

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, OCTOBER 15, 2018, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of October 15, 2018 to order at the hour of 7:00 pm.

PRESENT: Mayor Yachimetz, Councillors Balaban, Gardner, Rehn and Froese
Town Manager Rodberg, Director of Operations & Land Development Melesko,
Development Officer Sider and Public.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

Moved by Councillor Rehn that the agenda is hereby adopted as presented.

**CARRIED
R-18-10-16**

3. **PUBLIC HEARING:**

- a) Bylaw 2018-18

Mayor Yachimetz opened the Public Hearing at 7:01pm.

Mayor Yachimetz stated that the purpose of the Hearing is to hear public comments in regard to proposed Bylaw 2018-18 being a Bylaw to amend Land Use Bylaw 2017-07 as it pertains to Cannabis Store regulations.

Mayor Yachimetz requested confirmation of the Notice of Public Hearing. Town Manager Rodberg confirmed that the Notice was advertised in the September 28th and October 5th, 2018 editions of the Leduc Rep.

Mayor Yachimetz inquired if any written submissions had been received in regard to the proposed Bylaw. Town Manager Rodberg responded that no written submissions had been received.

Mayor Yachimetz inquired if any persons in attendance wished to be heard in regard to the proposed Bylaw.

Ms. Cheryl Shudra was in attendance and stated that she would appreciate Council's consideration for allowing a Cannabis dealer within the 100m of any daycare, school etc.

Mayor Yachimetz inquired, for a second time, if any persons wished to be heard.

There was no response from any person.

Mayor Yachimetz inquired, for a third time, if any persons wished to be heard.

There was no response from any person.

Mayor Yachimetz closed the Public Hearing at 7:10pm.

4. **DELEGATIONS:**

- a) RCMP – Insp. Kendall & Sgt. Dueck – 2017 Year In Review

Insp. Kendal and Sgt. Dueck were in attendance to present the 2017 Year In Review report and a report on what is in store for the Leduc RCMP Detachment.

Mayor Yachimetz thanked the Members for their attendance and presentation.

*HR
WJY*

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5. APPROVAL OF MINUTES:

- a) Regular Council Meeting – October 1, 2018

Moved by Councillor Balaban that the minutes of the Regular Council Meeting, of October 1, 2018, are hereby approved as presented.

**CARRIED
R-18-10-17**

6. Unfinished Business - None

7. NEW BUSINESS:

- a) Councillor Gardner – Calmar Business Mixer

Correspondence was presented from Councillor Gardner with a proposal to host a local business community mixer in late November or early December.

The correspondence was accepted as information.

- b) Public Communications Committee – Town Awareness Campaign

Correspondence was presented from Public Communications Committee in regard to a recommendation to have a Town awareness campaign called “Did You Know” column in the monthly Calmar Chronical.

Moved by Councillor Gardner that Administration is hereby directed to include a “Did You Know” column in the Calmar Chronicle that highlights various areas of Town statistics and activities.

**CARRIED
R-18-10-18**

- c) Leduc Regional Chamber of Commerce – Invitation

Correspondence was presented from the Leduc Regional Chamber of Commerce in regard to an invitation to attend the Heels + Holly Women’s Luncheon on Friday, November 30th in Nisku.

The correspondence was accepted as information.

- d) Councillor Rehn – Council Conference & Course Attendance Policy

Correspondence was presented from Councillor Rehn in regard to a recommendation to have a Policy drafted in regard to Council members, who wish to attend conferences and courses, to obtain Council approval before attending.

Moved by Councillor Balaban that Administration draft a policy in regard the requirement of a Council member to obtain prior Council approval before attending any conference or course and that the 2019 Operating Budget Documents be amended to remove GL Code 2-11-00-148 (training and development for all Council) and add a GL Code for training and development for each individual Councillor.

**CARRIED
R-18-10-19**

HR. WJZ

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e) Councillor Rehn – CAO Conference Courses Attendance Policy

Correspondence was presented from Councillor Rehn in regard to a recommendation to have a Policy drafted in regard to the CAO, who wishes to attend conferences and courses, to obtain Council approval before attending.

Moved by Councillor Rehn that Administration draft a policy in regard to the requirement of the CAO to itemize, in the annual Operating Budget, the Conferences and or workshops that she will be attending for the year. These Conferences and Workshops are required to maintain a Certified Local Government Manager designation (CLGM).

