

TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD  
IN PERSON AND VIRTUALLY ON OCTOBER 17, 2022,  
COMMENCING AT 7:00 PM

**GoToMeeting**

**Public Access Code: 211-016-493**

**AGENDA**

- | <b><u>ITEM</u></b> | <b><u>SOURCE</u></b>   |
|--------------------|--|
| 1.                 | Call to Order  |
| 2.                 | Adoption of Agenda   |
| 3.                 | Public Hearings ☐ None   |
| 4.                 | Delegations ☐ None   |
| 5.                 | Adoption of Minutes<br>a) Regular Council Meeting ☐ October 03, 2022<br>b) Committee of the Whole Meeting ☐ October 11, 2022<br>c) Special Meeting of Council ☐ October 12, 2022 |
| 6.                 | Unfinished Business ☐ None   |
| 7.                 | Bylaws or Policies ☐ None  |
| 8.                 | New Business<br>a) First Draft Budget ☐ Public Works, Parks and Recreation   |
| 9.                 | Financial - None   |
| 10.                | Department Reports ☐ None  |
| 11.                | Council and Committee Reports - None   |
| 12.                | Action Items ☐ None  |
| 13.                | Correspondence - None  |
| 14.                | Clarification of Agenda Business ☐ (Open mic)  |
| 15.                | Closed Session ☐ None  |
| 16.                | Adjournment  |

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY OCTOBER 03, 2022**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of October 03, 2022, to order at the hour of 7: 05 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber,  
CAO Losier and Acting DCS Bryans

Absent with regrets Councillor Benson

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor Faulkner that the agenda is hereby adopted as amended.

*Councillor McKeag Reber submitted her Councillor Report*

*Added an in-Camera session regards to Development*

**CARRIED  
R-22-10-0361**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS:** None

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting**  September 19, 2022

*Moved by* Councillor McKeag Reber that the minutes of the Regular Council Meeting of September 19, 2022, are hereby approved as presented.

**CARRIED  
R-22-10-0362**

- b) **Special Council Meeting**  September 26, 2022

*Moved by* Councillor McKeag Reber that the minutes of the Special Council Meeting of September 26, 2022, are hereby approved as amended.

**CARRIED  
R-22-10-0363**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:**

- a) CPO Leggio RFD - Policy #2022-101, Calmar Enforcement Notebook Policy

*Moved by* Councillor Faulkner that Policy #2022-101, Calmar Enforcement Notebook Policy, is hereby adopted as presented.

**CARRIED  
R-22-10-0364**

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY OCTOBER 03, 2022**

Access Code: 211-016-493

- b) CPO Leggio RFD - Policy #2022-102, Calmar Enforcement Body Camera Policy

*Moved by* Mayor Carnahan that Policy #2022-102, Calmar Enforcement Body Camera Policy, is to be returned to Administration for the addition of the audit form. Once the audit form is completed the policy can be represented to Council for adoption.

**CARRIED  
R-22-10-0365**

**8. NEW BUSINESS:**

- a) CAO Losier RFD  2023 Funding Request  Calmar Seniors  Club

*Moved by* Councillor Faulkner that Council pass a motion to accept this request from the Calmar Seniors  Club as information at this time, to be included in the 2023 budget deliberations.

**CARRIED  
R-22-10-0366**

**9. FINANCIAL:**

- a) Budget 2023  Discussion Only

**10. DEPARTMENT REPORTS: None**

**11. COUNCIL AND COMMITTEE REPORTS:**

- a) Mayor Carnahan
- b) Councillor Gardner
- c) Councillor Faulkner
- d) Councillor McKeag Reber  Late Addition
- e) Councillor Benson

*Moved by* Mayor Carnahan that the reports are accepted as information.

**CARRIED  
R-22-10-0367**

**12. ACTION ITEM: None**

**13. CORRESPONDENCE: None**

**14. CLARIFICATION OF AGENDA BUSINESS  (Open mic)**

**15. CLOSED SESSION:**

- a) Development (Pursuant to Section 25(1)(b) of the Freedom of Information and Protection of Privacy Act)

*Moved by* Councillor McKeag Reber that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 8:36 pm.

**CARRIED  
R-22-10-0368**

*Moved by* Councillor McKeag Reber that the Regular Council Meeting reconvene from Closed Session at this time being 9:12 pm.

**CARRIED  
R-22-10-0369**

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY OCTOBER 03, 2022**

Access Code: 211-016-493

**16. ADJOURNMENT:**

The Regular Council Meeting adjourned at 9:12 pm.

These minutes signed this 17th day of October 2022.

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Mayor Carnahan

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CAO Losier

Un-Approved Minutes

**TOWN OF CALMAR COMMITTEE OF THE WHOLE MEETING TO BE HELD  
VIRTUALLY AND IN PERSON  
ON OCTOBER 11, 2022  
Access Code: 883-358-981**

1. **CALL TO ORDER:** Mayor Carnahan called the Committee of the Whole Meeting of October 11, 2022, to order at the hour of 5:35 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, Benson and McKeag Reber and CAO Losier, Acting DCS Bryans and EDO McIntosh

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor McKeag Reber that the agenda is hereby adopted as amended.

**CARRIED  
CR-22-10-0370**

*Addition of Closed Session - Personnel*

3. **DELEGATIONS:** None

4. **UNFINISHED BUSINESS:** None

5. **BYLAWS or POLICIES:**

- a) Policy #2022-103 – Sponsorship Policy – Discussion Only

6. **NEW BUSINESS:**

- a) First Draft Budget – Legislative, FCSS, Planning, Economic Development – Discussion Only

**Recess @ 6:59 pm  
Reconvene @ 7:15 pm**

7. **CLOSED SESSION:**

- a) Personnel – Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act).

