

**TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD  
IN PERSON AND VIRTUALLY ON NOVEMBER 07, 2022,  
COMMENCING AT 6:00 PM**

**GoToMeeting**

**Public Access Code: 211-016-493**

**AGENDA**

- | <b><u>ITEM</u></b> | <b><u>SOURCE</u></b>  |
|--------------------|---|
| <b>1.</b>          | <b>Call to Order</b>  |
| <b>2.</b>          | <b>Adoption of Agenda</b>   |
| <b>3.</b>          | <b>Public Hearings – None</b>   |
| <b>4.</b>          | <b>Delegations</b><br>a) Carol Vowk – UCP Nomination Candidate- Drayton Valley, Devon   |
| <b>5.</b>          | <b>Adoption of Minutes</b><br>a) Organizational Meeting – October 17, 2022<br>b) Regular Council Meeting – October 17, 2022<br>c) Special Meeting of Council – October 21, 2022<br>d) Special Meeting of Council – November 01, 2022                                  |
| <b>6.</b>          | <b>Unfinished Business – None</b>   |
| <b>7.</b>          | <b>Bylaws or Policies</b><br>a) EDO McIntosh RFD – Policy #2022-103 – Sponsorship Policy<br>b) CPO Leggio – Policy #2022-101 – Notebook Policy (addition of audit form)<br>c) CPO Leggio – Policy #2022-102 – Enforcement Body Camera Policy (addition of audit form) |
| <b>8.</b>          | <b>New Business</b><br>a) NWST Charitable Foundation – Each One Plant One Email<br>b) Alberta Utilities Commission, Notice of Hearing – Creekside Solar Project<br>c) CAO Losier RFD - Apex Franchise Fees  |
| <b>9.</b>          | <b>Financial</b><br>a) Monthly Financial Report<br>b) 2023 Consolidated Draft Operating Budget<br>c) Budget 2023 Open House Update  |
| <b>10.</b>         | <b>Department Reports – None</b>  |
| <b>11.</b>         | <b>Council and Committee Reports - None</b>   |
| <b>12.</b>         | <b>Action Items – None</b>  |
| <b>13.</b>         | <b>Correspondence</b><br>a) Letter from Minister Shandro – Working Definition of Anti-Semitism<br>b) Black Gold School Board Highlights – October 19, 2022<br>c) Leduc & District Food Bank Donation Receipt  |
| <b>14.</b>         | <b>Clarification of Agenda Business – (Open mic)</b>  |
| <b>15.</b>         | <b>Closed Session – None</b>  |
| <b>16.</b>         | <b>Adjournment</b>  |

**SPECIAL MEETING OF COUNCIL TO BE HELD  
IN PERSON AND VIRTUALLY ON OCTOBER 17, 2022  
COMMENCING AT 5:30 PM**

GoToMeeting  
Public Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Special Meeting of Council of October 17, 2022, to order at the hour of 5:30 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber and Benson, CAO Losier

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor Gardner that the agenda is hereby adopted as amended.

**CARRIED  
R-22-10-0374**

3. **ESTABLISH REGULAR MEETING DATES**

*Moved by* Councillor McKeag Reber that the schedule is hereby adopted as amended in order to clarify that our meetings will be February 21, 2023 and September 5, 2023 due to Monday's being holidays. Administration is also directed to confirm that there are no other changes required to meet the Procedure Bylaw before publishing to the public.

**CARRIED  
R-22-10-0375**

4. **CONCIL PROCEDURAL BYLAW**

*Moved by* Councillor Benson that the Bylaw is sent back to Administration to review sections 14, 21,25,27.

**CARRIED  
R-22-10-0376**

5. **ESTABLISHING COUNCIL REMUNERATION**

*Moved by* Councillor Gardner that Administration utilizes the policy for remuneration as it is to initiate the budget process and investigate options during the budget process.

**CARRIED  
R-22-10-0377**

*Recess @ 7:13pm*

*Reconvene @ 10:02pm*

*Councillor Benson did not re-join the Organizational Meeting when it reconvened.*

6. **APPOINTMENT TO COMMITTEE AND BOARDS**

*Moved by* Councillor Faulkner that Council appoints the members as outline in the Organizational members table as amended during the meeting excluding the Library until more information is acquired about the schedule. Council also directs Administration to follow-up with the Board/committee representatives for those highlighted in the table.

**CARRIED  
R-22-10-0382**

**SPECIAL MEETING OF COUNCIL TO BE HELD  
IN PERSON AND VIRTUALLY ON OCTOBER 17, 2022  
COMMENCING AT 5:30 PM**

GoToMeeting  
Public Access Code: 211-016-493

**7. ADJOURNMENT:**

The Special Council Meeting adjourned at 10:53 pm.

These minutes signed this 7<sup>th</sup> day of November 2022.

---

Mayor Carnahan

---

CAO Losier

Un-Approved Minutes

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY OCTOBER 17, 2022**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of October 17, 2022, to order at the hour of 7:20 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber, Benson, CAO Losier and DPW Melesko

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor Benson that the agenda is hereby adopted as presented.

**CARRIED  
R-22-10-0378**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS:** None

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – October 03, 2022

*Moved by* Councillor Gardner that the minutes of the Regular Council Meeting of October 03, 2022, are hereby approved as presented.

**CARRIED  
R-22-09-0379**

- b) **Committee of the Whole Meeting** – October 11, 2022

*Moved by* Councillor Faulkner that the minutes of the Committee of the Whole Meeting of October 11, 2022, are hereby approved as presented.

**CARRIED  
R-22-09-0380**

- c) **Special Meeting of Council** – October 12, 2022

*Moved by* Councillor McKeag Reber that the minutes of the Special Meeting of Council of October 12, 2022, are hereby approved as presented.

**CARRIED  
R-22-09-0381**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:**

8. **NEW BUSINESS:**

- a) First Draft Budget – Public Works, Parks and Recreation – Discussion only

**Recess @ 8:47pm**

**Resume @ 8:53pm**

9. **FINANCIAL:** None

10. **DEPARTMENT REPORTS:** None

11. **COUNCIL AND COMMITTEE REPORTS:** None

12. **ACTION ITEM:** None

13. **CORRESPONDENCE:** None

14. **CLARIFICATION OF AGENDA BUSINESS – (Open mic)**

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY OCTOBER 17, 2022**

Access Code: 211-016-493

**15. CLOSED SESSION: None**

**16. ADJOURNMENT:**

The Regular Council Meeting adjourned at 10:00 pm.

These minutes signed this 7th day of November 2022.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losier

Un-Approved Minutes

**SPECIAL MEETING OF COUNCIL TO BE HELD  
IN PERSON AND VIRTUALLY ON OCTOBER 21, 2022  
COMMENCING AT 12:30 PM**

GoToMeeting  
Public Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Special Meeting of Council of October 21, 2022, to order at the hour of 12:57 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber, Benson, CAO Losier, Acting DCS Bryans & DPW Melesko (joined late)

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor Benson that the agenda is hereby adopted as amended.

**CARRIED  
R-22-10-0383**

*Addition of closed session  
Acting DCS Bryans left the meeting for the closed session*

3. **CLOSED SESSION: Discussion Only**

*Moved by* Councillor McKeag Reber that the Special Meeting of Council temporarily adjourn, and Council sit in Closed Session at this time being 12:57pm.

**CARRIED  
R-22-10-0384**

*Moved by* Councillor Faulkner that the Special Meeting of Council reconvene from Closed Session at this time being 1:20pm.

**CARRIED  
R-22-10-0385**

*Acting DCS Bryans and DPW Melesko joined the meeting*

4. **BYLAWS & POLICIES: None**

5. **NEW BUSINESS:**

a) RFD First Draft Budget – Capital

**Recess @ 3:03pm**

**Reconvene @ 3:18pm**

6. **ADJOURNMENT:**

The Special Council Meeting adjourned at 4:30 pm.

These minutes signed this 7<sup>th</sup> day of November 2022.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losier

**SPECIAL MEETING OF COUNCIL TO BE HELD  
IN PERSON AND VIRTUALLY ON NOVEMBER 01, 2022  
COMMENCING AT 12:30 PM**

GoToMeeting  
Public Access Code: 738-393-413

1. **CALL TO ORDER:** Mayor Carnahan called the Special Meeting of Council of November 01, 2022, to order at the hour of 12:35 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber, Benson, CAO Losier, Acting DCS Bryans & DPW Melesko

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor Faulkner that the agenda is hereby adopted as amended.

**CARRIED  
R-22-11-0386**

*Addition of Fortis Franchise fees discussion  
Addition of closed session - development*

3. **UNFINISHED BUSINESS**

- a) Appointment of Deputy Mayor

*Moved by* Mayor Carnahan that Councillor Faulkner be appointed as Deputy Mayor until the Organizational Meeting to be held on October 16<sup>th</sup>, 2023.

**CARRIED  
R-22-11-0387**

- b) Appointment to Asset Management Committee

*Moved by* Councillor McKeag Reber that Councillor Gardner be appointed to the Asset Management Committee

**CARRIED  
R-22-11-0388**

- c) Appointment to the Library Board

*Moved by* Councillor Gardner that Council passes a motion to appoint to the Calmar Library Board, Mayor Sean Carnahan and Councillor Carey Benson from November 7<sup>th</sup>, 2022 to October 16<sup>th</sup>, 2023.

**CARRIED  
R-22-11-0389**

- d) Fortis Franchise Fee – Discussion Only

4. **BYLAWS & POLICIES: None**

5. **CLOSED SESSION: Development**

- a) **Development** – (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

*Moved by* Councillor Gardner that the Special Meeting of Council temporarily adjourns to sit in closed session at the time being 1:05 pm.

**CARRIED  
R-22-11-0390**

*Moved by* Councillor Benson that the Special Meeting of Council reconvene from closed session at the time being 1:50 pm.

**CARRIED  
R-22-11-0391**

**SPECIAL MEETING OF COUNCIL TO BE HELD  
IN PERSON AND VIRTUALLY ON NOVEMBER 01, 2022  
COMMENCING AT 12:30 PM**

GoToMeeting  
Public Access Code: 738-393-413

**6. NEW BUSINESS:**

- a) Draft Budget – Revenue, Protective Services & Parks and Recreation

**Recess @ 2:59 pm**

**Reconvene @ 3:12 pm**

*Councillor Benson left the meeting at 3:48 pm.*

**7. ADJOURNMENT:**

The Special Council Meeting adjourned at 4:25 pm.

These minutes signed this 7<sup>th</sup> day of November 2022.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losier

Un-Approved Minutes



**Town of Calmar**

Request for Decision (RFD)

|                     |                    |
|---------------------|--------------------|
| Meeting:            | Regular Council    |
| Meeting Date:       | November 7, 2022   |
| Originated By:      | EDO McIntosh       |
| Title:              | Sponsorship Policy |
| Approved By:        | CAO Losier         |
| Agenda Item Number: | 7 A                |

**BACKGROUND/PROPOSAL:**

Administration has been approached by multiple businesses that are interested in sponsoring programs and events in 2022. This has identified a need for clear protocol on the solicitation, management, and execution of sponsorship and advertising to ensure that any sponsorship aligns with the town’s vision, values, and strategic plan. This policy will guide the advertising within the sponsorship packages, naming rights, and would not reflect donations and gifts.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

In alignment with the Town of Calmar’s identified value of Growth and Innovation, the opportunity to partner with local businesses and residents ensures that sustainable and forward-thinking approaches to revenue generation are imbedded in administrative practices.

In the past, the Town of Calmar as partnered with the Calmar Minor Hockey Association in the Advertising banners in the arena Agreement that was signed in September of 2018 and ended at the end of the ice season in 2021. The agreement was extended to include the ice season 2021 – 2022. There is currently no agreement to cover the advertising banners being hung in the arena. A new agreement will need to be developed to incorporate the parameters of the sponsorship policy once it is approved.

**Option 1** –

Move to approve the Sponsorship and Advertising policy as presented.

**Option 2** –

Move to refer to administration for further review.

**COSTS/SOURCE OF FUNDING (if applicable)**

Advertising fees for promotional materials to announce these new opportunities for our businesses and residents. \$500.00

**RECOMMENDED ACTION:**

Administration recommends that Council passes a motion to approve the attached Sponsorship Policy with attached appendix which outlines the types, levels, and financial obligations of the various sponsorship opportunities.



## POLICY

---

**POLICY No.** 2022-103  
**TITLE:** Sponsorship & Advertising

**APPROVAL DATE:** NOVEMBER 07, 2022

**DEPARTMENT:** ECONOMIC DEVELOPMENT

**REVISION DATE:**

**MAYOR:** \_\_\_\_\_

**CAO:** \_\_\_\_\_

---

### Policy Statement:

The Town of Calmar provides this policy as an authorized framework for soliciting and entering into Sponsorship Agreements with external party that support Town-owned facilities and event.

---

### Purpose:

The purpose of this Policy is to establish a protocol that:

1. Provides employees of the Town of Calmar guidelines and procedures with respect to recruiting external sponsorship for Town-owned facilities and/or events.
2. To recognize and capture revenue potential associated with sponsorships.
3. To protect the Town from risk and uphold the Town's stewardship role to safeguard Town assets and interests.
4. Provides opportunities to external parties to invest in Calmar's community development while promoting their own business/association/corporation.

---

### Definitions

- **Assets**– means Town-owned facilities and/or land that have potential financial or marketing value as described in the Asset Management Policy # 2020-062.
- **Council** – means the Council of the Town of Calmar elected pursuant to the Local Authorities Election Act, RSA 2000 c L-21.
- **Exclusivity Agreement** – means an agreement whereby the supplier has an exclusive right to occupy Town-owned land or to supply goods and/or services to the Town for the time period of the agreement.
- **External Party** - means an external corporation, organization, enterprise, association, or individual.



- **Facility Naming Right**– means the purchase of the exclusive right to name a Town-owned facility by an external party for a specific time period.
- **Shared Sponsorship Agreement** – means when more than one external party enters into an agreement with the Town of Calmar to share the sponsorship of cash or Value-In-Kind in return for exploitable commercial potential associated with any Town-initiated facilities and/or events. Any hierarchy within the shared sponsorship will be outlined in the agreement.
- **Sponsor** – means an external party that enters into a Sponsorship Agreement and pays cash or Value-In-Kind in return for exploitable commercial potential associated with any Town-initiated facilities and/or events
- **Sponsorship Agreement** – means a mutually beneficial, contractual agreement that reflects the business arrangement for the exchange of marketing benefits between the Town and an external party for a specified period of time.
- **Town** – means the municipal corporation of The Town of Calmar in the Province of Alberta.
- **Town CAO** – means the Chief Administrative Officer of the Town of Calmar.
- **Town-Initiated Event** – means an activity for the public organized by the Town and generally lasts less than one week.
- **Town-Owned Facility** – means a specific facility, amenity, or asset owned by the Town.
- **Town Owned Land** – means lands owned by the Town including road rights-of-way.
- **Value-In-Kind** – means sponsorship received in the form of goods and/or services rather than money.

---

## Scope

---

This policy applies to all sponsorships received by the Town, solicited or unsolicited and to all Town departments.

This policy does not apply to:

- Independent foundations or registered charitable organizations that the Town may receive benefit from.
- Gifts or unsolicited donations to the Town.
- Funding obtained from other orders of government through formal grant programs
- Town sponsorship support of external projects where the Town provides funds to outside organizations
- Third parties who lease Town property or hold permits with the Town for activities or events (i.e. community associations).

---

## Responsibilities

---

Council is responsible for approving any Facility Naming Rights sponsorship and any Exclusivity Agreement Sponsorship.



The Chief Administration Officer is responsible for implementing this policy and reporting to Council on sponsorship activities including revenues and expenses.

The Chief Administrative Officer, or designate, is authorized to enter into any Sponsorship Agreement.

---

## Sponsorship Categories

---

1. **Exclusivity Agreements:** A mutually agreed arrangement between the Town and an external supplier, evidenced in writing, that provides exclusive use of Town property or supply of goods and/or services to the Town in exchange for money or value-in-kind.
2. **Facility Naming Rights:** An external party can enter into a contractual agreement with the Town whereby the external party contributes money and/or value-in-kind to the Town in return for exclusive naming rights to a Town-owned facility.
3. **Other Facility Recognition:** An external party can enter into a contractual agreement with the Town whereby the external party contributes money and/or value-in-kind to the Town in return for promotional benefits within a Town-owned facility.
4. **Town-Initiated Event:** The financial or value-in-kind support for Town organized activities. The sponsor's name may be directly associated with the activity (i.e. "presenting" or "title" sponsorship") and the sponsor will be provided a variety of temporary marketing opportunities.

---

## Sponsorship Guidelines

---

Any Sponsorship Agreement will adhere to the criteria and guidelines of this sponsorship policy.

The Town may enter into any Sponsorship Agreement with an External Party when such partnerships are mutually beneficial in a manner that is compatible with the Town's mission, values, and policies and where there is a revenue opportunity for the Town, net of the cost of providing signage or other Sponsor recognition.

The length of term for any Sponsorship Agreement may be limited to an event or for a defined period of time. The term should consider the cost of providing signage and other Sponsor recognition and still provide an adequate financial return to the Town. Facility Naming Rights agreements will not be for a term less than 5 years.

The Town may offer the Sponsor the right to renew the Sponsorship Agreement subject to reaching satisfactory terms and conditions. The current or ending sponsorship holder will be given the first right of refusal before the Town of Calmar will accept a new sponsorship.



Sponsorship will not be solicited from businesses, organizations, or individuals who, in the sole discretion of the Town, are inappropriate partners of the municipality in that their products or business activities do not align with Town values.

Sponsorship will not result in, or be perceived to result in, any competitive advantage, benefit, or preferential treatment outside the Sponsorship Agreement.

The Town will not endorse the products, services, or ideas of any Sponsor and any Sponsor is prohibited from implying that their products, services, or ideas are sanctioned by the Town.

The Town will not relinquish to the Sponsor any aspect of the Town's right to manage, maintain, and control Town Assets or property.

Sponsorship recognition will not detract from the physical attributes, character, integrity, or safety of any Town-initiated Event, and/or any Town-owned Facility and respect the use of the Town logo and slogan.

Sponsorships will be sought and granted using broadly based, open processes.

