

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS  
HELD ON MONDAY, AUGUST 21, 2017, COMMENCING AT 7:00 pm  
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of August 21, 2017 to order at the hour of 7:02pm.

**PRESENT:** Mayor Yachimetz, Councillors Borodawka, Gardner, Sekora, Town Manager Rodberg, Director of Operations and Land Development Melesko, Community Peace Officer Leggio, public and press.

**ABSENT (with regrets):** Councillor Balaban

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

*Moved by* Councillor Sekora that the agenda is hereby adopted as presented.

**CARRIED  
R-17-08-01**

3. **PUBLIC HEARING:** None

4. **DELEGATIONS:**

- a) Axia – Fibre Optics Presentation

David Piotto was in attendance, representing Axia, and made a presentation in regards to the benefits of fibre optics being installed in a municipality. Axia is ready to radically change the Town's Internet experience. It will offer unprecedented speed, reliability, and access to everything the Internet can offer. For over a decade, they have focused their business on areas where access to high bandwidth fibre infrastructure did not exist. They have focused primarily on rural communities to bridge the digital divide by building the most reliable digital infrastructure – resulting in clear economic, communication and educational benefits in these communities.

Council was informed that 30% of the Town would have to be on board and committed to this before Axia will bring their business here and if this occurs, the time span is 6-8 months. (Information Brochure to be part of these minutes).

Mayor Yachimetz thanked the representative for the presentation.

- b) CPO Leggio/Town Manager Rodberg – Calmar Police Service

CPO Leggio and Town Manager Rodberg were in attendance and made a presentation on the topic of Police Services.

CPO Leggio informed Council of what it would take for the Town of Calmar to have its own Police Department. Subjects that were discussed were the goals of the Police department, police structure basics, police infrastructure basics, general town in size and population comparison, Dalmeny police service general details, Calmar police service general details, Calmar police service basic budget based on 3 members, some important general details, and basic Calmar police service start-up cost considerations. (Presentation to form a part of these minutes).

Mayor Yachimetz thanked them for their presentation.

5. **APPROVAL OF MINUTES:**

- a) Regular Council Meeting – July 17, 2017

*Moved by* Councillor Gardner that the minutes of the Regular Council Meeting of July 17, 2017 are hereby approved as presented.

**CARRIED  
R-17-08-02**

*HR*  
*WJ*

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**6. Unfinished Business - None**

**7. NEW BUSINESS:**

- a) AB. Municipal Affairs -- Nominations for Emergency Services Medal

Correspondence was presented from AB. Municipal Affairs in regard to an invitation to nominate eligible persons for the Alberta Emergency Services Medal and Bars.

The correspondence was accepted as information

- b) Leduc & District Food Bank – 2018 Grant Request

Correspondence was presented from the Leduc & District Food Bank in regard to a request for a grant for 2018. Town Manager Rodberg advised that there is a \$1,000 grant budgeted every year.

*Moved by* Councillor Borodawka that the request of Leduc & District Food Bank, for a 2018 grant, is hereby referred to the Budget Committee.

**CARRIED  
R-17-08-03**

- c) 39/20 Alliance – C.A.R.E.S. Grant Request

Correspondence was presented from the 39/20 Alliance in regard to a request for a \$4,000 grant for the C.A.R.E.S. project. Town Manager Rodberg stated that this item was not budgeted in 2017 as the entire funding for the Intern Program was removed from the budget when the Internship Project was cancelled.

*Moved by* Councillor Borodawka that a \$4,000 grant, to the 39/20 Alliance for the C.A.R.E.S. project, is hereby approved.

**CARRIED  
R-17-08-04**

- d) Prostrate Cancer Canada - Proclamation

Correspondence was presented from Prostrate Cancer Canada in regard to a proclamation for the month of September, 2017.

*Moved by* Councillor Sekora that the month of September, 2017 is hereby proclaimed as Prostrate Cancer Awareness Month in the Town of Calmar.

