

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS  
HELD ON MONDAY, JANUARY 18, 2016 COMMENCING AT 7:00 pm  
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of January 18<sup>th</sup>, 2016 to order at the hour of 7:00 pm.

**PRESENT:** Mayor Yachimetz, Councillors Donovan, Borodawka, Sekora, Balaban,  
Town Manager Rodberg, Director of Operations Melesko, Fire Chief Brooks,  
CPO Vanden Brink, Public and Press.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

CAO Rodberg requested to add 7 g) Extension – Inspections Group to the agenda.

*Moved by* Councillor Sekora that the agenda is hereby adopted as amended.

**CARRIED  
R-16-01-01**

3. **PUBLIC HEARING:** None

4. **DELEGATION:**

- a) Ashley Ruggiero, MNP – Audit Service Plan

Ms. Ashley Ruggiero, of MNP, was in attendance and presented the Audit Service Plan for December 31, 2015.

Mayor Yachimetz thanked Ms. Ruggiero for her presentation.

5. **APPROVAL OF MINUTES:**

- a) Regular Council Meeting – December 21, 2015

*Moved by* Councillor Donovan that the minutes of the Regular Council Meeting of December 21, 2015 are hereby approved as presented.

**CARRIED  
R-16-01-02**

- 6) **UNFINISHED BUSINESS:**

- a) Councillor Donovan – CRSWSC Master Plan

*Moved by* Councillor Balaban that the Town of Calmar agrees in principle to Scenario # 1 included in the CRSWSC Master Plan,

**CARRIED  
R-16-01-03**

7. **NEW BUSINESS:**

- a) Alberta Order of Excellence - Nominations

Correspondence was presented from the Alberta Order of Excellence in regard to nominations of deserving Albertans. Nomination deadline is February 15, 2016.  
The correspondence was accepted as information.

*HR  
WJH*

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b) 39/20 Alliance – ACP Application

Correspondence was presented from the 39/20 Alliance in regard to a proposed ACP Application which the Alliance wishes to file.

*Moved by* Councillor Donovan that the Town of Calmar agrees to the ACP Application to be filed by the 39/20 Alliance.

**CARRIED  
R-16-01-04**

c) Strathcona County – State of the County Address

Correspondence was presented from Strathcona County in regard to an invitation to attend the Mayor's State of the County address on February 17, 2016. The correspondence was accepted as information.

d) Fire Chief Brooks – Fire Quality Management Plan

Correspondence was presented from Fire Chief Brooks in regard to an updated Fire Quality Management Plan as required by the Safety Codes Council/

*Moved by* Councillor Borodawka that the revised Quality Management Plan for Fire Services is hereby approved and be forwarded to the Safety Codes Council.

**CARRIED  
R-16-01-05**

e) Director of Operations Melesko – Electricity Service Agreement

Correspondence was presented from Director Melesko in regard to quotations for the provision of Electricity Services to the Town of Calmar facilities.

*Moved by* Councillor Sekora that the Town of Calmar renew the contract with Enmax as the Energy provider for a term of two (2) years.

**CARRIED  
R-16-01-06**

f) Director of Operations Melesko – Groundwater Disposal & Monitoring Well Installation Agreement

Correspondence was presented from Director Melesko in regard an Agreement with Calmar Esso for the use of the Vapor Extraction Unit.

*Moved by* Councillor Balaban that the Groundwater Disposal and Monitoring Well Installation Agreement, between the Town of Calmar and 719722 Alberta Ltd, is hereby approved.

**CARRIED  
R-16-01-07**

g) Director of Operations Melesko – Extension – Inspections Group

*Moved by* Councillor Borodawka that the agreement with Inspections Group be extended from January 31, 2016 to February 29, 2016.

**CARRIED  
R-16-01-08**

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**8. BYLAWS AND POLICIES:**

- a) 2016-01 Temporary Borrowing Bylaw

*Moved by* Councillor Donovan that Bylaw 2016-01 is hereby given first reading.

**CARRIED  
R-16-01-09**

*Moved by* Councillor Borodawka that Bylaw 2016-01 is hereby given second reading.

**CARRIED  
R-16-01-10**

*Moved by* Councillor Sekora that permission is hereby granted for the presentation of Bylaw 2016-01 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-16-01-11**

*Moved by* Councillor Balaban that Bylaw 2016-01 is hereby given third reading.

**CARRIED  
R-16-01-12**

- b) 2016-02 – Electronic Fund Transfer Bylaw

*Moved by* Councillor Borodawka that Bylaw 2016-02 is hereby given first reading.

**CARRIED  
R-16-01-13**

*Moved by* Councillor Donovan that Bylaw 2016-02 is hereby given second reading.

**CARRIED  
R-16-01-14**

*Moved by* Councillor Sekora that permission is hereby granted for the presentation of Bylaw 2016-02 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-16-01-15**

*Moved by* Councillor Balaban that Bylaw 2016-02 is hereby given third reading.