---

## **Related Documents**

---

Signing Authority Policy #2021-091

Asset Management Policy # 2020-062

Appendix I - List of types and levels of sponsorship opportunities

## Sponsorship Defined

| Levels  | Minimum Amount       | Bang for Their Buck  |
|---|----------------------|--|
| <b>Conferences</b>  |                      | <b>Summits / Trade Shows / Business Events / Workshops / Sports Training Events / etc.</b>   |
| Title   | \$5,000.00           | Below + Up to 10 free tickets / Opportunity to speak at the event  |
| Featured  | \$2,500.00           | Below + banner near the stage / reserved seating   |
| Collaborating   | \$1,500.00           | Below + 2 additional free tickets / advertising at the tables  |
| Contributing  | \$1,000.00           | Below + logo on signage at the event / logo on powerpoint between speakers   |
| Supporter   | \$500.00             | 2 Free Tickets/logo on marketing material  |
| Partner (In-Kind)   | Venue / Marketing    | 2 Free Tickets/logo on marketing material  |
|   |                      |  |
| <b>Town Wide Events</b>   |                      | <b>Calmar Days / Sports Tournament / etc.</b>  |
| Fun   | \$5,000.00           | Below + Preferred VIP seating at the parade / Honorary Parade Marshall   |
| Amusement   | \$2,500.00           | Below + Free tickets to the Cabaret / Reserved seating at the games  |
| Excitement  | \$1,500.00           | Below + Free swag Bag from the Town of Calmar / Logo on Sponsor sign at the event  |
| Enjoyment   | \$1,000.00           | Free Entrance in parade / logo on marketing material   |
| Smiles (In-Kind)  | \$500.00             | Free Entrance in parade / logo on marketing material   |
|   |                      |  |
| <b>Smaller Events</b>   |                      | <b>Canada Day / Christmas in the Park / First Night / Pancake Breakfasts / etc.</b>  |
| Grandparents  | \$1,000.00           | Below + reserved seating for 6 in the events VIP area.   |
| In-Laws   | \$750.00             | Below + Free swag Bag (mug for hot chocolate, etc)   |
| Siblings  | \$500.00             | Logo on marketing material / Logo on Sponsor sign at the event   |
| Cousins (In-Kind)   | Marketing / Supplies | Logo on marketing material / Logo on Sponsor sign at the event   |
|   |                      |  |
| <b>Facility Naming</b>  |                      |  |
| Arena   | \$200,000.00         | Lump sum or \$20,000.00 per year for 10 years. First right of refusal at the end of the contract   |
| Dressing Room (1 of 4)  | \$50,000.00          | Lump sum or \$5,000.00 per year for 5 years. First right of refusal at the end of the contract   |
| Concession Stand  | \$50,000.00          | Lump sum or \$5,000.00 per year for 5 years. First right of refusal at the end of the contract   |
| Zamboni House   | \$50,000.00          | Lump sum or \$5,000.00 per year for 5 years. First right of refusal at the end of the contract   |
| Program Centre  | \$100,000.00         | Lump sum or \$10,000.00 per year for 10 years. First right of refusal at the end of the contract   |
|   |                      |  |
| <b>Parks Improvement</b>  |                      |  |
| Friends of the Park (1 of 5)<br>Centre Park<br>Tot Lot Playground<br>Westview Park<br>Woodland Park<br>Engberg Park | \$5,000.00           | Lump sum or \$1000.00 per year for 5 years. For money towards upgrades to the parks, re-painting lines on the courts, beautification - Sponsor gets a plaque to keep and a name plate on the entrance to the park. An individual can be the lone friend of the park or a group or business can be the friend of the park. Council retains the control on what is done at the parks (ex: changing the BB court into a tennis court) |
|   |                      |  |
| <b>Arena Advertising</b>  |                      |  |
| 1/2 board (3' x 4")   | \$600.00             | Per year / minimum 5 years + Cost of the sign  |
| Full Board (3 x 8')   | \$1,000.00           | Per year / minimum 5 years + Cost of the sign  |
| Wall Space - Large (4 x 8')   | \$1,200.00           | Per year + Cost of the sign  |
| Wall Space - Medium (2' x 6")   | \$700.00             | Per year + Cost of the sign  |
| Wall Space - Small (2' x 4')  | \$500.00             | Per year + Cost of the sign  |
| Digital Displays  |                      | Per year + Cost of the sign  |
|   |                      |  |
| <b>Discretionary Events / Advertising</b>   | TBD by Council       | Any event or advertising idea that does not fall under the above categories can be brought to Council for approval.  |
|   |                      |  |



## ENFORCEMENT SERVICES POLICY

---

**POLICY NO:** 2022-101

**APPROVAL DATE:** October 03, 2022

**TITLE:** Calmar Enforcement Notebook Policy

**REVISION DATE:**

**DEPARTMENT:** Enforcement Services

**Mayor:** \_\_\_\_\_

**C.A.O.:** \_\_\_\_\_

---

### **Purpose:**

To ensure each Officer follows our expected standard in notebook entries.

---

### **Reason for policy:**

---

The Town of Calmar recognizes the need to maintain notebook entry standards that meet or exceed Solicitor Generals expectations.

---

### **Policy:**

---

This policy applies to all Town of Calmar Enforcement Officers.

- 1) CPO notebooks will be started at the beginning of each shift by writing:
  - The date
  - Shift start and the end time
  - Current weather, temperature, and road conditions
  - Radar test time and test result
  - Radar tuning fork serial numbers
  - Serial number of body camera (if worn)
  - Test results of body camera equipment
  - Vehicle visual check status
  - Start mileage of unit
  - Phone messages between end of last shift and start of next shift
  - Patrol start time
  
- 2) CPO notebook will be ended with the below information of every shift:
  - Radar test time and results of test
  - Any damages or vehicle issues occurring that same shift
  - Who was notified of vehicle issue or damages
  - End of shift time



- End mileage of patrol vehicle
- 3) CPO notebooks shall, as necessary, indicate all times, dates interactions with the public, observations and shall be compatible with any reports generated.
  - 4) CPO notebooks shall be included in court briefs as required.
  - 5) CPO notebooks shall have the number of the notebook (first notebook would be number 1, second notebook number 2, etc...), along with the date of the first and last entry recorded on the outside of the notebook.
  - 6) CPO notebooks shall have no blank spaces or lines left anywhere in the notebook which would allow additional information to be added at a later date; All empty notebook book lines must have a horizontal line drawn thru them from left to right with an initial at end of line.
  - 7) CPO shall ensure there are a minimum of 5 empty notebook lines between end of shift notes and beginning of next shift. These empty notebook lines must have vertical lines throughout the empty notebook lines so no information can be added at a later date.
  - 8) No page numbers to be covered or left unreadable.
  - 9) CPO shall underline the last names of all persons entered to distinguish between first and last names.
  - 10) CPO notebooks **shall not be kept in vehicles, or unprotected and shall be locked up and secured after every shift.**
  - 11) CPO notebooks shall be retained by Town of Calmar
  - 12) CPO notebooks will be inspected quarterly by the Head of the Enforcement Department, who will sign the "Notebook inspection form." Each inspection form will have:
    - Date / time
    - Officers' name, appointment number
    - Findings / conclusions
    - Signature of the enforcement department head
  - 13) CPO notebooks remain the property of the town of Calmar, not the Peace Officer and will be retained as per town of Calmar Record Management and Retention Policy.

# CALMAR ENFORCEMENT

## NOTEBOOK AUDIT FORM

DATE/TIME: \_\_\_\_\_

OFFICERS NAME: \_\_\_\_\_

APPOINTMENT NUMBER: \_\_\_\_\_

NOTEBOOK NUMBER: \_\_\_\_\_

FINDINGS/CONCLUSIONS: \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_



## ENFORCEMENT SERVICES POLICY

---

**POLICY NO:** 2022-102

**APPROVAL DATE:** November 07, 2022

**TITLE:** Calmar Enforcement Body Camera Policy

**REVISION DATE:**

**DEPARTMENT:** Enforcement Services

**Mayor:** \_\_\_\_\_

**C.A.O.:** \_\_\_\_\_

---

### **Purpose:**

To meet the requirements of Solicitor Generals office.

---

### **Reason for policy:**

---

The Solicitor General's Office requires all Community Peace Officer Employers to have policy minimums in place for all authorized equipment that is available for their officers to use. This body camera policy meets that standard and is ready to implement when body cameras are used by Calmar Enforcement officers.

---

### **Policy:**

---

This policy applies to all Town of Calmar Enforcement Officers who choose to wear a body camera.

- 1) CPO shall sign out body worn camera at the beginning of each shift.
- 2) CPO shall enter the serial number of the body worn camera into their notebooks prior to the start of their shift.
- 3) CPO shall test the body camera prior to start of every shift, results to be recorded in Officers' notebooks.
- 4) CPO shall activate body worn camera each time Officer leaves their patrol vehicle while on duty.
- 5) CPO shall **NOT** deactivate body camera until CPO is back inside patrol vehicle.
- 6) CPO shall upload body camera recordings at the end of each shift to their assigned computer drive.

7) CPO shall sign back in their body camera at the end of each shift.

8) CPO shall immediately report any malfunctions with body camera to the Enforcement Department head. Department head shall send out any body camera in need of repair or servicing.

9) CPO Shall ensure camera lens is clean and free of sight blockage throughout the officer's shift.

10) Enforcement Department head shall conduct a random quarterly audit of each Officer's body camera footage, and enter audit findings on the Calmar Enforcement Body Camera Audit Form, which will include:

- Date / Time
- Officers' name / appointment number.
- Findings/conclusions.
- Signature of Enforcement Department head.

# CALMAR ENFORCMENT

## BODY CAMERA AUDIT SHEET

OFFICERS NAME: \_\_\_\_\_

OFFICER APPOINTMENT NUMBER: \_\_\_\_\_

DATE TIMELINE OF AUDIT: \_\_\_\_\_

FINDINGS/CONCLUSIONS: \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

# CALMAR ENFORCMENT

## BODY CAMERA SIGN OUT SHEET

OFFICERS NAME: \_\_\_\_\_

DATE/TIME OF SIGN OUT: \_\_\_\_\_

BODY CAMERA NUMBER: \_\_\_\_\_

RETURN DATE/TIME: \_\_\_\_\_

OFFICER SIGNITURE: \_\_\_\_\_

**From:** rbs@nwstl.ca <rbs@nwstl.ca>  
**Sent:** Friday, October 21, 2022 10:20 AM  
**To:** viktoriiia@nwstl.ca  
**Subject:** Each one Plant one

Dear Hon. Mayor/CAO,

We have established not for profit Corporation in Alberta with the following two goals.

Plant trees around Alberta.

To recreate Sustainable Environment for Mankind and Animals to thrive.

In this context,

We request the following.

Dedicated areas in your jurisdiction to plant trees.

Dedicated areas where you want to create a fruit garden for the general population to enjoy various fruits.

We will be doing this with local volunteers, our volunteers, and staff.

This all be done FREE of Cost to you.

Our Plan is to plant 250,000 trees in the first year 2023

It is on First Come Fist Basis.

Initially we just need your expression of interest letter.

Looking forward to your support.

EACH ONE PLANT ONE.

Best Wishes.

Rajan Ahluwalia  
Executive Director  
NWST Charitable Foundation  
Unit 286, 8170 50 Street, Edmonton, AB T6B1E6  
Tel Office: 825-254-7171  
Tel Mobile:780-280-7171



Unit 286, 8170-50 Street  
Edmonton, Alberta, T6B1E6



info@nwstl.ca



T: 825-254-7171

C: 780-280-7171

Dear Honorable Leaders,

Today, World Leaders, Nations, Scientists, & Environmentalists all are talking on only one topic.

CO2 & Greenhouse Gas reduction, Protection of Nature and the Environment.

We have all observed the Natural Calamities suffered and suffering due to misuse of Nature for our selfish purposes. Be it deforestation, Industrialization, uneven and ever-expanding greed of human beings.

Nature is kicking us hard. Rise in temperature, irregular seasons, floods, famine, increase in sea levels, Heating up of our North and South Poles.

According to United Nations and the Greatest Scientists, this trend of Nature needs to be controlled immediately or extinction of this World is at our doorstep.

The Best Solution to protect this world is to protect and preserve Nature. This can be done by PLANTING AS MANY TREES AS POSSIBLE.

**NWST Charitable Foundation is born with this ideology.**

Our first and foremost goal is to Plant Trees around the World starting from our own home Alberta, and spreading throughout Canada to rest of the World.

The Goals are defined as under:

- Create our own Nursery to grow the seedlings of trees in Winter and Plant them in Summer.
- Run campaigns to educate the general public, students' groups of this inevitable destruction, if proper steps are not taken.




- Requesting others to join the Foundation as Volunteers.
- Solicit donations from each and everyone to hasten the tree planting program.
- REMEMBER we have very little time to protect our selves from the wrath of Nature.
- Each one of us need to put our hands together for this cause. The Greatest tragedy human beings think, is someone else will take care of Nature.
- Earnest Request Hon. Leader, we request the following from your community.
- Identify places where we can plant trees in your jurisdiction to make your community Clean and Green.
- Allow us to present to your community, awareness creating campaigns.
- Allow us to put posters about tree plantation.
- Solicit donations for our Foundation, as we are nobody without your active role in this program.

Leaders are chosen by the People to take them on the path to prosperity in an eco-conscious way.

Hence our appeal to you, as the Hon. Leader to support and assist us in a way feasible.

Ever Grateful

Your Soldiers in Protecting Nature



Deborah Taylor.

Chairperson

P.S. For all types of queries, please contact our Executive Director. Raj at the contact numbers above.

# Notice of hearing Creekside Solar Project

RECEIVED

OCT 24 2022

TOWN OF CALMAR - INT. 

## Creekside Solar Inc. has filed an application for a solar power project in the Calmar area

**Proceeding 27652  
Application 27652-A001**

The Alberta Utilities Commission (AUC), the independent utilities regulator, will be holding a hearing to review the application and submissions received to consider the solar power plant development application in Proceeding 27652.

**Statements of intent to participate are due by November 14, 2022.**

**Written evidence is due January 23, 2023.**

Creekside Solar Inc. has applied to construct and operate a 18.4-megawatt solar power plant called the Creekside Solar Project. The power plant would consist of approximately 46,342 solar photovoltaic panels and be located approximately one kilometre south of the town of Calmar. Specifically, the project would be located in the northwest quarter of Section 24, Township 49, Range 27, west of the Fourth Meridian. The application has been filed under the *Hydro and Electric Energy Act*.

### **Additional information about the application**

The application and any associated documents are publicly available and can be accessed from the eFiling System on the AUC website [www.auc.ab.ca](http://www.auc.ab.ca). Alternatively, for more information about what is being applied for, or for a copy of the application, please contact:

Creekside Solar Inc.  
Richard Haas  
Phone: 780-655-2552  
Email: [richard@volarixgroup.com](mailto:richard@volarixgroup.com)

### **Participant information session**

The AUC holds information sessions to provide information about how to have your say and become involved in its proceedings. The AUC is prepared to provide a telephone or virtual session about options for participating in this proceeding and the local intervener funding that may be available to you to support your participation, if requested by individuals or groups interested in the proceeding. Please contact the lead application officer, Victor Choy at 403-592-4439 or [victor.choy@auc.ab.ca](mailto:victor.choy@auc.ab.ca) by **November 7, 2022**, if you want to participate in an information session.

For more information about how you may become involved in this proceeding, please contact us or visit our website and review the information under “Get involved.”

### **Statements of intent to participate**

If you wish to participate in this proceeding, please visit our website and log in to the eFiling System, go to Proceeding 27652, and register to participate under the “registered parties” tab. Alternatively, please contact us at 310-4AUC (310-4282) in Alberta or [info@auc.ab.ca](mailto:info@auc.ab.ca) for more information or assistance with filing your statement of intent to participate. The lead application officer, Victor Choy, can also be contacted at [victor.choy@auc.ab.ca](mailto:victor.choy@auc.ab.ca) or 403-592-4439. Statements of intent to participate are due by **November 14, 2022**.

Submissions must include your name, address, phone number, legal land location, description of your land in relation to the proposed development and a description of how you, your land, your business, or your activities may be affected by the proposed project. Please also briefly describe the issues you would like the AUC to consider when making its decision.

The AUC may make its decision without further notice or process if no written submissions are received. The AUC may also cancel the hearing if no parties are granted standing to participate in the AUC’s process.

Only parties that have filed participation submissions and have been granted standing may be eligible for funding and to fully participate in the hearing.

### **Privacy**

To support an open and transparent process, information you send to the AUC will be publicly available to anyone registered in this proceeding. If there is confidential information you would like to file, a request must be made in advance of filing your submission.

### **Participating in the hearing**

If you intend to present evidence at the hearing, you must submit your written evidence by January 23, 2023, and be present at the commencement of the hearing. Your written evidence should include your statement about your intended level of participation, including whether you or your representative will:

- Attend the hearing.
- Cross-examine any of the applicant’s witness panels.

Written evidence can be reports prepared by experts or written information (including maps, charts, photographs and narrative statements) prepared by an intervener personally, and clearly identified as such. Any report that was prepared by an expert, and which is being filed in support of an intervener’s position, must clearly state the qualifications of the expert and the name of the intervener who directed that the report was to be prepared. Please be aware that the author of any report or other written evidence that an intervener expects the Commission to rely upon must be available to be cross-examined at the hearing.

**Summarized process schedule**

The Commission has established the following process to consider the application:

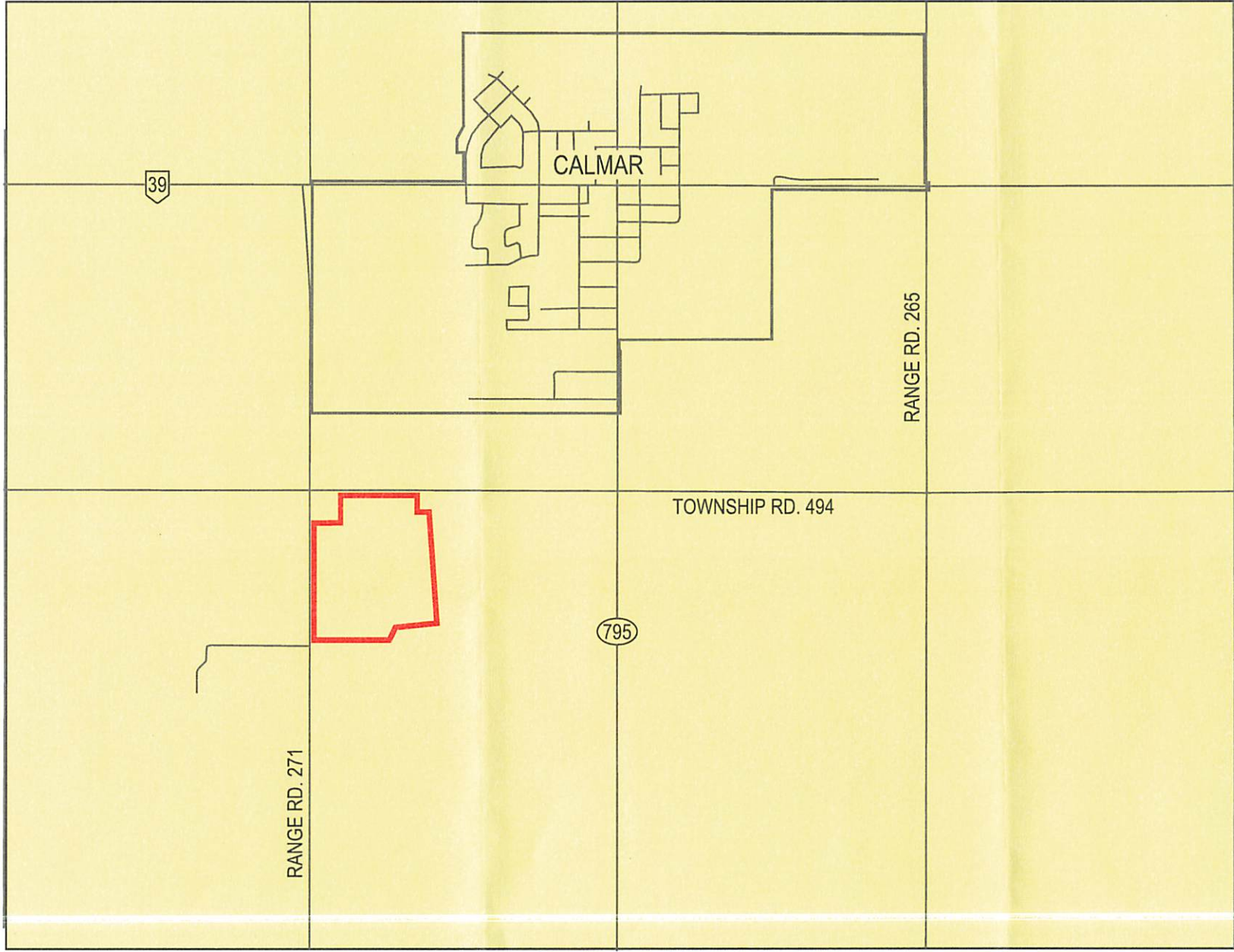
| <b>Process step</b>  | <b>Deadline date*</b> |
|--|-----------------------|
| Virtual information session request  | November 7, 2022      |
| Statements of intent to participate  | November 14, 2022     |
| Information requests (questions) to applicant by interveners (persons granted standing by the AUC) | December 12, 2022     |
| Applicant response to information requests from interveners  | January 4, 2023       |
| Intervenors' written evidence deadline   | January 19, 2023      |
| Information requests to intervenors about intervenor evidence                                      | February 2, 2023      |
| Intervenors' deadline to respond to information requests   | February 16, 2023     |
| Applicant's reply evidence deadline  | February 24, 2023     |
| Hearing  | To be determined      |

\* All submissions are due by 4 p.m.

