

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, NOVEMBER 5, 2018, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of November 5, 2018 to order at the hour of 7:00 pm.

PRESENT: Mayor Yachimetz, Councillors Balaban, Gardner, Rehn and Froese, Town Manager Rodberg, Development Officer Sider, CPO Leggio and Public.

2. **ADOPTION OF AGENDA:**

Town Manager Rodberg added item 4a) 39/20 Alliance to the agenda.

Moved by Councillor Balaban that the agenda is hereby adopted as amended.

**CARRIED
R-18-11-01**

3. **PUBLIC HEARINGS:**

- a) Bylaw 2018-20

Mayor Yachimetz opened the Public Hearing at 7:01pm.

Mayor Yachimetz stated that the purpose of the Hearing is to hear public comments in regard to proposed Bylaw 2018-20 being a Bylaw to amend Land Use Bylaw 2017-07 as it pertains to construction of rooflines for development along 50th Avenue and/or 50th Street.

Mayor Yachimetz requested confirmation of the Notice of Public Hearing. Town Manager Rodberg confirmed that the Notice was advertised in the October 19th and October 26th, 2018 editions of the Leduc Rep.

Mayor Yachimetz inquired if any written submissions had been received in regard to the proposed Bylaw. Town Manager Rodberg responded that no written submissions had been received.

Mayor Yachimetz inquired if any persons in attendance wished to be heard in regard to the proposed Bylaw.

There was no response from any person.

Mayor Yachimetz inquired, for a second time, if any persons wished to be heard.

There was no response from any person.

Mayor Yachimetz inquired, for a third time, if any persons wished to be heard.

There was no response from any person.

Mayor Yachimetz closed the Public Hearing at 7:02pm.

4. **DELEGATIONS or PRESENTATIONS:**

- a) 39/20 Alliance Presentation

Mayor Raymond, Mayor of Thorsby, presented to Council where the 39/20 Alliance Group is at, what the accomplishments have been, and where the group may be headed. Collaboration is what the Alliance is about and hopes that the Alliance continues but will see what 2019 holds for the group.

Mayor Yachimetz thanked Mayor Raymond for his presentation.

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5. APPROVAL OF MINUTES:

- a) Organizational Meeting of Council – October 15, 2018

Moved by Councillor Gardner that the minutes of the Organizational Meeting of Council, of October 15, 2018, are hereby approved as presented.

**CARRIED
R-18-11-02**

- b) Regular Council Meeting – October 15, 2018

Moved by Councillor Rehn that the minutes of the Regular Council Meeting, of October 15, 2018, are hereby approved as presented.

**CARRIED
R-18-11-03**

- c) Special Meeting of Council – October 24, 2018

Moved by Councillor Froese that the minutes of the Special Meeting of Council, of October 24, 2018, are hereby approved as presented.

**CARRIED
R-18-11-04**

6. Unfinished Business - None

7. BYLAWS or POLICIES

- a) Bylaw 2018-20 – Land Use Bylaw Amendment

Moved by Councillor Balaban that Bylaw 2018-20 is hereby given second reading.

**CARRIED
R-18-11-05**

Moved by Councillor Gardner that Bylaw 2018-20 is hereby given third reading.

**CARRIED
R-18-11-06**

- b) Bylaw 2018-22 – Councillor Procedural Bylaw

Moved by Councillor Rehn that Bylaw 2018-22 is hereby given first reading.

**CARRIED
R-18-11-07**

Moved by Councillor Froese that Bylaw 2018-22 is hereby given second reading.

**CARRIED
R-18-11-08**

Moved by Councillor Gardner that permission is hereby granted for the presentation of Bylaw 2018-22 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-18-11-09**

Moved by Councillor Rehn that Bylaw 2018-22 is hereby given third reading.

**CARRIED
R-18-11-10**

WJY
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8. NEW BUSINESS:

- a) Director of Finance Storey – 2019 Interim Operating Budget

Correspondence was presented from Director of Finance Storey in regard to the requirement of Council to adopt an interim budget for the next fiscal year.

Moved by Councillor Balaban that the 2018 Operating Budget for the Town of Calmar is hereby adopted as the 2019 interim Operating Budget.