**CARRIED  
R-17-08-05**

- e) Muscular Dystrophy Canada - Proclamation

Correspondence was presented from Muscular Dystrophy Canada in regard to a proclamation for the month of September, 2017.

*Moved by* Councillor Gardner that the month of September, 2017 is hereby proclaimed as Muscular Dystrophy Awareness Month in the Town of Calmar.

**CARRIED  
R-17-08-06**

*HR  
WJY*

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- f) Director of Finance Storey – Tax Forfeiture Property Sale

Correspondence was presented from Director of Finance Storey in regard to advertising property that has been transferred to a title in the Town of Calmar name for tax forfeiture.

*Moved by* Councillor Borodawka that the Town of Calmar advertise the property, located at 5202 – 52 Street, for sale on the Town’s website and in the monthly newsletter at a price of \$222,000.00.

**CARRIED  
R-17-08-07**

- g) Town Manager Rodberg – Council Meeting Cancellation

Correspondence was presented from Town Manager Rodberg in regard to the scheduled 2<sup>nd</sup> Council Meeting in October which falls on the same day as the Municipal Election.

*Moved by* Councillor Sekora the Regular Council Meeting of October 16, 2017 is hereby cancelled.

**CARRIED  
R-17-08-08**

- h) Director of Land Development Melesko – Develop Application 2016-018D

Correspondence was presented from Director of Land Development Melesko in regard to Development Application 2016-018D.

*Moved by* Councillor Sekora that Development Application 2016-018D is hereby approved on the conditions as recommended in the Director’s report dated August 21, 2017.

**CARRIED  
R-17-08-09**

- i) FCSS Coordinator Pearson – Community Awareness Event

Correspondence was presented from FCSS Coordinator Pearson in regard to an invitation for Council to register a table in the Community Awareness Event to be held in September 7, 2017 at the Arena.

The correspondence was accepted as information.

- j) Director of Operations Melesko – Arena Parking Lot Paving

Correspondence was presented from Director of Operations Melesko in regard to the financing of the Arena Parking Lot Paving project.

*Moved by* Councillor Gardner that the Arena Parking Lot Paving project is hereby expanded to include the Curling Rink Parking Lot with no contribution from the Curling Club.

**CARRIED  
R-17-08-10**

- k) Director of Operations Melesko – Grader Repairs

Correspondence was presented from Director of Operations Melesko in regard to repairs which are required for the 1998 Grader.

*Moved by* Councillor Borodawka that funds be transferred from the Operating Contingency Reserve to the General Operating fund to complete the required repairs to the 1998 Grader.

**CARRIED  
R-17-08-11**

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**8. BYLAWS AND/OR POLICIES:**

- a) Bylaw 2017-11 – EDC

*Moved by* Councillor Sekora that Bylaw 2017-11 is hereby given first reading.

**CARRIED  
R-17-08-12**

*Moved by* Councillor Borodawka that Bylaw 2017-11 is hereby given second reading.

**CARRIED  
R-17-08-13**

*Moved by* Councillor Gardner that permission is hereby granted for the presentation of Bylaw 2017-11 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-17-08-14**

*Moved by* Councillor Borodawka that Bylaw 2017-11 is hereby given third reading.

**CARRIED  
R-17-08-15**

**9. FINANCIAL:**

- a) Bank Reconciliation – June 30, 2017

Mayor Yachimetz requested that the report be placed on file.