Details on the dates of the hearing will be announced in due course. This information will be communicated through the Commission's eFiling System and posted on the AUC's website.

Issued on October 14, 2022.

Alberta Utilities Commission



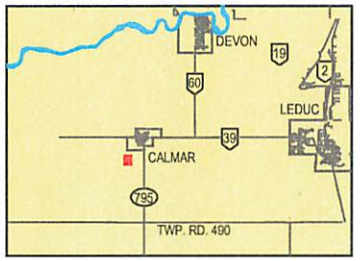
**Legend**

— Creekside Solar Project boundary



NOTES:  
 1. Data Sources: Alberta Environment and Parks  
 2. Background Source: AutoCAD Map 3D

**Creekside Solar Project**



Calmar Area  
 Proceeding No. 27652  
 Creekside Solar Inc.



**Town of Calmar**

Request for Discussion (RFD)

|                     |                              |
|---------------------|------------------------------|
| Meeting:            | Regular Council Meeting      |
| Meeting Date:       | November 7, 2022             |
| Originated By:      | CAO Losier                   |
| Title:              | Natural Gas Distribution Fee |
| Approved By:        | CAO Losier                   |
| Agenda Item Number: | 8 C                          |

**BACKGROUND/PROPOSAL:**

Apex has reached out to Administration asking if Calmar is maintaining the same franchise fee for 2023 or if we would like to change it. We currently are at the maximum, which is 35%. The revenues projection for 2023 is about \$400,000. In the draft budget Administration has placed \$357,000 in the anticipated revenues.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

As Calmar is at the maximum, the only possible change could be a reduction. Considering the budget situation, Administration believes that maintaining status quo is preferable. Should there be a way to reduce the fiscal burden on resident, Administration would prefer to look at taxation, not fees.

**COSTS/SOURCE OF FUNDING (if applicable)**

There is no additional cost associate with this, but a change in the fee would create a reduction in revenues for the Town that could have to be compensated otherwise.



Apex Utilities Inc.  
5509 45<sup>th</sup> Street  
Leduc, AB T9E 6T6

November 1, 2022

Mayor Sean Carnahan and Council  
Town of Calmar  
PO Box 750  
Calmar, AB T0C 0V0

Dear Mayor Carnahan and Council,

**Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF**

---

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Calmar and Apex Utilities Inc., this correspondence serves to fulfill the Company’s obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2022. Failing notification, the current franchise fee percentage of **35%** will remain unchanged.

|  | <b>2021 Actuals</b>        | <b>2023 Estimates</b>      |
|--|----------------------------|----------------------------|
| Delivery Revenues (Rate 1, 11, 2 & 12) | \$903,509.90               | \$1,143,280.00             |
| Delivery Revenues (Rate 3 & 13)        | \$0.00                     | \$0.00                     |
| <b>Total Delivery Revenues</b>         | <b>\$\$903,509.90</b>      | <b>\$1,143,280.00</b>      |
| <b>2021 Actual Franchise</b>           | <b><u>\$180,700.00</u></b> |                            |
| <b>2023 Estimated Franchise Fee</b>    |                            | <b><u>\$400,150.00</u></b> |

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

**Apex Utilities Inc.**

Irv Richelhoff  
Supervisor Business Development





**Town of Calmar**  
**YTD Budget Variance Trial Balance**  
 Thursday, November 3, 2022



| Account Number                         | Account Description                                 | 2022 Budget       | 2022 YTD          | Amount Remaining | Budget Variance (%) Percent | 2022 Budget Comments |
|--|---|-------------------|-------------------|------------------|-----------------------------|----------------------|
| <b>Operating Summary by Department</b> |   |                   |                   |                  |                             |                      |
| Account Number                         | Account Description                                 | 2022 Budget       | 2022 YTD          | Amount Remaining | Budget Variance (%) Percent | 2022 Budget Comments |
| 1-00-**-***                            | General Administration (Includes Property Taxation) | \$ (3,780,000.00) | \$ (3,593,004.63) | \$ (186,995.37)  | 95%                         |                      |
| 1-11-**-***                            | Legislative   | \$ -              | \$ (543.96)       | \$ 543.96        | 0%                          |                      |
| 1-12-**-***                            | Administration                                      | \$ (181,700.00)   | \$ (40,692.43)    | \$ (141,007.57)  | 22%                         |                      |
| 1-21-**-***                            | Policing  | \$ -              | \$ -              | \$ -             | 0%                          |                      |
| 1-23-**-***                            | Fire  | \$ -              | \$ -              | \$ -             | 0%                          |                      |
| 1-24-**-***                            | Disaster Services                                   | \$ -              | \$ -              | \$ -             | 0%                          |                      |
| 1-26-**-***                            | Bylaw Enforcement                                   | \$ (34,100.00)    | \$ (44,415.19)    | \$ 10,315.19     | 130%                        |                      |
| 1-32-**-***                            | Infrastructure & Transportation                     | \$ (5,000.00)     | \$ (12,370.57)    | \$ 7,370.57      | 247%                        |                      |
| 1-41-**-***                            | Water   | \$ (689,000.00)   | \$ (582,639.57)   | \$ (106,360.43)  | 85%                         |                      |
| 1-42-**-***                            | Sewer   | \$ (511,900.00)   | \$ (607,360.28)   | \$ 95,460.28     | 119%                        |                      |
| 1-43-**-***                            | Garbage   | \$ (265,000.00)   | \$ (236,958.24)   | \$ (28,041.76)   | 89%                         |                      |
| 1-49-**-***                            | Environment   | \$ -              | \$ -              | \$ -             | 0%                          |                      |
| 1-51-**-***                            | FCSS (Family & Community Support Services)          | \$ (47,500.00)    | \$ (31,077.26)    | \$ (16,422.74)   | 65%                         |                      |
| 1-61-**-***                            | Planning & Development                              | \$ (78,000.00)    | \$ (61,385.67)    | \$ (16,614.33)   | 79%                         |                      |
| 1-62-**-***                            | Community Services (Includes Economic Development)  | \$ (1,000.00)     | \$ (164.76)       | \$ (835.24)      | 16%                         |                      |
| 1-72-**-***                            | Parks & Recreation                                  | \$ (366,200.00)   | \$ (268,466.61)   | \$ (97,733.39)   | 73%                         |                      |
| 1-74-**-***                            | Culture (Includes Library)                          | \$ (103,600.00)   | \$ (67,710.84)    | \$ (35,889.16)   | 65%                         |                      |
| 1-97-**-***                            | Requisitions (Education, RCMP and Leduc Foundation) | \$ (844,100.00)   | \$ (843,756.62)   | \$ (343.38)      | 100%                        |                      |
|  | <b>Total Operating Revenue by Department</b>        | \$ (6,907,100.00) | \$ (6,390,546.63) | \$ (516,553.37)  | 93%                         |                      |
| 2-00-**-***                            | General Administration (Includes Property Taxation) | \$ -              | \$ -              | \$ -             | 0%                          |                      |
| 2-11-**-***                            | Legislative   | \$ 312,200.00     | \$ 154,809.64     | \$ 157,390.36    | 50%                         |                      |
| 2-12-**-***                            | Administration                                      | \$ 771,100.00     | \$ 332,721.11     | \$ 438,378.89    | 43%                         |                      |
| 2-21-**-***                            | Policing  | \$ -              | \$ -              | \$ -             | 0%                          |                      |
| 2-23-**-***                            | Fire  | \$ 175,800.00     | \$ 74,928.52      | \$ 100,871.48    | 43%                         |                      |
| 2-24-**-***                            | Disaster Services                                   | \$ 61,700.00      | \$ 22,989.24      | \$ 38,710.76     | 37%                         |                      |
| 2-26-**-***                            | Bylaw Enforcement                                   | \$ 186,000.00     | \$ 167,022.97     | \$ 18,977.03     | 90%                         |                      |
| 2-32-**-***                            | Infrastructure & Transportation                     | \$ 1,091,300.00   | \$ 866,807.26     | \$ 224,492.74    | 79%                         |                      |
| 2-41-**-***                            | Water   | \$ 868,800.00     | \$ 593,999.31     | \$ 274,800.69    | 68%                         |                      |
| 2-42-**-***                            | Sewer   | \$ 399,600.00     | \$ 320,866.80     | \$ 78,733.20     | 80%                         |                      |
| 2-43-**-***                            | Garbage   | \$ 380,400.00     | \$ 250,891.19     | \$ 129,508.81    | 66%                         |                      |
| 2-49-**-***                            | Environment   | \$ -              | \$ -              | \$ -             | 0%                          |                      |
| 2-51-**-***                            | FCSS (Family & Community Support Services)          | \$ 156,000.00     | \$ 89,772.36      | \$ 66,227.64     | 58%                         |                      |
| 2-61-**-***                            | Planning & Development                              | \$ 305,300.00     | \$ 174,777.42     | \$ 130,522.58    | 57%                         |                      |
| 2-62-**-***                            | Community Services (Includes Economic Development)  | \$ 362,500.00     | \$ 192,526.97     | \$ 169,973.03    | 53%                         |                      |
| 2-72-**-***                            | Parks & Recreation                                  | \$ 794,300.00     | \$ 670,028.55     | \$ 124,271.45    | 84%                         |                      |
| 2-74-**-***                            | Culture (Includes Library)                          | \$ 198,000.00     | \$ 143,818.28     | \$ 54,181.72     | 73%                         |                      |
| 2-97-**-***                            | Requisitions (Education, RCMP and Leduc Foundation) | \$ 844,100.00     | \$ 625,232.16     | \$ 218,867.84    | 74%                         |                      |
|  | <b>Total Operating Expense by Department</b>        | \$ 6,907,100.00   | \$ 4,681,191.78   | \$ 2,225,908.22  | 68%                         |                      |
|  | <b>Net Operating by Department</b>                  | \$ -              | \$ (1,709,354.85) | \$ 1,709,354.85  |                             |                      |







**Town of Calmar**

Request for Discussion (RFD)

|                     |                               |
|---------------------|-------------------------------|
| Meeting:            | Regular Council Meeting       |
| Meeting Date:       | November 7, 2022              |
| Originated By:      | CAO Losier                    |
| Title:              | Budget 2023 November 7 Update |
| Approved By:        | CAO Losier                    |
| Agenda Item Number: | 9 B                           |

**BACKGROUND/PROPOSAL:**

Administration has been working with Council on the 2023 budget for many weeks. At the last meeting, Council discussed Protective Services, programming, and potential revenues. Since then, Administration has done a few more changes to the draft budget.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The draft budget currently sits at a deficit of about \$200,000. It contains \$40,000 for the playground as well as the additional CPO. The game changer is without a doubt the cost of power and natural gas. We do not have a final price on these, but we are expecting significant increases. Currently, the draft budget has a total of 7.1M compared to 6.9M in 2022.

One of the elements that Council will need to discuss is the reserve. Currently, the draft budget is allocating 280K to reserve (from operational dollars) and 180K from the potential revenues associated with the lagoon water sale. Adjusting the reserve could balance the budget.

**COSTS/SOURCE OF FUNDING (if applicable)**

N/A



| Account Number | Account Description                                | 2022 Budget    | 2022 - 2023 % Variation | 2022 YTD | 2023 Budget    | 2024 Budget    | 2025 Budget    | 2023 Budget Comments   |
|----------------|--|----------------|-------------------------|----------|----------------|----------------|----------------|--|
| 1-00-00-110    | GEN - Residential Taxes                            | (2,275,600.00) | 1%                      |          | (2,292,667.00) | (2,350,650.00) | (2,380,820.00) | Increase of 0.75%  |
| 1-00-00-111    | GEN - Non-Residential Taxes                        | (607,200.00)   | 0%                      |          | (610,000.00)   | (613,000.00)   | (615,000.00)   | nominal increase   |
| 1-00-00-112    | Minimum Tax Levy                                   | (33,900.00)    | -76%                    |          | (8,000.00)     | (8,000.00)     | (8,000.00)     | Minimum taxes payable for all properties @ \$500. This is based on 2022 calculations (2022 Budget amount was not based on the actual, but was based of of \$1,000 minimum) |
| 1-00-00-115    | GEN - Special Tax (Tangible Asset Purposes)        | (130,000.00)   | -100%                   |          | 0.00           | 0.00           | 0.00           |  |
| 1-00-00-116    | GEN - Allowance for Uncollected Taxes              | (40,000.00)    | -100%                   |          | 0.00           | 0.00           | 0.00           | Prior to 2022 we have never budgeted for uncollected taxes   |
| 1-00-00-130    | GEN - Franchise Agreements                         | (568,200.00)   | 6%                      |          | (600,000.00)   | (600,000.00)   | (600,000.00)   | Adjusted to be based on actual<br>Fortis \$19,000 x 12 Months<br>Apex \$29,750 x 12 Months (35% max)   |
| 1-00-00-510    | GEN - Penalties & Costs                            | (115,200.00)   | 22%                     |          | (140,000.00)   | (140,000.00)   | (140,000.00)   | Penalties on Taxes have been changed to 2% monthly. Calculation is based on an average of \$11,700 x 12 months   |
| 1-00-00-515    | GEN - Tax Recovery Costs                           | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No Tax Recovery Costs anticipated  |
| 1-00-00-550    | GEN - Investment Return                            | (9,900.00)     | 102%                    |          | (20,000.00)    | (20,000.00)    | (20,000.00)    | Based off of 2022 actual   |
| 1-12-00-490    | ADMIN - Administration Costs Recovered             | 0.00           | #DIV/0!                 |          | (6,000.00)     | (6,000.00)     | (6,000.00)     | \$2/bill for printed water bill  |
| 1-12-00-495    | ADMIN - Assessment Appeals                         | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | Unknown, these fees are collected only if an assessment appeal is requested and is not a budgeted amount   |
| 1-12-00-551    | ADMIN - Tax Recovery Properties - Property Revenue | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | This revenue is only realized if the tax forfeiture exceeds 15 years of holding  |
| 1-12-00-590    | ADMIN - Other Revenue - Administration             | (4,000.00)     | 150%                    |          | (10,000.00)    | (10,000.00)    | (10,000.00)    | Miscellaneous revenue for general purposes (WCB PIR Refund approx \$5k)  |
| 1-12-00-840    | ADMIN - Provincial Conditional Grants              | (27,300.00)    | 0%                      |          | (27,300.00)    | (27,300.00)    | (27,300.00)    | MSI Operating \$27,300   |
| 1-12-00-850    | ADMIN - Conditional Grants - Other Governments     | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No other government contributions are expected that apply to general administration  |
| 1-12-00-920    | ADMIN - Drawn from Reserves                        | (150,400.00)   | -100%                   |          | 0.00           | 0.00           | 0.00           |  |
| 1-21-00-590    | POLICING - Other Revenue                           | 0.00           | #DIV/0!                 |          | (88,000.00)    | (132,100.00)   | (132,100.00)   | RCMP cost funding model as per estimate provided on launch   |
| 1-23-00-590    | FIRE - Other General Revenue-Protective Services   | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No other revenue is anticipated  |
| 1-23-00-920    | FIRE - Drawn from Reserves                         | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No projects are planned for this year  |
| 1-24-00-590    | DISASTER - Other General Revenues                  | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No other revenue is anticipated  |
| 1-24-00-840    | DISASTER - Provincial Grant                        | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No Grants are planned for this year  |
| 1-24-00-920    | DISASTER - Drawn from Reserves                     | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No projects are planned for this year  |
| 1-26-00-410    | ENFORCEMENT - Municipal Fines                      | 0.00           | #DIV/0!                 |          | (15,000.00)    | (15,000.00)    | (15,000.00)    | Anticipated revenue from weed enforcement to offset expense  |
| 1-26-00-510    | ENFORCEMENT - Provincial Fines                     | (10,900.00)    | 405%                    |          | (55,000.00)    | (55,000.00)    | (55,000.00)    | Based on anticipated enhanced services and historical data (prior to bylaws becoming priority)   |
| 1-26-00-520    | ENFORCEMENT - Animal License Fee's                 | (2,900.00)     | -66%                    |          | (1,000.00)     | (1,000.00)     | (1,000.00)     | Based on 3 year average (after cost decreased)   |
| 1-26-00-521    | ENFORCEMENT - Business License Fee                 | (20,200.00)    | -10%                    |          | (18,100.00)    | (18,400.00)    | (18,800.00)    | Based on 5 year average (we are charging twice the amount of other similar mun.)   |
| 1-26-00-522    | ENFORCEMENT - Regional Business License            | (100.00)       | 0%                      |          | (100.00)       | (100.00)       | (100.00)       | Based on 2021 Actual   |
| 1-26-00-590    | ENFORCEMENT - Other General Revenue                | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | Nothing scheduled  |
| 1-26-00-840    | ENFORCEMENT - Provincial Conditional Grants        | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No projects are planned for this year  |
| 1-26-00-920    | ENFORCEMENT - Drawn from Reserves                  | 0.00           | #DIV/0!                 |          | 0.00           | 0.00           | 0.00           | No projects are planned for this year  |

