

**REGULAR MEETING OF COUNCIL  
OF THE TOWN OF CALMAR WAS HELD  
ELECTRONICALLY ON MONDAY JUNE 21, 2021, COMMENCING AT 7:00 pm  
GoToMeeting - Public Access Code: 134-076-245**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of June 21, 2021 to order at the hour of 7:00 pm.

**PRESENT:** Mayor Yachimetz, Councillors Balaban, Gardner, Faulkner, Town Manager Krawchuk, Director of PW & LD Melesko, CSC King, EDO Levasseur and Public.

Mayor Yachimetz addressed all attendees on microphone and voting protocols that will be used for the meeting.

2. **ADOPTION OF AGENDA:**

CAO Krawchuk requested to omit 14 b) Development from the Agenda.

*Moved by* Councillor Gardner that the agenda is hereby adopted as amended.

**CARRIED  
R-21-06-22**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS or PRESENTATIONS:** None

5. **APPROVAL OF MINUTES:**

- a) **Regular Council Meeting – May 17, 2021**  
b) **Regular Council Meeting – June 07, 2021**

*Moved by* Councillor Balaban that the minutes of the Regular Council Meeting, of May 17, 2021, and June 07, 2021, is hereby approved as presented.

**CARRIED  
R-21-06-23**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:**

- a) **CAO Krawchuk RFD -Amendment** – Policy #2017-026 – Human Resources Policy

*Moved by* Councillor Gardner that Policy #2017-026 being a Policy of Human Resources is hereby accepted as amended.

**CARRIED  
R-21-06-24**

- b) **EDO Levasseur RFD-Amendment** - Policy #2019-056 – Board and Committee Confidentiality

*Moved by* Councillor Balaban that Policy #2019-056 being a Policy of Board and Committee Confidentiality is hereby accepted as amended.

**CARRIED  
R-21-06-25**

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**c) EDO Levasseur RFD – Policy #2021-089 – Municipal Naming Policy**

*Moved by* Councillor Faulkner that Policy #2021-089 is hereby accepted as information and furthermore, that Administration amend the Policy as directed and submit back to Council for the July 19<sup>th</sup> Regular Meeting of Council for adoption.

**CARRIED  
R-21-06-26**

**d) Calmar Enforcement CPO Leggio – Traffic Safety Bylaw # 2021-06 (1<sup>st</sup> Reading Only)  
(March 08, 2021, Review of Policy #6)**

*Moved by* Councillor Gardner that Bylaw # 2021-06 receives first reading at this meeting.

**CARRIED  
R-21-06-27**

**8. NEW BUSINESS:**

**a) CAO Krawchuk – Proclamation – June Parks and Recreation Month**

*Moved by* Councillor Balaban that June is proclaimed Parks and Recreation month in the Town of Calmar.

**CARRIED  
R-21-06-28**

**b) CAO Krawchuk RFD – Eastern Slopes Coal Exploration**

*Moved by* Councillor Faulkner that Council passes a motion authorizing the Mayor to endorse the section as indicated that was included in the letter from High River.

**CARRIED  
R-21-06-29**

**c) CAO Krawchuk – The Chamber, State of Leduc County June 24, 2021**

*Moved by* Councillor Gardner that Mayor Yachimetz, and Councillors Balaban and Gardner attend the upcoming Chamber event and further that CAO Krawchuk registers the attendees.

**CARRIED  
R-21-06-30**

**d) CAO Krawchuk RFD – Advance Vote for General Municipal Election**

*Moved by* Councillor Balaban that the date for the advance vote be set for Saturday October 02, 2021, from 11:00am-2:00pm.

**CARRIED  
R-21-06-31**

**e) CAO Krawchuk RFD – Request to Lower Flags and Shoe Donation – 215 Nations Children**

*Moved by* Councillor Faulkner that Council accepts this as information.