**10. DEPARTMENT REPORTS: None**

**11. COUNCIL AND COMMITTEE REPORTS:**

- |                         |                                             |
|-------------------------|---------------------------------------------|
| a) Mayor Yachimetz:     |                                             |
| July 20, 2017           | Developers Meeting and Plan Signing         |
| July 25, 2017           | Mike Lake Round Table                       |
| July 26, 2017           | Town History Talk at Library                |
| July 26, 2017           | 39/20 Alliance Meeting                      |
| August 14, 2017         | Town Manager Review                         |
| August 15, 2017         | CIB Special Meeting                         |
| August 17, 2017         | Leduc Foundation Barbq – Warburg            |
| August 19, 2017         | Calmar Days and Mega Market                 |
| August 21, 2017         | Regular Council Meeting                     |
| b) Councillor Balaban   |                                             |
| Absent – no report      |                                             |
| c) Councillor Borodawka |                                             |
| August 14, 2017         | Town Manager Review                         |
| August 16, 2017         | FCSS                                        |
| August 19, 2017         | Calmar Days                                 |
| August 21, 2017         | Regular Council Meeting                     |
| d) Councillor Gardner   |                                             |
| August 08, 2017         | CIB                                         |
| August 14, 2017         | Special Council Meeting – CAO Annual Review |
| August 15, 2017         | CIB Emergency Meeting                       |
| August 21, 2017         | Regular Council Meeting                     |

*HR  
WJH*

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- |                      |                                             |
|----------------------|---------------------------------------------|
| e) Councillor Sekora |                                             |
| August 14, 2017      | Special Council Meeting – CAO Annual Review |
| August 16, 2017      | Waste Management (Leduc)                    |
| August 17, 2017      | Leduc Foundation BarBQ – Warburg            |
| August 19, 2017      | Calmar Fair Days (Parade)                   |
| August 21, 2017      | Regular Council Meeting                     |

Mayor Yachimetz requested that the reports be placed on file.

**12. CORRESPONDENCE:**

- a) Outstanding Items
- b) Farm Safety Centre - Thank You
- c) JDRF Edmonton Chapter – Thank You
- d) Capital Region Board – Appreciation
- e) Leduc County Fire Service – 2<sup>nd</sup> Quarter Report
- f) AB. Municipal Affairs – 2017 MSI Capital Projects
- g) AB. Municipal Affairs – 2017 GTF Capital Projects
- h) Capital Region Board – Press Release

Mayor Yachimetz requested that the correspondence be placed on file.

**13. CLARIFICATION OF AGENDA BUSINESS:**

None at this time.

**14. IN CAMERA:**

- a) Land

*Moved by* Councillor Gardner that the Regular Council meeting temporarily adjourn and Council sit In Camera 9:05pm.

**CARRIED  
R-17-08-16**

*Moved by* Councillor Sekora that the Regular Council meeting reconvene from In Camera at 9:11pm.

**CARRIED  
R-17-08-17**

*Moved by* Councillor Borodawka that the Purchase Agreement as presented, between the Town of Calmar and Calmar Southbridge Developments Inc. for the purchase of 1.816 acres of land for the Public Works yard, is hereby approved and the Mayor and Town Manager are hereby authorized to execute the Agreement on behalf of the Town of Calmar.

**CARRIED  
R-17-08-18**

**15. ADJOURNMENT:**

*Moved by* Councillor Gardner that the Regular Council Meeting of August 21, 2017 adjourn at the hour of 9:13pm.

**CARRIED  
R-17-08-19**

These minutes signed this 5th day of September, 2017.

  
\_\_\_\_\_  
Mayor Yachimetz

  
\_\_\_\_\_  
Town Manager Rodberg



Axia is looking for communities across Alberta interested in becoming a FibreTown.

[www.axia.com/alberta](http://www.axia.com/alberta)

 /axiafibre

 @axiafibre

 @axiafibre

W/S  
AR



# Delivering the ultimate Internet to Alberta, one town at a time.

Axia is ready to radically change your Internet experience. Stand by for unprecedented speed, reliability, and access to everything the Internet can offer.



For over a decade, we have focused our business on areas where access to high bandwidth fibre infrastructure did not exist. We have focused primarily on rural communities to bridge the digital divide by building the most reliable digital infrastructure – resulting in clear economic, communication, and educational benefits in these communities.