|             |  |              |         |              |              |              |   |
|-------------|--|--------------|---------|--------------|--------------|--------------|---|
| 1-26-01-410 | ENFORCEMENT - Municipal Fines - Snow Removal   | 0.00         | #DIV/0! | (15,000.00)  | (15,000.00)  | (15,000.00)  | Anticipated revenue from snow removal enforcement to offset expense   |
| 1-32-00-410 | PUB WRKS - Cost Recovered                      | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | Not a budget Item   |
| 1-32-00-590 | PUB WORKS - Other General Revenue              | (5,000.00)   | 0%      | (5,000.00)   | (5,000.00)   | (5,000.00)   | Cost Recovery for service provided to individuals and organizations   |
| 1-32-00-920 | PUB WORKS - Drawn from Reserves                | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | No projects are planned for this year   |
| 1-41-00-410 | WATER - Sale of Water                          | (620,000.00) | 0%      | (620,000.00) | (620,000.00) | (620,000.00) | Water distribution - All accounts thru regular billing process. Budget dollars are based on 2021 actual   |
| 1-41-00-490 | WATER - Water Connection Fees                  | (12,000.00)  | -33%    | (8,000.00)   | (8,000.00)   | (8,000.00)   | Need to add explanation   |
| 1-41-00-500 | WATER - Sale of Bulk Water                     | (50,000.00)  | 0%      | (50,000.00)  | (50,000.00)  | (50,000.00)  | Fees collected from the bulk water station based on 2021 actual   |
| 1-41-00-510 | WATER - Penalties and Costs                    | (5,000.00)   | 0%      | (5,000.00)   | (5,000.00)   | (5,000.00)   | Based on 2021 actual  |
| 1-41-00-590 | WATER - Other Revenue Water                    | (2,000.00)   | -100%   | 0.00         | 0.00         | 0.00         | Fire Department - County<br>Beginning in 2022, billing to be done quarterly based on consumption. Item moved into Sale of water                       |
| 1-41-00-920 | WATER - Drawn from Reserves                    | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | No projects are planned for this year   |
| 1-42-00-410 | SEWER - Sanitary Sewer Fees                    | (400,000.00) | 0%      | (400,000.00) | (400,000.00) | (400,000.00) | Sewer collection and treatment - All accounts thru regular billing process. Budget dollars are based on 2021 actual                                   |
| 1-42-00-500 | SEWER - Water & Sewer Infrastructure           | (94,000.00)  | -4%     | (90,000.00)  | (90,000.00)  | (90,000.00)  | Regular billing fee for Infrastructure dollars intended to cover maintenance of lines, reservoir and lagoons. Budget Dollars are based on 2021 actual |
| 1-42-00-590 | SEWER - Other General Revenue                  | (17,900.00)  | 1017%   | (200,000.00) | (200,000.00) | (200,000.00) | Sale of lagoon water. Customer having issues with weed, may not be able to continue   |
| 1-42-00-920 | SEWER - Drawn from Reserves                    | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | No projects are planned for this year   |
| 1-43-00-410 | GARBAGE - Garbage Service Fees                 | (180,000.00) | 6%      | (190,000.00) | (190,000.00) | (190,000.00) | Regular billing to cover weekly garbage pickup and disposal. Budget Dollars are based on 2021 Actual  |
| 1-43-00-500 | GARBAGE - Recycling Fees                       | (85,000.00)  | 8%      | (92,000.00)  | (92,000.00)  | (92,000.00)  | Regular billing to cover monthly recycling pickup and disposal. Budget Dollars are based on 2021 Actual   |
| 1-43-00-590 | GARBAGE - Other General Revenue                | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | No Revenue Projected  |
| 1-43-00-920 | GARBAGE - Drawn from Reserves                  | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | No projects are planned for this year   |
| 1-51-00-410 | FAMILY SERV - Fees & Programs                  | (1,000.00)   | -50%    | (500.00)     | (500.00)     | (500.00)     | Xmas Elves payroll deductions and other miscellaneous revenues for programs   |
| 1-51-00-590 | FAMILY SERV - Other General Revenue            | (1,000.00)   | 0%      | (1,000.00)   | (500.00)     | (500.00)     | Volunteer Alberta Grant   |
| 1-51-00-840 | Provincial Grant                               | (4,500.00)   | -100%   | 0.00         | 0.00         | 0.00         |   |
| 1-51-00-850 | FAMILY SERV - Regional FCSS Grant              | (37,500.00)  | 0%      | (37,500.00)  | (37,500.00)  | (37,500.00)  | Leduc County distribution (need to be reviewed for 2023)  |
| 1-51-01-590 | FAMILY SERV - Christmas Elves Program Revenues | (3,500.00)   | 0%      | (3,500.00)   | (3,500.00)   | (3,500.00)   | Christmas elves charitable donations  |
| 1-61-00-410 | MUNI DEV - Service Fees                        | (7,000.00)   | -21%    | (5,500.00)   | (6,000.00)   | (6,000.00)   | Tax Certificates<br>Zoning Compliance Certificates<br>Budget Dollars based on 2021 Actual   |
| 1-61-00-411 | MUNI DEV - Subdivision Fees                    | (2,000.00)   | -63%    | (750.00)     | (750.00)     | (750.00)     | Subdivision Fees are not known, small amount recognized in anticipation of some movement  |
| 1-61-00-510 | MUNI DEV - Safety Codes Council                | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | No Revenue Projected  |
| 1-61-00-520 | MUNI DEV - Development Permits                 | (7,000.00)   | -71%    | (2,000.00)   | (2,000.00)   | (2,000.00)   | Development Permits budget based on 2021 Actual   |
| 1-61-00-530 | MUNI DEV - Building Permits                    | (60,000.00)  | -33%    | (40,000.00)  | (40,000.00)  | (45,000.00)  | Building Permits revenue is based on 5 year average   |
| 1-61-00-590 | MUNI DEV - Other General Revenue               | (1,000.00)   | 0%      | (1,000.00)   | (1,000.00)   | (1,000.00)   | Construction Deposits Retained & Other Misc. Revenue  |
| 1-61-00-840 | MUNI DEV - Conditional Grants - Provincial     | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | No Grants are planned for this year   |
| 1-61-00-900 | MUNI DEV - Off Site Levies                     | (1,000.00)   | -100%   | 0.00         | 0.00         | 0.00         | Offsite Levies are not known, small amount recognized in anticipation of some movement<br>\$0 revenue in previous 5 years                             |
| 1-61-00-920 | MUNI DEV - Contributed from Reserves           | 0.00         | #DIV/0! | 0.00         | 0.00         | 0.00         | No projects are planned for this year   |
| 1-62-00-410 | COMM SER - Promotional Revenue                 | (1,000.00)   | -100%   | 0.00         | 0.00         | 0.00         | No Revenue Projected  |
| 1-62-00-590 | COMM SER - Other General Revenue               | 0.00         | #DIV/0! | (7,500.00)   | (7,500.00)   | (7,500.00)   | Pending Council's decision on policy  |

|             |  |                       |         |                       |                       |                       |   |
|-------------|--|-----------------------|---------|-----------------------|-----------------------|-----------------------|---|
| 1-62-00-840 | COMM SER - Conditional Grant - Provincial      | 0.00                  | #DIV/0! | 0.00                  | 0.00                  | 0.00                  | No Revenue Projected  |
| 1-62-00-920 | Transfer From Reserves                         | 0.00                  | #DIV/0! | 0.00                  | 0.00                  | 0.00                  | No projects are planned for this year   |
| 1-72-00-590 | REC FAC - Other General Revenues               | (3,300.00)            | -24%    | (2,500.00)            | (2,500.00)            | (2,500.00)            | Get-a-away  |
| 1-72-00-591 | REC FAC - Fair Revenue - Calmar Days           | (500.00)              | 0%      | (500.00)              | (500.00)              | (500.00)              | Misc. Revenue   |
| 1-72-00-592 | REC FAC - Program Center Rental                | (4,900.00)            | -59%    | (2,000.00)            | (2,000.00)            | (2,000.00)            | Administration will market the asset  |
| 1-72-00-850 | REC FAC - Other Local Government Grants        | (230,000.00)          | -13%    | (200,000.00)          | (200,000.00)          | (200,000.00)          | County Cost Sharing   |
| 1-72-00-860 | REC FAC - Grants from Others                   | 0.00                  | #DIV/0! | (500.00)              | (500.00)              | (500.00)              | Canada Day grant  |
| 1-72-00-920 | Transfer From Reserve                          | 0.00                  | #DIV/0! | 0.00                  | 0.00                  | 0.00                  | No projects are planned for this year   |
| 1-72-01-410 | REC FAC - Rental Fees                          | (5,400.00)            | 0%      | (5,400.00)            | (5,500.00)            | (5,500.00)            | Diamond Rental (pending user fees adjustments)  |
| 1-72-01-860 | REC FAC - Grants from Others                   | 0.00                  | #DIV/0! | (8,000.00)            | (8,000.00)            | (8,000.00)            | CSJ Grant   |
| 1-72-02-410 | REC FAC - Ice Rental Fees                      | (120,000.00)          | 0%      | (120,000.00)          | (120,000.00)          | (120,000.00)          | Administration will review user fees during budget process for Council's consideration  |
| 1-72-02-510 | REC FAC - Arena-Concessiona Sales              | (100.00)              | -100%   | 0.00                  | 0.00                  | 0.00                  |   |
| 1-72-02-590 | REC FAC - General Revenue                      | (2,000.00)            | 0%      | (2,000.00)            | (2,100.00)            | (2,100.00)            | Non Ice Arena Rental (concession rental revenue)  |
| 1-72-02-920 | REC FAC - Drawn from Reserves                  | 0.00                  | #DIV/0! | 0.00                  | 0.00                  | 0.00                  | No projects are planned for this year   |
| 1-72-03-591 | Fair Revenue - Calmar Days                     | 0.00                  | #DIV/0! | 0.00                  | 0.00                  | 0.00                  |   |
| 1-74-00-410 | CULTURE - Fines & Membership Fees              | (1,000.00)            | 0%      | (1,000.00)            | (1,000.00)            | (1,000.00)            | Membership Fees   |
| 1-74-00-490 | CULTURE - General Revenue                      | (700.00)              | 0%      | (700.00)              | (700.00)              | (700.00)              | Miscellaneous revenue for general purposes  |
| 1-74-00-590 | CULTURE - Book Sales                           | (300.00)              | 0%      | (300.00)              | (300.00)              | (300.00)              | Book Sales  |
| 1-74-00-840 | CULTURE - Provincial Library Operating Grant   | (16,600.00)           | 0%      | (16,600.00)           | (16,600.00)           | (16,600.00)           | Alberta Libraries Grant   |
| 1-74-00-841 | CULTURE - Other Grants                         | (9,000.00)            | 0%      | (9,000.00)            | (9,000.00)            | (9,000.00)            | Leduc County distribution   |
| 1-74-00-850 | CULTURE - Other Local Government Contributions | (73,400.00)           | 0%      | (73,400.00)           | (73,400.00)           | (73,400.00)           | Leduc County distribution   |
| 1-74-01-850 | CULTURE - Other Local Government Contributions | (2,600.00)            | 0%      | (2,600.00)            | (2,600.00)            | (2,600.00)            | Leduc County distribution   |
| 1-97-00-745 | REQUISITION- Education Levy- Residential       | (592,000.00)          | 2%      | (604,000.00)          | (604,000.00)          | (604,000.00)          | Based on last year plus 2%  |
| 1-97-00-750 | REQUISITION - Education Levy - Non-Residential | (178,900.00)          | 2%      | (182,500.00)          | (182,500.00)          | (182,500.00)          | Based on last year plus 2%  |
| 1-97-00-755 | REQUISITION - Leduc Foundation Levy            | (7,100.00)            | 0%      | (7,100.00)            | (7,100.00)            | (7,100.00)            | As per requisition  |
| 1-97-00-757 | REQUISITION - Rural Policing Levy              | (66,100.00)           | -100%   | 0.00                  | 0.00                  | 0.00                  | Reallocated   |
|             |  | <b>(6,907,100.00)</b> |         | <b>(6,903,517.00)</b> | <b>(7,009,100.00)</b> | <b>(7,046,670.00)</b> |   |
| 2-11-00-110 | COUNCIL - Wages & Salaries                     | 77,700.00             | -100%   | 0.00                  | 0.00                  | 0.00                  | No budgeted expense   |
| 2-11-00-115 | Overtime                                       | 2,400.00              | -100%   | 0.00                  | 0.00                  | 0.00                  | No budgeted expense   |
| 2-11-00-130 | COUNCIL - Employer's Contributions             | 11,700.00             | -100%   | 0.00                  | 0.00                  | 0.00                  | No budgeted expense   |
| 2-11-00-136 | COUNCIL - Workers' Compensation Board Fees     | 1,500.00              | -100%   | 0.00                  | 0.00                  | 0.00                  | Reallocated to Administration   |
| 2-11-00-148 | COUNCIL - Training & Development               | 1,600.00              | 0%      | 1,600.00              | 1,600.00              | 1,600.00              | This budget line is for shared training sessions and not specific to individual Council members   |
| 2-11-00-215 | COUNCIL - Freight & Postage                    | 700.00                | 0%      | 700.00                | 700.00                | 700.00                | The primary expense to this line item is based on a percentage of cost for filling the postage meter  |
| 2-11-00-217 | COUNCIL - Telephone                            | 7,200.00              | 0%      | 7,200.00              | 7,200.00              | 7,200.00              | Council Land Line<br>\$100 x 12 Months = \$ 1,200<br>Council Communication Allowance \$100 Per month \$ 6,000   |
| 2-11-00-220 | COUNCIL - Advertising                          | 4,600.00              | -35%    | 3,000.00              | 3,000.00              | 3,000.00              | Tax Assess. Mailout, , Ad-Regional Maple Leaf, Ad-Salute to Farmers, Sponsor Ad-Fire Dept, Sponsor Ad-Remembrance Day, Sponsor Ad-Holiday Season, Remembrance Day, Other Advertisements |

|             |  |           |         |           |           |           |  |
|-------------|--|-----------|---------|-----------|-----------|-----------|--|
|             |  |           |         |           |           |           | Basic Membership fee \$2,755.29  |
|             |  |           |         |           |           |           | 2021 Chamber Membership \$263.10   |
|             |  |           |         |           |           |           | 2021-22 Membership \$649.36  |
|             |  |           |         |           |           |           | Muni Govt Act-Carey Benson \$35.00   |
|             |  |           |         |           |           |           | Queens Printer Subscription \$125.00   |
|             |  |           |         |           |           |           | Prepaid Adjustments \$195.00   |
| 2-11-00-222 | COUNCIL - Memberships & Subscriptions              | 4,400.00  | 7%      | 4,700.00  | 4,700.00  | 4,700.00  | 2022 Membership \$664.73   |
| 2-11-00-223 | COUNCIL - Special Projects                         | 20,000.00 | 100%    | 40,000.00 | 15,000.00 | 15,000.00 | playground at school in 2023   |
|             |  |           |         |           |           |           | \$1,500 Leduc & District Food Bank   |
|             |  |           |         |           |           |           | \$1,114 NSWA   |
| 2-11-00-224 | COUNCIL - Other Projects                           | 1,500.00  | 141%    | 3,614.00  | 3,614.00  | 3,614.00  | \$1,000 Calmar Seniors Club  |
| 2-11-00-231 | COUNCIL - Audit Fees                               | 1,800.00  | -100%   | 0.00      | 0.00      | 0.00      | Allocation changed to be 100% Administration                                       |
| 2-11-00-250 | COUNCIL - Building Repairs & Maintenance           | 3,200.00  | -69%    | 1,000.00  | 1,000.00  | 1,000.00  | has been \$0 for last 5 years  |
| 2-11-00-270 | COUNCIL - Insurance                                | 3,100.00  | 0%      | 3,100.00  | 3,100.00  | 3,100.00  | Council Chambers Insurance   |
| 2-11-00-510 | COUNCIL - Printing & Stationery                    | 3,500.00  | -57%    | 1,500.00  | 1,500.00  | 1,500.00  | Based on 5 year average  |
|             |  |           |         |           |           |           | Regional Municipal Meetings, Collaboration & Networking based on 5 year average (+ |
| 2-11-00-511 | COUNCIL - Special Events Hosting                   | 6,000.00  | -33%    | 4,000.00  | 4,000.00  | 4,000.00  | interaction with eastern municipalities)   |
| 2-11-00-512 | COUNCIL - Janitor Contract                         | 1,400.00  | -100%   | 0.00      | 0.00      | 0.00      | Moved to Admin   |
| 2-11-00-520 | Equipment, Parts, Repairs & Maintenance            | 6,000.00  | -83%    | 1,000.00  | 1,000.00  | 1,000.00  | \$0 for previous 5 years, excluding new laptops in 2021                            |
| 2-11-00-540 | COUNCIL - Power                                    | 1,300.00  | 38%     | 1,800.00  | 2,000.00  | 2,200.00  | Council Chambers allocation  |
| 2-11-00-541 | COUNCIL - Natural Gas                              | 700.00    | 43%     | 1,000.00  | 1,200.00  | 1,400.00  | Council Chambers allocation  |
| 2-11-00-590 | COUNCIL - Other General Expenses-Legislative       | 2,000.00  | 0%      | 2,000.00  | 2,000.00  | 4,000.00  | Budget based on prior year expenses (adjusted in 2025 for election)                |
| 2-11-00-761 | COUNCIL - Transfer to Reserves                     | 0.00      | #DIV/0! | 0.00      | 0.00      | 0.00      | Transfer to Election Reserve for Next Election                                     |
|             |  |           |         |           |           |           | Monthly Remuneration 12 @ \$ 694.62  |
|             |  |           |         |           |           |           | 60 - 0-3 Hour Meetings @ \$ 75.00  |
|             |  |           |         |           |           |           | 32 - 3-5 Hour Meetings @ \$ 125.00   |
| 2-11-01-110 | COUNCIL - Councillor Faulkner - Remuneration & Fee | 18,600.00 | 0%      | 18,600.00 | 18,600.00 | 18,600.00 | 10 - 5 Hours or More Meetings @ \$ 175.00  |
| 2-11-01-130 | COUNCIL - Councillor Faulkner - Benefits           | 4,300.00  | -77%    | 1,000.00  | 1,000.00  | 1,000.00  | Calculated at % of earnings (CPP & benefits @ \$14.95/month)                       |
| 2-11-01-140 | COUNCIL - Councillor Faulkner - Meals & Lodging    | 1,200.00  | -100%   | 0.00      | 0.00      | 0.00      | Out of Town Travel (combined with training)  |
|             |  |           |         |           |           |           | Conferences: AUMA, RMA etc.  |
| 2-11-01-148 | COUNCIL - Councillor Faulkner - Training & Dev     | 2,500.00  | 48%     | 3,700.00  | 3,700.00  | 3,700.00  | Training AB Emergency Management, Municipal Courses etc.                           |
| 2-11-01-212 | COUNCIL - Councillor Faulkner - Mileage            | 1,000.00  | 0%      | 1,000.00  | 1,000.00  | 1,000.00  | Out of Town Travel   |
|             |  |           |         |           |           |           | Monthly Remuneration 12 @ \$ 694.62  |
|             |  |           |         |           |           |           | Deputy Mayor 12 @ \$ 100.00  |
|             |  |           |         |           |           |           | 60 - 0-3 Hour Meetings @ \$ 75.00  |
|             |  |           |         |           |           |           | 32 - 3-5 Hour Meetings @ \$ 125.00   |
| 2-11-13-110 | COUNCIL - Councillor Gardner - Remuneration & Fee  | 19,800.00 | 0%      | 19,800.00 | 19,800.00 | 19,800.00 | 10 - 5 Hours or More Meetings @ \$ 175.00  |
| 2-11-13-130 | COUNCIL - Councillor Gardner - Benefits            | 4,600.00  | -78%    | 1,000.00  | 1,000.00  | 1,000.00  | Calculated at % of earnings (CPP & benefits @ \$14.95/month)                       |
| 2-11-13-140 | COUNCIL - Councillor Gardner - Meals & Lodging     | 1,200.00  | -100%   | 0.00      | 0.00      | 0.00      | Out of Town Travel (combined with training)  |
|             |  |           |         |           |           |           | Conferences: AUMA, RMA etc.  |
| 2-11-13-148 | COUNCIL - Councilor Gardner - Training & Dev       | 2,500.00  | 48%     | 3,700.00  | 3,700.00  | 3,700.00  | Training AB Emergency Management, Municipal Courses etc.                           |
| 2-11-13-212 | COUNCIL - Councillor Gardner - Mileage             | 1,000.00  | 0%      | 1,000.00  | 1,000.00  | 1,000.00  | Out of Town Travel   |
|             |  |           |         |           |           |           | Monthly Remuneration 12 @ \$ 1,389.24  |
|             |  |           |         |           |           |           | 60 - 0-3 Hour Meetings @ \$ 75.00  |
|             |  |           |         |           |           |           | 32 - 3-5 Hour Meetings @ \$ 125.00   |
| 2-11-17-110 | COUNCIL - Mayor Carnahan- Remuneration & Fees      | 27,000.00 | 0%      | 27,000.00 | 27,000.00 | 27,000.00 | 10 - 5 Hours or More Meetings @ \$ 175.00  |

