

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, MAY 6, 2019, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of May 6, 2019 to order at the hour of 7:00 pm.

PRESENT: Mayor Yachimetz, Councillors Balaban, Gardner, Froese, Town Manager Rodberg Director of Finance Storey and Public.

ABSENT (with regrets): Councillor Rehn

2. **ADOPTION OF AGENDA:**

Moved by Councillor Froese that the agenda is hereby adopted as presented.

**CARRIED
R-19-05-06**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS or PRESENTATIONS:**

- a) Mark Smith, MLA – Update

Mayor Yachimetz thanked MLA Smith for his update information. Mr. Smith left the Chambers at the hour of 7:15pm.

5. **APPROVAL OF MINUTES:**

- a) Regular Council Meeting – April 15, 2019

Moved by Councillor Balaban that the minutes of the Regular Council Meeting, of April 15, 2019, are hereby approved as presented.

**CARRIED
R-19-05-07**

6. **Unfinished Business:** None

7. **BYLAWS or POLICIES:**

- a) Bylaw 2019-10 – Debenture Borrowing Bylaw

Moved by Councillor Gardner that Bylaw 2019-10 is hereby given second reading.

**CARRIED
R-19-05-08**

Moved by Councillor Froese that Bylaw 2019-10 is hereby given third reading.

**CARRIED
R-19-05-09**

- b) Bylaw 2019-12 – Intermunicipal Development Plan

Moved by Councillor Balaban that Bylaw 2019-12 is hereby given first reading.

**CARRIED
R-19-05-10**

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8. NEW BUSINESS:

- a) Recreation Board – Zolner Park

Moved by Councillor Gardner that a consultant be hired to develop a plan for “Zolner Park” that will incorporate 2 soccer pitches, a ball diamond, additional parking and a barbeque/picnic area structure.

**CARRIED
R-19-05-11**

- b) Recreation Board – Ball Diamond Rental Fee Waiver

Moved by Councillor Froese that the Town of Calmar waive the rental fee for use of a ball diamond by Urecon on June 28, 2019.

**CARRIED
R-19-05-12**

- c) Black Gold Schools – Invitation to Retirement Celebration

Moved by Councillor Gardner that Councillor Balaban attend the retirement celebration, for Dr. Norman Yanitski, on June 14, 2019.

**CARRIED
R-19-05-13**

- d) Leduc Regional Housing Foundation - Representation

Moved by Councillor Froese that the correspondence from LRHF be accepted as information.

**CARRIED
R-19-05-14**

- e) Calmar Library Board – Board Appointments

Moved by Councillor Balaban that the following persons are hereby appointed as members to the Calmar Library Board for a 3 year term:

- 1) George Egler
- 2) Edward Sharpe
- 3) Patricia Hughes-Fuller
- 4) Cassie Brooks
- 5) Cindy Miller

**CARRIED
R-19-05-15**

- f) Mayor Yachimetz – Leduc & District Regional Waste Management Authority

Moved by Councillor Gardner that the Town of Calmar representative, to the Leduc & District Regional Waste Management Authority, vote in favour of the LDRWMA applying to the Provincial Government to become a Commission.

**CARRIED
R-19-05-16**

- g) Village of Warburg – Invitation

Moved by Councillor Froese that Councillor Gardner and Mayor Yachimetz attend the Go Kart races in the Village of Warburg.

**CARRIED
R-19-05-17**

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h) Chamber of Commerce – Annual General Meeting

Moved by Councillor Balaban that the correspondence in regard to the Chamber of Commerce Annual General Meeting is hereby accepted as information.

**CARRIED
R-19-05-18**

i) City of Leduc – Edmonton Metropolitan Region Board Golf Tournament

Moved by Councillor Gardner that the invitation to attend the Edmonton Metropolitan Region Board Golf Tournament, on August 22, 2019, is hereby accepted as information.

**CARRIED
R-19-05-19**

j) Councillor Gardner – Policy Manual Review

Moved by Councillor Froese that administration review the current policy manual and ensure that all Council manuals, and the policies therein, are brought up to date and further that, as new policies are approved by Council and then signed by the Mayor and Town Manager, a copy is provided to Council for inclusion in their manual and further that a review of the Policy Manual be conducted annually by staff to maintain accuracy.

**CARRIED
R-19-05-20**

k) Councillor Gardner – Town Manager Performance Review

Moved by Councillor Froese that Administration develop a new Town Manager Performance Review procedure based on the CAMA Toolkit which shall then be included in the HR Policy and further that Councillor Balaban and Councillor Gardner form a sub-committee to speak to other municipalities and compile information for a CAO Review Policy.

**CARRIED
R-19-05-21**

l) City of Wetaskiwin – Invitation to Mayoral Address

Moved by Councillor Balaban that the invitation from the City of Wetaskiwin, to the Mayoral Address on May 14, 2019, is hereby accepted as information.

**CARRIED
R-19-05-22**

m) Town of Devon – Invitation to Mayor's Retreat

Moved by Councillor Gardner that the invitation from the Town of Devon, to attend the Mayor's Retreat on September 13 – 15, 2019, is hereby accepted as information.

**CARRIED
R-19-05-23**

n) Town Manager Rodberg – Parkview Crescent Stage 2 Tender

Moved by Councillor Froese that the tender of Carmacks Enterprises, for the construction of Parkview Crescent Stage 2, in the amount of \$632,187.34, be accepted and the Mayor and Town Manager are hereby authorized to execute the Contract document in this regard.

**CARRIED
R-19-05-24**

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- o) Mayor Yachimetz – 39/20 Alliance

Moved by Councillor Balaban that the Town of Calmar remain a partner in the 39/20 Alliance until it is dissolved by all partners.

