

TOWN OF CALMAR REGULAR COUNCIL MEETING TO BE HELD  
IN PERSON AND VIRTUALLY ON OCTOBER 03, 2022,  
COMMENCING AT 7:00 PM

GoToMeeting  
Public Access Code: 211-016-493

AGENDA

<u>CODE</u>	<u>ITEM</u>	<u>SOURCE</u>
	1.	Call to Order
	2.	Adoption of Agenda
	3.	Public Hearings – None
	4.	Delegations – None
	5.	Adoption of Minutes a) Regular Council Meeting – September 19, 2022 b) Special Council Meeting – September 26, 2022
	6.	Unfinished Business – None
	7.	Bylaws or Policies a) CPO Leggio – Calmar Enforcement Notebook Policy b) CPO Leggio – Calmar Enforcement Body Camera Policy
	8.	New Business a) CAO Losier RFD – 2023 Funding Request – Calmar Seniors Club
	9.	Financial a) Budget 2023 – Discussion Only
	10.	Department Reports – None
	11.	Council and Committee Reports a) Mayor Carnahan b) Councillor Gardner c) Councillor Faulkner d) Councillor McKeag Reber – not provided e) Councillor Benson
	12.	Action Items – None
	13.	Correspondence - None
	14.	Clarification of Agenda Business – (Open mic)
	15.	Closed Session – None
	16.	Adjournment

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD IN PERSON  
AND VIRTUALLY ON MONDAY SEPTEMBER 19, 2022**

Access Code: 211-016-493

1. **CALL TO ORDER:** Mayor Carnahan called the Regular Council Meeting of September 19, 2022, to order at the hour of 7:02 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber, Benson, CAO Losier, Acting DCS Bryans, EDO McIntosh, A. Luthra, K. Luthra and public

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor McKeag Reber that the agenda is hereby adopted as presented.

**CARRIED  
R-22-09-0346**

*Mayor Carnahan appointed Councillor Gardner as Chair of the meeting as Mayor Carnahan was attending virtually.*

3. **PUBLIC HEARINGS:**

- a) CAO Losier RFD - Bylaw 2022-20 – Amendment to Land Use Bylaw, Section 7.19 Parking and Loading Regulations, Section 8.37 Signs in the C1, C2, M1 & M2 Districts and Section 9.13 C2 – Commercial (Highway) District.

Public Hearing opened @ 7:04 pm  
Public Hearing closed @ 7:10 pm

No participants from the public in attendance.

- b) CAO Losier RFD - Bylaw 2022-19 – Amendment to Land Use Bylaw, Section 9.18.1 DC – Direct Control District 01

Public Hearing opened @ 7:11 pm

The Applicant made a short presentation to Council. There was no public participation.

Public Hearing closed @ 7:33 pm

4. **DELEGATIONS: None**

5. **ADOPTION OF MINUTES:**

- a) **Regular Council Meeting** – September 06, 2022

*Moved by* Councillor Faulkner that the minutes of the Regular Council Meeting of September 06, 2022, are hereby approved as presented.

**CARRIED  
R-22-09-0347**

6. **UNFINISHED BUSINESS: None**

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**7. BYLAWS or POLICIES:**

- a) **Bylaw #2022-20** – Amendment to Land Use Bylaw

*Moved by* Mayor Carnahan that Bylaw #2022-20, Amendment to Land Use Bylaw, is hereby given second reading.

**CARRIED  
R-22-09-0348**

*Moved by* Councillor Benson that Bylaw #2022-20, Amendment to Land Use Bylaw, is hereby given third reading.

**CARRIED  
R-22-09-0349**

- b) **Bylaw #2022-19** – Amendment to Land Use Bylaw

*Moved by* Councillor Faulkner that Bylaw #2022-19 is accepted as Amended with the following clause:

ii. Notwithstanding the clause above limiting the height of the building to 20 meters, one or more antenna(s) will be allowed on top of the structure to enhance the internet access to Calmar residents.