*Moved by* Councillor Faulkner that the Committee of the Whole Meeting temporarily adjourn, and Council sit in Closed Session at this time being 8:54 pm.

**CARRIED  
CR-22-10-0371**

*Moved by* Councillor Faulkner that the Committee of the Whole Meeting reconvene from Closed Session at this time being 9:58 pm.

**CARRIED  
CR-22-10-0372**

**TOWN OF CALMAR COMMITTEE OF THE WHOLE MEETING TO BE HELD  
VIRTUALLY AND IN PERSON  
ON OCTOBER 11, 2022  
Access Code: 883-358-981**

**8. ADJOURNMENT:**

The Committee of the Whole Meeting adjourned at 9:58 pm.

These minutes signed this 17<sup>th</sup> day of October 2022.

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Mayor Carnahan

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CAO Losier

Un-Approved Minutes

**SPECIAL MEETING OF COUNCIL TO BE HELD  
IN PERSON AND VIRTUALLY ON OCTOBER 12, 2022  
COMMENCING AT 5:30 PM**

GoToMeeting  
Public Access Code: 738-393-413

1. **CALL TO ORDER:** Mayor Carnahan called the Special Meeting of Council of October 12, 2022, to order at the hour of 6:19 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber, CAO Losier, Acting DCS Bryans and CPO Leggio

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor McKeag Reber that the agenda is hereby adopted as amended.

**CARRIED  
R-22-10-0373**

**Recess @ 7:34pm  
Reconvene @ 7:43pm**

3. **BYLAW OR POLICIES:** None

4. **NEW BUSINESS:**

- a) First Draft Budget  General Revenue, Administration, Protective Services, Library  Discussion Only

5. **ADJOURNMENT:**

The Special Council Meeting adjourned at 9:49 pm.

These minutes signed this 17<sup>th</sup> day of October 2022.

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Mayor Carnahan

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CAO Losier



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
1-32-XX-XXX	ROADS	(5,000.00)		(5,000.00)	(5,000.00)	(5,000.00)	
1-41-XX-XXX	WATER	(689,000.00)		(678,000.00)	(678,000.00)	(678,000.00)	
1-42-XX-XXX	SEWER	(511,900.00)		(690,000.00)	(508,000.00)	(508,000.00)	Sale of lagoon water
1-43-XX-XXX	GARBAGE	(265,000.00)		(282,000.00)	(282,000.00)	(282,000.00)	
1-72-00-XXX	PARKS & REC ADMIN	(238,700.00)		(205,500.00)	(205,500.00)	(205,500.00)	
1-72-01-XXX	PARKS	(5,400.00)		(13,400.00)	(13,400.00)	(13,400.00)	Included Canada Summer Jobs Grant revenue
1-72-02-XXX	ARENA	(122,100.00)		(122,000.00)	(122,100.00)	(122,100.00)	
2-32-XX-XXX	ROADS	1,091,300.00		1,074,516.75	1,078,000.00	1,094,900.00	
2-41-XX-XXX	WATER	868,800.00		854,716.75	854,200.00	819,700.00	
2-42-XX-XXX	SEWER	399,600.00		638,216.75	457,700.00	467,300.00	Transfer to reserve for sale of lagoon water
2-43-XX-XXX	GARBAGE	380,400.00		369,916.75	369,400.00	373,050.00	
2-72-00-XXX	PARKS & REC ADMIN	362,500.00		252,004.82	253,250.00	256,700.00	
2-72-01-XXX	PARKS	178,000.00		279,636.58	281,000.00	277,300.00	Wage distribution
2-72-02-XXX	ARENA	253,800.00		373,618.40	378,473.56	314,773.56	Wage distribution
2-72-03-XXX	FAIR DAYS	0.00		30,000.00	32,000.00	33,000.00	Reallocation to identify specific larger events
2-72-04-XXX	FARMER'S DAY/CANADA DAY	0.00		1,000.00	1,100.00	1,200.00	Reallocation to identify specific larger events
2-72-05-XXX	CHRISTMAS IN THE PARK	0.00		1,500.00	1,600.00	1,800.00	Reallocation to identify specific larger events
2-72-06-XXX	FIRST NIGHT	0.00		8,500.00	8,600.00	8,800.00	Reallocation to identify specific larger events





Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
1-32-00-410	PUB WRKS - Cost Recovered	0.00	#DIV/0!	0.00	0.00	0.00	Not a budget item
1-32-00-590	PUB WORKS - Other General Revenue	(5,000.00)	0%	(5,000.00)	(5,000.00)	(5,000.00)	Cost Recovery for service provided to individuals and organizations
1-32-00-920	PUB WORKS - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-41-00-410	WATER - Sale of Water	(620,000.00)	0%	(620,000.00)	(620,000.00)	(620,000.00)	Water distribution - All accounts thru regular billing process. Budget dollars are based on 2021 actual
1-41-00-490	WATER - Water Connection Fees	(12,000.00)	-33%	(8,000.00)	(8,000.00)	(8,000.00)	Water connection fees on new builds
1-41-00-500	WATER - Sale of Bulk Water	(50,000.00)	-10%	(45,000.00)	(45,000.00)	(45,000.00)	Fees collected from the bulk water station based on 2021 actual
1-41-00-510	WATER - Penalties and Costs	(5,000.00)	0%	(5,000.00)	(5,000.00)	(5,000.00)	Based on 2021 actual
1-41-00-590	WATER - Other Revenue Water	(2,000.00)	-100%	0.00	0.00	0.00	Fire Department - County Beginning in 2022, billing to be done quarterly based on consumption. Item moved into Sale of water
1-41-00-920	WATER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-42-00-410	SEWER - Sanitary Sewer Fees	(400,000.00)	0%	(400,000.00)	(400,000.00)	(400,000.00)	Sewer collection and treatment - All accounts thru regular billing process. Budget dollars are based on 2021 actual
1-42-00-500	SEWER - Water & Sewer Infrastructure	(94,000.00)	-4%	(90,000.00)	(90,000.00)	(90,000.00)	Regular billing fee for Infrastructure dollars intended to cover maintenance of lines, reservoir and lagoons. Budget Dollars are based on 2021 actual
1-42-00-590	SEWER - Other General Revenue	(17,900.00)	1017%	(200,000.00)	(18,000.00)	(18,000.00)	Sale of lagoon water
1-42-00-920	SEWER - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-43-00-410	GARBAGE - Garbage Service Fees	(180,000.00)	6%	(190,000.00)	(190,000.00)	(190,000.00)	Regular billing to cover weekly garbage pickup and disposal. Budget Dollars are based on 2021 Actual
1-43-00-500	GARBAGE - Recycling Fees	(85,000.00)	8%	(92,000.00)	(92,000.00)	(92,000.00)	Regular billing to cover monthly recycling pickup and disposal. Budget Dollars are based on 2021 Actual
1-43-00-590	GARBAGE - Other General Revenue	0.00	#DIV/0!	0.00	0.00	0.00	No Revenue Projected
1-43-00-920	GARBAGE - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
		<u>(1,470,900.00)</u>		<u>(1,655,000.00)</u>	<u>(1,473,000.00)</u>	<u>(1,473,000.00)</u>	



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
2-32-00-110	ROADS - Wages & Salaries	197,900.00	-41%	117,516.75	116,000.00	119,000.00	Grid 6 budget amounts with no COLA increase
2-32-00-115	ROADS - Overtime	11,900.00	-41%	7,000.00	7,200.00	7,500.00	6% of Wages and Salaries used for calculation
2-32-00-116	ROADS - On Call	6,000.00	67%	10,000.00	10,000.00	10,000.00	Adjusted base on actuals
2-32-00-117	ROADS - Casual Labour	0.00	#DIV/0!	0.00	0.00	0.00	No budget allocation for the line
2-32-00-130	ROADS - Employer Contributions	28,400.00	-40%	17,000.00	18,000.00	18,600.00	15% of salary allocated to this cost center
2-32-00-136	ROADS - Worker's Compensation Board Fees	3,800.00	-26%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-32-00-140	ROADS - Meals & Lodging	2,500.00	-100%	0.00	0.00	0.00	reallocated to training and development APWA Course
2-32-00-148	ROADS - Training & Development	2,500.00	100%	5,000.00	5,000.00	5,000.00	Equipment operator training (grader, loader etc.)
2-32-00-210	ROADS - Vehicle Allowance	3,000.00	-100%				Vehicle allowance eliminated
2-32-00-212	ROADS - Mileage	1,600.00	-69%	500.00	500.00	500.00	\$0 for previous 5 years
2-32-00-215	ROADS - Freight & Postage	600.00	0%	600.00	600.00	600.00	Based on 5 year average
2-32-00-217	ROADS - Telephone	4,500.00	-33%	3,000.00	3,000.00	3,000.00	Public Works shop and cell phone allowances based on 5 year average
2-32-00-220	ROADS - Advertising	1,000.00	-50%	500.00	500.00	500.00	Advertising Equipment sales, bylaws etc. based on 5 year average
2-32-00-230	ROADS - Engineering Fees	25,000.00	0%	25,000.00	25,000.00	25,000.00	General Engineering for streets, sidewalks, walkways, storm sewer and infrastructure. It also includes tendering process and preparation (move to Capital)
2-32-00-231	ROADS - Audit Fees	4,800.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-32-00-250	ROADS - Building Repairs & Maintenance	30,000.00	-17%	25,000.00	25,000.00	25,000.00	Based on 5 year average No expenses in the last 5 years in this GL (activity needed every 5 years. Is being done in 2022)
2-32-00-252	ROADS - R/R Ditch Maintenance	25,000.00	-100%	0.00	0.00	0.00	
2-32-00-253	ROADS - Roadway Maintenance	50,000.00	0%	50,000.00	50,000.00	58,000.00	Crack filling, line painting, pothole patching etc.
2-32-00-254	ROADS - Sidewalk Maintenance	50,000.00	-30%	35,000.00	35,000.00	35,000.00	Curb repairs, curb crossing and general repairs based on 5 year average
2-32-00-260	ROADS - Equipment Lease & Rental	2,000.00	0%	2,000.00	2,000.00	2,000.00	Lift rentals, jackhammers, compressors etc.
2-32-00-270	ROADS - Insurance	17,000.00	0%	17,000.00	17,000.00	17,000.00	Allocation distributed to this department
2-32-00-510	ROADS - Printing & Stationary	600.00	0%	600.00	600.00	600.00	Allocation distributed to this department
2-32-00-511	ROADS - Shop Supplies & Miscellaneous Supplies	16,800.00	-11%	15,000.00	15,000.00	15,000.00	grinding wheels, ear plugs, garden tools, blades, ladders, other misc.
2-32-00-513	ROADS - Contracted Services	26,000.00	-35%	17,000.00	17,000.00	17,000.00	Crack filling, other items not possible in house based on 5 year average
2-32-00-516	ROADS - Alarm	600.00	-100%	0.00	0.00	0.00	no expenses in this GL since 2018
2-32-00-520	ROADS - Equipment Maintenance & Repair	50,000.00	4%	52,000.00	52,000.00	52,000.00	Cutting edges, roller blades, sweeper brooms etc. based on 5 year average Varies based on all equipment, vehicles and machinery. Agreement with Co-op to achieve cost savings, based on fuel anticipated increases
2-32-00-521	ROADS - Fuel & Oil	25,000.00	20%	30,000.00	32,000.00	35,000.00	
2-32-00-522	ROADS - Vehicle Parts, Repairs & Maintenance	12,000.00	0%	12,000.00	12,000.00	12,000.00	Oil changes, brakes, tires etc., based on 5 year average
2-32-00-523	ROADS - Small Tools	5,000.00	0%	5,000.00	5,000.00	5,000.00	metal detectors, shovels, hammers, saws etc. based on 5 year average
2-32-00-524	ROADS - Traffic Safety Devices	5,000.00	0%	5,000.00	5,000.00	5,000.00	Traffic signs, barricades, posts etc. based on 5 year average Gravel for Lanes Industrial Parks (Calcium)
2-32-00-530	ROADS - Road Materials	45,000.00	7%	48,000.00	50,000.00	52,000.00	Winter Salt/Sand based on anticipated increases Construction Signs, Barricades, etc.
2-32-00-531	ROADS - Safety Equipment	5,000.00	20%	6,000.00	6,000.00	6,000.00	Safety Fence based on 5 year average



