

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS  
HELD ELECTRONICALLY ON MONDAY, JANUARY 18<sup>th</sup>, 2021,  
COMMENCING AT 7:00 pm  
GoToMeeting - Public Access Code: 872-629-053**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of January 18, 2021 to order at the hour of 7:00 pm.

**PRESENT:** Mayor Yachimetz, Councillors Balaban, Gardner, Faulkner  
Town Manager Krawchuk, Director of Finance Storey, Community Services  
Programmer Thomas, Community Services Coordinator King and CPO Leggio.

**ABSENT (WITH REGRETS):** Councillor Froese

Mayor Yachimetz addressed all attendees on microphone and voting protocols that will be used for the meeting.

2. **ADOPTION OF AGENDA:**

Town Manager requested that item 8 g) Community Services Programmer Thomas/Economic Development Officer Levasseur – Community Capacity for Newcomer Integration Grant be added to the agenda.

*Moved by* Councillor Balaban that the agenda is hereby adopted as amended.

**CARRIED  
R-21-01-01**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS or PRESENTATIONS:**

- a) Keven Lefevre & Tylor Bennett, Leduc County Fire Services – Response Plan Changes and 2021 Proposed Interim Budget

Mr. Lefevre and Mr. Bennet were in attendance and made their presentation.

Mayor Yachimetz thanked the gentlemen for their presentation.

Mr. Lefevre and Mr. Bennett left the meeting at this time being 7:16pm.

- b) Benji Waser & Kali Morris, MNP LLP – Audit Service Plan

Mr. Waser and Ms. Morris were in attendance and presented the Audit Service Plan.

Mayor Yachimetz thanked Mr. Waser and Ms. Morris for their presentation.

Mr. Waser and Ms. Morris left the Meeting at this time being 7:38pm.

5. **APPROVAL OF MINUTES:**

- a) Regular Council Meeting – December 21, 2020

*Moved by* Councillor Gardner that the minutes of the Regular Council Meeting, of December 21, 2020 are hereby approved as presented.

**CARRIED  
R-21-01-02**

5. **UNFINISHED BUSINESS:** None

XK  
WJ

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**7. BYLAWS or POLICIES:**

- a) Bylaw 2021-01 – Temporary Borrowing Bylaw

*Moved by* Councillor Faulkner that Bylaw 2021-01 is hereby given first reading.

**CARRIED  
R-21-01-03**

*Moved by* Councillor Balaban that Bylaw 2021-01 is hereby given second reading.

**CARRIED  
R-21-01-04**

*Moved by* Councillor Gardner that permission is hereby granted for the presentation of Bylaw 2021-01 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-21-01-05**

*Moved by* Councillor Faulkner that Bylaw 2021-01 is hereby given third reading.

**CARRIED  
R-21-01-06**

- b) Bylaw 2021-02 – Electronic Fund Transfer Guarantee Bylaw

*Moved by* Councillor Balaban that Bylaw 2021-02 is hereby given first reading.

**CARRIED  
R-21-01-07**

*Moved by* Councillor Gardner that Bylaw 2021-02 is hereby given second reading.

**CARRIED  
R-21-01-08**

*Moved by* Councillor Faulkner that permission is hereby granted for the presentation of Bylaw 2021-02 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-21-01-09**

*Moved by* Councillor Balaban that Bylaw 2021-02 is hereby given third reading.

**CARRIED  
R-21-01-10**

- c) Bylaw 2021-03 – Business MasterCard Guarantee Bylaw

*Moved by* Councillor Gardner that Bylaw 2021-03 is hereby given first reading.

**CARRIED  
R-21-01-11**

*Moved by* Councillor Faulkner that Bylaw 2021-03 is hereby given second reading.

**CARRIED  
R-21-01-12**

*Moved by* Councillor Balaban that permission is hereby granted for the presentation of Bylaw 2021-03 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-21-01-13**

KK  
WJF

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*Moved by* Councillor Gardner that Bylaw 2021-03 is hereby given third reading.

**CARRIED  
R-21-01-14**

d) Bylaw 2021 – 04 – Land Use Bylaw Amendment Bylaw

*Moved by* Councillor Faulkner that Bylaw 2021-04 is hereby given first reading.

**CARRIED  
R-21-01-15**

**8. NEW BUSINESS:**

a) Brownlee LLP – Emerging Trends Seminar

*Moved by* Councillor Balaban that Council member Gardner attend the February 18<sup>th</sup>, 2021 seminar and that Councillor Balaban attend the February 11<sup>th</sup>, 2021 seminar for the Brownlee LLP Emerging Trends Seminar.

**CARRIED  
R-21-01-16**

b) Director of Finance Storey – Tax Penalty Cancellation

*Moved by* Councillor Gardner that the request to cancel the tax penalties on TA#0522, in the amount of \$577.98, is hereby approved.

**DEFEATED  
R-21-01-17**

c) Director of Finance Storey – Master Loan Agreement – Treasury/Finance

*Moved by* Councillor Faulkner that the Amended and Restated Master Loan Agreement, between the Town of Calmar and the Province of Alberta, is hereby approved.

**CARRIED  
R-21-01-18**

d) Town Manager Krawchuk – Councillor Froese Permission for Absence

*Moved by* Councillor Balaban that Councillor Froese is hereby granted permission to be absent from all Regular Council Meetings from January 18<sup>th</sup>, 2021 up to and including the Regular Council Meeting of March 15<sup>th</sup>, 2021.

**CARRIED  
R-21-01-19**

e) Recreation Board – Outdoor Rink Insurance

*Moved by* Councillor Gardner that Administration is hereby directed to proceed with the operation of the outdoor rink with no insurance coverage against Covid-19.