**CARRIED  
R-21-06-32**

**f) CAO Krawchuk – Proclamation Request – National Drowning Prevention Week**

*Moved by* Councillor Gardner that the Town of Calmar declare July 18-24, 2021 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

**CARRIED  
R-21-06-33**

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**g) CSC King RFD – Funding for Calmar Days 2021**

*Moved by* Councillor Balaban that Council approves the transfer of \$18,000 from Parks Reserve to GL# 2-72-00-221 (Promotions and Hosting) to fund Calmar Days 2021.

**CARRIED  
R-21-06-34**

**h) CSC King RFD – Resident Satisfaction Survey – Delivery Services**

*Moved by* Councillor Faulkner that Council accepts this as information and furthermore, that Administration schedules a meeting with Council to discuss the survey content further, and once clarification occurs, CSC King will submit back to Council for approval.

**CARRIED  
R-21-06-35**

**i) CSC King RFD – Leduc County Proposed Recreation Cost Sharing Agreement**

*Moved by* Councillor Gardner that Council approves in principle the proposed Recreation Cost Sharing Agreement with Leduc County so that Leduc County can prepare an actionable copy of the document.

**CARRIED  
R-21-06-36**

**j) Mayor Wally Yachimetz RFD – 39/20 Alliance Video Production – Point of View Media**

*Moved by* Councillor Balaban that Council passes a motion to proceed with the upcoming video project as planned show casing the Town's amenities, such as parks, schools, playgrounds, campgrounds, sport facilities as well as the Town's local events as family day, volunteer appreciation day, farmer's day, Canada day, fair days, community registration, Christmas craft sale and 1<sup>st</sup> night as well showing the nearby lakes.

**CARRIED  
R-21-06-37**

**k) EDO Levasseur RFD – Community Vitalization Plan**

*Moved by* Councillor Faulkner that Council passes a motion to adopt the Community Vitalization Plan as a formal guiding document, and that Council directs administration to review the implementation plan through the lens of each department that it impacts to see the downtown vision is realized in the years to come.

**CARRIED  
R-21-06-38**

**l) CSP Thomas & EDO Levasseur RFD – AUMA Community Readiness for Newcomer Integration Program Application**

*Moved by* Councillor Gardner that Council passes a motion to support an application to the AUMA Community Readiness for Newcomer Integration Program and furthermore, that CAO Krawchuk be directed to endorse the application.

**CARRIED  
R-21-06-39**

**m) Walk to Breathe Initiative**

*Moved by* Councillor Balaban that Council accepts this as information.

**CARRIED  
R-21-06-40**

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**n) DO Sider – 2020 Quality Management Plan**

*Moved by* Councillor Faulkner that Council accepts the 2020 Quality Management Plan as presented.

**CARRIED  
R-21-06-41**

**o) Director of PW & LD Melesko – RFD – Asset Management Plan Extension**

*Moved by* Councillor Gardner that Council passes a motion to extend the completion date of June 30, 2021 to August 31<sup>st</sup>, 2021.

**CARRIED  
R-21-06-42**

**p) Director of PW & LD Melesko – RFD Amendment – 1<sup>st</sup> Reading Amendment to Hawks Landing ASP to include West Villas.**

*Moved by* Councillor Balaban that Council passes a motion to give first reading to the proposed amendment of Hawks Landing ASP to include West Villas.

**CARRIED  
R-21-06-43**

**q) Shannon Stubbs, MP Lakeland – Bill C-21**

*Moved by* Councillor Faulkner that Council accepts this as information.

**CARRIED  
R-21-06-44**

**r) CSP Thomas RFD – Government of Alberta Minister’s Senior’s Service Awards**

*Moved by* Councillor Gardner that Council passes a motion to support administrations’ recommended nominations for the 2021 Government of Alberta Ministers Senior’s Service Awards.