**CARRIED  
R-22-09-0350**

*Moved by* Councillor McKeag Reber that Bylaw #2022-19, Amendment to Land Use Bylaw, is hereby given second reading as amended.

**CARRIED  
R-22-09-0351**

*Moved by* Councillor Benson that Bylaw #2022-19, Amendment to Land Use Bylaw, is hereby given third reading as amended.

**CARRIED  
R-22-09-0352**

*Recess @ 7:43 pm*

*Reconvene @ 7:51 pm*

**8. NEW BUSINESS:**

- a) CAO Losier RFD – AM 2022 Resolutions – Discussion Only

- b) CAO Losier RFD – Subdivision Fee Amendment

*Moved by* Mayor Carnahan that Council direct Administration to not charge the Administrative \$200 as it is included in the subdivision fee for each category (1, 2, 3 and more lots), but retain the advertising cost for when a subdivision requires public notification.

**CARRIED  
R-22-09-0353**

- c) Acting DCS Bryans RFD – NSWA Request for Contribution

*Moved by* Councillor McKeag Reber that Council pass a motion to accept this request from NSWA as information at this time to be included in the 2023 budget deliberations.

**CARRIED  
R-22-09-0354**

**REGULAR MEETING OF COUNCIL  
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- d) CPO Leggio RFD – Calmar Enforcement Ride-Along Program

*Moved by* Councillor McKeag Reber that Council pass a motion to refer this matter back to Administration for further information and clarification.

**CARRIED  
R-22-09-0355**

- e) EDO McIntosh RFD – Calmar Business Breakfast Program

*Moved by* Mayor Carnahan that Council pass a motion to approve the Calmar Business Breakfast Program to begin in October 2022.

**CARRIED  
R-22-09-0356**

- f) CAO Losier/DPW Melesko – Aspenleaf Frac Water – Discussion Only

**9. FINANCIAL:**

- a) YTD Budget Variance as of September 15, 2022

*Moved by* Councillor Gardner that the correspondence is hereby accepted as information.

**CARRIED  
R-22-09-0357**

**10. DEPARTMENT REPORTS: None**

**11. COUNCIL AND COMMITTEE REPORTS: None**

**12. ACTION ITEM: None**

**13. CORRESPONDENCE:**

- a) Call to Action to the Government of Alberta from the National Police Federation

*Moved by* Mayor Carnahan that the correspondence is hereby accepted as information.

**CARRIED  
R-22-09-0358**

**14. CLARIFICATION OF AGENDA BUSINESS – (Open mic)**

**15. CLOSED SESSION:**

- a) Personnel - (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act).

*Moved by* Councillor Faulkner that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session at this time being 9:25 pm.

**CARRIED  
R-22-09-0359**

**Recess @ 9:26 pm  
Reconvene @ 9:32 pm**

*Moved by* Councillor Faulkner that the Regular Council Meeting reconvene from Closed Session at this time being 10:02 pm.

**CARRIED  
R-22-09-0360**

**REGULAR MEETING OF COUNCIL  
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**16. ADJOURNMENT:**

The Regular Council Meeting adjourned at 10:03 pm.

These minutes signed this 3rd day of October 2022.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losier

Un-Approved Minutes

**SPECIAL MEETING OF COUNCIL TO BE HELD  
VIRTUALLY ON SEPTEMBER 26, 2022  
COMMENCING AT 7:00 PM  
GoToMeeting  
Public Access Code: 738-393-413**

1. **CALL TO ORDER:** Mayor Carnahan called the Special Meeting of Council of September 26, 2022, to order at the hour of 7:02 pm.

**PRESENT:** Mayor Carnahan, Councillors Gardner, Faulkner, McKeag Reber, CAO Losier, DPW and CPO Leggio

2. **ADOPTION OF AGENDA:**

*Moved by* Councillor McKeag Reber that the agenda is hereby adopted as amended.

