



## POLICY

POLICY NO: 2022-100

APPROVAL DATE: June 20, 2022

TITLE: Special Event Licensing Pilot

DEPARTMENT: Administration

REVISION DATE:

Mayor: 

C. A. O.: 

### Policy Statement:

The Town of Calmar is committed to creating economic opportunities for our citizens by encouraging business development that makes our town attractive and sustainable.

### Reason for Policy:

This policy provides for efficient provision of Special Event licensing as a pilot project for activities subject to Bylaw #2017-13 Section 9 (EXEMPTIONS FROM REQUIRING A BUSINESS LICENSE).

### Definitions:

**Individual Vendor** Mobile vendors attending coordinated special events in the community.

**Special Event** A Special Event is defined as any activity or event occurring within the Town of Calmar on public parks and roads.

### Policy:

A Special Event is defined as any activity or event occurring within the Town of Calmar on public parks and roads. Applications for a special event licence must be submitted to the Town of Calmar no less than 4 business days prior to the proposed event date by Individual Vendors.

This policy does not supersede the obligations that apply to all businesses and individuals relating to health, safety, and traffic regulations.

### Application Process:

All applications shall be submitted a minimum of four (4) days in advance of the requested event date.

A special event license may be obtained at a rate of \$10 for Resident businesses and \$20 for Non-Resident businesses per event.