

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JANUARY 21, 2019, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Deputy Mayor Gardner called the Regular Council Meeting of January 21, 2019 to order at the hour of 7:00 pm.

PRESENT: Deputy Mayor Gardner, Councillors Balaban, Rehn, and Froese,
Acting Town Manager Storey, Director of Operations & Land Development
Melesko and Public.

ABSENT (with regrets): Mayor Yachimetz and Town Manager Rodberg.

2. **ADOPTION OF AGENDA:**

Acting Town Manager Storey requested that the following items are hereby added to the agenda:
8 g) Public Communications Committee – Calmar Chronicle and 14 b) Personnel (Pursuant to
Section 23 (1) (b) of the Freedom of Information and Protection of Privacy Act).

Moved by Councillor Rehn that the agenda is hereby adopted as amended.

**CARRIED
R-19-01-01**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS or PRESENTATIONS:**

- a) Benji Waser, MNP, LLP – Dec. 31, 2018 Audit Service Plan

Mr. Benji Waser, representing MNP, LLP, was in attendance and presented the Audit Service Plan for the year ending December 31, 2018.
Deputy Mayor Gardner thanked Mr. Waser for his presentation.

5. **APPROVAL OF MINUTES:**

- a) Special Council Meeting – December 12, 2018

Moved by Councillor Balaban that the minutes of the Special Council Meeting, of December 12, 2018, are hereby approved as presented.

**CARRIED
R-19-01-02**

- b) Regular Council Meeting – December 17, 2018

Moved by Councillor Froese that the minutes of the Regular Council Meeting, of December 17, 2018, are hereby approved as presented.

**CARRIED
R-19-01-03**

6. **Unfinished Business - None**

7. **BYLAWS or POLICIES**

- a) Bylaw 2019-01 – Temporary Borrowing Bylaw

Moved by Councillor Balaban that Bylaw 2019-01 is hereby given first reading.

**CARRIED
R-19-01-04**

Waser
KY

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JANUARY 21, 2019, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

Moved by Councillor Rehn that Bylaw 2019-01 is hereby given second reading.

**CARRIED
R-19-01-05**

Moved by Councillor Froese that permission is hereby granted for the presentation of Bylaw 2019-01 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-19-01-06**

Moved by Councillor Balaban that Bylaw 2019-01 is hereby given third reading.

**CARRIED
R-19-01-07**

b) Bylaw 2019-02 – Electronic Fund Transfer Guarantee Bylaw

Moved by Councillor Rehn that Bylaw 2019-02 is hereby given first reading.

**CARRIED
R-19-01-08**

Moved by Councillor Froese that Bylaw 2019-02 is hereby given second reading.

**CARRIED
R-19-01-09**

Moved by Councillor Balaban that permission is hereby granted for the presentation of Bylaw 2019-02 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-19-01-10**

Moved by Councillor Froese that Bylaw 2019-02 is hereby given third reading.

**CARRIED
R-19-01-11**

c) Bylaw 2019-03 – Business MasterCard Guarantee Bylaw

Moved by Councillor Froese that Bylaw 2019-03 is hereby given first reading.

**CARRIED
R-19-01-12**

Moved by Councillor Balaban that Bylaw 2019-03 is hereby given second reading.

**CARRIED
R-19-01-13**

Moved by Councillor Rehn that permission is hereby granted for the presentation of Bylaw 2019-03 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-19-01-14**

Moved by Councillor Froese that Bylaw 2019-03 is hereby given third reading.

**CARRIED
R-19-01-15**

d) Bylaw 2019-04 – Water, Sewer & Sanitation Rates Bylaw

Moved by Councillor Balaban that Bylaw 2019-04 is hereby given first reading.

**CARRIED
R-19-01-16**



**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JANUARY 21, 2019, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

Moved by Councillor Froese that Bylaw 2019-04 is hereby given second reading.