**CARRIED  
R-22-09-0361**

3. **BYLAW OR POLICIES:** None

4. **NEW BUSINESS:**

- a) CAO Losier RFD – Asset Management Plan

*Moved by* Mayor Carnahan that Council pass a motion to adopt the Asset Management Plan as presented.

**CARRIED  
R-22-09-0362**

*Moved by* Councillor Gardner that Council pass a motion to adopt the Asset Management Policy as updated.

**CARRIED  
R-22-09-0363**

*Moved by* Councillor McKeag Reber that Council pass a motion to adopt the Strategy/Action Plan as presented.

**CARRIED  
R-22-09-0364**

- b) CPO Leggio RFD – Specialize Peace Officer Program

*Moved by* Mayor Carnahan that Council pass a motion to request administration to prepare a detailed cost analysis to be presented during budget preparation.

**CARRIED  
R-22-09-0365**

*Moved by* Councillor McKeag Reber that Council pass a motion to move forward with the meeting of the new Minister of Justice while discussing the pilot with the RCMP.

**CARRIED  
R-22-09-0366**

*Moved by* Councillor McKeag Reber that Council pass a motion to appoint the Mayor to participate in the implementation while acting as a Council liaison.

**CARRIED  
R-22-09-0367**

**SPECIAL MEETING OF COUNCIL TO BE HELD  
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**Council took a recess at 9:24 pm  
Council resumed at 9:30 pm**

- c) Aerators at lagoon – CAO Losier (verbal update)

*Moved by* Councillor Faulkner that Council pass a motion to direct Administration to purchase the required aerators due to the urgency of the situation and to avoid environmental contamination.

**CARRIED  
R-22-09-0368**

**5. ADJOURNMENT:**

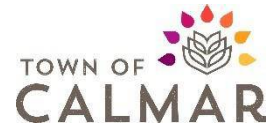
The Special Council Meeting adjourned at 9:42 pm.

These minutes signed this 3<sup>rd</sup> day of October 2022.

\_\_\_\_\_  
Mayor Carnahan

\_\_\_\_\_  
CAO Losier

Un-Approved Minutes



Town of Calmar  
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 03, 2022
Originated By:	CPO Leggio
Title:	Calmar Notebook Policy
Approved By:	CAO Losier
Agenda Item Number:	7 A

**BACKGROUND/PROPOSAL:**

The **Solicitor General's Office** requires all **Community Peace Officer Employers** to have policy minimums in place for all authorized equipment that is available for their officers to use. This body camera policy meets that standard and is ready to implement when notebooks are used by Calmar Enforcement officers.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

BENEFITS:

- Meets Solicitor General's standards.

DISADVANTAGES:

- N/A

COSTS/SOURCE OF FUNDING (if applicable) - None

**RECOMMENDED ACTION:**

That Council pass a motion to adopt this policy as presented.





## ENFORCEMENT SERVICES POLICY

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POLICY NO: 2022-101

APPROVAL DATE: October 03, 2022

TITLE: Calmar Enforcement Notebook Policy

REVISION DATE:

DEPARTMENT: Enforcement Services

Mayor: \_\_\_\_\_

C.A.O.: \_\_\_\_\_

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Purpose:

To ensure each Officer follows our expected standard in notebook entries.

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Reason for policy:

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The Town of Calmar recognizes the need to maintain notebook entry standards that meet or exceed Solicitor Generals expectations.

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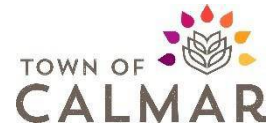
Policy:

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This policy applies to all Town of Calmar Enforcement Officers.

