

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, NOVEMBER 6, 2017, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of November 6, 2017 to order at the hour of 7:00pm.

PRESENT: Mayor Yachimetz, Councillors Balaban, Gardner, Rehn, Sargent, Acting Town Manager Storey, Recreation Coordinator Phillips and public.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

Moved by Councillor Balaban that the agenda is hereby adopted as presented.

**CARRIED
R-17-11-01**

3. **PUBLIC HEARING:** None

4. **DELEGATIONS:** None

5. **APPROVAL OF MINUTES:**

- a) Regular Council Meeting – October 2, 2017

Moved by Councillor Gardner that the minutes of the Regular Council Meeting of October 2, 2017 are hereby approved as presented.

**CARRIED
R-17-11-02**

- b) Special Meeting of Council – October 10, 2017

Moved by Councillor Balaban that the minutes of the Special Meeting of Council of October 10, 2017 are hereby approved as presented.

**CARRIED
R-17-11-03**

- c) Organizational Meeting of Council – October 23, 2017

Moved by Councillor Sargent that the minutes of the Organizational Meeting of Council of October 23, 2017 are hereby approved as presented.

**CARRIED
R-17-11-04**

6. **Unfinished Business - None**

7. **NEW BUSINESS:**

- a) Director of Finance Storey – Offsite Levy Reserves

Correspondence was presented from Director of Finance Storey in regard to recommended transfers from the Offsite Levy Reserves to general operating funds pursuant to the Offsite Levy Bylaw review prepared by Corvus Business Advisors.

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Moved by Councillor Rehn that the following amounts are hereby transferred from the Offsite Levy Reserves to the 2017 general operating revenue:

1) Water Offsite Reserve	-\$67,250.30
2) Sewer Offsite Reserve	-\$41,022.95
3) Transportation Offsite Reserve	-\$ 5,438.67.

**CARRIED
R-17-11-05**

b) Director of Finance Storey – Sale of Fixed Asset Proceeds

Correspondence was presented from Director of Finance Storey in regard to surplus proceeds from the sale of fixed assets.

Moved by Councillor Sargent that the surplus of \$14,933.00, from the disposal of Fixed Assets, be transferred to the Operating Contingency Reserve.

**CARRIED
R-17-11-06**

c) Elaine & Doug Engberg – Noise Bylaw

Correspondence was presented from Elaine and Doug Engberg in regard to the recent changes to the Noise Bylaw. They have concerns in regard to the exemption of industrial properties from following the Noise Bylaw and the effects on neighbouring residential property.

The correspondence was accepted as information.

d) City of Leduc – Invitation

Correspondence was presented from the City of Leduc in regard to an invitation to the outgoing Mayor and Council evening of celebration to be held November 12, 2017.

Mayor Yachimetz advised that he will attend this function.

e) NSWA Board – Board Vacancies

Correspondence was presented from the North Saskatchewan Watershed Alliance in regard to vacancies on the Board of elected municipal representatives. Acting Town Manager Storey noted that the Town of Calmar is not a member of this organization.

The correspondence was accepted as information.

f) Heather Sweet, MLA – Feedback Request

Correspondence was presented from MLA Heather Sweet in regard to soliciting feedback in regard to Bill 212 which makes two amendments to the Tobacco and Smoking Reduction Act from 2005.

Moved by Councillor Rehn that the Town of Calmar supports the proposed Bill 212 which makes two amendments to the Tobacco and Smoking Reduction Act.

**CARRIED
R-17-11-07**

g) Town Manager Rodberg – Assessment Services Quotation

Correspondence was presented from Town Manager Rodberg in regard to a quotation received for the provision of assessment services from Powers & Associates for the period of 2018 to 2023. Acting Town Manager Storey noted that the proposed rate per parcel has remained unchanged for a number of years.

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Moved by Councillor Sargent that the proposed Powers & Associates Assessment Services Contract, for assessment services for the fiscal years 2018 to 2023, is hereby approved.

**CARRIED
R-17-11-08**

h) Town Manager Rodberg – EDC Board Appointment

Correspondence was presented from Town Manager Rodberg and the EDC in regard to the appointment of a new Member at Large.

Moved by Councillor Sargent that the appointment of Mr. Nestor Yachimetz to the EDC Board as a Member at Large is hereby tabled to the Regular Council Meeting of November 20, 2017.

**CARRIED
R-17-11-09**

i) Leduc Nisku EDA – 2018 IMPACT Luncheon

Correspondence was presented from Leduc Nisku EDA in regard an invitation to attend the IMPACT Luncheon to be held January 8, 2018 in Edmonton.

Councillor Sargent advised that he will be attending this function.

j) MacEwan University – Lobbying Course

Correspondence was presented from MacEwan University in regard to a course being offered on how to lobby the Provincial Government.

