

**TOWN OF CALMAR COMMITTEE OF THE WHOLE MEETING TO BE HELD
VIRTUALLY ON MONDAY JUNE 13, 2022**

Access Code: 883-358-981

1. **CALL TO ORDER:** Mayor Carnahan called the Committee of the Whole Meeting of June 13, 2022, to order at the hour of 7:05 pm.

PRESENT: Mayor Carnahan, Councillors Benson, Gardner, Faulkner and McKeag Reber and CAO Losier, CSM Bryans

2. **ADOPTION OF AGENDA:**

Moved by Councillor McKeag Reber that the agenda is hereby adopted as presented.

**CARRIED
CR-22-06-0283**

3. **DELEGATIONS:** None

4. **UNFINISHED BUSINESS:**

- a) Bylaw #2021-28 – Council Procedural Bylaw

Moved by Councillor Gardner that in Section 25 of the Council Procedural Bylaw, between items d and e on the agenda a new item is added to allow for public commentary/discussion, revise Section 14 to change the virtual meetings to be hybrid, amend Section 23 to reflect that Council Reports are provided monthly not at each meeting. And have the Bylaw brought back to the next regular meeting of Council for adoption. Furthermore, Administration is to bring the draft Committee of the Whole Bylaw back to Council for review/discussion. Administration will also bring forward a draft policy for the public commentary.

**CARRIED
CR-22-06-0284**

Recess @ 8:24

Reconvene @ 8:33

5. **BYLAWS or POLICIES:**

- a) Bylaw #2017-13 – Business Licensing Bylaw

Moved by Councillor McKeag Reber that Administration comes back to Council on June 20th with a pilot project for ‘special event’ type licenses. Furthermore, that Administration arranges for a workshop for Council to thoroughly review/revamp the Business License Bylaw.

**CARRIED
CR-22-06-0285**

- b) Policy #2018-053 – Public Participation

Moved by Mayor Carnahan that Administration arranges for a workshop for Council to review this policy at a future date.

**CARRIED
CR-22-06-0286**

6. **NEW BUSINESS:**

- a) Budget Process (discussion only)

Moved by Councillor Benson that Administration create a level of service document/definition by the end of summer. Administration to also create a survey (or two) available to the public at the Market on Main focused mainly on the budget, but also address what residents’ value in making the community a better place to live. Having this survey available via a QR code is preferable. Then Council to have a workshop prior to budget season to discuss the feedback.

**CARRIED
CR-22-06-0287**

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b) Procurements (discussion only)

Moved by Councillor Faulkner that Administration drafts a procurement policy to be brought forward to Council at a future date.

**CARRIED
CR-22-06-0288**

c) Strategic Planning & Advocacy Initiatives (discussion only)

Moved by Councillor Gardner that Council and Administration review available dates and schedule the meeting accordingly.


**CARRIED
CR-22-06-0289**

7. **CLOSED SESSION:** None

8. **ADJOURNMENT:**

The Committee of the Whole Meeting adjourned at 10:00 pm.

These minutes signed this 20th day of June 2022.



Mayor Carnahan



CAO Losier