

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR
WAS HELD ELECTRONICALLY ON MONDAY, MARCH 15th, 2021,
COMMENCING AT 7:00 pm
GoToMeeting - Public Access Code: 579-610-245**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of March 15, 2021 to order at the hour of 7:00 pm.

PRESENT: Mayor Yachimetz, Councillors Balaban, Gardner, Faulkner, Town Manager Krawchuk, Community Services Coordinator King, Director of Land Development Melesko, CPO Leggio and Public.

ABSENT (WITH REGRETS): Councillor Froese

Mayor Yachimetz addressed all attendees on microphone and voting protocols that will be used for the meeting.

2. **ADOPTION OF AGENDA:**

Town Manager Krawchuk requested to add under 4 Delegations (A) Barry Rasch – Urban Mill Greens, under New Business 8 (G) Letter of Intent – Urban Mill Greens and Mayor Yachimetz requested to add 8 (H) Council Boards and Committees to the agenda.

Moved by Councillor Gardner that the agenda is hereby adopted as amended.

**CARRIED
R-21-03-11**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS or PRESENTATIONS:**

- a) Barry Rasch – Urban Mill Greens 10 minutes

Mr. Rasch made a presentation to Council and informed them that he has been diligently researching the business case to invest in a Vertical Farm Growing Container. He provided his Business Prospectus and would love to get the support of Calmar Council on his Proposed Business. This business has the ability to bring fresh delicious produce closer to our communities 365 days a year where families have the ability to have fresher options when shopping. Mr. Rasch also provided 3 Letters of Support that he has received to date for Council to view with more still in the works.

Mayor Yachimetz thanked Mr. Rasch for his presentation to Council and left the Regular Meeting of Council at the hour of 7:11 pm.

5. **APPROVAL OF MINUTES:**

- a) **Regular Council Meeting – March 01, 2021**

Moved by Councillor Faulkner that the minutes of the Regular Council Meeting, of March 01, 2021 is hereby approved as presented.

**CARRIED
R-21-03-12**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:** None

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8. NEW BUSINESS:

a) Community Services Coordinator King – RFD Composting Program (Strat Plan)

Moved by Councillor Balaban that Council accept Administration's recommendation as information and that Community Services Coordinator King continue researching this project, educating the residents and ensuring consistency with similar programs being developed by other regional municipalities and have it in place for the 2nd Quarter of 2022.

**CARRIED
R-21-03-13**

b) Director of Finance Storey – RFD 2021 Capital Budget

Moved by Councillor Gardner that the Town of Calmar 2021 Capital Budget is hereby adopted as presented.

**CARRIED
R-21-03-14**

**c) DEM Leggio/Mayor Wally Yachimetz – Funding Model/Letter of Intent
Exploration Regional Emergency Management Partnership**

Moved by Councillor Faulkner that Administration accepts the cost funding model in principle and further that Administration draft a Letter of Intent for the Exploration of a Regional Emergency Management Partnership.

**CARRIED
R-21-03-15**

d) Town Manager Krawchuk – RFD Letter of Resignation

Moved by Councillor Balaban that the correspondence received by Councillor Froese is hereby accepted as information.

On behalf of Mayor, Council and Staff, we wish the Froese family all the best and thank Councillor Froese for his commitment serving the Town of Calmar as Councillor.

**CARRIED
R-21-03-16**

e) Town Manager Krawchuk – 2021 By-Election & Request for Extension

Moved by Councillor Gardner that Council direct Administration to draft a letter to the Minister of Municipal Affairs requesting an extension to fill the vacancy until the General Election which will be held in October 2021, detailing all of the information provided above.

If the Extension is not granted, a By-Election date is to be set for June 28, 2021.

**CARRIED
R-21-03-17**

f) Director of Land Development and PW Melesko – Offer on Sentag Trailer

Moved by Councillor Faulkner that Council accept the offer made by Parkland Modular in the amount of \$35,000 for the purchase of the 2014 Sentag Trailer located in the Public Works Yard and furthermore that all moving costs of the Sentag Trailer are those of the Purchaser.

**CARRIED
R-21-03-18**

g) Letter of Intent (Barry Rasch) – Urban Mill Greens

Moved by Councillor Balaban that the Town of Calmar draft a letter of support for the purpose for Urban Mill Greens in hopes of a obtaining a Vertical Farm Growing Container that will allow for fresh produce 365 days a year so families will have more options while shopping for produce.

**CARRIED
R-21-03-19**

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h) Mayor Yachimetz - Council Boards & Committees

Moved by Faulkner that Councillor Gardner be appointed to the Municipal Planning Commission Board as a Council Representative, as Councillor Froese has resigned as Councillor.

**CARRIED
R-21-03-20**

9. FINANCIAL: None

- a) Bank Reconciliation – January 31, 2021
- b) Bank Reconciliation – February 28, 2021

Moved by Councillor Balaban that the Financial Reports are hereby accepted as information.