- 1) CPO notebooks will be started at the beginning of each shift by writing:
  - The date
  - Shift start and the end time
  - Current weather, temperature, and road conditions
  - Radar test time and test result
  - Radar tuning fork serial numbers
  - Serial number of body camera (if worn)
  - Test results of body camera equipment
  - Vehicle visual check status
  - Start mileage of unit
  - Phone messages between end of last shift and start of next shift
  - Patrol start time
  
- 2) CPO notebook will be ended with the below information of every shift:
  - Radar test time and results of test
  - Any damages or vehicle issues occurring that same shift
  - Who was notified of vehicle issue or damages
  - End of shift time

- End mileage of patrol vehicle
- 3) CPO notebooks shall, as necessary, indicate all times, dates interactions with the public, observations and shall be compatible with any reports generated.
  - 4) CPO notebooks shall be included in court briefs as required.
  - 5) CPO notebooks shall have the number of the notebook (first notebook would be number 1, second notebook number 2, etc....), along with the date of the first and last entry recorded on the outside of the notebook.
  - 6) CPO notebooks shall have no blank spaces or lines left anywhere in the notebook which would allow additional information to be added at a later date; All empty notebook book lines must have a horizontal line drawn thru them from left to right with an initial at end of line.
  - 7) CPO shall ensure there are a minimum of 5 empty notebook lines between end of shift notes and beginning of next shift. These empty notebook lines must have vertical lines throughout the empty notebook lines so no information can be added at a later date.
  - 8) No page numbers to be covered or left unreadable.
  - 9) CPO shall underline the last names of all persons entered to distinguish between first and last names.
  - 10) CPO notebooks **shall not be kept in vehicles**, or **unprotected** and shall be locked up and secured after every shift.
  - 11) CPO notebooks shall be retained by Town of Calmar
  - 12) CPO notebooks will be inspected quarterly by the Head of the Enforcement Department, who will sign the "Notebook inspection form." Each inspection form will have:
    - Date / time
    - Officers' name, appointment number
    - Findings / conclusions
    - Signature of the enforcement department head
  - 13) CPO notebooks remain the property of the town of Calmar, not the Peace Officer and will be retained as per town of Calmar Record Management and Retention Policy.



**Town of Calmar**

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 03, 2022
Originated By:	CPO Leggio
Title:	Calmar Body Worn Policy
Approved By:	CAO Losier
Agenda Item Number:	7 B

**BACKGROUND/PROPOSAL:**

The Solicitor General’s Office requires all Community Peace Officer Employers to have policy minimums in place for all authorized equipment that is available for their officers to use. This body camera policy meets that standard and is ready to implement when body cameras are used by Calmar Enforcement officers.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

**BENEFITS:**

- Meets Solicitor General’s standards.

**DISADVANTAGES:**

N/A

**COSTS/SOURCE OF FUNDING (if applicable)**

None

**RECOMMENDED ACTION:**

That Council pass a motion to adopt this policy as presented.



## ENFORCEMENT SERVICES POLICY

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**POLICY NO:** 2022-102

**APPROVAL DATE:** October 03, 2022

**TITLE:** Calmar Enforcement Body Camera Policy

**REVISION DATE:**

**DEPARTMENT:** Enforcement Services

**Mayor:** \_\_\_\_\_

**C.A.O.:** \_\_\_\_\_

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### **Purpose:**

To meet the requirements of Solicitor Generals office.

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### **Reason for policy:**

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The Solicitor General's Office requires all Community Peace Officer Employers to have policy minimums in place for all authorized equipment that is available for their officers to use. This body camera policy meets that standard and is ready to implement when body cameras are used by Calmar Enforcement officers.

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### **Policy:**

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This policy applies to all Town of Calmar Enforcement Officers who choose to wear a body camera.

- 1) CPO shall sign out body worn camera at the beginning of each shift.
- 2) CPO shall enter the serial number of the body worn camera into their notebooks prior to the start of their shift.
- 3) CPO shall test the body camera prior to start of every shift, results to be recorded in Officers' notebooks.
- 4) CPO shall activate body worn camera each time Officer leaves their patrol vehicle while on duty.
- 5) CPO shall **NOT** deactivate body camera until CPO is back inside patrol vehicle.
- 6) CPO shall upload body camera recordings at the end of each shift to their assigned computer drive.

7) CPO shall sign back in their body camera at the end of each shift.

