

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS  
HELD ON MONDAY, SEPTEMBER 16TH, 2013 COMMENCING AT 7:00 pm  
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Faulkner called the Regular Council Meeting of September 16, 2013 to order at the hour of 7:00 pm.

**PRESENT:** Mayor Faulkner, Councillors Bartlett, Borodawka, Wiancko, & Yachimetz, Town Manager Rodberg, Director of Finance Storey, Fire Chief Brooks, Public and Press.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

*Moved by* Councillor Wiancko that the agenda is hereby adopted as presented.

**CARRIED  
R-13-09-06**

3. **PUBLIC HEARING:** None

4. **DELEGATION:** None

5. **APPROVAL of MINUTES:**

- a) Regular Council Meeting – September 3, 2013

*Moved by* Councillor Yachimetz that the minutes of the Regular Council Meeting of September 3, 2013 are hereby approved as presented.

**CARRIED  
R-13-09-07**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS:** None

8. **NEW BUSINESS:**

- a) Fire Chief Brooks – Policy – Radio Communication Etiquette

Correspondence was presented from Fire Chief Brooks in regard to a policy to ensure the proper use of two-way portable radios.

*Moved by* Councillor Wiancko that the Policy of the Calmar Fire Department, in regard to Radio Communication Etiquette, is hereby adopted.

**CARRIED  
R-13-09-08**

- b) Fire Chief Brooks – Policy – Social Media

Correspondence was presented from Fire Chief Brooks in regard to a policy to outline information that is acceptable for posting on Social Media.

*Moved by* Councillor Bartlett that the Policy of the Calmar Fire Department, in regard to Social Media, is hereby adopted.

**CARRIED  
R-13-09-09**



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c) Fire Chief Brooks – Policy – Lone Worker

Correspondence was presented from Fire Chief Brooks in regard to a policy to outline Employer and Employee duties when an employee is considered to be a “lone worker”.

*Moved by* Councillor Yachimetz that the Policy of the Town of Calmar, in regard to working alone, is hereby adopted.

**CARRIED  
R-13-09-10**

d) Canadian Breast Cancer Foundation – Proclamation

Correspondence was presented from the Canadian Breast Cancer Foundation in regard to the proclamation of October as Breast Cancer Awareness Month in the Town of Calmar.

*Moved by* Councillor Bartlett that the month of October is hereby proclaimed as Breast Cancer Awareness Month in the Town of Calmar.

**CARRIED  
R-13-09-11**

e) Director of Finance Storey – Zolner Park – CNRL Funding

Correspondence was presented from Director of Finance Storey in regard to funding received CNRL for the Phase 2 Environmental Study conducted in Zolner Park.

*Moved by* Councillor Bartlett that CNRL funding in the amount of \$31,393.76, for the Zolner Park Environmental Phase 2 Study, is hereby transferred to the Park Facility Reserve.

**CARRIED  
R-13-09-12**

f) Director of Finance Storey – Tax Recovery Public Auction

Correspondence was presented from Director of Finance Storey in regard to the need for a reserve bid for a parcel that is to be offered for sale at a Tax Recovery Public Auction to be held on November 18, 2013.

*Moved by* Councillor Bartlett that, for the purpose of the Tax Recovery Public Auction scheduled for November 18<sup>th</sup>, 2013, the reserve bid for the property at TA#0384 shall be the 2013 Property Assessment and further that the sale condition be established as for cash, bank draft or certified cheque.

**CARRIED  
R-13-09-13**

g) Director of Finance Storey – LDRWMA – Landfill Tipping Fees

Correspondence was presented from Director of Finance Storey in the form of a report to Council on the impact of potential rate increases, from the Regional Authority for tipping fees, on the garbage rates charged on the Town’s bi-monthly utility bills. A discussion was held on the need to build reserves for future options to the Authority.

Councillor Wianko requested a recorded vote on the topic.

*Moved by* Councillor Bartlett that the Town of Calmar would support the adoption of Option 3 by LDRWMA.

**DEFEATED  
R-13-09-14**

In Favor: Mayor Faulkner  
Councillor Bartlett

Opposed: Councillor Borodawka  
Councillor Wiancko  
Councillor Yachimetz



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**9. FINANCIAL:**

- a) Trial Balance – August 31, 2013
- b) Bank Reconciliation – August 31, 2013

This correspondence was accepted as information only.

**10. DEPARTMENT REPORTS:**

- a) Director of Finance Storey – August 31, 2013

This correspondence was accepted as information only.

**11. COUNCIL AND COMMITTEE REPORTS:**

- a) Mayor Faulkner

Sept. 5, 2013            -Calmar Awareness Event  
Sept. 9-12,2013       -Fort McMurray Trade Show

- b) Councillor Bartlett

Sept. 12, 2013        -Water Commission meeting

- c) Councillor Borodawka

Sept. 11, 2013        -Seniors meeting  
Sept. 14, 2013        -Communities In Bloom Awards  
Sept. 16, 2013        -Regular Council meeting

- d) Councillor Wiancko

- e) Councillor Yachimetz

Sept. 4, 2013            -39/20 Alliance meeting  
Sept. 9-12, 2013        -Fort McMurray Trade Show  
Sept. 12, 2013        -Water Commission meeting  
Sept. 16, 2013        -Regular Council meeting

- f) Student Council - none

Mayor Faulkner requested that the Council reports a) to e) be placed on file.

**12. CORRESPONDENCE:**

- a) Outstanding Items
- b) Karen Baxter/Gwen Brown – Thank You
- c) FortisAlberta – Franchise Agreement
- d) AB. Recycling Management Authority – Grant Program
- e) Leduc County – 2011 Annual Report
- f) AltaGas Utilities – Franchise Agreement 2014 Estimate
- g) Fortis Alberta – 2014 Franchise Fee

Mayor Faulkner requested that the correspondence be placed on file.

**13. QUESTIONS/CONCERNS FORUM WITH PUBLIC AND PRESS:**

The Press inquired if the Tax Recovery property was vacant?  
Director of Finance Storey responded that the property is developed.

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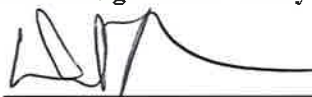
14. IN CAMERA: None

15. ADJOURNMENT:

*Moved by* Councillor Bartlett that the Regular Council Meeting of September 16, 2013  
adjourn at the hour of 7:46 pm.

**CARRIED  
R-13-09-15**

These minutes signed this 7th day of October, 2013.



\_\_\_\_\_  
Mayor Faulkner



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Town Manager Rodberg