**CARRIED
R-18-11-11**

- b) Leduc Regional Housing Foundation – Proclamation

Correspondence was presented from Leduc Regional Housing Foundation in regard to a request for Town Council to recognize housing awareness by way of a proclamation.

Moved by Councillor Gardner that November, 2019 is hereby proclaimed as National Housing month in the Town of Calmar.

**CARRIED
R-18-11-12**

- c) Leduc & District Food Bank Assoc. – 2019 Funding Request

Correspondence was presented from the Leduc & District Food Bank Assoc. in regard to a request for 2019 funding from the Town of Calmar. Town Manager Rodberg noted that the Food Bank has annually received a grant of \$1,000 but their request is for an increase to \$1,500 for 2019.

Moved by Councillor Gardner that the request for 2019 funding, from the Leduc & District Food Bank Assoc., is hereby referred to the Budget Committee for consideration.

**CARRIED
R-18-11-13**

- d) FCSS Coordinator Pearson – Calmar FCSS Board Appointments

Correspondence was presented from FCSS Coordinator Pearson in regard to recommendations for appointments of public at large members to the Calmar FCSS Advisory Board.

Moved by Councillor Rehn that the following persons are hereby appointed to the Calmar FCSS Advisory Board as members of the public at large for a three year term:

- a) Danielle Brice
- b) Anne McDermott
- c) Mercedes Worthing
- d) Kim Hayduk

**CARRIED
R-18-11-14**

- e) Town Manager Rodberg – Municipal Office

Correspondence was presented from Town Manager Rodberg in regard to the naming of a place as the Municipal Office.

Moved by Councillor Froese that 4901 – 50th Avenue is hereby designated as the place for the Municipal Office for the Town of Calmar.

**CARRIED
R-18-11-15**


HR

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f) Councillor Rehn – Roles and Responsibilities Workshop

Correspondence was presented from Councillor Rehn in regard to a workshop on roles and responsibilities offered by Municipal Affairs.

Moved by Councillor Rehn that Administration make the necessary arrangements with Municipal Affairs to facilitate a workshop on roles and responsibilities for Council and CAO.

**CARRIED
R-18-11-16**

g) Councillor Rehn – Municipal Affairs Inter-municipal Team

Correspondence was presented from Councillor Rehn in regard to the Municipal Affairs Inter-municipal Team and their presentations on communication and work collaboration.

Moved by Councillor Rehn that Administration arrange to have the Municipal Affairs Inter-municipal Team make a presentation on “Communicating and Working Collaboratively” to Council at a time that is convenient to Council.

**CARRIED
R-18-11-17**

h) Mike Lake, MP – Tentative Meeting Date

Correspondence was presented from Mike Lake, MP in regard to a tentative date for a meeting with Town Council in either December or January.

Town Manager Rodberg will contact Mr. Lake’s office for some tentative dates in January 2019 to have a meeting with Town Council and inform Council.

i) Mayor Yachimetz – Leduc & District Regional Waste Management Authority

Correspondence was presented from Mayor Yachimetz in regard to the possibility of the Authority Restructuring to form a Regional Commission or remaining an Authority. The Authority wishes to know if the 5 municipalities involved would be interested in a joint Council meeting to discuss the issue.

Moved by Councillor Balaban that the Town of Calmar Council is interested in attending a joint meeting of Councils to discuss the possible restructuring of the Waste Authority.

**CARRIED
R-18-11-18**

j) CPO Leggio – Lip Sync Challenge

Correspondence was presented from CPO Leggio in regard to a request for permission for the Calmar Enforcement personnel to use the Calmar uniform and vehicle to produce a lip sync video.

Move by Councillor Gardner that the Calmar Enforcement personnel are hereby authorized to use the Calmar Enforcement uniform and vehicle in the production of a lip sync video.

**CARRIED
R-18-11-19**

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k) Mayor Yachimetz – 39/20 Alliance Member Fees

Correspondence was presented from Mayor Yachimetz in regard to the topic of 2019 Member Fees for the 39/20 Alliance member municipalities.

Moved by Councillor Gardner that, effective for the 2019 year, all member municipalities of the 39/20 Alliance pay equal share yearly contributions to the Alliance budget.

**CARRIED
R-18-11-20**

l) CPO Leggio – Kennel Contracts

Correspondence was presented from CPO Leggio in regard to new contracts that are needed to house dogs and cats that are impounded.