**DEFEATED  
R-21-06-45**

*Moved by* Councillor Balaban that CSP Thomas work with the Calmar Senior’s for the 2021 Government of Alberta Minister’s Senior’s Service Awards, and submit the candidate(s) by June 30<sup>th</sup>, and furthermore, that CSP Thomas bring the information back to Council July 19<sup>th</sup> for ratification.

**CARRIED  
R-21-06-46**

**9. FINANCIAL**

- a) **Bank Reconciliation** – May 31, 2021 (old account)
- b) **Bank Reconciliation** – May 31, 2021 (new account)

*Moved by* Councillor Faulkner that the Bank Reconciliation for May 31, 2021, for both the old and new accounts are hereby accepted as presented.

**CARRIED  
R-21-06-47**

**10. DEPARTMENT REPORTS: None**

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**11. COUNCIL AND COMMITTEE REPORTS:**

- a) Mayor Yachimetz**
- |               |  |
|---------------|--|
| May 18, 2021  | Mixed Use Building Meeting                                 |
| May 19, 2021  | Ec. Dev. Team Meeting                                      |
| May 19, 2021  | Leduc & District Regional Waste Management Meeting         |
| May 20, 2021  | Specialized Peace Officer Meeting                          |
| May 20, 2021  | Leduc Wetaskiwin Chamber of Commerce Meeting               |
| May 20, 2021  | Quad, Dirt Bike Complaint Meeting                          |
| May 20, 2021  | Capital Region Southwest Water Services Commission Meeting |
| May 26, 2021  | 39/20 Alliance Meeting                                     |
| May 27, 2021  | Calmar & District Library Board Meeting                    |
| May 31, 2021  | Council Committee of Whole Meeting                         |
| May 31, 2021  | Calmar Heritage Home Coming Committee Meeting              |
| June 02, 2021 | Calmar & District Library Board Training                   |
| June 03, 2021 | ONEC Meeting   |
| June 04, 2021 | Leduc Regional Mayor's Meeting                             |
| June 07, 2021 | Regular Meeting of Council (canceled)                      |
| June 09, 2021 | Ec. Dev. Team Meeting                                      |
| June 09, 2021 | Calmar & District Rec. Board Meeting                       |
| June 15, 2021 | Council Committee of Whole Meeting                         |
| June 16, 2021 | Leduc & District Regional Waste Management Meeting         |
| June 17, 2021 | Edmonton Regional Waste Advisory Committee Meeting         |
| June 21, 2021 | Mixed Use Building Meeting                                 |
| June 21, 2021 | Regular Meeting of Council                                 |
- b) Councillor Balaban**
- |               |  |
|---------------|--|
| May 19, 2021  | Ec. Dev. Team Meeting                                |
| May 20, 2021  | Chamber of Commerce State of Leduc Address           |
| May 26, 2021  | 39/20 Alliance Meeting                               |
| May 27, 2021  | LRHF Regular Board Meeting                           |
| May 31, 2021  | Committee of the Whole Meeting – Traffic Bylaw       |
| June 02, 2021 | Library Board Orientation                            |
| June 07, 2021 | Regular Meeting of Council (canceled)                |
| June 08, 2021 | Calmar Senior's Celebration                          |
| June 09, 2021 | Ec. Dev. Team Meeting                                |
| June 10, 2021 | Chamber Tourism Seminar                              |
| June 15, 2021 | Council of the Whole – Bylaw & Policy Review Meeting |
| June 18, 2021 | Leduc Wetaskiwin Chamber of Commerce Golf Tournament |
| June 21, 2021 | Regular Meeting of Council                           |
- c) Councillor Gardner**
- |                   |  |
|-------------------|--|
| May 18, 2021      | CIB Meeting  |
| May 19, 2021      | Economic Development Meeting   |
| May 19, 2021      | OH&S   |
| May 20, 2021      | Chamber of Commerce and City of Leduc- State of the Region Address             |
| May 20, 2021      | CRSWSC   |
| May 20, 21, 2021  | Interviews for PC&M proposals  |
| May 25, 2021      | PC&M Proposal Discussion Meeting   |
| May 31, 2021      | Traffic Bylaw Review Meeting   |
| May 31, 2021      | Downtown Lot Meeting W/ EDO Levasseur, Director Melesko and PW Foreman Neilson |
| June 01, 2021     | Start Up Meeting with Unfussy and PC&M working group                           |
| June 02, 2021     | PLSB Library Training  |
| June 04, 06, 2021 | CIB Barrel Planting  |
| June 09, 2021     | Economic Development Meeting   |
| June 09, 2021     | Rec Board  |
| June 12, 2021     | Farmer's Day Pancake Breakfast   |
| June 15, 2021     | Committee of the Whole Meeting   |
| June 16, 2021     | OH&S   |
| June 16, 2021     | Leduc County FCSS Advisory Committee Meeting                                   |
| June 21, 2021     | Regular Council Meeting  |
- d) Councillor Faulkner**
- |               |                                      |
|---------------|--------------------------------------|
| May 18, 2021  | Mixed Use Building Meeting           |
| May 19, 2021  | EcDev Team Meeting                   |
| May 20, 2021  | PC&M Meeting                         |
| May 25, 2021  | PC&M Meeting                         |
| May 31, 2021  | Review/Proposed Traffic/Safety Bylaw |
| May 31, 2021  | Heritage Meeting                     |
| June 01, 2021 | PC&M Meeting                         |