|             |   |            |         |            |            |            |   |
|-------------|---|------------|---------|------------|------------|------------|---|
| 2-11-17-130 | COUNCIL - Mayor Carnahan - Benefits               | 6,300.00   | -79%    | 1,350.00   | 1,350.00   | 1,350.00   | Calculated at % of earnings (CPP & benefits @ \$14.95/month)  |
| 2-11-17-140 | COUNCIL - Mayor Carnahan - Meals & Lodging        | 1,200.00   | -100%   | 0.00       | 0.00       | 0.00       | Out of Town Travel  |
| 2-11-17-148 | COUNCIL - Mayor Carnahan - Training & Dev         | 2,500.00   | 48%     | 3,700.00   | 3,700.00   | 3,700.00   | Conferences: AUMA, RMA etc.<br>Training AB Emergency Management, Municipal Courses etc.   |
| 2-11-17-212 | COUNCIL - Mayor Carnahan - Mileage                | 1,000.00   | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | Out of Town Travel  |
| 2-11-18-110 | COUNCIL - Councillor Benson - Remuneration & Fees | 18,600.00  | 0%      | 18,600.00  | 18,600.00  | 18,600.00  | Monthly Remuneration 12 @ \$ 694.62<br>60 - 0-3 Hour Meetings @ \$ 75.00<br>32 - 3-5 Hour Meetings @ \$ 125.00<br>10 - 5 Hours or More Meetings @ \$ 175.00 |
| 2-11-18-130 | COUNCIL - Councillor Benson - Benefits            | 4,300.00   | -77%    | 1,000.00   | 1,000.00   | 1,000.00   | Calculated at % of earnings (CPP & benefits @ \$14.95/month)  |
| 2-11-18-140 | COUNCIL - Councillor Benson - Meals & Lodging     | 1,200.00   | -100%   | 0.00       | 0.00       | 0.00       | Out of Town Travel (combined with training)<br>Conferences: AUMA, RMA etc.  |
| 2-11-18-148 | COUNCIL - Councillor Benson - Training & Dev      | 2,500.00   | 48%     | 3,700.00   | 3,700.00   | 3,700.00   | Training AB Emergency Management, Municipal Courses etc.  |
| 2-11-18-212 | COUNCIL - Councillor Benson - Mileage             | 1,000.00   | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | Out of Town Travel  |
| 2-11-19-110 | COUNCIL - Councillor McKeag - Remuneration & Fees | 18,600.00  | 0%      | 18,600.00  | 18,600.00  | 18,600.00  | Monthly Remuneration 12 @ \$ 694.62<br>60 - 0-3 Hour Meetings @ \$ 75.00<br>32 - 3-5 Hour Meetings @ \$ 125.00<br>10 - 5 Hours or More Meetings @ \$ 175.00 |
| 2-11-19-130 | COUNCIL - Councillor McKeag - Benefits            | 4,300.00   | -77%    | 1,000.00   | 1,000.00   | 1,000.00   | Calculated at % of earnings (CPP & benefits @ \$14.95/month)  |
| 2-11-19-140 | COUNCIL - Councillor McKeag - Meals & Lodging     | 1,200.00   | -100%   | 0.00       | 0.00       | 0.00       | Out of Town Travel (combined with training)<br>Conferences: AUMA, RMA etc.  |
| 2-11-19-148 | COUNCIL - Councillor McKeag - Training & Dev      | 2,500.00   | 48%     | 3,700.00   | 3,700.00   | 3,700.00   | Training AB Emergency Management, Municipal Courses etc.  |
| 2-11-19-212 | COUNCIL - Councillor McKeag - Mileage             | 1,000.00   | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | Out of Town Travel  |
| 2-12-00-100 | ADMIN - Annual Depreciation                       | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | Annual depreciation is not in the current budget  |
| 2-12-00-110 | ADMIN - Wages & Salaries                          | 133,400.00 | 102%    | 269,885.00 | 285,000.00 | 292,000.00 | Per distribution  |
| 2-12-00-115 | ADMIN - Overtime                                  | 2,600.00   | -81%    | 500.00     | 500.00     | 500.00     | 0.00  |
| 2-12-00-130 | ADMIN - Employer Contributions                    | 20,100.00  | 101%    | 40,500.00  | 43,000.00  | 44,000.00  | 15% of Wages to cover variation of benefit coverage + addition of Health spending account   |
| 2-12-00-136 | ADMIN - Workers' Compensation Board Fees          | 2,500.00   | 188%    | 7,200.00   | 7,200.00   | 7,200.00   | 18% of \$40k premium based on wage distribution   |
| 2-12-00-140 | ADMIN - Meals & Lodging                           | 2,000.00   | -100%   | 0.00       | 0.00       | 0.00       | reallocated to training & development   |
| 2-12-00-148 | ADMIN - Training & Development                    | 7,000.00   | 79%     | 12,500.00  | 12,500.00  | 12,500.00  | GFOA \$695 x 2, SLGM \$549 x 1, NACLAA II \$795 x 6 (courses, conferences, meals & rooms)   |
| 2-12-00-210 | ADMIN - Vehicle Allowance                         | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | no budgeted vehicle allowance   |
| 2-12-00-212 | ADMIN - Mileage                                   | 1,500.00   | 0%      | 1,500.00   | 1,750.00   | 1,750.00   | Travel to conferences and meetings are anticipated to increase  |
| 2-12-00-215 | ADMIN - Freight & Postage                         | 5,500.00   | 0%      | 5,500.00   | 5,700.00   | 5,900.00   | Based on 2022 actuals   |
| 2-12-00-217 | ADMIN - Telephone                                 | 6,000.00   | -8%     | 5,500.00   | 5,700.00   | 5,900.00   | Phone, Internet, Cells, Toll Free based on 2022 year actual   |
| 2-12-00-220 | ADMIN - Advertising                               | 3,000.00   | -33%    | 2,000.00   | 2,000.00   | 2,000.00   | Employment Ads, Tourism and promotional ads   |
| 2-12-00-222 | ADMIN - Memberships & Subscriptions               | 3,000.00   | -17%    | 2,500.00   | 2,500.00   | 2,500.00   | LGAA - \$300 x 1<br>SGLM-\$700 x 2<br>GFOA-\$170 x 1<br>Subscriptions - \$500   |
| 2-12-00-223 | ADMIN - Recognition & Bonuses                     | 9,500.00   | -100%   | 0.00       | 0.00       | 0.00       | Anticipating the framework approach based on performance  |
| 2-12-00-231 | ADMIN - Auditor                                   | 6,200.00   | 545%    | 40,000.00  | 40,000.00  | 40,000.00  | Based on 2022 actuals in anticipation of a more thorough 2022 audit and not being split between all departments   |
| 2-12-00-232 | ADMIN - Assessment Services                       | 19,500.00  | -5%     | 18,500.00  | 19,500.00  | 19,500.00  | Based on prior \$4488/quarter and an allowance of a CPI increase  |
| 2-12-00-233 | ADMIN - Legal Fees                                | 13,000.00  | -23%    | 10,000.00  | 10,000.00  | 10,000.00  | Based on 5 year average   |

|             |  |            |         |            |            |            |   |
|-------------|--|------------|---------|------------|------------|------------|---|
| 2-12-00-250 | ADMIN - Building Repairs & Maintenance         | 8,000.00   | 0%      | 8,000.00   | 8,000.00   | 8,000.00   | Based on 5 year average (not including office repainting in 2020)                     |
| 2-12-00-270 | ADMIN - Insurance                              | 6,000.00   | 0%      | 6,000.00   | 6,500.00   | 7,000.00   | Annual Allocation for insurance cost  |
| 2-12-00-290 | ADMIN - Entertainment & Hospitality            | 3,500.00   | -71%    | 1,000.00   | 1,500.00   | 1,500.00   | Based on 5 year average   |
| 2-12-00-510 | ADMIN - Printing & Stationery                  | 7,500.00   | -40%    | 4,500.00   | 5,000.00   | 5,000.00   | Based on 5 year average   |
| 2-12-00-511 | ADMIN - Household Goods & Misc. Supplies       | 6,000.00   | 0%      | 6,000.00   | 6,000.00   | 6,000.00   | cleaner, washroom, water, etc. Based on 5 year average                                |
| 2-12-00-512 | ADMIN - Janitor Contract                       | 11,700.00  | 4%      | 12,225.00  | 12,225.00  | 12,225.00  |   |
|             |  |            |         |            |            |            | Trinus \$5500 x 12 = \$66,000   |
|             |  |            |         |            |            |            | Postage Machine \$2,000 (new lease)   |
|             |  |            |         |            |            |            | Photocopier \$7,000   |
|             |  |            |         |            |            |            | Central Square Support \$15,000   |
|             |  |            |         |            |            |            | Software licenses (Adobe) \$2,000   |
| 2-12-00-513 | ADMIN - Equipment Leases & Contracts           | 102,100.00 | -12%    | 90,000.00  | 90,000.00  | 90,000.00  | Amount based on 5 year average not including 2022 budget/actual                       |
| 2-12-00-516 | ADMIN - Alarm Maintenance                      | 700.00     | -29%    | 500.00     | 600.00     | 600.00     | Based on 5 year average   |
| 2-12-00-520 | ADMIN - Equipment Parts, Repairs & Maintenance | 16,000.00  | -63%    | 6,000.00   | 8,000.00   | 8,000.00   | Based on 5 year average   |
| 2-12-00-540 | ADMIN - Power                                  | 2,900.00   | 72%     | 5,000.00   | 5,500.00   | 6,000.00   | Based on quoted rate with Enmax contract renewal                                      |
| 2-12-00-541 | ADMIN - Natural Gas                            | 2,200.00   | 105%    | 4,500.00   | 5,000.00   | 5,500.00   | Based on quoted rate with Enmax contract renewal                                      |
| 2-12-00-590 | ADMIN - Other General Expenses                 | 19,200.00  | -61%    | 7,500.00   | 7,500.00   | 7,500.00   | Based on 5 year average not including 2022 budget/actual                              |
| 2-12-00-761 | ADMIN - Transfer to Reserves                   | 263,600.00 | 10%     | 290,000.00 | 290,000.00 | 290,000.00 | 50% of the revenue raised through franchise fees as per reserve policy                |
| 2-12-00-810 | ADMIN - Bank Charges & Fees                    | 6,000.00   | 37%     | 8,200.00   | 8,500.00   | 8,500.00   | Based on 2022 actual  |
| 2-12-00-831 | ADMIN - Debenture Principle                    | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No debentures anticipated   |
| 2-12-00-832 | ADMIN - Debenture Interest                     | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No debentures anticipated   |
| 2-12-00-910 | ADMIN - Tax Cancellations                      | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No tax cancellations included in budget   |
| 2-12-00-920 | ADMIN - Bad Debts                              | 100.00     | -100%   | 0.00       | 0.00       | 0.00       | No budget for bad debts   |
| 2-12-00-995 | ADMIN - Year End Surplus to Reserve Trnsfr     | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | Not a budget Item   |
| 2-12-00-998 | ADMIN - Gain/loss on Disposal of TCA           | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | Not budgeted for, although disposals of assets get coded through this GL              |
| 2-12-00-999 | ADMIN - Contingency Fund                       | 80,800.00  | -38%    | 50,000.00  | 50,000.00  | 50,000.00  | Annual operating contingency for unexpected expenses                                  |
| 2-12-01-148 | All Staff Training & Development               | 0.00       | #DIV/0! | 1,000.00   | 1,000.00   | 1,000.00   | Should we need special training for all staff   |
| 2-21-00-745 | POLICING - Provincial Policing                 | 0.00       | #DIV/0! | 88,000.00  | 132,100.00 | 132,100.00 | RCMP cost funding model, offset with revenue for the same                             |
| 2-23-00-115 | FIRE - Overtime                                | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget as this service is contracted out to regional service provider              |
| 2-23-00-136 | FIRE - WCB Fees                                | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget as this service is contracted out to regional service provider              |
| 2-23-00-250 | FIRE - Building Repairs & Maintenance          | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget as this service is contracted out to regional service provider              |
| 2-23-00-270 | FIRE - Insurance                               | 2,200.00   | 9%      | 2,400.00   | 2,400.00   | 2,400.00   | Old fire hall insurance allocation  |
|             |  |            |         |            |            |            | Regional Fire Fee for Service   |
|             |  |            |         |            |            |            | Total Expenses – (minus) Total Revenue = Total Budget                                 |
|             |  |            |         |            |            |            | 40% of Total Budget ÷ (divided) by 3 Year Average Call Volume = Fee per Incident      |
| 2-23-00-514 | FIRE - Contracted Services & Communications    | 165,000.00 | 1%      | 166,000.00 | 168,000.00 | 170,000.00 | Fee Per Incident X (times) Actual Incident Responses = Town's Annual Cost for Service |
| 2-23-00-540 | FIRE - Power                                   | 2,600.00   | 42%     | 3,700.00   | 4,000.00   | 4,200.00   | Based on prior year actual  |
| 2-23-00-541 | FIRE - Natural Gas                             | 6,000.00   | 40%     | 8,400.00   | 8,800.00   | 9,000.00   | Based on prior year actual  |
| 2-24-00-110 | DISASTER - Wages & Salaries                    | 12,400.00  | 248%    | 43,204.80  | 44,000.00  | 45,000.00  |   |
| 2-24-00-115 | DISASTER - Disaster - Overtime Earnings        | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No Overtime expected  |
| 2-24-00-130 | DISASTER - Employer Contributions              | 1,900.00   | 241%    | 6,481.00   | 6,600.00   | 6,750.00   | 15% of salary allocated to this cost center   |
| 2-24-00-136 | DISASTER - Workers' Compensation Board Fees    | 300.00     | 300%    | 1,200.00   | 1,200.00   | 1,200.00   | 3% of \$40k premium based on wage distribution  |
| 2-24-00-140 | DISASTER - Meals & Lodging                     | 2,000.00   | -100%   | 0.00       | 0.00       | 0.00       | reallocated to training and development   |

|             |  |            |         |            |            |            |  |
|-------------|--|------------|---------|------------|------------|------------|--|
|             |  |            |         |            |            |            | Disaster Services \$4,000<br>OH&S \$2,000<br>EOC training- DSS/ICS/EOC Management<br>Basic Emergency Management - \$900                    |
| 2-24-00-148 | DISASTER - Training & Development                      | 7,000.00   | 43%     | 10,000.00  | 10,500.00  | 11,000.00  | Based on porting to VOIP system once fibre is available  |
| 2-24-00-217 | DISASTER - Disaster Services Emergency Line            | 1,000.00   | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | Allocation changed to be 100% through Administration   |
| 2-24-00-231 | DISASTER - Audit Fees                                  | 1,400.00   | -100%   | 0.00       | 0.00       | 0.00       | Build designated area for OH&S equipment & DS Equipment (shelving/cabinet)<br>Disaster \$1,000<br>OH&S \$1,000                             |
| 2-24-00-250 | DISASTER - Building Repairs & Maintenance OH&S         | 2,000.00   | 100%    | 4,000.00   | 2,000.00   | 2,000.00   | Plus regular annual expenses<br>Stationary- Inspections forms/meetings/scribe log/PPE<br>Disaster \$1,500                                  |
| 2-24-00-520 | DISASTER - Equipment Parts, Repairs & Maintenance      | 3,000.00   | 0%      | 3,000.00   | 3,000.00   | 2,000.00   | OH&S \$1,500   |
| 2-24-00-522 | DISASTER - Vehicle Parts, Repairs & Maintenance        | 500.00     | 0%      | 500.00     | 500.00     | 500.00     | Vehicle maintenance for course trips   |
| 2-24-00-590 | DISASTER - Other General Expenses                      | 30,200.00  | -26%    | 22,200.00  | 22,200.00  | 22,200.00  | Regional Disaster Services- \$20,000; develop town's form  |
| 2-24-00-761 | DISASTER - Transfer to Reserves                        | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated   |
| 2-26-00-110 | ENFORCEMENT - Wages & Salaries                         | 105,400.00 | 34%     | 141,211.20 | 130,000.00 | 133,000.00 |  |
| 2-26-00-115 | ENFORCEMENT - Overtime                                 | 2,200.00   | -100%   | 0.00       | 0.00       | 0.00       | no anticipated overtime  |
| 2-26-00-130 | ENFORCEMENT - Employer Contributions                   | 15,800.00  | 34%     | 21,181.68  | 19,500.00  | 19,950.00  | 15% of salary allocated to this cost center  |
| 2-26-00-136 | ENFORCEMENT - Workers' Compensation Board Fees         | 2,100.00   | -5%     | 2,000.00   | 2,000.00   | 2,000.00   | 5% of \$40k premium based on wage distribution   |
| 2-26-00-140 | ENFORCEMENT - Meals & Lodging                          | 2,500.00   | -100%   | 0.00       | 0.00       | 0.00       | reallocated to training and development  |
| 2-26-00-148 | ENFORCEMENT - Training & Development                   | 4,500.00   | 40%     | 6,300.00   | 6,700.00   | 7,000.00   | AACPO Conference (1)<br>Recertification Baton/O.C./PPCT<br>E-Ticketing Training<br>Possible Rapid Force Training<br>Mental Health Training |
| 2-26-00-210 | ENFORCEMENT - Vehicle Expense                          | 300.00     | 0%      | 300.00     | 300.00     | 300.00     | Vehicle maintenance for course trips   |
| 2-26-00-211 | ENFORCEMENT - Vehicle Allowance                        | 3,600.00   | -100%   | 0.00       | 0.00       | 0.00       | Employee allowance for vehicle as per contract reallocated to 110  |
| 2-26-00-215 | ENFORCEMENT - Freight & Postage                        | 1,200.00   | 0%      | 1,200.00   | 1,200.00   | 1,200.00   | 0.00   |
| 2-26-00-217 | ENFORCEMENT - Telephone                                | 2,500.00   | -28%    | 1,800.00   | 2,000.00   | 2,200.00   | Monthly charge for cell phone based on 5 year average  |
| 2-26-00-220 | ENFORCEMENT - Advertising                              | 500.00     | 0%      | 500.00     | 500.00     | 500.00     | Based on prior year actual (\$200 Crime Report Publication)<br>Radio License \$280<br>CPO Program License \$650                            |
| 2-26-00-222 | ENFORCEMENT - Memberships & Subscriptions              | 3,600.00   | 11%     | 4,000.00   | 4,000.00   | 4,000.00   | Report Exec  |
| 2-26-00-223 | ENFORCEMENT - Victims Services                         | 2,400.00   | 0%      | 2,400.00   | 2,400.00   | 2,400.00   | Annual allocation for Victim Services donation   |
| 2-26-00-225 | ENFORCEMENT - Citizens on Patrol                       | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No expenses allocated for this line  |
| 2-26-00-231 | ENFORCEMENT - Audit Fees                               | 2,500.00   | -100%   | 0.00       | 0.00       | 0.00       | Allocation changed to be 100% through Administration   |
| 2-26-00-233 | ENFORCEMENT - Legal Fees                               | 1,000.00   | 100%    | 2,000.00   | 2,000.00   | 2,000.00   | Budget dollars are for possible legal advice on bylaw enforcement  |
| 2-26-00-235 | ENFORCEMENT - Vet & Pound Fees                         | 4,500.00   | 11%     | 5,000.00   | 5,000.00   | 5,000.00   | Calmar does not operate a pound, this is for fees charged by kennels when an animal is picked up   |
| 2-26-00-270 | ENFORCEMENT - Insurance                                | 3,000.00   | 8%      | 3,250.00   | 3,250.00   | 3,250.00   | Annual Allocation for insurance cost   |
| 2-26-00-510 | ENFORCEMENT - Printing & Stationary                    | 1,500.00   | -33%    | 1,000.00   | 1,100.00   | 1,200.00   | Based on 5 year average<br>Equipment   |
| 2-26-00-511 | ENFORCEMENT - Household Goods & Miscellaneous Supplies | 1,000.00   | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | Cat Cages  |