- Art Price, Chairman & CEO

“

Axia has been one of the biggest benefits for the community. Our little town is on the same technical playing field as huge cities like Paris and Singapore. **This is an amazing capability for a town like ours.**”

- Dwayne Hill, Chair Chamber of Commerce - Vulcan



AK  
PR

# 7 Steps to make your town a #FibreTown



## 1 It starts with a partnership

We need to know that your community leadership is on board and interested in fibre internet expansion for their community. Town approval is crucial for the future success of the network.



## 2 Engaged Citizens

Axia needs 30% of residents in town to express their interest at [axia.com/alberta](http://axia.com/alberta) for us to move onto the evaluation phase.



## 3 Evaluation

Our team will survey your town, looking at roads and utility paths, while ensuring we have all the correct permits in place.



## 4 Design

Our engineers plan and design every metre of the network —strategically mapping where to place the fibre throughout your community.



Announcement! Here is when we will publicly announce your community is our next #FibreTown



## 5 Construction

Plans are now in place and we pull out our shovels. With thousands of kilometres of fibre construction under our belt, we will bring our expertise to build the fibre grid in your community.



## 6 Sign up

Your dedicated fibre line is yours and yours only. This will be the last Internet connection you will ever need.



## 7 Installation

Once connected, the possibilities are endless. Enjoy HD streaming with no buffering, crystal-clear video chat, faster downloads, and so much more!

**Expressing your interest is the first step!**

Visit our website, [axia.com/alberta](http://axia.com/alberta) to learn more and express your interest.

“

We moved to Vulcan to set up our business here as we knew fibre was coming. We designed our whole business around advanced internet systems: from ordering to management & remote security. **Starting our business with fibre put us 2-3 years ahead of everyone else in this industry.**”

- Chantelle & Frank, Owners Coullee Pub & Grill - Vulcan



2014  
A12



# Always connected with Axia



## Unlimited file size with the ultimate in Internet

Symmetrical, fast uploads and downloads mean way more productivity with accelerated information sharing – 100x faster.



## Flawless reliability with constant connectivity

Even when everybody's online, your connectivity stays. Count on Axia's industry-leading uptime to get the job done.



## Bottom-line control with cloud computing efficiencies

Reduce IT costs with scalability in the cloud. Access innovation tools for increased knowledge sharing, virtual collaboration, and data storage for less.



## Serve customers with confidence

Protect your critical information and give everyone WiFi access with Axia's secure, dependable network behind you.



## Keep an eye on things with intelligent technology

Get future-ready with Internet that allows you to monitor things from anywhere. Ramp up energy savings and security with a remotely controlled office and HD security cameras.



## Focus on innovation and efficiency

You're just a click away from a whole new world. Visit [axia.com](http://axia.com) to order your dedicated fibre Internet line.

## Plans & Pricing

Unlimited Internet from as low as

**\$99/mo**

- 24/7 technical support
- Hassle-free automatic billing
- No usage fees
- One-time activation fee of \$499

25 Mbps	\$119/mo 1 year plan
	\$99/mo 2 year plan
50 Mbps	\$229/mo 1 year plan
	\$199/mo 2 year plan
100 Mbps	\$329/mo 1 year plan
	\$299/mo 2 year plan
1 Gbps	\$699/mo 1 year plan
	\$599/mo 2 year plan

### Small business

Speed and dependability like never before. Perfect for small, busy offices or establishments with light use of customer WiFi.

### Mid-size business

Even faster for more people making simultaneous demands on the Internet for things like large file transfers, video-conferencing and virtualized desktops.

### Large business

Way more of everything for heavy Internet use by many employees using multiple devices, or a large customer base active on WiFi.

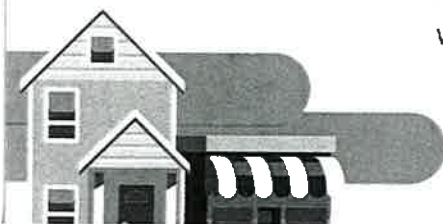
### Get it all

Maximum power and speed for the whole gang. Great for businesses with high data needs for lots of users.

