

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS  
HELD ON MONDAY, FEBRUARY 6, 2012 COMMENCING AT 7:00 pm  
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Faulkner called the Regular Council Meeting of February 6, 2012 to order at the hour of 7:00 pm.

**PRESENT:** Mayor Faulkner, Councillors Bartlett, Borodawka, Wiancko, & Yachimetz, Town Manager Rodberg, Director of Finance Storey, Director of Operations & Development Melesko, Clerk Hull, S/Sgt. C.D. Campbell, Insp. Wally Lynds, Sgt. Glen Demaere, Benji Waser – MNP, Recreation Board Chair Blackmore, Public, and Press.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

*Moved by* Councillor Wiancko to adopt the agenda as presented.

**CARRIED  
R-12-02-01**

3. **PUBLIC HEARING**

4. **DELEGATION**

- a) Leduc RCMP – S/Sgt C.D. Campbell, Insp. Wally Lynds, Sgt. Glen Demaere – 2012 – 2013 Annual Performance Plan

Insp. Wally Lynds introduced himself to Council along with Sgt. Glen Demaere and S/Sgt. Colin Campbell as the new faces of management at the Leduc RCMP. Insp. Lynds explained that the RCMP would like open communication and explain what the RCMP do, how they operate, what police service is in today's world, and reaffirm that the time it takes to deal with issues has increased significantly over the years. Further, provide an overview of the Annual Performance Plan System (APPS) which provides for formal consultations between communities, and quarterly reporting of crimes in Leduc County. S/Sgt. Campbell suggested that Council discuss what issues (4-5 common issues) that Council felt were a priority for Calmar, and that a meeting be set up in March to discuss these issues.

Council asked if the Town could lobby our MP to look at the process which are causing longer processing times, and whether a space could be provided in Calmar for the RCMP to operate out of.

Insp. Lynds explained that lobbying, to some extent sometimes helps, that police resources need to be increased to where they should be or at least recommended to be, that they were looking for ways to minimize time spent in the office by perhaps increasing support staff. In regards to a space created in Calmar, it could have potential; security requirements would need to be looked into.

Council thanked S/Sgt C.D. Campbell, Insp. Wally Lynds, and Sgt. Glen Demaere for their presentation.

- b) MNP – Audit Service Plan 2011

Benji Waser introduced himself to Council and explained the audit procedure for 2011. Meyers Norris and Penny expect to have the final draft of the audit ready to be presented to Council at the Regular Meeting of March 5, 2012.

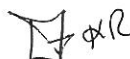
Council thanked Mr. Waser for his presentation.

- c) Rec Board – Chairperson Laurel Blackmore

Chairperson Laurel Blackmore of the Recreation Board introduced herself to Council and explained that the Rec Board was having difficulties finding members, and keeping members, as well as volunteers to help at the various events put on by the Board as well as budgeting/funding issues and asked for direction from Council for what their priorities were.

Discussion was held in regards to the plans designed for the Zolner property and ball diamond expansions, as well as volunteer recruitment.

Council advised that plans and direction would be discussed this spring and advise the Rec Board and thanked Chairperson Blackmore for her presentation.



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5. **ADOPTION OF MINUTES:**

- a) Regular Council Meeting of January 16, 2012

*Moved by* Councillor Borodawka that the minutes of the Regular Council Meeting of F. 2012 are hereby approved as presented.

**CARRIED  
R-12-02-02**

6. **UNFINISHED BUSINESS:**

- a) Director of Operations & Development Melesko – Curb & Sidewalk Inspection & Maintenance Policy

Correspondence was presented from Director of Operations & Development Melesko in regards to reviewing the draft policy for Curb & Sidewalk Maintenance.

Discussion was held in regards to cost options, charging local improvements levies, receiving grants for larger sidewalk areas, and ensuring that if fees are charged they are kept fair amongst the residents.

*Moved by* Councillor Bartlett that Council adopt Curb & Sidewalk Inspection & Maintenance Policy #30.

**CARRIED  
R-12-02-03**

7. **NEW BUSINESS:**

- a) Director of Finance Storey – 2011 Operating Budget

Correspondence was presented from Director of Finance Storey recommending that operating surplus be transferred as follows; \$15,000 to Allowance For Doubtful Tax Accounts, \$64,000 to the Library Facility Reserve, \$134,000 to the Operating Contingency Reserve.

*Moved by* Councillor Bartlett that the operating surplus be transferred as follows: \$15,000 to Allowance For Doubtful Tax Accounts, \$64,000 to the Library Facility Reserve, \$134,000 to the Operating Contingency Reserve.

**CARRIED  
R-12-02-04**

- b) Director of Finance Storey – Accounts Receivable Write Offs

Correspondence was presented from Director of Finance Storey recommending that the Town write off bad debts from outstanding utility receivable, bulk water and arena revenues for 2012 and that they be sent to collections.

*Moved by* Councillor Borodawka that Council write off the accounts, as shown in the list dated January 27<sup>th</sup>, 2012, in the amount of \$7,828.97 and further that the accounts be referred to the Town's collection agency.