|             |  |            |         |            |            |            |   |
|-------------|--|------------|---------|------------|------------|------------|---|
| 2-26-00-513 | ENFORCEMENT - Contracted Services                    | 5,400.00   | 11%     | 6,000.00   | 6,000.00   | 6,000.00   | Dispatch fees \$2,228<br>License (Program)- \$1,650<br>Animal Control- \$500<br>RCMP levy moved to 97 department under requisitions<br>CPO Only - Uniforms, kits, boots, etc.<br>Handcuffs<br>Baton |
| 2-26-00-520 | ENFORCEMENT - Equipment Parts, Repairs & Maintenance | 13,000.00  | -62%    | 5,000.00   | 5,000.00   | 5,000.00   | Speed & safety related equipment  |
| 2-26-00-521 | ENFORCEMENT - Fuel & Oil                             | 4,000.00   | 25%     | 5,000.00   | 5,500.00   | 6,000.00   | Cost of operating Peace Officer vehicle and cruiser   |
| 2-26-00-522 | ENFORCEMENT - Vehicle Parts, Repairs & Maintenance   | 2,500.00   | 0%      | 2,500.00   | 3,000.00   | 3,000.00   | Cost of operating Peace Officer vehicle and cruiser   |
| 2-26-00-540 | ENFORCEMENT - Power                                  | 400.00     | 0%      | 400.00     | 560.00     | 800.00     | Annual allocation for distributed costs   |
| 2-26-00-541 | ENFORCEMENT - Natural Gas                            | 600.00     | 0%      | 600.00     | 840.00     | 1,200.00   | Annual allocation for distributed costs   |
| 2-26-00-590 | ENFORCEMENT - Other General Expenses                 | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       |   |
| 2-26-00-761 | ENFORCEMENT - Transfer to Reserves                   | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget allocation for the line   |
| 2-26-01-240 | ENFORCEMENT - Bylaw Enforcement - Snow Removal       | 0.00       | #DIV/0! | 30,000.00  | 30,000.00  | 30,000.00  | Offset for municipal fine revenue for weeds & snow removal  |
| 2-32-00-110 | ROADS - Wages & Salaries                             | 197,900.00 | -35%    | 128,048.85 | 130,000.00 | 132,000.00 | Per distribution  |
| 2-32-00-115 | ROADS - Overtime                                     | 11,900.00  | -41%    | 7,000.00   | 7,200.00   | 7,500.00   | 6% of Wages and Salaries used for calculation   |
| 2-32-00-116 | ROADS - On Call                                      | 6,000.00   | 67%     | 10,000.00  | 10,000.00  | 10,000.00  |   |
| 2-32-00-117 | ROADS - Casual Labour                                | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget allocation for the line   |
| 2-32-00-130 | ROADS - Employer Contributions                       | 28,400.00  | -32%    | 19,207.33  | 19,500.00  | 19,800.00  | 15% of salary allocated to this cost center   |
| 2-32-00-136 | ROADS - Worker's Compensation Board Fees             | 3,800.00   | -26%    | 2,800.00   | 2,800.00   | 2,800.00   | 7% of \$40k premium based on wage distribution  |
| 2-32-00-140 | ROADS - Meals & Lodging                              | 2,500.00   | -100%   | 0.00       | 0.00       | 0.00       | reallocated to training and development<br>APWA Course  |
| 2-32-00-148 | ROADS - Training & Development                       | 2,500.00   | 100%    | 5,000.00   | 5,000.00   | 5,000.00   | Equipment operator training (grader, loader etc.)   |
| 2-32-00-210 | ROADS - Vehicle Allowance                            | 3,000.00   | -100%   | 0.00       | 0.00       | 0.00       | Vehicle allowance eliminated  |
| 2-32-00-212 | ROADS - Mileage                                      | 1,600.00   | -69%    | 500.00     | 500.00     | 500.00     | \$0 for previous 5 years  |
| 2-32-00-215 | ROADS - Freight & Postage                            | 600.00     | 0%      | 600.00     | 600.00     | 600.00     | Based on 5 year average   |
| 2-32-00-217 | ROADS - Telephone                                    | 4,500.00   | -33%    | 3,000.00   | 3,000.00   | 3,000.00   | Public Works shop and cell phone allowances based on 5 year average   |
| 2-32-00-220 | ROADS - Advertising                                  | 1,000.00   | -50%    | 500.00     | 500.00     | 500.00     | Advertising Equipment sales, bylaws etc. based on 5 year average  |
| 2-32-00-230 | ROADS - Engineering Fees                             | 25,000.00  | 0%      | 25,000.00  | 25,000.00  | 25,000.00  | General Engineering for streets, sidewalks, walkways, storm sewer and infrastructure. It also includes tendering process and preparation (move to Capital)  |
| 2-32-00-231 | ROADS - Audit Fees                                   | 4,800.00   | -100%   | 0.00       | 0.00       | 0.00       | Allocation changed to be 100% through Administration  |
| 2-32-00-250 | ROADS - Building Repairs & Maintenance               | 30,000.00  | -33%    | 20,000.00  | 20,000.00  | 20,000.00  | Based on 5 year average<br>No expenses in the last 5 years in this GL (activity needed every 5 years. Is being done in 2022)  |
| 2-32-00-252 | ROADS - R/R Ditch Maintenance                        | 25,000.00  | -100%   | 0.00       | 0.00       | 0.00       |   |
| 2-32-00-253 | ROADS - Roadway Maintenance                          | 50,000.00  | 0%      | 50,000.00  | 50,000.00  | 58,000.00  | Crack filling, line painting, pothole patching etc.   |
| 2-32-00-254 | ROADS - Sidewalk Maintenance                         | 50,000.00  | -30%    | 35,000.00  | 35,000.00  | 35,000.00  | Curb repairs, curb crossing and general repairs based on 5 year average   |
| 2-32-00-260 | ROADS - Equipment Lease & Rental                     | 2,000.00   | 0%      | 2,000.00   | 2,000.00   | 2,000.00   | Lift rentals, jackhammers, compressors etc.   |
| 2-32-00-270 | ROADS - Insurance                                    | 17,000.00  | 0%      | 17,000.00  | 17,000.00  | 17,000.00  | Allocation distributed to this department   |
| 2-32-00-510 | ROADS - Printing & Stationary                        | 600.00     | 0%      | 600.00     | 600.00     | 600.00     | Allocation distributed to this department   |
| 2-32-00-511 | ROADS - Shop Supplies & Miscellaneous Supplies       | 16,800.00  | -11%    | 15,000.00  | 15,000.00  | 15,000.00  | grinding wheels, ear plugs, garden tools, blades, ladders, other misc.  |
| 2-32-00-513 | ROADS - Contracted Services                          | 26,000.00  | -35%    | 17,000.00  | 17,000.00  | 17,000.00  | Crack filling, other items not possible in house based on 5 year average  |
| 2-32-00-516 | ROADS - Alarm  | 600.00     | -100%   | 0.00       | 0.00       | 0.00       | no expenses in this GL since 2018   |
| 2-32-00-520 | ROADS - Equipment Maintenance & Repair               | 50,000.00  | -6%     | 47,000.00  | 47,000.00  | 47,000.00  | Cutting edges, roller blades, sweeper brooms etc. based on 5 year average   |

|             |  |            |         |            |            |            |  |
|-------------|--|------------|---------|------------|------------|------------|--|
| 2-32-00-521 | ROADS - Fuel & Oil                               | 25,000.00  | 20%     | 30,000.00  | 32,000.00  | 35,000.00  | Varies based on all equipment, vehicles and machinery. Agreement with Co-op to achieve cost savings, based on fuel anticipated increases |
| 2-32-00-522 | ROADS - Vehicle Parts, Repairs & Maintenance     | 12,000.00  | 0%      | 12,000.00  | 12,000.00  | 12,000.00  | Oil changes, brakes, tires etc., based on 5 year average   |
| 2-32-00-523 | ROADS - Small Tools                              | 5,000.00   | 0%      | 5,000.00   | 5,000.00   | 5,000.00   | metal detectors, shovels, hammers, saws etc. based on 5 year average   |
| 2-32-00-524 | ROADS - Traffic Safety Devices                   | 5,000.00   | -20%    | 4,000.00   | 4,000.00   | 4,000.00   | Traffic signs, barricades, posts etc. based on 5 year average  |
| 2-32-00-530 | ROADS - Road Materials                           | 45,000.00  | 7%      | 48,000.00  | 50,000.00  | 52,000.00  | Gravel for Lanes<br>Industrial Parks (Calcium)<br>Winter Salt/Sand based on anticipated increases  |
| 2-32-00-531 | ROADS - Safety Equipment                         | 5,000.00   | 0%      | 5,000.00   | 5,000.00   | 5,000.00   | Construction Signs, Barricades, etc.<br>Safety Fence based on 5 year average   |
| 2-32-00-540 | ROADS - Power                                    | 14,000.00  | 100%    | 28,000.00  | 28,000.00  | 28,000.00  | Allocation distributed to this department  |
| 2-32-00-541 | ROADS - Natural Gas                              | 3,600.00   | 94%     | 7,000.00   | 7,000.00   | 7,000.00   | Allocation distributed to this department  |
| 2-32-00-542 | ROADS - Power - Street Lights                    | 138,000.00 | 103%    | 280,000.00 | 280,000.00 | 280,000.00 | Allocation distributed to this department  |
| 2-32-00-590 | ROADS - Other General Expense                    | 25,000.00  | -80%    | 5,000.00   | 5,000.00   | 5,000.00   | Includes street clock purchase and then future years other upgrades  |
| 2-32-00-761 | ROADS - Transfer to Reserves                     | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No allocation budgeted   |
| 2-32-00-831 | ROADS - Debenture Principle                      | 168,700.00 | -1%     | 167,000.00 | 171,800.00 | 176,800.00 | Streets & Sewer (4000900)<br>Gravel Truck (4001324)<br>Public Works Shop (4002615)   |
| 2-32-00-832 | ROADS - Debenture Interest                       | 83,500.00  | -5%     | 79,000.00  | 74,000.00  | 69,000.00  | Streets & Sewer (4000900)<br>Gravel Truck (4001324)<br>Public Works Shop (4002615)   |
| 2-41-00-110 | WATER - Wages & Salaries                         | 146,800.00 | -13%    | 128,048.85 | 130,000.00 | 132,000.00 | Per distribution   |
| 2-41-00-115 | WATER - Overtime                                 | 5,900.00   | -15%    | 5,000.00   | 5,000.00   | 5,000.00   | 4% of Wages and Salaries used for calculation  |
| 2-41-00-130 | WATER - Employer Contributions                   | 21,400.00  | -10%    | 19,207.33  | 19,500.00  | 19,800.00  | 15% of salary allocated to this cost center  |
| 2-41-00-136 | WATER - Workers' Compensation Board Fees         | 2,800.00   | 0%      | 2,800.00   | 2,800.00   | 2,800.00   | 7% of \$40k premium based on wage distribution   |
| 2-41-00-140 | WATER - Meals & Lodging                          | 3,500.00   | -100%   | 0.00       | 0.00       | 0.00       | reallocated to training and development  |
| 2-41-00-148 | WATER - Training & Development                   | 3,500.00   | 100%    | 7,000.00   | 7,000.00   | 7,000.00   | AWWOWA Conference & Misc.  |
| 2-41-00-210 | WATER - Vehicle Allowance                        | 3,000.00   | -100%   | 0.00       | 0.00       | 0.00       |  |
| 2-41-00-212 | WATER - Mileage                                  | 1,000.00   | -50%    | 500.00     | 500.00     | 500.00     | no expenses in this GL in the previous 5 years   |
| 2-41-00-215 | WATER - Freight & Postage                        | 900.00     | -11%    | 800.00     | 800.00     | 800.00     | Based on 5 year average  |
| 2-41-00-217 | WATER - Telephone                                | 7,000.00   | -21%    | 5,500.00   | 5,500.00   | 5,500.00   | Based on 5 year average  |
| 2-41-00-220 | WATER - Advertising                              | 500.00     | 0%      | 500.00     | 500.00     | 500.00     | Water shut off, water bans, spray park etc.  |
| 2-41-00-222 | WATER - Memberships & Subscriptions              | 800.00     | -13%    | 700.00     | 700.00     | 700.00     | AWWOWA, Water magazines etc.   |
| 2-41-00-231 | WATER - Audit Fees                               | 4,200.00   | -100%   | 0.00       | 0.00       | 0.00       | Allocation changed to be 100% through Administration   |
| 2-41-00-250 | WATER - Building Repairs & Maintenance           | 1,000.00   | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | paint, pumphouse maintenance, roof etc.  |
| 2-41-00-253 | WATER - Infrastructure Maintenance               | 35,000.00  | -100%   | 0.00       | 0.00       | 0.00       | Combined with 2-41-00-522  |
| 2-41-00-260 | WATER - Equipment Lease & Rental                 | 600.00     | -17%    | 500.00     | 500.00     | 500.00     | no expenses in this GL in the previous 5 years   |
| 2-41-00-270 | WATER - Insurance                                | 10,000.00  | 0%      | 10,000.00  | 10,000.00  | 10,000.00  | Allocation distributed to this department  |
| 2-41-00-300 | WATER - Water Purchases                          | 400,000.00 | 0%      | 400,000.00 | 400,000.00 | 400,000.00 | Water purchased for resale and distribution  |
| 2-41-00-510 | WATER - Printing & Stationary                    | 4,000.00   | 0%      | 4,000.00   | 4,000.00   | 4,000.00   | Allocation distributed to this department  |
| 2-41-00-511 | WATER - Household Goods & Miscellaneous Supplies | 2,000.00   | 0%      | 2,000.00   | 2,000.00   | 2,000.00   | Hydrant Antifreeze<br>Chlorine packets for water testing etc.  |
| 2-41-00-513 | WATER - Contracted Services                      | 4,500.00   | 11%     | 5,000.00   | 5,000.00   | 5,000.00   | Meter gun Handheld Support Service<br>Water testing lab costs  |
| 2-41-00-516 | WATER - Alarm                                    | 300.00     | -100%   | 0.00       | 0.00       | 0.00       | no expense in this GL since 2019   |
| 2-41-00-520 | WATER - Equipment Parts, Repairs & Maintenance   | 35,000.00  | -14%    | 30,000.00  | 30,000.00  | 30,000.00  | repairs to pump station, calibration on analyzer, other misc.  |

|             |  |            |         |            |            |            |  |
|-------------|--|------------|---------|------------|------------|------------|--|
| 2-41-00-521 | WATER - Fuel & Oil                               | 3,000.00   | 0%      | 3,000.00   | 3,000.00   | 3,000.00   | Allocation distributed to this department  |
| 2-41-00-522 | WATER - Infrastructure Repairs                   | 35,000.00  | 71%     | 60,000.00  | 60,000.00  | 60,000.00  | Water line breaks, valve replacements, hydrant repairs etc.                        |
| 2-41-00-523 | WATER - Small Tools                              | 1,000.00   | -50%    | 500.00     | 500.00     | 500.00     | metal detectors, shovels, hammers, saws etc.                                       |
| 2-41-00-530 | WATER - Water Meters                             | 20,000.00  | 0%      | 20,000.00  | 20,000.00  | 20,000.00  | 15,000 = 30 meters   |
| 2-41-00-540 | WATER - Power                                    | 23,000.00  | 100%    | 46,000.00  | 46,000.00  | 460,000.00 | Allocation distributed to this department  |
| 2-41-00-541 | WATER - Natural Gas                              | 10,100.00  | 118%    | 22,000.00  | 22,000.00  | 22,000.00  | Allocation distributed to this department  |
| 2-41-00-761 | WATER - Transfer to Reserves                     | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No allocation budgeted   |
|             |  |            |         |            |            |            | Sewer Line (3100062)   |
|             |  |            |         |            |            |            | 51 St Water Line (4001773)   |
| 2-41-00-831 | WATER - Debenture Principle                      | 62,900.00  | 5%      | 65,900.00  | 68,700.00  | 33,000.00  | Reservoir (4002118)  |
|             |  |            |         |            |            |            | Sewer Line (3100062)   |
|             |  |            |         |            |            |            | 51 St Water Line (4001773)   |
| 2-41-00-832 | WATER - Debenture Interest                       | 20,100.00  | -13%    | 17,500.00  | 14,700.00  | 12,300.00  | Reservoir (4002118)  |
| 2-41-00-920 | WATER - Bad Debts                                | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget for bad debts  |
| 2-42-00-110 | SEWER - Wages & Salaries                         | 118,500.00 | 8%      | 128,048.85 | 130,000.00 | 132,000.00 | As per distribution  |
| 2-42-00-115 | SEWER - Overtime                                 | 2,400.00   | 0%      | 2,400.00   | 2,400.00   | 2,500.00   | 2% of Wages and Salaries used for calculation                                      |
| 2-42-00-130 | SEWER - Employer Contributions                   | 17,100.00  | 12%     | 19,207.33  | 19,500.00  | 19,800.00  | 15% of salary allocated to this cost center  |
| 2-42-00-136 | SEWER - Workers' Compensation Board Fees         | 2,300.00   | 22%     | 2,800.00   | 2,800.00   | 2,800.00   | 7% of \$40k premium based on wage distribution                                     |
| 2-42-00-140 | SEWER - Meals & Lodging                          | 1,500.00   | -100%   | 0.00       | 0.00       | 0.00       | AWWOA, AWWA  |
| 2-42-00-148 | SEWER - Training & Development                   | 1,500.00   | 100%    | 3,000.00   | 3,000.00   | 3,000.00   | AWWOA, AWWA  |
| 2-42-00-210 | SEWER - Vehicle Allowance                        | 2,000.00   | -100%   | 0.00       | 0.00       | 0.00       | Removed  |
| 2-42-00-215 | SEWER - Freight & Postage                        | 800.00     | 25%     | 1,000.00   | 1,000.00   | 1,000.00   | based on 5 year average  |
| 2-42-00-217 | SEWER - Telephone                                | 2,500.00   | 0%      | 2,500.00   | 2,500.00   | 2,500.00   | Allocation distributed to this department  |
| 2-42-00-230 | SEWER - Engineering Fees                         | 1,000.00   | -100%   | 0.00       | 0.00       | 0.00       | no expenses to this GL in previous 5 years   |
| 2-42-00-231 | SEWER - Audit Fees                               | 4,000.00   | -100%   | 0.00       | 0.00       | 0.00       | Allocation changed to be 100% through Administration                               |
| 2-42-00-253 | SEWER - Infrastructure Repair & Maintenance      | 20,000.00  | -100%   | 0.00       | 0.00       | 0.00       | combined GL with 2-42-00-520   |
| 2-42-00-254 | SEWER - Weed Control                             | 2,500.00   | -40%    | 1,500.00   | 1,500.00   | 1,500.00   | Lagoon Weed Control only a 2021 expense in previous 5 years                        |
| 2-42-00-260 | SEWER - Equipment Lease & Rental                 | 1,000.00   | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | Rent equipment we don't own or need to own   |
| 2-42-00-270 | SEWER - Insurance                                | 11,000.00  | 0%      | 11,000.00  | 11,000.00  | 11,000.00  | Allocation distributed to this department  |
| 2-42-00-510 | SEWER - Printing & Stationary                    | 500.00     | 0%      | 500.00     | 500.00     | 500.00     | Allocation distributed to this department  |
| 2-42-00-511 | SEWER - Household Goods & Miscellaneous Supplies | 600.00     | 0%      | 600.00     | 600.00     | 600.00     | Enzymes etc.   |
| 2-42-00-513 | SEWER - Contracted Services                      | 15,000.00  | 13%     | 17,000.00  | 17,000.00  | 60,000.00  | Effluent sampling (2021 lagoon dredge expensed here \$220k) weed haresting in 2025 |
| 2-42-00-516 | SEWER - Alarm                                    | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No alarms budgeted   |
|             |  |            |         |            |            |            | Lift station pumps, alarms, etc.   |
| 2-42-00-520 | SEWER - Equipment Parts, Repairs & Maintenance   | 15,000.00  | 0%      | 15,000.00  | 15,000.00  | 15,000.00  | Aerators   |
| 2-42-00-521 | SEWER - Fuel & Oil                               | 2,000.00   | 0%      | 2,000.00   | 2,000.00   | 2,000.00   | Allocation distributed to this department  |
| 2-42-00-522 | SEWER - Vehicles Parts, Repairs & Maintenance    | 2,000.00   | -25%    | 1,500.00   | 1,500.00   | 1,500.00   | Allocation distributed to this department  |
| 2-42-00-523 | SEWER - Small Tools                              | 500.00     | 0%      | 500.00     | 500.00     | 500.00     | shovels, hammers, picks etc.   |
|             |  |            |         |            |            |            | Line breaks,<br>video inspections, etc.  |
| 2-42-00-525 | SEWER - Water & Sewer Infrastructure             | 10,000.00  | 230%    | 33,000.00  | 33,000.00  | 33,000.00  | 3 year average - \$12,538  |
| 2-42-00-530 | SEWER - Chemical Supplies                        | 15,000.00  | -20%    | 12,000.00  | 12,000.00  | 12,000.00  | Live Bacteria, Degreaser, Etc. based on 5 year average                             |
| 2-42-00-540 | SEWER - Power                                    | 56,000.00  | 100%    | 112,000.00 | 112,000.00 | 112,000.00 | Allocation distributed to this department  |
| 2-42-00-761 | SEWER - Transfer to Reserves                     | 0.00       | #DIV/0! | 180,000.00 | 0.00       | 0.00       | Transfer of lagoon water sales to reserve  |