**DEFEATED  
R-21-01-20**

Community Services Coordinator King left the meeting at this time being 8:29pm.

f) Director of Finance Storey – Tax Penalty Cancellation

*Moved by* Councillor Faulkner that the request to cancel the tax penalties on TA#0351, in the amount of \$545.63, is hereby approved.

**DEFEATED  
R-21-01-21**

JK  
WJK

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- g) Community Services Programmer Thomas/ Economic Development Officer Levasseur –  
Community Capacity for Newcomer Integration Grant

*Moved by* Councillor Balaban that Council hereby directs Administration to submit an application to the Government of Alberta Community Capacity for Newcomer Integration Grant in partnership with the Rural Development Network.

**CARRIED  
R-21-01-22**

Community Services Programmer Thomas left the meeting at this time being 8:45pm.

**9. FINANCIAL:**

- a) Bank Reconciliation – November 30, 2020  
b) Bank Reconciliation – December 31, 2020

*Moved by* Councillor Gardner that the Financial Reports are hereby accepted as information.

**CARRIED  
R-21-01-23**

**10. DEPARTMENT REPORTS:**

- a) Town Manager Krawchuk  
b) Director of Finance Storey  
c) Development Officer Sider  
d) Economic Development Officer Levasseur  
e) Community Services Programmer Thomas  
f) Community Services Coordinator King  
g) CPO Leggio

*Moved by* Councillor Faulkner that the Department Reports are hereby accepted as information.

**CARRIED  
R-21-01-24**

**11. COUNCIL AND COMMITTEE REPORTS:**

- |                        |   |
|------------------------|---|
| a) Mayor Yachimetz     |   |
| January 13, 2021       | Ec. Dev. Team Meeting                   |
| January 14, 2021       | Second 2021 Budget Meeting              |
| January 18, 2021       | Regular Meeting of Council              |
| b) Councillor Gardner  |   |
| December 23, 2020      | OHS Meeting                             |
| January 11, 2021       | Public Communications Committee Meeting |
| January 14, 2021       | Finance Committee Meeting               |
| January 18, 2021       | Regular Meeting of Council              |
| c) Councillor Faulkner |   |
| December 29, 2020      | Contacted EDO Levasseur                 |
| December 31, 2020      | Watched Calmar Fireworks                |
| January 11, 2021       | CVP Update                              |
| January 11, 2021       | Public Communications Meeting           |
| January 13, 2021       | Ec. Dev. Team Meeting                   |
| January 14, 2021       | Budget Meeting                          |
| January 18, 2021       | Regular Meeting of Council              |
| d) Councillor Balaban  |   |
| January 13, 2021       | EcD Team Meeting                        |
| January 14, 2021       | Special Council Meeting (Budget)        |
| January 15, 2021       | Leduc Chamber                           |
| January 18, 2021       | Regular Meeting of Council              |
| December 21, 2020      | Regular Meeting of Council              |

10/11  
WJ

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- e). Councillor Froese                      Absent with regrets

*Moved by* Councillor Balaban that the Council Reports are hereby accepted as information.

**CARRIED  
R-21-01-25**

**12. CORRESPONDENCE:**

- a) Outstanding Items
- b) CRSWSC – 2021 Water Rate
- c) APEX Utilities – Name Change
- d) Leduc County Fire Services – December 2020 Statistics
- e) Leduc & District Food Bank – Thank You

*Moved by* Councillor Gardner that the correspondence is hereby accepted as information.

**CARRIED  
R-21-01-26**

**13. CLARIFICATION OF AGENDA BUSINESS:**

None requested.

**14. CLOSED SESSION:**

- a) Legal (Pursuant to Section 23(1)(a) of the Freedom of Information and Protection of Privacy Act)
- b) Personnel (Pursuant to Section 24(1)(b)(i) of the Freedom of Information and Protection of Privacy Act)

*Moved by* Councillor Faulkner that the Regular Council Meeting temporarily adjourn, and Council sit in Closed Session, at this time being 9:09pm.

**CARRIED  
R-21-01-27**

Town Manager Krawchuk and Director of Finance Storey remained in Closed Session for the discussion on the Legal topic at this time being 9:10pm. Director of Finance Storey left the meeting following the discussion on the Legal topic currently being 9:39pm.

CPO Leggio entered the meeting for the discussion on the Personnel topic at this time being 9:41pm.

CPO Leggio left the meeting from the discussion on the Personnel topic at this time being 10:06pm.

*Moved by* Councillor Balaban that the Regular Council Meeting reconvene from Closed Session at this time being 10:07pm.

**CARRIED  
R-21-01-28**

*Moved by* Councillor Gardner that Administration be directed to proceed with the reconstruction of 44<sup>th</sup> Avenue and further that this project be accounted for through the MSP Grant and the Infrastructure Reserve once the 2021 Budget is adopted.

**CARRIED  
R-21-01-29**

KIK  
WJK

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*Moved by* Councillor Faulkner that Council pass a motion that this project be referred to the Finance Committee for consideration for the 2022 Budget and further that Administration be directed to schedule a meeting with the Solicitor General to introduce the thoughts of this project.

**CARRIED  
R-21-01-30**

**15. ADJOURNMENT:**

The Regular Council Meeting adjourned at 10:16pm.

These minutes signed this 1<sup>st</sup> day of February, 2021.

  
\_\_\_\_\_  
Mayor Yachimetz

  
\_\_\_\_\_  
Town Manager Krawchuk, CLGM