The correspondence was accepted as information.

8. BYLAWS AND/OR POLICIES:

a) Bylaw 2017-15 – Recreation Bylaw

Moved by Councillor Gardner that Bylaw 2017-15 is hereby given first reading.

**CARRIED
R-17-11-10**

Moved by Councillor Rehn that Bylaw 2017-15 is hereby given second reading.

**CARRIED
R-17-11-11**

Moved by Councillor Balaban that permission is hereby granted for the presentation of Bylaw 2017-15 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-17-11-12**

Moved by Councillor Sargent that Bylaw 2017-15 is hereby given third reading.

**CARRIED
R-17-11-13**

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- b) Policy 2017-026 – Human Resources

Moved by Councillor Balaban that Policy 2017-026 is hereby adopted, as amended, this 6th day of November, 2017.

**CARRIED
R-17-11-14**

9. FINANCIAL:

- a) Operating & Capital Budget Variance Report – September 30, 2017
b) Bank Reconciliations – August 31, 2017 & September 30, 2017

Mayor Yachimetz requested that the reports be placed on file.

10. DEPARTMENT REPORTS: None

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Yachimetz:
- Oct. 3rd -Meeting with MLA Mark Smith
 - Oct. 4th -Economic Development meeting
 - Oct. 5th Alberta Government/EDC meeting
 - Oct. 10th -Special Meeting of Council
 - Oct. 11th -Calmar Seniors meeting
 - Oct. 14th -RCMP Masquerade Ball
 - Oct. 19th -Councillor Gardner meeting
 - Oct. 23rd -Organizational Meeting of Council
 - Oct. 25th -39/20 Alliance meeting
 - Oct. 26th -Tour of Town facilities
 - Oct. 26th -EDC meeting
 - Oct. 27th -Legion Poppy Kick-off
 - Oct. 30th -Council Training Course
 - Oct. 31st -Council Training Course
 - Nov. 1st -Smart Communities Conference
 - Nov. 6th -Regular Council Meeting
- b) Councillor Balaban
- Oct. 23rd -Organizational Meeting of Council
 - Oct. 25th -39/20 Alliance meeting
 - Oct. 26th -Facility tour
 - Oct. 26th -EDC meeting
 - Oct. 30th -Councillor Training course
 - Oct. 31st -Councillor Training course
 - Nov. 1st -Smart Communities Conference
 - Nov. 2nd -Alberta Hemp Alliance meeting
 - Nov. 6th -Regular Council Meeting
- c) Councillor Gardner
- Oct. 3rd -Meeting with MLA Mark Smith
 - Oct. 5th -Candidates Forum
 - Oct. 10th -Special Meeting of Council
 - Oct. 11th -CIB Board meeting
 - Oct. 12th - Library Board meeting
 - Oct. 14th -RCMP Masquerade Ball
 - Oct. 23rd -Organizational Meeting of Council
 - Oct. 25th -OH&S Committee meeting
 - Oct. 26th -Facility Tour
 - Nov. 1st -Meeting course with Eli Mina
 - Nov. 3rd -Public Communications Committee meeting
 - Nov. 6th -Regular Council Meeting

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- d) Councillor Rehn
 - Oct. 23rd -Organizational Meeting of Council
 - Oct. 26th -Facility tour
 - Nov. 1st -Workshop with Eli Mina
 - Nov. 2nd -Leduc Foundation Board meeting
 - Nov. 3rd -Communications Committee meeting
 - Nov. 6th -Regular Council Meeting

- e) Councillor Sargent
 - Oct. 23rd -Organizational Meeting of Council
 - Oct. 25th -OH&S meeting
 - Nov. 1st -Workshop with Eli Mina
 - Nov. 2nd -Leduc Foundation Board meeting
 - Nov. 6th -Regular Council Meeting

Mayor Yachimetz requested that the reports be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) Victim Services – Thank You
- c) Ab. Municipal Affairs – 2017 MSI Operating Spending Plan
- d) Regional Waste Management Authority – 2018 Tipping Fees
- e) Leduc Foundation – Board Appointments
- f) Lin Rehn – EDC Board Resignation
- g) Leduc County Fire Service – 2017 3rd Quarter Operations Review

Mayor Yachimetz requested that the correspondence be placed on file.

13. CLARIFICATION OF AGENDA BUSINESS:

There were no questions at this time.

14. IN CAMERA: None

15. ADJOURNMENT:

Moved by Councillor Gardner that the Regular Council Meeting of November 6, 2017 adjourn at the hour of 8:04 pm.

**CARRIED
R-17-11-15**

These minutes signed this 20th day of November, 2017.



Mayor



Acting Town Manager