**CARRIED
R-19-01-17**

Moved by Councillor Balaban that permission is hereby granted for the presentation of Bylaw 2019-04 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-19-01-18**

Moved by Councillor Rehn that Bylaw 2019-04 is hereby given third reading.

**CARRIED
R-19-01-19**

8. NEW BUSINESS:

a) Director of Finance Storey – Tax Penalty Cancellation

Correspondence was presented from Director of Finance Storey in regard to a request for a cancellation of tax penalties for TA #0949.

Moved by Councillor Rehn that the request for a cancellation of tax penalties, in the amount of \$351.73, for TA #0949 is hereby approved.

**DEFEATED
R-19-01-20**

b) AB. Seniors and Housing – Minister’s Senior Service Awards

Correspondence was presented from AB. Seniors and Housing in regard to nominations for the Minister’s Seniors Service Awards.

Moved by Councillor Rehn that the correspondence, in regard to the Minister’s Seniors Service Awards, is hereby referred to the Calmar FCSS Board and the Calmar Seniors Club for consideration.

**CARRIED
R-19-01-21**

c) Leduc & District Food Bank – Fundraising Events Support

Correspondence was presented from the Leduc & District Food Bank in regard to two fundraising events.

Moved by Councillor Froese that the correspondence is hereby accepted as information.

**CARRIED
R-19-01-22**

d) Province of Alberta – Order of Excellence

Correspondence was presented from the Province of Alberta in regard to the Alberta Order of Excellence nominations for 2019.

Moved by Councillor Balaban that the correspondence from the Province of Alberta, in regard to the Order of Excellence, is hereby referred to the Recreation Board and FCSS Board.

**CARRIED
R-19-01-23**

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JANUARY 21, 2019, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

e) Ag for Life – Donation Request

Correspondence was presented from Ag for Life in regard to a request for a \$1,500 donation.

Moved by Councillor Rehn that the correspondence of Ag for Life, in regard to a donation request, is hereby accepted as information.

**CARRIED
R-19-01-24**

f) Development Officer Sider – Subdivision Application 2018-001S

Correspondence was presented from Development Officer Sider in regard to a subdivision application.

Moved by Councillor Froese that Subdivision Application 2018-001S is hereby approved on the conditions as outlined in the correspondence from Development Officer Sider dated January 21, 2019.

**CARRIED
R-19-01-25**

g) Public Communications Committee – Calmar Chronicle

Correspondence was presented from the Public Communications Committee in regard to the Calmar Chronicle.

Moved by Councillor Rehn that Administration is directed to review options for an email distribution of the Calmar Chronicle.

**CARRIED
R-19-01-26**

9. FINANCIAL:

a) Bank Reconciliation – December 31, 2018

Deputy Mayor Gardner requested that the report be placed on file.

10. DEPARTMENT REPORTS:

- a) Town Manager Rodberg
- b) Director of Finance Storey
- c) Director of Operations & Land Development Melesko
- d) Recreation Coordinator King
- e) FCSS Coordinator Pearson
- f) CPO Leggio

Deputy Mayor Gardner requested that the reports be placed on file.

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Yachimetz:
No report
- b) Councillor Balaban
 - Dec. 18 -Calmar EDC meeting
 - Dec. 31 -Calmar First Night Celebration
 - Jan. 8 -Calmar CIB meeting
 - Jan. 9 -Calmar EDC meeting
 - Jan. 10 -Special Meeting of Council
 - Jan. 11 -Leduc Chamber Luncheon
 - Jan. 14 -ICF-IDP project meeting
 - Jan. 15 -Budget meeting
 - Jan. 15 -Cannabis LUB Open House

Handwritten initials:
CAB
HY

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JANUARY 21, 2019, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