**CARRIED  
R-12-02-05**

- c) Director Finance Storey – Credit Card Policy

Correspondence was presented from Director of Finance Storey recommending that the Town no longer accept credit cards for the payment of taxes or utilities, as the annual fees add up to between \$15,000 - \$20,000 per year.

*Moved by* Councillor Bartlett that effective February 7, 2012, the Town of Calmar will not accept credit card payments for utility bills or property taxes.

**CARRIED  
R-12-02-06**



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- d) Town Manager Rodberg – Community Peace Officer Contracts

Correspondence was presented from Town Manger Rodberg recommending that with the resignation of one of the Town's CPO's and budget restraints, that the Community Peace Officer Contracts to the Villages of Thorsby, Breton and Warburg be terminated.

*Moved by* Councillor Yachimetz that since the Town of Calmar does not have new signed agreements for the provisions of CPO Services with the Village of Thorsby, and Village of Warburg for 2012, the provision of CPO services are hereby terminated immediately with the Village of Thorsby and the Village of Warburg and further that, since the Town of Calmar does have a signed 2012 agreement with the Village of Breton, pursuant to the agreement, the Town of Calmar hereby advises the Village of Breton that the Town is providing the Village of Breton with 60 days notice of the termination of CPO Services, effective April 6, 2012.

**CARRIED  
R-12-02-07**

- e) Director of Operations & Development Melesko - Black Gold School Partnership

Correspondence was presented from Director of Operations & Development Melesko in regards to meeting with Black Gold Schools and Leduc County to discuss the possibility of a joint venture to create a partnership in the development of a field house attached to the Calmar Secondary School.

Discussion was held in regards to the cost of this project, the cost of the studies/plans and feasibility, and inter-municipal partnerships opening up grants from the Province.

*Moved by* Councillor Bartlett that a meeting be set up with Black Gold Regional Schools and Leduc County to discuss the joint venture to build a field house to be attached to the Secondary School.

**CARRIED  
R-12-02-08**

- f) Director of Operations & Development Melesko – Request to Use Vapour Extraction Unit – Calmar ESSO

Correspondence was presented from Director of Operations & Development Melesko in regards to Calmar ESSO borrowing the Town's vapour extraction unit for the provision of remediating their site as required by Alberta Environment and further that the ESSO would be responsible for paying for any upgrades required to the unit.

*Moved by* Councillor Wiancko to grant Calmar ESSO permission to use the Town's vapour extraction unit provided that they sign an agreement with the provision that they would be responsible for the removal, refurbishing, maintenance costs, and the inspection by For Lands Sake Environmental upon completion of the remediation and return to the Town in working order.

**CARRIED  
R-12-02-09**

- g) Director of Operations & Development Melesko – Rigco – Telus Servicing

Correspondence was presented from Director of Operations & Development Melesko in regards to providing telephone service to the industrial park as the new business Wrapex is due to open soon, however no response has been received from the Developer Rigco in regards to providing this service.

*Moved by* Councillor Yachimetz that the Town contact Telus and provide telephone service to the industrial park, and further that the Town continue to make every attempt to recover these costs from the Developer Rigco, and get the required work completed as per the signed Development Agreement.

**CARRIED  
R-12-02-10**



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h) Director of Operations & Development Melesko – Secondary Suites

Correspondence was presented from Director of Operations & Development Melesko in regards to removing secondary suites from the outstanding items list, and that the changes are made to the Land Use Bylaw when the bylaw is reviewed and updated in its entirety in 2012.

*Moved by* Councillor Wiancko that Secondary Suites be removed from the Outstanding Items List and that it be addressed when the Land Use Bylaw is reviewed and updated in its entirety.

**CARRIED  
R-12-02-11**

i) Yellowhead Regional Library – Master Membership Agreement

Correspondence was presented from Yellowhead Regional Library requesting that Council endorse the Master Membership Agreement.

*Moved by* Councillor Yachimetz that Council endorse the Yellowhead Regional Library Master Membership Agreement.

**CARRIED  
R-12-02-12**

j) Village of Warburg – Warburg Village/Library Basement Grand Opening Invitation

Correspondence was presented from the Village of Warburg inviting Council to attend the Warburg Village / Library Basement Grand Opening on February 23, 2012.

Councillor Yachimetz Wiancko stated that he would attend.

k) APEGGA – President's Luncheon Invitation

Correspondence was presented from APEGGA inviting Council to attend the Presidents Luncheon on February 21, 2012.

Mayor Faulkner requested that the Town send regrets that the Town of Calmar is unable to attend.

l) City of St. Albert – State of the City Luncheon Invitation

Correspondence was presented from the City of St. Albert inviting Council to attend the State of the City Luncheon on February 8, 2012.

Mayor Faulkner requested that the Town send regrets that the Town of Calmar is unable to attend.

m) MacEwan – Lobbying Seminar of Municipal Leaders

Correspondence was presented from MacEwan in regards to a Lobbying Seminar.