|             |   |            |         |           |           |           |  |
|-------------|---|------------|---------|-----------|-----------|-----------|--|
| 2-42-00-831 | SEWER - Debenture Principle                     | 79,300.00  | 4%      | 82,600.00 | 86,600.00 | 53,100.00 | Sewer Line (3100062)<br>50 St Widening (4000150)   |
| 2-42-00-832 | SEWER - Debenture Interest                      | 15,600.00  | -24%    | 11,800.00 | 7,800.00  | 4,200.00  | Sewer Line (3100062)<br>50 St Widening (4000150)   |
| 2-42-00-920 | SEWER - Bad Debts                               | 0.00       | #DIV/0! | 0.00      | 0.00      | 0.00      | No budget for bad debts  |
| 2-43-00-110 | GARBAGE - Salaries & Wages                      | 118,500.00 | -27%    | 85,920.45 | 88,000.00 | 90,000.00 | As per distribution  |
| 2-43-00-115 | GARBAGE - Overtime                              | 1,200.00   | 0%      | 1,200.00  | 1,200.00  | 1,250.00  | 1% of Wages and Salaries used for calculation  |
| 2-43-00-130 | GARBAGE - Employer Contributions                | 17,100.00  | -25%    | 12,888.07 | 18,000.00 | 18,600.00 | 15% of salary allocated to this cost center  |
| 2-43-00-136 | GARBAGE - Workers' Compensation Board Fees      | 2,300.00   | 22%     | 2,800.00  | 2,800.00  | 2,800.00  | 7% of \$40k premium based on wage distribution   |
| 2-43-00-215 | GARBAGE - Freight & Postage                     | 600.00     | 33%     | 800.00    | 800.00    | 800.00    | Based on 5 year average  |
| 2-43-00-231 | GARBAGE - Audit Fees                            | 4,100.00   | -100%   | 0.00      | 0.00      | 0.00      | Allocation changed to 100% through Administration  |
| 2-43-00-270 | GARBAGE - Insurance                             | 3,300.00   | 0%      | 3,300.00  | 3,300.00  | 3,300.00  | Allocation distributed to this department  |
| 2-43-00-300 | GARBAGE - Landfill Fees & Charges               | 55,000.00  | -13%    | 48,000.00 | 48,000.00 | 48,000.00 | Garbage disposal at Leduc Regional Landfill based on 5 year average + Eco station 3K   |
| 2-43-00-510 | GARBAGE - Printing & Stationary                 | 500.00     | 0%      | 500.00    | 500.00    | 500.00    | Allocation distributed to this department  |
| 2-43-00-513 | GARBAGE - Contracted Services                   | 27,000.00  | 0%      | 27,000.00 | 27,000.00 | 27,000.00 | GFL- grass based on 5 year average (Contract ends in 2025)   |
| 2-43-00-514 | GARBAGE - Garbage Service Contract              | 97,900.00  | -7%     | 91,000.00 | 91,000.00 | 91,000.00 | GFL- waste based on 5 year average   |
| 2-43-00-515 | GARBAGE - Recycling Service Contract            | 47,500.00  | -16%    | 40,000.00 | 40,000.00 | 40,000.00 | GFL- recycle based on 5 year average   |
| 2-43-00-540 | GARBAGE - Power                                 | 1,200.00   | 100%    | 2,400.00  | 2,400.00  | 2,400.00  | Allocation distributed to this department  |
| 2-43-00-541 | GARBAGE - Natural Gas                           | 4,200.00   | 100%    | 8,400.00  | 8,400.00  | 8,400.00  | Allocation distributed to this department  |
| 2-43-00-761 | GARBAGE - Transfer to Reserves                  | 0.00       | #DIV/0! | 0.00      | 0.00      | 0.00      | No budget allocation for the line  |
| 2-49-00-513 | RECYCLING - Contracted Services                 | 0.00       | #DIV/0! | 0.00      | 0.00      | 0.00      | eliminate for 2023 (created in 2022 and never used)  |
| 2-49-00-515 | RECYCLING - Recycling Service Contract          | 0.00       | #DIV/0! | 0.00      | 0.00      | 0.00      | eliminate for 2023 (created in 2022 and never used)  |
| 2-51-00-110 | FAMILY SERV - Wages & Salaries                  | 94,700.00  | -36%    | 61,000.00 | 63,000.00 | 65,000.00 | Per distribution   |
| 2-51-00-115 | FAMILY SERV - Overtime                          | 800.00     | -38%    | 500.00    | 500.00    | 500.00    | Estimated overtime to be paid. Will be adjusted once the new programs/events are identified.   |
| 2-51-00-130 | FAMILY SERV - Employer Contributions            | 14,300.00  | -36%    | 9,150.00  | 9,500.00  | 10,000.00 | Percentage of salary allocated to this cost center   |
| 2-51-00-136 | FAMILY SERV - Workers's Compensation Board Fees | 1,800.00   | -11%    | 1,600.00  | 1,600.00  | 1,600.00  | 4% of \$40k premium based on wage distribution   |
| 2-51-00-140 | FAMILY SERV - Meals & Lodging                   | 800.00     | -100%   | 0.00      | 0.00      | 0.00      | reallocated to training and development  |
| 2-51-00-148 | FAMILY SERV - Training & Development            | 600.00     | 317%    | 2,500.00  | 2,500.00  | 2,500.00  | Conferences, training etc (comnined with meals and lodging)  |
| 2-51-00-210 | FAMILY SERV - Vehicle Allowance                 | 0.00       | #DIV/0! | 0.00      | 0.00      | 0.00      | No budget is anticipated   |
| 2-51-00-212 | FAMILY SERV - Mileage                           | 500.00     | 0%      | 500.00    | 500.00    | 500.00    | Conferences, training etc  |
| 2-51-00-215 | FAMILY SERV - Freight & Postage                 | 700.00     | 0%      | 700.00    | 750.00    | 800.00    | Based on 5 year average  |
| 2-51-00-217 | FAMILY SERV - Telephone                         | 1,200.00   | -38%    | 750.00    | 800.00    | 850.00    | Based on 5 year average  |
| 2-51-00-220 | FAMILY SERV - Advertising                       | 2,000.00   | 5%      | 2,100.00  | 2,200.00  | 2,300.00  | Departmental program promotional materials Awareness campaign materials  |
| 2-51-00-221 | FAMILY SERV - Program Hosting Expense           | 10,000.00  | -20%    | 8,000.00  | 8,400.00  | 9,000.00  | National Volunteer Week, Seniors Week, Virtual Webinars Calmar Youth Council, Community Connections Event/Programming, Indigenous Awareness Event, Community Volunteer Income Tax Program, Rural Mental Health Program, Mental Health Week |
| 2-51-00-222 | FAMILY SERV - FCSS Municipal Cost Share Portion | 13,800.00  | 0%      | 13,800.00 | 14,000.00 | 14,200.00 | Town of Calmar 20% share of regional service   |
| 2-51-00-225 | FAMILY SERV - Volunteer Recognition             | 3,000.00   | -33%    | 2,000.00  | 2,200.00  | 2,300.00  | Volunteer honorariums & volunteer recognition items  |
| 2-51-00-231 | FAMILY SERV - Audit Fees                        | 1,100.00   | -100%   | 0.00      | 0.00      | 0.00      | Allocation changed to be 100% through Admin  |
| 2-51-00-260 | FAMILY SERV - Office Rental                     | 1,300.00   | -100%   | 0.00      | 0.00      | 0.00      | Historically journal entries had been done to cr revenue and dr exp?? 2020 back  |
| 2-51-00-270 | FAMILY SERV - Insurance                         | 600.00     | 0%      | 600.00    | 700.00    | 800.00    | Allocation distributed to this department  |
| 2-51-00-510 | FAMILY SERV - Printing & Stationary             | 800.00     | 0%      | 800.00    | 800.00    | 800.00    | Allocation distributed to this department  |
| 2-51-00-511 | FAMILY SERV - Household & Miscellaneous Goods   | 300.00     | 0%      | 300.00    | 300.00    | 300.00    | General supplies   |



|             |  |            |         |            |            |            |   |
|-------------|--|------------|---------|------------|------------|------------|---|
|             |  |            |         |            |            |            | 2 x \$2,500 promo video<br>\$10,000 bag project                             |
| 2-62-00-220 | COMM SER - Advertising                         | 4,000.00   | 325%    | 17,000.00  | 17,000.00  | 17,000.00  | \$2,000 swag  |
|             |  |            |         |            |            |            | Executive Pulse - Biz Database - Alliance membership                        |
| 2-62-00-222 | COMM SER - Memberships & Subscriptions         | 1,000.00   | 350%    | 4,500.00   | 4,500.00   | 4,500.00   | EDA<br>EDAC   |
|             |  |            |         |            |            |            | \$2,000 swag for Council/admin to give to businesses on their anniversary   |
| 2-62-00-223 | COMM SER - Promotion & Research                | 154,500.00 | -98%    | 3,200.00   | 3,200.00   | 3,200.00   | \$1,200 donuts/pizza/sweets/swag for business visits                        |
| 2-62-00-231 | COMM SER - Audit Fees                          | 900.00     | -100%   | 0.00       | 0.00       | 0.00       | Allocation changed to be 100% Administration                                |
| 2-62-00-510 | COMM SER - Printing & Stationary               | 900.00     | 0%      | 900.00     | 900.00     | 900.00     | Based on 5 year average   |
|             |  |            |         |            |            |            | Committee meeting hosting   |
|             |  |            |         |            |            |            | New business welcome  |
| 2-62-00-511 | COMM SER - Miscellaneous                       | 600.00     | 0%      | 600.00     | 600.00     | 600.00     | Way finding signage   |
| 2-62-00-513 | COMM SER - Contracted Services                 | 6,000.00   | -22%    | 4,700.00   | 4,700.00   | 4,700.00   | 4 x \$1100 for business breakfast program + \$300 for advertising           |
| 2-62-00-540 | COMM SER - Power                               | 100.00     | 40%     | 140.00     | 160.00     | 180.00     | Allocation distributed to this department                                   |
| 2-62-00-761 | COMM SER - Transfer to Reserves                | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated  |
| 2-62-00-900 | COMM SER - Grants to Others                    | 85,000.00  | -59%    | 35,000.00  | 20,000.00  | 20,000.00  | 3 year DIG program expires in 2023 (opportunity for new program in 2024-25) |
| 2-72-00-110 | REC FAC - Arena - Wages & Salaries             | 218,800.00 | -47%    | 115,021.58 | 115,000.00 | 117,000.00 | Per distribution  |
| 2-72-00-112 | REC FAC - Arena - Getaway Supervisors Contract | 0.00       | #DIV/0! | 20,000.00  | 20,000.00  | 20,000.00  | Getaway Employees (6 weeks and 1 week before and after)                     |
| 2-72-00-115 | REC FAC - Overtime                             | 4,300.00   | -47%    | 2,280.00   | 2,300.00   | 2,350.00   | 2% of Wages and Salaries used for calculation                               |
| 2-72-00-130 | REC FAC - Employer Contributions               | 30,800.00  | -34%    | 20,253.24  | 20,250.00  | 20,550.00  | 15% of salary allocated to this cost center                                 |
| 2-72-00-136 | REC FAC - Workers' Compensation Board Fees     | 4,100.00   | -22%    | 3,200.00   | 3,200.00   | 3,200.00   | 8% of \$40k premium based on wage distribution                              |
| 2-72-00-140 | REC FAC - Meals & Lodging                      | 1,000.00   | -100%   | 0.00       | 0.00       | 0.00       | reallocated to training and development                                     |
| 2-72-00-148 | REC FAC - Training & Development               | 1,700.00   | 71%     | 2,900.00   | 3,200.00   | 3,400.00   | ARPA or sports and recreation conferences                                   |
| 2-72-00-210 | REC FAC - Vehicle Allowance                    | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated  |
| 2-72-00-212 | REC FAC - Mileage                              | 900.00     | 11%     | 1,000.00   | 1,100.00   | 1,200.00   | Getaway Staff   |
| 2-72-00-215 | REC FAC - Freight & Postage                    | 700.00     | 7%      | 750.00     | 800.00     | 800.00     | Allocation distributed to this department                                   |
| 2-72-00-217 | REC FAC - Telephone                            | 200.00     | 700%    | 1,600.00   | 1,700.00   | 1,800.00   | Based on 5 year average   |
| 2-72-00-220 | REC FAC - Advertising                          | 4,000.00   | -50%    | 2,000.00   | 2,000.00   | 2,000.00   | various medium  |
| 2-72-00-221 | REC FAC - Promotions & Hosting                 | 39,000.00  | -36%    | 25,000.00  | 25,000.00  | 25,000.00  | Get Away, Family Day, Comm. Events such as Terry Fox                        |
| 2-72-00-222 | REC FAC - Memberships & Subscriptions          | 800.00     | 13%     | 900.00     | 1,000.00   | 1,100.00   | Alberta Recreation & Parks Association etc                                  |
| 2-72-00-225 | REC FAC - Volunteer Recognition                | 1,000.00   | 10%     | 1,100.00   | 1,200.00   | 1,300.00   | Volunteer honourariums  |
| 2-72-00-231 | REC FAC - Audit Fees                           | 800.00     | -100%   | 0.00       | 0.00       | 0.00       | Changed to be expensed 100% through Admin                                   |
| 2-72-00-250 | REC FAC - Facility Maintenance                 | 4,000.00   | 3%      | 4,100.00   | 4,200.00   | 4,300.00   | 2022 - Program Centre Painting (3yr cycle will be in 2026)                  |
| 2-72-00-270 | REC FAC - Insurance                            | 2,800.00   | 0%      | 2,800.00   | 3,000.00   | 3,200.00   | Allocation distributed to this department                                   |
| 2-72-00-510 | REC FAC - Printing & Stationary                | 3,000.00   | 0%      | 3,000.00   | 3,100.00   | 3,200.00   | Based on 5 year average   |
| 2-72-00-511 | REC FAC - Household & Miscellaneous Supplies   | 2,000.00   | -50%    | 1,000.00   | 1,000.00   | 1,000.00   | Parks appreciation week, office supplies, staff BBQ etc                     |
| 2-72-00-513 | REC FAC - Contracted Services                  | 3,100.00   | -68%    | 1,000.00   | 1,000.00   | 1,000.00   | Eliminate Pronto  |
| 2-72-00-540 | REC FAC - Power                                | 2,800.00   | 100%    | 5,600.00   | 5,600.00   | 5,600.00   | Allocation distributed to this department                                   |
| 2-72-00-541 | REC FAC - Natural Gas                          | 1,700.00   | 100%    | 3,400.00   | 3,400.00   | 3,400.00   | Allocation distributed to this department                                   |
|             |  |            |         |            |            |            | CIB \$30,000  |
| 2-72-00-590 | REC FAC - Communities In Bloom Expenses        | 35,000.00  | 0%      | 35,000.00  | 35,000.00  | 35,000.00  | Other\$5000   |
| 2-72-00-761 | REC FAC - Transfer to Reserves                 | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated  |
| 2-72-00-823 | Financing - Solar Panels on Arena              | 0.00       | #DIV/0! | 0.00       | 0.00       | 0.00       |   |
| 2-72-01-110 | REC FAC - Wages & Salaries                     | 60,600.00  | 56%     | 94,436.58  | 94,000.00  | 96,000.00  | As per distribution   |
| 2-72-01-115 | REC FAC - Overtime                             | 1,300.00   | 38%     | 1,800.00   | 2,000.00   | 2,200.00   | 2% of Wages and Salaries used for calculation                               |