**CARRIED  
R-16-01-16**

- c) 2016-03 – Business MasterCard Bylaw

*Moved by* Councillor Sekora that Bylaw 2016-03 is hereby given first reading.

**CARRIED  
R-16-01-17**

*Moved by* Councillor Balaban that Bylaw 2016-03 is hereby given second reading.

**CARRIED  
R-16-01-18**

*KR  
WJF*

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*Moved by* Councillor Donovan that permission is hereby granted for the presentation of Bylaw 2016-03 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-16-01-19**

*Moved by* Councillor Borodawka that Bylaw 2016-03 is hereby given third reading.

**CARRIED  
R-16-01-20**

d) 2016-04 – Off Road Vehicles Bylaw

*Moved by* Councillor Sekora that Bylaw 2016-04 is hereby given first reading.

**CARRIED  
R-16-01-21**

*Moved by* Councillor Borodawka that Bylaw 2016-04 is hereby given second reading.

**CARRIED  
R-16-01-22**

*Moved by* Councillor Donovan that permission is hereby granted for the presentation of Bylaw 2016-04 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-16-01-23**

*Moved by* Councillor Balaban that Bylaw 2016-04 is hereby given third reading.

**CARRIED  
R-16-01-24**

e) 2016-05 – Business Licensing Bylaw

*Moved by* Councillor Donovan that Bylaw 2016-05 is hereby given first reading.

**CARRIED  
R-16-01-25**

*Moved by* Councillor Sekora that Bylaw 2016-05 is hereby given second reading.

**CARRIED  
R-16-01-26**

*Moved by* Councillor Balaban that permission is hereby granted for the presentation of Bylaw 2016-05 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-16-01-27**

*Moved by* Councillor Borodawka that Bylaw 2016-05 is hereby given third reading.

**CARRIED  
R-16-01-28**

f) 2016-06 – Parkland Bylaw

*Moved by* Councillor Donovan that Bylaw 2016-06 is hereby given first reading.

**CARRIED  
R-16-01-29**



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*Moved by* Councillor Borodawka that Bylaw 2016-06 is hereby given second reading.

**CARRIED  
R-16-01-30**

*Moved by* Councillor Balaban that permission is hereby granted for the presentation of Bylaw 2016-06 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-16-01-31**

*Moved by* Councillor Sekora that Bylaw 2016-06 is hereby given third reading.

**CARRIED  
R-16-01-32**

**9. FINANCIAL:**

- a) Bank Reconciliation – December 31, 2015

Mayor Yachimetz requested that the report be placed on file.

**10. DEPARTMENT REPORTS:**

- a) Town Manager Rodberg
- b) Director of Finance Storey
- c) Director of Operations Melesko
- d) Recreation Coordinator Phillips
- e) FCSS Coordinator Pearson
- f) CPO Vanden Brink

Mayor Yachimetz requested that the reports be placed on file and thanked the Department Heads for getting in all their reports together.

**11. COUNCIL AND COMMITTEE REPORTS:**

- a) Mayor Yachimetz  
December 31, 2015  
January 12, 2016  
January 13, 2016  
January 14, 2016  
January 18, 2016  
First Night Celebrations  
Fire Agreement Update  
Calmar Public Library  
EDC Meeting  
Regular Council Meeting
- b) Councillor Borodawka  
December 31, 2015  
January 18, 2016  
First Night Celebrations  
Regular Council Meeting
- c) Councillor Donovan  
No report
- d) Councillor Balaban  
December 31, 2015  
January 12, 2016  
January 12, 2016  
January 18, 2016  
First Night Celebrations  
Edmonton Ec. Dev. Luncheon  
Fire Agreement Update  
Regular Council Meeting
- e) Councillor Sekora  
January 18, 2016  
Regular Council Meeting

Mayor Yachimetz requested that the reports be placed on file.

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**12. CORRESPONDENCE:**

- a) Outstanding Items
- b) Fortis Alberta – 2015 Franchise Report
- c) AB. Municipal Affairs – Small Communities Fund
- d) AB Municipal Affairs – Gas Tax Fund
- e) AB. Municipal Affairs – Alberta Community Partnership Program
- f) AB. Transportation – Study
- g) CRSWSC – Rate Settlements

Mayor Yachimetz requested that the correspondence be placed on file.

**13. CLARIFICATION OF AGENDA BUSINESS:**

None at this time.

**14. IN CAMERA:**

- a) Legal

Council did not go In Camera.


**15. ADJOURNMENT:**

*Moved by* Councillor Donovan that the Regular Council Meeting of January 18, 2016 adjourn at the hour of 8:05pm.

**CARRIED  
R-16-01-33**

These minutes signed this 1st day of February, 2016.

  
\_\_\_\_\_  
Mayor Yachimetz

  
\_\_\_\_\_  
Town Manager Rodberg