Express your interest at [axia.com/alberta](http://axia.com/alberta)

Want to learn more about how to make your town a **FibreTown**?  
Visit [axia.com](http://axia.com) or connect with us:

f /axiafibre    t @axiafibre    i @axiafibre



“

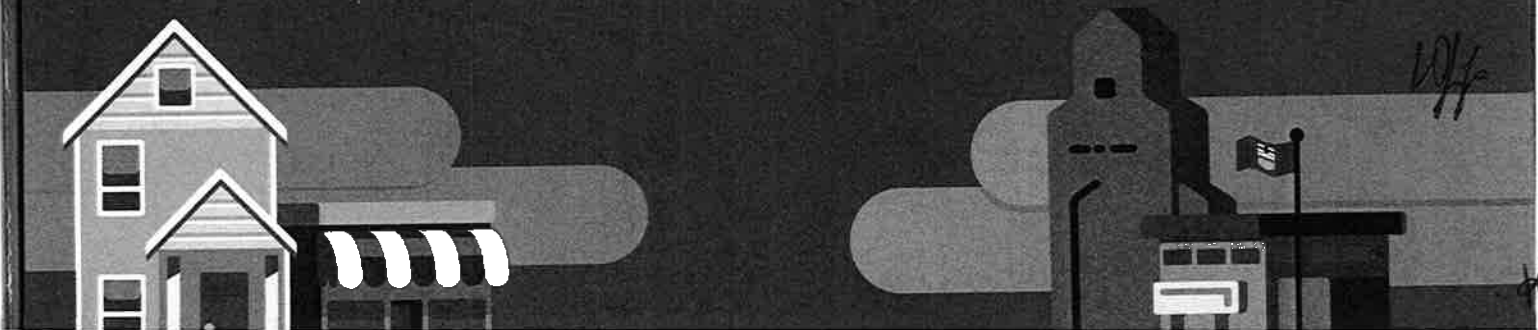
If it wasn't for Axia, I would have been forced to move to the big city. I just didn't have the bandwidth or performance to be able to do what I needed to do for my business. Instead, I am now recruiting people to Vulcan!”

- DAVID SWAN, EVP, DEFENSE & INTELLIGENCE GROUP

“

Fibre has really set the town of Vulcan apart from all the other towns in Alberta & across Canada.”

- SANDRA SCOTT, CEO, VULCAN TV










Express your interest to get the  
**ultimate connection** for your  
business and your community

[www.axia.com/alberta](http://www.axia.com/alberta)

 /axiafibre

 @axiafibre

 @axiafibre

*WJH  
HR*

# CALMAR POLICE SERVICE

## OBJECTIVE

I was tasked with our Town CAO Kathy RODBERG, to investigate and prepare necessary documents related to the viability of Calmar establishing its own Police Service. This task was extremely involved and required many hours of research as well as meetings with Police Chiefs from other Services, Town businesses, citizens, as well as phone conversations with The Solicitor General.

Forming a Police Service is not only creating a structure, but also creating a mindset within the Town of Calmar. All those who reside, operate businesses, visit, or pass thru, will probably at some point have interaction with the proposed Calmar Police Service. Criticisms will for sure be louder. Expectations will be higher, and an adjustment period of having a constant Police presence will definitely take place. This adjustment period will carry some challenges as well as some positive experience. The commitment from the Town as a whole, including Council, will be needed to ensure the longevity of any Calmar Police Service. As any Police Service, Calmar Police Service, would need to create its own identity which will come from expectations from the general public as well as direction from the Calmar Police Commission, and Town of Calmar Council.

Whichever direction Council chooses to go, RCMP presence, Calmar Police Service, or stay with the status quo, the Town of Calmar is changing and growing which means our Town Services will need to follow at some point. As the Town increases existing services and creates new services, they will enhance the lifestyle of our businesses and residences within the Town of Calmar.