Mayor Faulkner requested that this correspondence be brought to the February 16, 2012 meeting of the 39/20 Alliance.

n) Alberta Recycling – Spring Seminar

Correspondence was presented from Alberta Recycling in regards to their Spring Seminar.

This correspondence was accepted as information.

o) Leduc RCMP/Victims Services – 2012 RCMP Western's Charity Hockey Tournament

Correspondence was presented from Leduc RCMP/Leduc Victims Services requesting a donation for the 2012 RCMP Western's Charity Hockey Tournament.

This correspondence was accepted as information.

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**8. BYLAWS AND/OR POLICIES:**

- a) Bylaw # 2012-04 – Amendment to Water Bylaw's 2008-08 & 2010-14

*Moved by* Councillor Yachimetz that Bylaw # 2012-04 is hereby given first reading.

**CARRIED  
R-12-02-13**

*Moved by* Councillor Borodawka that Bylaw # 2012-04 is hereby given second reading.

**CARRIED  
R-12-02-14**

*Moved by* Councillor Bartlett that permission is hereby granted for the presentation of Bylaw # 2012-04 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-12-02-15**

*Moved by* Councillor Wiancko that Bylaw # 2012-04 is hereby given third reading.

**CARRIED  
R-12-02-16**

**9. FINANCIAL INFORMATION:**

- a) December 2011 Bank Reconciliation

Mayor Faulkner requested that this item be accepted as information.

**10. DEPARTMENT REPORTS:**

**11. COUNCIL AND COMMITTEE REPORTS:**

- a) Mayor Faulkner

January 17, 2012	Committee of the Whole – Village of Throsby
January 18, 2012	Leduc & District Regional Waste Management Authority
January 23, 2012	Warburg Council Meeting
January 26, 2012	met with CAO to prep agenda for Structure Review Meeting
January 28, 2012	Structure Review Meeting
February 1, 2012	CCDC Meeting
February 2, 2012	Evergreen Ecological Plant Tour
February 3, 2012	Leduc Chamber Luncheon

- b) Councillor Bartlett

January 26, 2012	Leduc Foundation
January 28, 2012	Structure Review Meeting
January 28, 2012	Library Grand Re-Opening

- c) Councillor Borodawka

January 17, 2012	Flower Ordering – Communities in Bloom
January 28, 2012	Structure Review Meeting
February 6, 2012	Regular Council Meeting

- d) Councillor Wiancko

January 19, 2012	Waste Minimization Meeting
January 28, 2012	Structure Review Meeting
January 28, 2012	Library Grand Re-Opening
February 3, 2012	Leduc & Leduc County Mayors Lunch
February 4, 2012	Warburg Museum
February 6, 2012	Regular Council Meeting



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- e) Councillor Yachimetz
- |                  |                          |
|------------------|--------------------------|
| January 19, 2012 | Library Board Meeting    |
| January 23, 2012 | Library Board Meeting    |
| January 25, 2012 | Fire Department Meeting  |
| January 28, 2012 | Structure Review Meeting |
| January 28, 2012 | Library Grand Re-Opening |
| February 1, 2012 | CCDC Meeting             |
| February 6, 2012 | Regular Council Meeting  |
- f) Student Council

Mayor Faulkner requested that the Council reports a) to e) be placed on file.

**12. CORRESPONDENCE:**

- a) Outstanding Items
- b) Fortis Alberta – 2012 Distribution Tariff Rates Filing
- c) Statistics Canada – Macroeconomic Measures Revisions
- d) Black Gold Schools – Pipeline Newsletter
- e) Black Gold Schools – Trustee Update
- f) Alberta Emergency Alert – Website Icon
- g) Leduc Nisku EDA – Update 2012 Events
- h) Leduc Nisku EDA – Gateway Newsletter

Mayor Faulkner requested that correspondence items b) through h) be placed on file.

**13. QUESTIONS/CONCERNS FORUM WITH PUBLIC AND PRESS:**

Ingrid Kaczmariski commented that she was impressed with the 1<sup>st</sup> Night Celebrations, as well as the Library Grand Opening, and that Public Works placed up signs to advise residents to move vehicles for snow removal.

**14. IN CAMERA:**

- a) Legal

*Moved by* Councillor Bartlett that the Regular Council Meeting temporarily adjourn and Council sit In Camera at 9:10pm.

**CARRIED  
R-12-02-17**

*Moved by* Councillor Yachimetz that the Regular Council Meeting reconvene from In Camera at 9:26pm.


**CARRIED  
R-12-02-18**

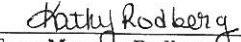
**15. ADJOURNMENT:**

*Moved by* Councillor Wiancko that the Regular Council Meeting of February 6, 2012 adjourn at the hour 9:29pm.

**CARRIED  
R-12-02-19**

These minutes signed this 21<sup>st</sup> day of February, 2012.

  
\_\_\_\_\_  
Mayor Faulkner

  
\_\_\_\_\_  
Town Manager Rodberg