**CARRIED
R-18-10-20**

f) Councillor Rehn – Travel Policy

Correspondence was presented from Councillor Rehn in regard to a recommendation to have a Policy drafted in regard to Council members and Town staff utilizing reasonable cost efficient air travel when travelling on Town business and further that the Policy include reasonable efforts to be cost effective when booking accommodations.

Moved by Councillor Rehn that Administration is hereby directed to draft policy in regard to Council members and Town staff travel utilizing reasonable cost efficient air travel when travelling on Town business and further the policy include reasonable efforts to be cost effective when booking accommodations.

**CARRIED
R-18-10-21**

8. BYLAWS AND/OR POLICIES:

a) Bylaw 2018-18 – Land Use Bylaw Amendment

Moved by Councillor Gardner that Bylaw 2018-18 is hereby given second reading.

**CARRIED
R-18-10-22**

Moved by Councillor Balaban that Bylaw 2018-18 is hereby given third reading.

**CARRIED
R-18-10-23**

b) Bylaw 2018-19 – Smoking Bylaw

Moved by Councillor Rehn that Bylaw 2018-19 is hereby given second reading.

**CARRIED
R-18-10-24**

Moved by Councillor Froese that Bylaw 2018-19 is hereby given third reading.

**CARRIED
R-18-10-25**

c) Bylaw 2018-20 – Land Use Bylaw Amendment

Moved by Councillor Rehn that Bylaw 2018-20 is hereby given first reading.

**CARRIED
R-18-10-26**

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9. FINANCIAL:

- a) Bank Reconciliation – September 30, 2018
- b) Trial Balance – September 30, 2018

Mayor Yachimetz requested that the reports be placed on file.

10. DEPARTMENT REPORTS: None

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Yachimetz:
 - October 02, 2018 39/20 Alliance Meeting w Keystone Strategies
 - October 12, 2018 Northern Mayors Fall Caucus
 - October 15, 2018 Council Organizational Meeting
 - October 15, 2018 Regular Council Meeting
- b) Councillor Balaban
 - October 01, 2018 Regular Council Meeting
 - October 09, 2018 CIB Meeting
 - October 10, 2018 Senior's Thanksgiving Dinner
 - October 15, 2018 Regular Council Meeting
- c) Councillor Gardner
 - October 10, 2018 Recreation Board
 - October 15, 2018 Council Organizational Meeting
 - October 15, 2018 Regular Council Meeting
- d) Councillor Rehn
 - October 04, 2018 Interviewed potential FCSS Board Members w Ms. Pearson
 - October 09, 2018 Interviewed potential FCSS Board Members w Ms. Pearson
 - October 10, 2018 Senior's Thanksgiving Luncheon
 - October 15, 2018 Council Organizational and Regular Council Meeting
- e) Councillor Froese
 - October 04, 2018 Leduc Regional Housing Foundation Board Meeting
 - October 10, 2018 Calmar and District Recreation Board Meeting
 - October 15, 2018 Council Organizational and Regular Council Meeting

Mayor Yachimetz requested that the reports be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) Village of Warburg – Peace Officer Services
- c) AB. Municipal Affairs – Awards for Excellence in Public Library Services
- d) Leduc & District Victim Services – Thank You
- e) GFOA Alberta - Council Remuneration
- f) YRL – Draft 2019 Budget
- g) RMRF – Subdivision and Development Appeal Board Clerk Training
- h) YRL – Board Executive Committee Highlights
- i) AB. Municipal Affairs – 2018 MSI Capital Projects

Mayor Yachimetz requested that the correspondence be placed on file.

13. CLARIFICATION OF AGENDA BUSINESS:

There were no questions at this time.



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14. IN CAMERA:

- a) Development (Pursuant to Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor Froese that the Regular Council Meeting temporarily adjourn at 9:20pm and Council sit In Camera.

**CARRIED
R-18-10-27**

Moved by Councillor Balaban that the Regular Council Meeting reconvene from In Camera at 9:40pm.

**CARRIED
R-18-10-28**

Moved by Councillor Rehn that Council approves the proposed concept changes for the design of the 48th Street proposed upgrade and direct Administration to proceed with the Open House.

**CARRIED
R-18-10-29**

15. ADJOURNMENT:


Moved by Councillor Gardner that the Regular Council Meeting of October 15, 2018 adjourn at the hour of 9:42pm.

**CARRIED
R-18-10-30**

These minutes signed this 5th day of November, 2018.



Mayor Yachmetz



Town Manager Rodberg