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
2-32-00-540	ROADS - Power	14,000.00	100%	28,000.00	28,000.00	28,000.00	Allocation distributed to this department
2-32-00-541	ROADS - Natural Gas	3,600.00	94%	7,000.00	7,000.00	7,000.00	Allocation distributed to this department
2-32-00-542	ROADS - Power - Street Lights	138,000.00	103%	280,000.00	280,000.00	280,000.00	Allocation distributed to this department
2-32-00-590	ROADS - Other General Expense	25,000.00	-80%	5,000.00	5,000.00	5,000.00	Includes street clock purchase and then future years other upgrades
2-32-00-761	ROADS - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No allocation budgeted
2-32-00-831	ROADS - Debenture Principle	168,700.00	-1%	167,000.00	171,800.00	176,800.00	Streets & Sewer (4000900) Gravel Truck (4001324) Public Works Shop (4002615)
2-32-00-832	ROADS - Debenture Interest	83,500.00	-5%	79,000.00	74,000.00	69,000.00	Streets & Sewer (4000900) Gravel Truck (4001324) Public Works Shop (4002615)
2-41-00-110	WATER - Wages & Salaries	146,800.00	-20%	117,516.75	116,000.00	119,000.00	Grid 6 budget amounts with no COLA increase
2-41-00-115	WATER - Overtime	5,900.00	-15%	5,000.00	5,000.00	5,000.00	4% of Wages and Salaries used for calculation
2-41-00-116	WATER - On Call	0.00	#DIV/0!	10,000.00	10,000.00	10,000.00	As per actuals
2-41-00-130	WATER - Employer Contributions	21,400.00	-21%	17,000.00	18,000.00	18,600.00	15% of salary allocated to this cost center
2-41-00-136	WATER - Workers' Compensation Board Fees	2,800.00	0%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-41-00-140	WATER - Meals & Lodging	3,500.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-41-00-148	WATER - Training & Development	3,500.00	100%	7,000.00	7,000.00	7,000.00	AWWOA Conference & Misc.
2-41-00-210	WATER - Vehicle Allowance	3,000.00	-100%	0.00	0.00	0.00	
2-41-00-212	WATER - Mileage	1,000.00	-50%	500.00	500.00	500.00	no expenses in this GL in the previous 5 years
2-41-00-215	WATER - Freight & Postage	900.00	-11%	800.00	800.00	800.00	Based on 5 year average
2-41-00-217	WATER - Telephone	7,000.00	-21%	5,500.00	5,500.00	5,500.00	Based on 5 year average
2-41-00-220	WATER - Advertising	500.00	0%	500.00	500.00	500.00	Water shut off, water bans, spray park etc.
2-41-00-222	WATER - Memberships & Subscriptions	800.00	-13%	700.00	700.00	700.00	AWWOA, Water magazines etc.
2-41-00-231	WATER - Audit Fees	4,200.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-41-00-250	WATER - Building Repairs & Maintenance	1,000.00	0%	1,000.00	1,000.00	1,000.00	paint, pumphouse maintenance, roof etc.
2-41-00-253	WATER - Infrastructure Maintenance	35,000.00	-100%	0.00	0.00	0.00	Combined with 2-41-00-522
2-41-00-260	WATER - Equipment Lease & Rental	600.00	-17%	500.00	500.00	500.00	no expenses in this GL in the previous 5 years
2-41-00-270	WATER - Insurance	10,000.00	0%	10,000.00	10,000.00	10,000.00	Allocation distributed to this department
2-41-00-300	WATER - Water Purchases	400,000.00	0%	400,000.00	400,000.00	400,000.00	Water purchased for resale and distribution
2-41-00-510	WATER - Printing & Stationary	4,000.00	0%	4,000.00	4,000.00	4,000.00	Allocation distributed to this department Hydrant Antifreeze
2-41-00-511	WATER - Household Goods & Miscellaneous Supplies	2,000.00	0%	2,000.00	2,000.00	2,000.00	Chlorine packets for water testing etc. Meter gun Handheld Support Service
2-41-00-513	WATER - Contracted Services	4,500.00	11%	5,000.00	5,000.00	5,000.00	Water testing lab costs
2-41-00-516	WATER - Alarm	300.00	-100%	0.00	0.00	0.00	no expense in this GL since 2019
2-41-00-520	WATER - Equipment Parts, Repairs & Maintenance	35,000.00	-14%	30,000.00	30,000.00	30,000.00	repairs to pump station, calibration on analyzer, other misc.
2-41-00-521	WATER - Fuel & Oil	3,000.00	0%	3,000.00	3,000.00	3,000.00	Allocation distributed to this department
2-41-00-522	WATER - Infrastructure Repairs	35,000.00	71%	60,000.00	60,000.00	60,000.00	Water line breaks, valve replacements, hydrant repairs etc.
2-41-00-523	WATER - Small Tools	1,000.00	-50%	500.00	500.00	500.00	metal detectors, shovels, hammers, saws etc.
2-41-00-530	WATER - Water Meters	20,000.00	0%	20,000.00	20,000.00	20,000.00	15,000 = 30 meters
2-41-00-540	WATER - Power	23,000.00	100%	46,000.00	46,000.00	46,000.00	Allocation distributed to this department
2-41-00-541	WATER - Natural Gas	10,100.00	118%	22,000.00	22,000.00	22,000.00	Allocation distributed to this department
2-41-00-761	WATER - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No allocation budgeted



