, 2022 and is subject to change over time.

³Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 22 established positions, 21 officers are currently working with 1 on special leave (Graduated Return to Work). The position is backfilled to ensure coverage. 1 position has 2 officers assigned to it.

Detachment Support - Of the 7 established support positions, 8 support staff are currently working. There are 2 resources that are surplus to establishment.

Quarterly Financial Drivers