8) CPO shall immediately report any malfunctions with body camera to the Enforcement Department head. Department head shall send out any body camera in need of repair or servicing.

9) CPO Shall ensure camera lens is clean and free of sight blockage throughout the officer's shift.

10) Enforcement Department head shall conduct a random quarterly audit of each Officer's body camera footage, and enter audit findings on the Calmar Enforcement Body Camera Audit Form, which will include:

- Date / Time
- Officers' name / appointment number.
- Findings/conclusions.
- Signature of Enforcement Department head.



**Town of Calmar**

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	October 03, 2022
Originated By:	Acting DCS Bryans
Title:	2023 Funding Request from Calmar Senior Citizens Club
Approved By:	CAO Losier
Agenda Item Number:	8 A

**BACKGROUND/PROPOSAL:**

The Calmar Senior Citizens Club is a vital club to the community and provides a valuable social atmosphere for our seniors. The club has not been operational for a couple years due to the pandemic but is planning to open its doors again to our community.

They hope to use our for the following:

- Clean the eavestroughs
- Replace or repair the supports holding the faade on the roof

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Helping the Seniors Club with some necessary maintenance and repairs to their building will alleviate some of the financial burden from the club while showing our support for the value that they provide to the community.

**COSTS/SOURCE OF FUNDING (if applicable)**

The cost of this request is \$1,000.

**RECOMMENDED ACTION:**

Council pass a motion to accept this request from the Calmar Senior Citizens Club as information at this time to be included in the 2023 budget deliberations.

**From:** [Terry Balaban](#)  
**To:** [Heather Bryans](#)  
**Cc:** [48edward](#); [Susan Parkinson](#); [judan47](#)  
**Subject:** Funding request for Calmar Senior Citizens Club  
**Date:** Friday, September 23, 2022 9:17:11 AM

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Good Morning Heather

The Calmar Senior Citizens Club is requesting funding of \$1000 from the Town of Calmar to perform necessary repairs to the Senior Citizens Center.

These funds will be used for the following:

1. Clean the eave troughs on the sides of the building to remove leaves and debris that have accumulated from the tree that is located on the sidewalk along main street. The eaves are full of debris and leaves, and they are starting to sag. In order to avoid replacement of the eaves a thorough cleaning and some minor reattachment of the eaves would prevent replacement.
2. The supports holding the facade on roof of the building have come loose and reattachment or replacement of these supports is needed. This could be a safety issue in that the facade may fall.

We respectfully request this contribution of \$1000 from the Town of Calmar in 2023 to assist us in looking after these necessary repairs.

Thank you for your attention into this matter.

Terry Balaban  
Secretary/Treasurer  
Calmar & District Senior Citizens Club

Mayor Sean Carnahan  
Council Report September 2022

In addition to regular council meetings, Committee of the Whole meetings and various correspondence and administration duties

**September 1<sup>st</sup>** – Attended State of Address Leduc County where Leduc County presented its update to the region on it's successes over the past year, its plans for future, and how they continue to work towards their strategic goals. The big announcement was the development of an additional road network and expansion of their industrial land space in the Nisku region.

**September 14<sup>th</sup>** – Leduc Regional Housing Foundation Plainview Manor Wine & Cheese evening – spent the evening with the seniors and their invited guests in a great night of socialization. The facility is an excellent lodge with a diverse group of residents and staff. It was great to see the interaction of everyone now that all of the Covid restrictions have been lifted. The seniors are so happy to be getting back to sense of normal.

**September 15<sup>th</sup>** – Leduc Regional Housing foundation board meeting – Presentation by two architect firms on the Planeview redevelopment plan. The concept is to provide a redeveloped facility which will add increased room capacity for multiple types of low cost housing options. Both presentations provided options for including low cost housing for families too be integrated with the senior population which provide an expanded community environment which has proven to improve quality of life for all. It also included commercial space opportunities for daycare and other services for the neighborhood. Costing would be \$30 to 58 million. Much work to be done to find funding but the board has been preparing for this for a number of years. Senior leadership team presented their updates on each area of focus. Adopted an adjusted Health and Safety Policy. The board rescinded the current mandatory vaccination policy and returned it to the governance committee for redevelopment to meet future needs.