|             |  |           |         |           |           |           |   |
|-------------|--|-----------|---------|-----------|-----------|-----------|---|
| 2-72-01-117 | REC FAC - Casual Labour-Parks                    | 0.00      | #DIV/0! | 38,000.00 | 38,000.00 | 38,000.00 | based on 2022 amount  |
| 2-72-01-130 | REC FAC - Employer Contributions                 | 8,500.00  | 67%     | 14,165.49 | 20,000.00 | 21,000.00 | 15% of salary allocated to this cost center                                     |
| 2-72-01-136 | REC FAC - Workers' Compensation Board Fees       | 1,200.00  | 100%    | 2,400.00  | 2,400.00  | 2,400.00  | 6% of \$40k premium based on wage distribution                                  |
| 2-72-01-140 | REC FAC - Meals & Lodging                        | 1,000.00  | 50%     | 1,500.00  | 1,600.00  | 1,700.00  | Pesticide Applicator Course<br>Turf Management Course<br>AARFP Courses          |
| 2-72-01-148 | REC FAC - Training & Development                 | 2,500.00  | 20%     | 3,000.00  | 3,200.00  | 3,300.00  | Pesticide Applicator Course<br>Turf Management Course<br>AARFP Courses          |
| 2-72-01-220 | REC FAC - Advertising                            | 500.00    | 0%      | 500.00    | 500.00    | 500.00    | Parks promotions etc  |
| 2-72-01-231 | REC FAC - Audit Fees                             | 2,600.00  | -100%   | 0.00      | 0.00      | 0.00      | Changed to be expensed 100% through Admin<br>General Misc.                      |
| 2-72-01-250 | REC FAC - Facility Maintenance                   | 38,000.00 | 32%     | 50,000.00 | 50,000.00 | 51,000.00 | Top Spray/Mulch   |
| 2-72-01-260 | REC FAC - Equipment Lease & Rental               | 2,000.00  | 0%      | 2,000.00  | 2,100.00  | 2,200.00  | Fence rentals, lawn roller, signs etc   |
| 2-72-01-270 | REC FAC - Insurance                              | 4,900.00  | 0%      | 4,900.00  | 5,200.00  | 5,400.00  | Allocation distributed to this department                                       |
| 2-72-01-511 | REC FAC - Miscellaneous Supplies                 | 6,000.00  | 67%     | 10,000.00 | 10,000.00 | 10,000.00 | Waste, Dispensers & Receptacles   |
| 2-72-01-513 | REC FAC - Contracted Services                    | 20,000.00 | 10%     | 22,000.00 | 22,000.00 | 23,000.00 | Porta-Potties, Tree Pruning Services Weed control contracted services           |
| 2-72-01-520 | REC FAC - Equipment Parts, Repairs & Maint.      | 16,000.00 | 2%      | 16,300.00 | 16,300.00 | 16,300.00 | lights, batteries, mower blades, belts etc                                      |
| 2-72-01-521 | REC FAC - Fuel & Oil                             | 9,100.00  | 2%      | 9,300.00  | 9,500.00  | 0.00      | Allocation distributed to this department                                       |
| 2-72-01-522 | REC FAC - Vehicle Parts, Repairs & Maint.        | 2,600.00  | 4%      | 2,700.00  | 2,800.00  | 2,900.00  | filters, batteries, mirror, tires etc   |
| 2-72-01-523 | REC FAC - Small Tools                            | 1,200.00  | 8%      | 1,300.00  | 1,400.00  | 1,400.00  | Shovels, hammers, garden tools etc.   |
| 2-72-01-761 | REC FAC - Transfer to Reserves                   | 0.00      | #DIV/0! | 0.00      | 0.00      | 0.00      | No budget is anticipated  |
| 2-72-02-110 | REC FAC - Wages & Salaries                       | 60,600.00 | 56%     | 94,444.84 | 94,000.00 | 96,000.00 | As per distribution   |
| 2-72-02-115 | REC FAC - Overtime                               | 1,300.00  | 38%     | 1,800.00  | 2,000.00  | 2,200.00  | 2% of Wages and Salaries used for calculation                                   |
| 2-72-02-117 | REC FAC - Arena - Casual Labour                  | 0.00      | #DIV/0! | 15,000.00 | 17,000.00 | 19,000.00 | Arena casual hours  |
| 2-72-02-130 | REC FAC - Employer Contributions                 | 8,500.00  | 67%     | 14,166.73 | 16,700.00 | 17,250.00 | Percentage of salary allocated to this cost center                              |
| 2-72-02-136 | REC FAC - Workers' Compensation Board Fees       | 1,200.00  | 100%    | 2,400.00  | 2,400.00  | 2,400.00  | 6% of \$40k premium based on wage distribution                                  |
| 2-72-02-140 | REC FAC - Meals & Lodging                        | 2,000.00  | 5%      | 2,100.00  | 2,200.00  | 2,300.00  | AARFP Courses & Training<br>Others Need more training                           |
| 2-72-02-148 | REC FAC - Training & Development                 | 3,400.00  | 3%      | 3,500.00  | 3,600.00  | 3,700.00  | AARFP Courses & Training<br>Others Need more training                           |
| 2-72-02-215 | REC FAC - Freight & Postage                      | 1,100.00  | -36%    | 700.00    | 750.00    | 800.00    | Based on 5 year average   |
| 2-72-02-217 | REC FAC - Telephone                              | 2,700.00  | -7%     | 2,500.00  | 2,600.00  | 2,700.00  | Based on 5 year average   |
| 2-72-02-222 | REC FAC - Memberships                            | 800.00    | 13%     | 900.00    | 1,000.00  | 1,100.00  | Music license, AARFP, Regional Conference etc                                   |
| 2-72-02-231 | REC FAC - Audit Fees                             | 2,700.00  | -100%   | 0.00      | 0.00      | 0.00      | Changed to be expensed 100% through Admin                                       |
| 2-72-02-250 | REC FAC - Facility Maintenance                   | 30,000.00 | -33%    | 20,000.00 | 20,000.00 | 20,000.00 | Floors, General, Cleaning   |
| 2-72-02-270 | REC FAC - Insurance                              | 30,900.00 | 0%      | 30,900.00 | 31,500.00 | 33,000.00 | Allocation distributed to this department                                       |
| 2-72-02-510 | REC FAC - Printing & Stationary                  | 600.00    | 0%      | 600.00    | 650.00    | 750.00    | Based on 5 year average   |
| 2-72-02-511 | REC FAC - Household & Miscellaneous Supplies     | 12,000.00 | -8%     | 11,000.00 | 12,000.00 | 13,000.00 | Paper towel, floor finish, decorations etc, based on 5 year average             |
| 2-72-02-513 | REC FAC - Contracted Services                    | 15,000.00 | 2%      | 15,300.00 | 15,300.00 | 15,400.00 | Garbage pickup, cable, internet, etc  |
| 2-72-02-516 | REC FAC - Alarm                                  | 500.00    | 0%      | 500.00    | 500.00    | 500.00    | Allocation distributed to this department                                       |
| 2-72-02-520 | REC FAC - Equipment Parts, Repairs & Maintenance | 10,000.00 | 40%     | 14,000.00 | 14,000.00 | 14,000.00 | Based on 2022 actuals   |
| 2-72-02-521 | REC FAC - Fuel & Oil                             | 2,000.00  | -25%    | 1,500.00  | 1,700.00  | 1,900.00  | Based on 5 year average   |
| 2-72-02-523 | REC FAC - Small Tools                            | 500.00    | 20%     | 600.00    | 600.00    | 700.00    | hammers, screw drivers, flashlights etc   |
| 2-72-02-540 | REC FAC - Power                                  | 50,000.00 | 60%     | 80,000.00 | 80,000.00 | 8,000.00  | Allocation distributed to this department (not ure yet of saving due to panels) |
| 2-72-02-541 | REC FAC - Natural Gas                            | 14,000.00 | 100%    | 28,000.00 | 28,000.00 | 28,000.00 | Allocation distributed to this department                                       |

|             |  |             |         |            |            |            |  |
|-------------|--|-------------|---------|------------|------------|------------|--|
| 2-72-02-590 | REC FAC - Safety Equipment                   | 4,000.00    | -25%    | 3,000.00   | 3,000.00   | 3,000.00   | eye wash station, first aid kits, gas calibration, etc   |
| 2-72-02-591 | REC FAC - Donations                          | 0.00        | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated   |
| 2-72-02-761 | REC FAC - Transfer to Reserves               | 0.00        | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated   |
| 2-72-02-821 | Solar Panel Loan Interest                    | 0.00        | #DIV/0! | 5,956.91   | 5,597.49   | 5,227.15   | As per debenture schedule  |
| 2-72-02-822 | Solar Panel Loan Principle                   | 0.00        | #DIV/0! | 11,816.65  | 12,176.07  | 12,546.41  | As per debenture schedule  |
| 2-72-02-920 | REC FAC - Bad Debts                          | 0.00        | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget for bad debts  |
| 2-72-03-221 | Calmar Fair Days                             | 0.00        | #DIV/0! | 30,000.00  | 32,000.00  | 33,000.00  |  |
| 2-72-04-221 | Farmer's Day/Canada Day                      | 0.00        | #DIV/0! | 1,000.00   | 1,100.00   | 1,200.00   |  |
| 2-72-05-221 | Christmas in the Park                        | 0.00        | #DIV/0! | 1,500.00   | 1,600.00   | 1,800.00   |  |
| 2-72-06-221 | First Night                                  | 0.00        | #DIV/0! | 8,500.00   | 8,600.00   | 8,800.00   |  |
|             |  |             |         |            |            |            | Not open Monday nights or Saturdays. Staff work alone. Enables Library to fulfill the current Plan of Service. Includes hours for training,staff meetings and programs. Does not include cost of Town Administration Staff |
| 2-74-00-110 | CULTURE - Wages & Salaries                   | 147,500.00  | -8%     | 136,100.00 | 140,200.00 | 142,300.00 | include cost of Town Administration Staff  |
| 2-74-00-115 | CULTURE - Overtime                           | 0.00        | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated   |
| 2-74-00-130 | CULTURE - Employer Contributions             | 26,900.00   | -11%    | 24,000.00  | 26,000.00  | 28,000.00  | Percentage of salary allocated to this cost center Does not include Town Administration staff  |
|             |  |             |         |            |            |            | Percentage of salary allocated to this cost center. Does not included Town Administration staff  |
| 2-74-00-136 | CULTURE - Workers' Compensation Board Fees   | 3,100.00    | -35%    | 2,000.00   | 2,000.00   | 2,000.00   | Conferences and Training   |
| 2-74-00-140 | CULTURE - Meals                              | 700.00      | -71%    | 200.00     | 300.00     | 400.00     | Conferences and Training   |
| 2-74-00-148 | CULTURE - Training & Development             | 4,500.00    | -78%    | 1,000.00   | 1,500.00   | 2,000.00   | Conferences and Training   |
| 2-74-00-150 | CULTURE - Honorariums                        | 1,000.00    | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | Board & Program Honorariums  |
| 2-74-00-212 | CULTURE - Mileage                            | 800.00      | -50%    | 400.00     | 500.00     | 500.00     | Meetings, training, supplies, conferences  |
| 2-74-00-215 | CULTURE - Freight & Postage                  | 100.00      | 0%      | 100.00     | 100.00     | 100.00     | Mailing of invoices and other material   |
| 2-74-00-217 | CULTURE - Telephone                          | 1,000.00    | 0%      | 1,000.00   | 1,400.00   | 1,500.00   | Allocation distributed to this department  |
| 2-74-00-220 | CULTURE - Advertising & Promotions           | 0.00        | #DIV/0! | 0.00       | 0.00       | 0.00       | no advertising budget  |
| 2-74-00-222 | CULTURE - Memberships                        | 1,000.00    | 0%      | 1,000.00   | 1,200.00   | 0.00       | Hybrid meetings, Professional organizational memberships, advertising tools  |
| 2-74-00-223 | CULTURE - Special Projects                   | 5,000.00    | -60%    | 2,000.00   | 3,000.00   | 4,000.00   | Program materials & supplies following Plan of Service   |
| 2-74-00-224 | CULTURE - Subscriptions                      | 1,400.00    | -14%    | 1,200.00   | 1,200.00   | 1,200.00   | Magazine subscriptions   |
| 2-74-00-231 | CULTURE - Audit Fees                         | 2,100.00    | -100%   | 0.00       | 0.00       | 0.00       | Audit fees to be paid by Administration (\$\$ put into Wages & Salaries)   |
| 2-74-00-233 | Legal Fees                                   | 0.00        | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated   |
| 2-74-00-250 | CULTURE - Building Repairs & Maintenance     | 100.00      | 0%      | 100.00     | 100.00     | 100.00     | limited building repairs   |
| 2-74-00-270 | CULTURE - Insurance                          | 1,300.00    | 29%     | 1,671.00   | 1,700.00   | 1,800.00   | Allocation distributed to this department  |
| 2-74-00-510 | CULTURE - Printing & Stationary              | 1,400.00    | -29%    | 1,000.00   | 1,200.00   | 1,300.00   | Office supplies and promotional material - posters   |
| 2-74-00-511 | CULTURE - Household & Miscellaneous Supplies | 700.00      | -43%    | 400.00     | 500.00     | 600.00     | Cleaning and bathroom Supplies   |
| 2-74-00-512 | CULTURE - Janitor Contract                   | 3,000.00    | 0%      | 3,000.00   | 3,000.00   | 3,000.00   | Cleaning contract  |
| 2-74-00-520 | CULTURE - Equipment Parts,Repairs & Maint.   | 500.00      | 0%      | 500.00     | 1,000.00   | 1,500.00   | computer and printer repairs   |
| 2-74-00-521 | CULTURE - Furnishings                        | 0.00        | #DIV/0! | 0.00       | 1,000.00   | 1,000.00   | replace furniture as needed  |
| 2-74-00-523 | CULTURE - Books & Videos                     | 17,000.00   | -41%    | 10,000.00  | 12,000.00  | 14,000.00  | Purchase of items for lending following Plan of Service  |
| 2-74-00-540 | CULTURE - Power                              | 4,200.00    | 0%      | 4,200.00   | 4,700.00   | 5,000.00   | Allocation distributed to this department  |
| 2-74-00-541 | CULTURE - Natural Gas                        | 3,200.00    | 0%      | 3,200.00   | 3,500.00   | 3,700.00   | Allocation distributed to this department  |
| 2-74-00-590 | CULTURE - Other General Expenses             | (45,000.00) | -100%   | 0.00       | 0.00       | 0.00       |  |
| 2-74-00-761 | CULTURE - Transfer to Reserves               | 0.00        | #DIV/0! | 0.00       | 0.00       | 0.00       | No budget is anticipated   |
| 2-74-01-222 | CULTURE - Yellowhead Membership Fees         | 11,000.00   | 0%      | 11,000.00  | 11,000.00  | 11,000.00  | Per capita calculation varies year over year paid by Town  |
| 2-74-01-231 | CULTURE - Audit Fees                         | 1,800.00    | 6%      | 1,900.00   | 2,000.00   | 2,100.00   | Allocation distributed to this department  |
| 2-74-01-250 | CULTURE - Building Repairs & Maintenance     | 1,000.00    | 0%      | 1,000.00   | 1,000.00   | 1,000.00   | No large repairs anticipated   |
| 2-74-01-270 | CULTURE - Insurance                          | 2,200.00    | 5%      | 2,300.00   | 2,400.00   | 2,500.00   | Allocation distributed to this department  |



|             |   |                     |       |                     |                     |                     |  |
|-------------|---|---------------------|-------|---------------------|---------------------|---------------------|--|
| 2-74-01-520 | CULTURE - Equipment Repairs & Maintenance | 500.00              | 0%    | 500.00              | 500.00              | 0.00                | Office Equipment   |
| 2-97-00-745 | REQUISITION - Education - Residential     | 592,000.00          | 2%    | 604,000.00          | 604,000.00          | 604,000.00          | Expense GL to offset Revenue collected on behalf of Alberta School Foundation            |
| 2-97-00-750 | REQUISITION - Education - Non-Residential | 178,900.00          | 2%    | 182,500.00          | 182,500.00          | 182,500.00          | Expense GL to offset Revenue collected on behalf of Alberta School Foundation            |
| 2-97-00-755 | REQUISITION - Leduc Foundation            | 7,100.00            | 0%    | 7,100.00            | 7,100.00            | 7,100.00            | Expense GL to offset Revenue collected on behalf of the Leduc Regional Housing Authority |
| 2-97-00-757 | REQUISITION - Rural Policing Levy         | 66,100.00           | -100% | 0.00                | 0.00                | 0.00                | Reallocated  |
|             |   | <b>6,907,100.00</b> |       | <b>7,099,519.74</b> | <b>6,996,232.56</b> | <b>7,377,392.56</b> |  |
|             |   | 0.00                |       | 196,002.74          | (12,867.44)         | 330,722.56          | (SURPLUS)/DEFICIT  |



**Town of Calmar**

Request for Discussion (RFD)

|                     |                               |
|---------------------|-------------------------------|
| Meeting:            | Regular Council Meeting       |
| Meeting Date:       | November 7, 2022              |
| Originated By:      | CAO Losier                    |
| Title:              | Budget 2023 Open House Update |
| Approved By:        | CAO Losier                    |
| Agenda Item Number: | 9 C                           |

**BACKGROUND/PROPOSAL:**

Administration has been working with Council on the 2023 budget for many weeks. It was decided that two open houses would be held to gather feedback from the community. These events will be at the Calmar Program Center on Tuesday November 15 (3h00-7h30 pm) and on November 19 (1h00-4h00 pm).

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

To facilitate the input from the community, Administration would propose to have the following information boards:

- Overall budget amount (2021-2025)
- Revenues (showing tax and user fees split)
- Major elements of the operational budget (administration, power, gas, water)
- The proposed changes for 2023
- Capital projects

In addition, Administration would like to have a short survey (1 pager) available at the event and on the website. If we give the community until November 25, there should be sufficient time for people to formulate their feedback.

**COSTS/SOURCE OF FUNDING (if applicable)**

As the Program Center is owned by the Town, the refreshments will be the only cost for these events.



ALBERTA  
JUSTICE AND SOLICITOR GENERAL

---

*Office of the Minister  
MLA, Calgary-Acadia*

AR 52496

September 28, 2022

Dear Mayor/Reeve:

The Government of Alberta is recognizing and endorsing the following International Holocaust Remembrance Alliance working definition of anti-Semitism through an order-in-council.

“Anti-Semitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of anti-Semitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

Thirty-five countries, including Canada in 2019, endorsed or adopted this definition. Along with Alberta, three other provinces: Ontario (2020), Québec (2021) and New Brunswick (2021) have already endorsed or adopted the definition.

The *Alberta Human Rights Act* prohibits discrimination on the basis of several categories, including race, religious beliefs, colour, ancestry, and place of origin. All forms of racism are unacceptable, and endorsing this definition is just one way Alberta’s government is combating racism, supporting racialized communities, and promoting a safe and welcoming province for everyone.

The Government of Alberta is asking all municipalities across Alberta to consider accepting and amending their bylaws to reflect this definition.

Sincerely,

Honourable Tyler Shandro, KC, ECA

cc: Honourable Ric McIver, ECA, Minister of Municipal Affairs



# BOARD HIGHLIGHTS

October 19, 2022



## ECOLE J.E. LAPOINTE SCHOOL—EXCURSION TO QUEBEC

The Board give approval in principle for the EJELS Grade 9 excursion to Quebec on February 2-8, 2023.

Approximately 52 students and 10 adult supervisors will be attending this trip at a cost of ~\$2600 per person. There will be fundraising activities offered to families, under the supervision of the school, to help offset some of the costs of the trip.



The educational value of this trip lies in the opportunity for the students to experience, observe, eat and live what they have learned in school in Quebec during the time of le Carnaval.

## NEW HUMBLE COMMUNITY SCHOOL PROPERTY

At the June 22, 2022 Regular Board meeting BGSD received a letter from the New Humble Community School Association (NHCSA) requesting that the title of the New Humble Community School facility be transferred from BGSD to the NHCSA.



Trustees were given the opportunity to review the lease agreement as well as the Recommendation Report to familiarize themselves with the background for this request.

BGSD currently has a five year lease agreement with the NHSCA for use of the New Humble Community School facility. There is no cost to BGSD involved in maintaining the five year lease – the NHCSA is responsible for facility maintenance costs. BGSD also currently provides bussing from Calmar to the New Humble Community School on a yearly agreement basis with the NHSCA. The leasing of the facility is a separate agreement to the transportation agreement.

The Board voted to continue with the current five year lease agreement with the New Humble School Community Association.

## 2023-2024 MODULAR CLASSROOM REQUESTS

The Board approved the 2023-2024 Modular Classroom Requests for submission to Alberta Education which includes two new modular classrooms at East Elementary School to support enrolment pressures and four new replacement modular classrooms at École Beau Meadow School to evergreen the existing modular classrooms.

## COUNCIL OF SCHOOL COUNCILS UPDATE

The Council of School Councils event on October 26, 2022 event will run from 6-8 p.m., beginning with time to network, followed by a presentation from the Alberta School Councils Association (ASCA) and ending with a Q&A.

## MEETING WITH THE MINISTER

Chair Eckert provided a report on the meeting she and Superintendent/CEO Romanchuk had with Education Minister LaGrange on September 13, 2022. Details of this meeting can be found [on the BGSD website](#).





# Leduc & District Food Bank Association

---

P.O. Box 5008, Leduc, Alberta, T9E-6L5  
PH. # 780-986-5333 / Fax # 780-986-4803  
e-mail: [director@ldfb.ca](mailto:director@ldfb.ca) [www.ldfb.ca](http://www.ldfb.ca)

Sept 24/2022

RECEIVED

OCT 05 2022

TOWN OF CALMAR - INT. \_\_\_\_\_

Mayor Sean Carnahan  
4901-50 Ave.  
Calmar, AB  
TOC-0V0

**Re: Funding request for the Leduc & District Food Bank Association received**

Dear Mayor Carnahan & Council:

The Leduc & District Food Bank Association would very much appreciate the opportunity to thank Mayor Carnahan and Council for their support and for the receipt of the 2022 Grant funding.

Sincerely,

Gert Reynar  
**LDFB Executive Director**

*Serving the Communities of:*

Beaumont Calmar Devon City of Leduc Leduc County Thorsby Warburg

# Leduc & District Food Bank Association

201, 6051 - 47 Street, Leduc, AB T9E 7A5 • Tel: 780-986-5333

OFFICIAL RECEIPT for income tax purposes

**No 18678**

Thank you for your gift of: fifteen hundred — \$ 1500 —

Name: Town of Calmar

Address: Box 750 Calmar AB T0C 0V0

Re: 2022 Grant.

Date: Sept 10 / 2022 Signed: J. Puyver

Cash  Cheque

Charitable Reg. #11901 2136 RR0001 / Canada Revenue Agency [www.cra-arc.gc.ca/charities](http://www.cra-arc.gc.ca/charities)