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
2-41-00-831	WATER - Debenture Principle	62,900.00	5%	65,900.00	68,700.00	33,000.00	Sewer Line (3100062) 51 St Water Line (4001773) Reservoir (4002118)
2-41-00-832	WATER - Debenture Interest	20,100.00	-13%	17,500.00	14,700.00	12,300.00	Sewer Line (3100062) 51 St Water Line (4001773) Reservoir (4002118)
2-41-00-920	WATER - Bad Debts	0.00	#DIV/0!				No budget for bad debts
2-42-00-110	SEWER - Wages & Salaries	118,500.00	-1%	117,516.75	116,000.00	119,000.00	As per distribution
2-42-00-115	SEWER - Overtime	2,400.00	0%	2,400.00	2,400.00	2,500.00	2% of Wages and Salaries used for calculation
2-42-00-116	SEWER - On Call	0.00	#DIV/0!	10,000.00	10,000.00	10,000.00	As per actuals
2-42-00-130	SEWER - Employer Contributions	17,100.00	-1%	17,000.00	18,000.00	18,600.00	15% of salary allocated to this cost center
2-42-00-136	SEWER - Workers' Compensation Board Fees	2,300.00	22%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-42-00-140	SEWER - Meals & Lodging	1,500.00	-100%	0.00	0.00	0.00	AWWQA, AWWA
2-42-00-148	SEWER - Training & Development	1,500.00	100%	3,000.00	3,000.00	3,000.00	AWWQA, AWWA
2-42-00-210	SEWER - Vehicle Allowance	2,000.00	-100%	0.00	0.00	0.00	
2-42-00-215	SEWER - Freight & Postage	800.00	25%	1,000.00	1,000.00	1,000.00	based on 5 year average
2-42-00-217	SEWER - Telephone	2,500.00	0%	2,500.00	2,500.00	2,500.00	Allocation distributed to this department
2-42-00-230	SEWER - Engineering Fees	1,000.00	-100%	0.00	0.00	0.00	no expenses to this GL in previous 5 years
2-42-00-231	SEWER - Audit Fees	4,000.00	-100%	0.00	0.00	0.00	Allocation changed to be 100% through Administration
2-42-00-253	SEWER - Infrastructure Repair & Maintenance	20,000.00	-100%	0.00	0.00	0.00	combined GL with 2-42-00-523
2-42-00-254	SEWER - Weed Control	2,500.00	-40%	1,500.00	1,500.00	1,500.00	Lagoon Weed Control only a 2021 expense in previous 5 years
2-42-00-260	SEWER - Equipment Lease & Rental	1,000.00	0%	1,000.00	1,000.00	1,000.00	Rent equipment we don't own or need to own
2-42-00-270	SEWER - Insurance	11,000.00	0%	11,000.00	11,000.00	11,000.00	Allocation distributed to this department
2-42-00-510	SEWER - Printing & Stationary	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-42-00-511	SEWER - Household Goods & Miscellaneous Supplies	600.00	0%	600.00	600.00	600.00	Enzymes etc.
2-42-00-513	SEWER - Contracted Services	15,000.00	13%	17,000.00	17,000.00	60,000.00	Effluent sampling (2021 lagoon dredge expensed here \$220k) weed haresting in 2025
2-42-00-516	SEWER - Alarm	0.00	#DIV/0!	0.00	0.00	0.00	No alarms budgeted
2-42-00-520	SEWER - Equipment Parts, Repairs & Maintenance	15,000.00	0%	15,000.00	15,000.00	15,000.00	Lift station pumps, alarms, etc.
2-42-00-521	SEWER - Fuel & Oil	2,000.00	0%	2,000.00	2,000.00	2,000.00	Aerators
2-42-00-522	SEWER - Vehicles Parts, Repairs & Maintenance	2,000.00	-25%	1,500.00	1,500.00	1,500.00	Allocation distributed to this department
2-42-00-523	SEWER - Small Tools	500.00	0%	500.00	500.00	500.00	shovels, hammers, picks etc.
2-42-00-525	SEWER - Water & Sewer Infrastructure	10,000.00	230%	33,000.00	33,000.00	33,000.00	Line breaks, video inspections, etc.
2-42-00-530	SEWER - Chemical Supplies	15,000.00	-20%	12,000.00	12,000.00	12,000.00	3 year average - \$12,538
2-42-00-540	SEWER - Power	56,000.00	100%	112,000.00	112,000.00	112,000.00	Live Bacteria, Degreaser, Etc. based on 5 year average
2-42-00-761	SEWER - Transfer to Reserves	0.00	#DIV/0!	180,000.00	0.00	0.00	Allocation distributed to this department
2-42-00-831	SEWER - Debenture Principle	79,300.00	4%	82,600.00	86,600.00	53,100.00	Transfer of lagoon water sales to reserve Sewer Line (3100062) 50 St Widening (4000150)
2-42-00-832	SEWER - Debenture Interest	15,600.00	-24%	11,800.00	7,800.00	4,200.00	Sewer Line (3100062) 50 St Widening (4000150)
2-42-00-920	SEWER - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	No budget for bad debts
2-43-00-110	GARBAGE - Salaries & Wages	118,500.00	-1%	117,516.75	116,000.00	119,000.00	As per distribution