**September 20<sup>th</sup>** – Attended Elected Officials Education course – Councils Role in Public Engagement – this course was geared to education elected officials on the importance of when to utilize public engagement to allow for public input into the important decision making processes that council needs to undertake. It provided guidance on the various types of public engagement and also discussed ways to ensure engagement reaches as many people as possible. Very interactive course and lots was learned.



**September 21-23<sup>rd</sup>** – Attended Alberta Municipalities convention in Calgary – here I attended Council's Leadership Style and the impact on organizational culture and economic environment where we discussed how leadership can have a positive and or negative affect on the organization. Housing for all – a panel discussion on affordable seniors housing priorities where we learned that there is a continued need to find more funding and partnership opportunities to address the provincial need for more housing. Panel discussion on diversity, equity and inclusion in municipalities where it was discussed how we as community can improve our communities in policy and practice. Attended the AB municipalities resolution session where we voted on several new resolutions to allow AB municipalities to advocate for a number of topics to the AB government that will help improve all communities in the province. Attended two minister dialogue sessions where many valid questions were raised with various government ministries. Had the opportunity to listen to opposition leader Honorable Mrs. Notley and the Honorable Mr. Kenny address the conference. Also attended an address by all current UCP candidates as they presented why they would make the best leader for the UCP party. Attended the AB municipalities AGM where votes were held for directors of various roles and am pleased to announce our Krista Gardner was elected to represent town west. Congratulations Krista. Councillors Gardner, Reber and myself meet with a group from the RCMP and assistant to minister of justice to discuss our concerns with the local issues in our community, thefts over and under \$5K, our concerns about the continue drug issues we hear about, and how to increase the ability of our own community peace officer. We also expressed concern about current policing presence. We need to report more to the policy so that our levels of service can be properly determined on the data. There are new tools for reporting please stay tuned. It was busy conference, and I met a lot of other community leaders that all have the same challenges we all do.

**September 26<sup>th</sup>** - CAO Losier and myself met with Telus to discuss the future of internet in Calmar. The meeting was open discussion around option for improved internet in the community. Most of the current network is old copper based connection with limitations. The cost to run fibre is very high and we discussed other options to direct fibre, like a 5G network. It is clear that Telus has their own challenges when it comes to capital projects. We will continue to work on finding a viable cost option for the community.

**September 26<sup>th</sup>** – Special meeting of council – this special meeting was for the review and adoption of our Asset management plan. This plan documents all off the town assets roads, curbs, gutters sidewalks, water and sewer systems etc. This plan allows for administration and council to understand and plan more proactively for the future replacement needs or the community instead of being reactionary, by grading and scoring our capital based on several factors. Also discussed at this special meeting was our project to increase our current capabilities of our community peace office by working with the justice minister and RCMP to elevate the events our officer can respond to

**September 29<sup>th</sup>** – Leduc Regional Housing Foundation Finance Committee – reviewed and approved June – August Financial statements.

## Krista Gardner Councillor Report

### September 2022

Sept 1<sup>st</sup> – Leduc Chamber of Commerce Luncheon- State of Leduc County Address

I attended this event alongside Mayor Carnahan and Councillor McKeag-Reber. Lots of interesting information shared by Leduc County and some potential opportunities for Calmar to partner.

Sept 6<sup>th</sup>- Regular Meeting of Council

Sept 12<sup>th</sup>- 2020-2024 Strategic Plan Review

Council and senior administration met with Strategic Steps Inc to conduct a review and reassessment of priority items from the 2020-2024 Strategic Plan. I particularly enjoyed the small group sessions as well as the prioritization exercises. I'm looking forward to a renewed focus on our high priority items.