Moved by Councillor Balaban that the contracts with Cozy Kitty Accommodations Ltd. and Country Kennels Ltd. are hereby approved and that the Mayor and Town Manager execute the contracts.

**CARRIED
R-18-11-21**

9. **FINANCIAL:** None

10. **DEPARTMENT REPORTS:** None

11. **COUNCIL AND COMMITTEE REPORTS:**

- | | |
|-----------------------|---|
| a) Mayor Yachimetz: | |
| October 15, 2018 | Organizational Meeting of Council |
| October 17, 2018 | Leduc & District Regional Waste Management |
| October 22, 2018 | Leduc County/Calmar Joint Meeting |
| October 23, 2018 | EDC Meeting |
| October 24, 2018 | Special Council Meeting |
| October 24, 2018 | 39/20 Alliance Meeting |
| October 26, 2018 | Legion Poppy Kick Off |
| October 29, 2018 | 2018 CAO Review |
| November 05, 2018 | Regular Council Meeting |
| b) Councillor Gardner | |
| October 18, 2018 | Calmar Public Library Board |
| October 22, 2018 | Town of Calmar & Leduc County Joint Meeting |
| October 24, 2018 | Special Council Meeting |
| October 29, 2018 | 2018 CAO Review |
| November 05, 2018 | YRL Trustee Meeting |
| November 05, 2018 | Regular Council Meeting |
| c) Councillor Rehn | |
| October 16, 2018 | FCSS interviews with Ms. Pearson |
| October 22, 2018 | Town of Calmar & Leduc County Joint Meeting |
| October 24, 2018 | OH&S Meeting |
| October 24, 2018 | Special Council Meeting |
| October 25-27, 2018 | ARPA Conference |
| October 29, 2018 | 2018 CAO Review |
| November 05, 2018 | Regular Council Meeting |
| d) Councillor Froese | |
| October 24, 2018 | Special Council Meeting |
| October 25, 2018 | Leduc Regional Housing Foundation Board Meeting |
| October 29, 2018 | 2018 CAO Review |
| November 05, 2018 | Regular Council Meeting |

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| e) Councillor Balaban | |
| October 15, 2018 | Organizational Meeting of Council |
| October 20, 2018 | Leduc Hospital Foundation Octoberfest |
| October 22, 2018 | Leduc County/Calmar Joint Meeting |
| October 23, 2018 | EDC Meeting |
| October 24, 2018 | Special Council Meeting |
| October 24, 2018 | 39/20 Alliance Meeting |
| October 29, 2018 | 2018 CAO Review |
| October 30, 2018 | Meeting with Keystone Strategies – Grant Extensions |
| November 05, 2018 | Regular Council Meeting |

Mayor Yachimetz requested that the reports be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) Leduc Regional Housing Foundation – Municipal Requisition & 2019 Budget
- c) Leduc Regional Housing Foundation – Minutes
- d) YRL – New Director
- e) AB. Western Economic Diversification – Strategy
- f) Ab. Municipal Affairs – ICF/IDP
- g) LDRWMA – Dec. 31, 2017 Financial Statements

Mayor Yachimetz requested that the correspondence be placed on file.

13. CLARIFICATION OF AGENDA BUSINESS:

None at this time.

14. IN CAMERA:

- a) Legal (Pursuant to Section 27(1) (a) (iii) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor Rehn that the Regular Council Meeting temporarily adjourn and Council sit In Camera at 8:25pm.

**CARRIED
R-18-11-22**

Moved by Councillor Balaban that the Regular Council Meeting reconvene from In Camera at 8:40pm.

**CARRIED
R-18-11-23**

Moved by Councillor Froese that the Town of Calmar take no further actions in regard to the proposed dog park for Lots 1 & 2, Block 1, Plan 0522859 and further that the topic be removed from the outstanding items list.

**CARRIED
R-18-11-24**

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15. ADJOURNMENT:

Moved by Councillor Gardner that the Regular Council Meeting of November 5, 2018 adjourn at the hour of 8:45pm.

**CARRIED
R-18-11-25**

These minutes signed this 19th day of November, 2018.



Mayor Yachimetz

 CLGM

Town Manager Rodberg