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
2-43-00-115	GARBAGE - Overtime	1,200.00	0%	1,200.00	1,200.00	1,250.00	1% of Wages and Salaries used for calculation
2-43-00-116	GARBAGE - On Call	0.00	#DIV/0!	10,000.00	10,000.00	10,000.00	As per actuals
2-43-00-130	GARBAGE - Employer Contributions	17,100.00	-1%	17,000.00	18,000.00	18,600.00	15% of salary allocated to this cost center
2-43-00-136	GARBAGE - Workers' Compensation Board Fees	2,300.00	22%	2,800.00	2,800.00	2,800.00	7% of \$40k premium based on wage distribution
2-43-00-215	GARBAGE - Freight & Postage	600.00	33%	800.00	800.00	800.00	Based on 5 year average
2-43-00-231	GARBAGE - Audit Fees	4,100.00	-100%	0.00	0.00	0.00	Allocation changed to 100% through Administration
2-43-00-270	GARBAGE - Insurance	3,300.00	0%	3,300.00	3,300.00	3,300.00	Allocation distributed to this department
2-43-00-300	GARBAGE - Landfill Fees & Charges	55,000.00	-13%	48,000.00	48,000.00	48,000.00	Garbage disposal at Leduc Regional Landfill based on 5 year average + Eco station 3K
2-43-00-510	GARBAGE - Printing & Stationary	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-43-00-513	GARBAGE - Contracted Services	27,000.00	0%	27,000.00	27,000.00	27,000.00	GFL- grass based on 5 year average (Contract ends in 2025)
2-43-00-514	GARBAGE - Garbage Service Contract	97,900.00	-7%	91,000.00	91,000.00	91,000.00	GFL- waste based on 5 year average
2-43-00-515	GARBAGE - Recycling Service Contract	47,500.00	-16%	40,000.00	40,000.00	40,000.00	GFL- recycle based on 5 year average
2-43-00-540	GARBAGE - Power	1,200.00	100%	2,400.00	2,400.00	2,400.00	Allocation distributed to this department
2-43-00-541	GARBAGE - Natural Gas	4,200.00	100%	8,400.00	8,400.00	8,400.00	Allocation distributed to this department
2-43-00-761	GARBAGE - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget allocation for the line
2-49-00-513	RECYCLING - Contracted Services	0.00	#DIV/0!	0.00	0.00	0.00	eliminate for 2023 (created in 2022 and never used)
2-49-00-515	RECYCLING - Recycling Service Contract	0.00	#DIV/0!	0.00	0.00	0.00	eliminate for 2023 (created in 2022 and never used)
		<b>2,740,100.00</b>		<b>2,937,367.00</b>	<b>2,759,300.00</b>	<b>2,754,950.00</b>	



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
1-72-00-590	REC FAC - Other General Revenues	(3,300.00)	-24%	(2,500.00)	(2,500.00)	(2,500.00)	Get-a-away
1-72-00-591	REC FAC - Fair Revenue - Calmar Days	(500.00)	0%	(500.00)	(500.00)	(500.00)	Misc. Revenue
1-72-00-592	REC FAC - Program Center Rental	(4,900.00)	-59%	(2,000.00)	(2,000.00)	(2,000.00)	Administration will market the asset
1-72-00-850	REC FAC - Other Local Government Grants	(230,000.00)	-13%	(200,000.00)	(200,000.00)	(200,000.00)	County Cost Sharing
1-72-00-860	REC FAC - Grants from Others	0.00	#DIV/0!	(500.00)	(500.00)	(500.00)	Canada Day grant
1-72-00-920	Transfer From Reserve	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-72-01-410	REC FAC - Rental Fees	(5,400.00)	0%	(5,400.00)	(5,500.00)	(5,500.00)	Diamond Rental (pending user fees adjustments)
1-72-01-860	REC FAC - Grants from Others	0.00	#DIV/0!	(8,000.00)	(8,000.00)	(8,000.00)	CSJ Grant
1-72-02-410	REC FAC - Ice Rental Fees	(120,000.00)	0%	(120,000.00)	(120,000.00)	(120,000.00)	Administration will review user fees during budget process for Council's consideration
1-72-02-510	REC FAC - Arena-Concessiona Sales	(100.00)	-100%	0.00	0.00	0.00	
1-72-02-590	REC FAC - General Revenue	(2,000.00)	0%	(2,000.00)	(2,100.00)	(2,100.00)	Non Ice Arena Rental (concession rental revenue)
1-72-02-920	REC FAC - Drawn from Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No projects are planned for this year
1-72-03-591	Fair Revenue - Calmar Days	0.00	#DIV/0!	0.00	0.00	0.00	
		<u>(366,200.00)</u>		<u>(340,900.00)</u>	<u>(341,100.00)</u>	<u>(341,100.00)</u>	