Sept 14<sup>th</sup>- Calmar's Community in Bloom Society

CIB met to discuss the outcomes of the 2022 planting season and set goals for next year. Highlights include beginning to plan for competing in 2024 (using 2023 as a stepping stone to a successful run), sustainability initiatives including attempting to overwinter a number of our current plants and collecting seeds to start our own plants in early spring (thus saving both dollars and energy requirements), and a redesign of the East Town entrance bed for more colour and pizzazz. At the time of this writing, our CIB board has contributed hundreds of volunteer hours this summer with more to come as we prepare our gardens for winter. CIB has received many compliments from residents, businesses and visitors over the summer and I thank our CIB team for all their hard work!

Sept 15<sup>th</sup>- Capital Region Southwest Water Services Commission Board Meeting

The CRSWSC board is pleased to grant the Commission's Management and Operations contract to the City of Leduc for a 4-year term with the option of an additional 1 year's extension. The Commission Board has been very happy with the daily operations and management of the Commission's facilities thus far and is looking forward to continuing success in the very important area of providing our region with safe water. Other highlights from the meeting include the announcement of the Commission receiving a \$2.325 Million Water for Life Grant to assist in the construction of the Nisku Booster Station and a formal motion officially naming the project the "Nisku Booster Station".

Sept 19<sup>th</sup>- Regular Meeting of Council

Sept 21<sup>st</sup>-23<sup>rd</sup>- Alberta Municipalities 2022 Convention

I was pleased to be able to attend this year's convention in person in Calgary, along with Mayor Carnahan, Councillors McKeag-Reber and Faulkner, and CAO Losier. I attended educational sessions on the topics of "the Weaponization of Social Media" and "Understanding the S & G in ESG (Environment, Social, and Governance)." Both sessions were highly informative, providing me with ideas to bring back to Calmar. The Convention's Keynote Address was given by Justin Kingsley, known as "the most creative man in Canada." He spoke about the importance of looking at things from an unfamiliar perspective and evaluating your strengths and weaknesses (What is your superpower?) while looking at some of his past marketing work. The Resolutions session (and in particular, the pre-convention analysis work done by our staff) allowed for many conversations regarding what Calmar's priorities are and how we can utilize ABMunis resources to achieve them. Team Calmar took full advantage of networking opportunities, particularly myself as I had put my name forward to represent the Towns West region on the ABMunis Board of Directors. I am incredibly proud to announce that I was elected by my peers to fill that role for 2022-2024! I could not have done it without the support and encouragement of Jaime, Don and Sean. Thank you so much!

Sept 26<sup>th</sup>- Special Council Meeting

## **Council Report**

**Don Faulkner**

October 3, 2022

Sept. 6 & 19/22, Regular Council Meetings.

- Refer to Calmar Web Site for agendas and minutes.

Sept. 12/22, Strategic Plan Review.

- Enjoyed the process, looking forward to the final draft and applying it to our budgeting and long-range planning. I hope that when it's available on our website that the public will review it. Side bar, is there a way that we can track how often these plans get looked at on our website? Perhaps we can have an open house to present it to the public.

Sept. 14/22, Leduc & District Regional Waste Management Commission Board Meeting.

- I will make the minutes available when they are approved.
- Point of interest is that I am now the Chair of the Commission, at least until the organizational meeting.

Sept. 15/22, Capital Region Southwest Water Service Commission Board Meeting.

- I will make the minutes available when they are approved.
- Point of interest, we awarded the Management and Operations Contract to the City of Leduc.

Sept. 17/22, Attended the 39/20 Alliance Strategic Planning Workshop.

- We put considerable time into our "Vision", without fully fleshing out what it is that we plan on doing. Although the choices we have are both good, they would be meaningless without context.
- At the end of the day the only things that were proposed to address were; enhancing the business license process (eliminating the dual license system we have now, may be just a note at the bottom of regular licenses that gives them authority in other communities), potential for harmonizing GIS/Land Use (I did advise that this would depend on feedback from administration, and as it turns out will be expensive and hard to implement) and the potential for education (such as a workshop in economic development, something that would put everyone in the same frame to mind when talking about it).
- Most of the other things that we talked about were part of process, such as AGM's.

