

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY FEBRUARY 2, 2015 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Deputy Mayor Donovan called the Regular Council Meeting of February 2, 2015 to order at the hour of 7:00 pm.

PRESENT: Deputy Mayor Donovan, Councillor Borodawka, Town Manager
Rodberg, Director of Finance Storey, Public and Press.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

Deputy Mayor Donovan requested that 14 a) Legal be added to the agenda.

Moved by Deputy Mayor Donovan that the agenda is hereby adopted as amended.

**CARRIED
R-15-02-01**

3. **PUBLIC HEARING:** None

4. **DELEGATION:**

- a) Benji Waser/ Ashley Ruggiero – MNP – Audit Service Plan

Mr. Waser, of MNP, presented the 2014 Audit Service Plan in detail.

Deputy Mayor Donovan thanked Mr. Waser for his presentation.

5. **APPROVAL OF MINUTES:**

- a) Regular Council Meeting – January 19, 2014

Moved by Councillor Borodawka that the minutes of the Regular Council Meeting of January 19, 2014 are hereby approved as presented.

**CARRIED
R-15-02-02**

6. **UNFINISHED BUSINESS:** None

7. **NEW BUSINESS:**

- a) Reynolds Mirth Richards & Farmer – Law Seminar

Correspondence was presented from Reynolds Mirth Richards & Farmer in regard to a Municipal Law Seminar to be held in Edmonton on February, 20, 2015.
The correspondence was accepted as information.

- b) AB. Order of Excellence Council - Nominations

Correspondence was presented from the AB. Order of Excellence Council in regard to nominations to become a member of the Alberta Order of Excellence.
The correspondence was accepted as information.

- c) Institute of Professional Management - Conference

Correspondence was presented from the Institute of Professional Management in regard to a Conference to be held in Edmonton on April 30, 2015.
The correspondence was accepted as information.

HR JD

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d) North Saskatchewan Watershed Alliance – Forum

Correspondence was presented from the North Saskatchewan Watershed Alliance in regard to a Forum to be held in Drayton Valley on February 5, 2015.
The correspondence was accepted as information.

e) MADD Canada - Advertising

Correspondence was presented from MADD Canada in regards to an invitation to advertise in the MADD message Yearbook.
The correspondence was accepted as information.

f) Director of Finance Storey – 2014 Operating Surplus

Correspondence was presented from Director of Finance Storey in regard to a recommendation for the transfer of the 2014 Operating Surplus.

Moved by Councillor Borodawka that, effective December 31, 2014, the amount of \$37,800 be transferred to the Allowance For Doubtful Tax Accounts, \$273,200 to the Infrastructure Reserve, \$75,000 to the Town Hall Reserve and \$150,000 to the Operating Contingency Reserve.

**CARRIED
R-15-02-03**

g) Town Manager Rodberg – SDAB Appointments

Correspondence was presented from Town Manager Rodberg in regard to two appointments to the Subdivision and Development Appeal Board.

Moved by Councillor Borodawka that Mr. Perry Massey and Ms. Lynda VanSickle are hereby appointed as Members-at-Large to the Subdivision and Development Appeal Board.

**CARRIED
R-15-02-04**

h) Director of Finance Storey – Forfeited Compliance Deposits

Correspondence was presented from Director of Finance Storey in regard to forfeited compliance deposits.

Moved by Deputy Mayor Donovan that the compliance deposits, as per the attached list in the amount of \$8,000, are hereby forfeited and transferred to general revenue.

**CARRIED
R-15-02-05**

i) Director of Operations Melesko – Build Canada Grant Funding Proposal

Correspondence was presented from Director of Operations Melesko in regard to filing a grant Application to the Build Canada Grant Program for the construction of the water reservoir expansion.

Moved by Councillor Borodawka that ISL Engineering is hereby granted permission to complete the necessary preliminary work and prepare and submit a grant application under the Build Canada Program.

**CARRIED
R-15-02-06**

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j) Town Manager Rodberg – 2015 Computer Upgrade

Correspondence was presented from Town Manager Rodberg in regard to the proposal to upgrade the Town's computer system in 2015.

Moved by Deputy Mayor Donovan that the topic of computer upgrade is hereby tabled to the March 2, 2015 Council Meeting and Town Manager Rodberg obtain more information.

**CARRIED
R-15-02-07**

8. BYLAWS AND POLICIES:

a) Revised Policy #2013-38

Moved by Deputy Mayor Donovan that Revised Policy #2013-38 is hereby adopted.

**CARRIED
R-15-02-08**

9. FINANCIAL: None

10. DEPARTMENT REPORTS:

a) CPO Hareuther – Oct. 7 2014 – Jan. 28, 2015

Deputy Mayor Donovan requested that the report be placed on file.

11. COUNCIL AND COMMITTEE REPORTS:

a) Councillor Borodawka – No report

b) Councillor Donovan

January 20, 2015

January 22, 2015

January 28, 2015

February 02, 2015

Interview with RCMP Inspector

Leduc Foundation Meeting

39/20 Alliance Meeting

Regular Meeting of Council

Deputy Mayor Donovan requested that the reports be placed on file.

12. CORRESPONDENCE:

a) Outstanding Items

b) FCM – 2015 Conference

c) Leduc/Nisku EDA – Quarterly Progress Report

Deputy Mayor Donovan requested that the correspondence be placed on file.

13. CLARIFICATION OF AGENDA BUSINESS:

None at this time.

14. IN CAMERA:

a) Legal

Moved by Councillor Borodawka that the Regular Council Meeting temporarily adjourn and Council sit In Camera at the hour of 7:35pm.

**CARRIED
R-15-02-09**

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Moved by Councillor Borodawka that the Regular Council Meeting reconvene from In Camera at the hour of 7:55pm.

**CARRIED
R-15-02-10**

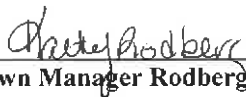
15. ADJOURNMENT:

Moved by Councillor Borodawka that the Regular Council Meeting of February 2, 2015 adjourn at the hour of 7:57pm.

**CARRIED
R-15-02-11**

These minutes signed this 17th day of February, 2015.


Deputy Mayor Donovan


Town Manager Rodberg