Jan. 16 -Roles & Responsibilities Workshop
Jan. 17 -CRSWSC Strategic Planning Session
Jan. 17 -MPC meeting
Jan. 21 -Regular Council Meeting

c) Councillor Gardner

Dec. 18 -Christmas Lights contest judging
Dec. 19 -OH&S Committee meeting
Dec. 20 -Town Manager Performance evaluation presentation
Dec. 31 -Calmar First Night Celebration
Jan. 9 -Christmas Lights Contest prize winners delivery
Jan. 10 -Special Meeting of Council
Jan. 11 -Leduc Chamber Luncheon
Jan. 14 - ICF-IDP project meeting
Jan. 14 - Public Communications Committee meeting
Jan. 15 - Budget meeting
Jan. 15 -Cannabis LUB Open House
Jan. 16 -Roles & Responsibilities Workshop
Jan. 17 -MPC meeting
Jan. 17 -Calmar Library Board meeting
Jan. 21 -Yellowhead Regional Library Trustee Orientation
Jan. 21 -Regular Council Meeting

d) Councillor Rehn

Dec. 11 - Recreation Board meeting
Dec. 12 -Seniors Club meeting
Dec. 12 -Special Meeting of Council
Dec. 14 -Subdivision and Development Appeal Board training
Dec. 31 -Calmar First Night Celebration
Jan. 10 -Special Meeting of Council
Jan. 11 -Leduc Chamber Luncheon
Jan. 14 -ICF-IDP project meeting
Jan. 14 -Public Communications Committee meeting
Jan. 15 -Budget meeting
Jan. 15 -Cannabis LUB Open House
Jan. 16 -Roles & Responsibilities Workshop
Jan. 21 -Regular Council Meeting

e) Councillor Froese

Dec. 18 -Calmar Christmas Elves hamper delivery
Jan. 10 -Special Meeting of Council
Jan. 11 -Leduc Chamber Luncheon
Jan. 15 -Budget meeting
Jan. 15 -Cannabis LUB Open House
Jan. 16 -Roles & Responsibilities Workshop
Jan. 17 -MPC meeting
Jan. 21 -Regular Council Meeting

Deputy Mayor Gardner requested that the reports be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) YRL – Board Executive Committee Highlights
- c) Calmar Secondary School PTA – Thank You

Deputy Mayor Gardner requested that the correspondence be placed on file.

13. CLARIFICATION OF AGENDA BUSINESS:

There were no questions at this time.

14. IN CAMERA:

- a) Legal (Pursuant to Section 27(1)(a),(b)(iii) and (c)(iii) of the Freedom of Information and Protection of Privacy Act)
- b) Personnel (Pursuant to Section 23(1)(b) of the Freedom of Information and Protection of Privacy Act)

Handwritten signatures in blue ink, including "KJ" and other illegible marks.

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JANUARY 21, 2019, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

Moved by Councillor Balaban that the Regular Council Meeting temporarily adjourn and Council sit In Camera at 8:38 pm.

**CARRIED
R-19-01-27**

Acting Town Manager Storey remained in the Chambers for the discussion on the Legal topic.

Acting Town Manager Storey left the Chambers before the discussion on the Personnel topic at this time being 8:47 pm.

Acting Town Manager Storey re-entered the Chamber following the discussion on the Personnel topic at this time being 9:19 pm.

Moved by Councillor Rehn that the Regular Council Meeting reconvene from In Camera at 9:20 pm.

**CARRIED
R-19-01-28**

Moved by Councillor Froese that the Town of Calmar take no further actions in respect to the Tax Recovery process for TA #0889 and TA # 0890.

**CARRIED
R-19-01-29**

Moved by Councillor Balaban that Council obtain legal advice on the topic of a human resource issue.


**CARRIED
R-19-01-30**


15. ADJOURNMENT:

Moved by Councillor Balaban that the Regular Council Meeting, of January 21, 2019, adjourn at the hour of 9:25 pm.

**CARRIED
R-19-01-31**

These minutes signed this 4th day of February, 2019.


Deputy Mayor Gardner


Acting Town Manager Storey