- There was also talk about sharing an EDO, as we already have one, the conversation was how could we all share one when we expect the EDO to be focused on the community they serve and the difficulties in separating your roles when you have more than one master (so to speak).
- Perhaps Carey can offer a different perspective.

Sept. 20 to 23/22, AM annual conference.

- I attended the session on Wastewater (many critical systems in Alberta and some success stories) and the session on Broad Band (nothing new, larger communities are partnering with private sector and there's a small community that is partnering with a county). We were told that there will be access to all the sessions (video) as there are with resolution results and election results, way to go Krista (it was worth the hard work on the campaign trail 😊)

Sept. 26/22, Special Council Meeting/Asset Management.

- Asset Management has been dealt with in time for grant.
- Special Constable Pilot Program is being addressed.
- Lagoon crisis is on track to being remedied.

Sept. 28/22, Regular Monthly 39/20 meeting.

- At time of submission, I have yet to attend this meeting. I will be conversing with the Alliance regarding the difficulties with harmonizing the GIS and Land Use. I will also be discussing the business tax. The idea regarding education as a group is still a good idea and will see if that will have an appetite for moving forward.
- This group needs some clarity and maybe it could take a step back become more of an informal information sharing "coffee" group.

Sept. 30/22, Orange Shirt Day.

- I will be attending Devon's activities between 9 and noon.

# Carey Benson Councilor Report Sept 2022

## Sept. 6<sup>th</sup>, 2022, Regular Meeting of Council

- Delegation came to our council meeting to ask for Donations for a new inclusive playground at the Calmar Elementary School.
- Council voted to donate \$1500 to the Leduc and District Food Bank in the 2023 budget

## Sept 12<sup>th</sup>, 2022, Strategic Plan Reprioritization Plan

- Council went over our Strategic Plans and chose our top 5 that we would like to see accomplished by the end of our term. However, this doesn't mean that the ones we didn't choose won't get accomplished by the end of our term.

## Sept 14<sup>th</sup>, 2022, Leduc and District Regional Waste Committee

- Went over our draft strategic plan, and was accepted as amended
- GFL would like to see Calmar promote the Leduc Dump access cards to our residence
- Don Faulkner has become the intern chair of the commission

## Sept 17<sup>th</sup>, 2022, 39/20 Alliance Meeting

- The alliance went threw a good conversation about our strategic plan and what we would like to see done with the alliance.
- We revamped our Vision statement
- Set goals for improving Market Strategies and Economic Development

## Sept 19<sup>th</sup>, 2022, Regular Meeting of Council

- Discussion was had about the Alberta Municipalities Conference and what Resolutions were going to affect Calmar as a town. Administration had brought up 3 resolutions that were beneficial to the town and whether or not it would be best to vote in favour of the resolutions.
- Public hearings for Bylaws #2022-19(Apartment Proposal) and #2022-20(Parking and Loading Regulations) were held in council chambers. Both Bylaws were passed.
- Closed Session

## Sept 21<sup>st</sup>, 2022 FCSS

- Information Items:
  - Youth Wellness Symposium
  - Truth & Reconciliation Day poster

- Reports:
  - FCSS Advisory Report
  - FRN Advisory Report
- General Business topics that we went over were:
  - Family Resource Network Contract Extension
  - Victim Services Redesign (Discussion only)
  - Cultural Inclusion- Truth and Reconciliation
  - Leduc County FCSS fall programs
  - Leduc County Family Resource Network Fall Program Schedule

### Sept 22<sup>nd</sup>, 2022, Calmar Library Board

- Benefits program came into effect Sept 1<sup>st</sup>
- Friends of the Library Group has received their status as a, not for profit society
- There has been a steady increase in Monthly Circulations in the Library