(Supporting documentation in blue binder on your desk)

ITEM # 46)

MEETING: RCM

DATE: Aug-21/17



# CALMAR POLICE SERVICE

## GOALS

- 24hr Police Service to the Town of Calmar. ( Sol Gen)
- Be involved in the Community/Schools
- Safety for the Corporate Township.
- Attract new residence and businesses, thru safe living and protected business environment.
- Constables have top level equipment / training
- Pride in our Service.
- Respected as a top Service by other Police Agencies.
- Continue to be a resource for other Agencies in training, equipment, assistance.
- Ongoing Training.
- Maintain a Partnership with RCMP.
- Professional image and conduct.
- Knowledgeable/Compassionate/Fair/Decisive
- Trustworthy/Integrity/Honesty/Courage

WJG

# CALMAR POLICE SERVICE

## POLICE STRUCTURE BASICS

- Police Commission (Council members and Citizens )
- Police Chief ( Answers to Commission and Council )
- Police Policy and Procedure Manual ( Enforced by Police Chief and overseen by Commission )
- Police Budget (Submitted by Chief, approved by Council )
- Police Service ( Street Constables )

Please be aware these are just the basic description and each require more detail

HR  
WJG

# CALMAR POLICE SERVICE

## POLICE INFRASTRUCTURE BASICS

- Office Building/Entrance/Cameras/Front counter.
- Reporting system.
- Police Equipment (Vehicles/Guns/Duty Belt kit/Uniforms/ Dashcams/ Body cams etc.).
- Communication System (Dispatch/Radios).
- Vehicles.
- Evidence storage equipment and system.
- Found property storage and return system.
- Cells (Male/Female/youth M/F /Transgender)  
Interview rooms - equipment/ Bathrooms.
- Computer systems/Office equipment.

Please be aware these are just the basic descriptions and each require more detail than described.

KR  
WJF

# CALMAR POLICE SERVICE

## GENERAL TOWN IN SIZE AND POPULATION COMPARRISON

### Dalmeny Saskatchewan:

- Population :

2016 - 1860

- Police Expenditures :

2017 - \$329,233.00

2016 - \$326,701.00

- Police Revenues :

2017 - \$ 8000.00

2016 - \$ 8559.00

- Surplus (Deficit):

2017 - \$ -321,233.00

2016 - \$ -318,142.00

- Total Town Revenues :

2016 - \$3,642,757.00

- Total Town Expenditures/ Transfers & Budgeted Surplus :

2016 - \$ 3,343,264.00

### Calmar Alberta

2016 - 2228

2017 - \$174,998.00

2016 - \$141,996.00

2017 - \$40,000.00

2016 - \$26,000.00

2017 - (+ 35,000.00)

2016 - (+ \$43,163.00)

2016 - \$5,083,768.00

2016 - \$5,040,605.00

KR  
WJ



# **CALMAR POLICE SERVICE**

## **DALMENY POLICE SERVICE GENERAL DETAILS**

- **Police Members : 3**
- **24 hr Service with back up being on call.**
- **8 hr Shifts**
- **Police Service uses Town office/Library building for Police Service Office, Office is separated from all other areas with secure door access.**
- **Two Interview rooms.**
- **Front counter/glass separation.**
- **Police Service uses RCMP infrastructure for remaining needs.**

KR  
W/S

# **CALMAR POLICE SERVICE**

## **CALMAR POLICE SERVICE GENERAL DETAILS**

- **Police Members: 3 – 5.**
- **24 hr Service with back up being on call.**
- **8/10 hr Shifts depends on number of members.**
- **Police Service uses Town office. (see sketch) Police Service Office is separated from all other areas with secure door access.**
- **Two Interview rooms.**
- **Front counter/glass separation.**
- **Police Service uses RCMP infrastructure for remaining needs.**