**CARRIED
R-19-05-25**

- p) Economic Development & Tourism Board – Board Appointment

Moved by Councillor Gardner that Gord Enders is hereby appointed to the Economic Development & Tourism Board for a two year term representing the Calmar business community.

**CARRIED
R-19-05-26**

- q) Councillor Rehn – Leave of Absence

Moved by Councillor Froese that Councillor Rehn is hereby granted a leave of absence from Council until June 30, 2019 with remuneration and further that Councillor Gardner be appointed as the alternate member to the LRHF Board effective immediately.

**CARRIED
R-19-05-27**

- r) Public Communications Committee – Committee Member

Moved by Councillor Balaban that administration advertise for the vacant position of a member on the Public Communications Committee.

**CARRIED
R-19-05-28**

- s) Public Communications Committee – School Information

Moved by Councillor Gardner that the Committee contact the Principals of the Calmar Elementary School and Calmar Secondary School to discuss including local school events and achievements in a weekly Facebook post.

**CARRIED
R-19-05-29**

- t) Public Communications Committee – Complaint Follow Up

Moved by Councillor Froese that the correspondence from the Public Communications Committee in regard to complaint follow up is hereby accepted as information.

**CARRIED
R-19-05-30**

9. FINANCIAL:

- a) Bank Reconciliation – March 31, 2019

Moved by Councillor Balaban that the Bank Reconciliation, for the period ending March 31, 2019, is hereby accepted as information.

**CARRIED
R-19-05-31**

10. DEPARTMENT REPORTS: None



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11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Yachimetz:
April 17, 2019 Leduc & District Regional Waste Management Meeting
April 18, 2019 Capital Region Southwest Water Services Commission AGM
April 24, 2019 39/20 Alliance Board
April 29, 2019 Budget Meeting
April 29, 2019 Alberta Emergency Management Course
April 30, 2019 Leduc County Fire Service Meeting
May 02, 2019 Calmar Bakery CFCW Tour
May 02, 2019 Special Meeting of Council
May 06, 2019 Regular Council Meeting
- b) Councillor Froese
April 17, 2019 Leduc & District Regional Waste Management Meeting
April 25, 2019 Edmonton Region Waste Advisory Committee
April 25, 2019 Leduc Regional Housing Foundation
April 29, 2019 Finance Committee Meeting
April 29, 2019 AEMA Training
April 30, 2019 Meeting with Leduc County Fire
May 06, 2019 Regular Council Meeting
- c) Councillor Balaban
April 16, 2019 Calmar Senior's Meeting
April 16, 2019 CIB
April 17, 2019 LDRWMA Meeting
April 18, 2019 CRSWSC AGM
April 24, 2019 39 20 Alliance Meeting
April 29, 2019 Budget Meeting
April 29, 2019 AEMA Training
May 02, 2019 Special Meeting of Council
May 06, 2019 Regular Council Meeting
- d) Councillor Gardner
April 17, 2019 Leduc & District Regional Waste Management Meeting
April 18, 2019 Calmar Public Library Board Meeting
April 29, 2019 Finance Committee Meeting
April 29, 2019 AEMA Training
April 29, 2019 Public Communications Committee
May 02, 2019 Special Meeting of Council
May 06, 2019 Regular Council Meeting
- e) Councillor Rehn:
Absent with Regrets

Moved by Councillor Gardner that the Councillor reports are hereby accepted as information.

**CARRIED
R-19-05-32**

12. CORRESPONDENCE:

- a) Outstanding Items
b) YRL – Board Executive Committee Highlights
c) Cheryl Gallant, MP – Bill C-68

Moved by Councillor Froese that the correspondence is hereby accepted as information.

**CARRIED
R-19-05-33**

13. CLARIFICATION OF AGENDA BUSINESS:

There was none at this time.



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14. CLOSED SEESION:

- a) Personnel (Pursuant to Section 19(1) of the Freedom of Information and Protection of Privacy Act)
- b) Personnel (Pursuant to Section 19(1) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor Balaban that the Regular Council Meeting temporarily adjourn and Council sit in Closed Session at this time being 9:40pm.

**CARRIED
R-19-05-34**

Moved by Councillor Gardner that the Regular Council Meeting reconvene from Closed Session at this time being 10:20pm.

**CARRIED
R-19-05-35**

Moved by Councillor Froese that the Regular Council Meeting be extended past 10:00pm.

**CARRIED
R-19-05-36**

Moved by Councillor Balaban that the Regular Council Meeting temporarily adjourn and Council sit in Closed Session at this time being 10:26pm.

**CARRIED
R-19-05-37**

Town Manager Rodberg and Director of Finance Storey remained in the Council Chambers for the discussion on the first Personnel topic.

Town Manager Rodberg and Director of Finance Storey left the Council Chambers prior to the discussion of the second Personnel topic at this time being 10:35pm.

Town Manager Rodberg re-entered the Council Chambers following discussion on the second Personnel topic at this time being 11:35pm.

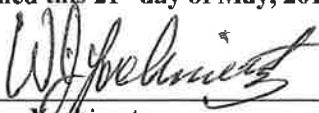
Moved by Councillor Gardner that the Regular Council Meeting reconvene from Closed Session at this time being 11:36pm.

**CARRIED
R-19-05-38**

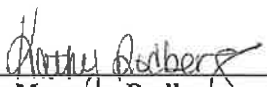
15. ADJOURNMENT:

The Regular Council Meeting adjourned at 11:40pm.

These minutes signed this 21st day of May, 2019.



Mayor Yachimetz



Town Manager Rodberg