*Wfy*

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*Moved by* Councillor Gardner that the Council and Committee reports are hereby accepted as presented.

**CARRIED  
R-21-06-48**

**12. CORRESPONDENCE:**

- a) Outstanding Items – June 07 & June 21, 2021
- b) Municipal Affairs – Confirmation of 2021 MSI Funding
- c) Village of Rycroft, Town of Falher, Town of Mayerthorpe, Improvement District #9 – Banff National Park, Village of Caroline, Red Deer County, Village of Lougheed, Town of Nanton, Village of Milo, Fort Saskatchewan – Support for RCMP
- d) Leduc Regional Housing Foundation Board Meeting Minutes
- e) Leduc & District Waste Management Authority – Financial Statements Year Ending 2020 and 2020 Annual Reports
- f) Leduc County Fire Services – May Stats

*Moved by* Councillor Balaban that the correspondence is hereby accepted as information.

**CARRIED  
R-21-06-49**

**13. CLARIFICATION OF AGENDA BUSINESS:**

None requested.

**14. CLOSED SESSION:**

- a) **Personnel** – (Pursuant to Section 24 (1)(b)(i) of the Freedom of Information and Protection of Privacy Act)

*Moved by* Councillor Faulkner that the Regular Council Meeting temporarily adjourn, and Council sits in Closed Session, currently being 9:01pm.

**CARRIED  
R-21-06-50**

CAO Krawchuk remained in Closed Session for the discussion on the Personnel topic 14 a) currently being 9:01pm.

Ian McCormick with Strategic Steps joined the Closed Session for the Personnel Topic 14 a) currently being 9:02pm.

Ian McCormick left the meeting currently being 9:43pm.

*Moved by* Councillor Gardner that the Regular Council Meeting reconvene from Closed Session currently being 9:53pm.

**CARRIED  
R-21-06-51**

*Moved by* Councillor Balaban that Council refers the 2021 Organizational Audit report to Administration for an analysis and report back to Council with suggestions and furthermore, that the Executive Summary Report be made available to the public, and once Council and Administration review the Audit together to finalize, the 2021 Organizational Audit will be made available to the public.

**CARRIED  
R-21-06-52**

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Wly

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**15. ADJOURNMENT:**

The Regular Council Meeting adjourned at 9:59pm.

These minutes signed this 19 day of July 2021.

  
\_\_\_\_\_  
Mayor Yachimetz

  
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Town Manager Krawchuk, CLGM