HR  
WJH

# CALMAR POLICE SERVICE

## CALMAR POLICE SERVICE BASIC BUDGET BASED ON THREE MEMBERS

- Wages - \$225,000.00 plus benefits
  - Chief - \$85,000.00 plus benefits
  - Cst. X 2 - \$75,000.00 plus benefits
- Overtime - \$30,000.00 (court /holidays etc)
- Employer contribution - \$23,320.00
- WCB - \$400.00
- Meals and Lodging - \$18,000.00
- Training/ Develop - \$21,000.00
- Stationary - \$1,200.00
- Advertising - \$500.00
- Insurance - \$4,000.00
- Veh. parts/equip/repair - \$6,000.00
- Fuel /Oil - \$7,000.00
- Vet/ Pound fees - \$3,600.00
- Legal (opinions) - \$3,000.00
- Membership/subscript. - \$1,000.00
- Telephone - \$2,000.00
- Victim Services - \$2,000.00
- Miscellaneous - \$1500.00
- Janitor contract - \$500.00
- Equipment/Uniforms - \$9,000.00
- Utilities - \$700.00

HR  
WJ

- Freight and Postage - \$1,200.00
- RCMP (depends on arrests and needs)?

Total projected 2017 revenue for 3 member Calmar Police Service - \$150,000.00.

Total projected 2017 revenue for Dalmeny Police Service \$6,800.00.

Total Projected 2017 budget for Calmar Police Service - \$360,920.00. Minus revenue \$150,000.00 = \$210,920.00

Total Projected 2017 budget for Dalmeny Police Service – \$321,233.00. Minus revenue \$6,800 = \$314,433.00

I have estimated each Calmar Police Officer to write 21 tickets a month, which would be one ticket a shift, each ticket averaging \$200.00, generates revenue of \$151,200.00. This is extremely realistic and a very low expectation of each Officer. If each officer were to increase the count to only 25 per month, using the same \$200 average, the revenue would increase to \$180,000.00. My opinion is an average of two tickets per shift on average is achievable, or approx. 35 per month, increasing the revenue to \$252,000.00. But I wanted to be conservative with the revenue projection and went with average of 1 ticket per shift to bring the revenue to \$151,200.00



# CALMAR POLICE SERVICE

## IMPORTANT GENERAL DETAILS

- Population difference – 360.
- Town Revenue difference - \$1,441,011.00.
- Dalmeny Police yearly revenue generating (2016) \$8000.00.
- Calmar Enforcement yearly revenue (2016 -7 months) \$26,000.00.
- Calmar Enforcement revenue does not take into account any contracted services.
- More enforcement presence be it thru RCMP Enhanced Officer/ Calmar Enforcement/ or Calmar Police Service, will help provide a more safe environment for residence and businesses alike.
- Town would become more attractive to outside businesses and those who choose to look for a safer place to call home.
- Drawing more residence and businesses will lower our tax base.
- Once the Town reaches population of 5000, Calmar is eligible for a grant of \$20,000.00 per officer up to a maximum total of \$100,000.00.

KR  
WJ

# CALMAR POLICE SERVICE

## BASIC CALMAR POLICE SERVICE START UP COST CONSIDERATIONS

- Renovation of Town Office
- Police Signage on Town Office
- Recruit training if needed
- Communication and dispatch system
- Specialized equipment as the Service grows
- Any RCMP costs charged to Calmar Police Service for Cells or RCMP investigation on higher crimes, such as murder/sex crimes/kidnapping etc.

Please note: If Council decides to move forward with this project in assessing if a Police Service is a viable option for the town, that unforeseen cost related to accreditation of a Police Service may still be found. If Calmar does end up with a Police Service, it's important to note that the RCMP will always need to play a large role in our community. As stated above, the cost of RCMP resources will be put on Calmar if RCMP are required to take over investigations. A true partnership and open communication will be needed to ensure all stakeholders in this project are involved and understanding of each other's needs.

KR  
WJ