**CARRIED
R-21-03-21**

10. DEPARTMENT REPORTS:

- a) Town Manager Krawchuk
- b) Director of Finance Storey
- c) Director of Land Development & PW Melesko
- d) CPO Leggio
- e) Community Services Coordinator King
- f) EcD Officer Levasseur
- g) Community Services Programmer Thomas

Moved by Councillor Gardner that the Department Reports are hereby accepted as information.

**CARRIED
R-21-03-22**

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Yachimetz
 - March 03, 2021 Draft Budget #3 2021 Meeting
 - March 04, 2021 Leduc Regional Emergency Management Meeting
 - March 08, 2021 Community Vitalization Plan Draft Meeting
 - March 08, 2021 Council Committee of the Whole Meeting
 - March 08, 2021 Strategic Steps Inc. Interview Meeting
 - March 10, 2021 Economic Development Team Meeting
 - March 12, 2021 Leduc Regional Mayors Meeting
 - March 15, 2021 Regular Council Meeting

- b) Councillor Faulkner
 - March 03, 2021 Budget Meeting
 - March 04, 2021 PC&M Pre-committee Mtg.
 - March 08, 2021 CVP/Council Mtg. re; Marketing & Branding
 - March 08, 2021 Committee of the Whole Mtg.
 - March 10, 2021 Economic Development Team Mtg.
 - March 11, 2021 Interview for the Organizational Review, Audit Stage
 - March 15, 2021 Tonight's Council Mtg.

- c) Councillor Balaban
 - March 03, 2021 Budget Meeting
 - March 08, 2021 Calmar Bi-Weekly Meeting CVP
 - March 08, 2021 Committee of the Whole Meeting Policies Review
 - March 08, 2021 Committee of the Whole Meeting – Organizational Review
 - March 10, 2021 EcD Team meeting
 - March 11, 2021 Leduc/Wetaskiwin Chamber of Commerce
 - March 15, 2021 Regular Council Meeting

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- d) Councillor Gardner
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| March 03, 2021 | Finance Committee Meeting- Budget 3rd Draft |
| March 04, 2021 | Regional Emergency Management Exploratory Committee |
| March 04, 2021 | Public Communications and Marketing Committee |
| March 08, 2021 | CVP Meeting |
| March 08, 2021 | Committee of the Whole Meeting |
| March 10, 2021 | Economic Development Meeting |
| March 10, 2021 | Organizational Review Interview |
| March 10t, 2021 | CIB AGM and General Meeting |
| March 11, 2021 | Community Services Programming Meeting |
| March 15t, 2021 | Regular Council Meeting |

- e) Councillor Froese **Absent with Regrets**

Moved by Councillor Faulkner that the Council Reports are hereby accepted as information.

**CARRIED
R-21-03-23**

12. CORRESPONDENCE:

- a) Outstanding Items
- b) Alberta Municipal Affairs
- c) Education Tax Program (School Requisition)
- d) Canadian Heritage
- e) Westlock County
- f) Crowsnest Pass
- g) Leduc County Fire Services – February Stats
- h) Leduc RCMP 2020 Year in Review
- i) City of Beaumont – Letter of Intent - Exploration of a Regional Emergency Management Partnership
- j) Village of Warburg - Letter of Intent – Exploration of a Regional Emergency Management Partnership

Moved by Councillor Balaban that the correspondence is hereby accepted as information.

**CARRIED
R-21-03-24**

13. CLARIFICATION OF AGENDA BUSINESS:

None requested.

14. CLOSED SESSION:

- a) Development (Pursuant to Section 25(1)(c)(iii) of the Freedom of Information and Protection of Privacy Act).
- b) Personnel - (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act).
- c) Personnel - (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act).

Moved by Councillor Gardner that the Regular Council Meeting temporarily adjourn and Council sits in Closed Session, currently being 8:30pm.

**CARRIED
R-21-03-25**

Town Manager Krawchuk and Director of Land Development Melesko remained in Closed Session for the discussion on the Development topic currently being 8:31pm.

Director of Land Development Melesko left the meeting following the discussion on the

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Development topic currently being 8:45pm.

Town Manager Krawchuk remained in the Closed Session for the Personnel topic and the Town's Lawyer Anthony Purgas joined the Closed Session for the topic of Personnel currently being 8:47pm.

Mayor Yachimetz thanked Mr. Purgas for his recommendation and Mr. Purgas left the Closed Session, topic of Personnel currently being 9:40pm.

Moved by Councillor Faulkner that the Regular Council Meeting reconvene from Closed Session currently being 9:42pm.

**CARRIED
R-21-03-26**

Moved by Councillor Balaban that Council accept scenario #2, as presented, whereby the Town pays 1/3 of the cost share of 52 Street upgrades based on ISL cost estimates, plus 1/2 of future development Share. This offer stands if the potential purchaser pays his share and 1/2 of the future developers share.

**CARRIED
R-21-03-27**

Moved by Councillor Gardner that Council directs Administration to follow through on an employee matter as discussed thoroughly.

**CARRIED
R-21-03-28**

15. ADJOURNMENT:

The Regular Council Meeting adjourned at 9:51pm.

These minutes signed this 05th day of April 2021.



Mayor Yachimetz



Town Manager Krawchuk, CLGM