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
2-72-00-110	REC FAC - Arena - Wages & Salaries	218,800.00	-47%	115,021.58	115,000.00	117,000.00	Per distribution
2-72-00-112	REC FAC - Arena - Getaway Supervisors Contract	0.00	#DIV/0!	20,000.00	20,000.00	20,000.00	Getaway Employees (6 weeks and 1 week before and after)
2-72-00-115	REC FAC - Overtime	4,300.00	-47%	2,280.00	2,300.00	2,350.00	2% of Wages and Salaries used for calculation
2-72-00-130	REC FAC - Employer Contributions	30,800.00	-44%	17,253.24	17,250.00	17,550.00	15% of salary allocated to this cost center
2-72-00-136	REC FAC - Workers' Compensation Board Fees	4,100.00	-22%	3,200.00	3,200.00	3,200.00	8% of \$40k premium based on wage distribution
2-72-00-140	REC FAC - Meals & Lodging	1,000.00	-100%	0.00	0.00	0.00	reallocated to training and development
2-72-00-148	REC FAC - Training & Development	1,700.00	71%	2,900.00	3,200.00	3,400.00	ARPA or sports and recreation conferences
2-72-00-210	REC FAC - Vehicle Allowance	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-00-212	REC FAC - Mileage	900.00	11%	1,000.00	1,100.00	1,200.00	Getaway Staff
2-72-00-215	REC FAC - Freight & Postage	700.00	7%	750.00	800.00	800.00	Allocation distributed to this department
2-72-00-217	REC FAC - Telephone	200.00	700%	1,600.00	1,700.00	1,800.00	Based on 5 year average
2-72-00-220	REC FAC - Advertising	4,000.00	0%	4,000.00	4,000.00	4,000.00	various medium
2-72-00-221	REC FAC - Promotions & Hosting	39,000.00	-36%	25,000.00	25,000.00	25,000.00	Get Away, Family Day, Comm. Events such as Terry Fox
2-72-00-222	REC FAC - Memberships & Subscriptions	800.00	13%	900.00	1,000.00	1,100.00	Alberta Recreation & Parks Association etc
2-72-00-225	REC FAC - Volunteer Recognition	1,000.00	10%	1,100.00	1,200.00	1,300.00	Volunteer honourariums
2-72-00-231	REC FAC - Audit Fees	800.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin
2-72-00-250	REC FAC - Facility Maintenance	4,000.00	3%	4,100.00	4,200.00	4,300.00	2022 - Program Centre Painting (3yr cycle will be in 2026)
2-72-00-270	REC FAC - Insurance	2,800.00	0%	2,800.00	3,000.00	3,200.00	Allocation distributed to this department
2-72-00-510	REC FAC - Printing & Stationary	3,000.00	0%	3,000.00	3,100.00	3,200.00	Based on 5 year average
2-72-00-511	REC FAC - Household & Miscellaneous Supplies	2,000.00	5%	2,100.00	2,200.00	2,300.00	Parks appreciation week, office supplies, staff BBQ etc
2-72-00-513	REC FAC - Contracted Services	3,100.00	-68%	1,000.00	1,000.00	1,000.00	Eliminate Pronto
2-72-00-540	REC FAC - Power	2,800.00	100%	5,600.00	5,600.00	5,600.00	Allocation distributed to this department
2-72-00-541	REC FAC - Natural Gas	1,700.00	100%	3,400.00	3,400.00	3,400.00	Allocation distributed to this department CIB \$30,000
2-72-00-590	REC FAC - Communities In Bloom Expenses	35,000.00	0%	35,000.00	35,000.00	35,000.00	Other\$5000
2-72-00-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-00-823	Financing - Solar Panels on Arena	0.00	#DIV/0!	0.00	0.00	0.00	
2-72-01-110	REC FAC - Wages & Salaries	60,600.00	56%	94,436.58	94,000.00	96,000.00	As per distribution
2-72-01-115	REC FAC - Overtime	1,300.00	38%	1,800.00	2,000.00	2,200.00	2% of Wages and Salaries used for calculation
2-72-01-117	REC FAC - Casual Labour-Parks	0.00	#DIV/0!	38,000.00	38,000.00	38,000.00	based on 2022 amount
2-72-01-130	REC FAC - Employer Contributions	8,500.00	129%	19,500.00	20,000.00	21,000.00	15% of salary allocated to this cost center
2-72-01-136	REC FAC - Workers' Compensation Board Fees	1,200.00	100%	2,400.00	2,400.00	2,400.00	6% of \$40k premium based on wage distribution
2-72-01-140	REC FAC - Meals & Lodging	1,000.00	50%	1,500.00	1,600.00	1,700.00	Pesticide Applicator Course Turf Management Course AARFP Courses
2-72-01-148	REC FAC - Training & Development	2,500.00	20%	3,000.00	3,200.00	3,300.00	Pesticide Applicator Course Turf Management Course AARFP Courses
2-72-01-220	REC FAC - Advertising	500.00	0%	500.00	500.00	500.00	Parks promotions etc
2-72-01-231	REC FAC - Audit Fees	2,600.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin General Misc.
2-72-01-250	REC FAC - Facility Maintenance	38,000.00	32%	50,000.00	50,000.00	51,000.00	Top Spray/Mulch
2-72-01-260	REC FAC - Equipment Lease & Rental	2,000.00	0%	2,000.00	2,100.00	2,200.00	Fence rentals, lawn roller, signs etc
2-72-01-270	REC FAC - Insurance	4,900.00	0%	4,900.00	5,200.00	5,400.00	Allocation distributed to this department
2-72-01-511	REC FAC - Miscellaneous Supplies	6,000.00	67%	10,000.00	10,000.00	10,000.00	Waste, Dispensers & Receptacles



Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
2-72-01-513	REC FAC - Contracted Services	20,000.00	10%	22,000.00	22,000.00	23,000.00	Porta-Potties, Tree Pruning Services Weed control contracted services
2-72-01-520	REC FAC - Equipment Parts, Repairs & Maint.	16,000.00	2%	16,300.00	16,300.00	16,300.00	lights, batteries, mower blades, belts etc
2-72-01-521	REC FAC - Fuel & Oil	9,100.00	2%	9,300.00	9,500.00		Allocation distributed to this department
2-72-01-522	REC FAC - Vehicle Parts, Repairs & Maint.	2,600.00	4%	2,700.00	2,800.00	2,900.00	filters, batteries, mirror, tires etc
2-72-01-523	REC FAC - Small Tools	1,200.00	8%	1,300.00	1,400.00	1,400.00	Shovels, hammers, garden tools etc.
2-72-01-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-110	REC FAC - Wages & Salaries	60,600.00	56%	94,444.84	94,000.00	96,000.00	As per distribution
2-72-02-115	REC FAC - Overtime	1,300.00	38%	1,800.00	2,000.00	2,200.00	2% of Wages and Salaries used for calculation
2-72-02-117	REC FAC - Arena - Casual Labour	0.00	#DIV/0!	15,000.00	17,000.00	19,000.00	Arena casual hours
2-72-02-130	REC FAC - Employer Contributions	8,500.00	88%	16,000.00	16,700.00	17,250.00	Percentage of salary allocated to this cost center
2-72-02-136	REC FAC - Workers' Compensation Board Fees	1,200.00	100%	2,400.00	2,400.00	2,400.00	6% of \$40k premium based on wage distribution
2-72-02-140	REC FAC - Meals & Lodging	2,000.00	5%	2,100.00	2,200.00	2,300.00	AARFP Courses & Training Others Need more training
2-72-02-148	REC FAC - Training & Development	3,400.00	3%	3,500.00	3,600.00	3,700.00	AARFP Courses & Training Others Need more training
2-72-02-215	REC FAC - Freight & Postage	1,100.00	-36%	700.00	750.00	800.00	Based on 5 year average
2-72-02-217	REC FAC - Telephone	2,700.00	-7%	2,500.00	2,600.00	2,700.00	Based on 5 year average
2-72-02-222	REC FAC - Memberships	800.00	13%	900.00	1,000.00	1,100.00	Music license, AARFP, Regional Conference etc
2-72-02-231	REC FAC - Audit Fees	2,700.00	-100%	0.00	0.00	0.00	Changed to be expensed 100% through Admin
2-72-02-250	REC FAC - Facility Maintenance	30,000.00	0%	30,000.00	30,000.00	30,000.00	Floors, General, Cleaning
2-72-02-270	REC FAC - Insurance	30,900.00	0%	30,900.00	31,500.00	33,000.00	Allocation distributed to this department
2-72-02-510	REC FAC - Printing & Stationary	600.00	0%	600.00	650.00	750.00	Based on 5 year average
2-72-02-511	REC FAC - Household & Miscellaneous Supplies	12,000.00	-8%	11,000.00	12,000.00	13,000.00	Paper towel, floor finish, decorations etc, based on 5 year average
2-72-02-513	REC FAC - Contracted Services	15,000.00	2%	15,300.00	15,300.00	15,400.00	Garbage pickup, cable, internet, etc
2-72-02-516	REC FAC - Alarm	500.00	0%	500.00	500.00	500.00	Allocation distributed to this department
2-72-02-520	REC FAC - Equipment Parts, Repairs & Maintenance	10,000.00	40%	14,000.00	14,000.00	14,000.00	Based on 2022 actuals
2-72-02-521	REC FAC - Fuel & Oil	2,000.00	-25%	1,500.00	1,700.00	1,900.00	Based on 5 year average
2-72-02-523	REC FAC - Small Tools	500.00	20%	600.00	600.00	700.00	hammers, screw drivers, flashlights etc
2-72-02-540	REC FAC - Power	50,000.00	60%	80,000.00	80,000.00	80,000.00	Allocation distributed to this department (not ure yet of saving due to panels)
2-72-02-541	REC FAC - Natural Gas	14,000.00	100%	28,000.00	28,000.00	28,000.00	Allocation distributed to this department
2-72-02-590	REC FAC - Safety Equipment	4,000.00	3%	4,100.00	4,200.00	4,300.00	eye wash station, first aid kits, gas calibration, etc
2-72-02-591	REC FAC - Donations	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-761	REC FAC - Transfer to Reserves	0.00	#DIV/0!	0.00	0.00	0.00	No budget is anticipated
2-72-02-821	Solar Panel Loan Interest	0.00	#DIV/0!	5,956.91	5,597.49	5,227.15	As per debenture schedule
2-72-02-822	Solar Panel Loan Principle	0.00	#DIV/0!	11,816.65	12,176.07	12,546.41	As per debenture schedule
2-72-02-920	REC FAC - Bad Debts	0.00	#DIV/0!	0.00	0.00	0.00	No budget for bad debts
2-72-03-221	Calmar Fair Days	0.00	#DIV/0!	30,000.00	32,000.00	33,000.00	
2-72-04-221	Farmer's Day/Canada Day	0.00	#DIV/0!	1,000.00	1,100.00	1,200.00	
2-72-05-221	Christmas in the Park	0.00	#DIV/0!	1,500.00	1,600.00	1,800.00	





Account Number	Account Description	2022 Budget	2022 - 2023 % Variation	2023 Budget	2024 Budget	2025 Budget	2023 Budget Comments
2-72-06-221	First Night	0.00	#DIV/0!	8,500.00	8,600.00	8,800.00	
		<u>794,300.00</u>		<u>946,259.80</u>	<u>956,023.56</u>	<u>965,573.56</u>	